



CITY COUNCIL MEETING AGENDA
Council Chambers, 1000 Laurel Street

January 13, 2020
Monday

Special Meeting
7:00 p.m.

- 1. Call to Order and Flag Salute**
- 2. Roll Call of Councilmembers**
- 3. Additions/Deletions**
- 4. Citizen Participation**
- 5. Appointments to Boards and Commissions**
 - A. Finance Committee Appointment
- 6. Regular Agenda**
 - A. Mayor Pro Tem Election
 - B. King County Parks Board Levy Agreement and Resolution 20-1929
 - C. Misc. Ditch work contract
 - D. Pierce County Regional Council (PCRC) and Sound Cities Association (SCA) Delegate
- 7. Council Reports**
- 8. Director Reports**
- 9. Mayors Report**
- 10. Adjournment**

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Agenda Item #: 5A

To: City Council Members
From: Mayor Styron Sherrell
Date: January 13, 2020
Re: **Appointments to Finance Committee**

ATTACHMENTS: None

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommendation/Action: I move to appoint (insert names) to the Finance Committee for fiscal year 2020.

Fiscal Impact/Source of Funds: N/A.

Background: 2019 members of the Finance Committee were Councilmembers Johnson, Whitaker and Whalen.

Discussion: Section 20.4 of Resolution 08-1752, Council Procedures, reads that "Membership of each Committee shall be for a one (1) year term and reviewed annually. Membership will be determined by deliberation of the full Council arrival at consensus or by majority vote." Membership for 2020 is now due.

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Agenda Item #: 6A

To: City Council Members
From: Mayor Styron Sherrell
Date: January 13, 2020
Re: **Election of Mayor Pro-Tempore**

ATTACHMENTS: None

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommendation/Action – two-step process:

1. "I move to nominate _____ (*insert name*) _____ as Mayor Pro-Tempore." (no 'second' needed)
2. After nominations are closed, the Mayor will call for a roll-call vote in the order that nominations were made.

Fiscal Impact/Source of Funds: N/A.

Discussion: Section 19 of Resolution 12-1820 states, "The Mayor Pro-Tempore shall be elected to a one (1) year term at the first Regular Council meeting in January of each year. The Mayor shall conduct the election for the Mayor Pro Tempore."

The Mayor should conduct the election in the following manner:

1. The Mayor shall open the nominations by Councilmembers.
2. Any Councilmember may nominate another councilmember. Nominations do not require a second.
3. After all nominations have been received, the Mayor shall close the nominations.
4. Candidates shall be voted on in the order that the nominations were received. Since there is no salary increase for this position, a Councilmember may vote for his or her own nomination.
5. As soon as one candidate receives a majority vote, the Mayor shall declare the nominee appointed Mayor Pro-Tempore, and there is no vote on the remaining candidates.

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Agenda Item #:6B

To: Mayor Styron Sherrell and City Council Members
From: Jamie Carter, City Engineer
Date: January 13, 2020
Re: **King County Parks Levy Agreement**

ATTACHMENTS: Tax Levy Agreement
Resolution 20-1929

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required

Recommendation/Action: “I move to approve Resolution 20-1929 and authorize the Mayor to sign the King County Parks Levy Agreement.”

Fiscal Impact/Source of Funds: Funds received from this levy are tracked in a separate line item and have restrictions on its use. Specifically, they are intended for recreation opportunities in the King County portion of Milton.

Background: Our previous levy ran from 2014 to 2019. During this time the money was left to accrue.

On August 6, 2019 King County voters approved King County Proposition 1, the Parks, Trails, and Open Space Levy. It is a 6-year property tax levy lid lift of \$18.32 per \$1,000 of assessed value. This levy includes an expansion of the funding disbursed to Cities beyond what the former levy provided.

Discussion: The new levy runs from 2020 thru 2025.

The King County parks levy produces a small amount of revenue for the City, and to date those funds have been accruing. There is no deadline for spending levy proceeds, and these funds can be combined with the funds that will be received from the new levy as well.

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This Parks Property Tax Levy Agreement (the “Agreement”) is made and entered into as of this ____ day of _____, 2020, by and between KING COUNTY, a political subdivision of the state of Washington (the “County”) and the City of _____, a State of Washington municipal corporation (“CITY”).

