



**CITY COUNCIL MEETING AGENDA
Council Chambers, 1000 Laurel Street**

**September 3, 2019
Tuesday**

**Regular Meeting
7:00 p.m.**

- 1. Call to Order and Flag Salute**
- 2. Roll Call of Councilmembers**
- 3. Additions/Deletions**
- 4. Citizen Participation**
- 5. Consent Agenda**

The following items are distributed to Councilmembers in advance for study and review, and the recommended actions will be accepted in a single motion. Any item may be removed for further discussion if requested by a Councilmember.

A. Minutes Approval:

- i. August 19, 2019

B. Claims Approval:

- i. Approval of checks/vouchers/disbursements numbered 65774 to 65834 in the amount of \$357,759.13.
- ii. Approval of the payroll disbursement of August 20, 2019 in the amount of \$197,062.46.

- 6. Public Hearing – Surplus Vehicles**
- 7. Public Hearing – 2020-2025 CIP Update**
- 8. Regular Agenda**
 - A. Surplus Vehicles Resolution 19-1922**
 - B. 2020-2025 CIP Update**
 - C. Taylor Street Construction Contract Award**
- 9. Council Reports**
- 10. Directors Reports**
- 11. Mayor’s Report**
- 12. Adjournment**



Regular Meeting
Monday, August 19, 2019
7:00 p.m.

CALL TO ORDER

Mayor Styron Sherrell called the meeting to order at 7:00 p.m. and Councilmember Johnson led the flag salute.

ROLL CALL

Present: Mayor Pro Tem Hutson, Councilmembers Whitaker, Tompkins, Johnson, Morton, Ott and Whalen

Absent: None

STAFF PRESENT

Police Chief Hernandez, Public Works Director Afzali, Finance Director Dunford, Public Works Operations Superintendent Sloan, City Engineer/Surface Water Compliance Inspector Carter and City Clerk Trisha Summers.

ADDITIONS/DELETIONS

None

CITIZEN PARTICIPATION

Speaker	Comments
Robert MacDonald	Would like to see Community Building be used long term by the VFW. Doesn't feel other groups are either vested in the community or would benefit the community by being in the building long term. Would like to know what the public would like done with the building. Volunteerism should be allowed.
Tom Boyle	The Community Building is a service provided to the citizens from the citizens. Would like to see the option of removing the building taken off the list of choices until there is a plan to rebuild something else on the site. The building does get used and the city has dropped the ball on its maintenance. Please do not surplus the building, get a plan in

	place that works. The attorney advice about not using volunteers doesn't make sense.
Jacquelyn Whalen	All seven councilmembers agreed to surplus the building at the budget retreat earlier this year. Why do we have to have this building? Clean the slate, come together and put something there that makes sense. Identify where the money is coming from, give residents the opportunity to be part of the process and move forward.

CONSENT AGENDA

A. Check Approval Process

- a. Minutes Approval:
 - i. August 5, 2019 Regular Meeting Minutes
 - ii. August 12, 2019 Study Session
- b. Claims Approval:
 - i. Approval of the checks/vouchers/disbursements numbered 65717 to 65773 in the amount of \$360,467.03.
 - ii. Approval of the payroll disbursement of August 5, 2019 in the amount of \$236,128.12.

MOTION (Morton/Whalen) to approve the Consent Agenda. **Passed 7/0.**

REGULAR AGENDA

A. Brightview Landscaping Contract Update

Explanation of this item was given by Dustin Sloan, Public Works Superintendent. An updated copy with grammatical corrections was passed out to council.

Mr. Sloan explained that the contract is staying the same as it has been but has had the prevailing wages language added, as required by law.

Council asked about the prevailing wage language and if it was going to increase our rates. Council also commented that they were happy to have this housekeeping item taken care of to keep current with the law.

MOTION (Johnson/Whalen) "to authorize the Mayor to sign the replacement maintenance service agreement with Brightview Landscape Services, Inc. to include verbiage necessary for prevailing wages." **Passed 7/0**

B. Surplus of Police Equipment - Resolution 19-1923

Chief Hernandez explained that the Boy Scout Troop 525 has been maintaining and staffing the climbing wall and trailer for quite some time. The wall is of no use to the Milton Police Department, but it will still be requisitioned for community outreach events. In the interest of removing the wall from city insurance and licensing usage, Chief Hernandez recommends turning it over to Troop 525.

Councilmembers expressed that this makes sense and they are happy to see Troop 525 take ownership of the climbing wall and trailer.

MOTION (Whalen/Ott) “to approve Resolution 19-1923, declaring police equipment to be surplus and authorizing the disposal of same.” **Passed 7/0.**

C. Pierce County Maintenance Agreement

Public Works Director Nick Afzali presented this item to council. The 2010 agreement with Pierce County has been updated to include emergency, back-up, routine and preventative services for traffic signal maintenance and repairs from the County. De-icing/Anti-icing services as well as updated 2019 hourly labor and equipment cost rates have also been added and updated.

Councilmembers asked questions about delivery and cost of de-icing products and traffic lights. Council was happy to foster the good relationship with Pierce County to obtain product as a less expensive cost to the city.

MOTION (Ott/Johnson) “to authorize the Mayor to sign the attached second amendment to agreement CC-100004 between Pierce County and the City of Milton.” **Passed 7/0.**

COUNCIL REPORTS

Councilmember Whitaker

- Milton Days was good. The acts were great, and a good time was had!

Councilmember Morton

- Sorry for missing last meeting, was not feeling well and fell asleep.
- Milton Days was amazing. People were going home for a break and coming back and that is something I haven't seen in the past.

Councilmember Ott

- Milton Days was great, as are the volunteers for it.
- Sorry for missing the August 5th meeting.
- Having a hard time with the community building decision. Got a feel at Milton Days that citizens would like to keep it.

Councilmember Tompkins

- Had a great Milton Days. Thank you to the Mayor who was there setting up before the event and after the event. Your efforts don't go unnoticed.
- Milton Sr Society donated 250.00 to Police Foundation for Bears. Emerald Corner donated 389.00 to Bears and 142.00 to National Night Out.

Councilmember Whalen

- The Community Building can never rent enough to sustain a profit, but it should be running itself. The life span of the building is nearing the end. Council is looking at a 30-year commitment on what is put in its place. The Community is woefully underused and it's better to take some time and think about what to put there rather than rush that decision.

Councilmember Johnson

- The Milton Activity Center is underutilized. The community is not a building, but rather what you do. It's an emotional decision because we are getting trapped with the word community.

- Streets need repair and those are something that benefits everyone in the community more than a building.
- Would like to see the tennis court painted with pickle ball court lines as well to make it a dual use court.

Mayor Pro Tem Hutson

- Thanked the Public Works Director and his family for coming to the event and supporting it by being put in the police fundraiser “jail”. Expressed how nice it is to see staff in attendance who do not live in the city. That is a sense of community!

DIRECTOR’S REPORTS

Police Chief Hernandez

- Milton Days was uneventful as far as police issues, which makes it a great place to live and work.

Finance Director Dunford

- No comment

Public Works Director Afzali

- Along with City Engineer Jamie Carter, applied for a grant on Friday for 3.2 million to be used on 99 and Porter Way. WSDOT sent a letter of support. There will be a decision made around Thanksgiving. Will keep you all p

MAYOR’S REPORT

- Thanked Events Committee, Staff, Park Board, vendors and volunteers for Milton Days. The event was positive, there was no negativity this year.
- Comments from citizens regarding the Community Building are that they are in favor or surplussing the building. The City is not selling the land or the park, just to clear up any rumors.
- Construction on Yuma and Milton Way will be going on for the next two weeks. Take alternate route if you can.

ADJOURNMENT

The meeting was adjourned at 8:28 p.m.

Shanna Styron Sherrell, Mayor

ATTEST: _____
City Clerk

CITY OF MILTON
PAYROLL and CLAIMS VOUCHER APPROVAL
September 3, 2019

Claim Vouchers:

Payroll Disbursements:

Dates	Check #	Amount	Date	Check #	Amount
8/16/2019	65774-65778	1,950.00	8/20/2019	65779-65782, ACH/EFT	197,062.46
8/21/2019	65783-65802	89,657.63			
8/26/2019	EFT/ACH	194,125.35			
8/26/2019	65803-65834	45,910.95			
8/27/2019	EFT	26,115.20			

Total Accounts Payable:

\$ 357,759.13

Total Payroll:

\$ 197,062.46

Voids - 65742, 65510

Printer Error Checks - none

CHECK REGISTER

City Of Milton
MCAG #: 0590

08/13/2019 To: 08/27/2019

Time: 10:39:26 Date: 08/27/2019
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5071	08/16/2019	Claims	1	65774	KENNY CALLAHAN	100.00	Milton Days Performance
					116 - 573 91 41 000 - Milton Days - Prof Svcs	100.00	Milton Days Performance
5072	08/16/2019	Claims	1	65775	ROD HASH	500.00	Milton Days Performance
					116 - 573 91 41 000 - Milton Days - Prof Svcs	500.00	Milton Days Performance - The Push Rods
5073	08/16/2019	Claims	1	65776	SHERIANN NYE	100.00	Milton Days Performance
					116 - 573 91 41 000 - Milton Days - Prof Svcs	100.00	Milton Days Performance - Chasing Fate
5074	08/16/2019	Claims	1	65777	PETE SAMS	600.00	Milton Days Sound
					116 - 573 91 41 000 - Milton Days - Prof Svcs	600.00	Sound Production For Milton Days
5075	08/16/2019	Claims	1	65778	RON A STUBBS	650.00	Milton Days Performance
					116 - 573 91 41 000 - Milton Days - Prof Svcs	650.00	Milton Days Performance - Rock & Roll Hypnotist
5185	08/21/2019	Claims	1	65783	911 SUPPLY	22.28	Police Material
					107 - 521 20 20 002 - Uniforms	22.28	Name Tag Plate - Worley
5186	08/21/2019	Claims	1	65784	ASPLUNDH TREE EXPERT, LLC	5,351.68	Tree Trimming
					402 - 594 33 62 142 - Tree Trimming	5,351.68	Tree Trimming
5187	08/21/2019	Claims	1	65785	CYNTHIA CARROLL	325.00	Rental Deposit/Fee Refund
					001 - 362 00 01 000 - Facility Rental	-75.00	Cancellation - Partial Refund Rental Fee
					001 - 589 10 00 000 - Refund Facility Deposit	250.00	Rental Deposit Refund CB
5188	08/21/2019	Claims	1	65786	COBALT STORAGE	199.00	Archive Storage
					001 - 518 50 45 000 - Operating Leases	199.00	Archive Storage - Sept 2019
5189	08/21/2019	Claims	1	65787	COLUMBIA FORD, INC.	65,264.39	2019 Ford #37 Purchase
					101 - 594 30 64 000 - Capital Expenditures/Expense	3,810.26	#37 Ford Purchase Vin #6269
					408 - 594 31 64 408 - Asset Replacement	61,454.13	#37 Ford Purchase Vin #6269
5190	08/21/2019	Claims	1	65788	COMCAST BUSINESS	1,530.89	Phone & Internet
					001 - 513 10 42 000 - Communication	76.54	Phone & Internet (PRI Trunk Interface)
					001 - 514 20 42 000 - Communication	76.54	Phone & Internet (PRI Trunk Interface)
					001 - 518 30 42 000 - Communication	38.27	Phone & Internet (PRI Trunk Interface)
					107 - 521 20 42 000 - Communication	229.63	Phone & Internet (PRI Trunk Interface)
					406 - 531 10 42 000 - Communication	153.09	Phone & Internet (PRI Trunk Interface)
					401 - 533 10 42 000 - Communications	355.93	Phone & Internet (PRI Trunk Interface)
					403 - 534 10 42 000 - Communication	371.24	Phone & Internet (PRI Trunk Interface)
					101 - 542 30 42 000 - Communication	76.54	Phone & Internet (PRI Trunk Interface)
					501 - 548 30 42 000 - Communications	38.27	Phone & Internet (PRI Trunk Interface)
					001 - 558 50 42 000 - Communications	38.27	Phone & Internet (PRI Trunk Interface)
					001 - 558 60 42 000 - Communication	38.27	Phone & Internet (PRI Trunk Interface)
					001 - 576 80 42 000 - Communication	38.30	Phone & Internet (PRI Trunk Interface)
5191	08/21/2019	Claims	1	65789	DATA BAR INCORPORATED	3,665.25	Print & Mail; Print & Mail
					406 - 531 10 49 003 - Misc/Outside Printing	101.38	Past Due Print & Mail
					406 - 531 10 49 003 - Misc/Outside Printing	631.67	Utility Billing Print & Mail
					401 - 533 10 49 003 - Misc/Outside Printing	202.76	Past Due Print & Mail
					401 - 533 10 49 003 - Misc/Outside Printing	1,263.34	Utility Billing Print & Mail
					403 - 534 10 49 003 - Misc/Outside Printing	202.77	Past Due Print & Mail
					403 - 534 10 49 003 - Misc/Outside Printing	1,263.33	Utility Billing Print & Mail
5192	08/21/2019	Claims	1	65790	CHRISTY DEAN	21.43	Reimbursement
					116 - 573 91 31 000 - Milton Days - Supplies	21.43	Copies Of Flyer
5193	08/21/2019	Claims	1	65791	EAST PIERCE FIRE & RESCUE DISTRICT #22	177.52	City Utilities
					001 - 518 30 47 000 - Public Utility Service	8.88	Electric, Water & Sewer
					107 - 521 20 47 000 - Utilities	35.50	Electric, Water & Sewer
					406 - 531 30 47 000 - Public Utility Services	35.50	Electric, Water & Sewer

CHECK REGISTER

City Of Milton
MCAG #: 0590

08/13/2019 To: 08/27/2019

Time: 10:39:26 Date: 08/27/2019
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			401 - 533 50 47 000		Public Utility Services	35.50	Electric, Water & Sewer
			403 - 534 50 47 000		Public Utility Services	35.50	Electric, Water & Sewer
			001 - 558 50 47 000		Public Utility Services	8.88	Electric, Water & Sewer
			001 - 558 60 47 000		Public Utilities	8.88	Electric, Water & Sewer
			001 - 576 80 47 000		Public Utility Service	8.88	Electric, Water & Sewer
5194	08/21/2019	Claims	1	65792	ESI SECURITY	98.91	Alarm Monitoring
			107 - 521 20 41 000		Professional Services	98.91	Quarterly Alarm Fee
5195	08/21/2019	Claims	1	65793	GALLS, LLC-DBA BLUMENTHAL UNIFORMS	1,098.30	Uniforms
			107 - 521 20 20 002		Uniforms	1,098.30	Uniform - Arnhold
5196	08/21/2019	Claims	1	65794	GRAY & OSBORNE INC	9,441.06	Engineering; Engineering Services
			001 - 558 60 41 000		Professional Services	371.94	Surprise Lake Middle School
			407 - 594 31 63 097		Decant Facility	569.26	Engineering Services
			407 - 594 31 63 154		Campus Green Retrofit	2,506.82	Engineering - Survey City Hall Campus
			310 - 594 76 62 104		Trailhead Improvements	5,993.04	Engineering Services
5197	08/21/2019	Claims	1	65795	KPG INC.	968.40	Engineering Services
			407 - 594 31 63 112		Taylor St Pipe Installation	968.40	Engineering Services
5198	08/21/2019	Claims	1	65796	INEZ LILLEOREN	69.37	004143 - 1204 23RD AVE #A-4
			401 - 343 30 00 000		Electric Sales	-15.72	
			403 - 343 40 10 000		Water Sales	-53.65	
5199	08/21/2019	Claims	1	65797	KEVIN & KARI MJOR	350.00	Rental Deposit Refund
			001 - 589 10 00 000		Refund Facility Deposit	350.00	Rental Deposit Refund AC
5200	08/21/2019	Claims	1	65798	PIERCE CO BUDGET & FINANCE	565.79	Liquor Tax; Info Tech Services
			001 - 558 60 41 000		Professional Services	45.00	IT - Wide Area Network Charges
			107 - 589 30 00 107		Liquor Board Tax Remit	520.79	2nd Qtr 2019 Profit & Excise Tax
5201	08/21/2019	Claims	1	65799	NANCY SHATTUCK	210.00	Court Services
			001 - 512 50 41 000		Professional Services	210.00	DV Victim Advocacy
5202	08/21/2019	Claims	1	65800	TREASURY DIV.-MONEY CENTE US BANK N.A. - CUSTODY TREASURY	30.00	Safekeeping Fees
			001 - 514 20 49 000		Miscellaneous	30.00	Safekeeping Fees
5203	08/21/2019	Claims	1	65801	WA DEPT OF ENTERPRISE SVCS	48.36	Business Cards
			001 - 513 10 31 000		Office and Operating Supplie:	24.18	Business Cards - Rose
			406 - 531 10 31 000		Office and Operating Supplie:	6.54	Business Cards - Afzali
			401 - 533 10 31 000		Office and Operating Supplie:	6.78	Business Cards - Afzali
			403 - 534 10 31 000		Office and Operating Supplie:	6.78	Business Cards - Afzali
			101 - 542 30 31 000		Office and Operating Supplie:	1.45	Business Cards - Afzali
			001 - 558 60 31 000		Operating Supplies	2.42	Business Cards - Afzali
			001 - 576 80 31 000		Operating Supplies	0.21	Business Cards - Afzali
5204	08/21/2019	Claims	1	65802	WATER MANAGEMENT LABORATORIES	220.00	Water Testing
			406 - 531 30 41 000		Professional Services	220.00	Water Testing
5279	08/26/2019	Claims	1	65803	A WORKSAFE SERVICE, INC.	110.00	Testing
			107 - 521 20 41 000		Professional Services	110.00	Pre-Employment Drug Screen - Arnhold, D' Angelo
5280	08/26/2019	Claims	1	65804	ALPINE PRODUCTS INC.	136.95	PW Supply
			401 - 533 50 31 000		Operating Supplies	91.30	Paint
			403 - 534 50 31 000		Office and Operating Supplie:	45.65	Paint

