



## CITY COUNCIL MINUTES

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**Study Session**  
**Monday, September 10, 2018**  
**7:00 p.m.**

### **CALL TO ORDER**

Mayor Styron Sherrell called the meeting to order at 7:00 p.m. and Councilmember Ott led the flag salute.

### **ROLL CALL**

Present: Councilmembers Whitaker, Johnson, Morton, Whalen and Ott

Absent: Mayor Pro Tem Hutson, Councilmember Tompkins

### **STAFF PRESENT**

Public Safety Administrator Hernandez, Public Works Director Howlett and Finance Director Dunford

### **Presentation - East Pierce Fire-Bud Backer**

East Pierce Fire and Rescue Chief Bud Backer gave a PowerPoint presentation outlining the upcoming Bond measure that will be on the November 6, 2018 general election ballot. He explained that this bond measure will replace 4 fire stations, build one new station and upgrade various pieces of fire apparatus.

He also explained that the bond measure is for \$80 million to be repaid over 20 years with an increase in property taxes of approximately 25 cents per \$1,000 dollars of assessed value.

Chief Backer then responded to questions from the Council and the Public.

## Regular Agenda

### A. School Impact Fees

Public Works Director Mark Howlett gave an overview of the process for annually updating the Fife School District impact fees including the basis that the school district uses to determine the fees and the proposed increase in the fee amounts. He also mentioned that the Council has discretion to adopt any fee amount that they desire.

Kari Harris, Director of Business Services for the Fife School District added details of how these fees are determined at what the fees will be used for.

Council then asked Ms. Harris a series of questions about the process and thanked her for coming to Council.

### B. Budget Amendment

Finance Director Tara Dunford gave an overview of the proposed budget amendment including the proposed changes to the wage chart. These proposed changes include:

- Removing the City Attorney position
- Combine the Police Chief/Public Services Administrator positions
- Combine the Public Works Director/City Engineer positions
- Change of the 0.7 Planner Position to a full-time Permit Technician position
- Remove the position of Receptionist/Cashier
- Add Fiscal Technician 1 position
- Add a 0.5 Deputy City Clerk position
- Revise chart to reflect change of Meter Technician and a Maintenance Worker 2 to Asset Management Technicians

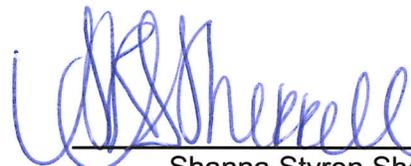
Ms. Dunford also explained how these changes will be accounted for in the budget.

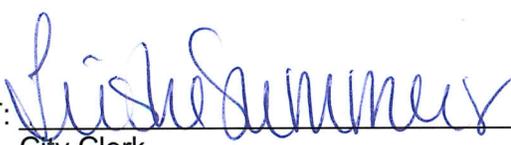
Mark Howlett spoke of the need for the Permit Technician and how the level of permit applications has greatly increased in the last 5 years.

Ms. Dunford gave an overview of the increase in building revenues and the increase in professional services expenditures associated with the increase in building permit application.

## ADJOURNMENT

The meeting was adjourned at 8:45 p.m.

  
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Shanna Styron Sherrell, Mayor

ATTEST:   
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City Clerk