



CITY COUNCIL MEETING AGENDA
Council Chambers, 1000 Laurel Street

August 12, 2019
Monday

Study Session
7:00 p.m.

- 1. Call to Order and Flag Salute**
- 2. Roll Call of Councilmembers**
- 3. Presentations**
 - A. Kanon Electric**
 - B. 2020 Census**
- 4. Regular Agenda**
 - A. 2nd Quarter 2019 Financial Update**
 - B. Community Building**
- 5. Adjournment**

Council may add and take action on other items not listed on this agenda.
If you need ADA accommodations, please contact City Hall at (253) 517-2705
at least 24 hours prior to the meeting.

Thank you.

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Agenda Item #: 4A

To: Mayor Styron Sherrell and City Council Members
From: Tara Dunford, CPA, Finance Director
Date: August 12, 2019
Re: **Second Quarter Budget Report**

ATTACHMENTS: June Year-to-Date Budget Position Report
June 2019 Treasurer's Report

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required

Recommendation/Action: None

Fiscal Impact/Source of Funds: There is no budget impact for this item.

Discussion:

- Review highlights of year-to-date budget position and treasurer's reports.

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2019 BUDGET POSITION

City Of Milton
MCAG #: 0590

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001 General Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
310 Taxes	3,591,386.00	2,016,382.73	1,575,003.27	56.1%
320 Licenses & Permits	247,900.00	103,630.99	144,269.01	41.8%
330 State Generated Revenues	56,000.00	14,636.73	41,363.27	26.1%
340 Charges For Services	152,200.00	166,495.49	(14,295.49)	109.4%
350 Fines & Forfeitures	102,700.00	71,134.11	31,565.89	69.3%
360 Misc Revenues	74,500.00	48,936.52	25,563.48	65.7%
380 Non Revenues	149,200.00	94,366.48	54,833.52	63.2%
390 Other Revenues	9,500.00	0.00	9,500.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	4,383,386.00	2,515,583.05	1,867,802.95	57.4%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
511 City Council	47,227.00	11,064.44	36,162.56	23.4%
512 Judicial	297,000.00	51,706.47	245,293.53	17.4%
513 Mayor & Executive Offices	159,656.00	18,647.66	141,008.34	11.7%
514 Administration & Finance	95,343.00	12,114.31	83,228.69	12.7%
515 Legal Services	30,150.00	(6,784.98)	36,934.98	22.5%
517 Other Admin & Personnel	10,185.00	1,807.59	8,377.41	17.7%
000	(113,419.00)	(56,696.29)	(56,722.71)	50.0%
001 Facilities	139,729.00	66,777.90	72,951.10	47.8%
002 Central Stores	53,653.00	51,715.78	1,937.22	96.4%
003 Engineering	0.00	0.00	0.00	0.0%

518 Central Services	79,963.00	61,797.39	18,165.61	77.3%
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524 Protective Inspections	1,000.00	0.00	1,000.00	0.0%
553 Conservation	200.00	148.83	51.17	74.4%
554 Nuisance Control	1,000.00	1,226.01	(226.01)	122.6%
557 Community Services	0.00	0.00	0.00	0.0%
001 Building	351,906.00	142,549.08	209,356.92	40.5%
002 Planning	70,799.00	67,308.45	3,490.55	95.1%

558 Planning & Community Devel	422,705.00	209,857.53	212,847.47	49.6%
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569 Senior Services	0.00	0.00	0.00	0.0%
575 Cultural & Recreational Fac	31,900.00	5,871.11	26,028.89	18.4%
576 Park Facilities	159,863.00	76,010.55	83,852.45	47.5%
580 Non Expenditures	153,100.00	92,009.04	61,090.96	60.1%
591 Debt Service	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	3,080,347.00	1,536,334.02	1,544,012.98	49.9%

Fund Expenditures:	4,569,639.00	2,071,809.97	2,497,829.03	45.3%
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Fund Excess/(Deficit):	(186,253.00)	443,773.08
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004 Asset Replacement & Capital Reserve			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
360 Misc Revenues	3,700.00	4,283.35	(583.35)	115.8%
380 Non Revenues	35,836.00	0.00	35,836.00	0.0%
397 Interfund Transfers	87,668.00	43,834.02	43,833.98	50.0%
Fund Revenues:	127,204.00	48,117.37	79,086.63	37.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	70,000.00	34,999.98	35,000.02	50.0%
Fund Expenditures:	70,000.00	34,999.98	35,000.02	50.0%
Fund Excess/(Deficit):	57,204.00	13,117.39		