CHECK REGISTER

City Of Milton
MCAG #: 0590

08/13/2019 To: 08/27/2019

Time: 10:39:26 Date: 08/27/2019
Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5281	08/26/2019	Claims	1	65805	ASPLUNDH TREE EXPERT, LLC	9,708.80	Tree Trimming
					402 - 594 33 62 142 - Tree Trimming	9,708.80	Tree Trimming
5282	08/26/2019	Claims	1	65806	CHRIS BROWNLEE	47.37	004355 - 2005 PORTER WAY
					406 - 343 10 00 000 - Storm Drainage Fees	-9.17	
					401 - 343 30 00 000 - Electric Sales	-2.79	
					403 - 343 40 10 000 - Water Sales	-35.41	
5283	08/26/2019	Claims	1	65807	BUILDERS EXCHANGE OF WASHINGTON INC	179.25	Online Communications
					407 - 594 31 63 112 - Taylor St Pipe Installation	179.25	Publish Projects Online
5284	08/26/2019	Claims	1	65808	GINA M COHELEY	145.44	003289 - 8720 20TH ST E
					403 - 343 40 10 000 - Water Sales	-145.44	
5285	08/26/2019	Claims	1	65809	RODRIGO & TERESA CRUZ	350.00	Rental Deposit Refund
					001 - 589 10 00 000 - Refund Facility Deposit	350.00	Rental Refund - AC Recurring
5286	08/26/2019	Claims	1	65810	RORY DIESSNER	130.05	001465 - 1805 BACCHANT CT
					406 - 343 10 00 000 - Storm Drainage Fees	-40.45	
					401 - 343 30 00 000 - Electric Sales	-20.31	
					403 - 343 40 10 000 - Water Sales	-69.29	
5287	08/26/2019	Claims	1	65811	FERGUSON ENTERPRISES, INC. #1539	5,313.94	Meters; Meter Bolt Kits; Meters; Water Material
					403 - 534 50 35 000 - Small Tools and Equipment	145.12	Command Link Charger- Wall Mount
					402 - 594 33 64 123 - Meter Replacement Project	3,589.99	Meters
					404 - 594 34 64 123 - Meter Replacement	1,234.40	Meter Bolt Kits
					404 - 594 34 64 123 - Meter Replacement	344.43	Meter Replacement- Heather Hills
5288	08/26/2019	Claims	1	65812	DAN GINSBURG	8.53	001921 - 411 25TH AVE PL
					406 - 343 10 00 000 - Storm Drainage Fees	-3.64	
					401 - 343 30 00 000 - Electric Sales	-1.10	
					403 - 343 40 10 000 - Water Sales	-3.79	
5289	08/26/2019	Claims	1	65813	GRAY LUMBER COMPANY	117.43	Electric Supply
					401 - 533 50 31 000 - Operating Supplies	117.43	1-1/8" 4x8 Plywood
5290	08/26/2019	Claims	1	65814	BARBARA HANSON	1.54	003387 - 9617 18TH ST CT E
					403 - 343 40 10 000 - Water Sales	-1.54	
5291	08/26/2019	Claims	1	65815	THE HOME DEPOT PRO INSTITUTIONAL	344.86	Parks Material; Facilities Supplies
					001 - 518 30 31 000 - Operating Supplies	273.48	Roll Towels, Mop, Cleanser, Sponges
					001 - 576 80 31 000 - Operating Supplies	71.38	Plastic Garbage Can
5292	08/26/2019	Claims	1	65816	ROBERT & BRENDA MORGAN	453.84	000189 - 2303 7TH AVE
					406 - 343 10 00 000 - Storm Drainage Fees	-193.43	
					401 - 343 30 00 000 - Electric Sales	-59.02	
					403 - 343 40 10 000 - Water Sales	-201.39	
5293	08/26/2019	Claims	1	65817	OLDCASTLE INFRASTRUCTURE	6,212.27	Electric Material
					401 - 533 50 34 000 - Supplies for Resale,etc	6,212.27	Transformer Vault- Surprise Lake Middle School Project
5294	08/26/2019	Claims	1	65818	OWEN EQUIPMENT COMPANY	87.69	Stormwater Material
					406 - 531 30 31 000 - Operating Supplies	87.69	Valve Handle Stem
5295	08/26/2019	Claims	1	65819	RICK PEASE	138.72	004258 - 2269 GARY CT
					406 - 343 10 00 000 - Storm Drainage Fees	-72.84	

CHECK REGISTER

City Of Milton
MCAG #: 0590

08/13/2019 To: 08/27/2019

Time: 10:39:26 Date: 08/27/2019
Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			401 - 343 30 00 000		Electric Sales	-7.67	
			403 - 343 40 10 000		Water Sales	-73.21	
			401 - 369 91 00 401		Misc Revenue	15.00	
5296	08/26/2019	Claims	1	65820	PLATT ELECTRIC SUPPLY	6.63	Late Fee
			401 - 533 50 31 000		Operating Supplies	6.63	Late Fee July 2019
5297	08/26/2019	Claims	1	65821	PUGET SOUND REGIONAL COUNCIL	2,403.00	2020 Dues
			001 - 558 60 49 001		Misc/Dues & Memberships	2,403.00	Annual Membership Dues
5298	08/26/2019	Claims	1	65822	CITY OF PUYALLUP	9,150.07	Police Material; Police Material; Jail Services; Jail Services
			107 - 521 20 35 006		Metro Services Small Tools &	172.20	TRT Training Split (8.77%)
			107 - 521 20 35 006		Metro Services Small Tools &	140.01	TRT Training Split (8.77%)
			107 - 523 60 51 000		Intergov. Jail Services	27.86	Medical Services- June 2019
			107 - 523 60 51 000		Intergov. Jail Services	8,810.00	Jail Services- June 2019
5299	08/26/2019	Claims	1	65823	ROBINSON AND NOBLE, INC.	2,190.92	Consulting Services
			404 - 594 34 60 135		Replacement Well #5	2,190.92	Consulting Services
5300	08/26/2019	Claims	1	65824	SCORE	660.30	Jail Services
			107 - 523 60 51 000		Intergov. Jail Services	660.30	Jail Services- June 2019
5301	08/26/2019	Claims	1	65825	SIRENNET.COM	694.34	PW Material; PW Material
			405 - 594 33 64 405		Asset Replacement	360.51	#30 Lights
			405 - 594 33 64 405		Asset Replacement	333.83	#30 Lights
5302	08/26/2019	Claims	1	65826	TACOMA NEWS INC.	189.54	Legal Notice; Legal Notice
			001 - 511 60 41 002		Advertising	105.49	Public Hearing
			001 - 558 60 41 002		Advertising	84.05	Public Hearing
5303	08/26/2019	Claims	1	65827	TIMCO INC.	338.06	PW Material
			406 - 531 30 31 000		Operating Supplies	112.68	Hose Assembly For Steam Cleaner
			401 - 533 50 31 000		Operating Supplies	112.69	Hose Assembly For Steam Cleaner
			403 - 534 50 31 000		Office and Operating Supplie:	112.69	Hose Assembly For Steam Cleaner
5304	08/26/2019	Claims	1	65828	UNIFIRST CORPORATION	435.63	Uniforms; Uniforms
			001 - 518 30 20 002		Uniforms	23.45	Uniforms
			406 - 531 30 20 002		Uniforms	77.06	Uniforms
			401 - 533 50 20 002		Uniforms	55.28	Uniforms
			401 - 533 50 20 002		Uniforms	79.52	Uniforms
			403 - 534 50 20 002		Uniforms	148.64	Uniforms
			101 - 542 30 20 002		Uniforms	13.66	Uniforms
			501 - 548 30 20 002		Uniforms	23.90	Uniforms
			001 - 576 80 20 002		Uniforms	14.12	Uniforms
5305	08/26/2019	Claims	1	65829	BUDGET & FISCAL SERVICES WASHINGTON STATE PATROL	13.25	Background Checks
			107 - 521 20 41 000		Professional Services	13.25	Background Checks
5306	08/26/2019	Claims	1	65830	WASHINGTON TRACTOR	213.63	Fleet Material; Fleet Material
			406 - 531 30 31 000		Operating Supplies	166.87	#47 Windowpane
			406 - 531 30 31 000		Operating Supplies	3.74	#15 Engine Electrical Relays
			401 - 533 50 31 000		Operating Supplies	2.81	#15 Engine Electrical Relays
			403 - 534 50 31 000		Office and Operating Supplie:	7.01	#15 Engine Electrical Relays
			001 - 576 80 31 000		Operating Supplies	33.20	#15 Engine Electrical Relays
5307	08/26/2019	Claims	1	65831	WATER MANAGEMENT LABORATORIES	271.00	Water Testing
			403 - 534 51 41 000		Professional Services	271.00	Water Testing

CHECK REGISTER

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08/13/2019 To: 08/27/2019

Time: 10:39:26 Date: 08/27/2019
Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5308	08/26/2019	Claims	1	65832	WESCO RECEIVABLES CORP	3,591.53	Electrical Material
					401 - 533 50 31 000 - Operating Supplies	3,591.53	Insulated Copper Wire
5309	08/26/2019	Claims	1	65833	WILLIAMS OIL FILTER SERVICE	293.22	PW Supplies
					406 - 531 30 31 000 - Operating Supplies	97.74	Fuel Cans, HazMat Pads, Bucket Lids, Cleaner
					403 - 534 50 31 000 - Office and Operating Supplie:	97.74	Fuel Cans, HazMat Pads, Bucket Lids, Cleaner
					101 - 542 30 31 000 - Office and Operating Supplie:	97.74	Fuel Cans, HazMat Pads, Bucket Lids, Cleaner
5310	08/26/2019	Claims	1	65834	DEPT OF CORRECTIONS YAKIMA COUNTY	1,973.15	Jail Services
					107 - 523 60 51 000 - Intergov. Jail Services	1,973.15	Jail Services- July 2019
5256	08/26/2019	Claims	3	EFT	SANDRA LYNN ALLEN	4,500.00	Judge Services
					001 - 512 50 41 000 - Professional Services	4,500.00	Monthly Judge Services
5257	08/26/2019	Claims	3	EFT	CIT TECHNOLOGY (QDS)	1,422.64	Copier Lease
					001 - 513 10 45 000 - Operating Rentals and Leases	248.96	Copier Lease
					001 - 514 20 45 000 - Operating Rentals and Leases	35.57	Copier Lease
					001 - 518 30 45 000 - Operating Rentals and Leases	7.11	Copier Lease
					107 - 521 20 45 000 - Operating Rentals and Leases	373.44	Copier Lease
					406 - 531 10 45 000 - Operating Rentals and Leases	151.51	Copier Lease
					401 - 533 10 45 000 - Operating Rentals and Leases	268.88	Copier Lease
					403 - 534 10 45 000 - Operating Rentals and Leases	261.77	Copier Lease
					101 - 542 30 45 000 - Operating Rentals and Leases	14.94	Copier Lease
					501 - 548 30 45 000 - Operating Rentals & Leases	17.78	Copier Lease
					001 - 558 50 45 000 - Operating Rentals and Leases	17.78	Copier Lease
					001 - 558 60 45 000 - Operating Rentals and Leases	17.78	Copier Lease
					001 - 576 80 45 000 - Operating Rentals and Leases	7.12	Copier Lease
5258	08/26/2019	Claims	3	EFT	OGDEN MURPHY WALLACE	6,180.00	Legal Services
					001 - 515 31 41 000 - City Attorney	3,040.00	Routine Services - July 2019
					001 - 515 31 41 002 - Labor Attorney	1,320.00	2019 Police Negotiation
					001 - 515 31 41 002 - Labor Attorney	1,820.00	2019 IBEW Negotiation
5259	08/26/2019	Claims	3	EFT	PIERCE COUNTY SEWER	273.18	Sewer
					001 - 518 30 47 000 - Public Utility Service	34.20	Sewer
					107 - 521 20 47 000 - Utilities	57.66	Sewer
					401 - 533 50 47 000 - Public Utility Services	46.23	Sewer
					001 - 575 50 47 000 - Public Utilities Services - CB	57.65	Sewer
					001 - 575 50 47 000 - Public Utilities Services - CB	20.70	Sewer
					001 - 576 80 47 000 - Public Utility Service	56.74	Sewer
5260	08/26/2019	Claims	3	EFT	SHELL FLEET PLUS	5,623.83	Fuel
					107 - 521 20 32 000 - Fuel	2,987.24	Fuel
					406 - 531 30 32 000 - Fuel	669.51	Fuel
					401 - 533 50 32 000 - Fuel	762.89	Fuel
					403 - 534 50 32 000 - Fuel	802.52	Fuel
					403 - 534 51 32 000 - Fuel	96.85	Fuel
					101 - 542 30 32 000 - Operating Supplies/Fuel	206.37	Fuel
					001 - 576 80 32 000 - Fuel	98.45	Fuel
5261	08/26/2019	Claims	3	EFT	US BANK - ST PAUL	151,675.00	Bond MILWAT10
					403 - 591 34 72 000 - Revenue Bond-Principal	110,000.00	Bond Principal
					403 - 592 34 83 000 - Revenue Bond-Interest	41,675.00	Bond Interest
5262	08/26/2019	Claims	3	EFT	WA DEPT OF REVENUE	23,757.47	Excise Tax

CHECK REGISTER

City Of Milton
MCAG #: 0590

08/13/2019 To: 08/27/2019

Time: 10:39:26 Date: 08/27/2019
Page: 6

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		107 - 521 20 31 000		Office and Operating Supplie:	17.33	Tax Owed - Streichers
		107 - 521 20 35 006		Metro Services Small Tools &	32.77	Tax Owed - Crisis Systems Management LLC
		107 - 521 20 35 006		Metro Services Small Tools &	48.97	Tax Owed - Evike.com
		107 - 521 20 35 006		Metro Services Small Tools &	50.62	Tax Owed - Otte Gear
		406 - 531 10 44 002		Excise Tax	1,088.08	Excise Tax - Stormwater
		406 - 531 30 49 000		Misc/Other Exp	0.56	Tax Owed - State & Federal Poster, Inc.
		401 - 533 10 44 002		Elect Excise Tax	11,586.41	Excise Tax - Electric
		401 - 533 50 49 000		Misc/Other Exp	0.56	Tax Owed - State & Federal Poster, Inc.
		403 - 534 10 44 002		Water Excise Tax	10,820.33	Excise Tax - Water
		403 - 534 50 49 000		Misc/Other Exp	0.56	Tax Owed - State & Federal Poster, Inc.
		403 - 534 51 31 000		Operating Supplies	35.46	Tax Owed - Manufacturers Edge Inc.
		101 - 542 30 49 000		Misc/Other Exp	0.56	Tax Owed - State & Federal Poster, Inc.
		001 - 575 50 44 002		Taxes On Bldg Rentals	4.95	Excise Tax - Rental
		001 - 589 30 00 000		Sales Tax Paid To State Gen	70.31	Sales Tax Collected
5263	08/26/2019	Claims	3	EFT WA ESD PFML	693.23	Pay Cycle(s) 01/01/2019 To 06/30/2019 - PMFL
		001 - 513 10 10 000		Salaries and Wages	41.44	PMFL - Adjustment
		001 - 518 30 10 000		Salaries and Wages - Facilitie	1.43	PMFL - Adjustment
		406 - 531 30 10 000		Salaries & Wages	8.96	PMFL - Adjustment
		401 - 533 50 10 000		Salaries and Wages	12.19	PMFL - Adjustment
		403 - 534 50 10 000		Salaries and Wages	10.40	PMFL - Adjustment
		101 - 542 30 10 000		Salaries and Wages	1.43	PMFL - Adjustment
		001 - 576 80 10 000		Salaries and Wages	1.43	PMFL - Adjustment
		001 - 589 90 00 999		Payroll Clearing	3.38	ARZOLA, GUADALUPE NICOLAS - PMFL
		001 - 589 90 00 999		Payroll Clearing	111.01	CARTER, JAMES R - PMFL
		001 - 589 90 00 999		Payroll Clearing	79.41	DUNFORD, TARA - PMFL
		001 - 589 90 00 999		Payroll Clearing	4.43	FONDA, WILLIAM - PMFL
		001 - 589 90 00 999		Payroll Clearing	153.95	HERNANDEZ , ANTHONY S - PMFL
		001 - 589 90 00 999		Payroll Clearing	64.84	HOWLETT, MARK - PMFL
		001 - 589 90 00 999		Payroll Clearing	6.06	HUTSON, MARK E - PMFL
		001 - 589 90 00 999		Payroll Clearing	6.06	JOHNSON, SUSAN JF - PMFL
		001 - 589 90 00 999		Payroll Clearing	3.61	LEWIS, SANTINO - PMFL
		001 - 589 90 00 999		Payroll Clearing	3.61	MAYER, TUCKER - PMFL
		001 - 589 90 00 999		Payroll Clearing	1.83	MERCER, COLIN - PMFL
		001 - 589 90 00 999		Payroll Clearing	6.06	MORTON , TODD S - PMFL
		001 - 589 90 00 999		Payroll Clearing	6.06	OTT , BRYAN W - PMFL
		001 - 589 90 00 999		Payroll Clearing	12.81	ROSE, RACHELLE - PMFL
		001 - 589 90 00 999		Payroll Clearing	8.75	SLOAN, DUSTIN S - PMFL
		001 - 589 90 00 999		Payroll Clearing	22.80	STYRON SHERRELL, SHANNA - PMFL
		001 - 589 90 00 999		Payroll Clearing	101.39	SUMMERS, TRISHA - PMFL
		001 - 589 90 00 999		Payroll Clearing	6.06	TOMPKINS, MARY M - PMFL
		001 - 589 90 00 999		Payroll Clearing	6.06	WHALEN , ROBERT C. - PMFL
		001 - 589 90 00 999		Payroll Clearing	1.71	WHALEN, JACQUELYN C - PMFL
		001 - 589 90 00 999		Payroll Clearing	6.06	WHITAKER, STEPHEN - PMFL
5315	08/27/2019	Claims	3	0 AERIE CREST LLC		posted in error
5316	08/27/2019	Claims	3	EFT US BANK PROCUREMENT CARD	26,115.20	Statement
		001 - 513 10 31 000		Office and Operating Supplie:	79.98	Clock & Office Supplies
		001 - 513 10 35 000		Small Tools & Equipment	82.32	Microwave
		001 - 513 10 41 000		Other Services and Charges	86.00	Background Checks
		001 - 513 10 42 000		Communication	176.19	Verizon/Comcast
		001 - 513 10 49 001		Misc/Dues & Memberships	14.28	Amazon Prime
		001 - 514 20 42 000		Communication	118.20	
		001 - 518 30 31 000		Operating Supplies	58.95	
		001 - 518 30 32 000		Operating Supplies/Fuel	15.42	
		001 - 518 30 35 000		Small Tools and Equipment	554.97	