RECITALS

- A. The County owns and operates a park system with over twenty-eight thousand (28,000) acres of regional parks and open spaces, over one-hundred-seventy-five (175) miles of regional trails, and two-hundred-fifteen (215) miles of backcountry trails. In addition, the County is the provider of local parks in the rural area and is the transitional provider of local parks in the urban incorporated areas.
- B. Since 2003, on recommendation of the Metropolitan Parks Task Force and direction from the County Executive and County Council, the County's Parks and Recreation Division has focused on managing a system of regional parks, open spaces and trails and a limited set of regional active recreation assets. Consistent with its role as a regional and local rural service provider under Countywide Planning Policies and the State Growth Management Act, the County has divested itself of local parks and facilities in urban unincorporated areas as these areas incorporate or annex to cities.
- C. On April 17, 2019, the King County Council adopted Ordinance 18890 which called for a special election in accordance with RCW 29A.04.321 to authorize a property tax levy in excess of the levy limitation contained in 84.55 RCW for a period of six (6) years for specified park purposes.
- D. On August 6, 2019, King County voters approved Proposition No. 1 Parks Levy that authorized an additional six year property tax levy at a rate of \$0.1832 in the first year, with subsequent levies adjusted by inflation for the purpose of: maintaining and operating King County’s open space system; improving parks, recreation, access, and mobility in the King County open space system by acquiring lands and continuing to develop regional trails; improving parks and trails in and acquiring lands by metropolitan parks districts, towns, and cities in King County; funding environmental education, maintenance, and conservation programs at the Woodland Park Zoo; funding capital construction at the Seattle Aquarium; and funding for capital improvements at publicly owned pools, for all King County residents.

NOW, THEREFORE, in consideration of the mutual promises and undertakings hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

AGREEMENT

1. Definitions. As used in this Agreement, the following terms shall have the following meanings:
 - A. "Annual Report" shall mean the annual report prepared by the CITY and provided to the County annually by May 31st beginning in 2021 setting forth a summary of CITY Projects for the preceding year, along with a complete financial accounting for the use of the CITY'S Share, and a listing of all capital investments made at the CITY funded in whole or in part by County Levy Proceeds, and for the 2020 annual report the CITY shall identify the dollar amount of the CITY's Existing Funds.
 - B. "CITY" shall mean the City of _____, State of Washington, and all of its boards, commissions, departments, agencies and other subdivisions.
 - C. "CITY Parks System" shall mean any building or other structure related to parks or recreation, parks, trails, open space, such as natural areas and resource or ecological lands and other parks or recreation property owned or otherwise under the jurisdiction of the CITY.
 - D. "City Proceeds" shall mean eight percent (8%) of the total County Levy Proceeds collected by King County, net the amounts specified and allocated in Ordinance 18890 Sections 4A-D, and any interest earnings on these funds.
 - E. "CITY Projects" shall mean CITY Parks System operations and capital improvement projects consistent with Ordinance 18890.
 - F. "CITY'S Share" shall mean the CITY's proportionate share of the City Proceeds as authorized by Ordinance 18890, subject to County Council appropriation.
 - G. "County" shall mean King County, State of Washington, and all of its boards, commissions, departments, agencies and other subdivisions.
 - H. "County Council" shall mean the County Council of King County, State of Washington.
 - I. "County Levy" means the annual King County property tax levy for park purposes imposed by the King County Council and authorized by Proposition No. 1 Parks Levy that was approved by the County voters on August 6, 2019 and replaced a levy expiring at the end of 2019.
 - J. "County Levy Proceeds" shall mean the principal amount of the County Levy collected by the County.
 - K. "Executive" shall mean the King County Executive or his or her functional successor.
 - L. "Existing funds" shall have the meaning, as defined by RCW 84.55.050.