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101 Street Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
320 Licenses & Permits	2,000.00	1,283.00	717.00	64.2%
330 State Generated Revenues	175,000.00	82,982.42	92,017.58	47.4%
340 Charges For Services	0.00	200.00	(200.00)	0.0%
360 Misc Revenues	0.00	247.34	(247.34)	0.0%
390 Other Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers	190,000.00	94,999.98	95,000.02	50.0%
Fund Revenues:	367,000.00	179,712.74	187,287.26	49.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
542 Streets - Maintenance	262,847.00	141,619.75	121,227.25	53.9%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service	91,789.00	91,788.81	0.19	100.0%
594 Capital Expenditures	27,000.00	13,294.03	13,705.97	49.2%
597 Interfund Transfers	25,000.00	12,499.98	12,500.02	50.0%
Fund Expenditures:	406,636.00	259,202.57	147,433.43	63.7%
Fund Excess/(Deficit):	(39,636.00)	(79,489.83)		

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103 Rainy Day Fund		Months: 01 To: 06			
Revenues	Amt Budgeted	Revenues	Remaining		
360 Misc Revenues	3,700.00	3,351.53	348.47	90.6%	
397 Interfund Transfers	200,000.00	100,000.02	99,999.98	50.0%	
Fund Revenues:	203,700.00	103,351.55	100,348.45	50.7%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
514 Administration & Finance	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	203,700.00	103,351.55			

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105 Drug Seizure Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
360 Misc Revenues	10,000.00	0.00	10,000.00	0.0%
Fund Revenues:	10,000.00	0.00	10,000.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement	32,000.00	22,221.35	9,778.65	69.4%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
Fund Expenditures:	32,000.00	22,221.35	9,778.65	69.4%
Fund Excess/(Deficit):	(22,000.00)	(22,221.35)		

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107 Criminal Justice Fund			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
310 Taxes	160,000.00	81,959.58	78,040.42	51.2%
320 Licenses & Permits	3,500.00	1,596.00	1,904.00	45.6%
330 State Generated Revenues	118,000.00	63,157.16	54,842.84	53.5%
340 Charges For Services	6,650.00	8,317.91	(1,667.91)	125.1%
360 Misc Revenues	4,700.00	0.00	4,700.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
390 Other Revenues	32,000.00	31,461.54	538.46	98.3%
397 Interfund Transfers	2,665,000.00	1,332,499.98	1,332,500.02	50.0%
Fund Revenues:	2,989,850.00	1,518,992.17	1,470,857.83	50.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement	2,521,523.00	1,235,460.04	1,286,062.96	49.0%
523 Jail Costs	182,200.00	48,685.83	133,514.17	26.7%
525 Emergency Services	6,500.00	5,699.25	800.75	87.7%
528 Comm/Alarms/Dispatch	200,150.00	107,672.80	92,477.20	53.8%
554 Nuisance Control	43,000.00	18,728.85	24,271.15	43.6%
580 Non Expenditures	35,586.00	1,177.56	34,408.44	3.3%
591 Debt Service	250.00	0.00	250.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	2,989,209.00	1,417,424.33	1,571,784.67	47.4%
Fund Excess/(Deficit):	641.00	101,567.84		

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116 Community Events Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
340 Charges For Services	6,600.00	3,870.00	2,730.00	58.6%
360 Misc Revenues	9,145.00	7,910.00	1,235.00	86.5%
397 Interfund Transfers	7,679.00	0.00	7,679.00	0.0%
Fund Revenues:	23,424.00	11,780.00	11,644.00	50.3%
Expenditures	Amt Budgeted	Expenditures	Remaining	
573 Spectator & Community Events	23,424.00	1,069.48	22,354.52	4.6%
580 Non Expenditures	0.00	0.00	0.00	0.0%
Fund Expenditures:	23,424.00	1,069.48	22,354.52	4.6%
Fund Excess/(Deficit):	0.00	10,710.52		

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118 Reserve Officer Fund			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
360 Misc Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

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130 Municipal Improvement Fund (REET 1)

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
310 Taxes	148,000.00	71,355.02	76,644.98	48.2%
360 Misc Revenues	3,650.00	1,449.52	2,200.48	39.7%
Fund Revenues:	151,650.00	72,804.54	78,845.46	48.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers	325,000.00	87,499.98	237,500.02	26.9%
Fund Expenditures:	325,000.00	87,499.98	237,500.02	26.9%
Fund Excess/(Deficit):	(173,350.00)	(14,695.44)		

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131 Municipal Project Fund (REET 2)			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
310 Taxes	148,000.00	68,432.91	79,567.09	46.2%
360 Misc Revenues	2,740.00	1,654.23	1,085.77	60.4%
Fund Revenues:	150,740.00	70,087.14	80,652.86	46.5%
Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers	185,000.00	92,499.96	92,500.04	50.0%
Fund Expenditures:	185,000.00	92,499.96	92,500.04	50.0%
Fund Excess/(Deficit):	(34,260.00)	(22,412.82)		

