



CITY COUNCIL MINUTES

Regular Meeting
Tuesday, February 19, 2019
7:00 p.m.

CALL TO ORDER

Mayor Styron Sherrell called the meeting to order at 7:00 p.m. and Mayor Pro Tem Hutson led the flag salute.

ROLL CALL

Present: Mayor Pro Tem Hutson, Councilmembers Whitaker, Tompkins, Johnson, Morton, Whalen and Ott

Absent: None

STAFF PRESENT

Police Chief Hernandez, City Administrator-Municipal Services Black, Public Works Director Howlett, Finance Director Dunford, Public Works Operations Superintendent Sloan, Surface Water Compliance Inspector Carter and City Clerk Trisha Summers

ADDITIONS/DELETIONS

Item 7A removed from regular agenda due to a family emergency of presenter. Item is rescheduled for the March 18, 2019 meeting.

CITIZEN PARTICIPATION

Speaker	Comments
Richard Cosner	Highway 99 continues to be very dangerous and Mr. Cosner would like council to think about moving forward with lowering the speed limit in that area to 35 mph. As always, police department needs to hire more officers.

APPOINTMENTS TO BOARDS AND COMMISSIONS

A. Reappointment to the Events Committee

Mayor Sherrell explained that Tiffany Harris has been a part of the Events Committee for quite a few years and wishes to continue serving.

Councilmembers thanked Tiffany for her work and applauded her for continuing to volunteer.

MOTION (Whitaker/Tompkins) to approve the Mayor's reappointment of Tiffany Harris to the Events Committee for a term to expire May 31, 2022. **Passed 7/0**

CONSENT AGENDA

A. Minutes Approval:

- i. January 22, 2019 Regular Meeting Minutes

B. Claims Approval:

- i. Approval of 2018 checks/vouchers/disbursements numbered 64780 to 64826 in the amount of \$89,188.99.
- ii. Approval of 2019 checks/vouchers/disbursements numbered 64794 to 64915 in the amount of \$985,817.70.
- iii. Approval of the payroll disbursement of January 18, 2019 in the amount of \$234,393.24.
- iv. Approval of the payroll disbursement of February 5, 2019 in the amount of \$233,494.81.

MOTION (Morton/Whalen) to approve the Consent Agenda. **Passed 7/0.**

REGULAR AGENDA

A. Electric Rate Discussion

This item was rescheduled for the March 18, 2019 meeting.

B. De-Icer Purchase

Public Works Superintendent Sloan explained the need for this purchase and how it works to council. The deicer reduces the amount of sand used, as well, so that it doesn't end up in our catch basins.

Council was excited about the purchase and agreed it would be very beneficial to the city. Councilmember Ott abstained from the vote because he works for a company that sells deicer.

MOTION (Hutson/Whalen) "to approve the purchase of deicing equipment from Northend Truck Equipment Inc and J & K Associates in an amount not to exceed \$26,837.58 including sales tax and authorize the Mayor to sign all documents necessary to execute the contract." **Passed 6/0.**

C. Campus Green Retrofit Grant

Surface Water Compliance Inspector Carter presented this item to council.

The grant is for design only for a Low Impact Development (Green) retrofit of municipally owned property. There is no match for this grant and no guarantee the city will be awarded. The main design aspects will be bio-retention and pervious pavements. A forward-thinking design at City Hall sets the example and tone for other developers and land owners in Milton.

Council congratulated the City on receiving this grant and had questions regarding vision, scope and expiration date of the grant.

MOTION (Johnson/Ott) “to authorize the Mayor to accept and fully execute an agreement with the Washington State Department of Ecology for the design of a new Low Impact Development City Hall Campus in an amount not to exceed \$51,300.” **Passed 7/0.**

D. Council Rules-Resolution 19-1916

Mayor Sherrell explained this item to Council. This is a housekeeping issue to clean up and make formal the procedures that council is already doing.

Council agreed this was all in order with what they had previously agreed to and are happy to have the procedures updated.

