



**CITY COUNCIL MINUTES**

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**Regular Meeting**  
**Monday, November 5, 2018**  
**7:00 p.m.**

**CALL TO ORDER**

Mayor Styron Sherrell called the meeting to order at 7:02 p.m. and Councilmember Whitaker led the flag salute.

**ROLL CALL**

Present: Mayor Pro Tem Hutson, Councilmembers Whitaker, Morton, Whalen and Ott

Absent: Councilmembers Tompkins and Johnson

**STAFF PRESENT**

City Attorney Kenny, Public Safety Administrator Hernandez, Public Works Director Howlett and Finance Director Dunford, Public Works Operations Superintendent Barnhart and Stormwater Compliance Inspector Carter

**ADDITIONS/DELETIONS**

**MOTION**(Ott/Whalen) “to excuse Councilmembers Tompkins and Johnson from tonight’s meeting.” **Passed 5/0**

**CITIZEN PARTICIPATION**

<b>Speaker</b>	<b>Comments</b>
Jack Chandler	Had four issues he would like addressed: <ol style="list-style-type: none"> <li>1) Would like to know the status of the permit review for the 9/11 Memorial.</li> <li>2) Puget Sound Energy installed a gas service for Heather Hills at the cul-de-sac at the end of his block and left a 7-foot by 7-foot patch and his neighbors were not notified of this work.</li> </ol>

	<p>3) Would like to know the status of the reimbursement of his solar energy panels. He has been waiting 6 years.</p> <p>4) He would like the cost of installing a crosswalk flashing lights along 28<sup>th</sup> Avenue near Millridge Village. He mentioned that the VFW may participate in paying for it.</p>
Tom Boyle	<p>Thanked the Mayor for getting the budget out early this year. He respects the Council and stated that they are doing a good job. Glad to see the paving projects happening in the City. Happy to see the removal of dead trees in the park. Remember to vote tomorrow.</p>
Candace Cahury	<p>Concerned about construction parking associated with the new Excel Medical Supply Store. If they park on the side of 28<sup>th</sup> Street there will be no room for others to maneuver.</p> <p>Hear rumors about potential development of the old Albertsons and Arby's.</p>

**CONSENT AGENDA**

**A. Check Approval Process**

- a. Minutes Approval:
  - i. October 15, 2018 Regular Meeting Minutes
  
- b. Claims Approval:
  - i. Approval of the checks/vouchers/disbursements numbered 64299 to 64382 in the amount of \$220,199.74.
  - ii. Approval of the payroll disbursement of October 19, 2018 in the amount of \$191,498.68.

Councilmember Ott had questions on a couple of items in the consent packet. Director Dunford provided clarification.

**MOTION** (Whalen/Morton) to approve the Consent Agenda. **Passed 5/0.**

**PUBLIC HEARING**

**A. 2019 Revenue Sources**

Director Dunford provided a brief overview of this item. Per RCW 84.55.120 a public hearing is required for the “current expense budget” which includes those activities primarily funded by taxes. In the City’s case the General Fund, Street Fund, and Criminal Justice Fund revenue sources are subject to the public hearing.

The Mayor opened the Public Hearing at 7:20 p.m.

Speaker	Comments
Richard Cosner	Would like to see more funding for police officers.

The Mayor closed the Public Hearing at 7:22 p.m.

**REGULAR AGENDA**

**A. Ordinance 1<sup>st</sup> Read – Tax Levy for 2019**

Explanation of this item was given by Finance Director Dunford. She explained that this ordinance is necessary for the City to adopt the property tax increase.

Councilmember Morton mentioned that this increase has been an annual occurrence and he supports it.

Councilmember Whitaker thanked Director Dunford for making this item clear.

**B. Project Administration Agreement with Puget Sound Regional Transit Authority – Tacoma Dome Link Extension Project**

Public Works Director Howlett presented this item. Sound Transit has agreed to reimburse the City of Milton for staff time spent on attendance at meeting and other efforts that will help facilitate Sound Transit’s efforts in the planning, permitting, design and construction of the Tacoma Dome Link Extension Project.

Mayor Pro Tem asked how deep the concrete piers will go down in the soil.

Councilmember Whalen stated that this is a good agreement.

Councilmember Ott stated that he has been an outspoken opponent of Sound Transit but this agreement is good for the City.

Councilmember Whitaker commented on the ridership numbers mentioned in the brochure.

**MOTION** (Hutson/Whalen) “Move to authorize the Mayor to sign the Project Administration Agreement between the City of Milton and the Puget Sound Regional Transit Authority for the Tacoma Dome Link Extension Project.” **Passed 5/0.**

**C. Consultant Services Agreement - Alder Street Water Main Replacement Project**

Public Works Director Howlett presented this item. This project will complete a missing link in the City’s water system by completing a loop that will provide redundancy for this area of our City. Gray and Osborne has completed many water main projects for the City over the years and they are well experienced with our water system and our design standards.