2. Term of Agreement. The term of this Agreement (the “Term”) shall be for a period commencing upon signature by both parties (the “Commencement Date”), and expiring on December 31, 2025 (the “Termination Date”).
3. Receipt of County Levy Proceeds.
 - A. General Distribution. Each year the County shall distribute the CITY'S Share to the CITY as authorized by Ordinance 18890, subject to County Council appropriation.
 - B. Receipt and Distribution of Levy Proceeds.
 1. Payment Schedule. Beginning in 2020 and through 2025, the County shall transfer the CITY’s Share to the CITY on a semi-annual basis, generally in the months of May and November. The annual amounts transferred shall never exceed the CITY's proportionate share of the CITY Proceeds actually collected and appropriated by King County.
 2. Administrative Fee. The Parties agree that the County has authority to deduct a portion from City Proceeds for eligible expenditures related to the administration of the distribution of County Levy Proceeds, consistent with Ordinance 18890.
4. Use of County Levy Proceeds. The CITY shall only use the transferred CITY’S Share for its CITY Projects. On or before May 31st of each year throughout the Term of this Agreement, the CITY shall provide the County with a copy of the Annual Report and provide any further documentation showing that the CITY’S Share was expended on CITY Projects. The CITY shall maintain financial records to account separately for the CITY’S Share.
5. Representations and Warranties. The CITY represents and warrants that all of the CITY’S Share received by the CITY shall be used only for specific CITY Projects as defined in this Agreement and that such funds shall not be used to supplant Existing Funds. The CITY represents and warrants that all CITY Projects shall be consistent with the requirements in King County Ordinance 18890. The CITY represents and warrants that in addition to the CITY'S Share, the CITY shall annually expend on CITY Projects an amount equal to the CITY's Existing Funds.
6. Title to Improvements. All appurtenances, fixtures, improvements, equipment, additions and other property attached to or installed in the CITY Park System during the Term shall be and remain the properties of CITY and shall not be deemed property of the County under any circumstances.
7. Notices. All notices required to be given hereunder shall be in writing and either delivered personally or sent by certified mail to the appropriate address listed below, or at such other address as shall be provided by written notice. Notice shall be deemed communicated upon actual receipt. For convenience of the parties, copies of notices may also be given by other means; however, neither party may give official or binding notice except by personal delivery or by certified mail.

If to the CITY:

CITY's Contact and Title: _____

City Name: _____

Mailing Address1: _____

Mailing Address2: _____

City, State, Zip Code: _____

If to King County:

Warren Jimenez, Division Director
King County Parks and Recreation Division
Department of Natural Resources and Parks
201 South Jackson Street
Mailstop: KSC-NR-0700
Seattle, WA 98104

8. Compliance with Laws. The CITY shall comply and conform with all applicable laws and all governmental regulations, rules, and orders.
9. CITY Agreement to Comply with Audit Finding or Repay. The CITY agrees that it is financially responsible for the lawful use of the levy funds distributed under this contract. The CITY agrees that if the State Auditor makes an audit finding that the levy funds have not been spent properly, the CITY shall comply with the State Auditor's audit finding and correct any improper expenditure or, at the sole discretion of the County, repay any indicated amounts to the County. This duty to comply with the audit finding or repay shall not be diminished or extinguished by the prior termination of this Agreement and shall survive the termination of this Agreement.
10. Miscellaneous.
 - A. Liability of the County. The County's obligations to the CITY under this Agreement shall be limited to the terms and conditions set forth herein. Notwithstanding any other provision in this Agreement to the contrary, in no event shall the County be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including without limitation lost profits, arising out of or in connection with this Agreement or the services performed in connection with this Agreement.
 - B. Dispute Resolution. In the event of a dispute between the CITY and the County regarding any term of this Agreement, the parties shall attempt to resolve the matter informally through the following mechanism: the CITY (reps.) or their respective designee(s), shall meet with County (reps) or their respective designee(s) to review and discuss the matter(s) in dispute; if the CITY (representatives) and County (representatives) are unable to reach a mutual resolution, the Executive and the mayor, or their respective

designee(s) shall meet to review and discuss the matter(s) in dispute. If such persons are unable to resolve the matter informally, either party may submit the matter to a non-binding, structured mediation procedure fashioned by persons or organizations experienced in alternative dispute resolution ("ADR") procedures. The mediation may be requested by any party and shall be initiated within thirty (30) days from the date of the request unless extended by agreement of both parties. The alternative dispute resolution procedures utilized for the mediation shall include the exchange of written claims and responses, with supporting information, at least seven (7) days prior to the actual mediation. The positions expressed and mediator's recommendations shall not be admissible as evidence in any subsequent ADR or legal proceeding. If the matter is submitted to mediation and the matter is not resolved, an affected party shall be entitled to pursue any legal remedy available. Any disputes involving the lawful expenditure of levy proceeds shall be resolved by King County Superior Court if the parties cannot agree.