CHECK REGISTER

City Of Milton
MCAG #: 0590

08/13/2019 To: 08/27/2019

Time: 10:39:26 Date: 08/27/2019
Page: 7

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 518 30 42 000		- Communication	39.70	
		001 - 518 30 48 000		- Repairs & Maintenance	52.20	
		503 - 518 80 35 000		- Small Tools And Minor Equip	3,555.25	24 Inch Printer
		503 - 518 80 41 001		- Professional Services - IT	5,635.50	IT - Locke Systems
		001 - 518 80 42 000		- Communications - Citywide	39.69	
		503 - 518 80 49 004		- Software Licenses/Subscriptic	633.47	
		001 - 518 90 42 000		- Communication	0.30	
		107 - 521 20 31 000		- Office and Operating Supplie:	585.81	
		107 - 521 20 32 000		- Fuel	874.10	
		107 - 521 20 35 000		- Small Tools and Equipment	32.97	
		107 - 521 20 35 006		- Metro Services Small Tools &	728.99	
		107 - 521 20 41 000		- Professional Services	19.95	
		107 - 521 20 42 000		- Communication	1,155.82	
		107 - 521 20 43 000		- Travel	60.00	
		107 - 521 20 48 001		- Vehicle Repairs and Maintena	1,611.77	
		105 - 521 80 35 001		- Machinery & Equipment	47.24	
		406 - 531 10 35 000		- Small Tools and Minor Equip	15.84	
		406 - 531 10 42 000		- Communication	95.47	
		406 - 531 30 31 000		- Operating Supplies	86.81	
		406 - 531 30 32 000		- Fuel	201.63	
		406 - 531 30 35 000		- Small Tools and Equipment	100.10	
		406 - 531 30 42 000		- Communication	145.99	
		406 - 531 30 43 000		- Travel	2.99	
		401 - 533 10 35 000		- Small Tools and Equipment	15.38	
		401 - 533 10 41 002		- Advertising	45.00	
		401 - 533 10 42 000		- Communications	291.84	
		401 - 533 50 31 000		- Operating Supplies	191.62	
		401 - 533 50 32 000		- Fuel	74.48	
		401 - 533 50 35 000		- Small Tools and Equipment	99.97	
		401 - 533 50 42 000		- Communication	349.51	
		401 - 533 50 43 000		- Travel	78.06	
		401 - 533 50 48 000		- Repairs and Maintenance	136.80	
		401 - 533 50 48 002		- Building R & M	23.08	
		403 - 534 10 35 000		- Small Tools and Equipment	15.38	
		403 - 534 10 42 000		- Communication	290.93	
		403 - 534 50 31 000		- Office and Operating Supplie:	197.89	
		403 - 534 50 32 000		- Fuel	176.80	
		403 - 534 50 35 000		- Small Tools and Equipment	54.82	
		403 - 534 50 42 000		- Communication	399.30	
		403 - 534 50 43 000		- Travel	28.46	
		403 - 534 51 31 000		- Operating Supplies	88.10	
		403 - 534 51 47 001		- Public Utility Services	970.94	
		403 - 534 51 49 002		- Misc Training, Registrations	800.00	
		101 - 542 30 31 000		- Office and Operating Supplie:	349.70	
		101 - 542 30 32 000		- Operating Supplies/Fuel	43.16	
		101 - 542 30 35 000		- Small Tools and Equipment	8.80	
		101 - 542 30 42 000		- Communication	92.99	
		101 - 542 30 43 000		- Travel	3.22	
		101 - 542 30 45 000		- Operating Rentals and Leases	188.10	
		501 - 548 30 31 000		- Office & Operating Supplies	260.57	
		501 - 548 30 32 000		- Fuel	63.03	
		501 - 548 30 35 000		- Small Tools & Equipment	159.67	
		501 - 548 30 42 000		- Communications	87.13	
		001 - 558 50 42 000		- Communications	76.07	
		001 - 558 50 49 002		- Misc/Trng, Registrations	175.00	
		001 - 558 60 35 000		- Small Tools and Equipment	24.17	
		001 - 558 60 42 000		- Communication	28.88	
		116 - 573 91 31 000		- Milton Days - Supplies	25.48	String Lights
		116 - 573 91 31 000		- Milton Days - Supplies	49.98	Window Decals
		116 - 573 91 41 002		- Milton Days - Advertising	360.55	ValPak
		001 - 575 50 31 000		- Supplies -	181.92	
		001 - 576 80 31 000		- Operating Supplies	374.52	
		001 - 576 80 32 000		- Fuel	12.04	

CHECK REGISTER

City Of Milton
MCAG #: 0590

08/13/2019 To: 08/27/2019

Time: 10:39:26 Date: 08/27/2019
Page: 8

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 576 80 35 000		Small Tools and Equipment	0.55	
		001 - 576 80 42 000		Communication	41.01	
		001 - 589 90 00 000		Misc Non-Expenditure	60.00	
		310 - 594 18 61 143		City Hall Retrofit	2,001.22	Bldg A Breakroom
		310 - 594 18 61 143		City Hall Retrofit	186.27	Bldg A Letter Board
		402 - 594 33 63 095		Curtaiment Project	24.91	
<hr/>						
		001 General Fund			19,567.56	
		101 Street Fund			4,908.92	
		105 Drug Seizure Fund			47.24	
		107 Criminal Justice Fund			22,549.62	
		116 Community Events Fund			2,407.44	
		310 Capital Improvement Fund			8,180.53	
		401 Electric Utility Operations Fund			26,208.28	
		402 Electric Capital Improvement Fund			18,675.38	
		403 Water Utility Operations Fund			170,016.70	
		404 Water Capital Improvement Fund			3,769.75	
		405 Water Utility Asset Replacement Fund			694.34	
		406 Stormwater Operations Fund			4,580.94	
		407 Stormwater Capital Fund			4,223.73	
		408 Stormwater Utility Asset Replacement Fund			61,454.13	
		501 Vehicle Repair & Maintenance Fund			650.35	
		503 Information Technology			9,824.22	
					<hr/>	
					357,759.13	Claims: 357,759.13
		* Transaction Has Mixed Revenue And Expense Accounts			357,759.13	

Bank Positive Pay Upload _____

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Milton and that I am authorized to authenticate and certify to said claim.

Auditing Officer: _____

Date: _____

Payroll Disbursements

001 General Fund	33,616.22
101 Street Fund	3,084.25
107 Criminal Justice Fund	87,926.67
116 Community Events Fund	3,061.92
401 Electric Utility Operations Fund	23,681.83
403 Water Utility Operations Fund	27,746.49
404 Water Capital Improvement Fund	224.95
406 Stormwater Operations Fund	10,457.21
407 Stormwater Capital Fund	3,077.65
501 Vehicle Repair & Maintenance Fund	4,185.27

197,062.46 Payroll: 197,062.46

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Milton and that I am authorized to authenticate and certify to said claim.

Auditing Officer: _____ Date: _____
() Finance Director () Municipal Services Administrator

Name	Date	Amount	Merchant Name	Accounting Code	Allocation Amount
AFZALI NICK	7/8/19	\$18.67	AMZN MKTP US*MH0DV7HB1	5586035000	\$18.67
BEDWELL RICKY	7/17/19	\$5.36	MCLENDONS HARD-SUMNER	5345031000	\$5.36
BEDWELL RICKY	7/30/19	\$15.94	THE ROCK WFK LAKE TAPPS	5423043000	\$1.91
BEDWELL RICKY	7/30/19	\$0.00	THE ROCK WFK LAKE TAPPS	5345043000	\$12.59
BEDWELL RICKY	7/30/19	\$0.00	THE ROCK WFK LAKE TAPPS	5313043000	\$1.44
CARTER JAMES	7/10/19	\$3,555.25	HP *HP.COM STORE	5188035000	\$3,555.25
CARTER JAMES	7/20/19	\$1.00	FAMILY FOOT AND ANKLE AS	5899000000	\$1.00
CARTER JAMES	7/20/19	(\$1.00)	FAMILY FOOT AND ANKLE AS	5899000000	(\$1.00)
DONOVAN PATRICK	7/19/19	\$195.70	C.A.R FIREARMS	5212035006	\$195.70
DONOVAN PATRICK	7/24/19	\$29.15	THE TACTICAL TAILOR INC.	5212035006	\$29.15
EATON ROBERT	7/10/19	\$46.13	LOWES #02346*	5423035000	\$5.50
EATON ROBERT	7/10/19	\$0.00	LOWES #02346*	5423031000	\$3.73
EATON ROBERT	7/10/19	\$0.00	LOWES #02346*	5345035000	\$21.98
EATON ROBERT	7/10/19	\$0.00	LOWES #02346*	5345031000	\$14.92
EATON ROBERT	7/17/19	\$12.01	MCLENDONS HARD-SUMNER	5345031000	\$12.01
EATON ROBERT	7/22/19	\$76.49	MCLENDONS HARD-SUMNER	5423031000	\$15.30
EATON ROBERT	7/22/19	\$0.00	MCLENDONS HARD-SUMNER	5345031000	\$61.19
EATON ROBERT	7/23/19	\$6.81	MCDONALD'S F585	5345043000	\$6.81
EATON ROBERT	8/1/19	\$188.10	NORTHWEST EQUIPMENT SALES	5423045000	\$188.10
EATON ROBERT	8/1/19	\$324.50	LAKESIDE INDUSTRIES INC	5423031000	\$324.50
HERNANDEZ ANTHO	7/23/19	\$61.24	MILTON SPIRIT GAS STATION	5212032000	\$61.24
HERNANDEZ ANTHO	7/26/19	\$48.00	MILTON SPIRIT GAS STATION	5212032000	\$48.00
HERNANDEZ ANTHO	7/27/19	\$30.00	GOOD2GOREPLENISH	5212043000	\$30.00
HERNANDEZ ANTHO	7/29/19	\$5.00	TAHOMA MARKET CARWASH	5212048001	\$5.00
HERNANDEZ ANTHO	7/31/19	\$55.71	MILTON SPIRIT GAS STATION	5212032000	\$55.71
HERNANDEZ ANTHO	8/2/19	\$30.00	GOOD2GOREPLENISH	5212043000	\$30.00
HUME RUSSELL	7/8/19	\$68.42	SHELL OIL 57444026702	5212032000	\$68.42
HUME RUSSELL	7/11/19	\$63.67	SHELL OIL 57444026702	5212032000	\$63.67
HUME RUSSELL	7/18/19	\$178.57	AMZN MKTP US*MH6RA8RA1	5212048001	\$178.57
HUME RUSSELL	7/18/19	\$71.08	MILTON SPIRIT GAS STATION	5212032000	\$71.08
HUME RUSSELL	7/19/19	\$49.46	AMZN MKTP US*MH2TX46E0	5212048001	\$49.46
HUME RUSSELL	7/19/19	\$1,373.74	AMZN MKTP US*MA8J53OP2	5212048001	\$1,373.74
HUME RUSSELL	7/28/19	\$72.98	76 - MILLENNIUM PETROLEUM	5212032000	\$72.98
JOHNSON PAUL	7/31/19	\$47.24	RITE AID STORE - 5256	5218035001	\$47.24
JOHNSON PAUL	8/1/19	\$19.95	DEWALT MOBILELOCK	5212041000	\$19.95
LEE JARROD	7/28/19	\$17.36	PANDA EXPRESS #1272	5335043000	\$17.36
LUCKMAN NILS	7/16/19	\$633.47	BAR*RACUDA T	5188049004	\$633.47
LUCKMAN NILS	7/24/19	\$32.97	FRED-MEYER #0265	5212035000	\$32.97
LUCKMAN NILS	8/2/19	\$504.14	SURPLUS AMMO AND ARMS	5212035006	\$504.14
MAGANA-BEDOLLA	7/10/19	\$23.08	LOWES #02346*	5335048002	\$23.08
MAGANA-BEDOLLA	7/10/19	\$134.32	TAHOMA COMMERCIAL FUEL	5313032000	\$134.32
MAGANA-BEDOLLA	7/12/19	\$13.12	MCLENDONS HARD-SUMNER	5345031000	\$13.12
MAGANA-BEDOLLA	7/16/19	\$11.92	MOD PIZZA FEDERAL WAY BM	5423043000	\$1.31
MAGANA-BEDOLLA	7/16/19	\$0.00	MOD PIZZA FEDERAL WAY BM	5345043000	\$9.06
MAGANA-BEDOLLA	7/16/19	\$0.00	MOD PIZZA FEDERAL WAY BM	5313043000	\$1.55
MAYER MARCI	7/13/19	\$10.64	COMCAST BELLINGH CS 1X	5335042000	\$5.32
MAYER MARCI	7/13/19	\$0.00	COMCAST BELLINGH CS 1X	5345042000	\$5.32
MAYER MARCI	7/13/19	\$420.00	COMCAST BELLINGH CS 1X	5131042000	\$21.00
MAYER MARCI	7/13/19	\$0.00	COMCAST BELLINGH CS 1X	5142042000	\$21.00
MAYER MARCI	7/13/19	\$0.00	COMCAST BELLINGH CS 1X	5183042000	\$10.50
MAYER MARCI	7/13/19	\$0.00	COMCAST BELLINGH CS 1X	5212042000	\$63.00
MAYER MARCI	7/13/19	\$0.00	COMCAST BELLINGH CS 1X	5311042000	\$42.00
MAYER MARCI	7/13/19	\$0.00	COMCAST BELLINGH CS 1X	5331042000	\$97.65
MAYER MARCI	7/13/19	\$0.00	COMCAST BELLINGH CS 1X	5341042000	\$101.85
MAYER MARCI	7/13/19	\$0.00	COMCAST BELLINGH CS 1X	5423042000	\$21.00
MAYER MARCI	7/13/19	\$0.00	COMCAST BELLINGH CS 1X	5483042000	\$10.50
MAYER MARCI	7/13/19	\$0.00	COMCAST BELLINGH CS 1X	5585042000	\$10.50
MAYER MARCI	7/13/19	\$0.00	COMCAST BELLINGH CS 1X	5586042000	\$10.50
MAYER MARCI	7/13/19	\$0.00	COMCAST BELLINGH CS 1X	5768042000	\$10.50
MAYER MARCI	7/20/19	\$29.58	VZWLSS*MY VZ VB P	5183042000	\$1.48
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5585042000	\$0.99
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5189042000	\$0.30
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5768042000	\$1.08
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5423042000	\$2.56
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5335042000	\$2.66

MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5345042000	\$10.35
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5313042000	\$10.16
MAYER MARCI	7/20/19	\$24.91	VZWLSS*MY VZ VB P	5943363095	\$24.91
MAYER MARCI	7/20/19	\$2,434.26	VZWLSS*MY VZ VB P	5131042000	\$133.57
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5142042000	\$75.56
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5188042000	\$39.69
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5183042000	\$16.90
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5212042000	\$1,027.91
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5311042000	\$10.20
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5313042000	\$135.83
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5331042000	\$20.02
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5335042000	\$336.21
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5341042000	\$10.58
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5345042000	\$378.31
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5423042000	\$47.79
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5483042000	\$65.81
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5585042000	\$53.76
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5586042000	\$7.56
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5768042000	\$18.61
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5311035000	\$15.84
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5331035000	\$15.38
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5341035000	\$15.38
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5423035000	\$3.30
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5586035000	\$5.50
MAYER MARCI	7/20/19	\$0.00	VZWLSS*MY VZ VB P	5768035000	\$0.55
MAYER MARCI	7/20/19	\$432.73	COMCAST BELLINGH CS 1X	5131042000	\$21.62
MAYER MARCI	7/20/19	\$0.00	COMCAST BELLINGH CS 1X	5142042000	\$21.64
MAYER MARCI	7/20/19	\$0.00	COMCAST BELLINGH CS 1X	5183042000	\$10.82
MAYER MARCI	7/20/19	\$0.00	COMCAST BELLINGH CS 1X	5212042000	\$64.91
MAYER MARCI	7/20/19	\$0.00	COMCAST BELLINGH CS 1X	5311042000	\$43.27
MAYER MARCI	7/20/19	\$0.00	COMCAST BELLINGH CS 1X	5331042000	\$100.61
MAYER MARCI	7/20/19	\$0.00	COMCAST BELLINGH CS 1X	5341042000	\$104.94
MAYER MARCI	7/20/19	\$0.00	COMCAST BELLINGH CS 1X	5423042000	\$21.64
MAYER MARCI	7/20/19	\$0.00	COMCAST BELLINGH CS 1X	5483042000	\$10.82
MAYER MARCI	7/20/19	\$0.00	COMCAST BELLINGH CS 1X	5585042000	\$10.82
MAYER MARCI	7/20/19	\$0.00	COMCAST BELLINGH CS 1X	5586042000	\$10.82
MAYER MARCI	7/20/19	\$0.00	COMCAST BELLINGH CS 1X	5768042000	\$10.82
MAYER MARCI	7/20/19	\$10.64	COMCAST BELLINGH CS 1X	5335042000	\$5.32
MAYER MARCI	7/20/19	\$0.00	COMCAST BELLINGH CS 1X	5345042000	\$5.32
MAYER MARCI	7/23/19	\$5,635.50	IN *LOCKE SYSTEMS	5188041001	\$5,635.50
MAYER MARCI	7/30/19	\$970.94	LAKEHAVEN UTILITY DISTRIC	5345147001	\$970.94
MAYER MARCI	7/31/19	\$147.12	VERIZONWRLSS*RTCCR VB	5331042000	\$73.56
MAYER MARCI	7/31/19	\$0.00	VERIZONWRLSS*RTCCR VB	5341042000	\$73.56
MENDIOLA PATRIC	7/26/19	\$240.00	HARBOR FREIGHT TOOLS 51	5768031000	\$4.40
MENDIOLA PATRIC	7/26/19	\$0.00	HARBOR FREIGHT TOOLS 51	5423031000	\$6.17
MENDIOLA PATRIC	7/26/19	\$0.00	HARBOR FREIGHT TOOLS 51	5345031000	\$29.05
MENDIOLA PATRIC	7/26/19	\$0.00	HARBOR FREIGHT TOOLS 51	5313031000	\$4.39
MENDIOLA PATRIC	7/26/19	\$0.00	HARBOR FREIGHT TOOLS 51	5335031000	\$46.24
MENDIOLA PATRIC	7/26/19	\$0.00	HARBOR FREIGHT TOOLS 51	5483035000	\$123.39
MENDIOLA PATRIC	7/26/19	\$0.00	HARBOR FREIGHT TOOLS 51	5483031000	\$26.36
MENDIOLA PATRIC	7/26/19	\$63.03	SHELL OIL 57444026702	5483032000	\$63.03
MENDIOLA PATRIC	7/26/19	\$98.08	LOWES #02346*	5335035000	\$20.88
MENDIOLA PATRIC	7/26/19	\$0.00	LOWES #02346*	5483035000	\$36.28
MENDIOLA PATRIC	7/26/19	\$0.00	LOWES #02346*	5483031000	\$40.92
MENDIOLA PATRIC	7/31/19	\$304.81	OREILLY AUTO #3725	5335031000	\$111.52
MENDIOLA PATRIC	7/31/19	\$0.00	OREILLY AUTO #3725	5483031000	\$193.29
MERCER CHRISTIA	7/26/19	\$175.00	IN *BITCO SOFTWARE, LLC	5585049002	\$175.00
NITSCH REY	7/28/19	\$54.90	AMZN MKTP US*MA4XS61W2	5212031000	\$54.90
NITSCH REY	7/31/19	\$10.38	PAYPAL *EBAY INC	5212031000	\$10.38
NITSCH REY	7/31/19	\$100.45	PAYPAL *ZAHALISRAEL	5212031000	\$100.45
RICHARD DAVID	7/26/19	\$61.11	LOWES #02346*	5941861143	\$61.11
RICHARD DAVID	7/29/19	\$22.03	LOWES #02346*	5941861143	\$22.03
RICHARD DAVID	7/30/19	(\$19.76)	LOWES #02346*	5941861143	(\$19.76)
RICHARD DAVID	7/30/19	\$75.61	LOWES #02346*	5941861143	\$75.61
RICHARD DAVID	8/2/19	\$73.23	TAHOMA COMMERCIAL FUEL	5423032000	\$14.65
RICHARD DAVID	8/2/19	\$0.00	TAHOMA COMMERCIAL FUEL	5345032000	\$18.31

