RESOLUTION 18-1909 OF THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, AMENDING RESOLUTION NO. 18-1901 ADOPTED ON MARCH 19, 2018, AND REPEALING ALL PRIOR VERSIONS OF THE FEE SCHEDULE.

THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1.

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Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
I	**Business Licenses**	
§5.04.080	New Business Application Fee (One Time Application Fee)	$55.00
	Home Occupation/Owner only (No employees allowed)	$33.00
	Business Employees/Including Owner	
	0-2 employees	$33.00
	3-5 employees	$66.00
	6-12 employees	$132.00
	13-25 employees	$330.00
	26-50 employees	$660.00
	51+ employees	$990.00
	Additional Charges for the following areas:	
	Restaurant/Tavern/Cabaret	
	Restaurant and/or Tavern (Class 3)	$66.00
	Music/Entertainment (Class 1)	$132.00
	Music/Entertainment/Dancing (Class 2)	$198.00
	Endorsements	
	Pinball Machines	$44.00 each
	Video Game Tables	$38.50 each
	Pool/Billiard Tables	$27.50 each
	Late Fees: After January 31st 50% of total license fee plus an additional 10% per month thereafter, not to exceed 100% of license fee. Licenses expire on the due date issued by the Washington State Dept. of Licensing. The City is not required to send out renewal notices.	

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
II	**Administrative & Publications**	
All Depts	Administrative Fee for all reimbursable expenses	15% per consultant billing and/or other reimbursable event, not to exceed $100 per invoice
	Photocopying 8.5x11 and 8.5x14 - 11x17 will be charged as two (2) 8.5x11s	$0.15 per page
	Copies on compact disc	Copy charges plus actual cost of disc
	Copies on Thumb Drive	Copy charges plus actual cost of disc
	Scanning up to 11x17 size	$0.10 per page
	Photocopying or scanning documents larger than 11x17	Actual costs for items sent to outside printing company
	Files uploaded to email, cloud-based data storage, or other means of electronic delivery	$0.05 per each four (4) electronic files or attachment
	Transmission of public records in an electronic format, or for use of City equipment to send records electronically	$0.10 per gigabyte
	Mailing costs for public records, including container or envelope and postage/delivery charge	Actual costs
	Printed Bound Documents – will be based on actual cost of printing	Actual costs
	Returned Item (check or electronic payment) for any reason	$35.00
	Verbatim Transcription	$55.00 per hour
	Lien Filing Fee	Respective County Filing Fee
	Notary fee for documents unrelated to official City business	$10.00
Police	Police Reports	$5.00
Public Works	Development Standards Manual – includes CD	Actual costs
	Color Copy of Zoning or Other Available Maps	Cost of map

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Staff Billable Hourly Rates	
	Building Official/Inspector	$99.00/hour
	Planner	$70.00
	Prearranged Consultation w/Building Official or Planner	$25.00/30 minutes
	Administrative Staff	$55.00
	Attorney	Cost plus 15% overhead fee (not to exceed $100 per event)
	Other outside consultants	Cost plus 15% overhead fee (not to exceed $100 per event)
	Other Staff – Directors, Electric, Water, & Storm	Not less than $75/hr, not greater than $130/hr
III	**Recreation**	
Rentals	The Mayor is authorized to waive the rental fee and/or deposit for registered non-profit organizations, whose mission provides services to the general Milton community or to groups of persons in need within the City. Most of the services provided by the organization should be of the type that government could provide itself. 'Persons in need' shall include the poor, infirm, elderly and youth.	
	Community Building Rental	
	Refundable Damage/Cleaning and Key Deposit	$250.00
	Standard Rental Fees (2 – hours Minimum)	
	Local Residents	$25 per hour
	Non-Local Residents	$35 per hour
	Non-Profit Rental Fees	$10 for first 2 hours. Additional hours at Standard Rate above.
	Governmental Agencies	No Charge
	Activity Center Rental	
	Refundable Damage/Cleaning and Key Deposit	$350.00
	Standards Rental Fees (2 Hours Minimum)	
	Local Residents	$60 per hour
	Non-Local Residents	$80 per hour