MOTION (Whalen/Morton) “to approve the attached Resolution 19-1916, updating procedures for the conduct of council meetings, proceedings and business; and repealing Resolution 08-1752.” **Passed 7/0**

E. Park Board Work Plan

Surface Water Compliance Inspector Carter presented this item to council. The park plan was drafted after conversations with Mayor, staff and citizens at Milton Days.

Councilmembers were happy to approve the plan and agree that a long-term vision is necessary.

MOTION (Morton/Ott) “move to approve the attached Park Board Work Plan for 2019 and direct that Board meeting agendas be scheduled to meet the goals therein.” **Passed 7/0.**

F. Ratify City Clerk

Mayor Sherrell explained that an oversight happened when she hired the City Clerk in April of 2018 and she wasn't aware that the Clerk position needed to be approved by Council. Mayor is now asking for Council to approve the Clerk's hiring.

MOTION (Tomkins/Hutson) “move to ratify Trisha Summers in the position of City Clerk”.

G. Ratify City Administrator- Municipal Services

Mayor Sherrell introduced new hire Courtney Black to the Council. Courtney spoke about her experience and what she felt she could bring to the City. Mayor is asking council to approve the hiring of Courtney Black.

Council is pleased to have Courtney on board and look forward to working with her. Councilmember Ott mentioned that he would like to see council involved in the interview process in the future.

MOTION (Whalen/Morton) "move to ratify Courtney Black in the position of City Administrator- Municipal Services".

COUNCIL REPORTS

Councilmember Whitaker

- Commend staff and public works for their work last week with snow issues.
- Police banquet is March 13th at the LeMay Car Museum.

Councilmember Morton

- Thanks to staff for good job during the snow issues.
- The Facebook BPA post has expiration date, but it can still be ordered.

Councilmember Ott

- 70th & 99 very dangerous. City of Fife needs to get involved with Milton on Hwy 99.
- Roads were outstanding during snow event. Well done!

Councilmember Tompkins

- Heard the roads were well cared for but didn't travel on them!
- Thank you to officers for their work during the snow to keep everyone safe.

Councilmember Whalen

- Reminder to citizens and business owners that sidewalks are your responsibility to shovel and care for during snow.
- Roads were great during the snow, but business parking lots were a mess.
- Pleased to have new City Administrator, there is much to do!

Councilmember Johnson

- Staff was great during the snow.
- Would like to see regulations about parking lot clearing.
- Talked about State Bill 5516, 5008 and 5812. Would suggest council and staff research these bills and get educated to stay ahead of things that could affect Milton.

Mayor Pro Tem Hutson

- Thank you to the staff for their work during the snow.
- Police banquet will be March 13th at LeMay Car Museum from 5-8pm. Cost is \$60.00 per ticket to include parking and a drink. Family friendly event.

DIRECTOR'S REPORTS

Police Chief Hernandez

- Thanked Director Howlett for his time with the City. He will be missed.
- Minor collisions during the snow but nothing major.
- Thanks to public works staff for operating 24 hrs. per day for three days straight.
- Fatality accident at 70th & 20th in Fife today.
- Another violent armed robbery at Pizza Hut
- Recovery of stolen property at Cobalt Storage
- Milton PD continues to serve as back up for Fife and Edgewood

City Administrator- Municipal Services Black

- Excited to be on board and work with you all.

Finance Director Dunford

- Working on year end close.
- Finance committee is working on business licensing and fee schedule. Will have a fee schedule to bring to council soon.

Public Works Director Howlett

- An After-Action Event will be done for snow issue to delve deeper into costs and what worked and what didn't.

MAYOR'S REPORT

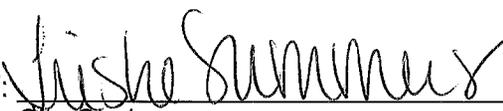
- Thanked Director Howlett for his service to the City. Mark is leaving the City as of February 28th.
- Kudos to Public Works and new Superintendent Dustin Sloan for the work during the snow event.
- Joint meeting with Fife and Edgewood happening soon.

ADJOURNMENT

The meeting was adjourned at 8:31 p.m.



Shanna Styron Sherrell, Mayor

ATTEST: 

City Clerk

