



CITY COUNCIL MEETING AGENDA
Council Chambers, 1000 Laurel Street

Monday, March 19, 2018

Regular Meeting
7:00 p.m.

- 1. Call to Order and Flag Salute**
- 2. Roll Call of Councilmembers**
- 3. Additions/Deletions**
- 4. Citizen Participation**

Citizens may comment on any topic that is not on the Regular Agenda. To comment, please raise your hand to request recognition by the Mayor. Once so recognized, please step to the podium and state your name and address for the record before making your comments. Also, please limit your comments to no more than three (3) minutes.

The public may comment on individual agenda items on the Regular Agenda prior to Council's action.

The public may also submit written communications, via letters or emails to info@cityofmilton.net. Any item received by noon on the day of the meeting will be distributed to Council.

5. Consent Agenda

A. Minutes – Approval of the minutes of:

- i. 03/05/2018 Regular Meeting
- ii. 03/08/2018 Special Meeting
- iii. 03/12/2018 Study Session

B. Claims Approval:

- i. Approval of the checks/vouchers numbers 63240-63292 and 63293-63304 in the amount of \$378, 585.89.
- ii. Approval of the payroll disbursement of 03/05/2018, 03/06/2018, 03/07/2018, and 03/08/2018 in the amount of \$238,976.82.

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705
at least 24 hours prior to the meeting.

Thank you.

6. Regular Agenda

- A. Pierce County Transit for Fife/Milton/Edgewood Ballot
- B. Water Utility Rate Increase
- C. Electric Utility Rate Increase
- D. Events Committee Appointment
- E. Ferguson Sole Source Contract
- F. Brightview Contract
- G. Fee Schedule Amendment

7. Executive Session # 1

Executive Session for planning or adoption the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b) for approximately 30 minutes.

8. Executive Session # 2

Executive Session to discuss the performance of a public employee pursuant to RCW 42.30.110(1)(g) for approximately 30 minutes.

9. Council Reports

10. Director's Reports

11. Mayor's Report

12. Adjournment

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705
at least 24 hours prior to the meeting.

Thank you.



Regular Meeting
Monday, March 5, 2018
7:00 p.m.

CALL TO ORDER

Mayor Styron Sherrell called the Regular Meeting to order at 7:00 p.m. and Councilmember Tompkins led the flag salute.

ROLL CALL

Present: Mayor Pro Tem Hutson, Councilmembers Whitaker, Johnson, Ott, Tompkins, Morton, and Whalen

STAFF PRESENT

Public Safety Administrator Hernandez, Municipal Services Administrator Peretti, City Attorney Cameron, Public Works Director Howlett, Operations Superintendent Barnhart, Surface Water Compliance Inspector Carter, Finance Director Dunford, Clerks Bolam and Hooman

ADDITIONS/DELETIONS

None

CITIZEN PARTICIPATION

Speaker	Comments
Scott Shampine	Spoke about the success of the Police Foundation banquet on 02/28/18.
Linda Smith	Concerned about speeding traffic in her neighborhood.
Beverly Webber	Praised City effort to fill pot holes.

PRESENTATION – Sound Transit representatives Chelsea Levy and Kirby Hawkins presented an overview of Sounds Transit 3, which includes the Tacoma Dome Link Light Rail Extension Project. Mr. Hawkins noted Sound Transit’s commitment to finding new ways to shorten the timeline for the construction phase of the project and improve community outreach.

CONSENT AGENDA

Councilmember Ott asked Public Safety Administrator Hernandez to speak to the two jail contracts included in the Consent Calendar.

A. Minutes – Approval of the minutes of:

- i. February 20, 2018 Regular Meeting

B. Claims Approval:

- i. Approval of the checks/vouchers numbered 63160-63223, and voided check 63150, in the amount of \$121,804.54.
- ii. Approval of the payroll disbursement of 2/20/2018 in the amount of \$161,907.23.

C. Contract Approval – Pierce County Jail Interlocal Agreement

I move to authorize the Mayor to sign the attached Interlocal Agreement with Pierce County for the purpose of establishing the terms and conditions pursuant to which the City will transfer custody of inmates to the Pierce County Jail.

D. Contract Amendment – SCORE Jail Interlocal Agreement

I move to authorize the Mayor to sign the attached amendment to the Interlocal Agreement with SCORE Jail for the purpose of extending the length of term through 12/31/2021, pursuant to which the City will transfer custody of inmates to the SCORE Jail.

MOTION (Whalen/Johnson) to approve the Consent Agenda as presented. **Passed 7/0.**

PUBLIC HEARING

A. Ordinance – Sign Code Update

Mr. Cameron reviewed the history of the Sign Code Update and noted that the City Council will now hold a Public Hearing related to this update.

Mayor Styron Sherrell opened the Public Hearing at 7:57 pm.

Speaker	Comments
Tom Boyle	Expressed concern with marketing sign holders on the side of roads.

The Public Hearing was closed at 7:59 pm.

REGULAR AGENDA

A. Ordinance 2nd Read/Adopt – Sign Code Update

Mr. Cameron provided a brief overview and offered to answer any questions the Council may have.

MOTION (Johnson/Ott) to approve the attached Ordinance adopting a new Sign Code for the City of Milton. **Passed 7/0.**

B. Annexation Petition – Hill Creek Development

Mr. Peretti reviewed the background information related to the Petition of Annexation that has been received from citizens in the Hill Creek Development expressing a desire to be Annexed into the City of Milton.

Council consensus was for staff to move forward with compiling the estimated effects of Annexation on the City of Milton.

Speaker	Comments
Jeffery Shaver	Provided clarification on why there were 113 homes listed in the Hill Creek HOA and 15 other properties or homes that fall outside of the HOA.

C. Ordinance 1st Read – Public Notice Update

Mr. Cameron provided a brief presentation on the history of why a change to the Public Notice Ordinance is needed.

Councilmember Whalen requested that the Reader Board notice be listed as partial notice since it will not be able to include details of the Public Notice.

D. Contract Approval – Interlocal Agreement with Puget Sound Regional Transit Authority – Tacoma Dome Link Extension Project

Mr. Howlett provided a brief overview of the background information of the Interlocal Agreement.

MOTION (Whalen/Johnson) to authorize the Mayor to sign the Partnering Agreement Between the City of Milton and the Puget Sound Regional Transit Authority for the Tacoma Dome Link Extension Project. **Passed 7/0.**

E. Park Board 2018 Work Plan

Mr. Howlett presented an overview of the work behind the Park Board putting together a Draft 2018 Work Plan.

Councilmember Whalen requested that the item addressing additional benches include additional bench sites in parks as well as on the Interurban Trail.

Speaker	Comments
Beverly Webber	Spoke about need for extra benches and ivy removal on the Interurban Trail

MOTION (Johnson/Tompkins) to approve the attached Park Board Work Plan for 2018 and direct that Board meeting agendas be scheduled to meet the goals therein. **Passed 7/0.**

COUNCIL REPORTS

All Councilmembers commented on the success of the Milton Police Foundation Awards Banquet on February 28, 2018.

Councilmember Whitaker

- Thanked attendees at the Milton Police Foundation Awards Banquet.

Councilmember Morton

- Spoke about need for Vendor Forms to be finalized for Milton Days.

Councilmember Ott

- Welcomed Finance Director Dunford to the City of Milton. He congratulated the award recipients from the Milton Police Foundation Awards Banquet. Spoke about need for future sidewalk improvements to accommodate the increase in pedestrians walking on the roadways at night.

Councilmember Tompkins

- Spoke about positive feedback from the community after past Milton Days events. Noted the Milton Senior Society's upcoming fundraising dinner on March 15, 2018 at 5:30pm. The proceeds will be used to fund Christmas gifts for families in need.

Mayor Pro Tem Hutson

- Advised that he has been in contact with the City of Federal Way regarding the issue of mobile homes parked on the side of Pacific Highway. Asked the Council to consider partnering with the Tribes in strategic planning on the Sound Transit Tacoma Dome Link Light Rail Extension.

Councilmember Johnson

- Noted that March is Women's History Month. Will attend two upcoming right of way workshops and ICS402 FEMA training. Spoke about concern with mobile home parked in Federal Way on the side of Pacific Highway.

Councilmember Whalen

- Spoke about trees outside of firehouse. Noted that the sidewalk there needs to be repaired.
- Noted the need to improve the general fund so that the City can afford more Police presence.

DIRECTOR REPORTS

Municipal Services Administrator Peretti

- Welcomed Finance Director Dunford to the City of Milton.

Chief Hernandez

- Noted that officers were recently exposed to Fentanyl in the field and highlighted the importance of the Narcan program to help protect our officers.

City Attorney Cameron

- Noted that he will be working diligently on getting the Vendor Form for Milton Days reviewed and finalized.

Finance Director Dunford

- Thanked the Council for the warm reception and noted that she is happy to join the team.

MAYOR'S REPORT

- Reminded that the Council Retreat will be this Thursday from 10:00 – 4:00 pm in the Red Room of the Milton Activity Center. The public is welcome to attend.

ADJOURNMENT

The meeting was adjourned at 9:27 p.m.

Shanna Styron Sherrell, Mayor

ATTEST: _____
Ellie Hooman, City Clerk



Council Retreat
Thursday, March 8, 2018
10:00 a.m.

CALL TO ORDER

Mayor Styron Sherrell called the Council Retreat to Order at 10:00 a.m.

ROLL CALL

Present: Mayor Pro Tem Hutson, Councilmembers Whitaker, Johnson, Ott, Tompkins, Morton, and Whalen

STAFF PRESENT

City Clerk Hooman

STUDY ITEMS

A. Team Building Exercise & Meeting Ground Rules

Ms. Hooman conducted a team building exercise and reviewed the meeting ground rules.

B. Check Signing Procedures

Ms. Hooman reviewed changes the City is considering to MMC 3.24.150 Authorizing the usage of bank check and electronic funds transfers (EFTs).

C. Council Training Budget

Ms. Hooman reviewed the state of the City's training budget as it pertains to the City Council. There was Council consensus to restrict Councilmember training to those opportunities that are local or low/no cost to the City. With the exception of sending new Councilmembers to the AWC Annual Conference if the budget allows.

The Council took a recess for lunch from 12:15 to 1:05.

D. Council Rules & Procedures

Ms. Hooman reviewed the current Rules of Procedures with the Council. The Council provided direction regarding suggested changes that will be presented at a future Regular Meeting.

E. 2018 Council Role, Regional Appointments & Goals

Ms. Hooman reviewed training topics relating to Councilmember's role and responsibilities. The Council reviewed proposed staff communications guidelines and drafted high level Council Goals for 2018. The draft Council Goals document will be reviewed by City Administration, who will then prepare action steps to address some of these goals and report back to Council when progress is made.

ADJOURNMENT

The meeting was adjourned at 5:35 p.m.

Shanna Styron Sherrell, Mayor

ATTEST:

Ellie Hooman, City Clerk

DRAFT



Study Session
Monday, March 12, 2018
7:00 p.m.

CALL TO ORDER

Mayor Styron Sherrell called the Study Session to order at 7:00 p.m.

ROLL CALL

Present: Mayor Pro Tem Hutson, Councilmembers Whitaker, Johnson, Ott, Tompkins, Morton, and Whalen

STAFF PRESENT

Public Safety Administrator Hernandez, Municipal Services Administrator Peretti, City Attorney Cameron, Public Works Director Howlett, Finance Director Dunford, Public Works Operations Superintendent Barnhart, and City Clerk Hooman

STUDY ITEMS

A. Budget to Actual Finance Report

Ms. Dunford provided an overview of how the City prepares monthly budget to actual finance reports from the BIAS accounting system. She reviewed the 2017- year end and January 2018 budget to actuals report from the City's accounting system.

B. Contracting out for Parks Maintenance Services

Mr. Peretti provided an overview of the history behind the City's park maintenance review. He noted that staff went through a bidding process seeking quotes from three local companies capable of performing the scale of park maintenance service the City needs. The City received a response from Quality Landscape and Brightview Inc. Brightview Inc. was the lowest bidder with a quoted annual cost of \$73,681.36.

There was Council consensus to consider a multiyear contract with Brightview Inc. to help save money over time and provide for easier budgeting of anticipated costs.

Speaker	Comments
Richard Cosner	Asked if maintenance of Veteran's Memorial would be included, if maintenance during planned ceremonies or events would be scheduled to prevent interruption, and if mole prevention would be included.

ADJOURNMENT

The meeting was adjourned at 8:19 p.m.

Shanna Styron Sherrell, Mayor

ATTEST:

Ellie Hooman, City Clerk

DRAFT

CITY OF MILTON
PAYROLL and CLAIMS VOUCHER APPROVAL
March 19, 2018

Claim Vouchers:

Dates	Check #	Amount
3/15/2018	63240-63292	111,108.59
3/16/2018	63293-63304	267,477.30

Payroll Disbursements:

Date	Check #	Amount
3/5/2018	63224-63225	3,046.98
3/6/2018	63226-63229	5,774.76
3/7/2018	ACH	95,489.24
3/8/2018	63230--63239	134,665.84

Total Accounts Payable:

\$ 378,585.89

Total Payroll:

\$ 238,976.82

Voids - 63110

Printer Error Checks - none

CHECK REGISTER

City Of Milton
MCAG #: 0590

03/05/2018 To: 03/18/2018

Time: 10:23:20 Date: 03/15/2018
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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1527	03/15/2018	Claims	1	63240 A WORKSAFE SERVICE, INC.	55.00	Pre Employment Screening
				107 - 521 20 20 000 - Personnel Benefits	55.00	Pre Employment Screening
1528	03/15/2018	Claims	1	63241 AHBL, INC	5,593.75	Planning Services
				001 - 558 60 41 000 - Professional Services	5,593.75	On-Site Staffing Of Planning Office
1529	03/15/2018	Claims	1	63242 RON & MEGAN ALLEN	250.00	Rental Deposit Refund
				001 - 589 10 00 000 - Refund Facility Deposit	250.00	Rental Deposit Refund
1530	03/15/2018	Claims	1	63243 BIG JOHN'S TROPIES INC	193.31	Name Plates
				001 - 511 60 49 003 - Misc/Outside Printing	40.60	Name Plates
				001 - 558 60 35 000 - Small Tools and Equipment	152.71	Name Plates
1531	03/15/2018	Claims	1	63244 TROY CALDWELL	362.61	004169 - 1003 LAUREL ST
				406 - 343 10 00 000 - Storm Drainage Fees	-211.25	
				401 - 343 30 00 000 - Electric Sales	30.45	
				403 - 343 40 10 000 - Water Sales	-196.81	
				401 - 369 91 00 401 - Misc Revenue	15.00	
1532	03/15/2018	Claims	1	63245 MATT & ERICA CALLAHAN	350.00	Facility Rental Deposit Refund
				001 - 589 10 00 000 - Refund Facility Deposit	350.00	Rental Deposit Refund
1533	03/15/2018	Claims	1	63246 CDW GOVERNMENT, INC.	103.47	IT Materials; IT Material; IT Material
				503 - 518 80 35 000 - Small Tools And Minor Equi	29.61	Tablet Case
				503 - 518 80 35 000 - Small Tools And Minor Equi	36.93	VGA Mini Adapter
				503 - 518 80 35 000 - Small Tools And Minor Equi	36.93	Surface Adapter
1534	03/15/2018	Claims	1	63247 COMCAST BUSINESS	1,527.23	Phone & Internet
				001 - 513 10 42 000 - Communication	76.36	Phone & Internet
				001 - 514 20 42 000 - Communication	76.36	Phone & Internet
				001 - 518 30 42 000 - Communication	38.18	Phone & Internet
				107 - 521 20 42 000 - Communication	229.08	Phone & Internet
				406 - 531 10 42 000 - Communication	152.72	Phone & Internet
				401 - 533 10 42 000 - Communications	355.08	Phone & Internet
				403 - 534 10 42 000 - Communication	370.35	Phone & Internet
				101 - 542 30 42 000 - Communication	76.36	Phone & Internet
				501 - 548 30 42 000 - Communications	38.18	Phone & Internet
				001 - 558 50 42 000 - Communications	38.18	Phone & Internet
				001 - 558 60 42 000 - Communication	38.18	Phone & Internet
				001 - 576 80 42 000 - Communication	38.20	Phone & Internet
1535	03/15/2018	Claims	1	63248 CONSERVE ENERGY	15,548.00	Incentive
				401 - 533 50 33 006 - BPA Reimbursement/Incentiv	15,548.00	Incentive BPA
1536	03/15/2018	Claims	1	63249 COPY WRIGHTS INC	165.78	Business Cards
				001 - 514 20 49 000 - Miscellaneous	16.58	Business Cards - Hernandez
				107 - 521 50 49 003 - Misc/Outside Printing	62.17	Business Cards - Hernandez
				406 - 531 10 49 003 - Misc/Outside Printing	29.01	Business Cards - Hernandez & Howlett
				401 - 533 10 49 003 - Misc/Outside Printing	29.01	Business Cards - Hernandez & Howlett
				403 - 534 10 49 003 - Misc/Outside Printing	29.01	Business Cards - Hernandez & Howlett
1537	03/15/2018	Claims	1	63250 DATA BAR INCORPORATED	4,569.23	Utility Billing Print And Mail; Utility Billing Print And Mail; Print & Mail
				406 - 531 10 49 003 - Misc/Outside Printing	127.55	Utility Billing Print & Mail
				406 - 531 10 49 003 - Misc/Outside Printing	692.79	Utility Billing Print & Mail
				401 - 533 10 49 003 - Misc/Outside Printing	255.10	Utility Billing Print & Mail
				401 - 533 10 49 003 - Misc/Outside Printing	1,385.58	Utility Billing Print & Mail
				403 - 534 10 49 003 - Misc/Outside Printing	255.11	Utility Billing Print & Mail
				403 - 534 10 49 003 - Misc/Outside Printing	1,385.59	Utility Billing Print & Mail

