

**RESOLUTION NO. 18-1906**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON AUTHORIZING RELEASE OF CHECKS AND ELECTRONIC PAYMENTS PRIOR TO COUNCIL APPROVAL.**

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**WHEREAS**, there is a need for the City to process checks and electronic payments in a timely manner; and

**WHEREAS**, RCW 42.24.180 authorizes the issuance of checks before approval of the City Council in order to expedite payment of claims; and

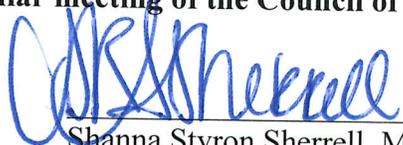
**WHEREAS**, the City shall enact the following policies and procedures pursuant to RCW 42.24.180:

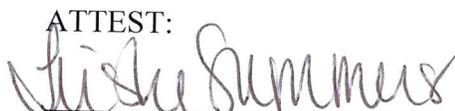
1. All claims against the City of Milton shall be pre-audited and approved by the Auditing Officer prior to release;
2. A performance bond of at least \$50,000, or equivalent coverage, shall be in place for the Auditing Officer.
3. The City Council shall review and approve claims paid at its next regularly scheduled meeting; and
4. If the City Council disapproves any claims, the authorizing Auditing Officer will recognize these claims as receivables of the City and will pursue collection diligently until the amounts are either collected or the City Council approves the claims.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:**

**The City's Auditing Officer may approve checks for payment and disbursement prior to the Council taking action to approve said claims.**

**PASSED AND APPROVED at a regular meeting of the Council of the City of Milton, this 21st day of May, 2018.**

  
Shanna Styron Sherrell, Mayor

ATTEST:  
  
City Clerk