



Special Meeting
Monday, December 11, 2017
7:00 p.m.

CALL TO ORDER

Mayor Pro Tem Whalen called the Special Meeting to order at 7:00 p.m.; Councilmember Hutson led the flag salute.

ROLL CALL

Present: Councilmembers Johnson, Hutson, Tompkins, Ott, and Whittaker

Absent: Mayor Perry
Councilmember Morton (**Motion to Excuse (Johnson/Tompkins) Passed**)

STAFF PRESENT

Police Chief/City Administrator Hernandez, Finance Director Garrison, City Attorney Cameron, Public Works Director Peretti

REGULAR AGENDA

A. Ordinance 2nd Read – 2017 Budget Amendment #2

Director Garrison explained that Council requested that the amendment be the same as the projected 2017 year-end column in the 2018 Budget Worksheet, so this version reflects that direction, with changes due to current activity. At Council's request, she led discussion through the proposal.

COUNCILMEMBER OTT MOVED, seconded by Councilmember Johnson, to adopt the attached Ordinance amending the 2017 Budget as outlined in Exhibit A and Exhibit B.

Speaker	Comments
Shanna Styron Sherrell	Clarified that the amended numbers are to match the projected 2018 numbers. Water salaries proposed for 2017 are lower than the YTD numbers – (error to be fixed)

It was determined that there is no Exhibit B as stated in the motion.

The motion was voted on and failed 0/6.

COUNCILMEMBER OTT MOVED, seconded by Councilmember Tompkins, to adopt the attached Ordinance amending the 2017 Budget as outlined in Exhibit A, with the correction to line item 403-534-10-10-000 to read \$153,225, and changing the ending balance as necessary. **Passed 5/1** (Johnson).

B. Ordinance 2nd Read – 2018 Final Budget

Council discussion resumed from the 12/4 meeting.

Speaker	Comments
Shanna Styron Sherrell	Without pulling out the prior budget, can you identify just the obvious, main changes? (Director Garrison's answer = Projected year-end 2017 numbers that feed into 2018, the requested personnel change in Finance, and the Planner position reduced to 3 days per week.)

Council discussion resumed with clarifying questions.

Speaker	Comments
Shanna Styron Sherrell	Page 26 – fund balance is \$196,000, while the 2017 amendment Exhibit A, the traffic fee is \$56,000. (Director Garrison's answer = there's a typo of \$14,000 instead of \$140,000, which will be fixed.)

Council discussion resumed with clarifying questions.

Speaker	Comments
Dan Franks	Asked if the personnel costs are projected for 2018, as opposed to 2017 historical, to include union and all other pay increases factored in (Director Garrison answered they are up-to-date as of October)
Shanna Styron Sherrell	Where is the reduction of \$93,000 that is not being kicked down the road located in the 2018 budget? (Director Garrison answered pages 18-19, jail, dispatch and animal control.)

Mayor Pro Tem Whalen called on Director Peretti and Chief Hernandez for their takes on the budget. Director Peretti explained the difficulties in department-level budgeting without accurate projected beginning fund balances for the year, and expressed his appreciation for Council's work to produce that accurate starting point. Chief Hernandez expressed that the City will need to find alternative revenues, such as a public safety tax, or there will be a necessity in staff reductions and lower service levels.

Recess called at 8:39pm; meeting called back to order at 8:47pm.

Director Garrison reviewed the items on the ordinance table that will be updated based on tonight's discussion.

Speaker	Comments
Shanna Styron Sherrell	Referred to the Community Events Fund, noting that donations have been declining, but the projection is for an increase

Mayor Pro Tem Whalen reviewed the budget timeline to-date.

COUNCILMEMBER HUTSON MOVED, seconded by Councilmember Tompkins, to adopt the 2018 Budget Ordinance and Final Budget setting anticipated revenue, appropriating funding for expenditures, and authorizing staffing levels for 2018 as was amended in this meeting.

Speaker	Comments
Jacquelyn Whalen	Recommends waiting until next week when corrected numbers can be presented.

The motion was voted on and passed 5/1 (Johnson).

C. Administratively Approved Contracts

Mayor Pro Tem Whalen opened the discussion with the suggestion that these come to council in the future in resolution form.

MAYOR PRO TEM WHALEN MOVED, seconded by Councilmember Hutson, that all contracts signed administratively by the City be presented to the Council for review in resolution form.

Councilmember Hutson suggested putting a dollar threshold in place.

City Attorney Cameron spoke to the need for a code change to allow for this action.

Mayor Pro Tem Whalen withdrew his motion.

Speaker	Comments
Katrina Asay	Respects the idea to review every contract; suggests Council review this thoroughly in Study Session to determine the levels that will work for the new mayor, council and staff in the future.

EXECUTIVE SESSION

Mayor Pro Tem Whalen adjourned the meeting to Executive Session in accordance with the published agenda at 9:23 pm.

Mayor Pro Tem Whalen called the meeting back to order at 10:06 pm.

DIRECTOR REPORTS

Chief Hernandez

- Police activity resulted in a non-violent close to a potentially violent situation

Director Peretti

- Well #10 – working with the Dept of Health for approval before drilling begins within the next month or so

COUNCIL REPORTS

None.

ADJOURNMENT

The next meeting is a Regular Meeting on Monday, December 18.

The meeting was adjourned at 10:11 p.m.



Shanna Styron Sherrell, Mayor

ATTEST:



Katie Bolam, City Clerk