CHECK REGISTER

City Of Milton
MCAG #: 0590

03/05/2018 To: 03/18/2018

Time: 10:23:20 Date: 03/15/2018
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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 575 50 47 000		Public Utilities Services	467.51	Spring Clean Up Printing
1538	03/15/2018	Claims	1	63251 DIAMOND EXPRESS AUTO TRANSPORT INC.	325.00	Vehicle Repair
		107 - 521 20 48 001		Vehicle Repairs and Mainten:	325.00	Spot Installation
1539	03/15/2018	Claims	1	63252 EVERGREEN EQUIPMENT CO INC	84.12	Supplies
		501 - 548 30 31 000		Office & Operating Supplies	84.12	Fuel Can & Spout
1540	03/15/2018	Claims	1	63253 FERGUSON ENTERPRISES, INC. #1539	1,355.59	Water Material; Water Material
		403 - 534 50 31 000		Office and Operating Supplie	32.19	Pipe Removal Tools
		403 - 534 50 31 000		Office and Operating Supplie	1,323.40	Water Service For 16th Ave & Alma Supplies
1541	03/15/2018	Claims	1	63254 FRANCISCAN OCCUPATIONAL HEALTH	70.00	Hearing Test
		001 - 558 50 41 000		Professional Services	70.00	Hearing Test
1542	03/15/2018	Claims	1	63255 GC SYSTEMS INC	30.77	Water Material
		403 - 534 51 31 000		Operating Supplies	30.77	Pipes For Leak Repair
1543	03/15/2018	Claims	1	63256 GOODYEAR COMMERCIAL TIRE	204.67	Fleet Material
		406 - 531 30 48 001		Vehicle Repair & Maint	61.40	#33 Tire
		401 - 533 50 48 001		Vehicle R&M	40.93	#33 Tire
		403 - 534 50 48 001		Equipment Repair & Maint	61.41	#33 Tire
		101 - 542 30 48 001		Equipment Repair & Maint	40.93	#33 Tire
1544	03/15/2018	Claims	1	63257 TRACY GREENE	147.89	003039 - 411 106TH AVE CT E
		403 - 343 40 10 000		Water Sales	-162.89	
		403 - 369 91 00 403		Miscellaneous Water Revenue	15.00	
1545	03/15/2018	Claims	1	63258 HONEY BUCKET	162.39	Monthly Rental
		001 - 576 80 45 000		Operating Rentals and Lease:	162.39	Monthly Rental - Interurban Trail
1546	03/15/2018	Claims	1	63259 KIMBALL MIDWEST	398.94	Fleet Material
		501 - 548 30 31 000		Office & Operating Supplies	398.94	Panel Fasteners
1547	03/15/2018	Claims	1	63260 LANGUAGE LINE SERVICES, INC	13.72	Interpreting Services
		107 - 521 20 41 000		Professional Services	13.72	Interpreting Services
1548	03/15/2018	Claims	1	63261 LES SCHWAB FIFE	151.53	Fleet Material
		406 - 531 30 48 000		Repairs and Maintenance	9.09	#14 Mower Tires
		401 - 533 50 48 000		Repairs and Maintenance	9.09	#14 Mower Tires
		403 - 534 50 48 000		Repairs and Maintenance	22.73	#14 Mower Tires
		101 - 542 30 48 000		Repairs and Maintenance	3.03	#14 Mower Tires
		001 - 576 80 48 000		Repair & Maintenance	107.59	#14 Mower Tires
1549	03/15/2018	Claims	1	63262 LONG PEST CONTROL INC.	163.75	Quarterly Rodent Control
		001 - 518 30 41 000		Professional Services	163.75	Quarterly Rodent Control
1550	03/15/2018	Claims	1	63263 JOE & KATHY MEADERS	286.70	001794 - 2305 GARY CT
		406 - 343 10 00 000		Storm Drainage Fees	-127.28	
		401 - 343 30 00 000		Electric Sales	-34.89	
		403 - 343 40 10 000		Water Sales	-124.53	
1551	03/15/2018	Claims	1	63264 PETTY CASH MILTON, CITY OF	136.00	Petty Cash Reimbursement
		107 - 521 20 49 001		Misc/Dues & Memberships	47.25	#125 Vehicle Registration
		107 - 521 20 49 001		Misc/Dues & Memberships	88.75	#931 Vehicle Registration

CHECK REGISTER

City Of Milton
MCAG #: 0590

03/05/2018 To: 03/18/2018

Time: 10:23:20 Date: 03/15/2018
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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1552	03/15/2018	Claims	1	63265 MULTICARE CTRS OF OCCUPATIONAL MEDICINE	275.00	Exam
				118 - 521 23 49 000 - Miscellaneous	275.00	Exam - Reserve Officer
1553	03/15/2018	Claims	1	63266 NEWS TRIBUNE, THE	168.24	Legal Notice; Legal Notice
				001 - 511 60 41 002 - Advertising	103.70	Ord # 1938-18
				001 - 511 60 41 002 - Advertising	64.54	Special Council Mtg March 8th
1554	03/15/2018	Claims	1	63267 OGDEN MURPHY WALLACE	360.00	Legal Services
				001 - 515 30 41 002 - Labor Attorney	360.00	Legal Services
1555	03/15/2018	Claims	1	63268 PAPE MATERIAL HANDLING	247.36	Fleet Material
				403 - 534 50 35 000 - Small Tools and Equipment	49.47	#34 Camera
				101 - 542 30 35 000 - Small Tools and Equipment	197.89	#34 Camera
1556	03/15/2018	Claims	1	63269 PC CLERKS' & FINANCE OFFICER ASSOC.	50.00	Membership Dues
				001 - 513 10 49 001 - Misc/Dues & Memberships	20.00	Membership Dues - Hooman
				406 - 531 10 49 001 - Misc/Dues & Memberships	10.00	Membership Dues - Timm & Mayer
				401 - 533 10 49 001 - Misc/Dues & Memberships	10.00	Membership Dues - Timm & Mayer
				403 - 534 10 49 001 - Misc/Dues & Memberships	10.00	Membership Dues - Timm & Mayer
1557	03/15/2018	Claims	1	63270 PIERCE CO BUDGET & FINANCE	53.90	Jail Services
				107 - 523 60 51 000 - Intergov. Jail Services	53.90	Jail Services - Jan 2018
1558	03/15/2018	Claims	1	63271 PIERCE CO BUDGET & FINANCE	5,000.00	Infromation Technology Services
				406 - 531 10 41 001 - Professional Services - IT	1,250.00	GIS - Annual Maintenance
				403 - 534 10 41 001 - Professional Services - IT	1,250.00	GIS - Annual Maintenance
				101 - 542 30 41 001 - Professional Services - IT	1,250.00	GIS - Annual Maintenance
				001 - 558 50 41 001 - Professional Services - IT	1,250.00	GIS - Annual Maintenance
1559	03/15/2018	Claims	1	63272 PIERCE CO BUDGET & FINANCE	10,050.00	GIS Subscribers
				406 - 531 10 41 001 - Professional Services - IT	2,512.50	GIS Subscriber Fee
				403 - 534 10 41 001 - Professional Services - IT	2,512.50	GIS Subscriber Fee
				101 - 542 30 41 001 - Professional Services - IT	2,512.50	GIS Subscriber Fee
				001 - 558 50 41 001 - Professional Services - IT	2,512.50	GIS Subscriber Fee
1560	03/15/2018	Claims	1	63273 PIERCE CO BUDGET & FINANCE	172.62	Crime Victims
				001 - 586 12 00 000 - Crime Victims Comp Fund	172.62	Crime Victims
1561	03/15/2018	Claims	1	63274 PLATT ELECTRIC SUPPLY	28.97	Electric Material
				401 - 533 50 31 000 - Operating Supplies	28.97	Cable Pliers
1562	03/15/2018	Claims	1	63275 PRO-BUILD	1,898.46	Fire Station Remodel Material; PW Material; PW Material; PW Material; Fire Station Remodel; Fire Station Remodel; Electric Material
				001 - 518 30 31 000 - Operating Supplies	0.90	Tape Measure
				406 - 531 30 31 000 - Operating Supplies	31.36	Building Sign Rack
				406 - 531 30 31 000 - Operating Supplies	61.26	Building Sign Rack
				406 - 531 30 31 000 - Operating Supplies	10.27	Tape Measure
				401 - 533 50 31 000 - Operating Supplies	31.36	Building Sign Rack
				401 - 533 50 31 000 - Operating Supplies	61.26	Building Sign Rack
				401 - 533 50 31 000 - Operating Supplies	8.75	Mouse Traps
				403 - 534 50 31 000 - Office and Operating Supplie	31.36	Building Sign Rack

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City Of Milton
MCAG #: 0590

03/05/2018 To: 03/18/2018

Time: 10:23:20 Date: 03/15/2018
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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		403 - 534 50 31 000 - Office and Operating Supplie			61.26	Building Sign Rack
		101 - 542 30 31 000 - Office and Operating Supplie			31.35	Building Sign Rack
		101 - 542 30 31 000 - Office and Operating Supplie			61.26	Building Sign Rack
		001 - 576 80 31 000 - Operating Supplies			0.91	Tape Measure
		310 - 594 18 61 143 - City Hall Retrofit			96.69	Insulation, Sheet Rock & Mud
		310 - 594 18 61 143 - City Hall Retrofit			8.78	Wood Spade Bit
		310 - 594 18 61 143 - City Hall Retrofit			1,137.47	Doors
		310 - 594 18 61 143 - City Hall Retrofit			264.22	Windows
1563	03/15/2018	Claims	1	63276 ROBINSON AND NOBLE, INC.	2,639.75	Consulting Services; Consulting Services
		403 - 534 50 41 114 - Water Comp Plan Professionz			1,692.75	Professional Services
		404 - 594 34 63 100 - Well #10 Design Project			947.00	Professional Services
1564	03/15/2018	Claims	1	63277 RWC GROUP	82.53	Fleet Material
		406 - 531 30 48 001 - Vehicle Repair & Maint			24.76	#49 Light Switch
		401 - 533 50 48 001 - Vehicle R&M			20.63	#49 Light Switch
		403 - 534 50 48 001 - Equipment Repair & Maint			20.63	#49 Light Switch
		101 - 542 30 48 001 - Equipment Repair & Maint			16.51	#49 Light Switch
1565	03/15/2018	Claims	1	63278 RYAN HERCO PRODUCTS CORP	354.83	Water Material
		403 - 534 51 31 000 - Operating Supplies			354.83	PVC
1566	03/15/2018	Claims	1	63279 NANCY SHATTUCK	180.00	Court Services
		001 - 512 50 41 000 - Professional Services			180.00	DV Victim Advocacy
1567	03/15/2018	Claims	1	63280 SHRED-IT USA LLC	73.22	Shredding Services
		001 - 514 20 41 000 - Professional Services			24.16	Shredding Services Finance
		107 - 521 20 41 000 - Professional Services			49.06	Shredding Services Police
1568	03/15/2018	Claims	1	63281 SONSRAY MACHINERY LLC	305.79	Fleet Material
		406 - 531 30 48 001 - Vehicle Repair & Maint			91.74	#31 Filters
		401 - 533 50 48 001 - Vehicle R&M			61.16	#31 Filters
		403 - 534 50 48 001 - Equipment Repair & Maint			91.73	#31 Filters
		101 - 542 30 48 001 - Equipment Repair & Maint			61.16	#31 Filters
1569	03/15/2018	Claims	1	63282 SUMNER, CITY OF	2,205.42	Animal Control
		107 - 554 30 51 107 - Animal Control			2,205.42	Animal Control - March 2018
1570	03/15/2018	Claims	1	63283 SYSTEMS FOR PUBLIC SAFETY, INCL.	451.92	Vehicle Repair
		107 - 521 20 48 001 - Vehicle Repairs and Mainten:			451.92	#120 Spot Light Replacement
1571	03/15/2018	Claims	1	63284 TACOMA CITY TREASURER	35.91	Late Payment Charge
		107 - 528 00 51 000 - Intergov't Svcs-Dispatch			35.91	Late Payment Charge
1572	03/15/2018	Claims	1	63285 TACOMA SCREW PRODUCTS INC.	318.50	Fleet Material
		501 - 548 30 31 000 - Office & Operating Supplies			318.50	Hole Cutter, Adapter & Bits
1573	03/15/2018	Claims	1	63286 UNIFIRST CORPORATION	731.66	Uniforms; Uniforms; Uniforms; Uniforms
		001 - 518 30 20 002 - Uniforms			7.38	Uniforms
		001 - 518 30 20 002 - Uniforms			7.28	Uniforms
		406 - 531 30 20 002 - Uniforms			50.80	Uniforms
		406 - 531 30 20 002 - Uniforms			50.06	Uniforms
		401 - 533 50 20 002 - Uniforms			97.73	Uniforms
		401 - 533 50 20 002 - Uniforms			34.26	Uniforms
		401 - 533 50 20 002 - Uniforms			86.63	Uniforms
		401 - 533 50 20 002 - Uniforms			33.76	Uniforms

