



**Regular Meeting**  
**Monday, February 5, 2018**  
**7:00 p.m.**

**CALL TO ORDER**

Mayor Styron Sherrell called the Regular Meeting to order at 7:00 p.m. and Councilman Whitaker led the flag salute.

**ROLL CALL**

Present: Mayor Pro Tem Hutson, Councilmembers Whitaker, Johnson, Ott, Tompkins, Morton, and Whalen

**STAFF PRESENT**

Police Chief/City Administrator Hernandez, Public Works Director Peretti, City Attorney Cameron, City Engineer Howlett, Operations Superintendent Barnhart

**ADDITIONS/DELETIONS**

Mayor Pro Tem Hutson suggested that Item 7F be postponed to the February 20 meeting in order to receive some comparable rates from nearby cities. Withdrawn.

Councilmember Tompkins suggested that Item 7G be postponed to the February 12 study session for more in-depth discussion. Withdrawn.

**CITIZEN PARTICIPATION**

<b>Speaker</b>	<b>Comments</b>
Tom Boyle	Appreciates how fast the power was restored during January's outage, and commends the crews for their work in bad weather

**CONSENT AGENDA**

- A. Minutes – Approval of the minutes of:
  - i. January 8, 2018 Special Meeting
- B. Claims Approval:
  - i. Approval of the 2017 checks/vouchers numbered 62860-62883 and 62902-62909 in the amount of \$47,906.24.

- ii. Approval of the 2017 payroll disbursement of 12/31/2017 in the amount of \$35,115.18.
  - iii. Approval of the 2018 checks/vouchers numbered 62859 and 62916-63040, and voided checks numbered 61827, 62870, 62996 and 63025, for an amount of \$1,059,352.04.
  - iv. Approval of the 2018 payroll disbursements of 1/5/2018 and 1/19/2018 in the amount of \$496,677.85.
- C. Grant Acceptance – Department of Ecology \$50,000 for City’s National Pollutant Discharge Elimination System (NPDES) Permit
- D. Contracts Approved Administratively
- i. Anne Sears & Associates – Financial Services

Councilmember Ott pulled Item D.i. for further discussion, and he received clarification on a few amounts. Mayor Sherrell moved Item D.i. to the end of the agenda.

**MOTION** (Whalen/Morton) to approve the Consent Agenda, minus Item D.i. **Passed 7/0.**

**PUBLIC HEARINGS**

- A. Ordinance – Vacating a Portion of Diamond Street west of 10<sup>th</sup> Avenue

City Engineer Howlett explained this item.  
The Public Hearing was opened at 7:19 p.m.  
The Public Hearing was closed without any comment.

**REGULAR AGENDA**

- A. Ordinance 1<sup>st</sup> Read – Vacating a Portion of Diamond Street west of 10<sup>th</sup> Avenue

Mr. Howlett answered Council’s questions.

- B. Ordinance 2<sup>nd</sup> Read/Adopt – 2015 Comprehensive Plan Amendments

Mr. Howlett provided a brief overview of this 2<sup>nd</sup> Read, the need for this Update, and answered questions.

**MOTION** (Johnson/Whitaker) to adopt the attached Ordinance implementing changes to the City’s 2015 Comprehensive Plan modifying the Land Use and Housing Elements to show a forecasted growth of housing units consistent with that shown in the Transportation Element and updated to reflect the latest Land Use Vision dataset release. **Passed 7/0.**

- C. Ordinance 2<sup>nd</sup> Read/Adopt – Street Vacation of Portion of Emerald Street

Mr. Cameron provided a brief overview of this 2<sup>nd</sup> Read, explaining the change to the ordinance language on the handout at the meeting.

**MOTION** (Whalen/Morton) to approve the (handed-out) Ordinance vacating right-of-way no longer necessary for Emerald Street between 28<sup>th</sup> Avenue and Meridian and lying three feet south of the south sidewalk, as more particularly set forth herein. **Passed 7/0.**

D. Contract Approval – East Pierce Fire & Rescue – Contract for Services

Mr. Cameron briefed Council on this item.

**MOTION** (Whalen/Johnson) to approve the attached Contract for Services with East Pierce Fire & Rescue, allowing for the services of fire prevention, plan review, investigation, and other services as detailed within for properties within the City of Milton, and fire suppression and EMS services to all City buildings and facilities, and affirm the Mayor's signature on said contract. **Passed 6/1** (Ott).

E. Contract Approval – East Pierce Fire & Rescue – Lease Agreement

Mr. Cameron briefed Council on this item.

**MOTION** (Morton/Tompkins) to approve the attached Lease Agreement with East Pierce Fire & Rescue, detailing the terms and conditions by which EPFR and the City of Milton will utilize the fire station building, and affirm the Mayor's signature on said contract. **Passed 7/0.**

F. Resolution – Fee Schedule Update

Director Peretti explained the need for this to align with the two actions that Council just took related to EPFR.

