PLANNING COMMISSION MEETING AGENDA
Council Chambers, 1000 Laurel Street

August 8, 2018
Wednesday

Regular Meeting
7:00 p.m.

1. Call to Order and Flag Salute

2. Roll Call

3. Staff Updates

4. Additions/Deletions to Agenda

5. Citizen Participation

6. Approval of Minutes

A. July 11, 2018 Regular Meeting

7. Regular Agenda

A. Work Plan Item – Parking Code Update

8. Commissioner Reports

9. Adjournment

Planning Commission may add and take action on other items not listed on this agenda.
If you need ADA accommodations, please contact City Hall at (253) 517-2705 at least 24 hours prior to the meeting.
Thank you.

PLANNING COMMISSION MINUTES

Regular Meeting
Wednesday, July 11, 2018
7:00 p.m.

1. CALL TO ORDER AND FLAG SALUTE

Chair Gillespie called the meeting to order at 7:06 p.m. and led the flag salute.

2. ROLL CALL

Present: Chair Gillespie, Vice Chair Balsley, Commissioners Whalen, LaVergne and White.

Absent: Sweat and Shampine

Motion to excuse Sweat and Shampine (Whalen/Balsley) – **Passed 5,0**

Staff Present: Public Works Director Howlett, City Clerk Summers

3. STAFF UPDATES

Director Howlett's update included the following:

- Provided information regarding development status at several locations in the city
- Gave an update of the 7/9/18 City Council meeting including PCRC Interlocal agreement and Decant facility

4. ADDITIONS, DELETIONS TO AGENDA

Role of Planning Commission in Milton Days

5. CITIZEN PARTICIPATION

None

6. APPROVAL OF MINUTES

A. June 13, 2018 Regular Meeting

MOTION TO APPROVE MINUTES (Whalen/Balsley) – **Passed 5/0.**

7. REGULAR AGENDA

A. Work Plan Item - Update on Parking Code

Commissioner Balsley reported on nuisance parking issues the City is dealing with. Balsley went on a ride along with Officer Hobbs who showed vehicles that are parked in City right of way for extended periods of time without moving. (Pictures of such vehicles were passed out to each member for better understanding) Such cars create a nuisance for the city making some of the already narrow roads impassable for emergency service vehicles. Hobbs suggested the City take code from the City of Puyallup to address this problem. Discussion was held regarding inviting Officer Hobbs to a future meeting. A copy of the Puyallup and Milton extended parking code were handed out.

B. Work Plan Item – Sidewalk Prioritization Plan

Nothing to report.

C. Work Plan Item – Vacant Building Regulations

Chair Gillespie recently met with State Senator Mark Miloscia and discussed his research into vacant buildings in the City. Gillespie gave examples of ideas that have been done in Everett and Tucson and is working on looking at some other city codes and formulating a plan for Milton to enact a fee for vacant buildings. Enforcement will be a challenge but Gillespie has ideas on this also.

D. Work Plan Item – Prioritization and Timelines

Commissioners decided to prioritize working on nuisance parking as their #1 goal and to hopefully have something done by the end of September. The #2 goal will be vacant buildings. Chair Gillespie will continue working on this and share information as it becomes available with the rest of the group. The #3 goal will be to study the Accessory Dwelling Unit code.

E. Work Plan Item – Milton Days

Commissioner Balsley explained that as much or as little time as you can give is acceptable but a time commitment is necessary and there is no cost to the commission for having a booth. Commissioner Whalen volunteered to spend some time in the booth. All other commissioners have commitments for other booths that day so are unable to commit. Commissioner LaVergne suggested that next year they plan a little ahead of time and have a dedicated booth for Milton Days.

COMMISSIONER REPORTS

Commissioner White

- Nothing to report

Commissioner LaVergne

- Gave an update on the real estate market in Milton
- He will be involved in National Night Out

Commissioner Whalen

- Passed out a copy of parcels that Milton owns along the interurban trail to make others aware of future trail growth area.
- Gave an update on red light cameras and that they can be used for more than what the legislature will allow at this time.

Commissioner Balsley

- FME Food fight donations being accepted for Edgewood FISH food bank
- Sex Slavery is prevalent, even in the Milton area. Guest speakers spoke about the topic at the chamber lunch this month.
- Edgewood Picnic 7/21
- Movie at the MAC 7/18

Chair Gillespie

- Provided an update on Operation Clean City/Green City event held June 23, 2018. 140 bags of garbage and several large items collected. Thanked all volunteers involved.
- Will have a 9-hole putt-putt golf course at Milton Days as a fundraising effort.

ADJOURNMENT

The meeting was adjourned at 8:57 p.m.

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Chair Jim Gillespie