



PLANNING COMMISSION MINUTES

Regular Meeting
Monday, February 3, 2020
4:00 p.m.

1. CALL TO ORDER AND FLAG SALUTE

Chair Whalen called the meeting to order at 4:03pm and Commissioner Balsley led the flag salute.

2. ROLL CALL

Present: Chair Whalen, Vice Chair Boyle, Commissioners White, LaVergne, Balsley and Sweat.

Absent: none. There is one position currently vacant.

Staff Present: Clerk Trisha Summers

3. ADDITIONS, DELETIONS TO AGENDA

Commissioner April Balsley gave her resignation from Planning Commission due to family obligations. She thanked fellow commissioners for the discussions and constant learning and expressed her appreciation for all the Commissioners do for Milton.

Commissioners thanked her for her volunteer time and bid her farewell.

Ms. Balsley then left the meeting.

4. CITIZEN PARTICIPATION

Richard Cosner – Would like to see Planning Commission review the Type 5 permit process due to the Bridge Point I-5 Seattle project and the way it was handled.

Noah Douglas – Would like to see a study of trees. Other local cities have done studies that might be helpful as a starting point for Milton.

5. APPROVAL OF MINUTES

A. January 6, 2020 minutes

Motion “to approve January 6, 2020 minutes as amended.”

(Sweat/Boyle) Passed 5,0

6. REGULAR AGENDA

A. Work Plan 2020+

Chair Whalen presented this item highlighting the work plan topics for 2020 and asked commissioners for their input on any additional items they would like to see included.

Commissioner LaVergne added that he would like to see an overall review of the zoning code for the city.

B. Accessory Dwelling Units [ADU]

Accessory Dwelling Unit Workbook: Chair Whalen gave a brief overview of the Workbook. The Commission began their discussion of Chapter 1 which lists portions of the current Milton Municipal Code relevant to ADUs.

Discussion focused on the intent and implications of Chapter 17.08 MMC Definitions noting whether more clarifications would be needed as work continues.

C. Handouts

Chair Whalen handed out the updated Development Status report. The City and Towns Profiles report available through MRSC and an updated listing of the Planning Commissioner contact information page

7. COMMISSIONER REPORTS

Chair Whalen

- Next meeting 2/24 from 4-6pm tentatively to continue work on ADU

8. ADJOURNMENT

The meeting was adjourned at 6:02 PM.



Chair Jacquelyn Whalen

