



NEW OWNER APPLICATION FOR UTILITY ACCOUNT

Telephone: 253-922-8733

Website: www.cityofmilton.net

Congratulations on the purchase of a new home in the City of Milton utility service area.

To set up your utilities in your name, please complete this form, **SIGN** (electronic signature is acceptable) and return to the City with a legible copy or photo of **YOUR PHOTO ID OR DRIVERS LICENSE**. If submitting this form in person we can make the copy for you.

Our billing periods are the 16th to the 15th. Bills are processed and mailed approximately the 22nd of each month, with a due date the 15th of the following month. If not paid in full by the 15th, late penalties are applied and a shut off notice is sent.

The City does not require a deposit up front, or an application fee. We do charge a \$15.00 service fee when closing the account or processing a read request from the owner.

If you have any questions, please contact us at (253) 922-8733 or via email to utilities@cityofmilton.net.

I _____, applicant of legal age, hereby make application for utility services at the address listed below from the City of Milton. I understand my account and services are subject to the provisions of City resolutions and codes, which establish policies and rates. This application, when accepted by the City, becomes a contract committing the Owner - Applicant to pay for the utility services furnished in accordance with the applicable rate schedules, including minimum charges, and for any unpaid service and charges previously rendered to the service address.

Owner Name		Effective Date
Service Address		Service Loc #
Mailing Address (if different than service address)		Account #
City	State	Zip Code
Owner Email Address		Phone / Cell Number

As owner of the above named property, I agree to abide by Milton Municipal Codes, State of Washington RCW 35.21 and 35.67, and all other pertinent City Codes and RCWs as they now stand or are hereafter amended. The City may shut off and not restore utilities until all delinquent charges are paid in full and may also employ other legal remedies to collect the unpaid amount. **The Owner of a property is ultimately responsible that the utility bill is paid in full.**

Owner Signature	Date
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Completed forms shall be submitted to:
Milton City Hall, 1000 Laurel Street, Milton WA 98354
Email: utilities@cityofmilton.net
Fax: 253-922-2385

Confidentiality Note: This document contains information belonging to the City of Milton which is confidential and/or legally privileged. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents of this information is strictly prohibited. If you have received this in error, please immediately notify us by telephone to arrange for return of the document to us.