



CITY COUNCIL MINUTES

Regular Meeting
Monday, October 1, 2018
7:00 p.m.

CALL TO ORDER

Mayor Styron Sherrell called the meeting to order at 7:00 p.m. and Councilmember Whalen led the flag salute.

ROLL CALL

Present: Mayor Pro Tem Hutson, Councilmembers Whitaker, Tompkins, Johnson, Morton, Whalen and Ott.

STAFF PRESENT

Public Safety Administrator Hernandez, Public Works Director Howlett and Finance Director Dunford and Stormwater Compliance Inspector Carter.

ADDITIONS/DELETIONS

Councilmember Johnson added "Happy Birthday" to Mayor Styron Sherrell

CITIZEN PARTICIPATION

Speaker	Comments
Paula Gierke	Paula inquired about the refrigerator in the Milton Activities Center and whether it would be replaced before the bazaar because the group making lunch during the bazaar will need it.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Mayor Styron Sherrell asked for approval to appoint Frances Hall to the Civil Service Commission. Frances has lived in the community for 52 years and is a very active part of the community.

MOTION (Whalen/Hutson) “to approve the Mayor’s appointment of Frances Hall to the Civil Service Commission for a term to expire October 1, 2024”. **Passed 7/0.**

CONSENT AGENDA

A. Check Approval Process

- a. Minutes Approval:
 - i. September 17, 2018 Regular Meeting Minutes
- b. Claims Approval:
 - i. Approval of the checks/vouchers/disbursements numbered 64168 to 64224 in the amount of \$406,592.06.
 - ii. Approval of the payroll disbursement of September 20, 2018 in the amount of \$186,525.44.
- c. Offer of Employment Tara Dunford Approval

MOTION (Whalen/Johnson) to approve the Consent Agenda. **Passed 7/0.**

REGULAR AGENDA

A. School Impact Fee

Explanation of this item was given by Public Works Director Howlett. This item was covered previously in a study session and regular meeting.

Councilmembers commented that they appreciated the suggested rate given by Director Howlett and that they agreed with it. Council was in favor of an increase yearly of construction cost index.

B. Citywide Miscellaneous Stormwater Improvements-Ditch Maintenance and Repair

Explanation of this item was given by Stormwater Compliance Inspector Jamie Carter. There is ditch work to be completed on 8th Ave between Xavier and Yuma streets and on the east side of 13th Avenue between Oak and Taylor streets. This work has been previously planned for and is funded by grants. Cannon Construction was chosen to complete this work.

Councilmembers expressed that they were impressed with the work Cannon Construction did in the other ditches and are pleased to see this work being done.

MOTION (Whalen/Morton) “to authorize the Mayor to sign the Professional Services Agreement with Cannon Construction for \$49,378.07 for stormwater improvements.” **Passed 7/0.**

C. LID Retrofit Project Acceptance-Emerald St Bio-retention cells and Bio-swales

Stormwater Compliance Inspector Jamie Carter gave an overview of this project. Mr. Carter showed a slideshow of the finished project that was completed in June 2018 and is now asking the council to accept it as complete.

Councilmembers expressed their appreciation for this work being done and are looking forward to seeing how it works to improve runoff during heavy rains.

MOTION (Ott/Whalen) "to accept the LID (Low Impact Development) Retrofit Project, Emerald St. Bio-retention Cells and Bio-swales, as complete." **Passed 7/0.**

D. Travel Policy Ordinance Repeal

Attorney Daniel Kenny presented this item and explained that sections of the 1724-08 Ordinance contained policies and procedures related to the travel policy that should be removed so the Mayor may manage these employee related expenses in a nimbler fashion. Policies and procedures managed by the Mayor, if in Ordinance, would have to be presented to Council and have an Ordinance amended each time a change was made if left in the current state.

Council members asked questions regarding why the Ordinance was written this way in 2008 and why the changes needed to be made now. After discussion, council agreed that this makes sense to remove from Ordinance.

MOTION (Tompkins/Whalen) "to approve Ordinance 1950-18, repealing portions of Ordinance number 1724-08 regarding travel policies". **Passed 7/0.**

COUNCIL REPORTS

Councilmember Whalen

- We need to clean our code up!

Councilmember Johnson

- Appointed to vice chair for Pierce County Citizen action board
- Shake out is coming October 18th

Mayor Pro Tem Hutson

- Applauds council for their concern and attention to issues.

Councilmember Tompkins

- Comedy for Cops fundraiser October 14th comedy show, the comedian is very good. Tickets for sale at the Mill or with Councilmember Tompkins.

Councilmember Ott

- Happy Birthday to Mayor
- VFW dinner on October 11th almost sold out

Councilmember Morton

- Happy Birthday to the Mayor
- Congrats to Frances Hall
- Glad to see Finance Director Dunford is staying for another year.
- Excited to see upcoming budget and hear how things are going
- Traffic study-coming soon?

Councilmember Whitaker

- Happy Birthday Mayor
- Thank you, Frances, for your volunteer work
- Enjoys being on council and finance committee and the good discussions.

DIRECTOR'S REPORTS

Public Safety Administrator Hernandez

- "Happy Birthday" song for Mayor

Finance Director Dunford

- Working on budget and cost allocations

MAYOR'S REPORT

- Thank you for the birthday wishes!
- Craft Bazaar is October 12th and 13th. 40+ vendors and event is sold out.
- WSDOT speed study on Highway 99 will take one month.

ADJOURNMENT

The meeting was adjourned at 8:45 p.m.



Shanna Styron Sherrell, Mayor

ATTEST:



City Clerk