RICHARD DAVID	8/2/19	\$0.00	TAHOMA COMMERCIAL FUEL	5313032000	\$21.96
RICHARD DAVID	8/2/19	\$0.00	TAHOMA COMMERCIAL FUEL	5335032000	\$18.31
RODRIGUEZ JOVAN	7/29/19	\$31.70	ASADO	5335043000	\$31.70
RUSSELL TIMOTHY	7/29/19	\$93.79	76 - TAHOMA EXPRESS 10	5345032000	\$93.79
STYRON-SHERRELL	7/8/19	\$12.38	HOBBY LOBBY #521	5131031000	\$12.38
STYRON-SHERRELL	7/11/19	\$1,327.20	HOMEDEPOT.COM	5941861143	\$1,327.20
STYRON-SHERRELL	7/11/19	\$18.77	HOMEDEPOT.COM	5941861143	\$18.77
STYRON-SHERRELL	7/11/19	\$372.67	HOMEDEPOT.COM	5941861143	\$372.67
STYRON-SHERRELL	7/11/19	\$118.33	HOMEDEPOT.COM	5941861143	\$118.33
STYRON-SHERRELL	7/12/19	\$10.34	HOMEDEPOT.COM	5941861143	\$10.34
STYRON-SHERRELL	7/13/19	\$186.27	GIH*GLOBALINDUSTRIALEQ	5941861143	\$186.27
STYRON-SHERRELL	7/18/19	\$736.89	COSTCO WHSE #0767	5183035000	\$554.97
STYRON-SHERRELL	7/18/19	\$0.00	COSTCO WHSE #0767	5755031000	\$181.92
STYRON-SHERRELL	7/19/19	\$16.50	WAL-MART #3794	5131031000	\$16.50
STYRON-SHERRELL	7/22/19	\$360.55	VALPAK OF WESTERN WA SOUT	5739141002	\$360.55
STYRON-SHERRELL	8/1/19	\$133.42	WAL-MART #3794	5131035000	\$82.32
STYRON-SHERRELL	8/1/19	\$0.00	WAL-MART #3794	5131031000	\$51.10
STYRON-SHERRELL	8/4/19	\$49.98	VISTAPR*VISTAPRINT.COM	5739131000	\$49.98
SUMMERS TRISHA	7/13/19	\$45.00	CRAIGSLIST.ORG	5331041002	\$45.00
SUMMERS TRISHA	7/16/19	\$14.28	AMAZON PRIME	5131049001	\$14.28
SUMMERS TRISHA	7/17/19	\$11.00	WSP BACKGROUND CHECKS	5131041000	\$11.00
SUMMERS TRISHA	7/17/19	\$11.00	WSP BACKGROUND CHECKS	5131041000	\$11.00
SUMMERS TRISHA	7/17/19	\$11.00	WSP BACKGROUND CHECKS	5131041000	\$11.00
SUMMERS TRISHA	7/17/19	\$11.00	WSP BACKGROUND CHECKS	5131041000	\$11.00
SUMMERS TRISHA	7/17/19	\$11.00	WSP BACKGROUND CHECKS	5131041000	\$11.00
SUMMERS TRISHA	7/17/19	\$11.00	WSP BACKGROUND CHECKS	5131041000	\$11.00
SUMMERS TRISHA	8/1/19	\$20.00	ACTIVE SCREENING/PROTECT	5131041000	\$20.00
TAKIGUCHI TETSU	7/11/19	\$35.17	FRED MEYER #0664	5212031000	\$35.17
TAKIGUCHI TETSU	7/15/19	\$56.01	AMAZON.COM*MH9I70KI1 AMZN	5212031000	\$56.01
TAKIGUCHI TETSU	7/15/19	\$16.47	AMZN MKTP US*MH06137F1	5212031000	\$16.47
TAKIGUCHI TETSU	7/15/19	\$40.74	AMZN MKTP US*MH18C0DG2	5212031000	\$40.74
TAKIGUCHI TETSU	7/22/19	\$79.49	AMAZON.COM*MA34I5OZ1	5212031000	\$79.49
TAKIGUCHI TETSU	7/23/19	\$137.38	AMZN MKTP US*MA7B71382	5212031000	\$137.38
TAKIGUCHI TETSU	8/4/19	\$27.34	AMZN MKTP US*MA06295T1	5212031000	\$27.34
THACHER MICHAEL	7/18/19	\$300.19	LOWES #02346*	5768031000	\$300.19
THACHER MICHAEL	7/23/19	\$31.86	LOWES #02346*	5183031000	\$31.86
THACHER MICHAEL	7/26/19	\$69.93	LOWES #02346*	5768031000	\$69.93
THACHER MICHAEL	7/26/19	\$15.38	RITE AID STORE - 5256	5183031000	\$15.38
THACHER MICHAEL	8/5/19	\$14.92	LOWES #02346*	5941861143	\$14.92
THOMPSON BRENT	7/10/19	\$45.69	76 - TAHOMA EXPRESS 10	5183032000	\$2.28
THOMPSON BRENT	7/10/19	\$0.00	76 - TAHOMA EXPRESS 10	5768032000	\$2.74
THOMPSON BRENT	7/10/19	\$0.00	76 - TAHOMA EXPRESS 10	5345032000	\$14.16
THOMPSON BRENT	7/10/19	\$0.00	76 - TAHOMA EXPRESS 10	5313032000	\$10.97
THOMPSON BRENT	7/10/19	\$0.00	76 - TAHOMA EXPRESS 10	5335032000	\$15.54
THOMPSON BRENT	7/15/19	\$136.80	SQ *IPHONE REPAIR G	5335048000	\$136.80
THOMPSON BRENT	7/17/19	\$32.84	ZORO TOOLS INC	5345035000	\$32.84
THOMPSON BRENT	7/19/19	\$30.00	CHEVRON 0206504	5183032000	\$3.30
THOMPSON BRENT	7/19/19	\$0.00	CHEVRON 0206504	5768032000	\$9.30
THOMPSON BRENT	7/19/19	\$0.00	CHEVRON 0206504	5313032000	\$7.20
THOMPSON BRENT	7/19/19	\$0.00	CHEVRON 0206504	5335032000	\$10.20
THOMPSON BRENT	7/23/19	\$33.86	ZORO TOOLS INC	5335031000	\$33.86
THOMPSON BRENT	7/24/19	\$48.67	76 - TAHOMA EXPRESS 10	5183032000	\$5.35
THOMPSON BRENT	7/24/19	\$0.00	76 - TAHOMA EXPRESS 10	5345032000	\$15.09
THOMPSON BRENT	7/24/19	\$0.00	76 - TAHOMA EXPRESS 10	5313032000	\$11.68
THOMPSON BRENT	7/24/19	\$0.00	76 - TAHOMA EXPRESS 10	5335032000	\$16.55
THOMPSON BRENT	7/26/19	\$100.10	ZORO TOOLS INC	5313035000	\$100.10
THOMPSON BRENT	7/27/19	\$11.71	ZORO TOOLS INC	5183031000	\$11.71
THOMPSON BRENT	7/29/19	\$25.48	YA YA E FAVORMART	5739131000	\$25.48
THOMPSON BRENT	8/2/19	\$34.76	ZORO TOOLS INC	5345031000	\$34.76
THOMPSON BRENT	8/5/19	\$40.82	76 - TAHOMA EXPRESS 10	5183032000	\$4.49
THOMPSON BRENT	8/5/19	\$0.00	76 - TAHOMA EXPRESS 10	5345032000	\$12.65
THOMPSON BRENT	8/5/19	\$0.00	76 - TAHOMA EXPRESS 10	5313032000	\$9.80
THOMPSON BRENT	8/5/19	\$0.00	76 - TAHOMA EXPRESS 10	5335032000	\$13.88
THOMPSON BRENT	8/5/19	\$52.20	SQ *MILO'S LOCKSMIT	5183048000	\$52.20
WALSTON ROCKNIE	7/15/19	\$82.43	WHEELCHAIR HAVEN INC	5345131000	\$82.43
WALSTON ROCKNIE	7/15/19	\$137.38	SQ *ESI SECURITY	5345031000	\$27.48

WALSTON ROCKNIE	7/15/19	\$0.00	SQ *ESI SECURITY	5313031000	\$82.42
WALSTON ROCKNIE	7/15/19	\$0.00	SQ *ESI SECURITY	5212031000	\$27.48
WALSTON ROCKNIE	7/30/19	\$5.67	SAFEWAY #3545	5345131000	\$5.67
WETTERLIND PATR	7/16/19	\$60.00	HOLLYWOOD NAILS	5899000000	\$60.00
WETTERLIND PATR	7/31/19	\$57.01	CHEVRON 0206504	5423032000	\$28.51
WETTERLIND PATR	7/31/19	\$0.00	CHEVRON 0206504	5345032000	\$22.80
WETTERLIND PATR	7/31/19	\$0.00	CHEVRON 0206504	5313032000	\$5.70
WORLEY FRANK	7/7/19	\$36.00	SHELL OIL 57444031801	5212032000	\$36.00
WORLEY FRANK	7/9/19	\$5.00	TAHOMA MARKET CARWASH	5212048001	\$5.00
WORLEY FRANK	7/9/19	\$95.00	SHELL OIL 57444031801	5212032000	\$95.00
WORLEY FRANK	7/15/19	\$34.00	SHELL OIL 57444031801	5212032000	\$34.00
WORLEY FRANK	7/16/19	\$33.00	SHELL OIL 57444031801	5212032000	\$33.00
WORLEY FRANK	7/18/19	\$42.00	SHELL OIL 57444031801	5212032000	\$42.00
WORLEY FRANK	7/23/19	\$39.00	SHELL OIL 57444031801	5212032000	\$39.00
WORLEY FRANK	7/25/19	\$46.00	SHELL OIL 57444031801	5212032000	\$46.00
WORLEY FRANK	8/1/19	\$44.00	SHELL OIL 57444031801	5212032000	\$44.00
WORLEY FRANK	8/2/19	\$29.00	SHELL OIL 57444031801	5212032000	\$29.00
WORLEY FRANK	8/3/19	\$35.00	SHELL OIL 57444031801	5212032000	\$35.00
ZAHN CLARISSA	7/26/19	\$400.00	GREEN RIVER COMMUNITY CO	5345149002	\$400.00
ZAHN CLARISSA	7/26/19	\$400.00	GREEN RIVER COMMUNITY CO	5345149002	\$400.00
ZUMACH DARRIN	7/26/19	\$46.10	KANOPY KINGDOM	5335035000	\$46.10
ZUMACH DARRIN	7/28/19	\$29.00	PACIFIC GRILL	5335043000	\$29.00
ZUMACH DARRIN	8/1/19	\$32.99	HARBOR FREIGHT TOOLS 392	5335035000	<u>\$32.99</u>

\$26,115.20



To: Mayor Styron Sherrell and City Council Members
From: Nick Afzali, Public Works Director
Date: September 3, 2019
Re: Surplus Vehicles

ATTACHMENTS: Exhibit A Fair Market Value
Resolution 19-1922

TYPE OF ACTION:

Information Only Discussion Action Public Hearing Expenditure Required:

Recommendation/Action: "I move to approve Resolution 19-1922, declaring certain property as surplus and authorizing its disposal as available under law."

Issue: The City has accumulated vehicles and equipment that are no longer of value to the City. In order to get rid of these items, the City Council must approve a resolution declaring the property surplus and authorizing its disposal in accordance with state law.

Discussion: The Public Works Department is in possession of vehicles and equipment that are broken or have reached the end of service life. These vehicles and equipment no longer have any value to the City and need to be declared surplus and disposed of.

Milton Municipal Code 3.52.010(A)(3), allows that surplus personal property with an estimated cumulative value of \$20,000 or less can be sold or disposed of by the mayor or designee as they deem is in the best interest of the city. The estimated cumulative value of the items is less than \$20,000.

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**EXHIBIT A
TO RESOLUTION NO. 19-1922**

The following described property is proposed to be declared surplus:

Item Description	Make	Model	VIN/Serial Number	Fair Market Value
Vehicles				
2001 Impala	Chevy	Sedan	2G1WF55K819183891	\$900
2001 Impala	Chevy	Sedan	2G1WF55K219183787	\$1200
2003 C1500	Chevy	Truck	1GCEK19T23Z290986	\$2500
2001 C3500	Chevy	Truck	1GBJC34G21F105422	\$1900
1992 Small Dump	Chevy	Dump Truck	1GBLC34N5NJ102780	\$1200
Equipment				
1990 Chipper	Brush Bandit	Trailer	None	\$1000

#60 - 2001 Impala 3891 - Needs engine replaced – was former police vehicle – wear and tear
New engine cost \$3000 and exceeds vehicle worth of \$900.

#3 - 2001 Impala 3787 – Runs and drives has refurbished transmission – was former police vehicle–wear & tear.

#39 - 2003 C1500 0986 - Not meeting department needs and wear and tear.

#34 - 2001 C3500 5422 - Replacement vehicle is already in service- old #34 needs engine/complete brake system replaced and need suspension replaced due to wear and tear.

#42 - 1992 Chevy Small Dump 2780 - Age of vehicle – needs engine and transmission replaced - Wear and tear
New engine and transmission will exceed \$9000 and exceeds vehicle worth of \$1200.

Old #24 - 1990 Brush Chipper – Wear and tear – age of equipment – parts not available obsolete equipment
Has 1977 for 4cyl engine.

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RESOLUTION NO. 19-1922

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING ITS DISPOSAL AS AVAILABLE UNDER LAW.

WHEREAS, the City of Milton has miscellaneous vehicles and equipment that is damaged and/or no longer needed for use by the City; and

WHEREAS, because the property is damaged and/or could not be utilized by city departments, it would be appropriate to declare this property surplus and authorize its disposal, and,

WHEREAS, the surplus property is not usable to the city then it should be disposed of by appropriate means according to legally permissible methods.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

That the items of property identified and described on the attached Exhibit A, are declared to be surplus, and the Mayor or designee is authorized to dispose of such property in accordance with legally permissible methods.

RESOLVED this ___ day of September 2019.

Shanna Styron Sherrell, Mayor

Attest/Authenticated:

Trisha Summers, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO. 19-1922

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Agenda Item #: 8B

To: Mayor Shanna Styron Sherrell and City Council Members
From: Nick Afzali, Public Works Director
Date: September 3, 2019
Re: 2020-2025 Capital Improvement Program (CIP)

ATTACHMENTS: 1) 2020-2025 Capital Improvement Program (CIP)
2) Resolution 19-1924

TYPE OF ACTION:

Information Only Discussion Action Public Hearing Expenditure Required

Recommendation(s):

Public Hearing: Conduct a closed record public hearing as required by the Municipal Code for legislative actions.

Council Action: Move to approve Resolution Number 19-1924, adopting the 2020-2025 Capital Improvement Program at the September 16, 2019 council meeting.

Issue: Hold a public hearing and adopt the 2020-2025 Capital Improvement Program

Background: The Capital Improvement Program (CIP) is a plan that lays out a six-year road map identifying present and future capital and infrastructure needs for the City. It is an investment in the future of our community.

Because the CIP is a plan rather than a budget, actual authorization for capital project spending for the upcoming year occurs when City Council adopts its annual budget.

Having the long-range capital plan completed before the annual operating budget is developed helps management better incorporate both short- and long-term planning. For each project, there is an estimated start and completion date that has been projected by the city department in charge of the improvement. The CIP also defines the total cost of the project and the amount allocated to the project for each year of the plan.

Examples of projects in Milton's six-year CIP include, electrical projects, water projects, stormwater projects, park improvements and general City Hall capital needs and improvement.

