



CITY COUNCIL MINUTES

Regular Meeting
Monday, December 3, 2018
7:00 p.m.

CALL TO ORDER

Mayor Styron Sherrell called the meeting to order at 7:00 p.m. and Councilmember Tompkins led the flag salute.

ROLL CALL

Present: Mayor Pro Tem Hutson, Councilmembers Whitaker, Tompkins, Johnson, Morton and Whalen

Absent: Councilmember Ott

STAFF PRESENT

Public Safety Administrator Hernandez, Public Works Director Howlett, Finance Director Dunford and Attorney Daniel Kenny

ADDITIONS/DELETIONS

MOTION(Johnson/Hutson) “to excuse Councilmember Ott from tonight’s meeting.” **Passed 6/0**

Executive Session removed from agenda, item 7E will move to a study session and item 7F for Fire Safety/Fire Parking Zones is added.

CITIZEN PARTICIPATION

Speaker	Comments
Richard Cosner	Highway 99 speed limit needs to be 35 mph. Would like council to move forward with reducing speed.
Frances Hall	The budget last year was a confusing disaster and it’s nice to see how the staff came together to work on it this year.

CONSENT AGENDA

A. Check Approval Process

- a. Minutes Approval:
 - i. November 19, 2018 Regular Meeting Minutes
- b. Claims Approval:
 - i. Approval of the checks/vouchers/disbursements numbered 64474 to 64537 in the amount of \$374,838.16.
 - ii. Approval of the payroll disbursement of November 20, 2018 in the amount of \$210,158.28.

MOTION (Morton/Johnson) to approve the Consent Agenda. **Passed 6/0.**

PUBLIC HEARINGS

The final public hearing to hear comments on the 2019 budget was opened at 7:08 p.m.

No additional comments were received at tonight's hearing.

The Public Hearing was closed at 7:09 p.m.

REGULAR AGENDA

A. 2019 Budget Ordinance 1954-18- 2nd Read

Councilmember Tompkins commented on the council training fund and that it would be nice to see more funding set aside for it.

Councilmembers commented that this budget process was smooth, easy to understand and very transparent. Council commended Finance Director Dunford and staff for a job well done.

MOTION (Whalen/Johnson) "to adopt the 2019 Budget Ordinance and Final Budget setting anticipated revenue, appropriating funding for expenditures, and authorizing staffing levels for 2019." **Passed 6/0**

B. Asset Replacement Ordinance – 2nd Read

Finance Director Dunford gave an overview of this item and how the ordinance provides for combining the two separate funds into one Asset Replacement and Capital Reserve Fund and establishes future funding at a rate of two percent of budgeted general fund revenues.

Councilmembers expressed that this change makes sense and that they are excited to be able to fund this.

MOTION (Morton/Whalen) “to approve the attached Ordinance re-defining General Fund capital improvement and asset replacement funds and updating sections 3.24.250 and 3.24.260 of the Milton Municipal Code.” **Passed 6/0.**

C. Rainy Day Fund Ordinance-2nd Read

Finance Director Dunford gave an overview of the re-purposing of the Strategic Reserve Fund into a Rainy Day fund to allow the City to increase the balance in the fund and to allow the council more flexibility in using the fund in the future.

Councilmembers thanked Director Dunford for bringing this to them and for making funds efficient in the City.

MOTION (Johnson/Morton) “to approve the attached Ordinance re-defining the Strategic Reserve fund and updating section 3.24.300 of the Milton Municipal Code.” **Passed 6/0.**

D. Budget Amendment Ordinance

Finance Director Dunford explained the need to amend the 2018 budget based on staff time being allocated incorrectly in the 2018 budget for the Street Fund. There was also recent significant damage done to two police cars which insurance won't reimburse until 2019. Due to these two issues, the budget needs to be amended.

Councilmembers commented that they were thankful the surplus of sales tax revenue will help pay for this amendment.

MOTION (Morton/Whalen) “to adopt Ordinance No. 1957-18 amending the 2018 budget as outlined in Exhibits A, B and C.” **Passed 6/0**

E. Council Procedures Resolution

Moved to future study session

F. Fire Zone Parking

Councilmember Whalen would like to have a few councilmembers volunteer to be on a committee to study fire zone parking. The study will include enforcement, the city's role and ideas on how to correct the problem of people parking in the fire zones at schools. Mayor Pro tem Hutson would like to join the committee as well. Council is supportive of this committee.

COUNCIL REPORTS

Councilmember Whitaker

- Can't believe it's been a year on council already!
- Come out to tree lighting this Saturday, 12/8

Councilmember Morton

- Congratulated Councilmember Johnson on her first budget approval.
- Thanked staff and Finance Director Dunford for work on the budget, it was a pleasure!
- Looking forward to the tree lighting this Saturday, 12/8
- Asked Director Howlett about having an arborist look at the trees on planting strip
- Inquired about traffic study from WSDOT

Councilmember Tompkins

- The Christmas Carol performance put on by the high school is really good, if you get a chance go see it.
- Inquired about permitting for 911 Memorial

Councilmember Whalen

- Would like to clear up confusion on Skid Steer that the city recently purchased- it is brand new.
- There is a stationary bus sign and booth on 18th & 19th provided by Pierce Transit

Councilmember Johnson

- The curb by Milton Way shopping center is out of line, needs to be fixed
- Inquired about city vac truck being able to pick up leaves during winter

Mayor Pro Tem Hutson

- Attended National Guard performance with VFW group recently
- Saturday there are a variety of things going on: 8AM FME pancake breakfast at Kiwanis, 10AM Santa at Uptown Koffee and 5pm benefit for local families in need at Bud's in addition to the tree lighting at 5pm.

DIRECTOR'S REPORTS

Public Safety Administrator Hernandez

- Fire Department levy passed
- The fire station offices will be getting all new windows, current windows are all in need of replacement.
- In the past few days there were two armed robberies and a car jacking along with delivery trucks being followed and packages stolen off porches.
- Do not leave cars running while they warm up! If it can be stolen, it will be.
- Surprise Lake Middle School had a fire today, lots of water damage was done and there will be no school for the middle school tomorrow.

Finance Director Dunford

- Thanked Council for their cooperation and persistence with the 2019 budget.
- Elections for Finance Committee will take place next month.

Public Works Director Howett

- Tree trimming crews are out cutting limbs back off utility lines.

- Highway 99 study not done at this time because WSDOT will not do it when there is a project in process. Project should be done soon in Federal Way.
- 911 Memorial permitting is in the office now, contact has been made for more items needed for review.
- Well 10 is nearly complete and will be testing this week.
- Decant facility is currently under construction.
- Would like to be involved in discussions committee has about Surprise Lake Middle School fire lanes.
- Sound Transit is having lots of meetings but moving forward, effect on Milton is minimal.

MAYOR'S REPORT

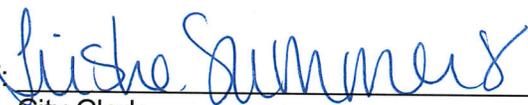
- Thank you to all the normal faces in the audience and welcome to a new face in attendance.
- Will review with staff if another meeting is needed this year.
- Currently hiring Finance Tech 1.
- Vacancies on both Planning Commission and Park Board
- Thank you to Tara Dunford for her hard work on the budget, along with staff that helped work on it.
- Excited for first tree lighting event this year!

ADJOURNMENT

The meeting was adjourned at 8:17 p.m.



 Shanna Styron Sherrell, Mayor

ATTEST: 

 City Clerk

