



CITY COUNCIL MEETING AGENDA
Council Chambers, 1000 Laurel Street

May 20, 2019
Monday

Regular Meeting
7:00 p.m.

- 1. Call to Order and Flag Salute**
- 2. Roll Call of Councilmembers**
- 3. Additions/Deletions**
- 4. Citizen Participation**
- 5. Appointments to Commissions**
 - A. Reappointment to Planning Commission
 - B. Reappointment to Events Committee
- 6. Proclamation – Public Works Week**
- 7. Consent Agenda**
 - A. Minutes Approval:
 - i. May 6, 2019 Regular Meeting Minutes
 - ii. May 13, 2019 Study Session Minutes
 - B. Claims Approval:
 - i. Approval of the checks/vouchers/disbursements numbered 65238 to 65310 in the amount of \$500,629.91.
 - ii. Approval of the payroll disbursement of May 3, 2019 in the amount of \$210,850.18.
- 8. Regular Agenda**
 - A. Hillcreek Annexation Ordinance 1965-19 2nd read
 - B. Well #5 Replacement

- C. Electric Department Truck
- D. Budget Amendment Ordinance 1966-19 1st and 2nd read
- E. Leak Adjustment Ordinance 1967-19 1st and 2nd read

9. Council Reports

10. Director's Reports

11. Mayor's Report

12. Adjournment



Agenda Item # 5A

To: City Council Members
From: Mayor Styron Sherrell
Date: May 20, 2019
Re: Reappointment to Planning Commission

ATTACHMENTS:

TYPE OF ACTION:

Information Only Discussion Action

Recommendation Motion: "I move to approve the Mayor's reappointment of Alan Sweat to the Planning Commission for a term to expire 5/2025."

Discussion: Alan Sweat is an active member of our city, currently serving on the Planning Commission and as Chair of the Civil Service Commission. Mr. Sweat would like to continue on the Planning Commission, and it is with great pleasure I recommend him to do so.

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Agenda Item # 5B

To: City Council Members
From: Mayor Styron Sherrell
Date: May 20, 2019
Re: Reappointment to Events Committee

ATTACHMENTS:

TYPE OF ACTION:

Information Only Discussion Action

Recommendation Motion: "I move to approve the Mayor's reappointment of Alicia Bennest to the Events Committee for a term to expire 5/2023."

Discussion: Alicia Bennest has been on the Events Committee and been an asset for many years. Being a resident of Milton for 14 years, Alicia enjoys dedicating her time to the community and would like to continue serving on the Events Committee for another four-year term.

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National Public Works Week 2019 Proclamation

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the City of Milton; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from state and local governments and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the State of Washington to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities,

WHEREAS, the American Public Works Association has celebrated the annual National Public Works Week since 1960,

RESOLVED, I, Mayor Shanna Styron-Sherrell, do hereby designate the week May 19-25, 2019 as National Public Works Week; I urge all our people to join with representatives of the American Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

NOW THEREFORE, BE IT RESOLVED the City of Milton, Washington formally designates May 19-25, 2019, as National Public Works Week and publicly recognized the service of all Public Works employees in our community and in communities across the nation.

PROCLAIMED this 20th day of May 2019

Shanna Styron-Sherrell, Mayor

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Regular Meeting
Monday, May 6, 2019
7:00 p.m.

CALL TO ORDER

Mayor Styron Sherrell called the meeting to order at 7:01 p.m. and Councilmember Johnson led the flag salute.

ROLL CALL

Present: Councilmembers Whitaker, Tompkins, Johnson, Morton, Ott and Whalen
 Absent: Pro Tem Hutson

MOTION (Morton/Tompkins) to excuse Pro Tem Hutson. **Passed 6,0**

STAFF PRESENT

Police Chief Hernandez, Finance Director Dunford, Public Works Operations Superintendent Sloan and Surface Water Compliance Inspector/Public Works Interim Director Jamie Carter, City Clerk Trisha Summers and City Attorney W. Scott Snyder.

ADDITIONS/DELETIONS

None

CITIZEN PARTICIPATION

Speaker	Comments
Harriet Kring	Resident of Milton since 1977. The city asked craft group to leave the MAC and remove their cabinet or be charged. Done with the City!
Cheryl Hurst	Presented Mayor and Susan Johnson "Do the Right Thing" awards. Thanked the City and Susan for their help with the March of Dimes diaper drive and to make it a success.
Richard Cosner	He has been a supporter of the City and will always support the Mayor doing a hard right over an easy wrong.

APPOINTMENTS TO BOARDS AND COMMISSIONS

A. Reappointment to Events Committee

Mayor Sherrell explained that Brandy Wade has been on the Events Committee since 2012 and she is a wonderful help to the committee. Mayor is recommending her for reappointment.

Councilmembers agreed that Brandy is an asset on the Events Committee and welcome her back.

MOTION (Tompkins/Johnson) to approve the Mayor's reappointment of Brandy Wade to the Events Committee for a term to expire 5/2023. **Passed 6/0**

B. Reappointment to Events Committee

Mayor Sherrell explained that Carol Davis has lived in Milton for 13 years and is interested in putting her background to work and joining the Park Board. Carol has attended a couple meetings and is interested in filling the term for a position that has been vacant since 12/31/18.

Council warmly welcomed Carol to the Park Board and are excited to have her.

MOTION (Whalen/Ott) to approve the Mayor's appointment of Carol Davis to the Park Board for a term to expire 12/2022. **Passed 6/0**

PROCLAMATION

Mayor read a proclamation proclaiming May National Building Safety Month

CONSENT AGENDA

A. Check Approval Process

- a. Minutes Approval:
 - i. April 15, 2019 Regular Meeting Minutes
- b. Claims Approval:
 - i. Approval of the checks/vouchers/disbursements numbered 65163 to 65230 in the amount of \$536,717.26.
 - ii. Approval of the payroll disbursement of April 19, 2019 in the amount of \$207,304.10.
- c. Approval of Administrative contract with Locke Systems

MOTION (Morton/Whalen) to approve the Consent Agenda. **Passed 6/0.**

PUBLIC HEARINGS

Mayor Sherrell opened the public hearing at 7:24 PM
Senior Planner Brittany Port presented on the Hillcreek Annexation and process.

No additional comments were received at tonight's hearing.
The Public Hearing was closed at 7:25 p.m.

REGULAR AGENDA

A. Hill Creek Annexation – Ordinance 1965-19 1st Read

Explanation of this item was covered in the Public Hearing portion of tonight's meeting.

Councilmembers commented that this item will be a benefit to the City.

B. Tree Trimming

Public Works Superintendent Sloan explained this item. The city is dedicated to maintaining and protecting high voltage power lines by keeping trees around them trimmed to provide reliability. The expense for tree trimming in 2019 was approved in the adopted budget for 2019.

Councilmembers expressed that they appreciate the reliability of their electrical system and are happy to have this maintenance being done.

MOTION (Whalen/Tompkins) "to authorize the Mayor to sign the contract with Asplundh Tree Expert, LLC, to perform tree trimming activities for the City of Milton." **Passed 6/0.**

C. Water Security

Public Works Superintendent Sloan provided explanation of this item. The City would like to install security cameras around potable drinking water sources to ensure safe water for the citizens of Milton. The expenditure is included in the 2019 adopted budget.

Council asked clarifying questions regarding placement and location of cameras and said they felt this was a necessary safety measure.

Citizens in the audience thanked the city and asked about monitoring fees and the need for full time monitoring of cameras.

MOTION (Ott/Whitaker) "to approve the purchase and installation of security equipment from ASI in an amount not to exceed \$36,115.34 including sales tax and authorize the Mayor to sign all documents necessary to execute the contracts." **Passed 6/0.**

D. Milton Trailhead Interurban Trail

Interim Public Works Director Jamie Carter explained this item. The city was awarded the project amount of \$60,000 for the design of the Interurban Trail Improvements. RFQ's went out and Gray and Osborne was chosen based on their superior submittal and long history with Milton.

Councilmembers commented that they were happy to have this coming to them on such a well-used trail with no match and thanked Mr. Carter for his work on this. Council also inquired about timeline for completion of project and specific design questions.

MOTION (Morton/Whalen) “to authorize the Mayor to sign the Professional Services Agreement with Gray and Osborne, Inc. for the Interurban Trailhead Improvement project in the amount of \$60,000 and all necessary documents to execute such agreement.” **Passed 6/0**

E. Yuma Street Overlay-Construction Management

Interim Public Works Director Carter discussed this item and that it was expected to be built in late summer due to other construction projects in the area.

Councilmembers commented that there will be lots of activity this summer and also asked questions about scheduling Milton work around Edgewood development.

MOTION (Ott/Morton) “to authorize the Mayor to sign the construction management contract with Skillings Connolly, Inc. for the Yuma Street Overlay Project in the amount of \$54,756.39 and all necessary documents to execute such agreement.” **Passed 6/0.**

F. Yuma Street Overlay-Construction

Interim Public Works Director Carter introduced this item to council. Five bids were received and the lowest responsive bidder, Tucci and Sons, was chosen. Construction is slated to begin late summer due to projects in the area.

Councilmembers asked if the item was included in the 2019 budget and about Edgewood’s time frame for completing their projects so that Milton’s could begin.

MOTION (Ott/Tompkins) “to authorize the Mayor to sign the construction contract with Tucci and Sons, Inc. for the Yuma Street Overlay Project in the amount of \$404,638.00 and all necessary documents to execute such agreement.” **Passed 6/0.**

G. Electric Utility Rate Increase 2nd read Ordinance 1964-19

Finance Director Dunford introduced this topic to council for a second time. Increases are necessary to fund substation replacement and restore adequate fund balance in the electric operations fund.

Councilmembers discussed increasing rates to maintain control and pricing on electric utility.

MOTION (Ott/Morton) “to move to approve annual electric rate increases of 8.1% per year in 2019 through 2021, 8% in 2022 and 7.7% in 2023 effective June 1 of each year; and to implement opt-out fees effective June 1, 2019 and to approve Ordinance 1964-19.”

H. Community Building

Mayor Sherrell introduced this item to council for a second time. The council was given some options that have been discussed about Community Building disposition and were encouraged to bring their own ideas to council for discussion. The options were to keep and repair the building, surplus the building for potential income or to lease the building to a non-profit or business.

Councilmembers were not in agreement about what they would like to see happen to the building. Some council members would like to lease the building out while others would like to keep it and

fix it for the community to use. City Attorney Scott Snyder reminded council that any work done by the city or non-profit would have to be paid at prevailing wage.

Several members of the audience spoke about their use of the building for several years to host NA classes and the importance of that in their lives. Seniors would also possibly be interested in a place to meet and use.

Council is thinking over ideas and possibilities and will discuss further at a future meeting.

COUNCIL REPORTS

Councilmember Whitaker

- Thank you to Brandy and Carol for your volunteerism.
- Would like to see all stakeholders brought into discussion regarding Community Building.

Councilmember Morton

- Congrats to Brandy and Carol!
- Garbage day next weeks is Tuesday.

Councilmember Tompkins

- Thank you to all who come to the meetings, you make me want to continue on the council for this reason.

Councilmember Whalen

- The City should talk to the post office about their boxes being bad and dirty.

Councilmember Johnson

- Thank you for all citizens for coming out, your input is appreciated.
- Recently attended a skatepark function and there was a 3-year-old learning how to skate. We need to take care of our skate park and would like council to think about putting money aside at budget time for their parks and buildings.

DIRECTOR'S REPORTS

Public Safety Administrator Hernandez

- Nothing to add

Finance Director Dunford

- Nothing to add

MAYOR'S REPORT

- Thanked everyone for coming out to the meeting to voice their concerns and opinions and not using social media to communicate.
- There was quite a bit of garbage left behind from the rummage sale.

ADJOURNMENT

The meeting was adjourned at 9:29 p.m.

Shanna Styron Sherrell, Mayor

ATTEST: _____
City Clerk

DRAFT



Study Session
Monday, May 13, 2019
7:00 p.m.

CALL TO ORDER

Mayor Styron Sherrell called the meeting to order at 7:00 p.m. led the flag salute.

ROLL CALL

Present: Councilmembers Whitaker, Johnson, Morton, Ott and Whalen

Absent: Pro Tem Hutson and Councilmember Tompkins

STAFF PRESENT

Police Chief Hernandez, Finance Director Dunford, Interim Public Works Director/Surface Water Compliance Inspector Jamie Carter and City Clerk Trisha Summers

PROCLAMATION – Mayor Styron Sherrell read a proclamation declaring May 12-18, 2019, as Police Appreciation Week.

REGULAR AGENDA

A. Annual Stormwater Report

Explanation of this item was provided by Surface Water Compliance Inspector Jamie Carter. Mr. Carter reviewed highlights of the report with Council and stated that a stormwater rate increase may need to be done soon.

Councilmembers asked questions about stormwater priorities and projects. Council also inquired about possible increase and how that would be calculated.

B. First Quarter 2019 Budget Report

Explanation of this item was provided in detail by Finance Director Tara Dunford. Ms. Dunford went through the reports fund by fund and highlighted any areas where expenses or revenues were either over or under the expected 25% and provided explanation of those.

Councilmembers were happy to have the information provided and had some questions regarding LGIP and Investment funds.

C. Budget Amendment Ordinance 1966-19

This item was presented and explained in detail by Finance Director Dunford.

Councilmembers asked some clarifying questions regarding expenses in the Capital Improvement fund and sharing of expenses for street equipment with neighboring cities.

D. Water Leak Adjustment Ordinance 1967-19

Finance Director Dunford presented this item and explained that the proposed change would require leaks to be repaired within 30 days. Customers would be required to submit the request for adjustment and appropriate receipts within 60 days. In the event of significant repairs, The Public Works Director or Designee would have the authority to grant an additional 30 days to repair leak. One leak adjustment per customer is allowed per year.

Councilmembers agreed that this is a reasonable time to get leak repaired and they are happy to see this come to council; as this represents good stewardship of public waters.

ADJOURNMENT

The meeting was adjourned at 8:03 p.m.

Shanna Styron Sherrell, Mayor

ATTEST: _____
City Clerk

CITY OF MILTON
PAYROLL and CLAIMS VOUCHER APPROVAL
May 20, 2019

Claim Vouchers:

Payroll Disbursements:

Dates	Check #	Amount
4/30/2019	EFT	35,835.51
5/6/2019	65238-65266	55,570.67
5/9/2019	65267-65290	42,066.01
5/10/2019	65291-65310	107,929.93
5/13/2019	EFT/ACH	259,227.79

Date	Check #	Amount
5/3/2019	65232-65237, ACH/EFT	210,850.18

Total Accounts Payable:

\$ 500,629.91

Total Payroll:

