



PLANNING COMMISSION MINUTES

Regular Meeting
Wednesday, March 27, 2019
7:00 p.m.

1. CALL TO ORDER AND FLAG SALUTE

Vice Chair Whalen called the meeting to order at 7:00pm and Commissioner Gillespie lead the flag salute.

2. ROLL CALL

Present: Vice Chair Whalen, Commissioners Balsley, Gillespie, Sweat and White.

Absent: Chair LaVergne

Staff Present: Trisha Summers, City Clerk and Brittany Port, Senior Planner

MOTION TO EXCUSE LaVergne (Boyle/Balsley) Passed 6/0

3. ADDITIONS, DELETIONS TO AGENDA

Vice Chair Whalen added a discussion of the 2019 work plan

4. CITIZEN PARTICIPATION

None

5. APPROVAL OF MINUTES

A. January 9, 2019

MOTION TO APPROVE MINUTES (Sweat/Balsley) – Passed 6/0.

6. **PUBLIC HEARING** – Shoreline Master Program Review

Vice Chair Whalen opened the meeting at 7:31 and closed at 7:31. There were no public comments.

Brittany Port, Senior Planner, gave an overview of the Shoreline Master Program updates and answered clarifying questions from Planning Commissioners. The goal is for updated plan to be effective by June 30, 2019.

MOTION (Gillespie/White) “move to approve the proposed changes to Milton Municipal Code 18.12 and the Shoreline Master Program; to forward the document to appropriate City Staff for review and refinement; and then send it on to Council for their action.” **Passed (6,0)**

MOTION (Sweat/Balsley) “move to adopt the Findings of Fact on page 255 of the Shoreline Master Program Document and amend to today’s date.” **Passed (6,0)**

7. **REGULAR AGENDA**

A. **2019 Work Plan**

Commissioners discussed and reviewed the 2019 Work Plan given to them by the Mayor.

B. **Vacant Building Draft Ordinance**

Commissioners continued working through the draft copy of ordinance and making corrections and changes to it. Will continue working further next meeting.

8. **COMMISSIONER REPORTS**

Vice Chair Whalen-

- No Council meeting April 1st.
- Council saw parking code and staff is working on it.
- Showed Sound Transit leaflet for comment. Comments being accepted until April 1, 2019.
- Next Planning Commission meeting is April 10th.

Commissioner Sweat

- The 11th Annual awards dinner was awesome and we’re getting good feedback.

Commissioner Balsley

- Ended employment with the chamber last month but still very involved in all three cities.
- Chamber meetings are 2nd Wednesday of the month. Chamber has Milton tables for State of the Cities meeting.
- Milton Days planning is under way, volunteers are needed and appreciated.

Commissioner White

- Nothing to add

Commissioner Boyle

- Inquired about the Shoreline Master Program draft being posted online.

Commissioner Gillespie

- Telecare ribbon cutting and tours are March 28th at 3pm.
- Diaper drive is going great. Goal is 20,000 and we are at 13,341 so far. Ends Sunday, March 31st.

9. ADJOURNMENT

The meeting was adjourned at 9:14 PM.

Vice Chair Jacquelyn Whalen