CHECK REGISTER

City Of Milton
MCAG #: 0590

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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		403 - 534 50 20 002 -		Uniforms	120.70	Uniforms
		403 - 534 50 20 002 -		Uniforms	118.97	Uniforms
		101 - 542 30 20 002 -		Uniforms	35.47	Uniforms
		101 - 542 30 20 002 -		Uniforms	34.93	Uniforms
		501 - 548 30 20 002 -		Uniforms	19.66	Uniforms
		501 - 548 30 20 002 -		Uniforms	19.37	Uniforms
		001 - 576 80 20 002 -		Uniforms	7.38	Uniforms
		001 - 576 80 20 002 -		Uniforms	7.28	Uniforms
1574	03/15/2018	Claims	1	63287 US BANK - ST PAUL	43,655.00	Bond
		403 - 592 34 83 000 -		Revenue Bond-Interest	43,655.00	Revenue Bond Interest
1575	03/15/2018	Claims	1	63288 TREASURY DIV.-MONEY CENTE US BANK N.A. - CUSTODY TREASURY	32.00	Safekeeping Fees
		001 - 514 20 49 000 -		Miscellaneous	32.00	Safekeeping Fees
1576	03/15/2018	Claims	1	63289 UTILITIES UNDERGROUND LOC CENT	46.20	Monthly Locates
		401 - 533 50 41 000 -		Professional Services	23.10	Monthly Locates
		403 - 534 50 41 000 -		Professional Services	23.10	Monthly Locates
1577	03/15/2018	Claims	1	63290 WA STATE TREASURER	9,285.81	Court Remittance & Bldg Code
		001 - 586 83 00 000 -		Trama/Auto Theft/Brain Inju	611.15	Court Remittance
		001 - 586 88 00 000 -		State General Fund 54 (PSE)	89.52	Court Remittance
		001 - 586 89 00 000 -		Death Investigation Account	296.15	Court Remittance
		001 - 586 91 00 000 -		State General Fund 40 (PSE)	4,719.32	Court Remittance
		001 - 586 92 00 000 -		State General Fund 50 (PSE)	2,429.99	Court Remittance
		001 - 586 97 00 000 -		JIS	1,112.29	Court Remittance
		001 - 586 99 00 000 -		School Zone Safety	9.39	Court Remittance
		001 - 589 30 01 000 -		Building Code Fee	18.00	Building Code Fees
1578	03/15/2018	Claims	1	63291 WASHINGTON AUDIOLOGY SERVICES INC	40.00	Hearing Test
		001 - 558 50 41 000 -		Professional Services	40.00	Hearing Test
1579	03/15/2018	Claims	1	63292 WASHINGTON TRACTOR	116.05	Fleet Material; Return Fleet Repair
		406 - 531 30 48 001 -		Vehicle Repair & Maint	15.78	#15 Mower Oil, Filters & Blades
		401 - 533 50 48 001 -		Vehicle R&M	15.78	#15 Mower Oil, Filters & Blades
		403 - 534 50 48 001 -		Equipment Repair & Maint	39.45	#15 Mower Oil, Filters & Blades
		101 - 542 30 48 001 -		Equipment Repair & Maint	5.26	#15 Mower Oil, Filters & Blades
		501 - 548 30 48 000 -		Repairs & Maintenance	-146.92	#47 Return Hose
		001 - 576 80 48 001 -		Equipment Repair & Maint	186.70	#15 Mower Oil, Filters & Blades
1580	03/16/2018	Claims	1	E63293 SANDRA L. ALLEN	4,000.00	Judge Services
		001 - 512 50 41 000 -		Professional Services	4,000.00	Monthly Judge Services
1581	03/16/2018	Claims	1	E63294 BONNEVILLE POWERADMINISTRATION	255,923.00	Monthly Power
		401 - 533 50 33 000 -		BPA-Electricity for Resale	255,923.00	Monthly Power - Jan 2018
1582	03/16/2018	Claims	1	E63295 CHASE PAYMENTECH	4,804.79	Credit Card Processing
		406 - 531 10 41 000 -		Professional Services	960.96	Credit Card Fees
		401 - 533 10 41 000 -		Professional Services	1,921.92	Credit Card Fees
		403 - 534 10 41 000 -		Professional Services	1,921.91	Credit Card Fees
1583	03/16/2018	Claims	1	63296 COBALT STORAGE	199.00	Archive Storage
		001 - 518 50 45 000 -		Operating Leases	199.00	Archive Storage
1584	03/16/2018	Claims	1	E63297 COLUMBIA BANK	374.97	Service Charges
		001 - 512 50 41 000 -		Professional Services	30.48	Service Charges

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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 514 20 41 000		Professional Services	97.72	Service Charges
		406 - 531 10 41 000		Professional Services	49.35	Service Charges
		401 - 533 10 41 000		Professional Services	98.71	Service Charges
		403 - 534 10 41 000		Professional Services	98.71	Service Charges
1585	03/16/2018	Claims	1	E63298 LOWES CREDIT CARD	311.73	Fire Dept Retrofit
		310 - 594 18 61 143		City Hall Retrofit	311.73	Fire Dept. Retrofit Drywall And Materials
1586	03/16/2018	Claims	1	E63299 MERCHANT CARD SVCS	125.79	Merchant Fees Court
		001 - 512 50 41 000		Professional Services	125.79	Court Credit Card Fees
1587	03/16/2018	Claims	1	63300 NAVIA BENEFIT SOLUTIONS	219.13	FSA Claims; FSA Claims
		631 - 589 90 00 002		Discovery Benefits	167.59	FSA Claims
		631 - 589 90 00 002		Discovery Benefits	51.54	FSA Claims
1588	03/16/2018	Claims	1	E63301 PIERCE COUNTY SEWER	207.57	Sewer; Sewer; Sewer; Sewer; Sewer
		001 - 518 30 47 000		Public Utility Service	33.09	Sewer
		107 - 521 20 47 000		Utilities	38.32	Sewer
		401 - 533 50 47 000		Public Utility Services	44.73	Sewer
		001 - 569 00 47 000		Public Utilities-SC	38.32	Sewer
		001 - 575 50 47 000		Public Utilities Services	20.02	Sewer
		001 - 576 80 47 000		Public Utility Service	33.09	Sewer
1589	03/16/2018	Claims	1	E63302 PITNEY BOWES INC.	382.96	Quarterly Postage Lease
		001 - 513 10 42 000		Communication	15.32	Postage Machine Lease
		001 - 514 20 42 000		Communication	30.14	Postage Machine Lease
		107 - 521 20 42 000		Communication	58.94	Postage Machine Lease
		406 - 531 10 42 000		Communication	18.08	Postage Machine Lease
		406 - 531 10 42 000		Communication	37.64	Postage Machine Lease
		401 - 533 10 42 000		Communications	36.15	Postage Machine Lease
		401 - 533 10 42 000		Communications	75.29	Postage Machine Lease
		403 - 534 10 42 000		Communication	36.15	Postage Machine Lease
		403 - 534 10 42 000		Communication	75.25	Postage Machine Lease
1590	03/16/2018	Claims	1	E63303 US BANK ACCOUNTABILITIES	137.41	Copier Lease
		001 - 515 30 48 000		Repairs And Maintenance	137.41	Copier Lease
1591	03/16/2018	Claims	1	E63304 XPRESS BILL PAY ACCOUNTS PAYABLE	790.95	Online Web Payments
		406 - 531 10 41 000		Professional Services	261.01	Online Web Payment Services Fee
		401 - 533 10 41 000		Professional Services	268.92	Online Web Payment Services Fee
		403 - 534 10 41 000		Professional Services	261.02	Online Web Payment Services Fee
					26,703.88	
					4,326.65	
					3,714.44	
					275.00	
					1,818.89	
					276,494.34	
					56,404.58	
					947.00	
					6,846.66	
					731.85	
					103.47	
					219.13	
					378,585.89	Claims: 378,585.89
* Transaction Has Mixed Revenue And Expense Accounts					378,585.89	

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City Of Milton
MCAG #: 0590

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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I hereby certify that the expenditures shown above reflect the true and correct expenditures to the best of my knowledge. I further certify the expenditures above to be valid and correct.

_____	_____
Finance Director	Date

_____	_____
Mayor	Date

Approved for release prior to council meeting per Council Authorization.

_____	_____
Mayor	Date



To: City Council Members
From: Mayor Styron Sherrell
Date: March 19, 2018
Re: **Approving Representative to Pierce Transit for Fife/Milton/Edgewood**

ATTACHMENTS: 1. Letter of Candidates and 2018 Official Ballot
2. Mayor Roscoe Letter Requesting Support

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommendation/Action:

I move to approve City of Edgewood Mayor Daryl Eiding to serve as the Fife/Milton/Edgewood representative to the Pierce Transit Board of Commissioners, to serve a three-year term beginning May 1, 2018 and ending April 30, 2020.

Or

I move to approve City of Fife Mayor Kim Roscoe to serve as the Fife/Milton/Edgewood representative to the Pierce Transit Board of Commissioners, to serve a three-year term beginning May 1, 2018 and ending April 30, 2020.

Previous Council Review: At the February 20, 2018 Regular Meeting, the Council was notified that both Mayor Kim Roscoe and Mayor Daryl Eiding have expressed interest in serving as the Fife/Milton/Edgewood representative to the Pierce Transit Board of Commissioners. At that time the Milton City Council chose not to cast a nomination for the position.

Issue: Nominations are complete – Milton chose not to submit a nomination, Fife nominated Mayor Roscoe, and Edgewood nominated Mayor Eiding. This action is to formalize City Council’s vote, and it is due to Pierce Transit by March 28. Both candidates were invited to address the Council to speak to why they would like to serve as the FME representative to Pierce County Transit. Mayor Roscoe unfortunately had a previous commitment and asked that her email to the Mayor and Council be shared instead. Mayor Eiding will be attending to address the Council.

A letter and ballot from Pierce Transit are attached.



March 2, 2018

Attn: City or Town Clerk
City of Milton
1000 Laurel Street
Milton, WA 98388

Dear Clerk:

Recently, you were sent a letter and nomination form from Pierce Transit requesting your Council's nomination of a representative to fill an upcoming vacant position on the Pierce Transit Board that would represent the cities of Fife, Milton and Edgewood.

Pierce Transit received nominations from the cities of Fife and Edgewood. The City of Milton did not submit a nomination.

List of nominees received:

Mayor Daryl Eiding, City of Edgewood
Mayor Kim Roscoe, City of Fife

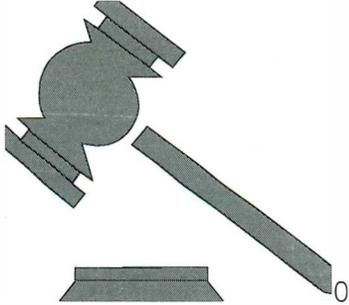
At your next Council meeting, please select a representative from the above list to serve as the Pierce Transit representative for the cities of Fife, Milton and Edgewood. The representative will serve a three-year term beginning May 1, 2018 and ending April 30, 2020.

A certified copy of the council resolution or motion must accompany the enclosed ballot. Please forward the ballot and appropriate verification to me on or before March 28, 2018.

Sincerely,

A handwritten signature in cursive script that reads "Deanne Jacobson".

Deanne Jacobson
Clerk of the Board



OFFICIAL BALLOT

Candidates: Mayor Daryl Eiding, City of Edgewood
Mayor Kim Roscoe, City of Fife

The city/town of _____ wishes to cast its vote for
Councilmember/Mayor _____ of
the City of _____ to serve a three-year term
on the Pierce Transit Board representing the Cities of Fife, Milton and Edgewood, beginning
May 1, 2018 and ending April 30, 2020.

Date: _____

By: _____

Title: _____

This form must be accompanied by a certified copy of the council resolution or motion. Ballots must be received by Pierce Transit's Clerk of the Board by **5:00 PM, March 28, 2018**.

From: Kim Roscoe
Sent: Friday, February 16, 2018 10:18 AM
To: Shanna Styron-Sherrell <sstyronsherrell@cityofmilton1.onmicrosoft.com>;
swhitaker@cityofmilton.net; sjohnson@cityofmilton.net; bott@cityofmilton.net;
mtompkins@cityofmilton.net; tmorton@cityofmilton.net; mhutson@cityofmilton.net;
rwhalen@cityofmilton.net
Cc: djacobson@piercetransit.org
Subject: Fw: Small Cities Representation with Pierce Transit

Mayor Styron-Sherrell and City of Milton Councilmembers - I'm interested in representing the cities of Fife, Milton and Edgewood on the Pierce Transit Board of Commissioners beginning in May of this year. I'm copying below an email I sent back in November seeking information about this board.

The Cities of Milton and Edgewood should have received a letter from Pierce Transit dated January 31 regarding the nomination process. If you have not yet seen this letter, please contact Deanne Jacobsen, Clerk of the Board, she is copied on this message.

Mayor Eidinger has let me know he is strongly committed to continue on this board. Since I became Mayor for the City of Fife in the Spring of 2017, Mayor Eidinger has been very informative regarding the workings of this board and his commitment to represent ALL three of our small cities. I'm thankful for and value the voice he has given our area.

At the Fife City Council meeting this past Tuesday, the council voted unanimously to nominate me for the Fife/Milton/Edgewood board position on the Pierce Transit Board of Commissioners. Their discussion prior to the vote focused on seeing value in having the cities "take turns" with our representation.

Please contact me directly with any questions. Cell/Text 253-345-9001

Sincerely,

Kim Roscoe
Mayor

City of Fife
(253) 922-2489 | (253) 345-9001 cell
5411 23rd Street E, Fife, WA 98424
CityofFife.org



Agenda Item # 6B

To: Mayor Styron Sherrell and City Council Members
From: Tara Dunford, CPA, Interim Finance Director
Date: March 19, 2018
Re: **Ordinance 1st Read – Water Utility Rate Increase**

ATTACHMENTS: Ordinance

TYPE OF ACTION:

Information Only Discussion Action Public Hearing

Recommendation/Action:

Fiscal Impact/Source of Funds: This increase has the potential to increase revenue for the Water Fund by approximately \$33,000 in the 2018 Fiscal Year.

Issue: Milton Municipal Code 13.28.195(D) specifies that the water rates will increase annually based on the CPI (Consumer Price Index) for the Seattle Area from the preceding June.

Discussion: The CPI from last June as reported by Municipal Research increased by 3.0%. The proposed Ordinance is based on that 3.0% increase.

ORDINANCE NO. 1939

AN ORDINANCE OF THE CITY OF MILTON, WASHINGTON, INCREASING WATER RATES AND CHARGES THREE PERCENT; AMENDING SECTIONS 13.28.185, 13.28.195, AND 13.28.230 OF THE MILTON MUNICIPAL CODE; PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE, AND FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

WHEREAS, the City of Milton operates a Water Utility to provide services to residents; and

WHEREAS, Milton Municipal Code 13.28.195 (D) provides that the rates for services will be adjusted annually based on the CPI from June of the previous year;

NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The following Sections of Chapter 13.28 WATER UTILITY are amended as follows:

13.28.185 Permit and system development charges.

Prior to any water service construction, the owner shall pay the City permit and construction fees as established by the following schedules:

A. Permit and Inspection Fees. Said fee shall cover all costs of administration, plan review, inspection, purity tests and preparation and filing of as-builts. Pressure test and backflow test are the responsibility of the applicant or his/her contractor. The permit and inspection fees shall be as set by the City of Milton permit and utility fee and charge schedule, adopted by authority of MMC [3.48.010](#). All permit and inspection fees shall be paid to the finance department at the time the permit application is issued.

B. System Development Charges. It is the policy of the City that all property owners seeking to connect to the City water system shall bear their equitable share of the cost of the general facilities of such system. The City therefore sets the schedule for system development charges (SDC) as set by the City of Milton permit and utility fee and charge schedule, adopted by authority of MMC [3.48.010](#).

1. Single-family dwellings are considered one equivalent residential unit (ERU) with 24 or less fixture units per the National Plumbing Code and needing no more than a three-quarter-inch meter.

2. Each commercial establishment per building as set by the City of Milton permit and utility fee and charge schedule, adopted by authority of MMC [3.48.010](#).

3. Each industrial customer per acre fee (based on 3.50 ERUs per acre) as set by the City of Milton permit and utility fee and charge schedule, adopted by authority of MMC [3.48.010](#). In the event the amount of water needed by the industrial customer should exceed 3.50 ERUs per acre, the City shall calculate and charge the SDC based on actual anticipated water use.