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**CITY OF
MILTON**

**CAPITAL IMPROVEMENT PROGRAM
2020-2025**

Public Works / Community Development

September 2019

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TABLE OF CONTENTS

TABLE OF CONTENTS.....	i
LIST OF FIGURES.....	iii
Chapter 1. INTRODUCTION.....	4
A. PREFACE.....	4
B. CAPITAL FACILITY PROVIDERS.....	5
C. FUNDING SOURCES.....	5
Chapter 2. ADMINISTRATIVE FACILITIES.....	10
A. INVENTORY OF EXISTING FACILITIES.....	10
B. FORECAST OF FUTURE NEEDS.....	10
C. CAPITAL PROJECTS AND FUNDING.....	10
Chapter 3. ELECTRICITY.....	11
A. INVENTORY OF EXISTING FACILITIES.....	11
B. FORECAST OF FUTURE NEEDS.....	11
C. CAPITAL PROJECTS AND FUNDING.....	12
Chapter 4. PARKS AND OPEN SPACE.....	13
A. INVENTORY OF EXISTING FACILITIES.....	13
B. FORECAST OF FUTURE NEEDS.....	13
C. CAPITAL PROJECTS AND FUNDING.....	13
Chapter 5. POLICE.....	15
A. INVENTORY OF EXISTING FACILITIES.....	15
B. FORECAST OF FUTURE NEEDS.....	16
C. CAPITAL PROJECTS AND FUNDING.....	16
Chapter 6. STORMWATER.....	19
A. INVENTORY OF EXISTING FACILITIES.....	19
B. FORECAST OF FUTURE NEEDS.....	20
C. CAPITAL PROJECTS AND FUNDING.....	20
Chapter 7. TRANSPORTATION.....	22
Chapter 8. WATER.....	23
A. INVENTORY OF EXISTING FACILITIES.....	23
B. FORECAST OF FUTURE NEEDS.....	24
C. CAPITAL PROJECTS AND FUNDING.....	24
Chapter 9. FIRE & EMERGENCY MEDICAL SERVICES.....	26
A. INVENTORY OF EXISTING FACILITIES.....	26

B.	FORECAST OF FUTURE NEEDS.....	26
C.	CAPITAL PROJECTS AND FUNDING.....	27
Chapter 10.	LIBRARIES	28
A.	INVENTORY OF EXISTING FACILITIES.....	28
B.	FORECAST OF FUTURE NEEDS.....	28
C.	CAPITAL PROJECTS AND FUNDING.....	29
Chapter 11.	SEWER	30
A.	INVENTORY OF EXISTING FACILITIES.....	30
B.	FORECAST OF FUTURE NEEDS.....	31
C.	CAPITAL PROJECTS AND FUNDING.....	32
Chapter 12.	SCHOOLS.....	33
A.	INVENTORY OF EXISTING FACILITIES.....	33
B.	FORECAST OF FUTURE NEEDS.....	34
C.	CAPITAL PROJECTS AND FUNDING.....	34

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LIST OF FIGURES

Table 1: City-Provided Facilities 5

Table 2: Facilities Provided by Other Entities 5

Table 3: Administrative Facilities Capital Improvement Projects: 2020-2025 10

Table 4: Administrative Facilities Funding: 2020-2025 10

Table 5: Electric Utility Capital Improvement Projects: 2020-2025 12

Table 6: Electric Utility Funding: 2020-2025 12

Table 7: Parks and Open Space Capital Improvement Projects: 2020-2025 13

Table 8: Police Capital Improvement Projects: 2020-2025 16

Table 9: Police Funding: 2020-2025 17

Table 10: Inventory of Open Ditches and Pipes in Milton’s Stormwater System 19

Table 11: Stormwater Utility Capital Improvement Projects: 2020-2025 20

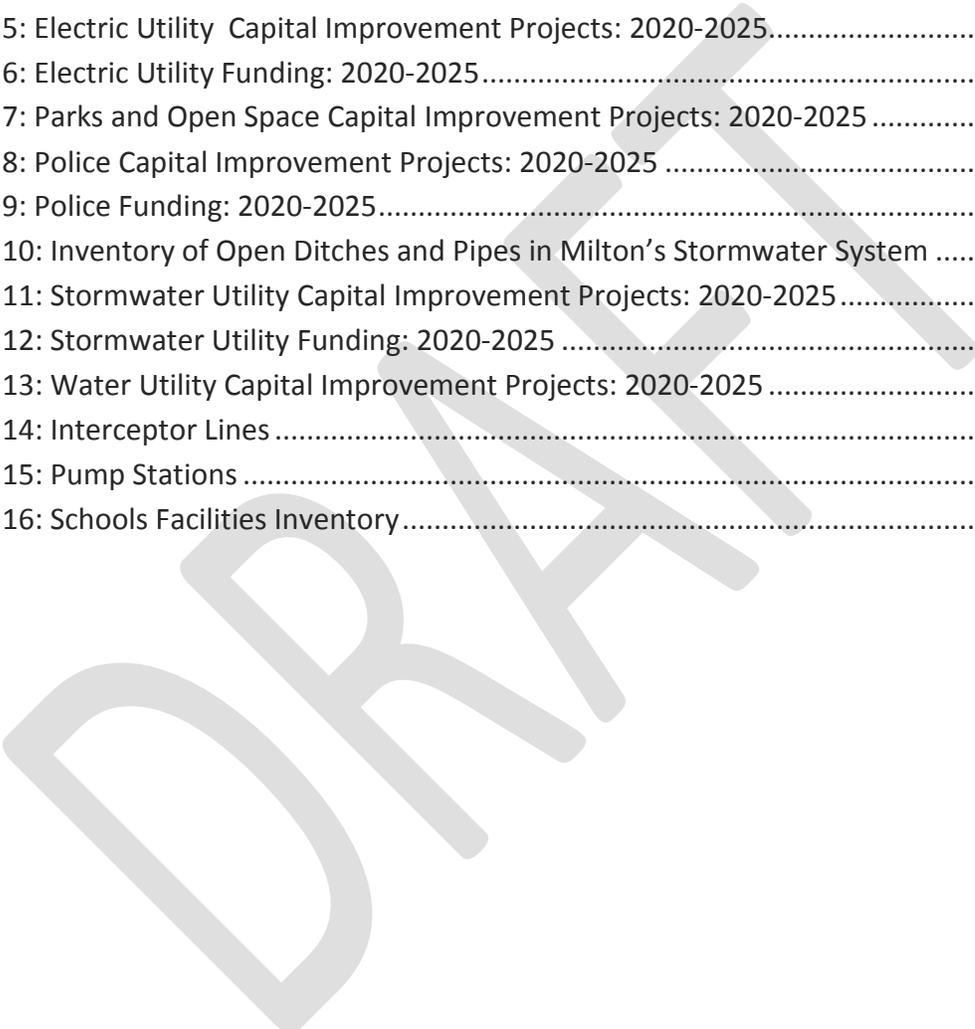
Table 12: Stormwater Utility Funding: 2020-2025 21

Table 13: Water Utility Capital Improvement Projects: 2020-2025 24

Table 14: Interceptor Lines 30

Table 15: Pump Stations 31

Table 16: Schools Facilities Inventory 33



Chapter 1. INTRODUCTION

A. PREFACE

The 2020-2025 Capital Improvement Program (CIP) is a component of the Capital Facilities Element in the City's Comprehensive Plan. This element will cover issues related to capital improvements in the City of Milton. The 2020-2025 CIP includes a review of existing capital facilities, analysis of capital facilities needs for the community, and an identification of future capital improvements for the City. The Capital Facilities Element includes administrative facilities, electricity, parks and open spaces, police, stormwater, transportation, water, fire and emergency services, libraries, sewer, and schools.

In 2015, the City adopted its initial Capital Facilities Element, which covered the 2015–2021 planning horizon. The update to the Capital Facilities Element documents the changes that have occurred since 2015 and updates the analysis to create plan for the City's growth over the next six years (2020-2025). This update analyzes the existing capital facilities, forecasts for future demand for capital facilities, and identifies capital improvements needed to accommodate future growth.

The Capital Facilities Element is a required element under the State's Growth Management Act (GMA). The GMA outlines specific requirements for the Capital Facilities Element of a city's comprehensive plan to identify specific facilities, include a realistic financing plan, and adjust the plan if funding is inadequate. Reviewing the capital projects necessary to support the Land Use Element, the City has prepared a Capital Improvement Program that meets the requirements of the Growth Management Act (GMA) that requires adoption of a six-year financing program "that will finance...capital facilities within projected funding capacities and clearly identify the sources of public monies for such purposes." RCW 36.70A.070(3)(d).

The CIP is a planning document; not a budget for expenditures, nor a guarantee that the projects will be implemented. It assumes receipt of outside grant resources, and if grants are not received, projects may be delayed or removed. Each capital project listed in the CIP will need to go through a separate environmental review and approval process.

The CIP includes a six-year capital construction and investment program for specific projects. It also includes purchases for public facilities and services by the City. The CIP specifies revenues that will include such capital facilities within projected funding capacities. Part of the function of the CIP is to clearly identify the sources of public money for such purposes. The CIP incorporates by reference the City's annual Transportation Improvement Program and its supporting documents. This plan fulfills the City's financial planning responsibilities under the GMA which covers a six-year period from 2020-2025. Transportation grants typically require a six-year plan, and this period is one in which the City can address its immediate capital needs.

B. CAPITAL FACILITY PROVIDERS

Capital facilities in Milton are provided by the City, and by other private and public entities, as shown in Tables 1 and 2. In addition to these utilities, there are number of other utilities and services provided to the Citizens of Milton by private service providers that are not covered in this element. These utilities are elective in nature and generally include service such as garbage, phone, internet, cable and natural gas.

The different types of capital facilities are described in the following sections, including an inventory of existing facilities, a forecast of future needs, and a description of capital facility projects planned for the next six years and funding sources.

Table 1: City-Provided Facilities

Capital Facilities	Provider
Administrative Facilities	City of Milton
Electricity	City of Milton Puget Sound Energy Tacoma Power
Parks and Open Space	City of Milton
Police	City of Milton, Neighboring Jurisdictions Pierce County Sheriff's Department King County Sheriff's Office
Stormwater	City of Milton
Transportation	City of Milton State Government Federal Government
Water	City of Milton

Table 2: Facilities Provided by Other Entities

Capital Facilities	Provider
Fire & Emergency Medical Services	East Pierce Fire & Rescue
Libraries	Pierce County Library System
Sewer	Pierce County Public Works and Utilities Lakehaven Water and Sewer District
Schools	Fife School District

C. FUNDING SOURCES

Chapters two through twelve of the Capital Improvement Program lists capital improvement projects that the "Forecasts of Future Needs" for each type of public facility indicate are necessary. The "Funding" for each type of public facility summarizes funding sources for those projects and/or improvements. This

section provides more information about those funding sources, and descriptions of additional funding sources that the City does not currently use, but which may be available to the City for some of its capital improvement projects. The descriptions of funding sources include any restrictions on the type of projects that can be funded, but there are no references to any specific project. The funding sources are presented in six categories: 1) Developer Payments, 2) Local Taxes, 3) Rates, Fees or Charges, 4) Property Assessments, 5) Debt (Borrowed Money), and 6) Grants.

Developer Payments

Payments by developers can take several forms: impact and mitigation fees, system development charges, and developer financing.

Impact and Mitigation Fees

The City has the ability to require developers to pay the cost of improvements necessary to offset the additional burden created by the new development on four types of public facilities: transportation, parks, fire protection and schools. Impact fees can be required by ordinance for specified system improvements as a predetermined, proportional share of the cost of new facilities required to offset impacts. The facilities to which impact fees are applied must be identified in the Capital Facilities Element. Impact fees must be expended on the identified projects within ten years or be refunded. The fees may also be charged for improvements that are already constructed, if such improvements serve the new development, but they cannot be used to make up for existing deficiencies. Milton currently requires impact fees for transportation and schools. Alternatively, the City can collect mitigation fees through the SEPA review process. These fees must apply to impacts that can be directly associated with the development project. Unlike impact fees, mitigation fees are applied on a case-by-case basis which is costly, time-consuming, and the results are not predictable.

Charges for Utilities

Utilities can collect a form of impact fee, but they have different names, such as system development charges, plant investment fees, or general facility charges. The City may adopt these charges to finance improvements of general benefit to the total utility system that are required to meet future growth. The charges are generally established as one-time charges assessed against developers or new customers as a way to recover a part or all of the cost of additional utility system capacity constructed for their use.

The charge is deposited in a separate fund to construct the facilities. The intent is that all new system customers will pay an equitable share of the cost of the utility system improvements needed to accommodate growth.

Developer Financing

Developers may fund the construction of capital facilities to serve property within new plats. The developer improvements, such as utility lines, local streets or local parks, are turned over to the City for operation and maintenance when completed.

It may be necessary, in some cases, to require the developer to construct more facilities than those required by their development in order to provide improvements beyond or greater than the development. The City may, by policy, reimburse the developer through direct outlay, latecomer charges, or reimbursement agreements for the additional cost of facilities. Developer reimbursement (latecomer) agreements generally provide up to 10 years or more for developers to receive payment from other development.

Local Taxes

Local taxes can include real estate excise taxes that must be used for capital improvements, or other types of taxes that can be used for any purpose.

Real Estate Excise Tax (REET)

The City is allowed to assess a 0.5 percent tax on the sale of real estate. The proceeds may be used for projects that are identified in the Capital Facilities Element, debt service on previous capital projects, or a limited portion for street maintenance. Milton currently charges the full 0.5% REET in the two increments of 0.25% authorized by state law. REET 1, the first 0.25%, is regularly used by Milton for debt service to repay a Public Works Trust Fund loan for streets. A small amount of REET 2, the second 0.25%, is used for parks, and a larger amount is used for streets. Both REET funds have fund balances that could be used for capital projects.

Other Local Taxes: Property Taxes, Sales Taxes, Utility Taxes

The City collects property taxes, sales taxes and utility taxes, and small amounts from gambling taxes. Milton, like other cities, uses these taxes to pay for City operations through its "General Fund". Milton has transferred some General Fund money to its Street Fund to pay for maintenance and/or capital projects.

Rates, Fees or Charges

Rates, fees and charges are amounts collected by cities for the use or consumption of specific facilities and their products or services.

Utility Rates

Utility rates are controlled by the governing body that controls the utility. For example, the rates for water and electricity are controlled by the Milton City Council while the sewer rates are controlled by the Pierce County Sewer District.

Most water, sewer, and electric utilities charge their customers for the water they use, the sewage they discharge, and the electricity they use. The rates pay for the operation and maintenance of the utility, but the rates can also include amounts needed to construct capital improvements, and/or repay the debt (borrowed money) that was used to construct the facilities. Milton charges utility rates for its water and electric utilities.

Storm Drainage Fees

Milton, like many other cities, charges a fee to property owners for the cost of maintaining and improving the City's stormwater facilities.

Property Assessments

Assessments paid by property owners are made to local improvement districts that can build capital improvements that benefit the properties in the district.

Local Improvement Districts

Some capital improvements can be built and funded through the formation of a Local Improvement District (LID). The district builds the capital improvement, and property owners in the district pay an assessment that is based on the value of the benefit that each property receives from the capital improvement.

Local Improvement District financing is primarily applied to water, sewer, and street system capital improvements for previously unserved or underserved areas. Typically, LIDs are formed by the City at the written request (by petition) of the property owners within a specific area of the City. Upon receipt of a sufficient number of signatures on petitions, the local improvement area is defined, and a system is designed for that particular area in accordance with the City's Municipal Code. Each separate property in the LID is assessed in accordance with the special benefits the property receives from the system improvements.

The advantages of LID financing to the property-owner include:

- The ability to avoid interest costs by early payment of assessments.
- If the LID assessment is paid off in installments, the interest may be eligible to be deducted from federal income taxes.
- Some Community Block Grant funds are available to property owners with incomes near or below the poverty level. Funds are available only to reduce assessments.

The primary disadvantage to the LID process is that it may be difficult to approve formation. The LID process may be stopped if owners of 40 percent of the property within the LID boundary protest its formation.

Grants

Grants are money received by the City from other governments using their taxes to fund the grants. Most grants to cities are from the State of Washington or the U.S. Government. They are usually received for a specific project. Grant revenues are becoming more and more competitive. The amount of money available for grants is declining due to budget issues at both the Federal and State level, and decreases of gasoline purchases which reduces gas taxes, one of the main sources of grants for transportation. Furthermore, federal "earmarks" (a direct appropriation, rather than a competitive grant) used to be common, and now are virtually nonexistent.

Transportation Grants

Grants are made by the U.S. Government and the State of Washington to help cities and counties pay for a variety of transportation improvements. There are several different grant programs. Milton has received several transportation grants and expects to receive additional grants in the future. Each grant program has its own focus on different aspects of transportation, and each has its own criteria for selecting which projects it will support with its grant funds. Grants are typically competitive: many cities and counties submit applications and compete for the grant awards, but not all applications are awarded a grant. A few examples are listed below:

- *Transportation Improvement Board*
- *Surface Transportation Program*
- *HES-Hazard Elimination System*
- *CMAQ-Congestion Mitigation and Air Quality*

Centennial Clean Water Fund

State grants and loans administered by the Department of Ecology available for the design, acquisition, construction, and improvement of Water Pollution Control Facilities and related activities to protect water quality. State grants and loans are available based on a local matching share between 25% and 50%.

Department of Health Water Grants

State grants available for upgrading existing water systems, ensuring effective management, and achieving maximum conservation of safe drinking water. Grant funds can be used for technical assistance for upgrading current water systems.

Aquatic Land Enhancement Account (ALEA)

Grant program administered by the Department of Natural Resources. ALEA funds are limited to water dependent public access/recreation projects or on-site interpretive projects. A 25 percent local match is required.

Recreation and Conservation Office

The Washington State Recreation and Conservation Office (RCO) provides 14 different programs of grant funding for the acquisition, development and renovation of outdoor recreation facilities. Park and boating program grants require a 50 percent local match.

Housing and Urban Development Block Grant

The City may qualify for Federal Department of Housing and Urban Development (HUD) Community Development Block Grants depending on its needs and the ability to compete with other communities. To qualify for a block grant, the applicant must show that the project predominantly benefits low- and moderate-income persons or households, therefore Milton is not likely to receive funding from this source.

Chapter 2. ADMINISTRATIVE FACILITIES

A. INVENTORY OF EXISTING FACILITIES

The municipal complex for the City of Milton is located at 1000 Laurel Street. It houses City Hall and Milton’s administrative functions, as well as the Police Department and the Milton Activity Center. City Hall includes the Executive Department, Finance Department, Public Works Department, Building Department and Planning Departments.

The Police Department was moved into the remodeled former library space in 2012. This allowed for additional and more efficient workspaces, meeting rooms, and a more secure facility.

B. FORECAST OF FUTURE NEEDS

During the next six years, no new administrative facilities are anticipated to be needed. The City’s municipal complex will however require various repairs and upgrades to remain in working order.

Over the next seven to 20 years, the City has identified a need to expand the capacity of the municipal complex. The property on 15th Street across from Triangle Park is planned to be improved. Although there are no definite plans, projects under consideration include a new city hall, community center, youth recreation facility, or police station.

C. CAPITAL PROJECTS AND FUNDING

The City has developed a 2020-2025 Capital Improvement Plan (CIP) for administrative facilities. Projects are shown in Table 3 and funding sources are shown in Table 4. All improvements are planned for the municipal complex located at 1000 Laurel Street.

Table 3: Administrative Facilities Capital Improvement Projects: 2020-2025

Project	2020	2021	2022	2023	2024	2025	Total Cost
City Hall Retrofit	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$480,000
Totals (\$)	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$480,000

Table 4: Administrative Facilities Funding: 2020-2025

Project	Funding Source
City Hall Retrofit	General Fund

Chapter 3. ELECTRICITY

The City of Milton owns and operates a 15 kilovolt (kV) electric distribution system. The system provides electricity to the vast majority of property within the City using power purchased from the Bonneville Power Administration (BPA). The City of Milton is currently classified as a “tier 1” customer by BPA, which effectively locks Milton into a fixed pricing rate

Portions along the western boundary of Milton and its UGA are served by Puget Sound Energy (PSE) and Tacoma Power. As Milton annexes land within its UGA, Milton is permitted to purchase the rights to serve PSE customers after a period of five years from the time of annexation.

a. INVENTORY OF EXISTING FACILITIES

The City is served from a single power supply source: the BPA Surprise Lake substation. BPA’s assets at the substation consists of a radial tap off of a 115-kV transmission line, fused disconnects, a 20 MVA power transformer without voltage control, a 15-kV recloser serving as a main disconnect, and metering.

The City takes delivery from the Surprise Lake substation at 12.5-kV at the metering point. Its electrical system assets include three feeder circuits, primary distribution lines consisting of approximately 19 miles of overhead lines and 8 miles of underground lines, distribution transformers, street lights, and secondary services within meters. The City’s electrical system is in relatively good condition due to routine maintenance.

Currently, the City of Milton has 3,555 electric connections (meters) and the actual number of customers (not meters) are less at 3,526 as some customers have more than 1 meter.

b. FORECAST OF FUTURE NEEDS

In the 20-year planning horizon there will not be substantial growth in the system. The present system is sized to accommodate the City’s population growth targets. The areas of anticipated industrial growth are served by PSE. Capital improvements over the next 20 years will concentrate on asset management and replacement of aging facilities.

c. CAPITAL PROJECTS AND FUNDING

The City has developed a 2020-2025 Capital Improvement Plan (CIP) for its electric utility. Projects are shown in Table 5.