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140 Traffic Impact Fee Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
340 Charges For Services	60,000.00	46,090.00	13,910.00	76.8%
360 Misc Revenues	450.00	2,473.89	(2,023.89)	549.8%
Fund Revenues:	60,450.00	48,563.89	11,886.11	80.3%
Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers	75,000.00	37,500.00	37,500.00	50.0%
Fund Expenditures:	75,000.00	37,500.00	37,500.00	50.0%
Fund Excess/(Deficit):	(14,550.00)	11,063.89		

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150 Park Impact Fee Fund			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
340 Charges For Services	10,000.00	9,560.00	440.00	95.6%
360 Misc Revenues	450.00	531.93	(81.93)	118.2%
Fund Revenues:	10,450.00	10,091.93	358.07	96.6%
Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	10,450.00	10,091.93		

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310 Capital Improvement Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
330 State Generated Revenues	837,203.00	44,555.81	792,647.19	5.3%
360 Misc Revenues	2,800.00	2,473.63	326.37	88.3%
397 Interfund Transfers	450,000.00	149,999.94	300,000.06	33.3%
Fund Revenues:	1,290,003.00	197,029.38	1,092,973.62	15.3%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	0.00	45,170.71	(45,170.71)	0.0%
594 Capital Expenditures	1,425,336.00	95,068.70	1,330,267.30	6.7%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,425,336.00	140,239.41	1,285,096.59	9.8%
Fund Excess/(Deficit):	(135,333.00)	56,789.97		

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Revenues	Amt Budgeted	Revenues	Remaining	
360 Misc Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

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401 Electric Utility Operations Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
320 Licenses & Permits	1,500.00	918.00	582.00	61.2%
330 State Generated Revenues	0.00	0.00	0.00	0.0%
340 Charges For Services	4,530,000.00	2,402,161.01	2,127,838.99	53.0%
350 Fines & Forfeitures	40,000.00	16,374.14	23,625.86	40.9%
360 Misc Revenues	151,000.00	52,637.75	98,362.25	34.9%
380 Non Revenues	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	4,722,500.00	2,472,090.90	2,250,409.10	52.3%
Expenditures	Amt Budgeted	Expenditures	Remaining	
000	380,652.00	190,326.00	190,326.00	50.0%
001 Administration	776,060.00	373,649.46	402,410.54	48.1%
002 Operations	3,871,689.00	1,851,022.70	2,020,666.30	47.8%
533 Electric Utility	5,028,401.00	2,414,998.16	2,613,402.84	48.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	454,000.00	239,475.55	214,524.45	52.7%
Fund Expenditures:	5,482,401.00	2,654,473.71	2,827,927.29	48.4%
Fund Excess/(Deficit):	(759,901.00)	(182,382.81)		

2019 BUDGET POSITION

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402 Electric Capital Improvement Fund				Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining		
360 Misc Revenues	33,650.00	24,207.12	9,442.88	71.9%	
380 Non Revenues	0.00	45,170.71	(45,170.71)	0.0%	
397 Interfund Transfers	319,000.00	167,632.89	151,367.11	52.5%	
Fund Revenues:	352,650.00	237,010.72	115,639.28	67.2%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
594 Capital Expenditures	2,150,000.00	45,989.68	2,104,010.32	2.1%	
Fund Expenditures:	2,150,000.00	45,989.68	2,104,010.32	2.1%	
Fund Excess/(Deficit):	(1,797,350.00)	191,021.04			

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403 Water Utility Operations Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
320 Licenses & Permits	5,000.00	1,638.00	3,362.00	32.8%
340 Charges For Services	2,219,350.00	1,134,674.32	1,084,675.68	51.1%
350 Fines & Forfeitures	20,000.00	8,336.33	11,663.67	41.7%
360 Misc Revenues	25,500.00	15,976.49	9,523.51	62.7%
380 Non Revenues	2,500.00	407.00	2,093.00	16.3%
390 Other Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	2,272,350.00	1,161,032.14	1,111,317.86	51.1%
Expenditures	Amt Budgeted	Expenditures	Remaining	
000	263,862.00	131,931.00	131,931.00	50.0%
001 Administration	605,164.00	269,164.36	335,999.64	44.5%
002 Operations	1,063,610.00	402,043.94	661,566.06	37.8%
003 Water Quality	176,850.00	63,799.97	113,050.03	36.1%
534 Water Utility	2,109,486.00	866,939.27	1,242,546.73	41.1%
580 Non Expenditures	0.00	1,356.00	(1,356.00)	0.0%
591 Debt Service	193,350.00	41,675.00	151,675.00	21.6%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	214,000.00	111,801.13	102,198.87	52.2%
Fund Expenditures:	2,516,836.00	1,021,771.40	1,495,064.60	40.6%
Fund Excess/(Deficit):	(244,486.00)	139,260.74		