\$ 210,850.18

Voids - none

Printer Error Checks - 65231

CHECK REGISTER

City Of Milton
MCAG #: 0590

04/30/2019 To: 05/13/2019

Time: 09:38:00 Date: 05/14/2019
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2859	05/13/2019	Claims	1	EFT	BONNEVILLE POWERADMINISTRATION	253,569.00	Monthly Power
					401 - 533 50 33 000 - BPA-Electricity for Resale	253,569.00	Monthly Power - March 2019
2860	05/13/2019	Claims	1	EFT	CHASE PAYMENTECH	3,376.86	Credit Card Processing
					406 - 531 10 41 000 - Professional Services	1,125.51	Credit Card Processing Fees
					401 - 533 10 41 000 - Professional Services	1,125.51	Credit Card Processing Fees
					403 - 534 10 41 000 - Professional Services	1,125.84	Credit Card Processing Fees
2861	05/13/2019	Claims	1	EFT	COLUMBIA BANK	577.17	Service Charges
					001 - 512 50 41 000 - Professional Services	32.78	Service Charges
					001 - 514 20 41 000 - Professional Services	195.81	Service Charges
					406 - 531 10 41 000 - Professional Services	69.72	Service Charges
					401 - 533 10 41 000 - Professional Services	139.43	Service Charges
					403 - 534 10 41 000 - Professional Services	139.43	Service Charges
2862	05/13/2019	Claims	1	EFT	MERCHANT CARD SVCS	116.98	Merchant Fees Court
					001 - 512 50 41 000 - Professional Services	116.98	Court Credit Card Fees
2647	05/06/2019	Claims	1	65238	AHBL, INC	5,252.50	Planning Services
					001 - 558 60 41 000 - Professional Services	5,252.50	On-site Planning Services
2648	05/06/2019	Claims	1	65239	ALCOPRO INC	1,635.00	Police Material; Police Material
					107 - 521 20 35 002 - Equip Purchase - WASPC	1,090.00	Alcohol Sensor Blanks- WASPC Grant
					107 - 521 20 35 002 - Equip Purchase - WASPC	545.00	Alcohol Sensor Blanks- WASPC Grant
2649	05/06/2019	Claims	1	65240	BITCO SOFTWARE LLC	1,000.00	Training Services
					001 - 558 50 49 002 - Misc/Trng, Registrations	500.00	On-site Training Services
					001 - 558 60 49 002 - Misc/Trng, Registrations	500.00	On-site Training Services
2650	05/06/2019	Claims	1	65241	CARDIO PARTNERS, INC.	2,650.00	Police Material
					107 - 521 20 35 000 - Small Tools and Equipment	2,650.00	2 Defibrillator Machines
2651	05/06/2019	Claims	1	65242	CASCADE RECREATION, INC.	237.38	Park Material
					001 - 576 80 31 000 - Operating Supplies	237.38	Pet Waste Bags
2652	05/06/2019	Claims	1	65243	CLEARRESULT CONSULTING-PORTLAND	3,672.86	BPA Programs
					401 - 533 50 33 006 - BPA Reimbursement/Incentiv	3,672.86	BPA Incentive- Conservation Kits
2653	05/06/2019	Claims	1	65244	COBALT STORAGE	199.00	Archive Storage
					001 - 518 50 45 000 - Operating Leases	199.00	Archive Storage- June 2019
2654	05/06/2019	Claims	1	65245	MORGAN CONNOR	27.22	000646 - 702 VINE CT
					406 - 343 10 00 000 - Storm Drainage Fees	-19.86	
					401 - 343 30 00 000 - Electric Sales	-2.45	
					403 - 343 40 10 000 - Water Sales	-19.91	
					401 - 369 91 00 401 - Misc Revenue	15.00	
2655	05/06/2019	Claims	1	65246	COPY WRIGHTS INC	243.47	Printing
					107 - 521 20 31 000 - Office and Operating Supplie:	243.47	Printed Forms
2656	05/06/2019	Claims	1	65247	TONY DANIELS	15.16	003351 - 9810 TAYLOR ST E
					403 - 343 40 10 000 - Water Sales	-15.16	
2657	05/06/2019	Claims	1	65248	DATA BAR INCORPORATED	497.95	Print & Mail
					406 - 531 10 49 003 - Misc/Outside Printing	99.59	Past Due Print & Mail
					401 - 533 10 49 003 - Misc/Outside Printing	199.18	Past Due Print & Mail
					403 - 534 10 49 003 - Misc/Outside Printing	199.18	Past Due Print & Mail
2658	05/06/2019	Claims	1	65249	DORMAKABA USA INC.	2,461.76	Exec Office Material
					310 - 594 18 61 143 - City Hall Retrofit	2,461.76	ADA Doors/controls For Exec Office
2659	05/06/2019	Claims	1	65250	EAST PIERCE FIRE & RESCUE DISTRICT #22	196.84	City Utilities

CHECK REGISTER

City Of Milton
MCAG #: 0590

04/30/2019 To: 05/13/2019

Time: 09:38:00 Date: 05/14/2019
Page: 2

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 518 30 47 000 - Public Utility Service			9.84	Electric, Water & Sewer
		107 - 521 20 47 000 - Utilities			39.37	Electric, Water & Sewer
		406 - 531 30 47 000 - Public Utility Services			39.37	Electric, Water & Sewer
		401 - 533 50 47 000 - Public Utility Services			39.37	Electric, Water & Sewer
		403 - 534 50 47 000 - Public Utility Services			39.37	Electric, Water & Sewer
		001 - 558 50 47 000 - Public Utility Services			9.84	Electric, Water & Sewer
		001 - 558 60 47 000 - Public Utilities			9.84	Electric, Water & Sewer
		001 - 576 80 47 000 - Public Utility Service			9.84	Electric, Water & Sewer
2660	05/06/2019	Claims	1	65251 EES CONSULTING	3,050.00	Professional Services
		402 - 594 33 60 125 - Comp Plan Update/Rate Stud			3,050.00	Milton COSA 2018
2661	05/06/2019	Claims	1	65252 ENUMCLAW, CITY OF	1,635.49	Jail Services
		107 - 523 60 51 000 - Intergov. Jail Services			1,635.49	Jail Services March 2019
2662	05/06/2019	Claims	1	65253 FERGUSON ENTERPRISES, INC. #1539	4,909.23	Training Services
		001 - 514 20 49 002 - Misc/Trng,Registrations			853.78	Sensus Training- Dabson, Thompson, Duncan, Bedwell, Eaton, Lee, Zahn, Zumach, Sloan
		403 - 534 50 49 002 - Misc/Trng, Registrations			4,055.45	Sensus Training- Dabson, Thompson, Duncan, Bedwell, Eaton, Lee, Zahn, Zumach, Sloan
2663	05/06/2019	Claims	1	65254 FIRE KING OF SEATTLE INC.	791.29	Exec Office Smoke Detector Repair & Maintenance
		310 - 594 18 61 143 - City Hall Retrofit			791.29	Exec Office Smoke Detector Maintenance & Repair
2664	05/06/2019	Claims	1	65255 DIANA GRAHAM	250.00	Rental Refund
		001 - 589 10 00 000 - Refund Facility Deposit			250.00	Rental Refund- CB 03/30/19
2665	05/06/2019	Claims	1	65256 GRAINGER INC	188.87	Electric Material
		401 - 533 50 31 000 - Operating Supplies			188.87	Ratchet Puller, Spray Paint
2666	05/06/2019	Claims	1	65257 HACH COMPANY	228.46	Water Material
		403 - 534 51 31 000 - Operating Supplies			228.46	PH Probe Replacement
2667	05/06/2019	Claims	1	65258 JCI JONES CHEMICALS INC.	1,941.79	Water Material
		403 - 534 51 31 000 - Operating Supplies			1,941.79	Chemicals
2668	05/06/2019	Claims	1	65259 CITY OF MILTON	9,696.54	Utility Bill
		001 - 518 30 47 000 - Public Utility Service			206.76	City Utility Bill
		107 - 521 20 47 000 - Utilities			394.73	City Utility Bill
		406 - 531 30 47 000 - Public Utility Services			149.24	City Utility Bill
		401 - 533 50 47 000 - Public Utility Services			941.56	City Utility Bill
		403 - 534 51 47 001 - Public Utility Services			4,555.07	City Utility Bill
		101 - 542 30 47 000 - Utilities			1,727.91	City Utility Bill
		001 - 558 50 47 000 - Public Utility Services			51.61	City Utility Bill
		001 - 558 60 47 000 - Public Utilities			37.31	City Utility Bill
		001 - 575 50 47 000 - Public Utilities Services - CB			129.62	City Utility Bill
		001 - 575 50 47 002 - Public Utilities Services - AC			450.81	City Utility Bill
		001 - 576 80 47 000 - Public Utility Service			1,051.92	City Utility Bill
2669	05/06/2019	Claims	1	65260 RWC GROUP	6,387.17	Vehicle Repair
		401 - 533 50 48 001 - Vehicle R&M			6,387.17	#22 Replaced/ Repaired Electronic Control Module
2670	05/06/2019	Claims	1	65261 SHARP BUSINESS SYSTEMS	9.85	Copies- Executive Office
		001 - 514 20 48 000 - Repairs and Maintenance			9.85	Copier Maintenance & Overages

CHECK REGISTER

City Of Milton
MCAG #: 0590

04/30/2019 To: 05/13/2019

Time: 09:38:00 Date: 05/14/2019
Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2671	05/06/2019	Claims	1	65262	TACOMA NEWS INC.	1,258.40	Legal Notice; Legal Notice; Legal Notice; Legal Notice; Legal Notice; Legal Notice
					001 - 514 20 41 002 - Advertising	63.67	Ordinance 1962-19
					001 - 558 60 41 002 - Advertising	63.67	Ordinance 1963-19
					001 - 558 60 41 002 - Advertising	169.81	Resolution 19-1919
					001 - 558 60 41 002 - Advertising	327.95	LUA 2019-005
					001 - 558 60 41 002 - Advertising	499.95	LUA 2018-0025
					001 - 558 60 41 002 - Advertising	133.35	Public Hearing 3/27/19
2672	05/06/2019	Claims	1	65263	TITUS-WILL FORD	80.66	Vehicle Maintenance
					406 - 531 30 48 001 - Vehicle Repair & Maint	26.89	#237 Oil Change & Inspection
					403 - 534 50 48 001 - Equipment Repair & Mainten	26.89	#237 Oil Change & Inspection
					101 - 542 30 48 001 - Equipment Repair & Maint	26.88	#237 Oil Change & Inspection
2673	05/06/2019	Claims	1	65264	TRI-TEC COMMUNICATIONS INC.	6,066.48	Phone Support
					503 - 518 80 41 001 - Professional Services - IT	6,066.48	Annual Phone Support
2674	05/06/2019	Claims	1	65265	UNIFIRST CORPORATION	877.96	Uniforms; Uniforms; Uniforms; Uniforms
					001 - 518 30 20 002 - Uniforms	20.83	Uniforms
					001 - 518 30 20 002 - Uniforms	20.83	Uniforms
					406 - 531 30 20 002 - Uniforms	59.11	Uniforms
					406 - 531 30 20 002 - Uniforms	59.11	Uniforms
					401 - 533 50 20 002 - Uniforms	103.97	Uniforms
					401 - 533 50 20 002 - Uniforms	50.48	Uniforms
					401 - 533 50 20 002 - Uniforms	50.48	Uniforms
					401 - 533 50 20 002 - Uniforms	103.93	Uniforms
					403 - 534 50 20 002 - Uniforms	151.53	Uniforms
					403 - 534 50 20 002 - Uniforms	151.53	Uniforms
					101 - 542 30 20 002 - Uniforms	14.06	Uniforms
					101 - 542 30 20 002 - Uniforms	14.06	Uniforms
					501 - 548 30 20 002 - Uniforms	26.00	Uniforms
					501 - 548 30 20 002 - Uniforms	26.00	Uniforms
					001 - 576 80 20 002 - Uniforms	13.02	Uniforms
					001 - 576 80 20 002 - Uniforms	13.02	Uniforms
2675	05/06/2019	Claims	1	65266	UTILITIES UNDERGROUND LOC CENT	109.34	Monthly Locates
					401 - 533 50 41 000 - Professional Services	54.67	Monthly Locates
					403 - 534 50 41 000 - Professional Services	54.67	Monthly Locates
2760	05/09/2019	Claims	1	65267	ALL SYSTEMS INTERGRATED	994.60	Security System
					107 - 521 20 41 001 - Professional Services - IT	500.00	Additional Cameras For Police Dept.
					105 - 521 80 35 001 - Machinery & Equipment	494.60	Additional Cameras For Police Dept.
2761	05/09/2019	Claims	1	65268	ANIXTER INC	257.82	Electric Material
					401 - 533 50 31 000 - Operating Supplies	257.82	Line Hardware For Wire Support
2762	05/09/2019	Claims	1	65269	KIORA ATTARI	260.00	Rental Refund
					001 - 362 00 01 000 - Facility Rental	90.00	AC Building Rental 4/16/19
					001 - 589 10 00 000 - Refund Facility Deposit	350.00	AC Building Rental 4/16/19
2763	05/09/2019	Claims	1	65270	BKI - BROWN & KYSAR, INC	15,266.25	Professional Services; Professional Services
					401 - 533 10 41 000 - Professional Services	3,504.25	Professional Services
					401 - 533 10 41 000 - Professional Services	10,400.75	Professional Services
					402 - 594 33 63 149 - Heather Hills Primary Meterii	1,361.25	Professional Services
2764	05/09/2019	Claims	1	65271	BRECKENRIDGE PROPERTY FUND 2016 LLC	1,508.88	001510 - 1901 COMET CT

CHECK REGISTER

City Of Milton
MCAG #: 0590

04/30/2019 To: 05/13/2019

Time: 09:38:00 Date: 05/14/2019
Page: 4

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		406 - 343 10 00 000 - Storm Drainage Fees			-474.88	
		401 - 343 30 00 000 - Electric Sales			-220.58	
		403 - 343 40 10 000 - Water Sales			-813.42	
2765	05/09/2019	Claims	1	65272 CORE & MAIN	933.06	Water Material
		404 - 594 34 64 123 - Meter Replacement			933.06	Water Meter Replacement Boxes
2766	05/09/2019	Claims	1	65273 JET CHEVROLET INC.	1,228.07	Fleet Material; Fleet Repair
		406 - 531 30 31 000 - Operating Supplies			6.82	#39 Steering Column Spring
		406 - 531 30 48 001 - Vehicle Repair & Maint			328.50	#60 LF Axle Repair, Wheel Alignment, LOF, EOF Replaced
		401 - 533 50 48 001 - Vehicle R&M			340.68	#60 LF Axle Repair, Wheel Alignment, LOF, EOF Replaced
		403 - 534 50 48 000 - Repairs and Maintenance			340.68	#60 LF Axle Repair, Wheel Alignment, LOF, EOF Replaced
		101 - 542 30 31 000 - Office and Operating Supplies			1.14	#39 Steering Column Spring
		101 - 542 30 48 000 - Repairs and Maintenance			85.17	#60 LF Axle Repair, Wheel Alignment, LOF, EOF Replaced
		001 - 558 50 48 001 - Vehicle Repairs & Maintenance			121.67	#60 LF Axle Repair, Wheel Alignment, LOF, EOF Replaced
		001 - 576 80 31 000 - Operating Supplies			3.41	#39 Steering Column Spring
2767	05/09/2019	Claims	1	65274 JACK JOHNS	0.80	003312 - 9105 20TH ST E
		403 - 343 40 10 000 - Water Sales			-15.80	
		401 - 369 91 00 401 - Misc Revenue			15.00	
2768	05/09/2019	Claims	1	65275 ADAM & LOU ANN JUNE	55.54	000192 - 2308 7TH AVE
		406 - 343 10 00 000 - Storm Drainage Fees			-23.90	
		401 - 343 30 00 000 - Electric Sales			-6.75	
		403 - 343 40 10 000 - Water Sales			-24.89	
2769	05/09/2019	Claims	1	65276 NAVIA BENEFIT SOLUTIONS	50.00	FSA Monthly Admin Fee
		001 - 517 30 49 000 - FSA Plan Fees			50.00	FSA Administrative Fee
2770	05/09/2019	Claims	1	65277 MARY JANE PIERRE	226.94	002895 - 2500 ALDER ST #308
		401 - 343 30 00 000 - Electric Sales			-241.94	
		401 - 369 91 00 401 - Misc Revenue			15.00	
2771	05/09/2019	Claims	1	65278 PLATT ELECTRIC SUPPLY	536.11	Electric Material; Electrical Material; Electrical Material
		401 - 533 50 31 000 - Operating Supplies			75.06	Mechanic Shop Electrical Outlets
		501 - 548 30 31 000 - Office & Operating Supplies			459.16	Mechanic Shop Electrical Outlets
		501 - 548 30 31 000 - Office & Operating Supplies			1.89	Mechanic Shop Electrical Outlets
2772	05/09/2019	Claims	1	65279 PUGET SOUND CLEAN AIR AGENCY	1,280.75	Clean Air Assessment
		001 - 518 50 49 001 - Misc/Dues & Memberships			1,280.75	Quarter 2 - Air Assessment Payment
2773	05/09/2019	Claims	1	65280 CITY OF PUYALLUP	46.43	Jail Services
		107 - 523 60 51 000 - Intergov. Jail Services			46.43	Jail Services - March 2019 Medical
2774	05/09/2019	Claims	1	65281 RANGLES SAND & GRAVEL INC	142.56	PW Material
		403 - 534 50 31 000 - Office and Operating Supplies			85.05	Crushed Rock
		403 - 534 50 47 000 - Public Utility Services			57.51	Asphalt Spoils
2775	05/09/2019	Claims	1	65282 SAGER HOMES	94.14	005045 - 911 23RD AVE
		401 - 343 30 00 000 - Electric Sales			-20.60	
		403 - 343 40 10 000 - Water Sales			-73.54	
2776	05/09/2019	Claims	1	65283 SIRENNET.COM	2,067.40	Fleet Material; Fleet Material
		403 - 534 50 31 000 - Office and Operating Supplies			1,399.69	#30 Light Bar
		403 - 534 50 31 000 - Office and Operating Supplies			254.24	#30 Amber Lights
		101 - 542 30 31 000 - Office and Operating Supplies			349.92	#30 Light Bar