Table 5: Electric Utility Capital Improvement Projects: 2020-2025

Project	2020	2021	2022	2023	2024	2025	Total Cost
Substation Cable Replacement	\$30,000	\$30,000	\$30,000	\$30,000			\$120,000
Design and Construction of new Sub-Station	\$850,000	\$550,000	\$2,400,000	1,000,000	\$100,000	\$50,000	\$4,950,000
Cable Replacement at Surprise Lake Apt	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$150,000
Asset Replacement	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$1,050,000
Totals (\$)	\$1,085,000	\$885,000	\$2,635,000	\$1,235,000	\$305,000	\$255,000	\$6,370,000

Table 6: Electric Utility Funding: 2020-2025

Project	Funding Source
Interconnection at 20 th Ave	Rate Revenue
Interconnection at Porter Way	Rate Revenue
Design and Construction of new Sub-Station	Electric Revenue Bond
Substation Cable Replacement	Rate Revenue
Cable Replacement at Surprise Lake Apt.	Rate Revenue
Asset Replacement	Rate Revenue

Chapter 4. PARKS AND OPEN SPACE

a. INVENTORY OF EXISTING FACILITIES

The City of Milton provides parks and open space within the City. In addition, the recreational facilities associated with local public schools are often available for public use through cooperative agreements.

The City of Milton’s parks and open space resources include: Fife School District Complex, Hill Tower Park, Interurban Trail, Milton Community Center, Milton Activity Center, Olympic View Park, West Milton Nature Preserve, Milton Community Park, the Skate Park and West Milton Park. For a more detailed inventory of the City’s parks and open space facilities, see the Parks, Recreation and Open Space Element of the City of Milton Comprehensive Plan.

b. FORECAST OF FUTURE NEEDS

The City of Milton Comprehensive Plan outlines minimum levels-of-service and benchmarks to ensure that current residents do not see their recreational opportunities eroded by growth in the City. In the six-year time frame of this CIP it is assumed there will be no acquisition of parks and open spaces, but continued upkeep and maintenance to the existing inventory.

In 2030, a 2-3-acre property located on 23rd Ave between Alder St and Diamond St is scheduled to be dedicated to Milton for park use. This will help the City to achieve its level of service standard.

CAPITAL PROJECTS AND FUNDING

Table 7: Parks and Open Space Capital Improvement Projects: 2020-2025

Project	2020	2021	2022	2023	2024	2025	Total Cost
City Gateways/ Wayfinding	\$30,000						\$30,000
West Milton Ball Field	\$50,000	\$8,000					\$58,000
Play Ground	\$50,000	\$50,000	\$15,000	\$15,000	\$15,000	\$15,000	\$160,000

Project	2020	2021	2022	2023	2024	2025	Total Cost
Park Amenities	\$20,000	\$20,000	\$5,000	\$5,000	\$5,000	\$5,000	\$60,000
Dog Park			\$100,000	\$100,000			\$200,000
Spray Park				\$75,000	\$325,000		\$400,000
Basketball Asphalt at Hilltower	\$15,000						\$15,000
Total (\$)	\$165,000	\$78,000	\$120,000	\$195,000	\$345,000	\$20,000	\$923,000

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Chapter 5. POLICE

Local law enforcement services for the Milton planning area are provided by the Milton Police Department within the Milton city limits and by the Pierce County and King County Sheriff's Offices in the unincorporated areas surrounding Milton. The cities of Fife and Edgewood share borders with Milton. Edgewood has contracted police services provided by the Pierce County Sheriff and Fife has its own municipal police department. The departments have a long history of mutual aid and support in providing police services.

Milton Police Department

Milton is fortunate to have a professional law enforcement function that enjoys the support of local citizens and government decision-makers. Presently, the Milton Police Department maintains fourteen (14) full time commissioned police officers – one (1) Chief, one (1) Commander (vacant), three (3) Sergeants, two (2) Detectives, one (1) Code Enforcement Officer, eight (8) Patrol Officers, six (6) Reserve Police Officers, and one (1) chaplain.

This equals approximately 1.77 full time law enforcement officers for every one thousand people living in Milton based on a population of 7,900; 1195 in King County portion and 6,705 in Pierce County portion (OFM 2018 estimate). This ratio is lower than the national average of 2.2 officers per 1,000 populations for municipal police departments in cities with population of 2,500 to 9,999. Equipment operated by the Police Department includes nineteen (19) vehicles and one (1) motorcycle.

a. INVENTORY OF EXISTING FACILITIES

Milton's present police station is located at 1000 Laurel Street. It is part of the municipal complex that houses the City's administrative and public works functions, and a fire station operated by East Pierce Fire and Rescue District. The police station was expanded in 2013, creating 2,880 square feet of office space for most police department functions. In early 2014 a reception office was constructed in the Activity Center portion of the building for the Administrative Assistant and Records function. This created an additional 216 square feet. The evidence room, holding cell and storage areas remained in their current locations as part of the main Administrative Building on the campus.

A firearms training facility for officers is available locally at the Tacoma Police Harrison Range. Additional training is available through in-service programs, training sponsored by area agencies and the Washington State Criminal Justice Training Commission.

b. FORECAST OF FUTURE NEEDS

Facilities for the King County Sheriff’s Office and the Pierce County Sheriff’s Department are located some distance from Milton. This situation translates into slower emergency response times than those of the Milton Municipal Police Department. The average response time in Pierce County (as a whole) is eight minutes and eighteen seconds for emergency response and sixteen minutes and twenty-nine seconds for routine response. Additionally, the decentralized urban growth that King County and Pierce County are experiencing presents challenges for the delivery of law enforcement services. The county sheriffs must now provide urban-level protection over an extremely large area. Unincorporated portions of the Milton planning area are likely candidates for annexation to the City. As such, the County Sheriffs will likely relinquish service responsibilities in these areas upon completion of an annexation. As annexation and growth occur, Milton may need to increase staffing levels.

c. CAPITAL PROJECTS AND FUNDING

Some improvements to police facilities are planned for the next six years, as well as within the next seven to twenty years, the police department facility will need to be upgraded or the department will need to be moved to a new location. Facility features that will be needed include: secure parking lot for police vehicles, secure vehicle impound and storage lot with a covered area for processing evidence in vehicles, holding cells, evidence room with current technology, armory and secure records storage area. If a new facility is built, one option for a location is the property on 15th Street across from Milton Community Park, as discussed in the Administrative Facilities section. Funding sources for future police facility improvements are anticipated to include the general fund and a general obligation bond.

Table 8: Police Capital Improvement Projects: 2020-2025

Project	2020	2021	2022	2023	2024	2025	Total Cost
Front door retrofit and backdoor	\$25,000						\$25,000
New covered parking area off building or stand-alone car port	\$20,000						\$20,000
Clearing and grading of the back of police department for new parking area and pavement	\$25,000						\$25,000
Relocate fire hydrant	\$70,000						\$70,000

Project	2020	2021	2022	2023	2024	2025	Total Cost
Renovate police department for interview and recording room	\$20,000						\$20,000
Replace automated gate	\$20,000						\$20,000
New carpeting/resurfacing floor		\$20,000					\$20,000
Replace old generator		\$250,000					\$250,000
Move and relocate evidence room and holding facility			\$60,000				\$60,000
New windows			\$20,000				\$20,000
Locker room and search warrant processing facility				\$60,000			\$60,000
Remodel basement with new garage doors / evidence area and work out area					\$40,000		\$40,000
Remodeled records area in basement						\$40,000	\$40,000
Totals (\$)	\$180,000	\$270,000	\$80,000	\$60,000	\$40,000	\$40,000	\$670,000

Table 9: Police Funding: 2020-2025

Project	Funding Source
Front door retrofit and backdoor	General Fund

New covered parking area off building or stand-alone car port	General Fund
Clearing and grading of the back of police department for new parking area and pavement	General Fund
Relocate fire hydrant	General Fund
Renovate police department for interview and recording room	General Fund
Replace automated gate	General Fund
New carpeting/resurfacing floor	General Fund
Replace old generator	General Fund
Move and relocate evidence room and holding facility	General Fund
New windows	General Fund
Locker room and search warrant processing facility	General Fund
Remodel basement with new garage doors / evidence area and work out area	General Fund
Remodeled records area in basement	General Fund / Grant

Chapter 6. STORMWATER

a. INVENTORY OF EXISTING FACILITIES

Facilities in the City’s storm drainage system include ponds, pipes, culverts and open ditches. There are also many private storm systems located in the City of Milton. The City maintains the City-owned facilities and is required to inspect the privately-owned facilities for compliance with the stormwater regulations. Private property owners are responsible for maintaining stormwater facilities on their property. Table 10 contains an inventory of City-Owned open ditches and pipes.

Table 10: Inventory of Open Ditches and Pipes in Milton’s Stormwater System

Type	Length (feet)
Open Ditch	3,789
6-Inch Pipe	1,009
8-Inch Pipe	2,417
10-Inch Pipe	264
12-Inch Pipe	8,690
15-Inch Pipe	2,883
18-Inch Pipe	4,845
21-Inch Pipe	111
24-Inch Pipe	5,307
30-Inch Pipe	302
36-Inch Pipe	2,013
42-Inch Pipe	874
48-Inch Pipe	381
54-Inch Pipe	261
60-Inch Pipe	2,871

Type	Length (feet)
72-Inch Pipe	114

b. FORECAST OF FUTURE NEEDS

The City currently experiences flooding during high flow events. Most notably are the areas immediately adjacent to the Hylebos Creek, in and around 5th Ave and Porter Way. This area is within the 100-year floodplain and routinely floods. The City has purchased flood prone properties in this area and has converted one of these into the West Milton Nature Preserve and is actively working on remedying the other purchased property.

In order to improve the overall capacity of the City’s stormwater system, there is a need to improve aging facilities and open channels that are better managed in pipes. Over the next twenty years, the City plans to focus on updating and constructing facilities to comply with the City’s NPDES II permit. There will also be a concentration on water quality, maintenance and enhancement of aquatic habitat.

c. CAPITAL PROJECTS AND FUNDING

The City has developed a 2020-2025 Capital Improvement Plan (CIP) for its stormwater utility. Projects are shown in Table 11. Funding sources for these projects are shown in Table 12.

Table 11: Stormwater Utility Capital Improvement Projects: 2020-2025

Project	2020	2021	2022	2023	2024	2025	Total Cost
11 th Ave Pipe Installation and Milton Way CB Reset			\$60,000	\$180,000	\$50,000		\$290,000
Campus Green Retrofit – Design Only	\$51,300						\$51,300
Sweeper Program and Purchase	\$220,000						\$220,000
Surprise Lake Outflow Replacement	\$50,000	\$220,000					\$270,000

Project	2020	2021	2022	2023	2024	2025	Total Cost
E Hylebos Creek Culvert Replacement		\$250,000	\$200,000				\$450,000
Porter Way and Juniper St Culvert Upgrade			\$30,000	\$100,000			\$130,000
4 th Ave Pipe Re-route		\$40,000					\$40,000
Invasive Species Removal	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000
Total (\$)	\$331,300	\$520,000	\$300,000	\$290,000	\$60,000	\$10,000	\$1,511,300

Table 12: Stormwater Utility Funding: 2020-2025

Project	Funding Source
11 th Ave Pipe Installation	Rates
Taylor Street Pipe Installation	Rates
Campus Green Retrofit Design Only	Ecology Grant
Sweeper Purchase and Program	Rates, Ecology Grant
Xavier and 14 th Ave Pipe Installation	Rates
Surprise Lake Outflow Replacement	Rates, Ecology Grant
E. Hylebos Creek Culvert Replacement	Rates, Street Funds
Porter Way and Juniper St culvert upgrade	Rates, Ecology Grants

Chapter 7. TRANSPORTATION

a. INVENTORY OF EXISTING FACILITIES

The City of Milton's transportation system is divided into two main categories; motorized transportation and non-motorized transportation. Motorized transportation includes automobile, freight and transit travel. Non-motorized transportation includes pedestrian, bicycle and equestrian travel. These two transportation systems are not exclusive, and often motorized and non-motorized facilities are built within the same right-of-way or share the paved width of a roadway.

For a more detailed inventory of the City's transportation system facilities, see the City's currently adopted Transportation Improvement Plan (TIP) adopted as part of the City of Milton's Comprehensive plan in the Transportation Element.

b. FORECAST OF FUTURE NEEDS

The City of Milton TIP identifies the future transportation needs for the City of Milton in order to accommodate increased travel demands resulting from population and employment growth, retail development and regional traffic. In meeting future transportation needs the City shall strive to develop and maintain an efficient multi-modal transportation system to serve all persons while also maintaining an environmentally stable transportation system that preserves sensitive habitat, protects natural resources and meets air quality requirements.

Further details on specific future transportation needs are identified in the City's currently adopted Transportation Improvement Plan (TIP) adopted as part of the City of Milton's Comprehensive plan in the Transportation Element.

c. CAPITAL PROJECTS AND FUNDING

The City's currently adopted 2020-2015 TIP is part of adopted City's Comprehensive Plan. The TIP shows the sources and amount of funding for transportation improvement projects planned.

Chapter 8. WATER

The City of Milton (City) owns and operates a municipal water system that serves the City as well as portions of the City of Fife, the City of Edgewood and Pierce and King Counties. The City's water retail service area population is approximately 7,868 people. The water system serves a total of 2,648 connections.

a. INVENTORY OF EXISTING FACILITIES

The City obtains its public water supply from groundwater sources at four locations in the service area. Six wells (Wells 3, 5, 10, 12 and Corridor Wells 1 and 2) provide the City with all of its water. The City has a seventh well, well 7, which is categorized as an emergency source.

The City of Milton currently has interties with the Lakehaven Water and Sewer District and the Mt. View-Edgewood Water Company. The Lakehaven Water and Sewer District inter-tie can provide fire flow through a PRV station which operates on pressure settings. The City recently entered into a Wholesale Water Agreement with Mt. View-Edgewood, which provides for an additional 500 Gallons Per Minute (GPM) to the City.

The City has a water treatment plant located adjacent to Wells 10 and 12, at Porter and Kent Way. Water from Wells 3, 10 and 12 receives corrosion control at the treatment plant. Well 5 receives no treatment onsite, although it mixes with treated water from the other sources. The City disinfects the water that is drawn from Wells 3, 10 and 12 and the Corridor Wells through chlorination at the treatment plant.

The City of Milton has three reservoirs totaling 3.35 Million Gallons (MG) of storage. The 15th Avenue Reservoir (0.35 MG) is supplied with water from Well Nos. 3, 10, and 12 and the Corridor Wells. The 1 MG Reservoir is supplied by water directly from Well No. 5 and indirectly through water from Well Nos. 3, 10 and 12 and the Corridor Wells through the 15th Avenue booster station. The 2 MG Reservoir is located in the 434 Zone and is supplied directly from Well No. 5 and indirectly from Well Nos. 3, 10 and 12 and the Corridor Wells through the 15th Avenue Booster Station.

The City has three pumping stations. The 15th Avenue booster station is located on 15th Avenue just north of Oak Street. The 1 MG reservoir booster station is located on 20th Avenue, north of Milton Way, next to the 1 MG reservoir. The 2 MG reservoir booster station is located adjacent to the City's 2 MG reservoir.

The City's transmission and distribution system was developed over the years using materials current with water industry technology at the time of construction, including cast iron, asbestos cement, polyvinyl chloride and steel. The City now uses ductile iron pipe for repairs and improvements. As the City continues to grow, the distribution system has spread to the boundaries of the water service area.

The City updated its telemetry and SCADA system in 2008. The system monitors levels in the storage facilities and the status of the booster stations and groundwater wells. The central control for the system is located at Well 12 and can be monitored from the Public Works maintenance center. Currently, the City has six pressure reducing stations that allow water to flow back into the lower zones when pressure or demands dictate.

b. FORECAST OF FUTURE NEEDS

The City has enough water rights available to provide the necessary amount of water to its current customers and future projected population. However, the City is not able to fully utilize these rights due to aquifer constraints. Combined current output of the City’s wells is 2,020 gallons per minute (GPM). Wells are operated at or near production limits based on aquifer capacity. Maximum day demands are projected to exceed well and aquifer capacity in 2022. The City will need to develop additional source capacity before this time. The City’s interties with the Lakehaven Water and Sewer District and the Mt. View-Edgewood Water Company can help to augment supply if needed. Other future capital improvement requirements include maintenance and upkeep of existing facilities.

c. CAPITAL PROJECTS AND FUNDING

The City has developed a 2020-2025 Capital Improvement Plan (CIP) for its water utility. Projects are shown in Table 13. The funding source for all these projects is rate revenue. The City increased rates in 2009 to help maintain reserve funds.

Table 13: Water Utility Capital Improvement Projects: 2020-2025

Project	2020	2021	2022	2023	2024	2025	Total Cost
Reconstruction of Well 5	\$1,414,000						\$1,414,000
2 MG Booster Pump Station Drive Replacement	\$152,300						\$152,300
Site Security	\$100,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$125,000
Service Meter Replacement	\$41,500	\$41,500					\$83,000
Juniper St, 11 th Ave Ct and Emerald St		\$2,195,900					\$2,195,900

Project	2020	2021	2022	2023	2024	2025	Total Cost
12 th East St and 70 th Ave E Near Pacific Highway		\$411,460					\$411,460
Surprise Lake Apartments Service Replacement	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000		\$105,000
Investigation of Well 12			\$6,000				\$6,000
Oak St and Taylor St from 12 th Ave to 15 th Ave			\$3,140,800				\$3,140,000
Porter Way Crossing				\$987,000			\$987,000
Decommission Wells 1, 4 and 9					\$69,300		\$69,300
Goat Hill Pressure Zone Changes					\$63,100		\$63,100
Transfer Services on 11 th Ave from Milton Way to Laurel St					\$253,800		\$253,800
19 th Ave and Diamond St						\$1,302,000	\$1,302,000
Total (\$)	\$1,728,800	\$2,674,860	\$3,172,800	\$1,013,000	\$412,200	\$1,307,000	\$10,308,660

Chapter 9. FIRE & EMERGENCY MEDICAL SERVICES

In 2012 the City of Milton merged into East Pierce Fire and Rescue. East Pierce Fire & Rescue provides fire protection and emergency medical services within the City of Milton. Emergency medical services include Basic Life Support (BLS) and Advanced Life Support (ALS) emergency medical treatment and transport. These services are provided through a combination of career and volunteer Firefighter/Emergency Medical Technicians and Firefighter/Paramedics. Areas outside of the City of Milton but inside of the City's UGA are served by Pierce County Fire District No. 10 and King County Fire District No. 39.

A. INVENTORY OF EXISTING FACILITIES

Response to incidents occurring within the City of Milton comes from the Milton Fire Station (Station 124) as well the Edgewood fire station (Station 118).