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Recurring Rental Fees	
	Pre-paid, non-refundable, minimum 6 days rentals per calendar year paid in advance. Mondays - Thursdays only; and Friday - Sunday rentals for rental periods ending prior to 10:00a.m., provided that such rentals could be superseded at the sole discretion of the City for Standard Rentals or citywide events.	$15 per hour
	Governmental Agencies	No Charge
	Senior Sponsored Events	
	Monday thru Friday only	Free if scheduled to end before 5:00p.m.
	Senior Activities Center Events	Free
Events	City Event Vendor Fees	
Milton Days	Food Vendors	$125.00
	All Non-Food Vendors	$90.00
	Non-Profit Clubs, Organizations & Government Agencies	$50.00
	Electric Connection Fee	$55.00
Bazaar	Booth	$40.00
	Late Registration, additional fee	$10.00
IV	**Public Safety**	
§ 6.01	Pet Licenses: Sumner/Puyallup Fees as of 09/01/14	
	Domestic Animals	
	Dog or Cat under 6 months	$0.00
	Dog, Unaltered	$60.00
	Dog, Altered	$16.00
	Cat, Unaltered	$60.00
	Cat, Altered	$12.00
	Dog (Sr. Citizen 65+) Altered	$8.00
	Dog (Sr. Citizen 65+) Unaltered	$30.00
	Cat (Sr. Citizen 65+) Altered	$6.00
	Cat (St. Citizen 65 +) Unaltered	$30.00
	Replacement for lost tag	$5.00
	Late Fee After 30 days	$10.00
	Late Fee After 60 days	$20.00
	Exotic animal - Owner's license	$100.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Other Pet Fees and Permits	
	Replacement tag fee	$5.00
	Permit for potentially dangerous dog	$250.00
	Annual renewal of permit for potential dangerous dog	$50.00
	Permit for dangerous dog	$500.00
	Annual renewal of permit for dangerous dog	$100.00
	Kennel Rate cat/dog	$75.00
	Shelter Fees - Adoption, Boarding, Impound, Spay/Neuter, Euthanasia	
	These fees shall be set annually by the animal control operations board and shall be based on comparable cities as well as actual costs associated with professional services. The animal control operations board shall provide each participating city with a copy of these fees. The "animal control operations board" means the operations board of the governing entity of the animal control authority, as established by the interlocal agreement.	
	Return Check Fee	$40.00 and license invalidity
	Copies of Police Reports	$5.00
	Parking Tax - per vehicle per day	$1.00
	Reimbursable Security Services (three hour minimum)	
	Hourly Rate	$45.00/hr - $70.00/hr
	Overtime Rate	$65.00/hr - $105.00/hr
§ 9.44	Police Alarm Systems	
	User Permit required	$20.00
	Changes to the Permit	$5.00
	Failure to obtain Permit within 30 day requirement	$100.00
	False Alarms	
	First and Second false alarm/activation per calendar year	Warning
	Third and subsequent false alarm/activation	$ 100.00 per false alarm/activation
	Failure to obtain a valid alarm permit will result in a fee for each false alarm/activation	$ 250.00 per false alarm/activation
§ 8.04	Fireworks	
	Sale License	$75.00 per year
	Fingerprinting (City of Milton Resident)	$10.00
	Fingerprinting (Non-Resident)	$15.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Concealed Weapon Licenses	$50.75
	Renewal	$32.00
	Late Renewal	$42.00
	Replacement	$10.00
	Exceptions per State law will apply	
V	**Zoning, Land Division, Environmental & Planning**	
Planning	Impact Fees	
	Parks Impact Fee	Per MMC 13.45.030
	School Impact Fee	
	Single Family & Duplex (Per Unit)	Per MMC 13.42.060(A)(2)
	Multi-Family (Per Unit)	Per MMC 13.42.060(A)(2)
	Traffic Mitigation Fee	Per MMC 16.84.065
	Impact Fee Deferral Application	$250
	Planning and Land Use Fees **	
	Administrative Interpretation/Decision	$483.00
	Appeal of Administrative Interpretation / Decision	$656.00
	Accessory Dwelling Unit	$88.00
	Variance	$1,393.00
	Annexation	$3,453.00
	Binding Site Plan	$1,209.00
	Boundary Line Adjustment	$458.00
	Comprehensive Plan Amendment or Rezone	$3,765.00
	Conditional Use Permit	$2,142.00
	Critical Areas Checklist	
	Design Standards Review	$678.00
	Short Plat	$1,103.00
	Preliminary Subdivision	$1,888.00
	Final Subdivision	$297.00
	Hearing Examiner Decision (due prior to approval of final plat)	Varies
	Hearing Examiner Appeal	$1,292.00
	Hearing Examiner Reconsideration	$583.00
	Home Occupation	$129.00
	Master Plan	$5,078.00
	Master Plan Amendment	$3,006.00
	Non-Conforming Use Letter	$338.00
	Pre-Application/Construction – Major	$1,212.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Pre-Application/Construction – Minor – (to be used with existing commercial structures, where there is a change of use or occupancy. The project will have no environmental issues and no design review required.)	$457.00
	Alteration/Amendment of Short Plat (0-4 lots)	$365.00
	Alteration/Amendment of Subdivision (5+ lots)	$623.00
	Reasonable Use Exception	$1,299.00
	SEPA Major	$2,308.00
	SEPA Minor (Applies to single family residences that exceed the categorical exemptions which pertain to residential filling and grading.)	$1,383.00
	Shoreline Substantial Development	$1,182.00
	Site Plan Approval	$1,209.00
	Clearing and Grading Permits	
	Less than 7,000 square feet	$100
	More than 7,000 square feet	$366 plus staff time OR consultant fees
	Stormwater Permits	
	Add or replace less than 2,000 square feet of impervious surface	$100
	Add or replace between 2,000-5,000 square feet of impervious surface	$366 plus staff time OR consultant fees
	Add or replace more than 5,000 square feet of impervious surface	$481 plus staff time OR consultant fees
	**After 3 reviews – applicant is subject to additional charges at a minimum of $75 per hour not to exceed $130 per hour.	
VI	**Building & Fire Safety**	
Planning	Plan Review Fees	65% of Building Permit Fee
	Reroof	Fee based on City of Milton Building Division Valuation Table but no less than $149.00
	Stock Plan	60% of original plan review fee
	Outside Consultant Plan Review	Actual consultant cost plus regular City plan review fees.

