PLANNING COMMISSION MINUTES

Regular Meeting
Wednesday, May 9, 2018
7:00 p.m.

1. CALL TO ORDER AND FLAG SALUTE

Chair Gillespie called the meeting to order at 7:00 p.m. and led the flag salute.

2. ROLL CALL

Present: Chair Gillespie, Vice Chair Balsley, Commissioners Whalen, Shampine, Sweat and White (Arrived 8:00 p.m.)

Absent: Lavergne (Excused)

Staff Present: Public Works Director Howlett

3. STAFF UPDATES

4. ADDITIONS, DELETIONS TO AGENDA

Newly appointed Commissioner Shampine as asked to provide the Commission with a brief introduction of himself and his goals of serving on the Commission.

5. CITIZEN PARTICIPATION

None

6. APPROVAL OF MINUTES

A. April 11, 2018 Regular Meeting

Some minor changes were proposed to the Draft minutes.

MOTION TO AMEND THE MINUTES (Balsley/Whalen) – **Passed 5/0.**

MOTION TO APPROVE MINUTES AS AMENDED (Whalen/Balsley) – **Passed 5/0.**

7. REGULAR AGENDA

A. West Milton Ballfield Plans

Mr. Howlett gave a brief overview of the ballfields and the difficulties associated with solving the continued sinking of the outfield.

Beverley Webber and Monica Walvoord of the City of Milton Parks Board presented an overview of some ideas from their Board regarding proposed improvements to the West Milton Ballfields.

Some of their ideas include attempting to save the existing fields but making them smaller and/or the construction of a Dog Park.

They mentioned that the Board has been working with the Carson Styron Foundation for funding opportunities.

The Commissioners then each presented their comments regarding their ideas for the future of the Park.

B. Work Plan Review and Future Agendas

Copies of the Work Plan were distributed to each Commissioner and the topics were discussed.

It was discussed whether to schedule the Commission to come to Council during a Study Session to discuss progress on the Work Plan.

Later in the meeting Chair Gillespie asked Commissioners if they would each like to take the lead on a topic on the Work Plan. Following is a summary of assigned work items:

Item	Assigned Commissioner/s
Vacant Building Regulations	Gillespie
Allowance for Cottage Housing	Lavergne
Accessory Dwelling Units (ADUs) – Updating Standards	Sweat/Whalen
Parking Code Update	Shampine/Balsley
Sidewalk Prioritization Plan	White

C. Update on SR-167 Gateway Project

Mr. Howlett handed out a summary PowerPoint and provided the Commission with an update of the SR-167 Gateway Project.

D. Update on Hill Creek Annexation

Mr. Howlett handed out a map and provided the Commission with an update of the Hill Creek Annexation, remaining tasks and schedule.

E. Update on Developments in the City

Mr. Howlett handed out a map and reviewed the development status of the following properties/projects:

- Tacoma RV
- Telecare
- Decant Facility
- West Milton Park Fill
- 9/11 Memorial
- Milton Mini-Mart
- Endeavour
- Alma Ata (Kondratev)
- Milltown Landing (Scheidt)
- Excel
- Falk
- Lakeside Estates
- Arco Station
- Edgewood View Estates

F. Update on Unoccupied Buildings

Chair Gillespie provided an update on his discussions with the Safeway Complex property manager regarding vacancies on their lot. He described the costs associated with filling those vacancies.

Other Commissioners provided input and other options for addressing vacancies throughout the City.

COMMISSIONER REPORTS

Commissioner Shampine:

- Thanked the Commission for allowing him to serve

Commissioner Whalen

- Mentioned that the next Sound Transit stakeholder meeting will be held on May 22nd
- Spoke of the work being conducted at the fire station
- Mentioned the upcoming Excel development on Emerald Street

Commissioner Balsley

- Mentioned Movie at the MAC
- On Friday a fund raiser will be held at Dave's by Old Coots on Scoots at Dave's
- Mentioned Kannon Electric moving into the old Milton Mini-Mart property
- Mentioned the Fife Business Leaders of America presentation
- Mention this year's Milton Days

Commissioner White

- Apologized for being late to the meeting

Commissioner Sweat

- Mentioned the Police Foundation Alder Ridge Fire Relief

Chair Gillespie

- Mentioned the Operation Clean City/Green City event which will be held June 23, 2018 and updated the Commission on what will be happening that day and the extents of the cleanup action

ADJOURNMENT

The meeting was adjourned at 9:30 p.m.

Approved at the meeting of June 13, 2018.

Chair Jim Gillespie