Station 124 is located at 1000 Laurel Street, adjacent to the Milton City Hall. It is staffed by one-to-three volunteer personnel who stay at the fire station, generally in the evenings and on weekends. It is anticipated that the station will continue to be staffed by volunteer personnel for the foreseeable future. The station was originally built in 1982 and contains approximately 6,337 square feet of floor space on one level with a partial mezzanine. The station contains four apparatus bays, office space, a training/meeting room and living quarters for response personnel. The station has one Basic Life Support (BLS) aid unit and one fire engine with a rated pump capacity of 1,250 gallons per minute.

Station 118 is located at 10105 24th Street E in Edgewood. It is staffed by a minimum of four career personnel, 24 hours a day. It is anticipated that the station will continue to be staffed by career personnel in the future and that the number of personnel assigned on a daily basis will increase as call volumes in the area increase. The station was originally built in 1948 with several additions having occurred over time. The most recent remodel of the station occurred in 1988. The station is approximately 8,175 square feet on one story and contains three, double-stack apparatus bays, office space, a training/meeting room and living quarters for response personnel. The station has one Advanced Life Support (ALS) medic unit, one reserve ALS medic unit, one fire engine with a rated pump capacity of 1,500 gallons per minute and one reserve fire engine with a rated pump capacity of 1,500 gallons per minute.

B. FORECAST OF FUTURE NEEDS

Station 124 Milton: The station is a volunteer station of average condition for a 1982 vintage building. Given projected growth in the Milton area, it is likely that this station will remain as a volunteer facility, with the majority of responses being handled by Station 118 in Edgewood. As this facility is owned by the City of Milton, no work for this building is recommended however, East Pierce Fire & Rescue Capital

Facilities Plan includes a capital project to construct a new Fire Station 124 in Milton in replacement of the leased facilities from the City of Milton.

Station 118 Edgewood: The Edgewood and Milton communities are expected to see substantial growth relative to other areas served by East Pierce Fire and Rescue. Because of this, it is anticipated that staffing at the station will grow to a minimum staffing of 6 firefighters. The current facility, originating from 1948 and remodeled over subsequent decades, has a significant number of operational deficiencies which make it a better candidate for replacement than remodel. While the station is well located in terms of its response area, it is poorly located on its site. With approximately 20 feet of clearance from the apparatus bay to the fog line of 24th Street E, safely entering traffic is a concern. This condition could worsen should Pierce County widen 24th Street further. It is also worth noting that the existing facility and building systems are generally near the end of their lifespan, and the existing apparatus bay is too small in terms of height and depth to accommodate anticipated equipment. Therefore, it is recommended that a new station be built on the existing site, immediately behind the existing stations so that the existing facility can remain in service during construction.

Fire Insurance Rating

The City of Milton encourages fire providers to maintain an ISO insurance rating classification within the City of Milton of six or lower. The rating evaluation is conducted by the Washington Survey and Rating Bureau and is on a scale of one to ten, with one being the best and then the worst. An ISO insurance rating evaluation for East Pierce Fire & Rescue was completed in March 2015, resulting in an improved rating from the previous rating of six to a new rating of four. Pierce County Fire District No. 10 has a Washington Survey and Rating Bureau rating of five and King County Fire District No. 39 has a rating of three.

Fire Code

The City strictly enforces fire and building codes to assure that new construction will not unduly burden fire protection services. The City's fire-flow related code requirements also help to ensure that the City's utility systems can provide the water flow needed to respond to fires.

C. CAPITAL PROJECTS AND FUNDING

The target bid date in the East Pierce Fire and Rescue Capital Facilities Plan to replace Station 118 with a new building on the existing site is June 2020. The estimated cost of the station replacement in 2018 dollars is approximately \$15,717,441. The target bid date for the new Milton station (station 124) is yet to be determined. The estimated cost of the new station in 2018 dollars is \$9,710,733.

Chapter 10. LIBRARIES

In addition to schools, public libraries also offer education, information and recreational services to the community. The Milton/Edgewood Pierce County Library is the only public library in the City. Milton citizens voted to annex to the Pierce County Library System in 1999, effective in January 2001.

A. INVENTORY OF EXISTING FACILITIES

The Milton/Edgewood Pierce County Library is a full-service public library. Originally a 1,625 square foot facility located adjacent to Milton City Hall, it was relocated into a store front in the Lake Surprise Shopping Center in January 2011. The expanded facility is now approximately 6,600 square feet and provides residents access to a collection of over 28,000 books, movies, music, magazines, audiobooks and reference resources. The library has a meeting room for use by civic groups, as well as two conference rooms for small groups. Public computers are available and free Wi-Fi is available to mobile computer users in the library as well as in the surrounding neighborhood.

As part of the Pierce County Library System, Milton residents have access to the System's collection of 1.7 million books, movies and other resources, as well as its online collection that provides free access to downloadable books, movies, music, magazine and audiobooks. In 2014, the Milton Library had 96,049 visitors and checked out 211,056 books.

A 24/7 digital branch also provides Milton residents with access to library services and materials. Mobile services reach schools, adult care facilities, the homebound, and are present at community events. Pierce County Library has reciprocal borrowing agreements that provide Milton residents with free use of other Washington libraries including the nearby King County Library System, Tacoma Public Library and the Puyallup Public Library.

B. FORECAST OF FUTURE NEEDS

"Pierce County Library 2030", the Library's facilities master plan, was completed in January 2010 with the input and participation of community residents. It establishes a library space service level target of 0.61 to 0.71 square feet per resident. The desired service level is based on best planning practices for library design and space, both nationally and within the West Coast region. The plan identifies the need to regularly evaluate and revise target service levels to reflect changing technology and service directions. In the future the Library will need to reassess service level targets to ensure they accurately reflect changing needs and use patterns of the community.

Milton's estimated 2035 population is 8,434 people. Based on this estimate, the Milton Pierce County Library will continue to exceed current level of service standards in 2035.

C. CAPITAL PROJECTS AND FUNDING

As one of the Pierce County Library's newest facilities, the Milton Library is not scheduled for major capital improvements during the next 20 years. As such, no funding is needed.

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Chapter 11. SEWER

Pierce County Public Works and Utilities is the primary provider of sewer services for the City. The Lakehaven Water and Sewer District serves a small area primarily in the northeast corner of Milton, while Pierce County Sewer covers the remainder of Milton. There are also a few septic systems still in existence throughout the City.

A. INVENTORY OF EXISTING FACILITIES

Wastewater Treatment

Pierce County Public Works and Utilities Sewer Division and the Lakehaven Water and Sewer District both own a portion of the Average Daily Water Flow (ADWF) at the Tacoma Central Wastewater Treatment Plant (WWTP). The Tacoma Central WWTP treats wastewater from the City of Milton. This plant has a permitted capacity of sixty (60) million gallons per day (MGD). The plant is a pure oxygen activated sludge secondary treatment plant with a permitted Maximum Month Flow (MMF) of 60 MGD. Ninety (90) percent oxygen is used in aeration basins to provide efficient oxygen transfer to the bacteria in the treatment process. Aeration basins are covered to keep oxygen levels high in the tanks.

Conveyance System

Milton is located in Pierce County's Hylebos service area in the Puyallup River Basin. The Hylebos Service area is serviced by a series of 18 through 48-inch interceptors and nine pump stations. Wastewater flows from the City of Milton down to the Hylebos Pump Station where it pumps to the Taylor Way Pump Station and then connects into the City of Tacoma Central WWTP conveyance system and into the Tacoma Central WWTP.

Table 14: Interceptor Lines

Name	Size (inches)	Length (feet)
Milton-Hylebos Interceptor	15-48	16,262
Hylebos ULID Interceptor	6-18	5,034
Small Force Mains	4-6	7,875
Small Gravity Mains	8-12	149,439

Table 15: Pump Stations

Name	Number	Type of Station	Location	Capacity (gallons per minute)
Hylebos	03	Wet/Dry Well	6200 12th Avenue East	1,250
Taylor Way	04	Wet/Dry Well	3801 Taylor Way	1,350
Olympic	90	Submersible	388 22nd Avenue Court	40
Emerald	91	Wet/Dry Well	501 5th Avenue	250
Porter	93	Pneumatic Ejector	420 Porter Way	65
Birch	94	Pneumatic Ejector	301 19th Avenue	40
Greenwood	96	Self-Priming	2205 6th Avenue	150
North Surprise Lake	97	We/Dry Well w/ Odor Control	2309 Milton Way	300
South Surprise Lake	98	Wet/Dry Well	2300 Taylor Way	450

B. FORECAST OF FUTURE NEEDS

Wastewater Treatment

In 2008, the Hylebos service area contributed roughly 0.5 MGD ADWF to the Tacoma Central WWTP. This is expected to increase to approximately 3.0 MGD ADWF under projected build out. No additional improvements to the Tacoma Central WWTP are anticipated at this time to accommodate increased flow from the Hylebos service area.

Given land use designations in the Hylebos service area, wastewater is expected to remain primarily residential. Any new commercial businesses within the City of Milton and in unincorporated Pierce County will be required to comply with the Pierce County prohibited discharges and industrial pretreatment regulations. Any new commercial and industrial businesses in the East Hylebos basin of the Lakehaven Water and Sewer District will be required to conform to the industrial pretreatment and prohibited discharges regulations of the Lakehaven Water and Sewer District.

Conveyance System

It is anticipated that improvements to the Hylebos service area conveyance system will be needed in the next 20 years in order to meet demand. Projects are proposed for the Fife Heights Trunk, Hylebos 5 Force Main, and Hylebos 5 Pump Station.

Conveyance system improvements for the Hylebos Service Area assume that the Lakehaven Water and Sewer District does not increase the amount of flow beyond the volume contractually permitted from the Lakehaven's East Hylebos service area prior to sending flows to the Lakota WWTP. Should Lakehaven's intentions change, expansion of the Milton-Hylebos Interceptor will be needed to accommodate the additional wastewater flowing to Tacoma Central WWTP through the Pierce County Wastewater Utility conveyance system.

C. CAPITAL PROJECTS AND FUNDING

The Pierce County Unified Sewer Plan includes two proposed improvements that impact the City of Milton. Both are estimated for completion after 2025. The proposed projects are listed below. Specific funding sources have yet to be identified for these projects. In general, the Pierce County Public Works and the Lakehaven Water and Sewer District fund sewer infrastructure projects through a combination of sewer operating funds, bonds, and non-utility sources such as grants and loans.

Hylebos 5 Force Main - Proposed Construction Years 2027-2030

The project, an 18" diameter force main, will transmit wastewater to the Tacoma Central Wastewater Treatment Plant from Fife Heights, Lakehaven's East Hylebos Basin, and the City of Milton. The pressure line is estimated to extend 17,394 lineal feet from the Hylebos 5 Pump Station to Tacoma Central Wastewater Treatment Plant. Estimated costs: \$11,130,600 (in 2019 dollars)

Hylebos 5 Pump Station - Proposed Construction Years 2027-2030

This new pump station is estimated to receive future peak flows of 4.5 million gallons per day. The pump station will convey wastewater from the Fife Heights Trunk and Milton - Hylebos Interceptors to the new Hylebos 5 Force Main to the Tacoma Central Wastewater Treatment Plant. This improvement coupled with the Hylebos 5 Force Main will relieve capacity in Tacoma's Lincoln Avenue pump station and force main and provide additional conveyance capacity for future development of the service area. Estimated cost: \$5,482,300 (in 2019 dollars)

Chapter 12. SCHOOLS

The City of Milton is served by the Fife School District. The Fife School District currently educates more than 3,700 students. It includes the cities of Fife, Milton, and Edgewood; unincorporated areas of Trout Lake, Jovita, Fife Heights; and a portion of the Port of Tacoma. The Fife School District Six-Year Capital Facilities Plan is prepared in compliance with the Growth Management Act and contains level of service standards, facilities inventory, enrollment projections, capacity, and a six-year capital improvement plan.

A. INVENTORY OF EXISTING FACILITIES

All the schools in the Fife School District serve students from the City of Milton. A summary of school facilities is provided in Table 16. Additional information on inventory of existing facilities can be found in the current Fife School District Six-Year Capital Facilities Plan.

Table 16: Schools Facilities Inventory

School Facility	Location	Grades	Site Size (Acres)	Building Area (Sq Ft)	Portable Area (Sq Ft)	Built Capacity (excluding portable)
Discovery Primary School	1205 19th Ave, Milton	K1 and Special Needs Pre-K	7.045	57,047	8,960	485
Endeavour Intermediate School	1304 17th Ave, Milton	Grades 2-5	7.045	54,058	1,792	530
Alice V. Hedden Elementary School	11313 9th Street East, Edgewood	Grades 2-5	14.89	51,673	3,564	485
Surprise Lake Middle School	2001 Milton Way, Milton	Grades 6-7	17.23	72,176	3,584	530
Columbia Junior High School	2901 54th Ave E, Fife	Grades 8-9	34.40	92,000	3,544	600

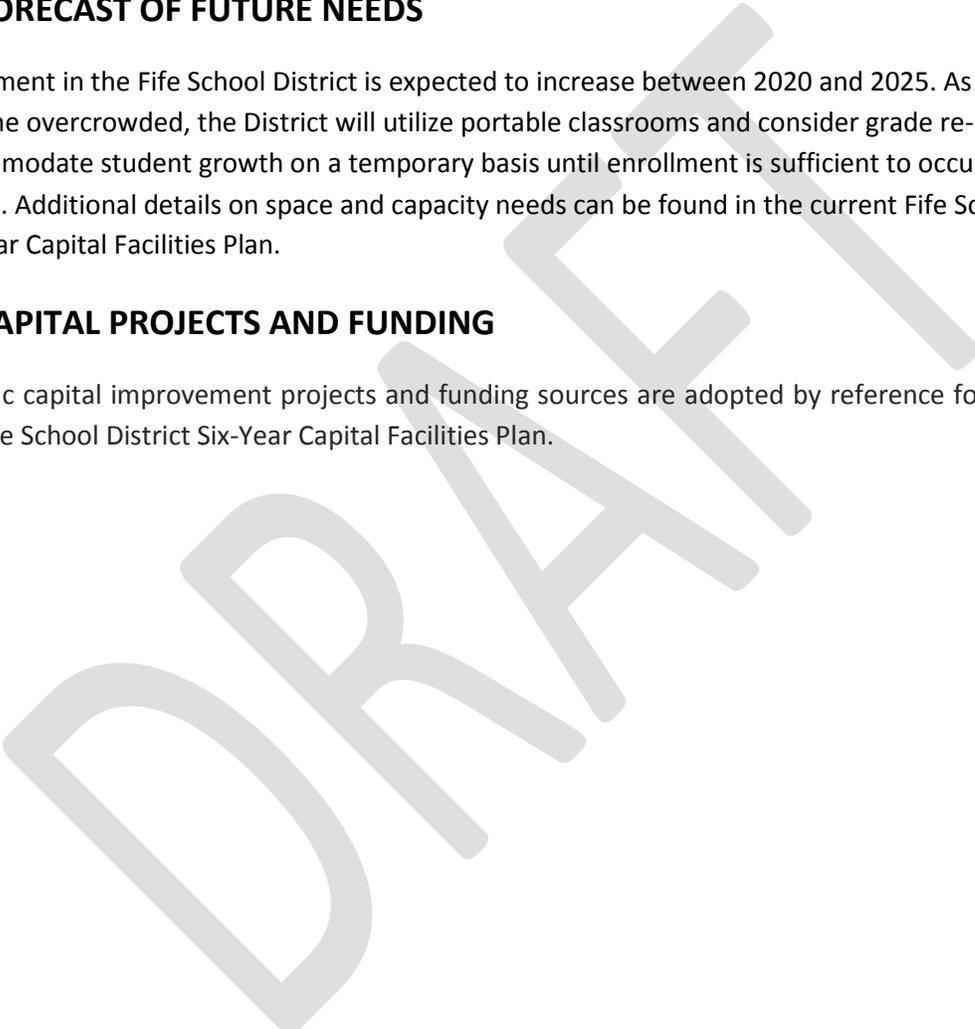
School Facility	Location	Grades	Site Size (Acres)	Building Area (Sq Ft)	Portable Area (Sq Ft)	Built Capacity (excluding portable)
Fife High School	5616 20th St E, Fife	Grades 10-12	28.86	140,193	4,480	705

B. FORECAST OF FUTURE NEEDS

Enrollment in the Fife School District is expected to increase between 2020 and 2025. As core facilities become overcrowded, the District will utilize portable classrooms and consider grade re-configuration to accommodate student growth on a temporary basis until enrollment is sufficient to occupy a new school. Additional details on space and capacity needs can be found in the current Fife School District Six-Year Capital Facilities Plan.

C. CAPITAL PROJECTS AND FUNDING

Specific capital improvement projects and funding sources are adopted by reference for this plan from the Fife School District Six-Year Capital Facilities Plan.



RESOLUTION NO. 19-1924

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, APPROVING THE PROPOSED CAPITAL IMPROVEMENT PLAN (CIP) FOR THE YEARS 2020 THROUGH 2025, AS REQUIRED UNDER STATE LAW.

WHEREAS, the City Council was briefed by Staff on their proposed 6-year Capital Improvement Plan (2020-2025) at their September 3, 2019 City Council Meeting, and

WHEREAS, the City Council held a public hearing on the substance of the proposed transportation improvement plan on September 3, 2019 to receive comment from the Public on the plan, and now, therefore,

THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council of Milton hereby approves the 6-year Capital Improvement Plan, as shown within Exhibit A of this Resolution.

Section 2.

RESOLVED this ___ day September, 2019.

APPROVED:

SHANNA STYRON-SHERRELL, MAYOR

ATTEST/AUTHENTICATED:

TRISHA SUMMERS, CITY CLERK

FILED WITH THE CITY CLERK:

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To: Mayor Styron Sherrell and City Council Members
From: Jamie Carter , City Engineer
Date: September 3, 2019
Re: Construction Contract – Taylor Street Drainage Improvements (Project #112)

ATTACHMENTS: 1) Construction Contract including Scope of Work

TYPE OF ACTION:

Information Only Discussion Action Public Hearing Expenditure

Recommended Motion: “I move to authorize the Mayor to sign the Construction contract with Rodarte Construction, Inc. for the Taylor Street Drainage Improvements project in the amount of \$227,220.00 and all necessary documents to execute such agreement.”

Fiscal Impact/Source of Funds: The budget for this project has been included in the 2019 budget.

Issue: A Request for Bids was advertised for the construction of a drainage system which includes installation of a piped storm drainage along Taylor Street between 10th Avenue and 15th Avenue.

Public Works staff received ten (10) bids and Rodarte Construction, Inc. was the lowest responsive bidder.

The construction is expected to start in the third week of September. According to the project specification, the construction phase could take up to 30 working days.