4. The system development charge funds collected under this chapter shall be deposited in the utilities capital asset fund/account used only for utility system capital improvements.

5. On May 1st of each year, the system development charge shall be adjusted according to the June CPI for the previous year for the Seattle-Puget Sound area.

C. Service Installation Fee. The cost of the actual construction of a water service connection including meter and meter box shall be borne by the applicant. The City water utility staff will tap all City-owned mains for services up to and including two-inch. Charges for this service are a lump sum amount based on the average cost for said work. These charges shall be set by the City of Milton permit and utility fee and charge schedule, adopted by authority of MMC [3.48.010](#).

13.28.195 Rates for metered service.

A. The schedule of rates for the water facilities and service furnished by or through or for the use of the City water system, which rates are found and declared to be reasonable and just, taking into account and consideration the cost and value of the system and cost of maintaining and operating the system, and the proper and necessary allowances for the depreciation thereof and reserves therefore, are fixed, established, levied, imposed, and otherwise prescribed in this section. Such charges include utility taxes.

B. The applicant shall determine the meter size by using the current building code and Uniform Plumbing Code.

C. The city shall place a meter on every service and charge the metered rate as provided herein.

D. On the May billing of each year, the rates established in this section shall be adjusted according to the June CPI-U index for the previous year for the Seattle-Puget Sound area.

E. The schedule of rates is as follows:

Water - Monthly Base Rate per meter within the General Service Area:	
Meter Size	Base Rate
3/4"	\$25.70
1"	\$95.33
1 ¼"	\$129.09
1 ½"	\$158.71
2"	\$190.46
3"	\$317.53
4"	\$476.22
6"	\$952.41

Water - Monthly Consumption Rate - Single Family, Duplex Units, within the General Service Area:	
Per 100 Cubic Feet:	
Up to 800 cubic feet consumed	\$2.55
801 – 1,000 cubic feet consumed	\$2.77
1,001 + cubic feet consumed	\$2.98

Water – Monthly Consumption Rate – Commercial, including Multi-Family and irrigation units within the General Service Area:	
Per 100 Cubic Feet:	
Up to 800 cubic feet consumed	\$2.68
801 – 1,000 cubic feet consumed	\$2.89
1,001 – 2,000 cubic feet consumed	\$3.10
2,001 – 3,000 cubic feet consumed	\$3.31
3,001 + cubic feet consumed	\$3.52

13.28.230 Fire protection line charges.

The rates for fire protection lines inside and outside of the corporate limits of the City shall be \$27.86 per month, plus \$.27 per 100 cubic feet of water used.

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Publication by Summary. The Clerk may publish a summary of this ordinance.

Section 4. Effective Date. These rate changes apply to all billings after May 1, 2018.

Passed by the Milton City Council the __ day of _____, 2018, and approved by the Mayor, the __ day of _____, 2018.

SHANNA STYRON SHERRELL, MAYOR

ATTEST/AUTHENTICATED:

ELLIE HOOMAN, CITY CLERK

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:

BY _____
WILLIAM L. CAMERON, CITY ATTORNEY

FILED WITH THE CITY CLERK: 03/15/2018
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO: 1939-18

City of Milton Utility Rate Changes - 2017 to 2018

<u>Electric</u>	<u>Rate as of</u> <u>5/1/2017</u>	<u>June 2017</u> <u>CPI</u>	<u>Rate as of</u> <u>5/1/2018</u>
Base Rate	6.99	3%	7.20
Base Rate - Senior/Disabled	4.90	3%	5.04
SR/Disabled charge for each KW hour	0.0458	3%	0.0471
KW Hour	0.0654	3%	0.0673
Commercial Base Rate	14.57	3%	15.00
Booster Stations Electric	21.66	3%	22.31
100-Watt Yard Light Electric	10.50	3%	10.81
200-Watt Yard Light	10.78	3%	11.10
400-Watt Lights	25.42	3%	26.18
Low Income SR/Disability Yard Light	7.65	3%	7.87
Charges for each KW Hour	0.0723	3%	0.0744
<u>Water - Base Rate</u>			
3/4 " meter	24.95	3%	25.70
1" meter	92.56	3%	95.33
1 1/4" meter	125.33	3%	129.09
1 1/2" meter	154.08	3%	158.71
2" meter	184.91	3%	190.46
3" meter	308.28	3%	317.53
4" meter	462.35	3%	476.22
6" meter	924.67	3%	952.41
<u>Water - Consumption - Residential</u>			
Per 100 cubic feet, up to 800 feet	2.47	3%	2.55
801 to 1000 cubic feet	2.69	3%	2.77
1,001 + cubic feet	2.89	3%	2.98
<u>Water - Consumption - Commercial</u>			
Per 100 cubic feet, up to 800 feet	2.61	3%	2.68
801 to 1000 cubic feet	2.81	3%	2.89
1,001 to 2,000 cubic feet	3.01	3%	3.10
2,001 to 3,000 cubic feet	3.22	3%	3.31
3,001 + cubic feet	3.42	3%	3.52
<u>Fire Protection Lines</u>			
Base monthly charge	27.05	3%	27.86
Per 100 cubic feet	0.26	3%	0.27



Agenda Item # 6C

To: Mayor Styron Sherrell and City Council Members
From: Tara Dunford, CPA, Interim Finance Director
Date: March 19, 2018
Re: Ordinance 1st Read – Electric Utility Rate Increase

ATTACHMENTS: 1. Ordinance
2. Utility Rate Sheet

TYPE OF ACTION:

Information Only Discussion Action Public Hearing

Recommendation/Action:

Fiscal Impact/Source of Funds: This increase has the potential to increase revenue for the Electric Fund by approximately \$65,000 in the 2018 Fiscal Year.

Issue: Milton Municipal Code 13.08.280(C) specifies that the electric rates will increase annually based on the CPI (Consumer Price Index) for the Seattle Area from the preceding June.

Discussion: The CPI from last June as reported by Municipal Research increased by 3.0%. The proposed Ordinance is based on that 3.0% increase.

ORDINANCE NO. 1940

AN ORDINANCE OF THE CITY OF MILTON, WASHINGTON, RAISING ELECTRIC RATES THREE PERCENT; AMENDING MILTON MUNICIPAL CODE SECTION 13.08.280; PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE, AND FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

WHEREAS, the City of Milton operates an Electric Utility to provide services to residents; and

WHEREAS, the Milton Municipal Code 13.08.280 provides that rates will be adjusted annually based on the CPI from June of the previous year;

NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That the following Section of Chapter 13.08 ELECTRIC UTILITY is amended as follows:

13.08.280 Electric utility – Regular and commercial service rates.

A. Rates and charges for residential, schools, churches, apartments, and other accounts not covered by commercial rates are as follows:

Base Rate = \$7.20
Charges for Each Kilowatt Hour = \$0.0673

B. Commercial rates and charges for all uses not listed in subsection A of this section are as follows:

Commercial Base Rate	\$15.00
Booster Stations Electric	\$22.31
100-Watt Yard Light Electric	\$10.81
200-Watt Yard Light	\$11.10

400-Watt Lights	\$26.18
Charges for Each Kilowatt Hour - Commercial	\$0.0744
<u>Low Income</u> SR/Disability Base Rate	\$5.04
<u>Low Income</u> SR/Disability – Charges for Each Kilowatt Hour	\$0.0471
<u>Low Income</u> SR/Disability Yard Light	\$7.87

C. On the May Billing of each year, the rates established in this section shall be adjusted according to the June CPI-U index for the previous year for the Seattle-Puget Sound area.

Section 2 Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Publication by Summary. The Clerk may publish a summary of this ordinance.

Section 4. Effective Date. These rate changes apply to all billings after May 1, 2018.

PASSED by the Milton City Council the ___ day of 2018, and approved by the Mayor, the ___ day of _____, 2018.

SHANNA STYRON SHERRELL, MAYOR

Attest/Authenticated:

ELLIE HOOMAN, CITY CLERK

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY:

WILLIAM L. CAMERON, CITY ATTORNEY

FILED WITH THE CITY CLERK: 03/15/2018

PASSED BY THE CITY COUNCIL:

PUBLISHED:

EFFECTIVE DATE:

ORDINANCE NO: 1940

City of Milton Utility Rate Changes - 2017 to 2018

Electric	<u>Rate as of</u> <u>5/1/2017</u>	<u>June 2017</u> <u>CPI</u>	<u>Rate as of</u> <u>5/1/2018</u>
Base Rate	6.99	3%	7.20
Base Rate - Senior/Disabled	4.90	3%	5.04
SR/Disabled charge for each KW hour	0.0458	3%	0.0471
KW Hour	0.0654	3%	0.0673
Commercial Base Rate	14.57	3%	15.00
Booster Stations Electric	21.66	3%	22.31
100-Watt Yard Light Electric	10.50	3%	10.81
200-Watt Yard Light	10.78	3%	11.10
400-Watt Lights	25.42	3%	26.18
Low Income SR/Disability Yard Light	7.65	3%	7.87
Charges for each KW Hour	0.0723	3%	0.0744
<u>Water - Base Rate</u>			
3/4 " meter	24.95	3%	25.70
1" meter	92.56	3%	95.33
1 1/4" meter	125.33	3%	129.09
1 1/2" meter	154.08	3%	158.71
2" meter	184.91	3%	190.46
3" meter	308.28	3%	317.53
4" meter	462.35	3%	476.22
6" meter	924.67	3%	952.41
<u>Water - Consumption - Residential</u>			
Per 100 cubic feet, up to 800 feet	2.47	3%	2.55
801 to 1000 cubic feet	2.69	3%	2.77
1,001 + cubic feet	2.89	3%	2.98
<u>Water - Consumption - Commercial</u>			
Per 100 cubic feet, up to 800 feet	2.61	3%	2.68
801 to 1000 cubic feet	2.81	3%	2.89
1,001 to 2,000 cubic feet	3.01	3%	3.10
2,001 to 3,000 cubic feet	3.22	3%	3.31
3,001 + cubic feet	3.42	3%	3.52
<u>Fire Protection Lines</u>			
Base monthly charge	27.05	3%	27.86
Per 100 cubic feet	0.26	3%	0.27



Agenda Item # 6D

To: City Council Members
From: Mayor Styron Sherrell
Date: March 19, 2018
Re: Appointment to Event Committee

ATTACHMENT: 1. Appointment Letter

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Issue: Confirmation of the Mayor's appointments to the Event Committee.

Discussion: The Events Committee has 4 vacancies among its membership. Mayor Styron Sherrell is recommending the appointment of Christiane Mercer to fill the vacancy in position 8.

Recommendation/Action: "I move to approve the Mayor's appointment of Christiane Mercer to the Event Committee for a term to expire May 31, 2019."



March 5, 2018

Office of the Mayor
Shanna Styron Sherrell
sstyronsherrell@cityofmilton.net
253-517-2705

Christiane Mercer

RE: Volunteering for Events Committee

Christiane,

Thank you for submitting an application to volunteer your time on the City's Events Committee. Your excitement for this Committee is evident, and I would like to appoint you, subject to City Council's confirmation.

Per our discussions on this matter, because you are a City employee, the appointment will carry with it the stipulation that your words and actions are clearly that of a volunteer. You may not provide information on behalf of the City, whether in answer to a direct question or simply because your employment position gives you the knowledge. You may not act in a capacity that falls within your job description or that you might reasonably be expected to do as part of your employment.

The IBEW has been contacted regarding this matter and agrees with your appointment, subject to the stipulations outlined above. City Council will be presented with your application and proposed appointment at its 3/19/2018 meeting. It is customary for appointees to be present, if they are available, and you are invited and encouraged to attend.

I look forward to your work on the Events Committee, and thank you for your commitment.

Sincerely,

Mayor Shanna Styron Sherrell

City of Milton, 1000 Laurel Street, Milton, WA 98354 – 253-922-8733 – cityofmilton.net

Mayor Shanna Styron Sherrell

Police Chief/Public Safety Administrator Tony Hernandez
Director of Public Works Mark Howlett

Municipal Services Administrator Steve Peretti
City Clerk & Human Resources Generalist Ellie Hooman



Agenda Item # 6E

To: Mayor Styron Sherrell and City Council Members
From: Bill Barnhart, Public Works Superintendent
Date: March 19, 2018
Re: **Purchase and Sole Source Approval – Ferguson Enterprises FlexNet Meters**

ATTACHMENTS: 1. Purchase Order
2. Sole Source Request

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommendation/Action: I move to accept the Purchase Requisition and declare sole source status to Ferguson Enterprises for the purchase of the Sensus FlexNet meters and devices for the AMI water meter installation and maintenance.

Fiscal Impact/Source of Funds: This expenditure was included in the 2018 adopted budget under the Water Utility Capital Improvement Fund. This is a portion of the allocated funding for the Meter Replacement Capital Improvement Project #123.

Issue: To continue the work of standardization and upgrade of the smart meter technology provided by Sensus Technologies, staff recommends the purchase of these Sensus FlexNet meters and devices for the AMI water meter installation and maintenance. The upgrade will be accomplished in stages throughout this year, it will allow us more efficiency in the meter reading process, and ultimately it will give us the tools for the best customer service.

Ferguson Enterprises is the only source for these meters within a range of practical distance and resulting customer service. Therefore, we are requesting approval of this sole source status.

Do NOT process. This PO has not been approved.



Purchase Order

PO # 105 **Amount: 200,000.00**

Vendor: 12406
Date: 02/07/2018
Requested By: Bill Barnhart
When Needed:
Desc. of Request:

FERGUSON ENTERPRISES, INC. #1539
FEI-SEATTLE WW#1539
PO BOX 847411
DALLAS, TX 75284-7411

Bill To

City Of Milton
1000 Laurel Street
Milton, WA 98354

(253) 922-8733

Ship To

City Of Milton Public Works
714 Kent Street
Milton, WA 98354

(253) 517-2716

Account	Job Cost	Remark	Available	Amount
594 34 64 123 - 404 000 594		Meter Replacement	197,344.67	200,000.00

Item	Item #	Quantity	Cost	Line Total
Water Meters		1.00	200,000.00	200,000.00

RP11
Department Head

3/5/2018 If over \$5,000 >
Date

Mayor / City Administrator Date

Please forward a copy of this request to the Finance Department for processing as soon as it is approved.

Do NOT process. This PO has not been approved.



Erik Ongstad
 North America Water
 Senior Account Development Manager

T: 206.331.1228
 800.638.3748
 erik.ongstad@xylem.com
 www.sensus.com



February 6, 2018

To Whom It May Concern:

This document is validation that Sensus a Xylem brand – Raleigh, NC recognizes Ferguson Enterprises as the only authorized full line Authorized Water Distributor for the following:

State(s): WASHINGTON, OREGON, IDAHO and ALASKA

in the following

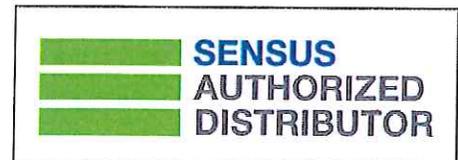
Counties: All

Product lines included, but not limited to: FlexNet, iPerl, ally, SR11, AccuStream, all versions of OMNI, accuMag, and SmartPoints.

Please feel free to call me with any questions.

Respectfully yours,

Erik Ongstad
 Senior Account Development Manager





Agenda Item # 6F

To: Mayor Styron-Sherrell and City Council Members
From: Steve Peretti, Municipal Services Administrator
Date: March 19, 2018
Re: Parks and ROW Landscape Maintenance Services Contract

ATTACHMENTS: 1. Contract for Parks and ROW Landscape Maintenance Services

TYPE OF ACTION:

Information Only Discussion Action Public Hearing Expenditure

Recommendations/Actions: “I move to authorize the Mayor to execute the contract with Brightview Landscape Services in an amount not to exceed \$73,681.36 per year for (3) years with a 2% escalator for year 2 and 3 to provide Parks and Right-of-Way Landscape services for the City of Milton.”