CHECK REGISTER

City Of Milton
MCAG #: 0590

04/30/2019 To: 05/13/2019

Time: 09:38:00 Date: 05/14/2019
Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			101 - 542 30 31 000		Office and Operating Supplie:	63.55	#30 Amber Lights
2777	05/09/2019	Claims	1	65284	SITECRAFTING, INC.	150.00	Monthly Domain Hosting; Monthly Domain Hosting
			001 - 518 30 41 001		Professional Servcies - IT	75.00	Domain Hosting & Maintenance
			503 - 518 80 41 001		Professional Services - IT	75.00	Domain Hosting & Maintenance
2778	05/09/2019	Claims	1	65285	SONSRAY MACHINERY LLC	10,597.41	Water Material; PW Material
			407 - 594 31 63 140		17-19 ECY Capacity Grant	1,853.50	Water Kit
			407 - 594 31 63 140		17-19 ECY Capacity Grant	8,743.91	Broom Kit
2779	05/09/2019	Claims	1	65286	SOUND CITIES ASSOCIATION	782.98	Membership Dues
			001 - 513 10 49 001		Misc/Dues & Memberships	782.98	2019 Membership Dues
2780	05/09/2019	Claims	1	65287	SUMNER, CITY OF	2,205.42	Animal Control
			107 - 554 30 51 107		Animal Control	2,205.42	Animal Control - Mar 2019
2781	05/09/2019	Claims	1	65288	TACOMA CITY TREASURER	37.80	Late Fees
			107 - 528 00 51 000		Intergov't Svcs-Dispatch	37.80	Late Fees
2782	05/09/2019	Claims	1	65289	WASHINGTON TRACTOR	2,327.05	Parks Material; Storm Material
			406 - 531 30 31 000		Operating Supplies	645.75	#14,15,47 Service Kits
			406 - 531 30 31 000		Operating Supplies	1,090.55	#47 Boom Mower Flails And Belts
			401 - 533 50 31 000		Operating Supplies	82.70	#14,15,47 Service Kits
			403 - 534 50 31 000		Office and Operating Supplie:	88.62	#14,15,47 Service Kits
			101 - 542 30 31 000		Office and Operating Supplie:	419.43	#14,15,47 Service Kits
2783	05/09/2019	Claims	1	65290	WATER MANAGEMENT LABORATORIES	1,016.00	Water Testing; Water Testing; Water Testing; Water Testing; Water Testing
			403 - 534 51 41 000		Professional Services	287.00	Water Testing
			403 - 534 51 41 000		Professional Services	300.00	Water Testing
			403 - 534 51 41 000		Professional Services	24.00	Water Testing
			403 - 534 51 41 000		Professional Services	300.00	Water Testing
			403 - 534 51 41 000		Professional Services	105.00	Water Testing
2830	05/10/2019	Claims	1	65291	ALPINE PRODUCTS INC.	239.26	City Hall Retrofit; City Hall Retrofit
			310 - 594 18 61 143		City Hall Retrofit	142.73	Parking Lot Paint & Post Base
			310 - 594 18 61 143		City Hall Retrofit	96.53	Police Parking Only Sign
2831	05/10/2019	Claims	1	65292	ANIXTER INC	678.72	Electric Material; Electric Material
			401 - 533 50 31 000		Operating Supplies	422.02	Electrical Brackets
			401 - 533 50 31 000		Operating Supplies	256.70	Electrical Clamps
2832	05/10/2019	Claims	1	65293	BUDGET BATTERIES	241.63	PW Material; PW Material
			406 - 531 30 31 000		Operating Supplies	5.33	Battery
			401 - 533 50 31 000		Operating Supplies	5.34	Battery
			403 - 534 50 31 000		Office and Operating Supplie:	13.35	Battery
			101 - 542 30 31 000		Office and Operating Supplie:	1.78	Battery
			501 - 548 30 31 000		Office & Operating Supplies	152.66	Batteries
			001 - 576 80 31 000		Operating Supplies	63.17	Battery
2833	05/10/2019	Claims	1	65294	BUENAVISTA SERVICES, INC.	825.00	Janitorial Services
			001 - 518 30 41 000		Professional Services	425.50	Janitorial Services-April 2019
			107 - 521 20 41 000		Professional Services	185.00	Janitorial Services-April 2019
			401 - 533 10 41 000		Professional Services	214.50	Janitorial Services-April 2019
2834	05/10/2019	Claims	1	65295	CHUCKALS	64.82	PW Supplies
			001 - 518 30 31 000		Operating Supplies	0.95	Notepad, Index Cards, Pens, Gel Pens
			406 - 531 30 31 000		Operating Supplies	9.81	Notepad, Index Cards, Pens, Gel Pens
			401 - 533 50 31 000		Operating Supplies	14.71	Notepad, Index Cards, Pens, Gel Pens

CHECK REGISTER

City Of Milton
MCAG #: 0590

04/30/2019 To: 05/13/2019

Time: 09:38:00 Date: 05/14/2019
Page: 6

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			403 - 534 50 31 000 - Office and Operating Supplie:			24.43	Notepad, Index Cards, Pens, Gel Pens
			101 - 542 30 31 000 - Office and Operating Supplie:			4.46	Notepad, Index Cards, Pens, Gel Pens
			501 - 548 30 31 000 - Office & Operating Supplies			4.76	Notepad, Index Cards, Pens, Gel Pens
			001 - 558 50 31 000 - Office and Operating Supplie:			4.75	Notepad, Index Cards, Pens, Gel Pens
			001 - 576 80 31 000 - Operating Supplies			0.95	Notepad, Index Cards, Pens, Gel Pens
2835	05/10/2019	Claims	1	65296	CORE & MAIN	564.81	Water Material; Water Material; Water Material
			403 - 534 50 31 000 - Office and Operating Supplie:			232.71	Connectors, Cutter Wheel, Gaskets
			403 - 534 50 31 000 - Office and Operating Supplie:			83.52	Tube Coil
			403 - 534 50 35 000 - Small Tools and Equipment			171.11	Wrenches
			403 - 534 50 35 000 - Small Tools and Equipment			77.47	Aluminum Pipe Wrench
2836	05/10/2019	Claims	1	65297	DKS ASSOCIATES	1,627.50	Consulting Services
			401 - 533 10 41 000 - Professional Services			1,627.50	Engineering Services
2837	05/10/2019	Claims	1	65298	EVERGREEN EQUIPMENT CO INC	1,208.38	Electric Material; PW Material; PW Material
			406 - 531 30 31 000 - Operating Supplies			78.45	Edger Attachment, Weedeater Supplies
			401 - 533 50 31 000 - Operating Supplies			157.61	Precut Loop, Air Filter, Hose, New Fuel Line
			401 - 533 50 31 000 - Operating Supplies			108.95	Chainsaw Chain
			403 - 534 50 31 000 - Office and Operating Supplie:			78.45	Edger Attachment, Weedeater Supplies
			101 - 542 30 31 000 - Office and Operating Supplie:			78.45	Edger Attachment, Weedeater Supplies
			501 - 548 30 31 000 - Office & Operating Supplies			78.44	Edger Attachment, Weedeater Supplies
			501 - 548 30 35 000 - Small Tools & Equipment			495.85	Circular Battery Saw, Trimmer
			001 - 576 80 35 000 - Small Tools and Equipment			132.18	Cordless Shears
2838	05/10/2019	Claims	1	65299	JET CHEVROLET INC.	1,111.44	Fleet Repair & Maintenance; Fleet Repair & Maintenance
			406 - 531 30 48 001 - Vehicle Repair & Maint			637.35	#60 New Fuel Line, New Sensor
			401 - 533 50 48 001 - Vehicle R&M			147.08	#60 New Fuel Line, New Sensor
			401 - 533 50 48 001 - Vehicle R&M			52.36	#51 Fob Programming
			403 - 534 50 48 001 - Equipment Repair & Mainten			147.08	#60 New Fuel Line, New Sensor
			403 - 534 50 48 001 - Equipment Repair & Mainten			78.54	#51 Fob Programming
			101 - 542 30 48 001 - Equipment Repair & Maint			49.03	#60 New Fuel Line, New Sensor
2839	05/10/2019	Claims	1	65300	MCFARLAND CASCADE HOLDINGS	5,325.75	Electric Material; Electric Material
			401 - 533 50 31 000 - Operating Supplies			4,086.08	Power Poles
			401 - 533 50 31 000 - Operating Supplies			1,239.67	Power Poles
2840	05/10/2019	Claims	1	65301	MILES RESOURCES	238.99	Street Material
			101 - 542 30 31 000 - Office and Operating Supplie:			238.99	Cold Mix For Pothole Repair
2841	05/10/2019	Claims	1	65302	MILO'S LOCKSMITH CO. NC.	56.17	Keys
			001 - 575 50 49 002 - Misc/Other Exp - AC			56.17	Keys- Activity Center Misc. Keys
2842	05/10/2019	Claims	1	65303	NAVIA BENEFIT SOLUTIONS	593.95	FSA Claims
			631 - 589 90 00 002 - Discovery Benefits			593.95	FSA Claims- April 2019
2843	05/10/2019	Claims	1	65304	NAVIA BENEFIT SOLUTIONS	50.00	FSA Monthly Admin Fee
			001 - 517 30 49 000 - FSA Plan Fees			50.00	FSA Administrative Fee
2844	05/10/2019	Claims	1	65305	NORTH COAST ELECTRIC COMPANY	1,962.89	Water Material
			403 - 534 51 31 000 - Operating Supplies			1,962.89	Replaced Booster Pump #2 Corridor Well
2845	05/10/2019	Claims	1	65306	OCCUPATIONAL MEDICAL CLINIC	100.00	DOT Physical

CHECK REGISTER

City Of Milton
MCAG #: 0590

04/30/2019 To: 05/13/2019

Time: 09:38:00 Date: 05/14/2019
Page: 7

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			403 - 534 50 41 000 - Professional Services			80.00	DOT Physical
			101 - 542 30 41 000 - Professional Services			20.00	DOT Physical
2846	05/10/2019	Claims	1	65307	PIERCE CO BUDGET & FINANCE	222.00	Crime Victims
			001 - 586 12 00 000 - Crime Victims Comp Fund			222.00	Crime Victims
2847	05/10/2019	Claims	1	65308	RANDLES SAND & GRAVEL INC	641.61	PW Material
			406 - 531 30 31 000 - Operating Supplies			213.87	Crushed Top Coarse
			401 - 533 50 31 000 - Operating Supplies			213.87	Crushed Top Coarse
			403 - 534 50 31 000 - Office and Operating Supplie:			213.87	Crushed Top Coarse
2848	05/10/2019	Claims	1	65309	SUPPLYWORKS	388.20	Shop Supplies
			001 - 518 30 31 000 - Operating Supplies			388.20	Glass Cleaner, Paper Towels, Tissue, Can Liners
2849	05/10/2019	Claims	1	65310	WA DEPT OF COMMERCE	91,788.81	Comprehensive Overlay Program; Milton Way & 27th Ave; Milton Way Improvements, 28th Ave
			101 - 591 95 78 000 - Debt Service Principal			20,489.36	Comprehensive Overlay Program PW-02-691-034
			101 - 591 95 78 000 - Debt Service Principal			37,545.80	Milton Way & 27th Ave PW-04-691-046
			101 - 591 95 78 000 - Debt Service Principal			30,085.56	Milton Way Improvements 28th Ave PW-04-691-047
			101 - 592 95 83 001 - Debt Service Interest			1,639.15	Comprehensive Overlay Program PW-02-691-034
			101 - 592 95 83 001 - Debt Service Interest			1,126.37	Milton Way & 27th Ave PW-04-691-046
			101 - 592 95 83 001 - Debt Service Interest			902.57	Milton Way Improvements 28th Ave PW-04-691-047
2645	04/30/2019	Claims	3	EFT	US BANK PROCUREMENT CARD	35,835.51	Statement
			001 - 513 10 31 000 - Office and Operating Supplie:			31.27	Display Case Mayor Office
			001 - 513 10 42 000 - Communication			203.24	Verizon & Comcast
			001 - 513 10 43 000 - Travel			266.76	Conference Lodging - Black
			001 - 513 10 49 001 - Misc/Dues & Memberships			189.00	SHRM Membership
			001 - 513 10 49 001 - Misc/Dues & Memberships			14.28	Amazon Prime
			001 - 513 10 49 001 - Misc/Dues & Memberships			50.00	Fife Milton Edgewood Chamber Dues
			001 - 513 10 49 002 - Misc/Trng, Registrations			75.00	WAPELRA Training - Summers
			001 - 513 10 49 002 - Misc/Trng, Registrations			320.00	Labor Relations Registration - Black
			001 - 514 20 42 000 - Communication			107.04	
			001 - 518 30 20 002 - Uniforms			16.30	
			001 - 518 30 31 000 - Operating Supplies			112.92	
			001 - 518 30 32 000 - Operating Supplies/Fuel			2.94	
			001 - 518 30 42 000 - Communication			30.96	
			001 - 518 30 43 000 - Travel			27.02	
			001 - 518 50 45 000 - Operating Leases			199.00	
			503 - 518 80 41 001 - Professional Services - IT			6,253.14	Locke Systems
			001 - 518 80 42 000 - Communications - Citywide			37.78	
			107 - 521 20 20 002 - Uniforms			58.25	
			107 - 521 20 31 000 - Office and Operating Supplie:			556.75	
			107 - 521 20 32 000 - Fuel			722.91	
			107 - 521 20 41 000 - Professional Services			94.88	
			107 - 521 20 42 000 - Communication			1,044.64	
			107 - 521 20 43 000 - Travel			90.00	
			107 - 521 20 48 001 - Vehicle Repairs and Maintena			96.35	
			107 - 521 20 49 000 - Miscellaneous			150.00	
			107 - 521 40 49 002 - Misc/Trng, Registrations			1,500.00	Handgun Training - Hume
			406 - 531 10 42 000 - Communication			65.26	
			406 - 531 10 49 003 - Misc/Outside Printing			37.92	
			406 - 531 30 20 002 - Uniforms			212.23	
			406 - 531 30 31 000 - Operating Supplies			352.66	

CHECK REGISTER

City Of Milton
MCAG #: 0590

04/30/2019 To: 05/13/2019

Time: 09:38:00 Date: 05/14/2019
Page: 8

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		406 - 531 30 32 000		- Fuel	331.79	
		406 - 531 30 41 002		- Advertising	13.50	
		406 - 531 30 42 000		- Communication	275.00	
		406 - 531 30 43 000		- Travel	844.46	Training Lodging - Lee & Sloan
		401 - 533 10 41 000		- Professional Services	12.00	
		401 - 533 10 41 002		- Advertising	14.00	
		401 - 533 10 42 000		- Communications	194.75	
		401 - 533 50 20 002		- Uniforms	150.50	
		401 - 533 50 31 000		- Operating Supplies	379.32	
		401 - 533 50 32 000		- Fuel	57.18	
		401 - 533 50 41 000		- Professional Services	79.00	
		401 - 533 50 42 000		- Communication	467.37	
		401 - 533 50 43 000		- Travel	905.25	Training Lodging - Russell & Sloan
		403 - 534 10 42 000		- Communication	213.78	
		403 - 534 50 20 002		- Uniforms	150.48	
		403 - 534 50 31 000		- Office and Operating Supplies	195.60	
		403 - 534 50 32 000		- Fuel	53.49	
		403 - 534 50 41 002		- Advertising	154.00	
		403 - 534 50 42 000		- Communication	405.07	
		403 - 534 50 43 000		- Travel	607.35	
		403 - 534 50 48 001		- Equipment Repair & Maintenance	8.00	
		403 - 534 51 31 000		- Operating Supplies	847.34	
		403 - 534 51 35 000		- Small Tools and Equipment	105.29	
		403 - 534 51 41 000		- Professional Services	86.50	
		403 - 534 51 42 000		- Communication	6.85	
		403 - 534 51 47 001		- Public Utility Services	970.94	Lakehaven
		101 - 542 30 31 000		- Office and Operating Supplies	93.51	
		101 - 542 30 32 000		- Operating Supplies/Fuel	2.94	
		101 - 542 30 42 000		- Communication	70.27	
		101 - 542 30 43 000		- Travel	27.02	
		101 - 542 90 41 002		- Advertising	3.00	
		501 - 548 30 20 002		- Uniforms	198.17	
		501 - 548 30 31 000		- Office & Operating Supplies	626.37	
		501 - 548 30 32 000		- Fuel	131.02	
		501 - 548 30 35 000		- Small Tools & Equipment	554.07	
		501 - 548 30 42 000		- Communications	75.72	
		001 - 558 50 31 000		- Office and Operating Supplies	27.16	
		001 - 558 50 32 000		- Fuel	125.89	
		001 - 558 50 42 000		- Communications	54.22	
		001 - 558 50 43 000		- Travel	128.01	
		001 - 558 60 31 000		- Operating Supplies	27.18	
		001 - 558 60 41 002		- Advertising	5.00	
		001 - 558 60 42 000		- Communication	19.11	
		001 - 575 50 31 000		- Supplies -	6.33	
		001 - 576 80 31 000		- Operating Supplies	229.94	
		001 - 576 80 32 000		- Fuel	2.94	
		001 - 576 80 42 000		- Communication	31.07	
		001 - 576 80 43 000		- Travel	27.02	
		001 - 576 80 49 000		- Misc/Other Expense	0.50	
		001 - 589 90 00 000		- Misc Non-Expenditure	413.22	Police Foundation Reimb
		001 - 589 90 00 000		- Misc Non-Expenditure	30.00	Employee Reimb
		310 - 594 18 61 143		- City Hall Retrofit	1,648.39	10 Desk Chairs
		310 - 594 18 61 143		- City Hall Retrofit	122.84	Office Supplies
		310 - 594 18 61 143		- City Hall Retrofit	24.64	Door Stops
		310 - 594 18 61 143		- City Hall Retrofit	6,187.37	Video Surveillance
		310 - 594 18 61 143		- City Hall Retrofit	63.23	Cork Board & Push Pins
		310 - 594 18 61 143		- City Hall Retrofit	288.43	Vacuum, Shredder & Door Mat
		310 - 594 18 61 143		- City Hall Retrofit	72.87	Paper Towel Dispenser
		407 - 594 31 63 140		- 17-19 ECY Capacity Grant	2,113.21	Spill Kits For Shop & Trucks
		407 - 594 31 63 140		- 17-19 ECY Capacity Grant	1,714.26	IPad
		407 - 594 31 63 140		- 17-19 ECY Capacity Grant	218.70	Keyboard
		402 - 594 33 63 095		- Curtailment Project	24.58	Verizon Curtailment