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
Fire	Fire Marshal Plan Review Fee	40% of Building Permit Fee
	Fire Sprinkler System	
	Residential (1-2 family dwelling units) – 1 hour minimum plan review Commercial – 2 hour minimum plan review	$284.00 for first 10 heads plus $1.07 for each additional head plus plan review fee at $85.00/hr
	Fire Alarm	
	Residential (1-2 family dwelling units)	$284.00 plus $1.55 per device
	Commercial / Multi Family	$574.00 plus $1.55 per device
	Tenant Improvement, Alteration, or Remodel	$477.00 plus $1.55 per device
	Fire Suppression (other than Sprinklers)	
	Includes hood and duct and alternative fire-extinguishing systems	$284.00 plus plan review fee at $101.00/hour (2 hr. min)
	Re-inspection Fee	$101.00/hour
	Other Inspections and Fees	
	Inspections outside of normal business hours (3 hours minimum)	$111.00/hour, minimum $333.00
	Inspection for which no fee is specifically indicated (1 hour minimum)	$101.00/hour
	Additional plan review required by changes, additions or revisions to plans after 2 reviews (1 hour minimum)	$101.00/hour
	Fire & Life Safety Inspection (annual)	
	0-5000 SF	$154.00
	5001-7,500 SF	$216.00
	7,501-12,000 SF	$309.00
	12,001-15,000 SF	$436.00
	15,000+	$680.00
	Site Plan	$284.00
	Developer Agreement	$284.00
	Pre-Application/Construction	$284.00
	Short Plat	$101.00
	Alteration/amendment of Short Plat (0-4 lots)	$101.00
	Subdivision	$284.00
	Alteration/amendment of Subdivision (5+ lots)	$284.00
Planning	Energy Code Plan Review	$99/hr, 1hr minimum
	Demolition or Building Move	$457.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	In addition, buildings moved into jurisdiction will require a building permit and complete plan review. This category requires Assignment of Funds to equal twice the assessed value of the estimated work (i.e. demolition cost or moving costs), but no less than $10,000.	
	Swimming Pool and Spa	Fee based on the City of Milton Building Division Valuation Table but not less than $313.00
	Signs (fee includes plan review)	
	Pole	$484.00
	Monument	$449.00
	Building	$357.00
	Multi-Group	$631.00
	Temporary Banners, A-Boards – Annually	$103.00
	Minimum Fee Unless Noted Otherwise	$143.00 per hour
	Expedited Plan Review	2 X Plan Review Fee
	Violations and Penalties	
	Work commencing prior to permit issuance	Fee equal to triple the required permit fee plus mitigation fees and legal fees (valued at cost plus 15% overhead fee), investigative fees, and administrative staff costs at $99.00/hour (4 hr minimum)
	Grading, clearing, or land modifications commencing prior to permit issuance	Fee equal to triple the required permit fee plus mitigation fees and legal fees (valued at cost plus 15% overhead fee), investigative fees, and administrative staff costs at $99.00/hour (5 hr minimum)

