



PLANNING COMMISSION MINUTES

Regular Meeting
Wednesday, October 11, 2017
6:00 p.m.

1. CALL TO ORDER and Flag Salute

Chair Gillespie called the meeting to order at 6:00 p.m., and led the flag salute.

2. ROLL CALL

Present: Chair Gillespie, Commissioners Whalen, LaVergne, Sweat, and White;
Commissioner Hatch arrived at 6:30

Absent: Vice Chair Balsley – **MOTION TO EXCUSE** (Whalen/LaVergne) –
Passed 5/0.

Staff Present: Public Works Director Peretti, Contract Planner Brittany Port,
Management Consultant Pete Lewis, City Clerk Bolam

Elected Representatives Present: None

3. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

None.

4. CITIZEN COMMENT PERIOD

Commissioner Whalen requested the discussion of future meeting dates – added as Item 6B, moving the Sign Code discussion to Item 6C.

5. APPROVAL OF MINUTES

A. September 13, 2017

Commissioner Whalen requested that a distinction be made in Roll Call to show Elected Representatives who were present, as well as including the Mayor in this category. Discussion ensued with a final decision to add the third category and define the role that any elected representatives who are present play.

In the case of these minutes, to show Mayor Perry as present in a role of assistant to the Planning Commission, and Councilmembers Hutson and Johnson as members of the audience.

MOTION TO APPROVE AS AMENDED (Whalen/White) – Passed 5/0.

6. REGULAR AGENDA

A. Continued Discussion – Comprehensive Plan Update – PSRC Requirements

Consultant Pete Lewis provided background on the PSRC Conditional Certification issue. Milton Contract Senior Planner Brittany Port reviewed the details of what this means for Milton and the decision needed from the Commission. She explained that the population projections contained in the City's Comprehensive Plan's Land Use and Transportation Elements are not in agreement, causing the Comp Plan to receive only a Conditional Certification from PSRC. She provided a population forecast document handout.

The choices before the Commission are:

1. Revise the Land Use Element to match the Transportation Element – this would result in certification by PSRC.
2. Maintain the Comp Plan as is, remaining out of compliance with PSRC's Vision 2040, and resulting in a loss of conditional certification by PSRC.

Commissioners asked clarifying questions, and consensus was reached to recommend amending the Land Use Element to match the Transportation numbers.

Planner Port explained that there will be a Public Hearing and a proposed recommended motion at the next meeting.

MOTION (Whalen/LaVergne) to direct staff to correct the 2015 comp plan to reflect the corrected total throughout our elements for planning on 300 additional housing units.
Passed 6/0.

B. Future Meeting Dates

Chair Gillespie proposed holding a Saturday workshop to go over the Planning Commission notebook of documentation, including 11x17 maps; general functioning; to finalize the Sign Code for recommendation; and the 2018 Work Plan.

Consensus reached for 10-3 on October 28.

C. Continued Discussion – Sign Code Update

Chair Gillespie opened discussion on the sign code, and comments and questions ensued. One inconsistency pointed out is that the table of contents needs to be updated (ie. There is no section 17.50.130 or 135.)

Director Peretti clarified that this is the Sign Code for the entire city, and there are standards within the overall Sign Code that are specific to the different districts in the city – the Mill Town District, the Uptown District, etc.

COMMISSIONER REPORTS

Chair Gillespie

- Handed out Commissioner contact information and invited all to submit any updated information needed
- Requested Commissioners to contact him ahead of time in the case of an absence

Commissioner Sweat

- Surprised how few people from the business community attended Sept's meeting
- Workshop is a good idea
- Planning to attend the Craft Bazaar this weekend
- Police Foundation recruiting
- Attending the Neighborhood Watch meeting this Saturday

Commissioner LaVergne

- Social media may be a good way to encourage more involvement in the future
- Attending this weekend's Bazaar

Commissioner Whalen

- Attended Telecare facility public hearing – Hearing Examiner approved with many conditions, including requirements to maintain exact use and not expand
- Encouraged Commissioners to participate in hearings as citizens

Commissioner Hatch

- Echoed encouragement to use social media to get the word out

Commissioner White

- No report

Chair Gillespie referred to the public comment received at the last meeting by Ron Chambers, planning to reach out to him with invitation to return to the Commission as an agenda item.

STAFF REPORTS

Director Peretti

- Expounded on the development zoning requirements that differ from the proposed development by Ron Chambers
- Answered question regarding property on Meridian near Billy Bob's, saying that no permitting activity beyond the clearing and grading has come in

NEXT MEETING

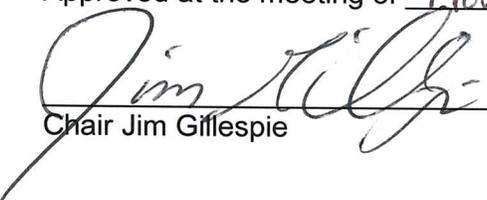
Workshop – October 28, 2017 – 10 to 3

Regular Meeting – November 8, 2017 – 6 pm

ADJOURNMENT

The meeting was adjourned at 8:12 p.m.

Approved at the meeting of November 8, 2017.


Chair Jim Gillespie