



PLANNING COMMISSION MINUTES

Regular Meeting
Wednesday, September 11, 2019
7:00 p.m.

1. CALL TO ORDER AND FLAG SALUTE

Chair Whalen called the meeting to order at 7:00pm and Commissioner Gillespie led the flag salute.

2. ROLL CALL

Present: Chair Whalen, Vice Chair LaVergne, Commissioners Gillespie, Sweat, Boyle and Balsley.

Absent: Commissioner White

Staff & Electeds Present: Clerk Trisha Summers and Mayor Styron Sherrell

Motion "to excuse Commissioner White from tonight's meeting"
(Boyle/LaVergne) **Passed 6/0**

3. ADDITIONS, DELETIONS TO AGENDA

None

4. CITIZEN PARTICIPATION

Mayor Shanna Styron Sherrell

Mayor spoke about the common thread that she hears from the commission is that they need support. She talked about ways to support the group such as changing meeting times, education, etc. and expressed her thanks and appreciation for the planning commission and the work they do.

5. APPROVAL OF MINUTES

A. August 14, 2019 minutes

Motion "to approve minutes for August 14, 2019." (Sweat/Gillespie)
Passed 6/0

6. REGULAR AGENDA

A. Chairman's Report to Commission on meeting with Mayor and Staff

Chair Whalen met with the Mayor and during their conversation, was encouraged to change meeting times to afternoons at city hall to gain access to staff as needed during their working hours.

B. Planning Commission's meeting schedule

Commissioners talked about the possibility of changing their meeting day and times to gain access to staff. After much discussion amongst the group, they decided on a time and day that would work for them all.

Motion "to change meeting day to the first Monday of each month from 4pm-6pm effective October 7, 2019." (Gillespie/Balsley) **Passed 6/0**

C. Joint Planning Commission – Council Meeting

Chair Whalen spoke about a joint meeting with council and got direction from the Commissioners that they would like to do it during their next meeting on October 7th. Chair Whalen will be putting together an agenda of the items for discussion and will review it with the commissioners before the joint meeting.

D. Accessory Dwelling Units (ADU)

Chair Whalen shared handouts that she printed from MRSC website regarding accessory dwelling units. The commission previously discussed the topic in June 2018. The group was encouraged to research using the handouts and also the Milton Municipal Code and be prepared for more discussion on ADU's at the next meeting.

Commissioner Boyle shared research he found about why cities would and wouldn't want ADU's in their cities. Commissioner Balsley shared that she has noticed the different kinds of ADU's in other cities.

E. Update on Vacant Building Regulations

The commission decided to not do any more work on this topic at this time but instead to speak to council in the joint meeting about the work plan and what council expects of them regarding this topic.

F. Development Status Report

Report on status of current development projects was reviewed.

7. COMMISSIONER REPORTS

Chair Whalen

- Appreciate all the hard work the 9/11 committee did to bring the monument to the community and look forward to the opportunity for remembrance.

Vice Chair LaVergne

- Nothing to add

Commissioner Sweat

- Updated on civil service commission

Commissioner Gillespie

- Hosting a BBQ on September 14th from 6-9, all commissioners welcome

Commissioner Balsley

- Updated on Milton Days and appreciation for all the volunteers. Noted all commissioners were in attendance in volunteer capacities.
- Spirit Halloween is temporarily in the former hardware store space and the community is happy to see business in the location again.
- Bazaar is October 11 & 12th. Bake sale donations welcome.

Commissioner Boyle

- Nothing to add

8. ADJOURNMENT

The meeting was adjourned at 9:03 PM.



Chair Jacquelyn Whalen