Fiscal Impact/Source of Funds: Funding for this element will be provided through the Park Facilities (576) budget. The fiscal impact will realize a reduction of the overall expenditure for park and ROW mowing, equipment maintenance and repair and needed capital outlay for replacement equipment.

Discussion:

Through the contracting of park maintenance services, there is potential for a savings of greater than \$24,000 annually over the current model, and would result in better year-round care to the park and right of way landscape system. Our public works maintenance staff have worked hard at keeping up the landscaped areas of the city, but as we all know, cities are tasked with doing more with less thus the reason for this proposal. Other services that will have a positive impact resulting from this change would include street maintenance, stormwater maintenance, and the water department. All three of these departments currently support the mowing and landscape maintenance activities of the city.

During the March 12, 2018 City Council Study Session, the council reviewed the study documentation, ask questions, and provide suggestions for this endeavor. Part of the discussion was around if the contractor would hold his pricing for a period of time so that the city could lock in pricing. This discussion happened with the contractor and they agreed to do this for a (3) year period with a minimal 2% escalator each year. This is understanding that if the state prevailing wage portion increases over 2% that they would have the opportunity to reopen the contract for negotiation.



Terms and Conditions:

This Landscape Services Agreement (this “Agreement”) is made as of March 20, 2018 between City of Milton on behalf of itself and, if other than the record landowner of the Landscape Site(s), in its capacity as agent for the record landowner of the Landscape Site(s) (collectively and together with their respective successors and assigns, “Client”) and BrightView Landscape Services, Ltd., a Delaware corporation (“BrightView”).

The initial term of this Agreement shall be one (3) year(s) commencing on March 20, 2018 and terminating on March 19, 2021 (the “Initial Term”). Thereafter, this Agreement shall renew automatically for successive one-month terms, unless sooner terminated or modified by either party giving written notice at least 30 days prior to the end of the Initial Term or the then current renewal term.

BRIGHTVIEW LANDSCAPE SERVICES

Definitions

“Services” means the landscape services described in the “Scope of Landscape Services” attached hereto.

“Landscape Site” means the exterior landscaped areas for the site(s) identified on Scope of Landscape Services where Services will be furnished by BrightView in accordance with the Scope of Landscape Services.

Services

During the term of this Agreement, BrightView shall provide, or arrange for the provision of, the Services.

BrightView shall provide the Services in accordance with applicable professional horticulture standards using trained, uniformed, and properly supervised personnel, and properly maintained equipment.

BrightView shall promptly remove all of its tools, equipment, surplus materials, landscape waste materials and rubbish from the Landscape Site after rendering Services.

Any regulated substances required to be applied as part of the Services shall be applied in accordance with applicable regulations by properly licensed personnel. Other materials shall be applied in accordance with the manufacturer’s directions.

Work Orders

If Customer requests services from BrightView which are not set forth on the Scope of Landscape Services, BrightView may provide such services pursuant to a written work authorization signed by the Client (a “Work Authorization”). Such services may include but are not limited to maintenance of trees above 15’ of

height; watering except in cases where underground irrigation is in place and under the contractor’s control; disease, insect or rodent infestation; cleaning of parking lots or roads unless cleaning is incidental to landscape maintenance services; and any other service not specifically listed in attached scope of services. For services furnished pursuant to a Work Order, payment shall be made as provided by such Work Order or upon completion if not indicated on such Work Order.

Insurance

During the term of this Agreement, BrightView will maintain general liability insurance and worker’s compensation insurance covering the activities of BrightView in connection with the Services. Such insurance shall be in commercially reasonable amounts.



Evidence of such insurance will be provided upon request.

CLIENT

Client will cooperate with BrightView and will schedule adequate access to the Landscape Site(s) as required to perform the Services.

If required, Client will provide water with adequate spigots or hydrants or such other items as identified on the Scope of Landscape Services.

Client shall provide written notice to BrightView of any proposed change in the ownership or management of the Landscape Site(s) at least 30 days prior to the effective date of any such change. A change in the ownership or management of the Landscape Site(s) shall not relieve the Client of its obligations hereunder, including, but not limited to the payment of the Service Fee, unless the Client shall have given proper notice of termination pursuant to this Agreement.

SERVICE FEE

For Services furnished pursuant to this Agreement, Client shall pay BrightView an annual fee of \$67,044.00 "Service Fee", plus sales tax.

Payment of the Service Fee shall be made in twelve [12] equal monthly installments NET thirty (30) days from invoice date for each month's service. All applicable sales tax not included.

The parties acknowledge and agree that the monthly Contract total as specified above may be changed on the anniversary date of this Contract through renegotiation, or at any time by agreed additions or deletions, in writing, in the scope of work.

Late payments shall be subject to a service charge. The service charge shall be equal to the lower of 1.5% per month (18% per year) and the highest rate permitted by law, times the unpaid balance of the Service Fee. In addition to the service charge Client shall reimburse BrightView for all costs and expenses (including but not limited to attorneys' fees and court costs) which are reasonably incurred by BrightView in collecting unpaid Service Fees and service charges.

The parties hereby acknowledge that, notwithstanding any Billing Schedule attached hereto, the types and frequency of the Services to be performed each month throughout the year may vary according to seasonal requirements. Consequently, in the event this Agreement is terminated on a date other than an

anniversary date of this Agreement, the actual amount of the Service Fee owed by Client for such partial year may be in excess of the aggregate amount of all monthly billings for such partial year. In such event, the Client agrees to pay immediately upon termination of this Agreement the unpaid balance of the Service Fee, if any or BrightView will refund any overpayment.

GENERAL PROVISIONS

This Agreement shall be governed by the law of the state in which the Landscape Site is located.

Neither party may assign this Agreement without the prior written consent of the other party; *provided, however,* BrightView may subcontract work hereunder without the prior written consent of the Client. This Agreement is binding on, and inures to the benefit of, the parties hereto (including the record owner of the Landscape Site(s) if other than the Client) and their respective heirs, legal representatives, successors and permitted assigns.

This Agreement, together with all schedules attached hereto, constitutes the entire agreement of the parties with respect to the Services and supersedes all prior contracts or agreements with respect to the Services, whether oral or written.

Except as otherwise provided herein, this Agreement may be amended or modified from time to time only by a written instrument executed and agreed to by both the Client and BrightView.

The waiver by the Client or BrightView of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any other or subsequent breach by the Client or BrightView of such provision or any other provision.

BrightView's total liability for any losses, damages and expenses of any type whatsoever incurred by Client "Losses" which is caused directly or indirectly by any/all acts or omissions by BrightView in connection with, or related to, the provision of Services hereunder, including, but not limited to, any breach of BrightView's obligations hereunder, shall be limited solely to direct and actual damages in an aggregate amount not to exceed the amounts actually paid to BrightView hereunder. In no event will BrightView be liable for special, indirect, incidental or consequential damages, irrespective of the form or cause of action, in contract, tort or otherwise, whether or not the possibility of such damages has been disclosed to

Client
Initial
Packet Page #45



BrightView in advance or could have been reasonably foreseen by BrightView. Further, BrightView shall not be liable for any Losses resulting from the provision of Services hereunder, if such Losses are due to causes or conditions beyond its control.

TERMINATION

BrightView and Client shall each have the right to terminate this Agreement without cause on thirty (30) days prior written notice to the other.

In the event that either BrightView or Client shall give written notice to the other that such party has materially breached the terms of this Agreement and said breach is not cured within 30 days following the giving of such notice, the party giving such written notice shall have the right to immediately terminate this Agreement in addition to exercising other remedies at law or in equity.

BrightView or Client may immediately terminate this Agreement upon written notice to the other if either party (i) makes an assignment for the benefit of creditors, (ii) a petition of bankruptcy is filed by or against such party or (iii) all or substantially all of the such party's property is levied upon or sold in a judicial proceeding.

BrightView may immediately terminate this Agreement upon written notice to the Client in the event of nonpayment of the Service Fee as provided herein.



THIS AGREEMENT IS ENTERED AS OF THE DATE FIRST WRITTEN ABOVE.

By signing this Agreement in the space provided below, Client hereby represents and warrants on behalf of itself that it has full power and authority to enter into the terms of this Agreement and that this Agreement is a legally binding obligation of Customer.

If Client is other than the record owner of the Landscape Site(s), Customer hereby represents and warrants that it has full power and authority to enter into the terms of this Agreement on behalf of itself and such record owner and that this Agreement is a binding obligation of Client and the record owner of the Landscape Site.

Total Service Fee ... \$5,587.00/ Month (Excluding Washington State Sales Tax)

FOR CITY PARKS AND ROW

Site Number:

Site Name: CITY OF MILTON PARKS

Site Location: CITY OF MILTON

Site Contact: STEVE PERETTI

Phone #: 253-831-4276 Fax:

Email: speretti@cityofmilton.net Cell Phone: 253-720-5625

Bill to be mailed: CITY OF MILTON

Address: 1000 LAUREL STREET
MILTON, WA. 98354

CLIENT – CITY OF MILTON

BRIGHTVIEW LANDSCAPE SERVICES, LTD.

By: _____

By:

Name: _____

Name:

Title: _____

Title:

Date: _____

Date:

Client Initial_____

Attachments

SPECIFICATIONS FOR LANDSCAPE MAINTENANCE

LAWN CARE

Mowing and Trimming

- ❖ Remove litter prior to mowing to avoid shredding.
- ❖ General turf areas will be mowed at a mowing height best suited to turf type and season. Mowing height may be increased by 25% in summer to reduce total stress on the turf.
- ❖ A high-quality cut will be provided by mowers with sharp cutting edges.
- ❖ Mowing will be provided weekly during the growing season or as specified in the *Frequency Schedule*.
- ❖ Clippings will be swept or blown after each mowing.
- ❖ Clippings shall be removed from all paved or mulched surfaces after each mowing.
- ❖ Trimming around trees and shrubs will be performed using herbicides, hand labor, or monofilament line trim after every mowing. Trees are to be protected when monofilament line is used.

Edging

- ❖ Edging of all accessible areas as per the *Frequency Schedule*.
- ❖ Dirt and debris from edging operations will be removed.
- ❖ Method of edging will be mechanical for all hard edge surfaces and monofilament line for all soft edges.

Fertilization of Turf

- ❖ The fertilization program will provide the equivalent of 3 pounds of nitrogen per 1000 square feet, per year, to maintain a healthy green lawn, in the spring and fall. Phosphorous, potash, and trace elements will be provided in a well-balanced analysis. A premium blend of IBDU/SCU fertilizers will be used to allow for a reduced frequency of fertilization.

Weed Control in Turf

- ❖ Broadleaf weeds will be treated with selective herbicides two times per year as noted in *Frequency Schedule*.

TREES, SHRUBS & GROUND COVER

Fertilization

- ❖ Trees, shrubs and groundcovers will be fertilized once after the bloom period of spring blooming shrubs. A slow-release type mixture that contains a balanced formula will be used.

Insect Control

- ❖ Plant material will be monitored monthly for disease and insect infestations. Application of suitable controls will be done on a time and materials bases.

Pruning

- ❖ Trees up to 12' in height will be pruned to maintain natural shape and balance. Diseased and damaged growth will be removed.
- ❖ Deciduous trees will be pruned as needed during winter dormancy to provide natural shape and habit. Evergreen trees will be pruned in summer or as needed. All pruning debris will be removed from the site.
- ❖ Ground cover and shrubs will be trimmed or sheared from March through September to maintain natural shape and function as needed to provide the desired appearance. Ground covers will be trimmed to maintain a clear edge along the boundaries of desired growth. Resulting debris will be removed from site.
- ❖ All shrubs will be maintained in the shape and appearance that existed when the Contractor acquired the site unless otherwise agreed upon by Addendum.

Weed Control

- ❖ Beds will be weeded by hand or through the use of a post-emergent herbicide. Pre-emergent herbicides will be applied two times per year in all open bed areas.
- ❖ All bed weed control will be performed according to the *Frequency Schedule*.

GENERAL MAINTENANCE

Bed Activity

- ❖ Beds will be raked where no groundcover exists to maintain a neat and clean appearance per the *Frequency Schedule*.
- ❖ Weeding will be performed per the *Frequency Schedule* to maintain a clean appearance.
- ❖ Weed spraying will be done with a post-emergent herbicide. Pre-emergent herbicides will be applied as needed in March and October to help control weed germination.
- ❖ A slow release fertilizer mixture that contains a balanced formula will be used in all beds. Fertilizer will be applied to all shrubs and groundcovers in proper proportion to size and density.

Leaf Collection

- ❖ Leaves will be removed from the site as noted in the *Frequency Schedule*.

Hard Surfaces

- ❖ All walks, patios, driveways and entries will be mechanically cleaned of gardening debris resulting from Contractor's landscaping activities.

Litter Control and General Inspection

- ❖ During each visit, all maintained landscape areas within the scope of this contract will be policed for litter and debris. Any improprieties should be brought to the attention of the client or their representative.

Replacement of Plants

- ❖ Dead plants and those in a state of decline will be brought to the client's attention immediately. Replacements must be accepted by and paid for by the client unless replacement is caused by Contractor's negligence or a prior agreement is binding.

Frequency Schedule

BRIGHTVIEW • MAINTENANCE FREQUENCY SCHEDULE *

CITY OF MILTON ROW

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
LAWN CARE						LAWN CARE							
MOWING / TRIMMING (1)		1	3	4	4	5	4	4	5	3	1	1	35
EDGING		1	1	2	2	2	2	2	2	3	1		18
FERTILIZING (2)				1		1		1			1		4
INSECT CONTROL(3)	AS NEEDED ON A TIME AND MATERIALS BASIS												
WEED CONTROL				1		1							2
TREES / SHRUBS / GROUND COVER						TREES / SHRUBS / GROUND COVER							
FERTILIZER (4)			1			1			1			1	4
WEEDING BEDS	1	1	2	2	2	2	2	2	2	2	1	1	20
SPRAY WEED CONTROL			1	1	2	1	1	2	1	1			10
PRE-EMERGENT WEED CONTROL			1							1			2
PRUNING TREES(5)												1	1
PRUNING SHRUBS (6)						1			1				2
INSECT DISEASE	AS NEEDED ON A TIME AND MATERIALS BASIS												
GENERAL ACTIVITIES						GENERAL ACTIVITIES							
LEAF COLLECTION	1										3	3	7
LITTER CONTROL	AS NEEDED												
IRRIGATION						IRRIGATION							
START-UP													
WINTERIZE													
MONITOR / ADJUST(7)	AS NEEDED												

* This schedule is for general guideline reference only for annual maintenance tasks.

NOTES:

- 1) AFTER EACH VISIT HARDSCAPE AREAS WILL BE CLEANED, FREE OF GRASS, BARK, AND DIRT. GRASS CLIPPINGS AND OTHER DEBRIS WILL BE REMOVED FROM SITE UNLESS OTHER ARRANGEMENTS HAVE BEEN MADE.
- 2) FERTILIZING OF TURF WILL BE DONE TO ACHIEVE HEALTHY AND GREEN LAWNS.
- 3) CONTROL OF CRANE FLY AND MOSS TO BE APPLIED AT FIRST SIGN OF ACTIVITY AND BILLED AS AN EXTRA WITH PROPER AUTHORIZATION.
- 4) DEEP ROOT FERTILIZER OF TREES NOT INCLUDED IN BASE BID BUT MAY BE INCLUDED AS AN EXTRA.
- 5) PRUNING OF TREES OVER 12FT. NOT INCLUDED, BUT MAY BE DONE AS AN EXTRA.