- C. No Implied Waiver. No failure by either party hereto to insist upon the strict performance of any obligation of the other party under this Agreement or to exercise any right, power or remedy arising out of a breach thereof, irrespective of the length of time for which such failure continues (except in cases where this Agreement expressly limits the time for exercising rights or remedies arising out of a breach), shall constitute a waiver of such breach or of that party's right to demand strict compliance such term, covenant or condition or operate as a surrender of this Agreement. No waiver of any default or the performance of any provision hereof shall affect any other default or performance, or cover any other period of time, other than the default, performance or period of time specified in such express waiver. One or more written waivers of a default or the performance of any provision hereof shall not be deemed to be a waiver of a subsequent default or performance. The consent of either party hereto given in any instance under the terms of this Agreement shall not relieve the other party of any obligation to secure the consent of the other party in any other or future instance under the terms of this Agreement.
- D. Headings and Subheadings. The captions preceding the articles and sections of this Agreement and in the table of contents have been inserted for convenience of reference and such captions in no way define or limit the scope or intent of any provision of this Agreement.
- E. Successors and Assigns. The terms, covenants, and conditions contained in this Agreement shall bind and inure to the benefit of the County and the CITY and, except as otherwise provided herein, their personal representatives and successors and assigns. There are no third party beneficiaries to this Agreement.
- F. Agreement made in Washington. This Agreement shall be deemed to be made in and shall be construed in accordance with the laws of the State of Washington. Venue of any action brought by one party against the other to enforce or arising out of this Agreement shall be in King County Superior Court.

- G. Integrated Agreement; Modification. This Agreement contains all the agreements of the parties hereto relating to the subject matter addressed herein, and cannot be amended or modified except by a written agreement approved by the King County Council and mutually executed between each of the parties hereto.
- H. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.
- I. Time of Essence. Time is of the essence of each provision of this Agreement.
- J. Signage. For each capital project funded with County Levy Proceeds, the CITY shall provide a sign including the following language: **This project was funded (or as applicable, funded in part) with proceeds from the Proposition No. 1 Parks Levy approved by King County voters in August 2019 under an Agreement with King County Parks and Recreation Division.**
- K. Reporting. As set forth in King County Council Motion 15378, section C, for each capital project funded with County Levy Proceeds, the CITY shall report to King County Parks and the King County Council major milestones, such as groundbreaking and opening dates, thirty (30) days prior to such milestone. The CITY shall mail or deliver reports to both King County Parks and the current King County Council councilmembers at:

Warren Jimenez, Division Director
 King County Parks and Recreation Division
 Department of Natural Resources and Parks
 201 South Jackson Street
 Mailstop: KSC-NR-0700
 Seattle, WA 98104

Councilmembers: _____ (please list all 9 councilmembers)
 In care of King County Council Clerk
 516 3rd Avenue
 Seattle, WA 98104

[SIGNATURE PAGE FOLLOWS]

DATED this ____ day of _____, 2020.

KING COUNTY, a Washington municipal corporation

CITY OF _____, a Washington municipal corporation

By _____

By _____

Its _____

Its _____

By authority of Ordinance No. 18890

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**CITY OF MILTON
RESOLUTION NO. 20-1929**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MILTON, WASHINGTON AGREEING TO THE KING
COUNTY PARK LEVY AGREEMENT**

WHEREAS, the City is eligible for Parks Property Tax Levy funds offered by King County through the adoption of this resolution and the filing of an agreement; and

WHEREAS, pursuant to Number 2 of the above referred to agreement, the agreement is (6) six years in duration covering the calendar years 2020-2025;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

1. That the Parks Property Tax Levy Agreement with King County be executed making Milton eligible for levy funds.
2. The agreement is attached hereto and incorporated by reference as Exhibit A.
3. If any provision of this Resolution and/or the attached Exhibit A is determined to be invalid or unenforceable for any reason by federal, state or local law, the remaining provisions of this Resolution and/or the provisions set forth in the attached Exhibit A will remain in force and affect.
4. Neither party waives any rights which it enjoys under law as a result of agreeing to this agreement.

PASSED AND APPROVED at a regular meeting of the Council of the City of Milton, this _____ day of _____, 2020.

Shanna Styron Sherrell, Mayor

ATTEST:

Trisha Summers, City Clerk

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Agenda Item #: 6C

To: Mayor Styron Sherrell and City Council Members
From: Jamie Carter, City Engineer
Date: January 13, 2020
Re: **Ditch work Contract – Cannon Construction – PW Project #133**

ATTACHMENTS: Completed quotation request

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required

Recommendation/Action: “I move to award the contract for the remediation of storm water ditches at various locations to Cannon Construction Inc. for \$72,877.42, and to authorize the Mayor to sign all associated documents.”