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404 Water Capital Improvement Fund			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
360 Misc Revenues	30,000.00	10,727.28	19,272.72	35.8%
370 Capital Contributions	75,000.00	68,986.00	6,014.00	92.0%
397 Interfund Transfers	150,000.00	78,260.80	71,739.20	52.2%
Fund Revenues:	255,000.00	157,974.08	97,025.92	62.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	1,173,000.00	283,416.96	889,583.04	24.2%
Fund Expenditures:	1,173,000.00	283,416.96	889,583.04	24.2%
Fund Excess/(Deficit):	(918,000.00)	(125,442.88)		

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405 Water Utility Asset Replacement Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
360 Misc Revenues	4,700.00	3,198.64	1,501.36	68.1%
397 Interfund Transfers	64,000.00	33,540.33	30,459.67	52.4%
Fund Revenues:	68,700.00	36,738.97	31,961.03	53.5%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	227,000.00	78,908.94	148,091.06	34.8%
Fund Expenditures:	227,000.00	78,908.94	148,091.06	34.8%
Fund Excess/(Deficit):	(158,300.00)	(42,169.97)		

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406 Stormwater Operations Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
320 Licenses & Permits	1,000.00	1,098.00	(98.00)	109.8%
340 Charges For Services	980,000.00	473,606.69	506,393.31	48.3%
350 Fines & Forfeitures	5,000.00	3,377.98	1,622.02	67.6%
360 Misc Revenues	18,700.00	10,511.40	8,188.60	56.2%
Fund Revenues:	1,004,700.00	488,594.07	516,105.93	48.6%
Expenditures	Amt Budgeted	Expenditures	Remaining	
000	191,703.00	95,851.50	95,851.50	50.0%
001 Administration	315,714.00	111,302.74	204,411.26	35.3%
002 Operations	567,574.00	255,397.74	312,176.26	45.0%
531 Stormwater Utility	1,074,991.00	462,551.98	612,439.02	43.0%
554 Nuisance Control	8,000.00	0.00	8,000.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	97,100.00	47,532.28	49,567.72	49.0%
Fund Expenditures:	1,180,091.00	510,084.26	670,006.74	43.2%
Fund Excess/(Deficit):	(175,391.00)	(21,490.19)		

2019 BUDGET POSITION

City Of Milton
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407 Stormwater Capital Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
330 State Generated Revenues	620,000.00	548,869.04	71,130.96	88.5%
360 Misc Revenues	6,300.00	6,220.97	79.03	98.7%
397 Interfund Transfers	228,600.00	113,272.58	115,327.42	49.6%
Fund Revenues:	854,900.00	668,362.59	186,537.41	78.2%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	1,465,000.00	517,889.68	947,110.32	35.4%
Fund Expenditures:	1,465,000.00	517,889.68	947,110.32	35.4%
Fund Excess/(Deficit):	(610,100.00)	150,472.91		

2019 BUDGET POSITION

City Of Milton
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408 Stormwater Utility Asset Replacement Fund			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
360 Misc Revenues	1,650.00	1,218.57	431.43	73.9%
397 Interfund Transfers	28,500.00	14,259.68	14,240.32	50.0%
Fund Revenues:	30,150.00	15,478.25	14,671.75	51.3%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	72,000.00	4,044.50	67,955.50	5.6%
Fund Expenditures:	72,000.00	4,044.50	67,955.50	5.6%
Fund Excess/(Deficit):	(41,850.00)	11,433.75		

2019 BUDGET POSITION

City Of Milton
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409 Electric Utility Asset Replacement Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
360 Misc Revenues	6,450.00	5,782.84	667.16	89.7%
397 Interfund Transfers	135,000.00	71,842.66	63,157.34	53.2%
Fund Revenues:	141,450.00	77,625.50	63,824.50	54.9%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	330,000.00	41,334.05	288,665.95	12.5%
Fund Expenditures:	330,000.00	41,334.05	288,665.95	12.5%
Fund Excess/(Deficit):	(188,550.00)	36,291.45		

2019 BUDGET POSITION

City Of Milton
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501 Vehicle Repair & Maintenance Fund				Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining		
340 Charges For Services	265,000.00	38,388.50	226,611.50	14.5%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	265,000.00	38,388.50	226,611.50	14.5%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
548 Municipal Vehicles/Equipment	261,103.00	87,188.85	173,914.15	33.4%	
580 Non Expenditures	0.00	0.00	0.00	0.0%	
Fund Expenditures:	261,103.00	87,188.85	173,914.15	33.4%	
Fund Excess/(Deficit):	3,897.00	(48,800.35)			