BRIGHTVIEW FREQUENCY SCHEDULE

CITY OF MILTON PARKS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
LAWN CARE													
MOWING / TRIMMING (1)			3	4	4	3	2	2	2	2	1		23
EDGING			1	2	2	1	1	1	1	1	1		11
FERTILIZING (2)				1		1					1		3
INSECT CONTROL (3)	AS NEEDED ON A TIME AND MATERIALS BASIS												
WEED CONTROL					1	1							2
MOSS CONTROL						OPTIONAL							
TREES / SHRUBS / GROUND COVER													
FERTILIZER (4)			1										1
WEEDING BEDS	1	1	1	1	1	1	1	1	1	1	1	1	12
SPRAY WEED CONTROL			1	1	2	1	1	2	1	1			10
PRE-EMERGENT WEED			1							1			2
PRUNING TREES (5)												1	1
PRUNING SHRUBS (6)		1			1				1				3
BLOWING OF HARDSCAPES													
INSECT DISEASE CONTROL	AS NEEDED ON A TIME AND MATERIALS BASIS												
GENERAL ACTIVITIES													
LEAF COLLECTION										5	3	2	10
LITTER CONTROL	AS NEEDED												
HARD SURFACE SPRAY			1	1	1	1	1	1	1	1			8
IRRIGATION													
START-UP													
WINTERIZE													
MONITOR / ADJUST (7)	AS NEEDED												

* This schedule is for general guideline reference only for annual maintenance tasks.

NOTES:

- 1) AFTER EACH VISIT HARDSCAPE AREAS WILL BE CLEANED, FREE OF GRASS, BARK, AND DIRT. GRASS CLIPPINGS AND OTHER DEBRIS WILL BE REMOVED FROM SITE UNLESS OTHER ARRANGEMENTS HAVE BEEN MADE.
- 2) FERTILIZING OF TURF WILL BE DONE TO ACHIEVE 6-8 LBS OF NITROGEN PER 1,000 SQ. FT. PER YEAR. WINTER FERTILIZER TO BE 11-2-22, PRIMARILY DIRECTED AT GOOD ROOT GROWTH. A BALANCED FEEDING, THROUGH OUT THE YEAR, TO PROMOTE HEALTHY AND GREEN LAWNS WILL BE APPLIED.
- 3) CONTROL OF CRANE FLY TO BE APPLIED AT FIRST SIGN OF ACTIVITY AND BILLED AS AN EXTRA WITH PROPER AUTHORIZATION.
- 4) DEEP ROOT FERTILIZER OF TREES NOT INCLUDED IN BASE BID BUT MAY BE INCLUDED AS AN EXTRA.
- 5) TO BE DONE DURING THE MONTHS OF DEC - FEB PRUNING OF TREES OVER 12 FT. NOT INCLUDED, BUT MAY BE DONE AS AN EXTRA.



- 6) GROUND COVER TO BE PRUNED AS NEEDED.
- 7) MONITOR AND ADJUST WEEKLY AS NEEDED, DEPENDING ON WEATHER.



Agenda Item #6G

To: City Council Members
From: Mayor Styron Sherrell
Date: March 19, 2018
Re: Amending the Fee Schedule

ATTACHMENTS: 1. Resolution adopting the Fee Schedule Amendments
2. Resolution adopting the Fee Schedule (Track Changes)

TYPE OF ACTION:

Information Only Discussion Action Public Hearing Expenditure

Recommendation/Action: I move to adopt the updated Fee Resolution as presented.

Fiscal Impact/Source of Funds: This change reflects the proposed fee schedule from the Events Committee.

Issue: At it's Regular Meeting on March 13, 2018, the Milton Events Committee reviewed the fee schedule in relation to vendors fees for Milton Days. It was found that in 2017 there may have been confusion regarding the different options resulting in less revenues coming in to support the event. The committee determined that to avoid confusion regarding the different vendor types listed in the previous version of the fee schedule, that the schedule should be simplified.

There were also typographical errors found in the fee schedule that this Resolution proposal corrects.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, AMENDING
RESOLUTION NO. 18-1900 ADOPTED ON FEBRUARY 05, 2018, AND REPEALING ALL PRIOR
VERSIONS OF THE FEE SCHEDULE.**

THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1.

TABLE #	SECTION	PAGE
I	Business Licenses	1
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Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
I	Business Licenses	
§5.04.080	New Business Application Fee (One Time Application Fee)	\$55.00
	Home Occupation/Owner only (No employees allowed)	\$33.00
	Business Employees/Including Owner	
	0-2 employees	\$33.00
	3-5 employees	\$66.00
	6-12 employees	\$132.00
	13-25 employees	\$330.00
	26-50 employees	\$660.00
	51+ employees	\$990.00
	Additional Charges for the following areas:	
	Restaurant/Tavern/Cabaret	
	Restaurant and/or Tavern (Class 3)	\$66.00
	Music/Entertainment (Class 1)	\$132.00
	Music/Entertainment/Dancing (Class 2)	\$198.00
	Endorsements	
	Pinball Machines	\$44.00 each
	Video Game Tables	\$38.50 each
	Pool/Billiard Tables	\$27.50 each
	Late Fees: After January 31st 50% of total license fee plus an additional 10% per month thereafter, not to exceed 100% of license fee. Licenses expire on the due date issued by the Washington State Dept. of Licensing. The City is not required to send out renewal notices.	

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
II	Administrative & Publications	
All Depts	Administrative Fee for all reimbursable expenses	15% per consultant billing and/or other reimbursable event, not to exceed \$100 per invoice
	Photocopying 8.5x11 and 8.5x14 - 11x17 will be charged as two (2) 8.5x11s	\$0.15 per page
	Copies on compact disc	Copy charges plus actual cost of disc
	Copies on Thumb Drive	Copy charges plus actual cost of disc
	Scanning up to 11x17 size	\$0.10 per page
	Photocopying or scanning documents larger than 11x17	Actual costs for items sent to outside printing company
	Files uploaded to email, cloud-based data storage, or other means of electronic delivery	\$0.05 per each four (4) electronic files or attachment
	Transmission of public records in an electronic format, or for use of City equipment to send records electronically	\$0.10 per gigabyte
	Mailing costs for public records, including container or envelope and postage/delivery charge	Actual costs
	Printed Bound Documents – will be based on actual cost of printing	Actual costs
	Returned Item (check or electronic payment) for any reason	\$35.00
	Verbatim Transcription	\$55.00 per hour
	Lien Filing Fee	Respective County Filing Fee
Police	Police Reports	\$5.00
Public Works	Development Standards Manual – includes CD	Actual costs
	Color Copy of Zoning or Other Available Maps	Cost of map

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Staff Billable Hourly Rates	
	Building Official/Inspector	\$99.00/hour
	Planner	\$70.00
	Prearranged Consultation w/Building Official or Planner	\$25.00/30 minutes
	Administrative Staff	\$55.00
	Attorney	Cost plus 15% overhead fee (not to exceed \$100 per event)
	Other outside consultants	Cost plus 15% overhead fee (not to exceed \$100 per event)
	Other Staff – Directors, Electric, Water, & Storm	Not less than \$75/hr, not greater than \$130/hr
III	Recreation	
Rentals	The Mayor is authorized to waive the rental fee and/or deposit for registered non-profit organizations, whose mission provides services to the general Milton community or to groups of persons in need within the City. Most of the services provided by the organization should be of the type that government could provide itself. 'Persons in need' shall include the poor, infirm, elderly and youth.	
	Community Building Rental	
	Refundable Damage/Cleaning and Key Deposit	\$250.00
	Standard Rental Fees (2 – hours Minimum)	
	Local Residents	\$25 per hour
	Non-Local Residents	\$35 per hour
	Non-Profit Rental Fees	\$10 for first 2 hours. Additional hours at Standard Rate above.
	Governmental Agencies	No Charge
	Activity Center Rental	
	Refundable Damage/Cleaning and Key Deposit	\$350.00
	Standards Rental Fees (2 Hours Minimum)	
	Local Residents	\$60 per hour
	Non-Local Residents	\$80 per hour

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Recurring Rental Fees	
	Pre-paid, non-refundable, minimum 6 days rentals per calendar year paid in advance. Mondays - Thursdays only; and Friday - Sunday rentals for rental periods ending prior to 10:00a.m., provided that such rentals could be superseded at the sole discretion of the City for Standard Rentals or citywide events.	\$15 per hour
	Governmental Agencies	No Charge
	Senior Sponsored Events	
	Monday thru Friday only	Free if scheduled to end before 5:00p.m.
	Senior Activities Center Events	Free
Events	City Event Vendor Fees	
Milton Days	Food Vendors	\$125.00
	All Non-Food Vendors	\$90.00
	Non-Profit Clubs, Organizations & Government Agencies	\$50.00
	Electric Connection Fee	\$55.00
Bazaar	Booth	\$40.00
	Late Registration, additional fee	\$10.00
IV	Public Safety	
§ 6.01	Pet Licenses: Sumner/Puyallup Fees as of 09/01/14	
	Domestic Animals	
	Dog or Cat under 6 months	\$0.00
	Dog, Unaltered	\$60.00
	Dog, Altered	\$16.00
	Cat, Unaltered	\$60.00
	Cat, Altered	\$12.00
	Dog (Sr. Citizen 65+) Altered	\$8.00
	Dog (Sr. Citizen 65+) Unaltered	\$30.00
	Cat (Sr. Citizen 65+) Altered	\$6.00
	Cat (St. Citizen 65+) Unaltered	\$30.00
	Replacement for lost tag	\$5.00
	Late Fee After 30 days	\$10.00
	Late Fee After 60 days	\$20.00
	Exotic animal - Owner's license	\$100.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Other Pet Fees and Permits	
	Replacement tag fee	\$5.00
	Permit for potentially dangerous dog	\$250.00
	Annual renewal of permit for potential dangerous dog	\$50.00
	Permit for dangerous dog	\$500.00
	Annual renewal of permit for dangerous dog	\$100.00
	Kennel Rate cat/dog	\$75.00
	Shelter Fees - Adoption, Boarding, Impound, Spay/Neuter, Euthanasia	
	These fees shall be set annually by the animal control operations board and shall be based on comparable cities as well as actual costs associated with professional services. The animal control operations board shall provide each participating city with a copy of these fees. The "animal control operations board" means the operations board of the governing entity of the animal control authority, as established by the interlocal agreement.	
	Return Check Fee	\$40.00 and license invalidity
	Copies of Police Reports	\$5.00
	Parking Tax - per vehicle per day	\$1.00
	Reimbursable Security Services (three hour minimum)	
	Hourly Rate	\$45.00/hr - \$70.00/hr
	Overtime Rate	\$65.00/hr - \$105.00/hr
§ 9.44	Police Alarm Systems	
	User Permit required	\$20.00
	Changes to the Permit	\$5.00
	Failure to obtain Permit within 30 day requirement	\$100.00
	False Alarms	
	First and Second false alarm/activation per calendar year	Warning
	Third and subsequent false alarm/activation	\$ 100.00 per false alarm/activation
	Failure to obtain a valid alarm permit will result in a fee for each false alarm/activation	\$ 250.00 per false alarm/activation
§ 8.04	Fireworks	
	Sale License	\$75.00 per year
	Fingerprinting (City of Milton Resident)	\$10.00
	Fingerprinting (Non-Resident)	\$15.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Concealed Weapon Licenses	\$50.75
	Renewal	\$32.00
	Late Renewal	\$42.00
	Replacement	\$10.00
	Exceptions per State law will apply	
V	Zoning, Land Division, Environmental & Planning	
Planning	Impact Fees	
	Parks Impact Fee	Per MMC 13.45.030
	School Impact Fee	
	Single Family & Duplex (Per Unit)	Per MMC 13.42.060(A)(2)
	Multi-Family (Per Unit)	Per MMC 13.42.060(A)(2)
	Traffic Mitigation Fee	Per MMC 16.84.065
	Impact Fee Deferral Application	\$250
	Planning and Land Use Fees **	
	Administrative Interpretation/Decision	\$483.00
	Appeal of Administrative Interpretation / Decision	\$656.00
	Accessory Dwelling Unit	\$88.00
	Variance	\$1,393.00
	Annexation	\$3,453.00
	Binding Site Plan	\$1,209.00
	Boundary Line Adjustment	\$458.00
	Comprehensive Plan Amendment or Rezone	\$3,765.00
	Conditional Use Permit	\$2,142.00
	Critical Areas Checklist	
	Design Standards Review	\$678.00
	Short Plat	\$1,103.00
	Preliminary Subdivision	\$1,888.00
	Final Subdivision	\$297.00
	Hearing Examiner Decision (due prior to approval of final plat)	Varies
	Hearing Examiner Appeal	\$1,292.00
	Hearing Examiner Reconsideration	\$583.00
	Home Occupation	\$129.00
	Master Plan	\$5,078.00
	Master Plan Amendment	\$3,006.00
	Non-Conforming Use Letter	\$338.00
	Pre-Application/Construction – Major	\$1,212.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Pre-Application/Construction – Minor – (to be used with existing commercial structures, where there is a change of use or occupancy. The project will have no environmental issues and no design review required.)	\$457.00
	Alteration/Amendment of Short Plat (0-4 lots)	\$365.00
	Alteration/Amendment of Subdivision (5+ lots)	\$623.00
	Reasonable Use Exception	\$1,299.00
	SEPA Major	\$2,308.00
	SEPA Minor (Applies to single family residences that exceed the categorical exemptions which pertain to residential filling and grading.)	\$1,383.00
	Shoreline Substantial Development	\$1,182.00
	Site Plan Approval	\$1,209.00
	Clearing and Grading Permits	
	Less than 7,000 square feet	\$100
	More than 7,000 square feet	\$366 plus staff time OR consultant fees
	Stormwater Permits	
	Add or replace less than 2,000 square feet of impervious surface	\$100
	Add or replace between 2,000-5,000 square feet of impervious surface	\$366 plus staff time OR consultant fees
	Add or replace more than 5,000 square feet of impervious surface	\$481 plus staff time OR consultant fees
	**After 3 reviews – applicant is subject to additional charges at a minimum of \$75 per hour not to exceed \$130 per hour.	
VI	Building & Fire Safety	
Planning	Plan Review Fees	65% of Building Permit Fee
	Reroof	Fee based on City of Milton Building Division Valuation Table but no less than \$149.00
	Stock Plan	60% of original plan review fee
	Outside Consultant Plan Review	Actual consultant cost plus regular City plan review fees.