Specific tasks that are part of this contract and are required to be completed according to the project specification and plans are:

- *Providing all necessary traffic control labor and devices*
- *Providing temporary erosion/water pollution control*
- *Saw cutting and removing existing asphalt and concrete pavement*
- *Installing new catch basins and storm drainage pipes*
- *Paving with Hot Mix Asphalt (HMA)*
- *Other items necessary to complete the work as shown in the Contract Documents (plans and specifications)*

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**CITY OF MILTON
PUBLIC WORKS CONTRACT**

(Taylor Street Drainage Improvements - Project #112)

THIS CONTRACT, is made this [redacted] day of September, 2019 by and between the **City of Milton** (hereinafter referred as "City"), a Washington Municipal Corporation, and **Rodarte Construction, Inc.** (hereinafter referred to as "Contractor"), doing business at 17 E. Valley Hwy East, Auburn, WA 98092.

WHEREAS, Contractor is in the business of providing certain services specified herein; and

WHEREAS, the City desires to contract with Contractor for the provision of such services for installation of approximately 1500 lineal feet of storm pipe and associated structures and surface restoration, and Contractor agrees to contract with the City for same;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follow:

1. **WORK:** The Contractor agrees to perform all work in accordance with this Contract and the following documents, incorporated herein:

- Plans and Contract Drawings: [Attachment:] [N/A:]
- Scope of Work: [Attachment:] [N/A:]
- General Provisions: [Attachment:] [N/A:]
- Special Provisions: [Attachment:] [N/A:]
- Bid Documents: [Attachment:] [N/A:]
- Bid Proposal: [Attachment:] [N/A:]
- Schedule of Prevailing Wages: [Provided by Contractor:] [N/A:]
- Performance and/or Payment Bond: [Required:] [Waived by City:]
- Addenda (if any): [Attachment:]

* All Provisions required by law to be inserted in this Contract whether actually attached hereto or not.

The Contractor shall provide and bear the expense of all materials, equipment, work and labor that may be required for the transfer of materials and for constructing and completing the work provided for in this contract, unless otherwise provided in the specifications for the Project, and shall guarantee said materials and work for a period of one (1) year after completion of this Contract.

2. **PAYMENT:** Payment for the work as described in the Contract shall not exceed Two Hundred twenty seven thousand two hundred twenty dollars and no cents (**\$227,220.00**), excluding approved change orders, in accordance with the quantity and unit prices shown on the attached bid proposal. If during the course of the Contract, the work rendered does not meet the requirements set forth in the Contract, the Contractor shall correct or modify the required work to comply with the requirements of the Contract. The City shall have the right to withhold payment for such work until it meets the requirements of the Contract.

3. **GENERAL ADMINISTRATION:** The Contract administrator, Nick Afzali Public Works Director of the City of Milton shall have primary responsibility for the City under this Contract and shall oversee and approve all work to be performed, coordinate communications, and review and approve all invoices, under this Contract.
4. **FINAL PAYMENT:** Thirty (30) days after completion and final acceptance of this project by the City as complying with the terms of this Contract, the City shall pay to the Contractor all sums due as provided by the Contract except those required to be withheld by law or as otherwise provided herein.
5. **NOTICE TO PROCEED / COMPLETION TIME:** The Contractor shall begin the work set forth in this Contract immediately after receiving written notice from the City to proceed and shall carry on such work regularly and uninterruptedly thereafter with such force as to secure its completion within 25 working days (the Substantial Completion Date) and physically complete the work within 30 working days (the Physical Completion Date) calendar days (holidays and weekends excluded), after such notice to begin work. The time of beginning, rate of progress and time of completion are essential conditions of this Contract.
6. **OWNERSHIP OF DOCUMENTS:** On payment to the Contractor by the City of all compensation due under this Contract, all finished or unfinished documents and material prepared by the Contractor with funds paid by the City under this Contract shall become the property of the City and shall be forwarded to the City upon its request. Any records, reports, information, data or other documents or materials given to or prepared or assembled by the Contractor under this Contract will be kept confidential and shall not be made available to any individual or organization by the Contractor without prior written approval of the City or by court order.
7. **INDEMNITY / HOLD HARMLESS:** The Contractor shall fully indemnify, protect, defend and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits, including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City. The Contractor's obligations under this section shall specifically include, but are not limited to, responsibility for claims, injuries, damages, losses and suits arising out of or in connection with the acts and omissions of Contractor's employees, contractor, consultants and agents.

Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under the Industrial Insurance provisions of Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

The provisions of this section shall survive the expiration or termination of this Contract.

8. **BONDS / SURETY:** (City must select one of the following options by checking the applicable box):

Standard Option: The Contractor shall provide a performance and payment bond in an amount equal to the contract price. The bond must be approved by the City prior to the execution of the Contract. The bond shall be released thirty days after the date of final acceptance of the work performed under this Contract, and receipt of all necessary releases from the Department of Revenue and Department of Labor and Industries in settlement of any liens filed under Chapter 60.28 RCW, whichever is later.

Waiver Option – Contracts OVER \$35K (City Waives Bond):
The Contractor shall provide a Certificate of Insurance (COI) providing coverage described in Section 15.A.2 of this contract.

Performance Surety Option: In lieu of retainage and a performance and payment bond, the City shall withhold 10% of all progress payments, excluding any applied tax, for the duration of the work performed under this Contract. This retained amount shall be released thirty (30) days after the date of final acceptance by the City of all work performed under this Contract, including any change orders, or receipt of all necessary releases from the Department of Labor and Industries and the Department of Revenue and any liens filed under Chapter 60.28 RCW are settled whichever is later. No interest shall be accrued nor paid to the Contractor on the retained amount. The City may, at its option, attach and expend the Performance Surety to cover any costs to complete any outstanding work or work deemed unacceptable under this contract (RCW 39.08.010 (3), (4) & (5)). **This option may be used for contracts of \$150,000 or less and at the Contractor's request.**

Waiver Option – Contracts UNDER \$35K: Pursuant to RCW 39.04.155(3), the City waives the bonding and retaining requirements for this Contract. **This option may only be used for contracts under \$35,000 and for which the Limited Public Works contractor selection process was used.**

9. **SUBLETTING OR ASSIGNING OF CONTRACTS:** Neither the City nor the Contractor shall assign, transfer, or encumber any rights, duties or interests accruing from this Contract without the express prior written consent of the other.

10. **RELATIONSHIP OF PARTIES:** The parties intend that an independent contractor - client relationship will be created by this Contract. As Contractor is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative or subcontractor of Contractor shall be or shall be deemed to be the employee, agent, representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance, are available from the City to the Contractor or his employees, agents, representatives or subcontractors. Contractor will be solely and entirely responsible for his acts and for the acts of Contractor's agents, employees, representatives and subcontractors during the performance of this Contract. The City may, during the term of this Contract, engage other independent contractors to perform the same or similar work that Contractor performs hereunder.

11. **WARRANTY:** Contractor shall be liable for any costs, losses, expenses or damages including consequential damages suffered by the City resulting from defects in the Contractor's work including, but not limited to, cost of materials and labor expended by the City in making emergency repairs and cost of engineering, inspection and supervision by the City. The Contractor shall hold the City harmless from any and all claims, which may be made against the City as a result of any defective work, and the Contractor shall defend any claims at its own expense. Where materials or procedures are not specified in the Contract, the City will rely on the professional judgment of the Contractor to make the appropriate selections.
12. **CORRECTION OF DEFECTS:** Contractor shall be responsible for correcting, at no cost to the City, all defects in workmanship and/or materials discovered after the acceptance of this work. When corrections of defects are made, Contractor shall be responsible for correcting all defects in workmanship and/or materials in the corrected work for one year after the acceptance of the corrections of the City. The Contractor shall start work to remedy such defects within seven (7) days of mailing notice of discovery thereof by City and shall complete such work within a reasonable time. In emergencies where damage may result from delay or where loss of service may result, such corrections may be made by the City, in which case the cost shall be borne by the Contractor. In the event the Contractor does not accomplish corrections within the time specified, the work will be otherwise accomplished and the cost of same shall be paid by the Contractor.

The provisions of this section are separate from and additional to the Contractor's obligations under Section 7. The provisions of this section shall survive the expiration or termination of this Contract.

13. **CLAIMS:** Any claim from Contractor against the City for damages, expenses, costs or extras arising out of the performance of this Contract must be made in writing to the City within thirty (30) days after the discovery of such damage, expense or loss, and in no event later than the time of approval by the City for final payment hereunder. Contractor, upon making application for the final payment, shall be deemed to have waived its right to claim for any other damages for which application has not been made, unless such claim for final payment includes notice of the additional claim and fully describes such claim.
14. **CONTRACTOR'S RISK OF LOSS:** It is understood that the whole of the work under this Contract is to be done at the Contractor's risk, and that he has familiarized himself with all existing conditions and other contingencies likely to affect the work, and has made his bid accordingly, and that he shall assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.
15. **INSURANCE:** The Contractor shall procure and maintain for the duration of the Contract, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives or employees.

A. **Minimum Scope of Insurance:** Contractor shall obtain insurance of the types described below:

1. *Automobile Liability* insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. *Commercial General Liability* insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide the Aggregate Per Project Endorsement ISO form CG 25 03 11 85. There shall be no endorsement or modification of the Commercial Liability insurance for liability arising from explosion, collapse or underground property damage. The City shall be named as an insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO additional endorsement CG 20 10 10 01 and CG 20 37 10 01 or substitute endorsements providing equivalent coverage.
3. *Workers' Compensation* coverage as required by the Industrial Insurance laws of the State of Washington.

B. Minimum Amounts of Insurance: Contractor shall maintain the following insurance limits:

1. *Automobile Liability* insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. *Commercial General Liability* insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.

C. Other Insurance Provisions: The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance:

1. The Contractor's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.
2. The Contractor's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

D. Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

E. Verification of Coverage: Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the Automobile Liability and Commercial General Liability insurance of the Contractor before commencement of the work.

F. Subcontractor: Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the same insurance requirements as stated herein for the Contractor.

G. No Limitation: Contractor's maintenance of insurance as required by this Contract shall not be construed to limit the liability of Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or equity.

16. **COMPLIANCE WITH LAWS**: Contractor shall comply with all federal, state and local laws and regulations applicable to the work done under this Contract. Without prejudice to any other remedy of the City, any violation by Contractor of any applicable law or regulation shall be considered a violation of a material provision of this Contract and shall be grounds for cancellation, termination or suspension of the Contract by the City, in whole or in part, and may result in ineligibility for further work for the City.
17. **JOB SAFETY**: Contractor shall take all necessary precaution for the safety of employees on the work site and shall comply with all applicable provisions of federal, state and local regulations, ordinances and codes. Contractor shall erect and properly maintain, at all times, as required by the conditions and progress of the work, all necessary safeguards for the protection of workers and the public and shall post danger signs warning against known and unusual hazards.
18. **BIDDER & SUBCONTRACTOR RESPONSIBILITY / PREVAILING WAGES**: Contractor shall certify compliance with the bidder responsibility criteria of RCW 39.04.350(1) and (2) prior to execution of this Contract. Pursuant to the requirement of RCW 39.06.020, the Contractor shall verify the bidder responsibility criteria for all of its first-tier subcontractors at the time of subcontract execution. A subcontractor of any tier hiring other subcontractors shall verify the bidder responsibility criteria for each of its subcontractors at the time of subcontract execution.

This Contract is subject to the requirements of chapter 39.12 RCW relating to prevailing wages. No worker, laborer or mechanic employed in the performance of any part of this contract shall be paid less than the prevailing rate of wage as determined by the Industrial Statistician of the Department of Labor and Industries for the State of Washington. The schedule of prevailing wage rates for this Contract is attached hereto and by this reference made a part of this contract as though fully set forth herein.

Prior to making any payment under this Contract, the City must receive an approved copy of the "Statement of Intent to Pay Prevailing Wages" from the Department of Labor and Industries. It is the Contractor's responsibility to obtain and file the Statement. The Contractor shall be responsible for all filing fees. Each invoice shall include a signed statement that prevailing wages have been paid by the Contractor and all subcontractors. Following the final acceptance of services rendered, Contractor shall submit an "Affidavit of Wages Paid" which must be certified by the Industrial Statistician of the Department of Labor and Industries.

In case any dispute arises as to what are the prevailing rates of wages for work of a similar nature and such dispute cannot be adjusted by the parties of interest, including labor and management representatives, the matter shall be referred for arbitration to the Director of the Department of Labor and Industries of the State and his/her decision therein shall be final and conclusive and binding on all parties involved in the dispute as provided for by RCW 39.12.060.

19. **TERMINATION:** This contract shall expire upon satisfactory completion of the work described in the Scope of Work (**Attachment A**) and final payment by the City. The City may terminate the Contract and take possession of the premises and all materials thereon and finish the work by whatever methods it may deem expedient, by giving ten (10) days written notice to the Contractor.

In the event this Contract is terminated by the City, Contractor shall not be entitled to receive any further amounts due under this Contract until the work specified in the Scope of Work (**Attachment A**) is satisfactorily completed, as scheduled, up to the date of termination. At such time, if the unpaid balance of the amount to be paid under the Contract exceeds the expense incurred by the City in finishing the work, and all damages sustained by the City or which may be sustained by the City or which may be sustained by the reason of such refusal, neglect, failure or discontinuance of employment, such excess shall be paid by the City to the Contractor. If the City's expense and damages exceed the unpaid balance, Contractor and his surety shall be jointly and severally liable therefore to the City and shall pay such difference to the City. Such expense and damages shall include without limitation all legal costs incurred by the City to protect the rights and interests of the City under the Contract.

20. **EXTENT OF CONTRACT / MODIFICATION:** This Contract, together with attachments and/or other addenda, represents the entire and integrated Contract between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This contract may be amended, modified or added to only by written change order properly signed by both parties.
21. **NONDISCRIMINATION:** In the hiring of employees for the performance of work under this Contract or any subcontract hereunder, Contractor, its subcontractors or any person acting on behalf of Contractor shall not, by reason of race, religion, color, sex, sexual orientation, marital status, national origin or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.
22. **PUBLIC RECORDS DISCLOSURE:** Contractor acknowledges that the City is an agency governed by the public records disclosure requirements set forth in Chapter 42.56 RCW. Contractor shall fully cooperate with and assist the City with respect to any request for public records received by the City concerning any public records generated, produced, created and/or possessed by Contractor and related to the services performed under this Contractor. Upon written demand by the City, the Contractor shall furnish the City with full and complete copies of any such records within five business days.

Contractor's failure to timely provide such records upon demand shall be deemed a material breach of this Contractor. To the extent that the City incurs any monetary penalties, attorneys' fees, and/or any other expenses as a result of such breach, Contractor shall fully indemnify and hold harmless the City as set forth in Section 7.

For purposes of this section, the terms "public records" and "agency" shall have the same meaning as defined by Chapter 42.56 RCW, as said chapter has been construed by Washington courts.

The provisions of this section shall survive the expiration or termination of this Contract.

23. **DISPUTE RESOLUTION:** Should any dispute, misunderstanding or conflict arise under this Contract, the matter shall be referred to the Mayor, whose decision shall be final. The Superior Court for Pierce County, Washington, shall be the exclusive venue for any litigation arising out of this Contract. Both parties hereby consent to the jurisdiction of said court. In the event of any such litigation, the prevailing party shall be reimbursed for its reasonable attorney fees from the other party. This Contract shall be governed by and construed in accordance with the laws of the State of Washington.
24. **VERIFICATION:** Pursuant to RCW 39.06.020, Contractor shall verify the applicable responsibility criteria for each first tier subcontractor, and shall ensure that all subcontractors of any tier that hires other subcontractors must verify responsibility criteria for each of its subcontractors. Verification shall include that each subcontractor, at the time of subcontract execution, meets the responsibility criteria listed in RCW 39.04.350(1) and possesses an electrical contractor license, if required by chapter 19.28 RCW, or an elevator contractor license, if required by chapter 70.87 RCW. This verification requirement, as well as the responsibility criteria, must be included in every subcontract of every tier.
25. **UTILITY LOCATION:** The Contractor is solely responsible for locating any underground utilities affected by the work and is deemed to be an “excavator” for the purposes of Chapter 19.122 RCW, as may be amended. The Contractor shall be responsible for compliance with Chapter 19.122 RCW including utilization of the “one call” system, before commencing any excavation activities.
26. **TRENCH SAFETY SYSTEMS:** All trenches shall be provided with adequate safety systems as required by RCW 49.17 and WAC 296-155-650 and 655. Contractor is responsible for providing the competent person and registered professional engineer required by WAC 296 155-650-655.
27. **ENVIRONMENTAL REGULATION:** Contractor shall be solely and completely responsible for complying with all environmental statutes and regulations, including but not limited to: 42 USC 4321 et seq.; Executive Order 11514; 33 USC 1251 et seq.; and RCWs 43.21; 70.74; 70.94; 90.48; 90.58; and WAC 197-11. The Contractor shall be solely responsible for any damages, penalties, fines, fees, costs, expenses, and/or attorney’s fees incurred as a result of non-compliance with this section.
28. **NONWAIVER:** The failure of the City of Milton to insist upon strict performance of any of the terms and rights contained in this Contract, or to exercise any option contained in this Contract in one or more instances, shall not be construed to be a waiver or relinquishment of those terms and rights and such terms and rights shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Contract on the day and year above written.

CITY OF MILTON

By: _____
Mayor

CONTRACTOR

By: _____

Title: _____

Taxpayer ID #: _____

CITY CONTACT

City of Milton
1000 Laurel Street
Milton, WA 98354
Phone: 253-922-8738 Phone:
Fax: 253-922-3466 Fax:

CONTRACTOR CONTACT

ATTEST/AUTHENTICATED

By: _____
City Clerk

APPROVED AS TO FORM

By: _____
Office of the City Attorney

BID

For: Taylor Street Drainage (Project #112)

This contract shall include all material, equipment, labor, license and permit fees, taxes and any other associated costs. The bid price shall be lump sum.

BASE BID

The Base Bid shall include all work as shown in these specifications.

Base Bid Amount	\$ <u>227,220.00</u>
WSST @ 9.9%	\$ <u>N/A</u>
TOTAL BASE BID	\$ <u>227,220.00</u>

The undersigned has read these specifications and is familiar with the site and requirements of this construction project. The bid amount presented in this contract is a lump sum price to perform all work necessary to complete this project.

Contractor Name: Rodarte Construction, Inc.

Address: 17 E. Valley Hwy East City: Auburn Zip: 98092

Phone: 253-939-0532 Fax: 253-939-0557

Signature: _____

Attachment A

Scope of Work

Installation of a piped storm drainage system along Taylor Street between 10th Avenue and 15th Avenue according to project specification and plans.

Specific tasks shall include, but are not necessarily limited to:

- *Providing all necessary traffic control labor and devices.*
- *Providing temporary erosion/water pollution control.*
- *Saw cutting and removing existing asphalt and concrete pavement.*
- *Installing new catch basins and storm drainage pipes.*
- *Paving with Hot Mix Asphalt (HMA).*
- *Other items necessary to complete the Work as shown in the Contract Documents (plans and specification).*