CHECK REGISTER

City Of Milton
MCAG #: 0590

04/30/2019 To: 05/13/2019

Time: 09:38:00 Date: 05/14/2019
Page: 9

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2863	05/13/2019	Claims	3	EFT	JASMINE SHAVIRI	19.72	Reimbursement
					001 - 513 10 43 000 - Travel	19.72	Parks & Rec Class Mileage - Shviri
2864	05/13/2019	Claims	3	EFT	COLUMBIA BANK	70.00	Overdraft Fee
					001 - 514 20 41 000 - Professional Services	70.00	Overdraft Fee
2865	05/13/2019	Claims	3	EFT	DANA HERRON	224.72	Reimbursement
					001 - 558 50 43 000 - Travel	164.72	WABRO Spring Business Mtg Mileage - Herron
					001 - 558 50 49 002 - Misc/Trng, Registrations	60.00	WABRO Spring Business Seminar Fees - Herron
2866	05/13/2019	Claims	3	EFT	PUGET SOUND ENERGY	164.77	Electric
					403 - 534 51 47 001 - Public Utility Services	164.77	Electric 2mg Booster Power
2867	05/13/2019	Claims	3	EFT	PUGET SOUND ENERGY	173.77	Natural Gas
					107 - 521 20 47 000 - Utilities	52.13	Police Natural Gas
					001 - 575 50 47 002 - Public Utilities Services - AC	121.64	MAC Natural Gas
2868	05/13/2019	Claims	3	EFT	XPRESS BILL PAY	934.80	Online Web Payments
					ACCOUNTS PAYABLE		
					406 - 531 10 41 000 - Professional Services	308.48	Online Web Payment Services Fee
					401 - 533 10 41 000 - Professional Services	317.83	Online Web Payment Services Fee
					403 - 534 10 41 000 - Professional Services	308.49	Online Web Payment Services Fee

001 General Fund	18,606.43	
101 Street Fund	95,080.38	
105 Drug Seizure Fund	494.60	
107 Criminal Justice Fund	13,938.62	
310 Capital Improvement Fund	11,900.08	
401 Electric Utility Operations Fund	292,858.65	
402 Electric Capital Improvement Fund	4,435.83	
403 Water Utility Operations Fund	24,315.09	
404 Water Capital Improvement Fund	933.06	
406 Stormwater Operations Fund	7,604.91	
407 Stormwater Capital Fund	14,643.58	
501 Vehicle Repair & Maintenance Fund	2,830.11	
503 Information Technology	12,394.62	
631 Trust / Suspense Funds	593.95	
	500,629.91	Claims: 500,629.91
* Transaction Has Mixed Revenue And Expense Accounts	500,629.91	

Bank Positive Pay Upload _____

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Milton and that I am authorized to authenticate and certify to said claim.

Auditing Officer: _____

Date: _____

Payroll Disbursements

001 General Fund	55,066.78	
101 Street Fund	3,294.97	
107 Criminal Justice Fund	69,550.62	
116 Community Events Fund	87.22	
310 Capital Improvement Fund	6.29	
401 Electric Utility Operations Fund	27,803.91	
403 Water Utility Operations Fund	24,072.11	
404 Water Capital Improvement Fund	7,338.13	
406 Stormwater Operations Fund	17,428.43	
501 Vehicle Repair & Maintenance Fund	6,201.72	
	<hr/>	
	210,850.18	Payroll: 210,850.18

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Milton and that I am authorized to authenticate and certify to said claim.

Auditing Officer: _____ Date: _____
() Finance Director () Municipal Services Administrator

Name	Date	Amount	Merchant Name	Accounting Code	Allocation Amount
CHRISTOPHER ALEXANDEF	2019/03/07	\$169.95	SPORTCO & OUTDOOR EMPORI	5212031000	\$169.95
CHRISTOPHER ALEXANDEF	2019/03/14	\$27.99	SAFEWAY #3545	5212031000	\$27.99
CHRISTOPHER ALEXANDEF	2019/03/16	\$19.98	BUSHNELL	5212041000	\$19.98
CHRISTOPHER ALEXANDEF	2019/03/28	\$40.67	76 - 76 67651042	5212032000	\$40.67
GLEN BAKER	2019/03/08	\$8.00	SUDSTAR CAR WASH	5345048001	\$8.00
GLEN BAKER	2019/03/25	\$20.19	SQ *OUR PLACE RESTA	5345043000	\$20.19
GLEN BAKER	2019/03/27	\$369.28	QUINAVULT BCH RESORT HOTEL	5345043000	\$369.28
GLEN BAKER	2019/03/28	\$21.97	OUTBACK 4624	5345043000	\$21.97
COURTNEY BLACK	2019/03/08	\$266.76	HOTELS.COM156608058089	5131043000	\$266.76
COURTNEY BLACK	2019/03/09	\$320.00	ASSOCIATION OF WASHINGTON	5131049002	\$320.00
AMY CAMDEN	2019/04/01	\$54.95	TLO TRANSUNION	5212041000	\$54.95
JAMES CARTER	2019/03/23	\$1,058.73	NPC*NEW PIG CORP	5943163140	\$1,058.73
JAMES CARTER	2019/03/26	\$614.88	NPC*NEW PIG CORP	5943163140	\$614.88
JAMES CARTER	2019/03/27	\$439.60	NPC*NEW PIG CORP	5943163140	\$439.60
JAMES CARTER	2019/04/01	\$37.92	COPY WRIGHTS	5311049003	\$37.92
PATRICK DONOVAN	2019/03/19	\$65.92	OREILLY AUTO #3725	5212031000	\$65.92
RON DUNCAN	2019/03/23	\$199.97	MURDOCHS RANCH & HOME #2	5345020002	\$84.98
RON DUNCAN	2019/03/23	\$0.00	MURDOCHS RANCH & HOME #2	5335020002	\$84.99
RON DUNCAN	2019/03/23	\$0.00	MURDOCHS RANCH & HOME #2	5899000000	\$30.00
ANTHONY S HERNANDEZ	2019/03/08	\$55.16	SHELL OIL 57429782709	5212032000	\$55.16
ANTHONY S HERNANDEZ	2019/03/11	\$30.00	GOOD2GOREPLENISH	5212043000	\$30.00
ANTHONY S HERNANDEZ	2019/03/11	\$5.00	TAHOMA MARKET CARWASH	5212048001	\$5.00
ANTHONY S HERNANDEZ	2019/03/11	\$5.10	OFFICE DEPOT #2515	5212031000	\$5.10
ANTHONY S HERNANDEZ	2019/03/13	\$39.87	EXXONMOBIL 99505364	5212032000	\$39.87
ANTHONY S HERNANDEZ	2019/03/19	\$53.46	MILTON SPIRIT GAS STATION	5212032000	\$53.46
ANTHONY S HERNANDEZ	2019/03/22	\$218.70	APL*APPLE ONLINE STORE	5943163140	\$218.70
ANTHONY S HERNANDEZ	2019/03/22	\$37.35	EXXONMOBIL 99505364	5212032000	\$37.35
ANTHONY S HERNANDEZ	2019/03/22	\$30.00	GOOD2GOREPLENISH	5212043000	\$30.00
ANTHONY S HERNANDEZ	2019/03/28	\$5.00	TAHOMA MARKET CARWASH	5212048001	\$5.00
ANTHONY S HERNANDEZ	2019/03/28	\$46.10	EXXONMOBIL 99505364	5212032000	\$46.10
ANTHONY S HERNANDEZ	2019/04/02	\$30.00	GOOD2GOREPLENISH	5212043000	\$30.00
DANA HERRON	2019/03/06	\$60.29	SHELL OIL 57444026702	5585032000	\$60.29
DANA HERRON	2019/03/26	\$128.01	HAMPTON INN & SUITES	5585043000	\$128.01
DANA HERRON	2019/04/05	\$65.60	SHELL OIL 57444026702	5585032000	\$65.60
DONALD HOBBS	2019/03/10	\$220.99	SAFARILAND, LLC	5212031000	\$220.99
DONALD HOBBS	2019/03/10	\$138.23	SIRCHIE FINGER PRINT LABO	5212031000	\$138.23
RUSSELL HUME	2019/03/07	\$58.25	GALLS	5212020002	\$58.25
RUSSELL HUME	2019/03/14	\$50.03	MILTON SPIRIT GAS STATION	5212032000	\$50.03
RUSSELL HUME	2019/03/20	\$77.66	76 - AKAAL INVESTORS LLC	5212032000	\$77.66
RUSSELL HUME	2019/03/20	\$1,500.00	PAYPAL *FULLSPECTRU	5214049002	\$1,500.00
RUSSELL HUME	2019/04/03	\$86.35	ROCK AUTO	5212048001	\$86.35
RUSSELL HUME	2019/04/03	\$81.32	MILTON SPIRIT GAS STATION	5212032000	\$81.32
RUSSELL HUME	2019/04/03	\$58.33	MILTON SPIRIT GAS STATION	5212032000	\$58.33
PAUL JOHNSON	2019/03/11	\$47.87	EXXONMOBIL 99505364	5212032000	\$47.87
PAUL JOHNSON	2019/03/14	\$44.62	EXXONMOBIL 99505364	5212032000	\$44.62
PAUL JOHNSON	2019/03/21	\$43.28	76 - TAHOMA EXPRESS 10	5212032000	\$43.28
PAUL JOHNSON	2019/04/01	\$19.95	MOBILELOCK LLC	5212041000	\$19.95
KRISTOFER KIDWELL	2019/03/19	\$47.19	76 - UNITED PACIFIC 5503	5212032000	\$47.19
JARROD LEE	2019/03/12	\$15.05	USPS PO 5454460342	5335042000	\$15.05
JARROD LEE	2019/04/04	\$71.28	THE HOME DEPOT #4703	5335031000	\$71.28
NILS LUCKMAN	2019/03/05	\$38.31	SAFEWAY #3545	5212031000	\$38.31
NILS LUCKMAN	2019/03/13	\$413.22	IMPRESSIVE TROPHIES & AW	5899000000	\$413.22
NILS LUCKMAN	2019/03/15	(\$191.30)	AMZN MKTP US	5212031000	(\$191.30)
NILS LUCKMAN	2019/03/15	(\$30.08)	AMZN MKTP US	5212031000	(\$30.08)
NILS LUCKMAN	2019/03/22	\$22.00	SAFEWAY #3545	5212031000	\$22.00
NILS LUCKMAN	2019/04/07	\$35.06	AMZN MKTP US*MW3VD52S2 AM	5212031000	\$35.06
JOSE MAGANA-BEDOLLA	2019/03/14	\$1,714.26	APPLE STORE #R339	5943163140	\$1,714.26
JOSE MAGANA-BEDOLLA	2019/03/15	\$148.96	TAHOMA COMMERCIAL FUEL	5313032000	\$148.96
JOSE MAGANA-BEDOLLA	2019/04/01	\$132.28	TAHOMA COMMERCIAL FUEL	5313032000	\$132.28
MARCI MAYER	2019/03/08	\$6,187.37	ALL SYSTEMS INTEGRATED IN	5941861143	\$6,187.37
MARCI MAYER	2019/03/29	\$6,253.14	IN *LOCKE SYSTEMS	5188041001	\$6,253.14
MARCI MAYER	2019/03/30	\$24.58	VZWRLSS*MY VZ VB P	5943363095	\$24.58
MARCI MAYER	2019/03/30	\$2,639.77	VZWRLSS*MY VZ VB P	5131042000	\$182.23
MARCI MAYER	2019/03/30	\$0.00	VZWRLSS*MY VZ VB P	5142042000	\$86.02
MARCI MAYER	2019/03/30	\$0.00	VZWRLSS*MY VZ VB P	5188042000	\$37.78
MARCI MAYER	2019/03/30	\$0.00	VZWRLSS*MY VZ VB P	5183042000	\$20.45
MARCI MAYER	2019/03/30	\$0.00	VZWRLSS*MY VZ VB P	5212042000	\$981.59
MARCI MAYER	2019/03/30	\$0.00	VZWRLSS*MY VZ VB P	5311042000	\$23.23