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Unlawful continuance of work after a stop work order is issued	$1,000/day plus legal fees (valued at cost plus 15% overhead fee), investigative fees, and administrative staff costs and material charges plus 15% overhead fee.
	Reinspection Fee	$99.00/hour
	Investigation Fee	$410.00 plus staff fees plus attorney and consultant fee plus 15% overhead
	Building Permit Fees Based on City of Milton Building Division Valuation Table as follows:	
	Total Valuation	
	$1.00 to $2,000	$101.00
	$2,001 to $25,000	$ 101.00 for the first $2,000 plus $20.00 for each additional $1,000 or fraction thereof, to and including $25,000
	$25,001 to $50,000	$560.98 for the first $25,000 plus $16.00 for each additional $1,000 or fraction thereof, to and including $50,000
	$50,001 to $100,000	$960.97 for the first $50,000 plus $10.00 for each additional $1,000 or fraction thereof, to and including $100,000
	$100,001 to $500,000	$1,460.96 for the first $100,000 plus $8.00 for each additional $1,000 or fraction thereof, to and including $500,000

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	$500,001 to $1,000,000	$4,660.96 for the first $500,000 plus $6.50 for each additional $1,000 or fraction thereof, to and including $1,000,000
	$1,000,001 and greater	$7,910.96 for the first $1,000,000 plus $6.50 for each additional $1,000 or fraction thereof
Building	Other Inspections and Fees	
	Inspections outside of normal business hours (3 hours minimum)	$298.00/hour
	Inspection for which no fee is specifically indicated 1 hour minimum)	$99.00/hour
	Additional plan review required by changes, additions or revisions to plans after 2 reviews. (1 hour minimum)	$99.00/hour
	Deferred submittals and Substantial Revisions	1.5 times the hourly rate of $99.00/hour
	State Building Code Council Fee	$4.50 plus $2.00 per additional unit
	Single Family Residential Housing Valuation	Fee based on City of Milton Building Division Valuation Table
	Civil Inspection Fees	To be billed at outside consultant's rate + 15% administrative fee not to exceed $100 per invoice
	Storm Inspection Fees	To be determined
	Plumbing Permit Fees	Except for residential construction regulated under IRS, a plan review fee equal to 65% of the Plumbing Permit fee is also required.
	For issuing each permit	$143.00
	For issuing each supplemental permit	$52.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Unit Fee Schedule (in addition to permit fee)	
	For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage pipe and backflow prevention)	$10.30
	For each building sewer and each trailer park sewer	$10.30
	Rainwater systems – per drain (inside building)	$10.30
	For each private sewage disposal system	$56.65
	For each water heater and/or vent	$10.30
	For each industrial waste pretreatment interceptor including its trap and vent, and kitchen-type grease interceptors	$10.30
	For each installation, alteration or repair of water piping and/or water treating equipment	$10.30
	For each installation, alteration or repair of drainage or vent piping, each fixture	$10.30
	For each landscape sprinkler system on any one meter including backflow protection devices thereof	$10.30
	For each atmospheric-type vacuum breakers not included in item above.	$10.30
	For each backflow protective device other than atmospheric-type vacuum breakers:	
	2 inches (51 mm) in diameter and smaller	$10.30
	Greater than 2 inches (51 mm) in diameter	$21.63
	For each graywater system	$56.65
	For each medical gas piping system serving one to five inlets/outlets for a specific gas	$71.07
	For each additional medical gas inlet/outlet	$10.30
	For other plumbing units not specifically listed	$10.30
	Mechanical Fees - Except for residential construction regulated under IRS, a plan review fee equal to 65% of the Mechanical Permit fee is also required.	
	For issuing each mechanical permit	$143.00
	For issuing each supplemental permit	$52.00
	Unit Fee Schedule (in addition to permit fee)	
	Furnaces	