2019 BUDGET POSITION

City Of Milton
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503 Information Technology		Months: 01 To: 06		
Revenues	Amt Budgeted	Revenues	Remaining	
340 Charges For Services	224,698.00	124,499.52	100,198.48	55.4%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	224,698.00	124,499.52	100,198.48	55.4%
Expenditures	Amt Budgeted	Expenditures	Remaining	
518 Central Services	224,698.00	85,329.41	139,368.59	38.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
Fund Expenditures:	224,698.00	85,329.41	139,368.59	38.0%
Fund Excess/(Deficit):	0.00	39,170.11		

2019 BUDGET POSITION TOTALS

City Of Milton
MCAG #: 0590

Months: 01 To: 06

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	4,383,386.00	2,515,583.05	57.4%	4,569,639.00	2,071,809.97	45%
004 Asset Replacement & Capital Res	127,204.00	48,117.37	37.8%	70,000.00	34,999.98	50%
101 Street Fund	367,000.00	179,712.74	49.0%	406,636.00	259,202.57	64%
103 Rainy Day Fund	203,700.00	103,351.55	50.7%	0.00	0.00	0%
105 Drug Seizure Fund	10,000.00	0.00	0.0%	32,000.00	22,221.35	69%
107 Criminal Justice Fund	2,989,850.00	1,518,992.17	50.8%	2,989,209.00	1,417,424.33	47%
116 Community Events Fund	23,424.00	11,780.00	50.3%	23,424.00	1,069.48	5%
118 Reserve Officer Fund	0.00	0.00	0.0%	0.00	0.00	0%
130 Municipal Improvement Fund (R	151,650.00	72,804.54	48.0%	325,000.00	87,499.98	27%
131 Municipal Project Fund (REET 2	150,740.00	70,087.14	46.5%	185,000.00	92,499.96	50%
140 Traffic Impact Fee Fund	60,450.00	48,563.89	80.3%	75,000.00	37,500.00	50%
150 Park Impact Fee Fund	10,450.00	10,091.93	96.6%	0.00	0.00	0%
310 Capital Improvement Fund	1,290,003.00	197,029.38	15.3%	1,425,336.00	140,239.41	10%
314 Capital Improvement Reserve Fu	0.00	0.00	0.0%	0.00	0.00	0%
401 Electric Utility Operations Fund	4,722,500.00	2,472,090.90	52.3%	5,482,401.00	2,654,473.71	48%
402 Electric Capital Improvement Fu	352,650.00	237,010.72	67.2%	2,150,000.00	45,989.68	2%
403 Water Utility Operations Fund	2,272,350.00	1,161,032.14	51.1%	2,516,836.00	1,021,771.40	41%
404 Water Capital Improvement Func	255,000.00	157,974.08	62.0%	1,173,000.00	283,416.96	24%
405 Water Utility Asset Replacement	68,700.00	36,738.97	53.5%	227,000.00	78,908.94	35%
406 Stormwater Operations Fund	1,004,700.00	488,594.07	48.6%	1,180,091.00	510,084.26	43%
407 Stormwater Capital Fund	854,900.00	668,362.59	78.2%	1,465,000.00	517,889.68	35%
408 Stormwater Utility Asset Replace	30,150.00	15,478.25	51.3%	72,000.00	4,044.50	6%
409 Electric Utility Asset Replacemer	141,450.00	77,625.50	54.9%	330,000.00	41,334.05	13%
501 Vehicle Repair & Maintenance F	265,000.00	38,388.50	14.5%	261,103.00	87,188.85	33%
503 Information Technology	224,698.00	124,499.52	55.4%	224,698.00	85,329.41	38%
	19,959,955.00	10,253,909.00	51.4%	25,183,373.00	9,494,898.47	37.7%