MARCI MAYER	2019/03/30	\$0.00	VZWRLSS*MY VZ VB P	5313042000	\$275.00
MARCI MAYER	2019/03/30	\$0.00	VZWRLSS*MY VZ VB P	5331042000	\$24.09
MARCI MAYER	2019/03/30	\$0.00	VZWRLSS*MY VZ VB P	5335042000	\$383.36
MARCI MAYER	2019/03/30	\$0.00	VZWRLSS*MY VZ VB P	5341042000	\$38.91
MARCI MAYER	2019/03/30	\$0.00	VZWRLSS*MY VZ VB P	5345042000	\$399.78
MARCI MAYER	2019/03/30	\$0.00	VZWRLSS*MY VZ VB P	5423042000	\$49.25
MARCI MAYER	2019/03/30	\$0.00	VZWRLSS*MY VZ VB P	5483042000	\$65.21
MARCI MAYER	2019/03/30	\$0.00	VZWRLSS*MY VZ VB P	5585042000	\$43.71
MARCI MAYER	2019/03/30	\$0.00	VZWRLSS*MY VZ VB P	5586042000	\$8.60
MARCI MAYER	2019/03/30	\$0.00	VZWRLSS*MY VZ VB P	5768042000	\$20.56
MARCI MAYER	2019/03/30	\$145.88	VZWRLSS*MY VZ VB P	5331042000	\$72.94
MARCI MAYER	2019/03/30	\$0.00	VZWRLSS*MY VZ VB P	5341042000	\$72.94
MARCI MAYER	2019/03/30	\$10.57	COMCAST BELLINGH CS 1X	5335042000	\$5.28
MARCI MAYER	2019/03/30	\$0.00	COMCAST BELLINGH CS 1X	5345042000	\$5.29
MARCI MAYER	2019/03/30	\$420.33	COMCAST BELLINGH CS 1X	5131042000	\$21.01
MARCI MAYER	2019/03/30	\$0.00	COMCAST BELLINGH CS 1X	5142042000	\$21.02
MARCI MAYER	2019/03/30	\$0.00	COMCAST BELLINGH CS 1X	5183042000	\$10.51
MARCI MAYER	2019/03/30	\$0.00	COMCAST BELLINGH CS 1X	5212042000	\$63.05
MARCI MAYER	2019/03/30	\$0.00	COMCAST BELLINGH CS 1X	5311042000	\$42.03
MARCI MAYER	2019/03/30	\$0.00	COMCAST BELLINGH CS 1X	5331042000	\$97.72
MARCI MAYER	2019/03/30	\$0.00	COMCAST BELLINGH CS 1X	5341042000	\$101.93
MARCI MAYER	2019/03/30	\$0.00	COMCAST BELLINGH CS 1X	5423042000	\$21.02
MARCI MAYER	2019/03/30	\$0.00	COMCAST BELLINGH CS 1X	5483042000	\$10.51
MARCI MAYER	2019/03/30	\$0.00	COMCAST BELLINGH CS 1X	5585042000	\$10.51
MARCI MAYER	2019/03/30	\$0.00	COMCAST BELLINGH CS 1X	5586042000	\$10.51
MARCI MAYER	2019/03/30	\$0.00	COMCAST BELLINGH CS 1X	5768042000	\$10.51
MARCI MAYER	2019/03/30	\$970.94	LAKEHAVEN UTILITY DISTRIC	5345147001	\$970.94
MARCI MAYER	2019/04/05	\$199.00	COBALT STORAGE MILTON	5185045000	\$199.00
PATRICK MENDIOLA	2019/03/08	\$198.17	WHISTLE WORKWEAR OF TACOM	5483020002	\$198.17
PATRICK MENDIOLA	2019/03/12	\$358.72	HARBOR FREIGHT TOOLS 879	5423031000	\$18.19
PATRICK MENDIOLA	2019/03/12	\$0.00	HARBOR FREIGHT TOOLS 879	5345031000	\$64.41
PATRICK MENDIOLA	2019/03/12	\$0.00	HARBOR FREIGHT TOOLS 879	5313031000	\$4.62
PATRICK MENDIOLA	2019/03/12	\$0.00	HARBOR FREIGHT TOOLS 879	5335031000	\$3.85
PATRICK MENDIOLA	2019/03/12	\$0.00	HARBOR FREIGHT TOOLS 879	5483031000	\$184.15
PATRICK MENDIOLA	2019/03/12	\$0.00	HARBOR FREIGHT TOOLS 879	5483035000	\$83.50
PATRICK MENDIOLA	2019/03/14	\$158.95	THE HOME DEPOT #4703	5483035000	\$35.04
PATRICK MENDIOLA	2019/03/14	\$0.00	THE HOME DEPOT #4703	5483031000	\$123.91
PATRICK MENDIOLA	2019/03/18	\$86.16	HOMEDEPOT.COM	5313031000	\$86.16
PATRICK MENDIOLA	2019/03/22	\$69.02	SHELL OIL 57444033807	5483032000	\$69.02
PATRICK MENDIOLA	2019/03/28	\$401.49	LOWES #02346*	5483031000	\$124.43
PATRICK MENDIOLA	2019/03/28	\$0.00	LOWES #02346*	5483035000	\$277.06
PATRICK MENDIOLA	2019/04/03	\$324.76	HARBOR FREIGHT TOOLS 879	5335031000	\$29.61
PATRICK MENDIOLA	2019/04/03	\$0.00	HARBOR FREIGHT TOOLS 879	5483035000	\$158.47
PATRICK MENDIOLA	2019/04/03	\$0.00	HARBOR FREIGHT TOOLS 879	5483031000	\$136.68
PATRICK MENDIOLA	2019/04/03	\$371.30	OREILLY AUTO #2863	5768031000	\$64.92
PATRICK MENDIOLA	2019/04/03	\$0.00	OREILLY AUTO #2863	5423031000	\$21.64
PATRICK MENDIOLA	2019/04/03	\$0.00	OREILLY AUTO #2863	5313031000	\$129.83
PATRICK MENDIOLA	2019/04/03	\$0.00	OREILLY AUTO #2863	5335031000	\$97.71
PATRICK MENDIOLA	2019/04/03	\$0.00	OREILLY AUTO #2863	5483031000	\$57.20
PATRICK MENDIOLA	2019/04/04	\$62.00	SHELL OIL 57444026702	5483032000	\$62.00
PATRICK MENDIOLA	2019/04/05	\$78.37	SONSRAY MACHINERY AUBURN	5313031000	\$78.37
CHRISTIANE MERCER	2019/04/02	\$36.76	AMZN MKTP US*MW0IS16J0	5585031000	\$18.38
CHRISTIANE MERCER	2019/04/02	\$0.00	AMZN MKTP US*MW0IS16J0	5586031000	\$18.38
CHRISTIANE MERCER	2019/04/03	\$13.19	COPY WRIGHTS	5585031000	\$6.59
CHRISTIANE MERCER	2019/04/03	\$0.00	COPY WRIGHTS	5586031000	\$6.60
CHRISTIANE MERCER	2019/04/04	\$4.39	AMZN MKTP US*MW7ZC9DU2	5585031000	\$2.19
CHRISTIANE MERCER	2019/04/04	\$0.00	AMZN MKTP US*MW7ZC9DU2	5586031000	\$2.20
JOVANIS RODRIGUEZ	2019/03/13	\$37.00	WA DOL LIC & REG 50497	5335041000	\$37.00
JOVANIS RODRIGUEZ	2019/03/13	\$42.00	WA DOL LIC & REG 50497	5335041000	\$42.00
TIMOTHY RUSSELL	2019/03/05	\$163.02	SUNBIRD SHOPPING CENTER	5183020002	\$16.30
TIMOTHY RUSSELL	2019/03/05	\$0.00	SUNBIRD SHOPPING CENTER	5313020002	\$146.72
TIMOTHY RUSSELL	2019/03/06	\$73.50	SHELL OIL 57444026702	5183032000	\$2.94
TIMOTHY RUSSELL	2019/03/06	\$0.00	SHELL OIL 57444026702	5768032000	\$2.94
TIMOTHY RUSSELL	2019/03/06	\$0.00	SHELL OIL 57444026702	5423032000	\$2.94
TIMOTHY RUSSELL	2019/03/06	\$0.00	SHELL OIL 57444026702	5345032000	\$21.31
TIMOTHY RUSSELL	2019/03/06	\$0.00	SHELL OIL 57444026702	5313032000	\$18.38
TIMOTHY RUSSELL	2019/03/06	\$0.00	SHELL OIL 57444026702	5335032000	\$24.99
TIMOTHY RUSSELL	2019/03/08	\$288.43	COSTCO WHSE #0767	5941861143	\$288.43
TIMOTHY RUSSELL	2019/03/12	\$63.23	OFFICE DEPOT #2515	5941861143	\$63.23

TIMOTHY RUSSELL	2019/03/14	\$44.03	DICKSSPORTINGGOODS1263	5768031000	\$44.03
JASMINE SHAVIRI	2019/04/04	\$6.33	DOLLAR TREE	5755031000	\$6.33
SHANNA STYRON-SHERREI	2019/03/12	\$1,648.39	OFFICE DEPOT #1078	5941861143	\$1,648.39
SHANNA STYRON-SHERREI	2019/03/26	\$31.27	AMAZON.COM*MW4Z79M31	5131031000	\$31.27
TRISHA SUMMERS	2019/03/06	\$100.00	PAYPAL *AWC	5345041002	\$64.00
TRISHA SUMMERS	2019/03/06	\$0.00	PAYPAL *AWC	5313041002	\$13.50
TRISHA SUMMERS	2019/03/06	\$0.00	PAYPAL *AWC	5331041002	\$14.00
TRISHA SUMMERS	2019/03/06	\$0.00	PAYPAL *AWC	5429041002	\$3.00
TRISHA SUMMERS	2019/03/06	\$0.00	PAYPAL *AWC	5768049000	\$0.50
TRISHA SUMMERS	2019/03/06	\$0.00	PAYPAL *AWC	5586041002	\$5.00
TRISHA SUMMERS	2019/03/08	\$12.00	WSP BACKGROUND CHECKS	5331041000	\$12.00
TRISHA SUMMERS	2019/03/09	\$45.00	CRAIGSLIST.ORG	5345041002	\$45.00
TRISHA SUMMERS	2019/03/09	\$45.00	CRAIGSLIST.ORG	5345041002	\$45.00
TRISHA SUMMERS	2019/03/11	\$50.00	FIFE MILTON EDGEWOOD C	5131049001	\$50.00
TRISHA SUMMERS	2019/03/16	\$14.28	AMAZON PRIME	5131049001	\$14.28
TRISHA SUMMERS	2019/03/20	\$189.00	SHRM*MEMBER601019723	5131049001	\$189.00
TRISHA SUMMERS	2019/03/27	\$75.00	ASSOCIATION OF WASHINGTON	5131049002	\$75.00
TETSUJIRO TAKIGUCHI	2019/03/11	\$24.62	AMZN MKTP US*MW4B62F50	5212031000	\$24.62
TETSUJIRO TAKIGUCHI	2019/03/26	\$7.81	AMZN MKTP US*MW2LW2EE2	5212031000	\$7.81
TETSUJIRO TAKIGUCHI	2019/03/26	\$14.27	AMZN MKTP US*MW2P91MU1	5212031000	\$14.27
TETSUJIRO TAKIGUCHI	2019/04/01	\$7.88	AMZN MKTP US*MW38YOQX0	5212031000	\$7.88
TETSUJIRO TAKIGUCHI	2019/04/01	\$150.00	FAA STATE BOARD EXAM	5212049000	\$150.00
MICHAEL THACHER	2019/03/08	\$122.84	OFFICE DEPOT #2515	5941861143	\$122.84
MICHAEL THACHER	2019/03/08	\$24.64	LOWES #02346*	5941861143	\$24.64
MICHAEL THACHER	2019/03/20	\$120.99	BIG 5 SPORTING GOODS 082	5768031000	\$120.99
MICHAEL THACHER	2019/03/25	\$49.30	LOWES #02346*	5183031000	\$49.30
MICHAEL THACHER	2019/04/05	\$214.73	COSTCO WHSE #0767	5423031000	\$53.68
MICHAEL THACHER	2019/04/05	\$0.00	COSTCO WHSE #0767	5345031000	\$53.68
MICHAEL THACHER	2019/04/05	\$0.00	COSTCO WHSE #0767	5313031000	\$53.68
MICHAEL THACHER	2019/04/05	\$0.00	COSTCO WHSE #0767	5335031000	\$53.69
BRENT THOMPSON	2019/03/08	\$37.85	PLATT ELECTRIC 041	5335031000	\$37.85
BRENT THOMPSON	2019/03/08	\$13.44	SQ *MILO'S LOCKSMIT	5345031000	\$6.72
BRENT THOMPSON	2019/03/08	\$0.00	SQ *MILO'S LOCKSMIT	5335031000	\$6.72
BRENT THOMPSON	2019/03/11	\$47.14	76 - TAHOMA EXPRESS 10	5345032000	\$15.72
BRENT THOMPSON	2019/03/11	\$0.00	76 - TAHOMA EXPRESS 10	5313032000	\$15.70
BRENT THOMPSON	2019/03/11	\$0.00	76 - TAHOMA EXPRESS 10	5335032000	\$15.72
BRENT THOMPSON	2019/03/11	\$78.61	PLATT ELECTRIC 041	5335031000	\$78.61
BRENT THOMPSON	2019/03/20	\$196.52	RED WING SHOES #886	5345020002	\$65.50
BRENT THOMPSON	2019/03/20	\$0.00	RED WING SHOES #886	5313020002	\$65.51
BRENT THOMPSON	2019/03/20	\$0.00	RED WING SHOES #886	5335020002	\$65.51
BRENT THOMPSON	2019/03/28	\$51.62	THE HOME DEPOT #4703	5183031000	\$51.62
BRENT THOMPSON	2019/04/03	\$49.40	76 - TAHOMA EXPRESS 10	5345032000	\$16.46
BRENT THOMPSON	2019/04/03	\$0.00	76 - TAHOMA EXPRESS 10	5313032000	\$16.47
BRENT THOMPSON	2019/04/03	\$0.00	76 - TAHOMA EXPRESS 10	5335032000	\$16.47
BRENT THOMPSON	2019/04/04	\$12.00	SQ *MILO'S LOCKSMIT	5183031000	\$12.00
ROCKNIE WALSTON	2019/03/08	\$317.26	MANUFACTURERS EDGE	5345131000	\$317.26
ROCKNIE WALSTON	2019/03/11	\$103.16	COOLTRON	5345131000	\$103.16
ROCKNIE WALSTON	2019/03/12	\$86.50	IDENTOGO - TSA HME	5345141000	\$86.50
ROCKNIE WALSTON	2019/03/15	\$6.85	USPS PO 5454460342	5345142000	\$6.85
ROCKNIE WALSTON	2019/03/15	\$105.29	AMVAN, LLC	5345135000	\$105.29
ROCKNIE WALSTON	2019/03/20	\$317.91	FERGUSON ENT#3006	5345131000	\$317.91
ROCKNIE WALSTON	2019/03/25	\$29.99	TURTLEBACK	5345131000	\$29.99
ROCKNIE WALSTON	2019/03/26	\$70.79	OTTERBOX/LIFEPROOF	5345031000	\$70.79
ROCKNIE WALSTON	2019/04/03	\$79.02	OTTERBOX/LIFEPROOF	5345131000	\$79.02
CLARISSA ZAHN	2019/03/11	\$72.87	GRAINGER	5941861143	\$72.87
CLARISSA ZAHN	2019/03/14	\$12.55	UPS (800) 811-1648	5335042000	\$12.55
CLARISSA ZAHN	2019/03/22	\$675.56	DOUBLETREE CITY CENTER	5335043000	\$675.56
CLARISSA ZAHN	2019/03/22	\$675.56	DOUBLETREE CITY CENTER	5183043000	\$27.02
CLARISSA ZAHN	2019/03/22	\$0.00	DOUBLETREE CITY CENTER	5768043000	\$27.02
CLARISSA ZAHN	2019/03/22	\$0.00	DOUBLETREE CITY CENTER	5423043000	\$27.02
CLARISSA ZAHN	2019/03/22	\$0.00	DOUBLETREE CITY CENTER	5345043000	\$195.91
CLARISSA ZAHN	2019/03/22	\$0.00	DOUBLETREE CITY CENTER	5313043000	\$168.90
CLARISSA ZAHN	2019/03/22	\$0.00	DOUBLETREE CITY CENTER	5335043000	\$229.69
CLARISSA ZAHN	2019/03/22	\$675.56	DOUBLETREE CITY CENTER	5313043000	\$675.56
DARRIN ZUMACH	2019/03/14	\$51.13	UPS (800) 811-1648	5335042000	\$51.13

\$35,835.51



To: Mayor Styron Sherrell and City Council Members
From: Brittany Port, Contract Senior Planner
Date: May 20, 2019
Re: **Hill Creek Development Annexation Second Read of Ordinance**

ATTACHMENTS: 1. Hill Creek Annexation Ordinance

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommendation/Action: A public hearing was held May 6, 2019 prior to adoption of the proposed Hill Creek Annexation. This is required by State law. City Council subsequently conducted a first reading of the Ordinance 1965-19, annexing the portion of real property legally described in Exhibit A of said ordinance, requiring it to be assessed and taxed at the same rate and basis as other properties located in the City of Milton, establishing its zoning as Residential Single-Family (RS), and establishing the effective date of annexation.

Issue: The City received a Petition for Annexation and brought it to a Regular Meeting of the City Council March 5, 2018. City staff reviewed the petition and presented Council with a recommendation to move forward with annexation through the Island Territory method authorized under RCW 35A.14.295. The estimated effects and financial impacts of annexation were presented to the Council at its April 16, 2018 Regular Meeting. The City Council then passed Resolution 18-1903 at its April 16, 2018 Regular Meeting stating its intent to annex the unincorporated area of King County known as Hill Creek. The City was unable to complete the process and is reinitiating the annexation process for this area which requires a new resolution which was passed at the Council's April 16, 2019 Regular Meeting. The Notice of Intent package was transmitted to the King County Boundary Review Board on April 17, 2019. The King County Boundary Review Board set a regular meeting date of May 9, 2019 to review the proposed annexation where it was approved without comment. A decision will be rendered within 45 days (by June 18, 2019).

Discussion: The timeline of the potential annexation process is as follows:

- 1) Notice of intent to annex submitted to the King County Boundary Review Board on April 17, 2019
- 2) Public Hearing held May 6, 2019
- 3) First reading of proposed Ordinance May 6, 2019
- 4) King County Boundary Review Board held a public hearing on May 9, 2019, with a decision to be rendered within 45 days
- 5) Second City Council reading and adoption of the proposed Ordinance May 20, 2019
- 6) If the Ordinance is approved by the Council, then written notice is provided to property owners within the annexation area
- 7) If a sufficient Referendum Petition is received, then the issues of the potential annexation would be placed on the ballot of the next general election or at a special election called not less than 45 days nor more than 90 days after the filing of the

Referendum Petition. The issue would then be decided by a simple majority vote

- 8) If clearance is received by the King County Boundary Review Board and if no sufficient referendum petition is filed within 45 days from the passage of the annexation Ordinance, then the annexation will be effective on the date fixed in the Ordinance, which will be July 29, 2019 to meet the August 1st deadline for 2020 property taxes.

ORDINANCE NO. 1965-19

AN ORDINANCE OF THE CITY OF MILTON, WASHINGTON, ANNEXING CERTAIN REAL PROPERTY KNOWN AS HILL CREEK TO THE CITY, REQUIRING THE ANNEXED PROPERTY TO BE ASSESSED AND TAXED AT THE SAME RATE AND BASIS AS OTHER PROPERTY WITHIN THE CITY, ESTABLISHING ITS ZONING AS RESIDENTIAL SINGLE-FAMILY (RS) AND PROVIDING FOR SEVERABILITY AND SETTING THE EFFECTIVE DATE.