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliances.	$23.69
	For the installation or relocation of each floor furnace, including vent	$23.69
	For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	$23.69
	Appliance Vents	
	For the installation, relocation, or replacement of each appliance vent installed and not included in an appliance permit.	$10.30
	Repairs, Additions, and Miscellaneous Equipment	
	For the repair, alteration or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system, including installation of controls, and miscellaneous equipment regulated by the Mechanical Code.	$19.57
	Boilers, Compressors, and Absorption Systems	
	For the installation or relocation of each boiler or compressor to and including 15 horsepower (52.7 kW), or each absorption system to and including 500,000 Btu/h (146.6 kW)	$28.84
	For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW), or each absorption system over 500,000 Btu/h (146.6 kW)	$84.46
	Air Handlers and Evaporative Coolers	
	For each air-handling unit, including ducts attached thereto	$19.57
	NOTE: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code	
	Ventilation and Exhaust	
	For each ventilation fan connected to a single duct	$10.30

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	$10.30
	For the installation of each commercial-type hood which is served by mechanical exhaust, including the ducts for such hood	$77.25 plus Plan Review
	For other mechanical units not specifically listed	$10.30
	Fuel Gas, Medical Gas and Process Piping	
	Fuel Tanks - Permit & Inspection: Propane, Heating Oil	$177.16
	For each piping system of one to four outlets	$10.30
	For each additional outlet exceeding four, each	$2.16
	Other Inspections and Fees	
	Inspections outside normal business hours (minimum charge 3 hours)	$298.00 /hour
	Reinspection fee (1 hour minimum)	$99.00 /hour
	Investigation fee (minimum charge includes four hours)	$398.00 /hour plus staff fees plus attorney and consultant fees plus 15% overhead
	Inspection for which no fee is specifically indicated (1 hour minimum)	$99.00 /hour
	Additional plan review required by changes, additions or revisions to plan. (1 hour minimum)	$99.00 /hour
	For use of outside plan review, inspection, or other professional services	Actual cost plus 15% overhead cost
	Actual cost shall include all administrative and overhead cost. Additional plan review fee may be charged in addition to permit fee (½ hour minimum)	
VII	**TRANSPORTATION, ENGINEERING, UTILITIES, & UTILITY**	
Planning	Utility Permit and Connection Fees:	
§ 13.28	Water (per meter)	$102.00
	- Permit	
	Service Installation Fee (includes connecting meter and meter box)	
	5/8" meters	$2,128.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Special requested meter readings	$15.00
§ 13.08	Electric {Per unit}	
	Permit	$102.00
	Connection Fee	
	Underground	$611.00
	Overhead	$764.00
	Distribution	$255.00
	Temporary Power	$25.00 minimum
	(not to exceed 12 months of usage, usage exceeding $25 in value will be billed to the customer at the current rate)	
	Reconnection Fee	
	during normal working hours	$51.00
	after normal working hours	$188.00
	Special requested meter readings	$15.00
Public	Equipment Rates (charge per hour)	
	All equipment charges are without operators. All charges shall be subject to a 15 percent overhead charge.	
	backhoe	$51.00
	dump truck	$51.00
	compactor machine	$8.00
	pickup truck	$10.00
	derrick digger	$71.00
	vactor truck	$102.00
	line truck	$65.00

PASSED BY THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON AT ITS REGULAR MEETING ON THE 9th DAY OF JULY, 2018 AND SIGNED IN AUTHENTICATION OF ITS PASSAGE.

Approved:

Shanna Styron Sherrell, Mayor

Attest:

Trisha Summers, City Clerk