Fiscal Impact/Source of Funds: This type of work was authorized in the 2020 budget and, if approved, will be completed and paid for within that budget cycle.

Discussion: 5 companies were chosen and solicited for quotes for this work. Cannon Construction came in with the lowest responsive, responsible bid.

While our city crews have the expertise and equipment necessary to perform this work – and they have done some ditch work in 2019 under this contract – it was decided to include enough funding to hire outside contractors to be able to focus on getting entire areas finished in a relatively short period of time. Our municipal operations staff need to stay flexible and are always ready to respond to our citizen’s needs. Sometimes this can make it difficult to initiate larger projects, especially during this time of year when weather, vacations and short days hamper these efforts. Hiring an outside company will allow them the flexibility they need while allowing the city to use the funding for this item.

The attached quote includes the traffic control and all restoration of the sites. The ditches to be worked were analyzed and selected by staff based on institutional knowledge and coordination with other drainage projects.

The work will be completed within one working week keeping the traffic impact duration short. If approved this work would begin within the next few weeks.

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QUOTATION REQUEST

Date: 11/6/2019

Project Name and Number: 2019 Misc. Ditchwork (Proj. #133)

Quotation Submittals Due Date/Time: 11/14/2019 by 3pm

Project Description:

The City of Milton is soliciting prevailing wage bids to rehabilitate stormwater conveyance ditches and install drainage improvements.

SCOPE OF WORK:

This is a contract to perform drainage improvements and ditch rehabilitation in the city of Milton.

The majority of the work will be cleaning and regrading ditches, installing energy breaks (rip rap at outflows and slopes) and installing jute matting with hydroseed to stabilize. It would be helpful to have an onsite visit before submitting your bid, but not required. The following estimate template may be edited to fit your quote.

70th st and Milton/Porter Way locations					
Line Item	Description	Bid Unit	Quantity	Unit Cost	Price
1	Mobilization & Demobilization	EA	2	\$1,200.00	\$2,400.00
2	Clearing and Grubing	LS	1	\$5,292.30	\$5,292.30
3	Regrading ditches	LF	855	\$18.50	\$15,817.50
4	Rip Rap	TN	8	\$25.00	\$200.00
5	Jute netting	SF	1710	\$0.50	\$855.00
6	Hydroseed	SF	3420	\$1.31	\$4,480.20
7	Traffic Control	LS	2	\$600.00	\$1,200.00
8	Disposal of ditch debris	TN	120	\$25.00	\$3,000.00
9	Gravel restoration	SY	10	\$15.00	\$150.00
10	Materials	LS	1	\$3,670.00	\$3,670.00
		Subtotal			\$37,065.00
	Tax on Materials only	Sales Tax 9.9%			\$363.33
		TOTAL			\$37,428.33

Milton Way and 15th Ave location					
Line Item	Description	Bid Unit	Quantity	Unit Cost	Price
1	Mobilization & Demobilization	EA	1	\$1,200.00	\$1,200.00
2	Clearing and Grubing	LS	1	\$4,380.00	\$4,380.00
3	Regrading ditches	LF	100	\$18.50	\$1,850.00
4	Rip Rap	TN	5	\$25.00	\$125.00
5	Jute netting	SF	200	\$0.30	\$60.00
6	Hydroseed	SF	400	\$1.55	\$620.00
7	Traffic Control	LS	1	\$600.00	\$600.00
8	Replace Culvert/pave driveway	LS	1	\$5,171.50	\$5,171.50
9	Disposal of ditch debris	TN	45	\$30.00	\$1,350.00
10	Gravel restoration	SY	10	\$15.00	\$150.00
11	Materials	LS	1	\$5,410.00	\$5,410.00
		Subtotal			\$20,916.50
	Tax on Materials only	Sales Tax 9.9%			\$535.59
		TOTAL			\$21,452.09

Please see page 4 for overhead view of work area.



406 Porter Way
Milton, WA 98354-96354
Contact: Brian Freeman
Phone: 253-922-2787
Fax: 253-922-3245
Date: 3/7/2019

Project Name: City of Milton Ditches

Quote To: City Of Milton

Proposal Number: B19-1079
Job location: Milton
Bid Due Date: 3/7/2019
Customer Contact: Tim Russel
Phone: 1-253-365-9642

Pricing

Thank you for the opportunity to participate in the above referenced project. The following is our cost proposal.