WHEREAS, the Washington State Growth Management Act (“the Act”), codified as RCW 36.70A, requires counties planning under the Act to designate urban growth areas, “within which urban growth shall be encouraged and outside of which can occur only if it is not urban in nature”; and

WHEREAS, the Act at RCW 36.70A.110(4) states that within such urban growth areas, “In general, cities are the units of local government most appropriate to provide urban governmental services”; and

WHEREAS, the Act at RCW 36.70A.110(7) states, “An urban growth area designated in accordance with this section may include within its boundaries urban service areas or potential annexation areas designated for specific cities or towns within the county”; and

WHEREAS, Pierce County and King County have collaborated with their municipalities to designate potential annexation areas for specific cities and towns within the respective counties; and

WHEREAS, within King County such designated potential annexation areas are termed Municipal Urban Growth Areas (MUGAs) and are formally adopted in the King County Countywide Planning Policies (CPPs); and

WHEREAS, within King County such designated potential annexation areas are termed Potential Annexation Areas (PAAs) and are formally adopted in the King County CPPs; and

WHEREAS, a portion of the City of Milton is in Pierce County, and a portion is in King County; and

WHEREAS, adjacent to the Milton city limits within King County exists unincorporated territory which has been designated in the King County CPPs as the Milton MUGA; and

WHEREAS, adjacent to the Milton city limits within King County exists unincorporated territory which has been designated in the King County CPPs as the Milton PAA; and

WHEREAS, the Milton MUGA and PAA are depicted for illustration purposes on Exhibit A attached hereto; and

WHEREAS, citizens from the Milton MUGA within King County and the Milton PAA within King County have on numerous occasions approached the City Council and city staff seeking to annex to Milton in order to receive municipal services provided by the City; and

WHEREAS, the City Council in its March 5, 2018 Regular Meeting, authorized a comprehensive and deliberate process to explore the potential annexation of portions of all of the Milton MUGA and the Milton PAA, which has resulted in the estimated effects and financial impacts of annexation statement presented to the Council at its April 16, 2018 Regular Meeting; and

WHEREAS, the City Council on March 5, 2018, April 16, 2018 and April 15, 2019 reviewed the data presented, and determined that the interests of the citizens of the City of Milton, the Milton MUGA and the Milton PAA would be served by annexation; and

WHEREAS, the City Council passed Resolution 19-1919 on April 15, 2019 stating its intent to annex the unincorporated King County territory known as Hill Creek; and

WHEREAS, the City properly filed a Notice of Intent and related documents with the Pierce County Boundary Review Board on April 17, 2019; and

WHEREAS, the Boundary Review Board reviewed the application at an administrative meeting on May 9, 2019 starting the 45 day review period which will conclude on June 18, 2019 prior to this ordinance's effective date; and

WHEREAS, pursuant to RCW 35A.14.130, the City held public hearing on May 6, 2019, which hearing was duly noticed by the City Clerk through publication in a newspaper of general circulation in the City and the proposed annexation area, and through posting of a hearing notice in three public places within the territory proposed for annexation, specifying the time and place of the hearing and inviting interested persons to appear and voice approval or disapproval of the annexation; and

WHEREAS, Hill Creek is surrounded by the City of Milton on 82.3 percent of its boundaries; and

WHEREAS, RCW 35A.14.295, 35A.14.297, and 35A.14.299 establish a process by which legislative bodies of code cities such as Milton may by Resolution and subsequent Ordinance annex unincorporated territory containing less than 175 acres of residential property and having at least 80 percent of the boundaries of such territory contiguous to the code city; and

WHEREAS, the City Council has determined that the above-described process is the most appropriate mechanism under state law to annex the smaller part of the MUGA, which part is also known as Hill Creek;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The unincorporated King County territory known as Hill Creek, contiguous to the City of Milton and legally described in Exhibit “A” attached to and incorporated herein by this reference, is hereby annexed to and made part of the City of Milton, King County, Washington.

Section 2. All property within the territory annexed shall be assessed and taxed at the same rate and on the same basis as other property within the City of Milton, including assessments or taxes in payment of all or any portion of the outstanding indebtedness of the City contracted for, incurred prior to, or existing on, the date of annexation.

Section 3. The All property within the territory annexed is hereby zoned Residential Multi-Family (RM).

Section 4. The City Clerk is hereby directed to file a certified copy of this Ordinance with the King County Council. The Clerk is further directed to file a certificate of annexation with the State Office of Financial Management as directed by RCW 35A.14.700.

Section 5. Each and every provision of this Ordinance shall be deemed severable. In the event that any portion of this Ordinance is determined by final order of a court of competent jurisdiction to be void or unenforceable, such determination shall not affect the validity of the remaining provisions thereof, provided the intent of this Ordinance can still be furthered without the invalid provision.

Section 6. Effective Date. This Ordinance shall be effective July 29, 2019, which is at least 45 days from and after its passage, approval and publication as provided by law. A summary of this Ordinance may be published in lieu of publishing it in its entirety. This Ordinance shall be subject to Referendum for 45 days after the passage of this Ordinance. If a referendum is filed, the effective date of this ordinance shall not take hold until such referendum is resolved. If no timely and sufficient referendum petition has been filed, Hill Creek shall become a part of the City of Milton at the effective date .

PASSED by the Milton City Council the ___ day of _____, 2019, and approved by the Mayor, the ___ day of _____, 2019.

SHANNA STYRON SHERRELL, MAYOR

ATTEST/AUTHENTICATED:

TRISHA SUMMERS, CITY CLERK

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:

CITY ATTORNEY

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO: 1965-19

**HILL CREEK ANNEXATION AREA
ANNEXATION TO THE CITY OF MILTON
LEGAL DESCRIPTION**

All of Regency Woods Division Number 4 according to the Plat thereof recorded in Volume 156, Pages 32 through 37, Records of King County, Washington, including all roads and tracts, together with;

All of Hill Creek Division Number 2 according to the Plat thereof recorded in Volume 167 of Plats, Pages 29 through 31, in King County, Washington, including all roads and tracts, together with;

Lot 15, Block 23 of Curtis' Addition to East Tacoma as recorded in Volume 4, at Page 45 in Section 33, T21N, R4E, WM, in King County Washington, together with;

Lots 13, 14 and 15 of Block 24 of Curtis' Addition to East Tacoma as recorded in Volume 4, at Page 45 in Section 33, T21N, R4E, WM, in King County Washington, together with;

The roads and alley rights of way of Curtis' Addition to East Tacoma , as recorded in Volume 4 of plats at page 45, records of King County Washington, being described as follows:

That portion of the alley lying between Blocks 21 and 22, of said plat lying northerly of the projected south line of Lot 11 of said Block 22,

That portion of Ohio Avenue lying between Blocks 22 and 23 of said plat lying northerly of the projected south line of Lot 9 of said Block 23,

That portion of the alley lying between Blocks 23 and 24, of said plat lying northerly of the projected south line of Lot 8 of said Block 24, and

That portion of Montana Street lying easterly of the west line of Block 21 of said plat and westerly of the east line of Block 24 of said plat; together with;

That portion of South 380th Street as dedicated as public right of way on the plat of Kingsgrove, recorded in Volume 118 of Plats at pages 55-61, records of King County, Washington.

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To: Mayor Styron Sherrell and City Council Members
From: Dustin Sloan, Public Works Superintendent
Date: May 20, 2019
Re: **Well #5– Status; Capital Project Expenditure; Design Contract Approval**

ATTACHMENTS: Contract with Robinson Noble – Design for Drilling/Construction/Testing
Exhibit A. Scope of Work
Exhibit B. Fee Schedule

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommended Motions:

Capital Project Expenditure –“ I move to authorize the Mayor to sign the contract with Robinson Noble for the design for drilling, construction and testing of Well #5.”

Fiscal Impact/Source of Funds: The 2019 Budget includes Capital Expenditures for replacement of Well #5.

Issue: Well Number #5 has reached the end of its life. This now requires the drilling of a new well.

Discussion: The design contract proposed with this agenda bill will allow Robinson-Noble to be involved in preconstruction, observe well drilling, well screen design, pumping tests and water right assistance.

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CITY OF MILTON PROFESSIONAL SERVICES AGREEMENT
(Project #135 – Well #5 Replacement)

THIS Agreement is made effective as of the ____ day of May, 2019, by and between the **City of Milton, Washington** (“City”) and **Robinson Noble** (“Consultant”).

WHEREAS, the City desires to accomplish the above-referenced project; and

WHEREAS, the City does not have sufficient staff or expertise to meet the required commitment and therefore deems it advisable and desirable to engage the assistance of a Consultant to provide the necessary services for the project; and

WHEREAS, the Consultant has represented to the City that the Consultant is in compliance with the professional registration statutes of the State of Washington, if applicable, and has signified a willingness to furnish consulting services to the City, NOW, THEREFORE,

IN CONSIDERATION OF the terms and conditions set forth below, or attached and incorporated and made a part hereof, the parties agree as follows:

1. General Purpose and Intent.

Provide Hydrogeologic services for drilling and testing of Well #5R.

2. Services by the Consultant.

A. The City hereby retains the Consultant to provide professional services as defined in this Agreement and as necessary to accomplish the Scope of Work attached hereto as **Exhibit A** and incorporated herein by this reference as if set forth in full. The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work, except as specifically noted otherwise in this Agreement. The services performed by the Consultant shall not exceed the Scope of Work without prior written authorization from the City.

B. The City may from time to time require changes or modifications in the Scope of Work. Such changes, including any decrease or increase in the amount of compensation, shall be agreed to by the parties and incorporated in written amendments to the Agreement.

3. Schedule of Work.

The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. The parties agree that work will begin on the tasks described in Section I above immediately upon the effective date of this Agreement. Consultant shall complete the work described in Section I by (D). A failure to complete the work within the specific timeframe, except where such failure is due to circumstances beyond the control of the Consultant, shall be deemed a breach of this Agreement. The established completion time shall not be extended because of any delays attributable to the Consultant, but may be extended by the City, in the event of a delay attributable to the City, or because of unavoidable delays caused by circumstances beyond the control of the Consultant. All such extensions shall be in writing and shall be executed by both parties.

4. Compensation.

TIME AND MATERIALS NOT TO EXCEED – Compensation for the services described in the Scope of Work shall not exceed \$52,200.00 without written authorization and will be based on the list of billing rates and reimbursable expenses attached hereto as **Exhibit B**.

A. The Consultant shall be paid by the City for satisfactorily completed work and services satisfactorily rendered under this Agreement as provided in **Exhibit B**, attached hereto and incorporated herein by this reference as if set forth in full. Such payment shall be full compensation for work performed or services rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in the Scope of Work attached. If the services rendered do not meet the requirements of the Agreement, the Consultant will correct or modify the work to comply with the Agreement. The City may withhold payment for such work until the work meets the requirements of the Agreement. Correction of typographical and other clerical errors made by the Consultant shall be made at no cost to the City.

B. The Consultant shall be entitled to invoice the City no more frequently than once per month during the course of the completion of work and services by the Consultant. Invoices shall detail the work performed or services rendered, the time involved (if compensation is based on an hourly rate) and the amount to be paid. The City shall pay all such invoices within 45 days of submittal, unless the City gives notice that the invoice is in dispute. In no event shall the total of all invoices paid exceed the maximum amount payable set forth above, if any, and the Consultant agrees to perform all services contemplated by this Agreement for no more than said maximum amount. The Consultant shall keep cost records and accounts pertaining to this Agreement available for inspection by the City representatives for three (3) years after final payment unless a longer period is required by a third-party agreement. Copies shall be made available on request.

5. Corrective Changes in Work.

The Consultant shall promptly make such changes and revisions in the complete work provided by this Agreement as may be necessary to correct errors made by the Consultant and appearing therein when required to do so by the City. The Consultant shall make such corrective changes and revisions without additional compensation from the City. Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work shall be considered as extra work and will be paid for as negotiated through a written amendment to the Agreement as provided in Section 2.B.

6. Coordination of Contract Documents.

This Agreement consists of this Professional Services Agreement form and **Exhibits A and B**. If there is any inconsistency between this Professional Services Agreement form and any of the Exhibits, the Professional Services Agreement form shall take precedence. Any limitations on liability and indemnification expressed in the attached exhibits beyond those specified in Sections 11 and 12 shall be null and void.

7. Discrimination and Compliance with Laws.

A. The Consultant agrees not to discriminate against any employee, or applicant for employment, subcontractor, supplier or materialman, or any other person in the performance of this Agreement because of race, creed, color, religion, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.

B. In the performance of work under this Agreement, the Consultant shall comply with all federal, state and municipal laws, ordinances, rules and regulations that are applicable to the Consultant's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations. The Consultant shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Agreement.

C. Consultant shall obtain a City of Milton business license pursuant to the provisions of Chapter 5. 04 MMC prior to receipt of written authorization to proceed.

D. Violation of this paragraph shall be a material breach of this Agreement and grounds for cancellation, termination, or suspension of the Agreement by the City, in whole or in part, and may result in ineligibility for further work for the City.

8. Termination.

A. The City reserves the right to terminate this Agreement at any time upon ten (10) days written notice to the Consultant. Any such notice shall be given to the address specified in Section 15(A). In the event that this Agreement is terminated by the City other than for fault on the part of the Consultant, a final payment shall be made to the Consultant for all services satisfactorily performed. No payment shall be made for any work completed after ten (10) days following receipt by the Consultant of the notice to terminate. In the event that services of the Consultant are terminated by the City for fault on part of the Consultant, the amount to be paid shall be determined by the City with consideration given to the actual cost incurred by the Consultant in performing the work to the date of termination, the amount of work originally required which would satisfactorily complete it to date of termination, whether that work is in a form or type which is usable to the City at the time of termination, the cost of the City of employing another firm to complete the work required, and the time which may be required to do so.

B. The City may suspend this Agreement, at its sole discretion, upon one week's advance notice to the Consultant. Such notice shall indicate the anticipated period of suspension. Any reimbursement for expenses incurred due to the suspension shall be limited to the Consultant's reasonable expenses, and shall be subject to verification. The Consultant shall resume performance of services under this Agreement without delay when the suspension period ends.

9. Standard of Care.

The Consultant represents and warrants that it has the requisite training, skill and experience necessary to provide the services under this Agreement and is appropriately accredited and licensed by all applicable agencies and governmental entities. Services provided by the Consultant under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing in similar circumstances.

10. Ownership of Work Product.

Any and all documents, drawings, reports, and other work product produced by the Consultant under this Agreement shall become the property of the City upon payment of the Consultant's fees and charges therefore. The City shall have the complete right to use and re-use such work product in any manner deemed appropriate by the City, provided, that use on any project other than that for which the work product is prepared shall be at the City's risk unless such use is agreed to by the Consultant. Electronic versions of all work products shall be provided to the City in a format compatible with the City software, except to the extent expressly waived in the attached exhibits.

11. Indemnification/Hold Harmless.

The Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees (collectively, "Claims"), specifically including without limitation Claims resulting from injuries, sickness, or death of employees of the Consultant and/or damage to property, arising out of or resulting from the acts, errors or omissions of the Consultant, its officers, agents, sub-Consultants or employees, in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

The provisions of this section shall survive the expiration or termination of this Agreement.

12. Insurance.

The Consultant shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees. The Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

A. Minimum Scope of Insurance

The Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

4. Professional Liability insurance appropriate to the Consultant's profession.

B. Minimum Amounts of Insurance

The Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

C. Other Insurance Provisions

All insurance shall be obtained from an insurance company authorized to do business in the State of Washington. Excepting the professional liability insurance, the City will be named on all insurance as an additional insured. The Consultant shall submit a certificate of insurance to the City evidencing the coverages specified above, together with an additional insured endorsement naming the City, within fifteen (15) days of the execution of this Agreement and prior to the performance of any work specified hereunder. The certificates of insurance shall cover the work specified in or performed under this Agreement. The certificate and endorsement must be project and/or site specific. No cancellation, reduction or modification of the foregoing policies shall be effective without thirty (30) days prior written notice to the City.

The Consultant's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

D. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

E. Verification of Coverage

The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

F. Notice of Cancellation

The Consultant shall provide the City with written notice of any policy cancellation, within two business days of their receipt of such notice.

G. Failure to Maintain Insurance

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

13. Assigning or Subcontracting.

The Consultant may not assign or subcontract any portion of the services to be provided under this Agreement without the express written consent of the City. Any sub-Consultants approved by the City at the outset of this Agreement are named on (***Not Applicable at this time***) attached hereto and incorporated herein by this reference as if set forth in full.

14. Independent Contractor.

The Consultant is an independent contractor for the performance of services under this Agreement. The City shall not be liable for, nor obligated to pay to the Consultant, or any employee of the Consultant, sick leave, vacation pay, overtime or any other benefit applicable to employees of the City, nor to pay or deduct any social security, income tax, or other tax from the payments made to the Consultant which may arise as an incident of the Consultant performing services for the City. The City shall not be obligated to pay industrial insurance for the services rendered by the Consultant.

15. Notice.

A. All notices required to be given by either party to the other under this Agreement shall be in writing and shall be given in person or by mail to the addresses set forth below. Notice by mail shall be deemed given as of the date the same is deposited in the United States mail, postage prepaid, addressed as provided in this paragraph. Such notices or communications shall be given to the parties at their addresses set forth below:

City of Milton:

Attn: Mayor Shanna Styron Sherrell
1000 Laurel Street
Milton, WA 98354

Consultant:

Robinson Noble
Attn: Michael F. Piechowski
2105 South C Street
Tacoma, WA 98402

B. Either party may change its contact information by sending its new contact information to the other party in the same manner as is provided for sending the other party notice under the provisions of Section 15.A.

16. Non-Waiver.

Payment for any part of the work or services by the City shall not constitute a waiver by the City of any remedies of any type it may have against the Consultant for any breach of the Agreement by the Consultant, or for failure of the Consultant to perform work required of it under the Agreement by the City. Waiver of any right or entitlement under this Agreement by the City shall not constitute waiver of any other right or entitlement

17. Resolution of Disputes; Governing Law and Venue.

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. If any dispute arises out of or in connection with this Agreement, including any question regarding its existence, enforceability, interpretation, or validity, the parties will, if practicable, meet and confer in good faith for a period of fourteen (14) days to attempt to resolve such dispute without an adversary proceeding. If at the end of the fourteen (14) day period such attempt at resolution is unsuccessful, the parties may resort to litigation. The exclusive venue for any litigation arising out this Agreement shall be the Pierce County Superior Court. The substantially prevailing party in any such litigation shall be entitled to an award of its reasonable attorneys' fees.