TREASURERS REPORT

Fund Totals

City Of Milton
MCAG #: 0590

06/01/2019 To: 06/30/2019

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	950,891.83	359,612.36	341,300.51	969,203.68	3,634.89	3,026.61	-2,986.21	972,878.97
004 Asset Replacement & Capital Reserve	511,268.87	7,870.49	5,833.33	513,306.03	0.00	0.00	0.00	513,306.03
101 Street Fund	-39,848.40	34,841.85	30,197.22	-35,203.77	85.11	0.00	-50.00	-35,168.66
103 Rainy Day Fund	356,158.91	17,060.13		373,219.04	0.00	0.00	0.00	373,219.04
105 Drug Seizure Fund	18,417.49	0.00	325.39	18,092.10	0.00	0.00	0.00	18,092.10
107 Criminal Justice Fund	37,704.60	257,539.73	201,470.29	93,774.04	2,905.98	25,631.99	-86.75	122,225.26
116 Community Events Fund	18,704.83	7,590.00	793.71	25,501.12	80.00	0.00	-100.00	25,481.12
118 Reserve Officer Fund	2,249.20	0.00		2,249.20	0.00	0.00	0.00	2,249.20
130 Municipal Improvement Fund (REET 1)	171,358.76	7,426.81	14,583.33	164,202.24	0.00	0.00	0.00	164,202.24
131 Municipal Project Fund (REET 2)	192,450.41	7,450.09	15,416.66	184,483.84	0.00	0.00	0.00	184,483.84
140 Traffic Impact Fee Fund	312,562.52	8,725.30	6,250.00	315,037.82	0.00	0.00	0.00	315,037.82
150 Park Impact Fee Fund	67,611.13	3,304.69		70,915.82	0.00	0.00	0.00	70,915.82
310 Capital Improvement Fund	208,882.32	25,230.75	15,844.28	218,268.79	0.00	0.00	0.00	218,268.79
401 Electric Utility Operations Fund	758,507.96	305,399.26	404,182.95	659,724.27	3,861.95	0.00	-28,801.38	634,784.84
402 Electric Capital Improvement Fund	2,318,533.40	23,341.45	24.50	2,341,850.35	0.00	0.00	0.00	2,341,850.35
403 Water Utility Operations Fund	1,489,454.34	195,714.98	146,611.29	1,538,558.03	4,025.18	0.00	-17,249.17	1,525,334.04
404 Water Capital Improvement Fund	1,282,094.70	23,315.94	42,769.24	1,262,641.40	24,930.54	0.00	-8,806.00	1,278,765.94
405 Water Utility Asset Replacement Fund	308,844.79	5,952.72	2,208.99	312,588.52	0.00	0.00	0.00	312,588.52
406 Stormwater Operations Fund	502,714.24	78,296.42	87,571.12	493,439.54	1,205.76	0.00	-11,254.98	483,390.32
407 Stormwater Capital Fund	637,640.38	60,310.79	1,128.41	696,822.76	0.00	0.00	-20,517.87	676,304.89
408 Stormwater Utility Asset Replacement Fund	139,221.30	2,398.36	4,044.50	137,575.16	0.00	0.00	0.00	137,575.16
409 Electric Utility Asset Replacement Fund	621,974.32	9,592.87	1,346.23	630,220.96	0.00	0.00	0.00	630,220.96
501 Vehicle Repair & Maintenance Fund	-46,254.90	6,630.00	12,957.61	-52,582.51	429.72	0.00	0.00	-52,152.79
503 Information Technology	100,950.24	18,724.92	14,848.62	104,826.54	0.00	0.00	0.00	104,826.54
631 Trust / Suspense Funds	41,500.83	1,222.00	813.91	41,908.92	0.00	0.00	0.00	41,908.92
632 Muni Court	6,598.50	29,311.09	30,748.59	5,161.00	30,770.45	0.00	-110.00	35,821.45
Totals	10,970,192.57	1,496,863.00	1,381,270.68	11,085,784.89	71,929.58	28,658.60	-89,962.36	11,096,410.71

TREASURERS REPORT

Account Totals

City Of Milton
MCAG #: 0590

06/01/2019 To: 06/30/2019

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking	453,467.43	324,992.17	479,968.66	298,490.94	-188.76	69,817.73	368,119.91
2 Depository Acct	1,240,405.25	897,637.98	1,337,596.13	800,447.10	-89,663.60	0.00	710,783.50
3 EFT Acct	10,000.00	1,137,490.71	1,137,490.71	10,000.00	0.00	0.00	10,000.00
5 Petty Cash	1,000.00	0.00	0.00	1,000.00	0.00	0.00	1,000.00
10 LGIP	5,317,566.18	711,964.46	0.00	6,029,530.64	0.00	0.00	6,029,530.64
12 Investment Bonds	3,941,180.21	0.00	0.00	3,941,180.21	0.00	0.00	3,941,180.21
15 Court Checking	6,573.50	29,311.09	30,748.59	5,136.00	-110.00	30,770.45	35,796.45
Total Cash:	10,970,192.57	3,101,396.41	2,985,804.09	11,085,784.89	-89,962.36	100,588.18	11,096,410.71
	10,970,192.57	3,101,396.41	2,985,804.09	11,085,784.89	-89,962.36	100,588.18	11,096,410.71



Agenda Item # 4B

To: City Council Members
From: Mayor Styron Sherrell
Date: August 12, 2019
Re: **Community Building**

ATTACHMENTS: Revenue vs Expense
Appraisal
Letter from Future Homes
List of Repairs/Replacements

TYPE OF ACTION:

Information Only Discussion Action Public Hearing

Fiscal Impact/Source of Funds: Varies

Issue: This agenda item was brought to Council on January 24th, March 4th and May 6th.