Item code	Job description	QTY	Unit	Unit Cost	Total
0010	Excavate move type 2 lid and restore concrete and asphalt	1	Lump sum	\$13,997.00	\$13,997.00
Grand Total					\$13,997.00

Bid Basis

All work will be performed during normal working hours. Prevailing wages are included.

Scope of Work

Provide traffic control, equipment and materials to shift type 2 lid over into gutter by shifting each riser. Repair curb line and road surface.

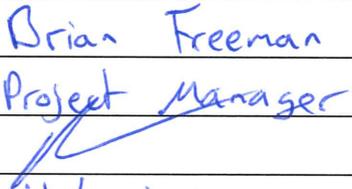
Exclusions

Police officers. Traffic control plans. Engineering. Storm water pollution prevention plan. Compaction testing. Disposing of contaminated soils.

CONTRACTOR INFORMATION & RESPONSIBLE BIDDER CERTIFICATION

Having carefully examined all documents enclosed herein, the undersigned proposes to perform all work in strict compliance with all documents and all applicable laws, for the amount set forth, and hereby certifies under penalty of perjury under the laws of the State of Washington that the Contractor is in compliance with the criteria of RCW 39.04.350(1) and (2) to be considered a responsible bidder, has received training on prevailing wage and public works requirements or is exempt under applicable law, is qualified to be awarded a public works project, and that the following information is true and correct. *This form must be signed, in ink.*

NOTE: Please initial and date any changes, erasures or deletions.

FULL LEGAL NAME OF COMPANY:	Cannon Construction Inc.
STREET ADDRESS:	406 Porter Way
CITY/STATE/ZIP:	Milton Wa 98354
EMAIL ADDRESS:	bfreeman@cannonconstructioninc.com
PHONE NUMBER:	253-922-2782
FAX NUMBER:	253-922-3254
NAME (Please Print):	Brian Freeman
TITLE:	Project Manager
SIGNATURE:	
DATE:	11/13/19
CONTRACTOR UBI NUMBER:	601590363

QUOTATION REQUEST DUE DATE

Quotation Requests will be received at the Public Works Office by **November 14, 2019 before 3:00pm**. Your quote may be submitted via email to Sue Timm (stimm@cityofmilton.net), fax 253-922-3466 or mail/hand-deliver to City of Milton, 1000 Laurel Street, Milton, WA 98354.

SCHEDULES

The project workdays will be coordinated with the Utility Supervisor, Dustin Sloan. Contractor shall work between the hours of 7:00am to 3:30pm, Monday through Friday, unless the City authorizes an exception. Weekend or holidays will require special permission by the City.

PREVAILING WAGES

This project is considered a Public Works project, as defined in RCW 39.04.010. The Contractor is responsible for and shall comply with all provisions of chapter 39.12 RCW. The Prevailing Wage Schedule by county/city is located on the Department of Labor and Industries website. **If/when Contractor has been selected, Contractor will submit to the City a Statement of Intent with the signed contract.**

INSURANCE

The awarded Contractor shall provide a Certificate of Insurance, of the types and limits such as: Workers' Compensation, Liability and Property Damage Insurance. **The City of Milton shall be named as an additional insured on each policy.**

Also, required, is a Performance Bond, unless waived by the City.

If you plan to request an exception to an Insurance requirement, include your request with your quotation. The City of Milton reserves the right to reject any/all Quotations, waive informalities and award the project in the best interest of the City.

RETAINAGE

Per RCW 60.28.11, all Public Works projects within the City of Milton, require all contractors to agree to a five percent (5%) contract retainage for all projects over \$35k. The retainage will be released to the contractor upon completion of the project **and** approval from State agencies, Department of Revenue, Labor & Industries (LNI) and Employment Security Department.

LICENSES

To bid on this project, the Contractor must have a valid Washington State Contractor business license. A City of Milton business license is required and can be applied for after the bid is awarded.

Quotation results and questions pertaining to this project can be obtained by contacting Sue Timm at 253-831-4281 or via email at stimm@cityofmilton.net.