**MOTION** (Johnson/Whalen) to adopt the updated Fee Resolution as presented, with the correction in addition. **Passed 7/0.**

G. City Staff Reorganization

Mayor Sherrell introduced this proposed change in the organization of the City structure, explaining her intention to bring back the role of City Administrator with as little financial impact as possible.

i. Ordinance – Appointment of Exempt Positions

Mr. Cameron explained the purposes of the proposed changes.

**MOTION** (Johnson/Whalen) to waive the 1<sup>st</sup> Read, accept this as the 2<sup>nd</sup> Read, and adopt the Proposed Ordinance relating to the appointment of exempt employees and officers, amending sections 2.06.010, 2.08.010, 2.82.002 and 2.82.003 of the Milton Municipal Code, and adding two new sections to Chapter 2.82 of the Code.

Council comments included appreciation of this move and the flexibility it affords. Some discussion ensued, with further explanations offered by Mr. Hernandez and Mr. Peretti.

**The motion was voted on and passed**

ii. Ordinance – 2018 Budget Amendment #1 – Amendment to Wage Scale

Mr. Cameron explained the need for the update to the Wage Scale within the adopted budget. Some discussion ensued.

**MOTION** (Morton/Whalen) to waive the 1<sup>st</sup> Read, accept this as the 2<sup>nd</sup> Read, and adopt the attached ordinance amending the 2018 Budget by altering the Monthly Wage Scale to add the positions of Municipal Services Administrator (1 FTE) and Public Safety Administrator (.35 FTE) at a salary range of \$92,400 to \$128,000, and make other minor changes as highlighted.

**Passed 7/0.**

iii. Confirmation of Appointment – Tony Hernandez as Public Safety Administrator

**MOTION** (Johnson/Tompkins) to confirm Police Chief Tony Hernandez in the position of Public Safety Administrator in addition to his role as Police Chief. **Passed 7/0.**

iv. Confirmation of Appointment – Steve Peretti as Municipal Services Administrator

**MOTION** (Whalen/Morton) to confirm Steve Peretti in the position of Municipal Services Administrator. **Passed 7/0.**

v. Confirmation of Appointment – Mark Howlett as Public Works Director

**MOTION** (Ott/Tompkins) to confirm Mark Howlett in the position of Public Works Director and continuing in his role as City Engineer. **Passed 7/0.**

H. Contracts Approved Administratively

i. Anne Sears & Associates – Financial Services

Mr. Peretti provided information on Ms. Sears' work for the City and answered Council's questions.

**MOTION** (Johnson/Whalen) to accept the contract with Anne Sears. **Passed 7/0.**

**COUNCIL REPORTS**

Councilmember Whitaker

- Enjoyed the recent City Action Days conference in Olympia – learned more about the Growth Management Act and statistics

Councilmember Morton

- Requested large zoning and informational maps for Chambers
- Interested in recent police activity – kudos to all the officers

Councilmember Ott

- Traffic concerns, especially on 28<sup>th</sup>

Councilmember Tompkins

- Police Foundation annual awards event coming soon and tickets available now
- Enjoyed City Action Days – learned a lot, especially on Robert's Rules

Councilmember Whalen

- Participated in an Alder Ridge fundraiser – raised another \$9,000 for the residents
- Graffiti on a sign at Porter/4<sup>th</sup>

Councilmember Johnson

- Also enjoyed time at City Action Days
- Reported on pick up of old blue book box
- Appreciates large audience at this meeting
- Attended opioid conference

Mayor Pro Tem Hutson

- Also enjoyed time at City Action Days
- Appreciates the creativity and cooperation at Council and within the City

**DIRECTOR REPORTS**

Municipal Services Administrator Peretti

- Reported on need to replace trees surrounding fire station building – uprooting sidewalks and no longer ADA accessible – also, at a location along Taylor Street

Chief Hernandez

- Both shooting-involved officers are back on duty
- Working with civil service attempting to get another officer hired
- Recent police activities

**MAYOR'S REPORT**

- City Action Days was very informative
- Tomorrow night is Hooping for Heroes at Fife High School
- First month in office – sometimes very busy, but not overwhelming – gathering information and visiting with different groups – moving forward with a great team
- Council retreat coming
- Tri-city Council meeting with Fife and Edgewood coming
- Appreciation extended to our volunteer firefighters

**ADJOURNMENT**

The next meeting is on Monday, February 12, 2018.

The meeting was adjourned at 9:25 p.m.

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Shanna Styron Sherrell, Mayor

ATTEST: \_\_\_\_\_  
Katie Bolam, City Clerk