



Regular Meeting
Monday, May 7, 2018
7:00 p.m.

CALL TO ORDER

Mayor Styron Sherrell called the Regular Meeting to order at 7:00 p.m. and Councilmember Whitaker led the flag salute.

ROLL CALL

Present: Mayor Pro Tem Hutson, Councilmembers Whitaker, Tompkins, Johnson, Ott, Morton and Whalen

STAFF PRESENT

Public Safety Administrator Hernandez, Municipal Services Administrator Peretti, Public Works Director Howlett, Finance Director Dunford, Operations Superintendent Barnhart and Surface Water Compliance Inspector Carter.

ADDITIONS/DELETIONS

Mayor Pro Tem Hutson discussed adding permit review/checklist/compressed schedule and a full-time planner to the agenda. It was decided to add this to a future Study Session.

CITIZEN PARTICIPATION

Speaker	Comments
Richard Cosner	Stated that Porter Way between Milton Way and 5 th Avenue has a speed limit of 35 mph but some cars are doing 50 mph. He mentioned that there are 16 homes along this street. He asks that the speed limit be reduced to 25 mph.

CONSENT AGENDA

- A. Minutes Approval – Approval of the Minutes of:
 - i. April 16, 2018 Regular Meeting
- B. Claims Approval:

- i. Approval of the checks/vouchers/disbursements numbered 63487 and 63488-63535 in the amount of \$144,211.31. Voided check number 63481.
- ii. Approval of the payroll disbursement of April 20, 2018 in the amount of \$224,186.41

Councilmember Johnson proposed a revision to Page 5 of 5 of the draft minutes to read *“Advised that she believes there was a ban passed by Resolution regarding Safe Injection Sites.*

MOTION (Morton/Tompkins) to approve the Consent Agenda. **Passed 7/0.**

PUBLIC HEARINGS

A. Hill Creek Annexation

Public Works Director Howlett gave an overview of this item explaining the history of the annexation petition, characteristics of the annexation area and next steps if the Council decides to proceed.

The Public Hearing was opened at 7:11 p.m.

The following comments were received:

Speaker	Comments
Jeff Shaver	President of the Hill Creek Homeowner’s Association. He shops in Milton and his kids go to school with Milton kids. He feels that the Interurban Trail is their trail. He mentioned Public Safety and that the area is not served well by the King County Sheriff and urged the City to proceed with the annexation.
Amy Caraballo	Her kids go to the Fife School District. She is not pleased with the response from the King County Sheriff. Stated it took 3½ hours for a deputy to respond to a call. This is a nice neighborhood.
Jacquelyn Whalen	The added police calls to this area are an issue that the Council should consider when moving forward.

The Public Hearing was extended to remain open until the May 21, 2018 meeting.

REGULAR AGENDA

A. Hill Creek Annexation – Ordinance 1st Read

Public Works Director Howlett gave an overview of this item during the Public Hearing.

B. LGIP Resolution

Finance Director Dunford gave an overview of this item and the benefits of the City participating in this investment pool.

MOTION (Johnson/Whalen) to approve the Resolution authorizing the Municipal Services Administrator, on behalf of the City, to deposit and withdraw monies to and/or from the LGIP in the manner prescribed by law, rule, and applicable policies and procedures for LGIP". **Passed 7/0.**

C. Signatory Authority Ordinance Update – 1st Read

Finance Director Dunford gave an overview of this ordinance and how it delegates check signing authority to the Municipal Services Administrator.

Mayor Pro Tem Hutson recommended changes to the wording of the recital portion of the ordinance. Director Dunford stated that these changes would be incorporated into the second read of the ordinance.

D. Well #10 Bid Award

Public Works Director Howlett gave an overview of this item, the background of Well #10 and its importance to the City's water supply system.

MOTION (Morton/Whalen) to authorize the Mayor to award the construction contract for the Well Number 10 construction to Equity Builders, LLC in the amount of \$620,522.98 and authorize the Mayor to sign all necessary documents to execute such contract. **Passed 7/0.**

Council recessed at 7:50 p.m. and was called back to order at 8:17 p.m.

