



Special Meeting
Monday, November 27, 2017
7:00 p.m.

CALL TO ORDER

Mayor Pro Tem Whalen called the Special Meeting to order at 7:00 p.m., and led the flag salute.

ROLL CALL

Present: Councilmembers Johnson, Hutson, Tompkins, Ott, Morton (arrived at 7:08), and Boyle

Absent: Mayor Perry

STAFF PRESENT

Police Chief/City Administrator Hernandez, Finance Director Garrison, City Attorney Cameron, Public Works Director Peretti, City Engineer Howlett, Operation Superintendent Barnhart, City Clerk Bolam

REGULAR AGENDA

A. Continued Discussion of the 2018 Preliminary Budget

Director Peretti resumed leading through the 117-page budget document, beginning on page 39, answering Council's questions, with some detailed information provided by City Engineer Howlett and Operation Superintendent Barnhart.

Recess called at 8:30pm; Called back to order at 8:42pm.

Review ended at the conclusion of the water utility fund.

Speaker	Comments
Shanna Styron Sherrell	Comparing the 2017 projected budget vs the 9/5 amendment, and it looks like a \$4mil difference, so what is the most current? (Director Garrison answered that the 2017 projected budget is the most current, that there were changes to the projections in October.) Stressed that, at home, she never overestimates her income and underestimates her expenses, as that is a setup for failure. Revenue

	at \$19mil and expenditures at \$24mil is a setup to fail. (Director Peretti said that some of the expenditures are due to specific projects that are budgeted for 2018.)
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Director Peretti asked Council for direction to begin work on a budget amendment for 2017, with Director Garrison and Chief Hernandez echoing the intention of bringing a first read to the next Council meeting. Director Garrison reviewed the budget process, explaining staff's request for Council's direction to complete the 2017 budget amendment in order to bring forward the most current numbers for the next review of the 2018 Budget.

MAYOR PRO TEM WHALEN MOVED, seconded by Councilmember Johnson, to direct staff to present the 2017 budget amendment #2 and updated projections for year-end 2017 and necessary adjustments to the 2018 final budget. **Passed 7/0.**

Councilmember Johnson asked for clarification regarding the narratives, referring to a hand-out of "Notes" from her. Director Garrison explained the need for an approval vote for changes from the Council as a whole.

Speaker	Comments
Shanna Styron Sherrell	Regarding staffing, noticed that an IT position, and a police officer position went unfilled, wondering where those budgeted funds went. In May, when the Receptionist position was approved, a Finance Technician II was also approved, but it's not in the budget. Must find the money for the 8 th police officer. Page 35 – election and voter cost?

COUNCILMEMBER MORTON MOVED, seconded by Councilmember Johnson, to have staff implement Council's motion from May 8, 2017, to add a Finance Tech II to the 2018 budget. **Passed 7/0.**

Speaker	Comments
Jacquelyn Whalen	Regarding issue of money being put in a savings account, such as the substation – could that be made more clear in the budget Electric capital fund project, "Misc utility pole replacements" says \$10,000, but the total cost including staffing costs in the narrative needs to match the budget Has some word-smithing comments when staff is able to take them on

COUNCIL REPORTS

Councilmembers applauded outgoing Councilmember Boyle, thanking him for his service.

ADJOURNMENT

The next meeting is a Regular Meeting on Monday, December 4.

The meeting was adjourned at 10:15 p.m.

ATTEST:

Betty J. Garrison
~~Katie Bolam, City Clerk~~
Betty J. Garrison, Finance Director

Robert Whalen
~~Debra Perry, Mayor~~ PATTEN
Robert Whalen