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
Fire	Fire Marshal Plan Review Fee	40% of Building Permit Fee
	Fire Sprinkler System	
	Residential (1-2 family dwelling units) – 1 hour minimum plan review Commercial – 2 hour minimum plan review	\$284.00 for first 10 heads plus \$1.07 for each additional head plus plan review fee at \$85.00/hr
	Fire Alarm	
	Residential (1-2 family dwelling units)	\$284.00 plus \$1.55 per device
	Commercial / Multi Family	\$574.00 plus \$1.55 per device
	Tenant Improvement, Alteration, or Remodel	\$477.00 plus \$1.55 per device
	Fire Suppression (other than Sprinklers)	
	Includes hood and duct and alternative fire-extinguishing systems	\$284.00 plus plan review fee at \$101.00/hour (2 hr. min)
	Re-inspection Fee	\$101.00/hour
	Other Inspections and Fees	
	Inspections outside of normal business hours (3 hours minimum)	\$111.00/hour, minimum \$333.00
	Inspection for which no fee is specifically indicated (1 hour minimum)	\$101.00/hour
	Additional plan review required by changes, additions or revisions to plans after 2 reviews (1 hour minimum)	\$101.00/hour
	Fire & Life Safety Inspection (annual)	
	0-5000 SF	\$154.00
	5001-7,500 SF	\$216.00
	7,501-12,000 SF	\$309.00
	12,001-15,000 SF	\$436.00
	15,000+	\$680.00
	Site Plan	\$284.00
	Developer Agreement	\$284.00
	Pre-Application/Construction	\$284.00
	Short Plat	\$101.00
	Alteration/amendment of Short Plat (0-4 lots)	\$101.00
	Subdivision	\$284.00
	Alteration/amendment of Subdivision (5+ lots)	\$284.00
Planning	Energy Code Plan Review	\$99/hr, 1hr minimum
	Demolition or Building Move	\$457.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	In addition, buildings moved into jurisdiction will require a building permit and complete plan review. This category requires Assignment of Funds to equal twice the assessed value of the estimated work (i.e. demolition cost or moving costs), but no less than \$10,000.	
	Swimming Pool and Spa	Fee based on the City of Milton Building Division Valuation Table but not less than \$313.00
	Signs (fee includes plan review)	
	Pole	\$484.00
	Monument	\$449.00
	Building	\$357.00
	Multi-Group	\$631.00
	Temporary Banners, A-Boards – Annually	\$103.00
	Minimum Fee Unless Noted Otherwise	\$143.00 per hour
	Expedited Plan Review	2 X Plan Review Fee
	Violations and Penalties	
	Work commencing prior to permit issuance	Fee equal to triple the required permit fee plus mitigation fees and legal fees (valued at cost plus 15% overhead fee), investigative fees, and administrative staff costs at \$99.00/hour (4 hr minimum)
	Grading, clearing, or land modifications commencing prior to permit issuance	Fee equal to triple the required permit fee plus mitigation fees and legal fees (valued at cost plus 15% overhead fee), investigative fees, and administrative staff costs at \$99.00/hour (5 hr minimum)

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Unlawful continuance of work after a stop work order is issued	\$1,000/day plus legal fees (valued at cost plus 15% overhead fee), investigative fees, and administrative staff costs and material charges plus 15% overhead fee.
	Reinspection Fee	\$99.00/hour
	Investigation Fee	\$410.00 plus staff fees plus attorney and consultant fee plus 15% overhead
	Building Permit Fees Based on City of Milton Building Division Valuation Table as follows:	
	Total Valuation	
	\$1.00 to \$2,000	\$101.00
	\$2,001 to \$25,000	\$ 101.00 for the first \$2,000 plus \$20.00 for each additional \$1,000 or fraction thereof, to and including \$25,000
	\$25,001 to \$50,000	\$560.98 for the first \$25,000 plus \$16.00 for each additional \$1,000 or fraction thereof, to and including \$50,000
	\$50,001 to \$100,000	\$960.97 for the first \$50,000 plus \$10.00 for each additional \$1,000 or fraction thereof, to and including \$100,000
	\$100,001 to \$500,000	\$1,460.96 for the first \$100,000 plus \$8.00 for each additional \$1,000 or fraction thereof, to and including \$500,000

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	\$500,001 to \$1,000,000	\$4,660.96 for the first \$500,000 plus \$6.50 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
	\$1,000,001 and greater	\$7,910.96 for the first \$1,000,000 plus \$6.50 for each additional \$1,000 or fraction thereof
Building	Other Inspections and Fees	
	<i>Inspections outside of normal business hours (3 hours minimum)</i>	\$298.00/hour
	Inspection for which no fee is specifically indicated (1 hour minimum)	\$99.00/hour
	Additional plan review required by changes, additions or revisions to plans after 2 reviews. (1 hour minimum)	\$99.00/hour
	Deferred submittals and Substantial Revisions	1.5 times the hourly rate of \$99.00/hour
	State Building Code Council Fee	\$4.50 plus \$2.00 per additional unit
	Single Family Residential Housing Valuation	Fee based on City of Milton Building Division Valuation Table
	Civil Inspection Fees	To be billed at outside consultant's rate + 15% administrative fee not to exceed \$100 per invoice
	Storm Inspection Fees	To be determined
	Plumbing Permit Fees	Except for residential construction regulated under IRS, a plan review fee equal to 65% of the Plumbing Permit fee is also required.
	For issuing each permit	\$143.00
	For issuing each supplemental permit	\$52.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Unit Fee Schedule (in addition to permit fee)	
	For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage pipe and backflow prevention)	\$10.30
	For each building sewer and each trailer park sewer	\$10.30
	Rainwater systems – per drain (inside building)	\$10.30
	For each private sewage disposal system	\$56.65
	For each water heater and/or vent	\$10.30
	For each industrial waste pretreatment interceptor including its trap and vent, and kitchen-type grease interceptors	\$10.30
	For each installation, alteration or repair of water piping and/or water treating equipment	\$10.30
	For each installation, alteration or repair of drainage or vent piping, each fixture	\$10.30
	For each landscape sprinkler system on any one meter including backflow protection devices thereof	\$10.30
	For each atmospheric-type vacuum breakers not included in item above.	\$10.30
	For each backflow protective device other than atmospheric-type vacuum breakers:	
	2 inches (51 mm) in diameter and smaller	\$10.30
	Greater than 2 inches (51 mm) in diameter	\$21.63
	For each graywater system	\$56.65
	For each medical gas piping system serving one to five inlets/outlets for a specific gas	\$71.07
	For each additional medical gas inlet/outlet	\$10.30
	For other plumbing units not specifically listed	\$10.30
	Mechanical Fees - Except for residential construction regulated under IRS, a plan review fee equal to 65% of the Mechanical Permit fee is also required.	
	For issuing each mechanical permit	\$143.00
	For issuing each supplemental permit	\$52.00
	Unit Fee Schedule (in addition to permit fee)	
	Furnaces	

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliances.	\$23.69
	For the installation or relocation of each floor furnace, including vent	\$23.69
	For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$23.69
	Appliance Vents	
	For the installation, relocation, or replacement of each appliance vent installed and not included in an appliance permit.	\$10.30
	Repairs, Additions, and Miscellaneous Equipment	
	For the repair, alteration or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system, including installation of controls, and miscellaneous equipment regulated by the Mechanical Code.	\$19.57
	Boilers, Compressors, and Absorption Systems	
	For the installation or relocation of each boiler or compressor to and including 15 horsepower (52.7 kW), or each absorption system to and including 500,000 Btu/h (146.6 kW)	\$28.84
	For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW), or each absorption system over 500,000 Btu/h (146.6 kW)	\$84.46
	Air Handlers and Evaporative Coolers	
	For each air-handling unit, including ducts attached thereto	\$19.57
	NOTE: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code	
	Ventilation and Exhaust	
	For each ventilation fan connected to a single duct	\$10.30

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$10.30
	For the installation of each commercial-type hood which is served by mechanical exhaust, including the ducts for such hood	\$77.25 plus Plan Review
	For other mechanical units not specifically listed	\$10.30
	Fuel Gas, Medical Gas and Process Piping	
	Fuel Tanks - Permit & Inspection: Propane, Heating Oil	\$177.16
	For each piping system of one to four outlets	\$10.30
	For each additional outlet exceeding four, each	\$2.16
	Other Inspections and Fees	
	Inspections outside normal business hours (minimum charge 3 hours)	\$298.00 /hour
	Reinspection fee (1 hour minimum)	\$99.00 /hour
	Investigation fee (minimum charge includes four hours)	\$398.00 /hour plus staff fees plus attorney and consultant fees plus 15% overhead
	Inspection for which no fee is specifically indicated (1 hour minimum)	\$99.00 /hour
	Additional plan review required by changes, additions or revisions to plan. (1 hour minimum)	\$99.00 /hour
	For use of outside plan review, inspection, or other professional services	Actual cost plus 15% overhead cost
	<u>Actual cost shall include all administrative and overhead cost. Additional plan review fee may be charged in addition to permit fee (½ hour minimum)</u>	
VII	TRANSPORTATION, ENGINEERING, UTILITIES, & UTILITY	
Planning	Utility Permit and Connection Fees:	
§ 13.28	<u>Water (per meter)</u>	\$102.00
	- Permit	
	Service Installation Fee (includes connecting meter and meter box)	
	5/8" meters	\$2,128.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Larger meter sizes will be charged actual cost of materials over the 5/8" meter installation plus 15% overhead cost, in addition to 5/8" meter service installation fee.	Additional cost plus 15% overhead cost plus \$2,128.00
	Drop Meter Fee	
	Standard residential 5/8" meters	\$428.00
	Larger meters	Actual cost plus 15% overhead cost
	System Development Charges – per building	
	5/8" meter size	\$4,403.00
	1" meter size	\$7,350.00
	1-1/2" meter size	\$14,659.00
	2" meter size	\$23,465.00
	greater than 2" meter	Calculated upon request
	Temporary Water Meter attached to fire hydrant	\$36.00
	Rental rate for duration of project	
	<u>Meter Size</u>	\$25.00
	5/8"	\$36.00
	1"	\$51.00
	2"	\$102.00
	3" +	
	Deposit	
	<u>Meter Size</u>	
	5/8"	\$51.00
	1"	\$102.00
	2"	\$255.00
	3" +	\$305.00
	(Refundable balance of deposit less rental, damage to water meter, and cost of water used at current rates)	
	Water Availability Letter	
	residential (up to four-plex)	\$102.00 / unit
	non-residential (includes multiple family larger than four-plex and all commercial)	\$204.00 / calculated
	(In the event that an existing certificate needs to be modified for additional units or ERUs, the cost difference between the existing certificate and the higher demand will be charged.)	ERU
	Door Hanger Fee	\$10.00
	Reconnection Fee	
	during normal working hours	\$51.00
	after normal working hours	\$188.00

**City of Milton
Resolution No. 18-1900**

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Special requested meter readings	\$15.00
§ 13.08	Electric {Per unit}	
	Permit	\$102.00
	Connection Fee	
	Underground	\$611.00
	Overhead	\$764.00
	Distribution	\$255.00
	Temporary Power	\$25.00 minimum
	(not to exceed 12 months of usage, usage exceeding \$25 in value will be billed to the customer at the current rate)	
	Reconnection Fee	
	during normal working hours	\$51.00
	after normal working hours	\$188.00
	Special requested meter readings	\$15.00
Public	Equipment Rates (charge per hour)	
	All equipment charges are without operators. All charges shall be subject to a 15 percent overhead charge.	
	backhoe	\$51.00
	dump truck	\$51.00
	compactor machine	\$8.00
	pickup truck	\$10.00
	derrick digger	\$71.00
	vactor truck	\$102.00
	line truck	\$65.00

PASSED BY THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON AT ITS REGULAR MEETING ON THE 19TH DAY OF MARCH, 2018 AND SIGNED IN AUTHENTICATION OF ITS PASSAGE.

Approved:

Shanna Styron Sherrell, Mayor

Attest:

Ellie Hooman, City Clerk

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, AMENDING RESOLUTION NO. ~~17-189018-1900~~ ADOPTED ON ~~August 7, 2017~~ FEBRUARY 05, 2018, AND REPEALING ALL PRIOR VERSIONS OF THE FEE SCHEDULE.

THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1.

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	Restaurant and/or Tavern (Class 3)	\$66.00
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	Video Game Tables	\$38.50 each
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	Late Fees: After January 31st 50% of total license fee plus an additional 10% per month thereafter, not to exceed 100% of license fee. Licenses expire on the due date issued by the Washington State Dept. of Licensing. The City is not required to send out renewal notices.	

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All Depts	Administrative Fee for all reimbursable expenses	15% per consultant billing and/or other reimbursable event, not to exceed \$100 per invoice
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	Administrative Staff	\$55.00
	Attorney	Cost plus 15% overhead fee (not to exceed \$100 per event)
	Other outside consultants	Cost plus 15% overhead fee (not to exceed \$100 per event)
	Other Staff – Directors, Electric, Water, & Storm	Not less than \$75/hr, not greater than \$130/hr
III	Recreation	
Rentals	The Mayor is authorized to waive the rental fee and/or deposit for registered non-profit organizations, whose mission provides services to the general Milton community or to groups of persons in need within the City. Most of the services provided by the organization should be of the type that government could provide itself. 'Persons in need' shall include the poor, infirm, elderly and youth.	
	Community Building Rental	
	Refundable Damage/Cleaning and Key Deposit	\$250.00
	Standard Rental Fees (2 – hours Minimum)	
	Local Residents	\$25 per hour
	Non-Local Residents	\$35 per hour
	Non-Profit Rental Fees	\$10 for first 2 hours. Additional hours at Standard Rate above.
	Governmental Agencies	No Charge
	Activity Center Rental	
	Refundable Damage/Cleaning and Key Deposit	\$350.00
	Standards Rental Fees (2 Hours Minimum)	
	Local Residents	\$60 per hour
	Non-Local Residents	\$80 per hour