Councilmember Ott was excused for the remaining portion of the meeting.

E. Auditing Officer

Finance Director Dunford gave an overview of this item and how state law requires that the City appoint an auditing officer to maintain appropriate internal controls over the disbursement of City funds.

MOTION (Morton/Johnson) to approve the attached Resolution designating the Finance Director as the Auditing Officer for the City. **Passed 6/0.**

COUNCIL REPORTS

Councilmember Whitaker

- On Saturday he earned his black belt
- His niece graduated from Washington State University
- Spoke of his sister's trip to Norway

Councilmember Morton

- Offered congratulations to Councilmember Whitaker on his black belt

Councilmember Tompkins

- Offered congratulations to Councilmember Whitaker on his black belt
- The Senior Advisory Board rummage sale went well and thanked Councilmember Johnson and Mayor Pro Tem Hutson for their work and to Richard Cosner for spending so much money.

Councilmember Whalen

- The markers on the power poles are the City's efforts at inventorying our assets
- The new street signs are larger and better and are another example of a City project
- Work on the new Executive offices is going well
- Spaghetti feed fundraiser this Friday at Dave's Restaurant being hosted by Old Coots on Scoots - \$15 per person/\$30 for couples

Councilmember Johnson

- A Puget Sound Regional Council survey was recently published with the top 3 topics about what respondents don't like about Puget Sound:
 - Cost of Living
 - Lack of transportation/transit options
 - Homelessness/Affordable housing
- Spoke about the Pierce County Citizens Advisory Board and gave an overview of available grant funding opportunities through the Community Development Block Grant(CDBG), Community Services Block Grant(CSBG) and the Energy Solutions Grant(ESG) programs
- Mentioned the success of last Saturday's Parks Appreciation Day
- Mentioned that this week is National Nurses Week
- Mentioned her inquiry into an all-way stop at Milton Way/11th Avenue intersection

Mayor Pro Tem Hutson

- Offered congratulations to Councilmember Whitaker on his black belt
- Mentioned the Milton Lodge and whether the City has checklists and procedures in place for permit reviews
- Inquired about the status of the Planner position that was authorized in the budget

DIRECTOR REPORTS

Public Works Director Howlett

- Saturday's Parks Appreciation Day had approximately 25 to 30 volunteers
- Updated the progress on the Executive Offices remodel
- Public meeting this Wednesday at 6:00 p.m. for Excel on Emerald Street
- Planning Commission meeting Wednesday at 7:00 p.m.
- Gave update on electric substation
- Gave update on Sound Transit 3 and SR 167 Gateway Projects

Finance Director Dunford

- Provided clarification on the requirements of the Finance Committee and how they vet finance matters prior to them coming to Council
- At the next Finance Committee meeting their workplan will be discussed

Municipal Services Administrator Peretti

- Attended the Labor Relations Institute meetings in Yakima
- Spoke about the vacant Planner position
- Addressed the City's permitting process and the codes and laws that we must follow

Public Safety Administrator Hernandez

- Shred event went well – collected styrofoam, electronics, and clothes and it was well attended
- Spoke about Vehicle assignments
- Described a chase that the Milton police participated in
- Mentioned that the City is one officer short due to an injury
- Evaluating the possibility of an entry level police officer

MAYOR'S REPORT

- The Shred Event went well. Thanks to the Fire Department, Police Department and the Boy Scouts
- Parks Appreciation Day event went well – Thanks to Jamie Carter and Kent Ross
- Reminder that there is a medication drop box outside the Police Department
- Attended the Labor Relations Institute meetings in Yakima
- There was a "Movie at the MAC" event last Friday
- The next "Movie at the MAC" event will be held on June 8th
- This week is Teacher Appreciation Week

ADJOURNMENT

The meeting was adjourned at 8:49 p.m.



Shanna Styron Sherrell, Mayor

ATTEST:



City Clerk