70th ave E and 99 ditch

Remove debris
regrade inlets and outlets

install 2x4 cobble at inlets and
outlets

Install 2x4 cobble check dams
every 50'

install juke matting in ditch

gravel shoulders



Milton way and 15th ave

Remove debris
regrade inlets and outlets

install 2x4 cobble at inlets and
outlets

Install 2x4 cobble check dams
every 50'

install juke matting in ditch

gravel shoulders

Replace culvert at driveway



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Agenda Item # 6D

To: City Councilmembers
 From: Mayor Styron Sherrell
 Date: January 13, 2020
 Re: **Appointments to Intergovernmental Boards and Commissions**

ATTACHMENTS: Informational Pages

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommended Action: *After determining the 2020 appointments:* “I move to approve the appointments of the Mayor and Councilmembers to PCRC and SCA as discussed.”

Issue/Discussion: Appointment of the Mayor and/or Councilmembers to the Pierce County Regional Council (PCRC) and Sound Cities Association (SCA) are made annually.

	2017 Appointments	2018 Appointments	2019 Appointments	2020 Appointments
PCRC Pierce County Regional Council 3 rd Thursday of each month	Mayor Perry Tom Boyle Alternate	Mayor Styron Sherrell Susan Johnson Alternate	Mayor Styron- Sherrell Todd Morton Alternate	
SCA Sound Cities Association 2 nd Wednesday of each month	Mayor Perry Jim Manley Alternate	Mayor Styron Sherrell Mary Tompkins Alternate	Mayor Styron- Sherrell Susan Johnson Alternate	

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Pierce County Regional Council

Overview

The Pierce County Regional Council (PCRC) was created to ensure planning between Pierce County and its cities and towns was accomplished in a coordinated, consistent manner. The Council is comprised of elected officials from Pierce County, each of its 23 cities and towns, and the Port of Tacoma. The primary responsibility of the PCRC is to ensure that the Growth Management Act requirements are coordinated within the County and the region.

The Countywide coordination is accomplished through the implementation of the Pierce County Countywide Planning Policies. This document includes policy statements on:

- Affordable housing
- Agricultural lands
- Economic development and employment
- Education
- Fiscal impact
- Historic
- Archaeological and cultural preservation
- Natural resources
- Open space and protection of environmentally sensitive lands
- Siting of public capital facilities of statewide nature
- Transportation facilities and strategies
- Urban growth areas
- Amendments and transition

Representation

The regional coordination is accomplished by this group acting as a sub-regional council to the Puget Sound Regional Council (PSRC). The PSRC represents the four-county region of Pierce, King, Snohomish, and Kitsap Counties. Members from the PCRC are represented on the different boards and commissions of this regional body. These boards include the Growth Management Policy Board, the Transportation Policy Board, the Economic Development Policy Board, and the Executive Board.

Work Program

The PCRC adopts a work program at its annual General Assembly meeting. The work program provides guidance for issues the group will be pursuing in its efforts to coordinate down to the municipal level and up to the regional level. To assist in these efforts, the PCRC is supported by two technical subcommittees: the Growth Management Coordinating Committee (GMCC), which is made up of planning officials from each of the cities and towns in Pierce County, and the Transportation Coordinating Committee (TCC), which is made up of transportation officials.

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Mission

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

Vision

The most influential advocate for cities, effectively collaborating to create regional solutions.

Values

SCA aspires to create an environment that fosters mutual support, respect, trust, fairness and integrity for the greater good of the association and its membership. SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking.

<p>Mark Your Calendar</p> <p>Upcoming Meetings and Events</p> <p>Online Event Registration</p> 	<p>Connect With SCA</p> <p>SCA eNews</p> <p>Webinars</p> <p>Teleconferences</p> <p>Podcasts</p> <p>Get our RSS Feeds</p> <p>Read our Blog</p> 
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Partnership. Leadership. Results.

The Sound Cities Association (SCA) represents 36 cities of King County and provides a voice for nearly one million people.

SCA was founded in the 1970s to help cities act locally and partner regionally to create vital, livable communities through advocacy, education, leadership, mutual support and networking.

The vision of the SCA is to be the most influential advocate for cities, effectively collaborating to create regional solutions. We provide leadership on economic and community development, transportation, land use, health, government operations, environment, education, public safety, social welfare and other public policy issues.

We are proud of our collaboration with [King County](#), [Washington State](#), the [Puget Sound Regional Council](#), [Association of Washington Cities](#) and other regional organizations.

We invite your participation and support!