



Regular Meeting
Wednesday, March 14, 2018
6:00 p.m.

1. CALL TO ORDER and Flag Salute

Chair Gillespie called the meeting to order at 6:05 p.m., and led the flag salute.

2. ROLL CALL

Present: Chair Gillespie, Vice Chair Balsley, Commissioners Whalen, LaVergne, Sweat, White

Absent: Hatch

Staff Present: Public Works Director Howlett, City Clerk Hooman, Mayor Styron Sherrell

Chair Gillespie noted that Commissioner Hatch was planning to announce her resignation from the Commission at tonight's meeting effective immediately.

Speaker	Comments
Mayor Styron Sherrell	Introduced herself to the members of the Planning Commission

Commissioner Whalen requested a joint Planning Commission – Council Meeting.

3. STAFF UPDATES

Mr. Howlett provided a review of active development activities in the City. Projects and properties of note were:

- Tacoma RV
- Telecare
- Decant Facility
- 9/11 Memorial
- Milton Mini-Mart
- Milltown Landing (Scheidt)
- Endeavour
- Alma-Ata Kondratev
- Excel
- Lakeside Estates

- Queens Way Commercial
- Edgewood View Estates (Will impact Milton Roads)
- Alder Ridge
- WSDOT will be repaving SR99
- Parks Appreciation Day (Tentative Date 05/05/2018)

Ms. Hooman noted that members of the Commission will be required to complete OPMA training presented through an email link. She advised that the training could be completed at home and reported to staff for tracking purposes.

4. ADDITIONS, DELETIONS, CORRECTIONS TO THE MEETING’S AGENDA

ADD 7. E to discuss the start time of Planning Commission Meetings.

5. CITIZEN COMMENT PERIOD

Speaker	Comments
Scott Champine	Spoke about concern with vacant commercial buildings. Asked the Commission to consider recommending penalties for vacant commercial buildings

6. APPROVAL OF MINUTES

A. January 10, 2018 Regular Meeting

Commissioner Whalen asked that her comments page 3 under Commissioner’s Reports be amended to include and then Tacoma Mission.

MOTION TO APPROVE AS AMENDED (Whalen/Balsley) – Passed 6/0.

7. REGULAR AGENDA

A. Work Plan approved by Council – Discussion and Prioritization

Chair Gillespie advised that it has been relayed that Council’s highest priority is to address vacant building regulations. Discussion took place and the Commission listed the work plan items in the following priority list:

1. Vacant Building Regulations
2. Sidewalk Prioritization Plan
3. Parking Code Update
4. Cottage Housing
5. ADU
6. Safe Injection Sites

B. Potential Annexation of Hill Creek Development

Chair Gillespie introduced the proposed annexation. Mr. Howlett provided an overview of the data currently known by the City.

The Commission requested information on whether the homes in the proposed annexed area would be readdressed to change to the City of Milton.

C. Vacant Building Regulations

Mr. Howlett presented an overview of this item. Chair Gillespie noted that there is background information on why the commercial properties are vacant that needs to be collected to assist in the Planning Commission's review of this issue.

MOTION TO TABLE VACANT BUILDING REGULATIONS AND PARKING CODE REVISIONS TO THE APRIL 11, 2018 MEETING (Gillespie/Whalen) – Passed 6/0.

D. Parking Code Revisions – Introduction/Overview

Item was tabled to the April 11, 2018 Meeting.

E. Planning Commission Start Time

Chair Gillespie spoke about difficulties some members of the commission are having with getting to the meetings when they start at 6:00PM. In the past the meeting began at

MOTION TO CHANGE REGULAR START TIME FOR PLANNING COMMISSION MEETINGS FROM 6:00PM to 7:00PM STARTING ON APRIL 11, 2018 (Gillespie/Lavergne) – Passed 6/0.

COMMISSIONER REPORTS

Commissioner Balsley

- FME Chamber State of the Cities Luncheon
- April 18, 2018 Sound Transit Presentation at Chamber Luncheon

Commissioner Whalen

- Sound Transit presented to the Council at the March 5, 2018 meeting
- Applied to become a member of Sound Transit Stakeholder group

Commissioner White

- No report

Commissioner Sweat

- Police Foundation Awards Banquet was very successful
- Actively trying to recruit Police Officers

Commissioner LaVergne

- Police Foundation Awards Banquet was very successful, raised \$6,600
- 4 Active real estate sales in the City of Milton

Chair Gillespie

- March of Diapers fundraiser running from March 1 – March 30

Ms. Hooman noted that the City will begin recruitment for Commission position 1. We will be accepting applications until April 2nd.

NEXT MEETING

Regular Meeting – April 11, 2018 – 7 pm

ADJOURNMENT

The meeting was adjourned at 7:59 p.m.

Approved at the meeting of April 11, 2018.


Chair Jim Gillespie