The Milton Community Building needs major repair and renovation for the City to be able to continue to rent the facility out for use. The facility does not currently generate enough revenue in rental income to warrant the expense of the necessary repairs to keep the facility operating. There are three options for Council to consider:

1. Keep, repair, and maintain the Milton Community Building. Budget amendment will have to be done for immediate repair of the roof. Rental rates would need to be increased.
2. Surplus the building for potential income. Potential use of space would be added to the Parks Board and Council agenda.
3. Lease/rent out the building to a third party. Limited income for the City, repairs and maintenance will remain the responsibility of the City.

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Community Building Revenues VS Expenses

	2017	2018	2019 YTD*
Rental Revenue	<u>2,425</u>	<u>3,095</u>	<u>1,350</u>
Utilities	1,208	3,038	854
Repairs & Maintenance	<u>407</u>	<u>52</u>	<u>-</u>
Direct expenses	<u>1,615</u>	<u>3,090</u>	<u>854</u>

*Through 4/29/19, note that revenue total includes all rentals which have been paid for, regardless of whether they have occurred yet.

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Reference Number 420483

Edition Mar-Apr 2019

Date 04/08/2019

Year Mfg'd	Manufacturer	Trade Name	State	Region
2000	NASHUA HOMES	NASHUA	WA	PA

Floor Areas: Triple-Wide

	Width	x	Length	Total Value
Main Floor Area:	41	x	54	\$18,254.04

1. Base Structure Value		\$18,254.04
2. State Location Adjustment	x	104 %
3. Total Guide Book Retail Value (in average condition)		\$18,984.20
4. Condition Adjustment Selected: Poor	x	61 %
5. Condition Adjusted Value		\$11,580.36
6. Total Adjusted Value of Home		\$11,580.36
7. Total Additional Features	+	\$3,774.20
8. Total Adjusted (Retail) Value of Home and Optional Equipment		\$15,354.56

Comments: This value report was produced by using NADAguides.com's Manufactured Housing Online Request Form. This is an automated valuation tool that generates value reports based on user-selected home criteria.

The value indication of this value report represents the depreciated replacement cost of the home and added features in retail dollars, and does not include adjustments for land, community "in place location value", or local market comparable sales.

This is not an appraisal form.

Disclaimer

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Reference Number 420483

Edition Mar-Apr 2019

Date 04/08/2019

Year Mfg'd	Manufacturer	Trade Name	State	Region
2000	NASHUA HOMES	NASHUA	WA	PA

ADDITIONAL FEATURES

Description	Quantity	Unit of Measure	Age	Unit Price	Total Value
<u>Components</u>					
BATH FIXTURES					
Fiberglass Tub - Combo	1	ea.	5+ Yrs	\$191.00	\$191.00
Total BATH FIXTURES					\$191.00
DOORS					
Storm Doors - Multi-wide	1	all	5+ Yrs	\$108.00	\$108.00
Storm Doors - Third/Tag-A-Long Section	1	all	5+ Yrs	\$28.00	\$28.00
Sliding Glass Door (6' x 6')	1	ea.	5+ Yrs	\$159.00	\$159.00
Deluxe House Type Exterior Door	1	ea.	5+ Yrs	\$99.00	\$99.00
Total DOORS					\$394.00
ELECTRICAL					
Electric Home - Total	1	ea.	5+ Yrs	\$363.00	\$363.00
Total ELECTRICAL					\$363.00
HOUSE TYPE ROOFING					
Multi-wide	1	home	5+ Yrs	\$617.00	\$617.00
Third/Tag-A-Long Section	1	home	5+ Yrs	\$105.00	\$105.00
Total HOUSE TYPE ROOFING					\$722.00
HOUSE TYPE SIDING					
Multi-wide	1	home	5+ Yrs	\$661.00	\$661.00
Third/Tag-A-Long Section	1	home	5+ Yrs	\$93.00	\$93.00
Total HOUSE TYPE SIDING					\$754.00
INTERIOR					
Cathedral/Vaulted Ceiling Rooms	2	ea.	5+ Yrs	\$121.00	\$242.00
Total INTERIOR					\$242.00



Reference Number 420483

Edition Mar-Apr 2019

Date 04/08/2019

Year Mfg'd	Manufacturer	Trade Name	State	Region
2000	NASHUA HOMES	NASHUA	WA	PA

Components

KITCHEN APPLIANCES

18 CF Refrigerator	1	ea.	5+ Yrs	\$256.00	\$256.00
Dishwasher	1	ea.	5+ Yrs	\$177.00	\$177.00
Total KITCHEN APPLIANCES					\$433.00

