CITY OF MILTON INCORPORATED 1907

PLANNING COMMISSION MINUTES

Regular Meeting
Wednesday, December 13, 2017
6:00 p.m.

1. CALL TO ORDER and Flag Salute

Chair Gillespie called the meeting to order at 6:00 p.m., and led the flag salute.

2. ROLL CALL

Present: Chair Gillespie, Vice Chair Balsley, Commissioners Whalen (arrived at 6:15pm), LaVergne, Sweat, White, and Hatch

Staff Present: Public Works Director Peretti, City Attorney William Cameron

3. ADDITIONS, DELETIONS, CORRECTIONS TO THE MEETING'S AGENDA

None.

4. CITIZEN COMMENT PERIOD

None.

5. APPROVAL OF MINUTES

A. November 8, 2017

Commissioner Hatch noted one instance where the word "Council's" should be replaced with "Commissioner's".

MOTION TO APPROVE with change noted (Hatch/Sweat) – **Passed 6/0.**

6. REGULAR AGENDA

A. Continued Discussion/Formal Recommendation – Sign Code Update

Chair Gillespie provided direction for working through the document with final comments/concerns prior to passing a formal recommendation to Council.

Commissioners identified revisions according to two categories – those to be included in the recommended document to go to City Council at this time, and those to be further analyzed for inclusion in a more in-depth, district-centered rendition at a later time.

MOTION (Whalen/LaVergne) to recommend the Sign Code as revised to City Council for review and approval. **The motion was voted on and passed 7/0.**

B. Selection of Chair and Vice Chair for 2018

Chair Gillespie opened the floor for nominations for the position of Chair.

Commissioner Balsley nominated Commissioner Gillespie – he accepted.

Commissioner Hatch nominated Commissioner LaVergne – he declined.

There were no other nominations.

The nomination of Commissioner Gillespie for Chair was voted on and passed 7/0.

Chair Gillespie opened the floor for nominations for the position of Vice Chair.

Commissioner LaVergne nominated Commissioner Balsley – she accepted.

Commissioner Hatch nominated Commissioner White – he accepted.

There were no other nominations.

Chair Gillespie asked for all those in favor of Commissioner Balsley as Vice Chair – there were 4 indicated in favor. Chair asked for all those in favor of Commissioner White as Vice Chair – there were 2 indicated in favor. **Commissioner Balsley was named Vice Chair.**

COMMISSIONER REPORTS

Commissioner LaVergne
- No report

Commissioner Sweat
- Welcomed new members to the Police Foundation – working on the upcoming officer awards event
- Tree Lighting event was fun – good turn out

Commissioner Hatch
- Expressed appreciation to the service of the Chair and Vice Chair

Commissioner White
- No report

Commissioner Whalen
- Looking forward to 2018 Work Plan
- Tree Lighting was a well-organized and fun event
- Helped Planner Brittany Port to clean up the Comp Plan document

Commissioner Balsley
- Tree Lighting was a great event – community support is amazing
- Encourages commissioners to attend Chamber lunch events

Chair Gillespie
- Tree Lighting was a great event for the City

- Heard of children in K-3rd who are homeless – holding a Coat Drive, which grew to include gifts – there will be continued efforts in this area
- Been an honor to serve as Chair, and looking forward to this year, too

NEXT MEETING

Regular Meeting – January 10, 2018 – 6 pm

ADJOURNMENT

The meeting was adjourned at 8:30 p.m.

Approved at the meeting of January 10, 2017.

Chair Jim Gillespie