18. Taxes.

The Consultant will be solely responsible for the payment of any and all applicable taxes related to the services provided under this Agreement and if such taxes are required to be passed through to the City by law, the same shall be duly itemized on any billings submitted to the City by the Consultant.

19. Entire Agreement.

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified or added to only by written instrument properly signed by both parties.

20. Risk of Loss.

The Consultant shall be solely responsible for the safety of its employees, agents and subcontractors in the performance of the work hereunder and shall take all protections reasonably necessary for that purpose. All work shall be done at the Consultant's own risk, and the Consultant shall be solely responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.

CITY OF MILTON, WASHINGTON

By: _____
Shanna Styron Sherrell, Mayor

Date: _____

ATTEST:

By: _____
Trisha Summers, City Clerk

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY:

By: _____
Ogden Murphy Wallace

CONSULTANT:

By: _____

Name: _____

Title: _____

Date: _____

EXHIBIT A



May 7, 2019

Mr. Glen Baker
Water Operations Supervisor
City of Milton
1000 Laurel St.
Milton, WA 98354

Via email: gbaker@cityofmilton.net

Subject: Proposal to provide hydrogeologic services for the drilling and testing of Well 5R

Dear Glen,

Robinson Noble is pleased to assist the City of Milton with the drilling, construction, and testing of a replacement well at the City's Well 5 site. Our original scope of work was based on our recommendations and findings in the recent regional studies and deep test well drilling. Furthermore, we've met with you on site and discussed the site-specific logistics and challenges that will be faced by a project of this nature at this location, including the need to obtain a variance due to the proximity of an unpermitted landfill. The Jerry Apple Fill (Apple) on Milton Way is approximately 750 feet away, so a variance will be required for drilling at this site. Additionally, due to the site constraints, it will likely be necessary to request a reduced radius of control around the wellhead.

Well 5 was drilled to 310 feet and is completed in a 26-foot thick sand and gravel aquifer found between 220 and 246 feet. This aquifer correlates to the upper sequence in the Intermediate Aquifer. The recent test drilling suggests that the deeper section of the Intermediate Aquifer may be a better target for production at this location. We anticipate that it will be necessary to drill to a depth of approximately 500 feet to encounter the deeper section of the Intermediate Aquifer; we also anticipate an aquifer thickness of approximately 50 feet at this location. We understand that Well 5 historically yielded 135 gallons per minute (gpm) but has not been in use for some time due to operational issues. We are targeting a 500-gpm production from the replacement well.

We have prepared this scope of work and cost estimate presuming that the City will directly contract a driller from their small works roster. In addition to our standard suite of services provided during the drilling and testing of the replacement well, we have included services for well permitting and site approval, participation in public meetings in advance of the drilling project, and our assistance with finalizing the application for an appropriate water rights transfer once the well has been drilled and tested.

Scope of Work

Robinson Noble will provide professional services as detailed in the following scope of work.

Task 1: Pre-construction activities and project administration

Prior to the start of the field activities, Robinson Noble will be involved with the planning, permitting, and preparation of technical specifications for the Well 5 replacement effort. Given the proximity of the site to the Apple fill site on Milton Way, it will be necessary to obtain a variance for site approval. We anticipate that this process will not be as challenging as the Well 10R variance process. Additionally, given the slope and constraints of the site, it may be necessary to obtain a variance in the sanitary control radius. The site geology supports both of these requests, the surficial till deposit was observed to be 35 feet thick at Well 5, and is expected to thicken to the east as the surface elevation rises.

The proposed drilling location is east of 19th Avenue, within Hill Tower Park, near the City's Well 5. Based on the topography, configuration, and current use of the site, the optimal drilling location appears to be just to the east of Well 5, approximately 60 feet from the northern property boundary. As the site is within an existing wellfield, we have not planned on participating in a pre-bid site meeting. However, we have included one public outreach meeting. We also will address technical questions during the bidding process and will assist the City in evaluating the responses received prior to the City awarding a drilling contract. As the project progresses, we will communicate with City personnel either in person or via telephone as needed and provide periodic verbal (or email) progress reports. If desired, we will review the selected drilling contractor's invoices for accuracy before they are forwarded to the City.

We recommend cable-tool drilling techniques with 16- and 12-inch casings to a target depth of 500 feet. Given the material present at this location, it will be necessary to reduce the casing diameter to reach the target depth. We anticipate the 16-inch casing will reach a depth of 300 to 350 feet. The use of 12-inch casing below that point will allow for a gravel-packed 8-inch screen assembly without compromising the transmitting capacity of the well screen. Once prepared, the technical specifications will be submitted to the City for review, then finalized as the basis for solicitation of bids or quotes. Robinson Noble will serve as the City's technical representative during the bidding process, and will review and evaluate bids at the bid opening and provide recommendations as to awarding the project.

Task 2: Observe well drilling, well screen design, installation, and development

Robinson Noble will serve as the City's representative at the drill site through all phases of the work done by the drilling contractor for Well 5R. Our geologist will participate in a pre-construction conference at the project site to identify and discuss the site requirements and the project goals; set up project coordination between the drilling contractor, Robinson Noble, and the City; and define issues that might require contingency planning.

A Robinson Noble geologist will observe well drilling activities and keep the City informed of the drilling contractor's progress. Our geologist will be on site during critical portions of the drilling process to collect representative formation samples and observe drilling rig behavior and water level responses of the target aquifer. We estimate that it will require five to six weeks to reach the target depth, although the drilling process may take more or less time based on actual field conditions. We will visit the site regularly for observations and sampling during the drilling of the replacement well, though we will focus the majority of our site time on the portion of this well that is deeper than was drilled in Well 5 and the drilling of the target aquifer.

Once drilling has reached the target depth and the entire target aquifer sequence has been penetrated, Robinson Noble personnel will perform sieve analysis of selected aquifer samples in our in-house laboratory. We will prepare a screen design for review and approval by the District before completion materials are purchased and installed by the drilling contractor. Our geologist will be on site to observe the installation of the screen and will monitor and direct the development of the well. Construction and development is currently assumed to take up to approximately a week and a half of field effort; however, because proper development is critical to the success and longevity of a new well are depending on conditions and the well's response, development may require additional time. Similar to the drilling effort, we plan to visit the site regularly during well development to evaluate progress, but do not intend to stay for the entire day unless there are concerns that warrant that level of attention.

Task 3: Variable and constant-rate pumping tests

Our geologist will install datalogging pressure transducers in Well 5R and Well 5 (if possible) prior to the testing of Well 5R. We will direct and observe a step-rate pumping test to evaluate well efficiency and verify the well is sufficiently stable for the subsequent constant-rate testing. Following the step-rate testing, we will direct and observe a constant-rate test of not less than 24 hours duration. We will assist the City with water sample collection and delivery to the lab should that be needed, but have not included any costs for laboratory analysis in this cost estimate.

Task 4: Prepare well construction and testing report

Following the completion of the drilling and testing of Well 5R, we will prepare a report detailing the construction and testing for the replacement well. This approach facilitates the submittals to regulatory entities and allows the City to keep individual source files for each of their wells. Our report will include: a location map, geologic log of materials penetrated, well completion details, water quality analysis results, and graphic analysis of the well tests along with test data. We will also provide recommendations for well yield, pump placement, and operation. The report will be designed to support the City in gaining source approval for the new wells from the Department of Health. Reports will be delivered as hard copy and electronic PDF files.

Task 5: Water rights assistance

Following the drilling and testing of Well 5R, we will prepare an affidavit showing compliance with RCW 90.44.100 to get the well into service as a replacement for Well 5 as soon as possible. We will also assist the City with the amendment and finalization of the City's water right transfer applications as appropriate to shift production between sites and allow the replacement well to be fully utilized. We assume this will be a relatively simple task; if complications arise, a change order may be needed.

Estimated Project Cost

Based on our understanding of the project and the assumptions and tasks outlined above, we estimate the cost of our services to be \$52,200. The cost increase from our 2017 estimate is due to the need to obtain a variance in construction due to the proximity of the nearby landfill, similar to what had to be done for Well 10R. Robinson Noble works on a time-and-expense basis according to the attached General Fee Schedule. This estimate will remain valid for 90 days from the date of this scope.

Mr. Glen Baker
City of Milton
May 7, 2019
Page 4

This project estimate does not include costs for any extra insurance, business licenses or fees, or applicable local taxes that might be necessary to complete the project. We will request that these additional costs be added to the above total estimate when they become known to us. Rental costs for our standard field equipment and any specialized equipment as detailed in this scope are included in the above estimate. Should additional equipment be deemed necessary or warranted in order to properly complete the project, we will submit a change in scope request with estimated costs based on the equipment rental schedule included in the General Fee Schedule.

As we understand that the City wishes to move forward with the scope of work discussed above, we will gladly review the City's standard contract as applied to this scope of work. We hope this scope of work and cost estimate is adequate for your needs. Please contact us if we can provide additional information or modify the scope of work to better assist the City of Milton. If at any time prior to or during this project the City identifies a concern or problem with our work or progress that cannot be resolved by the assigned Robinson Noble project manager, please contact Joseph Becker, our company President, and he will make every effort to resolve the issue to your satisfaction.

If you have questions or need additional information, please contact us. Thank you for the opportunity to be of service.

Respectfully submitted,
Robinson Noble, Inc.



Michael F. Piechowski, LHG
Principal Hydrogeologist

attachment



**ROBINSON
NOBLE**

General Fee Schedule

January 1, 2019

Professional Positions		Fee per Hour
Principal Engineer, Hydrogeologist or Environmental Scientist		\$187
Associate Engineer, Hydrogeologist or Environmental Scientist		\$171
Senior Engineer, Hydrogeologist or Environmental Scientist		\$146
Senior Project Engineer, Hydrogeologist or Environmental Scientist		\$126
Project Engineer, Hydrogeologist or Environmental Scientist		\$113
Staff Engineer, Hydrogeologist or Environmental Scientist		\$102
Senior Field Staff		\$93
Field Staff		\$80
Legal Support/Expert Witness Services/Testimony		150% of above rates
Support Positions		
Senior GIS/CAD Specialist		\$95
Senior Technician		\$95
Senior Administrator		\$83
GIS/CAD Specialist		\$83
Technician		\$83
Administrator		\$72
Clerical Support		\$72
Other Fees and Costs		
Subcontracts/ Management Fee	Professional services	15%
	Outside laboratory services	15%
	Construction subcontracts	15%
Other Costs	Travel (auto)	\$0.64/mile
	Travel (other)	Cost +10%
	Per diem	Prevailing State rate +10%
	Other direct expenses	Cost +10%
	Field and laboratory testing/equipment rental	See following pages

This fee schedule is subject to change according to contract or Professional Services Agreement conditions.

Hydrogeologic Equipment Rental Schedule
January 1, 2019

<u>Equipment</u>	<u>Unit</u>	<u>Rate</u>
Water Level Transducer and Data Logger	Per day	\$25
Field Laptop Computer	Per day	\$40
Electric Water Level Sounder(s)	0 to 300 ft	Flat fee per project
	over 300 ft	Flat fee per project
		\$30
		\$60
DC Submersible Purge Pump (Single Stage)	Per pump	List price + 10%
DC Submersible Purge Pump (Dual Stage)	Per pump	List price + 10%
Double-Ring Infiltrometer	Per day	\$50
Schonstedt Gradient Magnetometer	Per day	\$75
Geonics EM-61 Metal Detector	Per day	\$500
Downhole Gamma/Resistivity/Temperature Logging Equipment	Per day	\$500
Downhole Caliper Logging Equipment	Per day	\$350
Draw Works	Per day	\$600
Mechanical Sieve Sample Equipment	Flat fee per well	\$50
2-inch Gasoline-powered Centrifugal Pump (includes hoses)	Per day	\$100
2-inch Submersible Pump + Controller	Per day	\$180
Generator & Fuel	Per day	\$70
Hand Auger	Per day	\$50
Survey Gear (laser level & rod)	Per day	\$85
FlowTracker Acoustic Doppler Velocimeter Stream Gaging Equipment	Per day	\$200
pH Field Meter	Per day	\$25
GPS	Per day	\$20
Other Equipment	Negotiated	Negotiated
Digital Camera	Per day	\$10

This fee schedule is subject to change according to contract or Professional Services Agreement conditions.

Environmental Equipment Rental and Consumable Schedule
January 1, 2019

<u>Equipment</u>	<u>Unit</u>	<u>Rate</u>
Water Level Transducer and Data Logger	Per day	\$50
Field Laptop Computer	Per day	\$40
Electronic Water Level Sounder	Per day	\$30
Electronic Interface Probe	Per day	\$75
DC Operated Peristaltic Pump	Per day	\$45
2-inch Gasoline-powered Centrifugal Pump (includes hoses)	Per day	\$100
2-inch Submersible Pump + Controller	Per day	\$350
Generator & Fuel	Per day	\$70
Low-Flow Bladder Pump	Per day	\$175
Photoionization Detector	Per day	\$75
Combustible Gas Indicator	Per day	\$65
GPS	Per day	\$20
Water Quality Meter	Per day	\$200
Teflon Water Bailer	Per day	\$30
Soil Sampling Equipment (manual)	Per day	\$25
Mechanical Sieve Sample Equipment	Flat fee per project	\$50
Survey Gear (laser level & rod)	Per day	\$85
pH Field Meter (soils)	Per day	\$50
Soil Vapor Extraction System	Per month	\$750
Digital Camera	Per day	\$10
Hand Auger	Per day	\$50
Other Equipment	Negotiated	Negotiated
<u>Consumable Items:</u>		
Polyethylene Purge/Sampling Tubing	Each 10 feet	\$2.50
DC Submersible Purge Pump (Single stage)	Per pump	List price + 10%
DC Submersible Purge Pump (Dual Stage)	Per pump	List price + 10%
Silicone Peristaltic Pump Head Tubing	Each foot	\$4.00
Bladders for Low-Flow Bladder Pump	Each	\$5.00
Water Sample Bailer	Each	\$10
Bailer Rope/String	Each 10 feet	\$1.00
Personal Protection Equipment	Per day per person	\$50

This fee schedule is subject to change according to contract or Professional Services Agreement conditions.

**Geotechnical Field and Laboratory Testing Schedule
January 1, 2019**

<u>Test</u>		<u>Fee</u>
Portable Nuclear Density Gauge	Per Hour	\$5.00
Slope Inclinator	Per day	\$250
Direct Shear	Point	\$200
Moisture-Density Relationship Curves:	Each	1 pt \$120
	Each	Multiple pts \$225
Sieve Analyses (Gradations-Wet Sieve) Bulk Sieve (if gravelly or >10lb)	Each	\$150
	Add	\$70
200 Wash	Each	\$80
Hydrometer Analysis	Each	\$175
Falling Head Permeability	Each	\$165
Atterberg Limits (Liquid Limit and Plastic Limit)	Each	\$220
Moisture Content	Each	\$12
Dynamic Cone Penetrometer Points	Day	\$225
	Each	\$20
Resistivity 4-point Gauge	Day	\$300
Hand Auger	Per day	\$50
Consolidation Test Incremental Loading (9 loads, 0.125 TSF to 32 TSF, 4 unloads)		\$550
		\$50/each additional load
Shelby Tube Extrusion/Sample Description		\$40
Single-Ring Infiltrometer	Per day	\$50

This fee schedule is subject to change according to contract or Professional Services Agreement conditions.



Agenda Item # 8C

To: Mayor Styron Sherrell and City Council Members
From: Dustin Sloan May, Public Works Superintendent
Date: May 20, 2019
Re: Purchase of Electric Department Service/Crew Truck

ATTACHMENTS:

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommendation/Action: “I move to approve the purchase of a new Crew/service truck from Jet Chevrolet from the Washington State Department of Enterprise Services Contract in an amount not to exceed \$39,987.82 and authorize the Mayor to sign all documents necessary to execute the contracts.”

Fiscal Impact/Source of Funds: This expenditure will be paid for out of the Electrical asset replacement fund

Issue: The existing Electric crew truck has reached the end of its service life. This vehicle has lost compression in the engine and is currently parked and not usable. The replacement of the engine would exceed the price of the truck.

Discussion: The existing service truck #25 is 17 years old, the repairs and maintenance exceed the value of the truck. The City has gone through the public Works fleet and scheduled the oldest vehicles for replacement. The existing truck will be put out to surplus when the new truck is purchased and put into service.

The City is optimizing its funds by purchasing the new vehicle and from the government purchasing pools. These purchasing pools allow us to get the lowest price for vehicle and equipment.