PLUMBING

Stainless Steel Sink	1	ea.	5+ Yrs	\$92.00	\$92.00
Total PLUMBING					\$92.00

WINDOWS

Storm Windows (Std or Self-Storing) - Multi-wide	1	all	5+ Yrs	\$266.00	\$266.00
Storm Window (Std or Self-Storing) - Third/Tag-A-Long Section	1	all	5+ Yrs	\$27.00	\$27.00
Total WINDOWS					\$293.00

Total Components **\$3,484.00**

Accessories

PORCHES/DECKS (Measure Width x Length Including Carpet & Rails)

Wood w/Rails	5	sq. ft.	5+ Yrs	\$9.84	\$49.20
Total PORCHES/DECKS (Measure Width x Length Including Carpet & Rails)					\$49.20

STEPS

Wood - 3 Steps	1	ea.	5+ Yrs	\$241.00	\$241.00
Total STEPS					\$241.00

Total Accessories **\$290.20**

Total Additional Features **\$3,774.20**

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In reference to the 3-piece manufactured home that you have available.

Future Homes will take the home for you and pay \$3,000 for said home.

Future Homes would expect that the City of Milton provide all disconnects of electric, gas, telephone, and water and to dig around home to aprox 4 ft out on perimeter exposing skirting to the bottom and then to remove all decks, steps, and ramps.

Future Homes will obtain all permits necessary to move home and will take all care in the process of doing so, keeping in mind we will have machines operating on grass and blacktop, there are curbs that need to be crossed again I say all care will be taken but Future homes cannot be held responsible for damage to these items.

Yours Sincerely

Dwane henning.

Ph. 360-479-4663.

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COMMUNITY BUILDING DEFICIENCIES

IMMEDIATE REPAIRS:

1. Front porch and ADA ramp are deteriorated and are in need of replacement. - \$4,200
2. Roof needs replacement - \$13,000
3. Entire building exterior needs pressure washing. - \$750
4. New Signage - \$600

Estimated Cost- \$18,550

FUTURE REPAIRS OR IMPROVMENTS:

5. Flooring and carpet and trim need replacement - \$12,000
6. Furniture: Couch and loveseat are deteriorated and need replacement – \$1,400
7. Entire building exterior needs pressure washing. - \$750
8. The structure does not have air conditioning - \$7,800
9. Lighting needs updated - \$5,000
10. Linoleum in the bathroom needs replacing. - \$2,000
11. Exterior trim needs refastened, caulked and repainted - \$4,500
12. Skirting of the building has some damage that needs to be repaired and repainted. - \$2,000
13. Replace fence that is falling; needs replacing -\$12,500 (estimate was for three sides, only 2. Actual cost would decrease)

Estimated Cost- \$47,950



August 2019

Our attorney, Scott Snyder suggest the following points when discussing the potential of renting/leasing to a third party:

1. A 5 year rental agreement coupled with a contract for public improvements under RCW 35.21.278. The concept here being to allow council time to plan for a replacement and how to fund it and to allow the community organization a lengthy, but limited period to plan for the future. The contract would be with defined "Primary Users" the VFW and the NA chapter. If there are others, please advise.
2. If I remember correctly, the value of the roof replacement was \$15,000 alone. I suggest including any other "health safety" improvements such as the front entrance and steps. The groups could also contract for ongoing maintenance. The work for 2019 could not exceed \$25,000 but additional improvements could be scheduled under the agreement for future years as well as the value of ongoing maintenance. The city could contribute materials or cash towards but note that will drive up the value of the consideration the city will need to receive (see 3 below) at triple value.
3. The value contributed as determined above would be required to be equal or less than the fair market value of the rental. Since you have already set these out in the public record, we need to stick by them for the auditor. Each of the Primary Users would receive a credit for either the value of the improvements they construct or the ongoing maintenance that each performs (from janitorial to replacement of linoleum or furniture over the 5 years).
4. Rental from Secondary Users (daily or irregular rentals) could be placed in a building replacement fund. That would show good stewardship but also underscore the relatively low rental value of the facility
5. Because this will be a place of public assembly, it must be safe, habitable and compliant with the building, mechanical and other codes. The Contract should include the requirement that building permits must be obtained (if required—see the building official). The City would inspect the improvements and formally accept them before the rental agreement attaches.
6. You should be sure that your L&I coverage includes volunteers. That is permitted under the Title 51 RCW and good protection for both the city and well-meaning community groups with little or no insurance or assets. Requiring them to have insurance would be a good idea from a lawyer's perspective but may not fly given their financial situation. An indemnity with community organizations without assets means very little unless you are willing to go after individual citizens.

City of Milton, 1000 Laurel Street, Milton, WA 98354 - 253-922-8733 - cityofmilton.net

Mayor Shanna Styron Sherrell

Police Chief Tony Hernandez

Public Works Director Nick Afzali

Finance Director Tara Dunford

City Clerk/HR Generalist Trisha Summers

