



Clear, Fill and Grade Permit Application

Updated: June 2017

A clear, fill and grade permit is inherent with a Civil Permit approval. This application is for projects that are exclusively clear, fill and grade or that want to start clearing, filling, and grading before approval of civil site plans.

Please complete the following:

Project Name and Parcel Number: _____

Contact Info including email: _____

Project Address/Site Location: _____

Permit/Application Number: _____

Owner/Developer: _____

Contractor: _____

Property area (sq ft): _____

Area to be cleared or disturbed (sq ft): _____

Estimated total fill: (cubic yards): _____

Source of fill: _____

Estimated total excavation (cubic yards): _____

Existing impervious area (sq. ft.): _____

New impervious area (sq. ft.): _____

Replaced impervious area (sq. ft.): _____

Date prepared: _____

Public Works Office
1000 Laurel St. Milton, WA 98354-8850
Ph 253.922.8738 / Fax 253.922.3466

1. Existing Site Description

Identify any stream, drainage course, wetlands, or lakes on or within 250 feet of the property.

List any known or suspected critical areas identified on or within 250 feet of the property.

2. Description of Project

Describe the proposed project and what it is intended to accomplish.

3. Prepare a Stormwater Site Plan

If your project is in review for civil approval you may skip this step.

All projects must comply with City of Milton Erosion and Sediment Control Requirements.

A hand drawn sketch is acceptable but it must be legible, drawn to scale, and include as much of the following information as possible/appropriate:

- Property owners name
- Site parcel number and address
- Scale and north arrow
- Property boundaries and dimensions
- Contour/topography lines or arrows to indicate flow or drainage patterns
- Existing and proposed impervious areas
- Existing and proposed structures with setbacks (including rockeries and retaining walls)
- Adjacent public or private roads and utilities
- Shorelines, floodplains, streams and other surface water features
- Critical areas such as wetlands or steep slopes (see MMC 18.16)
- Location of existing and proposed stormwater drainage facilities such as roof downspouts, pipes, catch basins, etc.
- Profile of cut and fill amounts