



Regular Meeting
Monday, November 19, 2018
7:00 p.m.

CALL TO ORDER

Mayor Styron Sherrell called the meeting to order at 7:00 p.m. and Mayor Pro Tem Hutson led the flag salute.

ROLL CALL

Present: Mayor Pro Tem Hutson, Councilmembers Whitaker, Tompkins, Johnson, Morton, Whalen and Ott

Absent: None

STAFF PRESENT

Public Works Director Howlett and Finance Director Dunford

ADDITIONS/DELETIONS

MOTION(Johnson/Morton) "to add item 7H, Sober Living and Halfway houses to agenda"
Passed 7,0

CITIZEN PARTICIPATION

Speaker	Comments
Tom Boyle (Public Hearing Comments)	Since the city is always short on street funds, maybe put extra in street improvements instead of the Rainy-Day fund?
Tom Boyle (Regular meeting)	Asked about the Rainy-Day Fund accruing interest. Asked if Council was aware that they can bank the property tax increase. The skid steer is a very agile vehicle and stated a back up camera, tracks and an enclosed cab would be additions to think about. Would like to see speed reduced on Milton way and improve the intersection at Highway 99 and Porter.

Jacquelyn Whalen (Public Hearing Comments)	Would like to see lectern turned into plexi-glass base so it wouldn't hinder line of sight. Enhanced audio and 3 light system would be a nice addition for the chambers as well. Budget some money for the planning commission for consultant level expertise as needed.
Jacquelyn Whalen (Regular meeting)	Appreciative of the transparency with assessment from Pierce County being included in council packet. Likes speed limit reduction and roundabouts on traffic study. Would like to see latecomer fees to help pay for roundabouts and possibly a traffic light at 15 th & Milton Way.
Richard Cosner (Regular meeting)	The skid steer is a great piece of equipment for parking lots and roads for clearing snow and tires are better than tracks, so roads don't get torn up. Would like council to send WADOT a letter saying the City WILL reduce speed on Hwy 99. Great traffic study report!

CONSENT AGENDA

A. Check Approval Process

- a. Minutes Approval:
 - i. November 5, 2018 Regular Meeting Minutes
 - ii. November 13, 2018 Study Session
- b. Claims Approval:
 - i. Approval of the checks/vouchers/disbursements numbered 64391 to 64473 in the amount of \$482,785.51.
 - ii. Approval of the payroll disbursement of November 5, 2018 in the amount of \$230,112.01.

MOTION (Whalen/Johnson) to approve the Consent Agenda. **Passed 7/0.**

PUBLIC HEARINGS

The Public Hearing was opened at 7:04 p.m.

Comments were received at tonight's meeting and the Public Hearing was closed at 7:09 p.m.

REGULAR AGENDA

A. 2019 Budget – Ordinance 1st Read

Explanation of this item was given by Finance Director Tara Dunford. The 2019 budget has been discussed at the October 15th regular meeting and the November 13, 2018 study session.

Council member Johnson asked a couple clarifying questions and thanked staff for a great budget.

Mayor Pro Tem Hutson thanked Director Dunford for sending answers to questions via email.

B. Asset Replacement Ordinance – 1st Read

Finance Director Dunford gave an overview of this item and explained that it provides for combining two separate funds into one Asset Replacement and Capital Reserve Fund and establishes future funding at a rate of two percent of budgeted general fund revenues.

No comments or questions were received from Council.

C. Rainy Day Fund Ordinance-1st Read

Finance Director Dunford gave an overview of this item and explained that re-purposing the existing Strategic Reserve Fund into a Ray Day Fund will allow the City to increase the balance in the fund and will allow the Council more flexibility in using the fund in the future.

Council appreciates this coming to them and asked for editing of Section 1 of the Ordinance to include that the fund shall be increased by “at least” 1% per year until the target balance is met.

D. Tax Levy Ordinance 1952-18 – 2nd Read

Finance Director Dunford provided an explanation of this item that the city must adopt by November 30, 2019. Amounts for the ordinance are provided by Pierce County.

Council complimented Director Dunford on a clear and understandable format and explanation of this ordinance.

MOTION (Johnson/Whalen) “to adopt the attached Ordinance establishing the regular tax levy for properties located in Pierce and King Counties for the year 2019.” **Passed 7/0**

E. Stormwater Capital Fund Ordinance 1953-18 – 2nd Read

Public Works Director Howlett explained, again, that this change will result in a decrease in the amount of funding transferred to Stormwater Operations Fund to the Stormwater Capital Improvement Fund but will not change the overall amount of funds collected.

Council expressed their appreciation with the consistency within all the Enterprise Funds.

MOTION (Whalen/Johnson) “to approve the attached Ordinance revising the fund amount of funds transferred from the Stormwater Operations Fund to the Stormwater Capital Fund to be seven percent of the monthly charges.” **Passed 7/0.**

F. Skid Steer Purchase

Public Works Director Howlett explained the need for this equipment purchase and how it will allow staff to easily maneuver in the Decant Facility which is a very confined area. The vehicle will also benefit the water and street departments for working in locations with limited access. The expense of the vehicle was budgeted in 2018 budget and will come from Water, Storm and Street funds.

Council asked questions pertaining to life of the vehicle, cab enclosure and specific uses.

MOTION (Morton/Whalen) “to approve the purchase of a used 2017 CASE SV280 Skid Steer from SONSRAY Machinery from the Washington State Department of Enterprise Services in an amount not to exceed \$43,308.11 and authorize the Mayor to sign all documents necessary to execute the contract.” **Passed 7,0**

G. Traffic Issues

Public Works Director Howlett presented a Power Point presentation on traffic issues, trouble spots and proposed resolutions for those problem areas.

Council discussed some of the options presented and which ones they were in favor of. Council asked that 10th Avenue also be added to traffic control issues as a needed area.

Mayor Styron Sherrell added comments from citizens such as crosswalks on Milton Way, truck route enforcement and speed limited reductions and the pros and cons of them.

H. Sober Living Houses

Council would like the planning commission to study sober living and halfway houses in 2019.

COUNCIL REPORTS

Councilmember Whitaker
Nothing to add

Councilmember Morton
Nothing to add

Councilmember Tompkins
Left meeting at 8:22p.m.

Councilmember Whalen
Nothing to add

Councilmember Johnson
Nothing to add

Councilmember Ott

- Lots of local dignitaries at the Veterans Day event
- Thank you to the Mayor for a good speech on Veterans Day

Mayor Pro Tem Hutson

- Complimented the Mayor on her Veterans Day speech.
- Admires the participating from citizens in community events.

DIRECTOR'S REPORTS

Finance Director Dunford
Nothing to add

Public Works Director Howett

- There have been 4,500 cubic yards of dirt placed in the ball fields.
- Trees have been cut back off power lines in preparation for winter.
- Well 10 construction is coming along nicely.

MAYOR'S REPORT

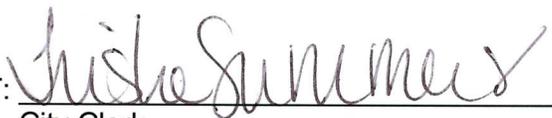
- City offices will be closed for Thanksgiving Holiday 11/22 & 11/23.
- Tree lighting will be 12/8 at 3p.m. at City Hall.
- Open positions on the Planning Commission and Parks Board.
- Thank you to the audience for their active participation tonight!

ADJOURNMENT

The meeting was adjourned at 8:55 p.m.



Shanna Styron Sherrell, Mayor

ATTEST: 

City Clerk