Construction for this project is scheduled to begin in the Spring of 2019.

Councilmembers asked some clarification questions and Councilmember Whalen commented that Gray and Osborne has been providing good service to the City for many years.

**MOTION** (Ott/Whalen) “move to authorize the Mayor to execute a consultant services agreement with Gray & Osborne, Inc. for design of the Alder Street Water Main Replacement in an amount not to exceed \$40,200.” **Passed 5/0.**

#### **D. Purchase of Service truck for the Water Department**

Public Works Operations Superintendent Barnhart gave an overview of this item. The new truck will be shared by water, street and storm, and have multi purposes. The truck will be used to pull the mini excavator and have a mini dump for asphalt and street repairs. The new truck will be equipped with a snow plow attachment and be used for the new de-icing equipment to be purchased in 2019.

The purchase of the vehicle consists of 3 parts:

1. Truck from Columbia Ford in a total amount including tax of \$59,524.61
2. Mini Dump Flatbed from the Fab Shop in a total amount including tax of \$18,238.79
3. Load Scales from Loadman NW in a total amount including tax of \$4,286.10

Councilmembers asked some clarifying questions of Bill regarding deicing equipment and commented on their overall approval of proceeding with this purchase.

**MOTION** (Whalen/Morton) “move to approve the purchase of a new F550 Cab and Chassis from Columbia Ford through the Washington State Department of Enterprise Services Contract Equipped with a Mini Dump Flatbed purchased from “The Fab Shop’ and load scales from Loadman NW through the General Service Administration contract in a total amount not to exceed \$82,049.50 and authorize the Mayor to sign all documents necessary to execute the contract.” **Passed 5/0**

#### **E. Preliminary Budget Review**

Public Works Director Howlett presented this item. Currently the Stormwater Utility transfers \$2.50 of the monthly charge for each Equivalent Service Unit of the City’s Stormwater Service to the Stormwater Capital Improvement Fund. The Equivalent Service Unit of measurement is no longer applicable, and it is desirable to revise the measurement of transferred funds to be consistent with the Electric and Water Utilities.

Councilmember Whalen provided some history of the \$2.50 charge and was supportive of this change.

Councilmember Whitaker stated that it will be good to have consistency amongst the three utilities.

### **COUNCIL REPORTS**

Councilmember Whitaker

- Encouraged everyone to vote
- Mentioned the Chambers Luncheon that will be happening on Wednesday.

Councilmember Morton

- Congratulated Bill on his retirement
- Paving projects look good

Councilmember Ott

- Thanked those who purchased poppies from the veterans.
- Hopes to see everyone at the Veteran's Day celebration
- Mentioned a potential conflict of interest he may have with the purchase of any deicing equipment or supplies.

Councilmember Whalen

- The ditch repair projects have turned out well. However, potholes have developed along 13<sup>th</sup> Ave as a result of the heavy truck traffic

Mayor Pro Tem Hutson

- The Fife/Milton/Edgewood Chamber will be hosting a dinner with U.S. Representative Denny Heck.

## **DIRECTOR'S REPORTS**

Public Works Director Howlett

- Mentioned that he has heard rumors regarding the Albertsons and Arby's buildings. However, nothing has been submitted to the City
- We held a pre-application meeting for the new Surprise Lake Middle School
- We held a pre-application meeting for a new self-storage facility west of Meridian between Queens Way and Redwood Street.
- We held a pre-application meeting for a new 23-unit development between 27<sup>th</sup> and 28<sup>th</sup> Avenues near Birch and Comet Streets.

Finance Director Dunford

- Mentioned the vacancy caused by the movement of one of her employees to Public Works.

Public Safety Administrator Hernandez

- Gave a brief overview of the crimes that have been committed recently in the City

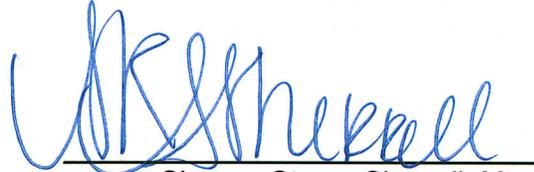
## **MAYOR'S REPORT**

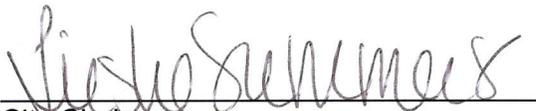
- Happy belated birthday to Councilmember Whitaker
- Recognized the new attendees of the Council meeting and thanked them for coming
- The next Council meeting will be next Tuesday because of the Veteran's Day Holiday
- Saturday December 8<sup>th</sup> will be the tree lighting ceremony

- Remember to vote
- Thanked Bill Barnhart for his service to the City and invited everyone to have cake

**ADJOURNMENT**

The meeting was adjourned at 8:20 p.m.

  
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Shanna Styron Sherrell, Mayor

ATTEST:   
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City Clerk