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35700 ENCHANTED PARKWAY SOUTH
 P.O. BOX 4986 • FEDERAL WAY, WASHINGTON 98063
 253-838-7600 • 253-952-8200
 Website: JetChevrolet.com • Email: JetChev1@aol.com

101688
 04/24/2019

VEHICLE BUYER'S ORDER

Buyer Name and Address	Co-Buyer Name and Address	Dealer Name and Address
CITY OF MILTON 1000 LAUREL ST MILTON WA 98354-8852	N/A	JET CHEVROLET 35700 ENCHANTED PKWY S FEDERAL WAY WA 98063
County: PIERCE	County: /A	Salesperson: RICHARD W LYNCH
Email: NONE	Email: N/A	
Phone: (253) 255-8854	Phone: /A	
Cell: (253) 517-2738	Cell: N/A	

Title Brands/Comments (if applicable): _____ REBUILT _____ JUNK _____ SALVAGE/REBUILT _____ DESTROYED

New/Used/Demo	Year	Make	Mileage	Model	Stock #	Vin #
NEW	2019	CHEVROLET	320	SILVERAD	F42379	1GC1KREG6KF235480

LICENSE NO. WA: _____ TAB: _____ EXP: _____

ODOMETER READING 320

The owner of a vehicle may be required to spend up to \$150 for repairs if the vehicle does not meet the vehicle emission standards under chapter 70.120 RCW. Unless expressly warranted by the motor vehicle dealer, the dealer is not warranting that this vehicle will pass any emission tests required by federal or state law.

X _____
 SIGNATURE (DO NOT INITIAL)

"NOTICE TO BUYER REGARDING THE AIRBAGS ON THIS VEHICLE:
 _____ an "on/off switch" has been installed on the airbag(s)
 _____ the airbag(s) have been deactivated"

(A) USED VEHICLE TRADE-IN

YEAR: N/A MAKE: N/A MODEL: N/A
 MILEAGE: N/A VIN#: N/A
 BALANCE OWED TO: N/A
 LIENHOLDER'S ADDRESS: N/A

(B) SECOND VEHICLE TRADE-IN

YEAR: N/A MAKE: N/A MODEL: N/A
 MILEAGE: N/A VIN#: N/A
 BALANCE OWED TO: N/A
 LIENHOLDER'S ADDRESS: N/A

(1) Gross trade-in allowance for (A)	\$	N/A
Less estimated bal. owed on (A)	\$	N/A
(2) Gross trade-in allowance for (B)	\$	N/A
Less estimated bal. owed on (B)	\$	N/A
(3)* ESTIMATED NET ALLOWANCE ON TRADE-IN(S):	\$	N/A (carry over to line 7)
(4) Total Gross Trade-In Allowance (Line 1 above + Line 2 above)	\$	N/A (carry over to line 9)

* Buyer acknowledges that the payoff and/or lien balance on the trade-in vehicle as described above is only an estimated figure, subject to verification and confirmation from the lienholder as to the exact dollar amount. In the event the payoff/lien balance exceeds the above-stated amount, such additional amount shall be added to the total cash price of the vehicle and shall be paid to the dealer on request or added to the amount being financed.

X N/A
 SIGNATURE (DO NOT INITIAL)

1. BASE PRICE OF VEHICLE	36090.50
2. Dealer Added Or Deleted Options:	N/A
3. BASE PRICE OF VEHICLE AND OPTIONS (LINE 1 +/- LINE 2)	36090.50
4. ESTIMATED Vehicle Excise Tax, License, Title, and Registration Fees (including a \$3.00 Arbitration fee for new motor vehicles registered in Washington and a \$6.50 emergency medical service fee)	30.00
5. Bank Title Lien Release	N/A
6. DOWN PAYMENT	(A) CASH: N/A (B) REBATE: N/A
7. ESTIMATED Net Trade-In Allowance	N/A
8. TOTAL CREDITS (6 + 7)	N/A
9. Sales Tax (Calculated on the sum of Base Price of the Vehicle and Options (Line 3 above) - Total Gross Trade-In Allowance \$ N/A)	3717.32
10. Dealer Documentary Service Fee* THE DOCUMENTARY SERVICE FEE IS A NEGOTIABLE FEE. Documentary service fees are not required by the State of Washington.	150.00
11. Service Contract	N/A
12. Maintenance Contract	N/A
13. Sales Tax (For Service Contract and/or Maintenance Contract)	N/A
14. Insurance (Life, Disability, etc.)	N/A
15. Other Charges	N/A
16. TOTAL CASH PRICE OF VEHICLE (3 + 4 + 5 + 9 + 10 + 11 + 12 + 13 + 14 + 15)	39987.82
17. UNPAID BALANCE OF CASH PRICE DUE ON DELIVERY (16 - 8)	39987.82
18. UNPAID BALANCE (AMOUNT FINANCED) (16 - 8)	39987.82

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To: Mayor Styron Sherrell and City Council Members
From: Tara Dunford, Finance Director
Date: May 20, 2019
Re: **Ordinance - 2019 Budget Amendment #2**

ATTACHMENTS: Draft Ordinance
Exhibit A – Proposed Budget Amendment

TYPE OF ACTION:

Information Only Discussion Action Public Hearing Expenditure

Recommendation/Action: “I move to adopt ordinance No. 1966-19 amending the 2019 budget as outlined in Exhibit A.”

Fiscal Impact/Source of Funds: None.

Discussion: Detailed descriptions of items included in budget amendment #2 are as follows:

- Increase REET 1 (fund 130) beginning fund balance by \$150,000 and transfer additional resources to Capital Improvement (fund 310) to fund fire station roof replacement and correctly account for completed city-wide lighting project. The proposed increase in REET 1 beginning fund balance brings the budgeted fund balance to \$175,231 (slightly less than the actual balance of \$178,898). Actual beginning fund balance for 2019 was substantially higher than budgeted due to 2018 REET revenues coming in much higher than anticipated.
- Increase Criminal Justice (fund 107) insurance recovery revenue by \$32,000 to reflect actual proceeds received to date; and increase vehicle repair and maintenance expenditures by the same amount to allow proceeds to be spent.
- Increase Street (fund 101) beginning fund balance by \$39,500 to bring the budgeted total fund balance to \$44,197 (nearly equal to actual balance of \$44,286). Increase expenditure budget by \$39,500 in order to fund de-icer; absorb additional overtime costs incurred during the inclement weather in January and February; and correct total repair and maintenance line. This adjustment does not require any additional general fund allocation since funds are already available in the form of fund balance in the Street fund.
- Increase Drug Seizure (fund 105) expenditure budget by \$22,000 to fund the purchase of a drone. The drone was included in the 2018 budget and was ordered in 2018, but since it was not received until 2019 it must be recorded as a 2019 expenditure. Fund balance in the fund is sufficient to cover the expenditure increase with no increase in budgeted revenue.

- Increase Electric Capital Improvement (fund 402) by \$1,400,000 to fund substation land acquisition (\$850,000) and substation engineering/design (\$550,000). Both items were included in the rate study analysis and increased rates adopted by Council on May 6, 2019 have ensured adequate funding is in place to begin work. Fund balance in the fund is sufficient to cover the expenditure increase with no increase in budgeted revenue.

CITY OF MILTON, WASHINGTON

ORDINANCE NO. 1966-19

AN ORDINANCE OF THE CITY OF MILTON, WASHINGTON, MAKING CERTAIN FINDINGS OF FACT AND AMENDING THE 2019 BUDGET ADOPTED WITH ORDINANCE NO. 1954-18 ON DECEMBER 3, 2018 AND PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE, AND FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

WHEREAS, the Milton City Council adopted the 2019 Budget with Ordinance No. 1954-18 on December 3, 2018; and

WHEREAS, 2019 beginning fund balances were substantially higher than budgeted in REET 1 (fund 130) and Street (fund 101); and

WHEREAS, immediate needs for capital improvements and street operations, which were not included in the 2019 budget, have been identified; and

WHEREAS, the police department has received \$32,000 of insurance proceeds which cannot be spent on related repairs and maintenance without a budget amendment; and

WHEREAS, the 2018 budget for Drug Seizure (fund 105) included \$22,000 for an asset purchase which was not received until 2019 and which was not budgeted in 2019; and

WHEREAS, the City Council adopted increased electric utility rates in order to fund substation replacement; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Milton to increase the 2019 Budget by \$1,793,500; and

WHEREAS, this will result in a decreased fund balance in Electric Capital Improvement (fund 402) and Drug Seizure (fund 105); and

WHEREAS, this will not result in a decreased fund balance in any other funds; and

NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, DO
ORDAIN AS FOLLOWS:

Section 1. The above stated recitals are hereby adopted as the council's findings and reasons for the adoption of this ordinance.

Section 2. The 2019 Budget, as adopted with Ordinance 1954-18 is hereby amended with an increase of \$371,500 to revenues and resources and \$1,793,500 to expenditures as detailed in the attached exhibit (Exhibit A – Proposed Budget Amendment).

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. Effective Date. This ordinance, being an exercise of a power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

Passed by the Milton City Council the ____ day of May 20, 2019, and approved by the Mayor, the ____ day of May 2019.

SHANNA STYRON SHERRELL, MAYOR

ATTEST/AUTHENTICATED:

TRISHA SUMMERS, CITY CLERK

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:

BY _____
OGDEN, MURPHY & WALLACE, CITY ATTORNEY

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE: 1966-19

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2019 PROPOSED BUDGET CHANGES

City Of Milton
MCAG #: 0590

Time: 09:14:15 Date: 04/23/2019
Page: 1

	Original	Proposed	Difference	
308 80 00 101 BFB - Unreserved	4,697.00	44,197.00	39,500.00	941.0%
542 30 11 000 Overtime	2,979.00	8,479.00	5,500.00	284.6%
542 30 48 000 Repairs and Maintenance	3,000.00	10,000.00	7,000.00	333.3%
594 30 64 000 Capital Expenditures/Expenses -	0.00	27,000.00	27,000.00	0.0%
521 80 35 001 Machinery & Equipment	10,000.00	32,000.00	22,000.00	320.0%
398 20 00 107 Insurance Recovery	0.00	32,000.00	32,000.00	0.0%
521 20 48 001 Vehicle Repairs and Maintenance	65,000.00	97,000.00	32,000.00	149.2%
308 80 00 130 BFB - Unreserved	25,231.00	175,231.00	150,000.00	694.5%
597 03 10 130 Contrib to Capital Projects	100,000.00	250,000.00	150,000.00	250.0%
397 01 30 310 Transfer in REET Improvements	100,000.00	250,000.00	150,000.00	250.0%
594 18 61 143 City Hall Retrofit	80,000.00	230,000.00	150,000.00	287.5%
594 33 60 124 Substation - Design	0.00	550,000.00	550,000.00	0.0%
594 33 61 124 Substation - Prop Acq	0.00	850,000.00	850,000.00	0.0%

2019 PROPOSED BUDGET CHANGES

City Of Milton
MCAG #: 0590

Fund Totals

Time: 09:14:15 Date: 04/23/2019
Page: 2

Fund	Revenues				Expenditures			
	Original	Proposed	Difference		Original	Proposed	Difference	
001 General Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
004 Asset Replacement & Capital Reser	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
101 Street Fund	4,697.00	44,197.00	39,500.00	941.0%	5,979.00	45,479.00	39,500.00	760.6%
103 Rainy Day Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
105 Drug Seizure Fund	0.00	0.00	0.00	0.0%	10,000.00	32,000.00	22,000.00	320.0%
107 Criminal Justice Fund	0.00	32,000.00	32,000.00	0.0%	65,000.00	97,000.00	32,000.00	149.2%
116 Community Events Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
118 Reserve Officer Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
130 Municipal Improvement Fund (REE	25,231.00	175,231.00	150,000.00	694.5%	100,000.00	250,000.00	150,000.00	250.0%
131 Municipal Project Fund (REET 2)	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
140 Traffic Impact Fee Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
150 Park Impact Fee Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
310 Capital Improvement Fund	100,000.00	250,000.00	150,000.00	250.0%	80,000.00	230,000.00	150,000.00	287.5%
314 Capital Improvement Reserve Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
401 Electric Utility Operations Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
402 Electric Capital Improvement Fund	0.00	0.00	0.00	0.0%	0.00	1,400,000.00	1,400,000.00	0.0%
403 Water Utility Operations Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
404 Water Capital Improvement Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
405 Water Utility Asset Replacement Fu	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
406 Stormwater Operations Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
407 Stormwater Capital Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
408 Stormwater Utility Asset Replaceme	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
409 Electric Utility Asset Replacement F	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
501 Vehicle Repair & Maintenance Func	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
503 Information Technology	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
631 Trust / Suspense Funds	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
632 Muni Court	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Excess/(Deficit):	129,928.00	501,428.00	371,500.00	385.9%	260,979.00	2,054,479.00	1,793,500.00	787.2%



Agenda Item # 8E

To: Mayor Styron Sherrell and City Council Members
From: Tara Dunford, Finance Director
Date: May 20, 2019
Re: **Ordinance – Water Leak Adjustments**

ATTACHMENTS: Ordinance - Redline
Ordinance - Clean

TYPE OF ACTION:

Information Only Discussion Action Public Hearing Expenditure

Recommendation/Action: “I move to adopt ordinance No. 1967-19 amending Milton Municipal Code section 13.28.050 – water leak adjustments.”

Fiscal Impact/Source of Funds: None.

Discussion: MMC 13.28.050 currently allows for one leak adjustment per customer, per year. Leak adjustments allow the customer to receive a credit of 50 percent of the additional consumption charges incurred due to a leak. There is currently no limit on how quickly leaks shall be repaired in order for the customer to qualify for a leak adjustment.

Sensus is able to detect leaks almost immediately and the City then notifies customers. The proposed code update would require leaks to be repaired within 30 days of when the City notifies the customer of a potential leak in order for the customer to qualify for a leak adjustment credit. Additionally, customers would be required to submit the request for adjustment and appropriate receipts within 60 days.

In the event that significant repairs are necessary which may require additional time due to cost or availability of contractors the Public Works Director or designee would have the authority to grant an additional 30 days, for a total of 60 days. In those cases, the customer would have 90 days from leak notification to submit paperwork.

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ORDINANCE NO. 1967-19

AN ORDINANCE OF THE CITY OF MILTON, WASHINGTON, AMENDING MILTON MUNICIPAL CODE SECTION 13.28.050; PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE, AND FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

WHEREAS, the City of Milton operates Water Utility to provide services to residents; and

WHEREAS, the City is able to detect water leaks and notify customers almost immediately; and

WHEREAS, customers are currently entitled to an account credit/adjustment for additional water consumption due to leaks; and

WHEREAS, the time period for which leak adjustments are allowed is not currently limited; and

WHEREAS, it is reasonable to limit the amount of time for which leaks can go unrepaired and still result in a leak credit to the customer.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Section 13.28.050 of the Milton Municipal Code is amended to read as follows:

13.28.050 Water leak adjustments.

The water leak adjustment shall be established as follows:

A. The leak adjustment will be for a time period not to exceed 30 days from the date the customer is notified of the leak by the City; or, if no notification is provided the leak adjustment will be for a time period not to exceed 30 days from date of discovery by the customer. The Public Works Director or designee may approve an additional 30 days for significant repairs which may require additional time due to cost or availability of contractors.

A.B. A request for a water leak adjustment must be made in writing to the city of Milton, administration/finance department. The written request must include the date the leak was repaired and a copy of the repair bill or receipt for materials. **Written requests must be received within 30 days of the date of repair.**

~~B. C.~~ Each customer is allowed one leak adjustment per 12-month period.

~~C. D.~~ The bill that includes leak consumption must be paid in accordance with the normal payment procedures. Approved adjustments shall be credited on the bill following the adjustment approval.

~~D. E.~~ The adjustment shall be based on water use during the previous year.

~~E. F.~~ The maximum adjustment shall be 50 percent of the consumption amount that exceeds the consumption amount during the same billing period in the previous year. For customers occupying premises for less than one year, the consumption adjustment shall be made from the average consumption of the three billing periods previous to the leak consumption bill. (Ord. 1243 § 1, 1994).

Section 2 Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect June 1, 2019, which is at least five (5) days from and after its passage, approval, and publication, as provided by law.

PASSED by the Milton City Council the ___ day of 2019, and approved by the Mayor, the ___ day of _____, 2019.

SHANNA STYRON SHERRELL, MAYOR

Attest/Authenticated:

TRISHA SUMMERS, CITY CLERK

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:

CITY ATTORNEY

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO: 1967-19

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- C. Each customer is allowed one leak adjustment per 12-month period.
- D. The bill that includes leak consumption must be paid in accordance with the normal payment procedures. Approved adjustments shall be credited on the bill following the adjustment approval.
- E. The adjustment shall be based on water use during the previous year.
- F. The maximum adjustment shall be 50 percent of the consumption amount that exceeds the consumption amount during the same billing period in the previous year. For customers occupying premises for less than one year, the consumption adjustment shall be made from the average consumption of the three billing periods previous to the leak consumption bill. (Ord. 1243 § 1, 1994).

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