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Recurring Rental Fees	
	Pre-paid, non-refundable, minimum 6 days rentals per calendar year paid in advance. Mondays - Thursdays only; and Friday - Sunday rentals for rental periods ending prior to 10:00a.m., provided that such rentals could be superseded at the sole discretion of the City for Standard Rentals or citywide events.	\$15 per hour
	Governmental Agencies	No Charge
	Senior Sponsored Events	
	Monday thru Friday only	Free if scheduled to end before 5:00p.m.
	Senior Activities Center Events	Free
Events	City Event Vendor Fees	
Milton Days	Food Vendors Vendor with Milton Business License	\$125.00
	Returning Vendor <u>All Non-Food Vendors</u>	\$90 125.00
	Guest Vendor/Business	\$150.00
	Non-Profit Clubs, Organizations & Government Agencies	\$50.00 (Suggested Donation)
	Hobbyists/Crafts (Non-Business Affiliated)	\$50.00
	Electric Connection Fee	\$ 5 0.00
Bazaar	Booth	\$40.00
	Late Registration, additional fee	\$10.00
IV	Public Safety	
§ 6.01	Pet Licenses: Sumner/Puyallup Fees as of 09/01/14	
	Domestic Animals	
	Dog or Cat under 6 months	\$0.00
	Dog, Unaltered	\$60.00
	Dog, Altered	\$16.00
	Cat, Unaltered	\$60.00
	Cat, Altered	\$12.00
	Dog (Sr. Citizen 65+) <u>Altered</u>	\$8.00
	Dog (Sr. Citizen 65+) <u>Unaltered</u>	\$30.00
	Cat (Sr. Citizen 65+) <u>Altered</u>	\$6.00
	Cat (St. Citizen 65 +) <u>Unaltered</u>	\$30.00
	Replacement for lost tag	\$5.00
	Late Fee After 30 days	\$10.00
	Late Fee After 60 days	\$20.00
	Exotic animal - Owner's license	\$100.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Other Pet Fees and Permits	
	Replacement tag fee	\$5.00
	Permit for potentially dangerous dog	\$250.00
	Annual renewal of permit for potential <u>potential</u> dangerous dog	\$50.00
	Permit for dangerous dog	\$500.00
	Annual renewal of permit for dangerous dog	\$100.00
	Kennel Rate cat/dog	\$75.00
	Shelter Fees - Adoption, Boarding, Impound, Spay/Neuter, Euthanasia	
	These fees shall be set annually by the animal control operations board and shall be based on comparables <u>comparable cities</u> as well as actual costs associated with professional services. The animal control operations board shall provide each participating city with a copy of these fees. The "animal control operations board" means the operations board of the governing entity of the animal control authority, as established by the interlocal agreement.	
	Return Check Fee	\$40.00 and license invalidity
	Copies of Police Reports	\$5.00
	Parking Tax - per vehicle per day	\$1.00
	Reimbursable Security Services (three hour minimum)	
	Hourly Rate	\$45.00/hr - \$70.00/hr
	Overtime Rate	\$65.00/hr - \$105.00/hr
§ 9.44	Police Alarm Systems	
	User Permit required	\$20.00
	Changes to the Permit	\$5.00
	Failure to obtain Permit within 30 day requirement	\$100.00
	False Alarms	
	First and Second false alarm/activation per calendar year	Warning
	Third and subsequent false alarm/activation	\$ 100.00 per false alarm/activation
	Failure to obtain a valid alarm permit will result in a fee for each false alarm/activation	\$ 250.00 per false alarm/activation
§ 8.04	Fireworks	
	Sale License	\$75.00 per year
	Fingerprinting (City of Milton Resident)	\$10.00
	Fingerprinting (Non-Resident)	\$15.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Concealed Weapon Licenses	\$50.75
	Renewal	\$32.00
	Late Renewal	\$42.00
	Replacement	\$10.00
	Exceptions per State law will apply	
V	Zoning, Land Division, Environmental & Planning	
Planning	Impact Fees	
	Parks Impact Fee	Per MMC 13.45.030
	School Impact Fee	
	Single Family & Duplex (Per Unit)	Per MMC 13.42.060(A)(2)
	Multi-Family (Per Unit)	Per MMC 13.42.060(A)(2)
	Traffic Mitigation Fee	Per MMC 16.84.065
	Impact Fee Deferral Application	\$250
	Planning and Land Use Fees **	
	Administrative Interpretation/Decision	\$483.00
	Appeal of Administrative Interpretation / Decision	\$656.00
	Accessory Dwelling Unit	\$88.00
	Variance	\$1,393.00
	Annexation	\$3,453.00
	Binding Site Plan	\$1,209.00
	Boundary Line Adjustment	\$458.00
	Comprehensive Plan Amendment or Rezone	\$3,765.00
	Conditional Use Permit	\$2,142.00
	Critical Areas Checklist	
	Design Standards Review	\$678.00
	Short Plat	\$1,103.00
	Preliminary Subdivision	\$1,888.00
	Final Subdivision	\$297.00
	Hearing Examiner Decision (due prior to approval of final plat)	Varies
	Hearing Examiner Appeal	\$1,292.00
	Hearing Examiner Reconsideration	\$583.00
	Home Occupation	\$129.00
	Master Plan	\$5,078.00
	Master Plan Amendment	\$3,006.00
	Non-Conforming Use Letter	\$338.00
	Pre-Application/Construction – Major	\$1,212.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Pre-Application/Construction – Minor – (to be used with existing commercial structures, where there is a change of use or occupancy. The project will have no environmental issues and no design review required.)	\$457.00
	Alteration/Amendment of Short Plat (0-4 lots)	\$365.00
	Alteration/Amendment of Subdivision (5+ lots)	\$623.00
	Reasonable Use Exception	\$1,299.00
	SEPA Major	\$2,308.00
	SEPA Minor (Applies to single family residences that exceed the categorical exemptions which pertain to residential filling and grading.)	\$1,383.00
	Shoreline Substantial Development	\$1,182.00
	Site Plan Approval	\$1,209.00
	Clearing and Grading Permits	
	Less than 7,000 square feet	\$100
	More than 7,000 square feet	\$366 plus staff time OR consultant fees
	Stormwater Permits	
	Add or replace less than 2,000 square feet of impervious surface	\$100
	Add or replace between 2,000-5,000 square feet of impervious surface	\$366 plus staff time OR consultant fees
	Add or replace more than 5,000 square feet of impervious surface	\$481 plus staff time OR consultant fees
	**After 3 reviews – applicant is subject to additional charges at a minimum of \$75 per hour not to exceed \$130 per hour.	
VI	Building & Fire Safety	
Planning	Plan Review Fees	65% of Building Permit Fee
	Reroof	Fee based on City of Milton Building Division Valuation Table but no less than \$149.00
	Stock Plan	60% of original plan review fee
	Outside Consultant Plan Review	Actual consultant cost plus regular City plan review fees.

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
Fire	Fire Marshal Plan Review Fee	40% of Building Permit Fee
	Fire Sprinkler System	
	Residential (1-2 family dwelling units) – 1 hour minimum plan review Commercial – 2 hour minimum plan review	\$284.00 for first 10 heads plus \$1.07 for each additional head plus plan review fee at \$85.00/hr
	Fire Alarm	
	Residential (1-2 family dwelling units)	\$284.00 plus \$1.55 per device
	Commercial / Multi Family	\$574.00 plus \$1.55 per device
	Tenant Improvement, Alteration, or Remodel	\$477.00 plus \$1.55 per device
	Fire Suppression (other than Sprinklers)	
	Includes hood and duct and alternative fire-extinguishing systems	\$284.00 plus plan review fee at \$101.00/hour (2 hr. min)
	Re-inspection Fee	\$101.00/hour
	Other Inspections and Fees	
	Inspections outside of normal business hours (3 hours minimum)	\$111.00/hour, minimum \$333.00
	Inspection for which no fee is specifically indicated (1 hour minimum)	\$101.00/hour
	Additional plan review required by changes, additions or revisions to plans after 2 reviews (1 hour minimum)	\$101.00/hour
	Fire & Life Safety Inspection (annual)	
	0-5000 SF	\$154.00
	5001-7,500 SF	\$216.00
	7,501-12,000 SF	\$309.00
	12,001-15,000 SF	\$436.00
	15,000+	\$680.00
	Site Plan	\$284.00
	Developer Agreement	\$284.00
	Pre-Application/Construction	\$284.00
	Short Plat	\$101.00
	Alteration/amendment of Short Plat (0-4 lots)	\$101.00
	Subdivision	\$284.00
	Alteration/amendment of Subdivision (5+ lots)	\$284.00
Planning	Energy Code Plan Review	\$99/hr, 1hr minimum
	Demolition or Building Move	\$457.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	In addition, buildings moved into jurisdiction will require a building permit and complete plan review. This category requires Assignment of Funds to equal twice the assessed value of the estimated work (i.e. demolition cost or moving costs), but no less than \$10,000.	
	Swimming Pool and Spa	Fee based on the City of Milton Building Division Valuation Table but not less than \$313.00
	Signs (fee includes plan review)	
	Pole	\$484.00
	Monument	\$449.00
	Building	\$357.00
	Multi-Group	\$631.00
	Temporary Banners, A-Boards – Annually	\$103.00
	Minimum Fee Unless Noted Otherwise	\$143.00 per hour
	Expedited Plan Review	2 X Plan Review Fee
	Violations and Penalties	
	Work commencing prior to permit issuance	Fee equal to triple the required permit fee plus mitigation fees and legal fees (valued at cost plus 15% overhead fee), investigative fees, and administrative staff costs at \$99.00/hour (4 hr minimum)
	Grading, clearing, or land modifications commencing prior to permit issuance	Fee equal to triple the required permit fee plus mitigation fees and legal fees (valued at cost plus 15% overhead fee), investigative fees, and administrative staff costs at \$99.00/hour (5 hr minimum)

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Unlawful continuance of work after a stop work order is issued	\$1,000/day plus legal fees (valued at cost plus 15% overhead fee), investigative fees, and administrative staff costs and material charges plus 15% overhead fee.
	Reinspection Fee	\$99.00/hour
	Investigation Fee	\$410.00 plus staff fees plus attorney and consultant fee plus 15% overhead
	Building Permit Fees Based on City of Milton Building Division Valuation Table as follows:	
	Total Valuation	
	\$1.00 to \$2,000	\$101.00
	\$2,001 to \$25,000	\$ 101.00 for the first \$2,000 plus \$20.00 for each additional \$1,000 or fraction thereof, to and including \$25,000
	\$25,001 to \$50,000	\$560.98 for the first \$25,000 plus \$16.00 for each additional \$1,000 or fraction thereof, to and including \$50,000
	\$50,001 to \$100,000	\$960.97 for the first \$50,000 plus \$10.00 for each additional \$1,000 or fraction thereof, to and including \$100,000
	\$100,001 to \$500,000	\$1,460.96 for the first \$100,000 plus \$8.00 for each additional \$1,000 or fraction thereof, to and including \$500,000

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	\$500,001 to \$1,000,000	\$4,660.96 for the first \$500,000 plus \$6.50 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
	\$1,000,001 and greater	\$7,910.96 for the first \$1,000,000 plus \$6.50 for each additional \$1,000 or fraction thereof
Building	Other Inspections and Fees	
	<i>Inspections outside of normal business hours (3 hours minimum)</i>	\$298.00/hour
	Inspection for which no fee is specifically indicated (1 hour minimum)	\$99.00/hour
	Additional plan review required by changes, additions or revisions to plans after 2 reviews. (1 hour minimum)	\$99.00/hour
	Deferred submittals and Substantial Revisions	1.5 times the hourly rate of \$99.00/hour
	State Building Code Council Fee	\$4.50 plus \$2.00 per additional unit
	Single Family Residential Housing Valuation	Fee based on City of Milton Building Division Valuation Table
	Civil Inspection Fees	To be billed at outside consultant's rate + 15% administrative fee not to exceed \$100 per invoice
	Storm Inspection Fees	To be determined
	Plumbing Permit Fees	Except for residential construction regulated under IRS, a plan review fee equal to 65% of the Plumbing Permit fee is also required.
	For issuing each permit	\$143.00
	For issuing each supplemental permit	\$52.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Unit Fee Schedule (in addition to permit fee)	
	For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage pipe and backflow prevention)	\$10.30
	For each building sewer and each trailer park sewer	\$10.30
	Rainwater systems – per drain (inside building)	\$10.30
	For each private sewage disposal system	\$56.65
	For each water heater and/or vent	\$10.30
	For each industrial waste pretreatment interceptor including its trap and vent, and kitchen-type grease interceptors	\$10.30
	For each installation, alteration or repair of water piping and/or water treating equipment	\$10.30
	For each installation, alteration or repair of drainage or vent piping, each fixture	\$10.30
	For each landscape sprinkler system on any one meter including backflow protection devices thereof	\$10.30
	For each atmospheric-type vacuum breakers not included in item above.	\$10.30
	For each backflow protective device other than atmospheric-type vacuum breakers:	
	2 inches (51 mm) in diameter and smaller	\$10.30
	Greater than 2 inches (51 mm) in diameter	\$21.63
	For each graywater system	\$56.65
	For each medical gas piping system serving one to five inlets/outlets for a specific gas	\$71.07
	For each additional medical gas inlet/outlet	\$10.30
	For other plumbing units not specifically listed	\$10.30
	Mechanical Fees - Except for residential construction regulated under IRS, a plan review fee equal to 65% of the Mechanical Permit fee is also required.	
	For issuing each mechanical permit	\$143.00
	For issuing each supplemental permit	\$52.00
	Unit Fee Schedule (in addition to permit fee)	
	Furnaces	

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliances.	\$23.69
	For the installation or relocation of each floor furnace, including vent	\$23.69
	For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$23.69
	Appliance Vents	
	For the installation, relocation, or replacement of each appliance vent installed and not included in an appliance permit.	\$10.30
	Repairs, Additions, and Miscellaneous Equipment	
	For the repair, alteration or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system, including installation of controls, and miscellaneous equipment regulated by the Mechanical Code.	\$19.57
	Boilers, Compressors, and Absorption Systems	
	For the installation or relocation of each boiler or compressor to and including 15 horsepower (52.7 kW), or each absorption system to and including 500,000 Btu/h (146.6 kW)	\$28.84
	For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW), or each absorption system over 500,000 Btu/h (146.6 kW)	\$84.46
	Air Handlers and Evaporative Coolers	
	For each air-handling unit, including ducts attached thereto	\$19.57
	NOTE: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code	
	Ventilation and Exhaust	
	For each ventilation fan connected to a single duct	\$10.30

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$10.30
	For the installation of each commercial-type hood which is served by mechanical exhaust, including the ducts for such hood	\$77.25 plus Plan Review
	For other mechanical units not specifically listed	\$10.30
	Fuel Gas, Medical Gas and Process Piping	
	Fuel Tanks - Permit & Inspection: Propane, Heating Oil	\$177.16
	For each piping system of one to four outlets	\$10.30
	For each additional outlet exceeding four, each	\$2.16
	Other Inspections and Fees	
	Inspections outside normal business hours (minimum charge 3 hours)	\$298.00 /hour
	Reinspection fee (1 hour minimum)	\$99.00 /hour
	Investigation fee (minimum charge include <u>includes</u> four hours)	\$398.00 /hour plus staff fees plus attorney and consultant fees plus 15% overhead
	Inspection for which no fee is specifically indicated (1 hour minimum)	\$99.00 /hour
	Additional plan review required by changes, additions or revisions to plan. (1 hour minimum)	\$99.00 /hour
	For use of outside plan review, inspection, or other professional services	Actual cost plus 15% overhead cost
	<u>Actual cost shall include all administrative and overhead cost. Additional plan review fee may be charged in addition to permit fee (½ hour minimum)</u>	
VII	TRANSPORTATION, ENGINEERING, UTILITIES, & UTILITY	
Planning	Utility Permit and Connection Fees:	
§ 13.28	<u>Water (per meter)</u>	\$102.00
	- Permit	
	Service Installation Fee (includes connecting meter and meter box)	
	5/8" meters	\$2,128.00

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Larger meter sizes will be charged actual cost of materials over the 5/8" meter installation plus 15% overhead cost, in addition to 5/8" meter service installation fee.	Additional cost plus 15% overhead cost plus \$2,128.00
	Drop Meter Fee	
	Standard residential 5/8" meters	\$428.00
	Larger meters	Actual cost plus 15% overhead cost
	System Development Charges – per building	
	5/8" meter size	\$4,403.00
	1" meter size	\$7,350.00
	1-1/2" meter size	\$14,659.00
	2" meter size	\$23,465.00
	greater than 2" meter	Calculated upon request
	Temporary Water Meter attached to fire hydrant	\$36.00
	Rental rate for duration of project	
	<u>Meter Size</u>	\$25.00
	5/8"	\$36.00
	1"	\$51.00
	2"	\$102.00
	3" +	
	Deposit	
	<u>Meter Size</u>	
	5/8"	\$51.00
	1"	\$102.00
	2"	\$255.00
	3" +	\$305.00
	(Refundable balance of deposit less rental, damage to water meter, and cost of water used at current rates)	
	Water Availability Letter	
	residential (up to four-plex)	\$102.00 / unit
	non-residential (includes multiple family larger than four-plex and all commercial)	\$204.00 / calculated
	(In the event that an existing certificate needs to be modified for additional units or ERUs, the cost difference between the existing certificate and the higher demand will be charged.)	ERU
	Door Hanger Fee	\$10.00
	Reconnection Fee	
	during normal working hours	\$51.00
	after normal working hours	\$188.00

**City of Milton
Resolution No. 18-1900**

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Special requested meter readings	\$15.00
§ 13.08	Electric {Per unit}	
	Permit	\$102.00
	Connection Fee	
	Underground	\$611.00
	Overhead	\$764.00
	Distribution	\$255.00
	Temporary Power	\$25.00 minimum
	(not to exceed 12 months of usage, usage exceeding \$25 in value will be billed to the customer at the current rate)	
	Reconnection Fee	
	during normal working hours	\$51.00
	after normal working hours	\$188.00
	Special requested meter readings	\$15.00
Public	Equipment Equipment Rates (charge per hour)	
	All equipment charges are without operators. All charges shall be subject to a 15 percent overhead charge.	
	backhoe	\$51.00
	dump truck	\$51.00
	compactor machine	\$8.00
	pickup truck	\$10.00
	derrick digger	\$71.00
	vactor truck	\$102.00
	line truck	\$65.00

PASSED BY THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON AT ITS REGULAR MEETING ON THE 19TH DAY OF MARCH, 2018 AND SIGNED IN AUTHENTICATION OF ITS PASSAGE.

Approved:

Shanna Styron Sherrell, Mayor

Attest:

Ellie Hooman, City Clerk