



PLANNING COMMISSION MEETING AGENDA
Council Chambers, 1000 Laurel Street

May 24, 2017
Wednesday

Regular Meeting
6:00 p.m.

- 1. Call to Order and Flag Salute**
- 2. Roll Call**
- 3. Additions/Deletions to Agenda**
- 4. Citizen Participation**
- 5. Approval of Minutes**
 - A. March 29, 2017
 - B. April 26, 2017
- 6. Regular Agenda**
 - A. Continued Discussion – Sign Code
 - B. Consideration of new monthly meeting day – 2nd Wednesday
- 7. Commissioner Reports**
- 8. Staff Updates**
- 9. Adjournment**

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.



Regular Meeting
Wednesday, March 29, 2017
6:00 p.m.

1. CALL TO ORDER and ROLL CALL

Chair Gillespie called the meeting to order at 6:00 p.m., and led the flag salute.

Present: Chair Gillespie, Commissioners Whalen, Balsley, Tompkins, and LaVergne

Absent: Commissioner Hutson – **MOTION TO EXCUSE** (Whalen/Balsley) – **Passed 5/0.**

Staff Present: Mayor Perry, Public Works Director Peretti, City Engineer Mark Howlett, City Attorney William Cameron

Mayor Perry addressed the Commission, assuring them of the importance of their work, and introducing a “fresh start” on the Sign Code work to come and the relationship to the City’s various zoning areas. She explained that the City Attorney will be present for these discussions to delineate the hard-and-fast legal motions that are needed from the Milton-specific options that are available.

2. ADDITIONS, DELETIONS, CORRECTIONS TO THE MEETING’S AGENDA

Chair Gillespie added to the agenda and welcomed City Engineer Mark Howlett to the podium. Mr. Howlett handed out information on transportation planning on the Highway 99 corridor to introduce the subject matter which will be discussed in further detail at the April meeting.

3. CITIZEN COMMENT PERIOD

None.

4. APPROVAL OF MINUTES

Commissioner Whalen referred to the corrected set, with highlighted corrections, that were handed out at the beginning of the meeting.

COMMISSIONER WHALEN MOVED, seconded by Commissioner LaVergne, to approve the corrected minutes of February 22, 2017. **Approved 5/0.**

5. REGULAR AGENDA

A. Sign Code Changes

City Attorney Cameron explained the packet materials showing changes that comply with constitutional laws, explaining the allowances vs the limits of what Milton can put in place. He and Mayor Perry answered clarifying questions. Discussion then ensued by category:

- Definitions
- Permitting
- Prohibited Signs

MOTION (LaVergne/unidentified) to postpone discussion of Paragraph Q of 17.50.060 to a later meeting. **Passed 5/0.**

MOTION (LaVergne/Whalen) to postpone discussion of Paragraph N of 17.50.060 to a later meeting. **Passed 5/0.**

MOTION (Whalen) to bring back an expanded discussion of Paragraph F of 17.50.060. **There was no second to the motion.**

- Exempt Signs

MOTION (Whalen/LaVergne) to postpone discussion of Paragraph G of 17.50.070 to a later meeting. **Passed 5/0.**

- General Provisions

MOTION (Gillespie/unidentified) to end discussion for the night due to time. **Passed 5/0.**

COMMISSIONER REPORTS

Vice Chair Balsley

- April 12 Chamber's State of the Cities luncheon
- Milton Days – big and amazing things happening – volunteers welcome

Commissioner Whalen

- Police Foundation Dinner very well done

Commissioner Thompkins

- Police Foundation Award was very special

STAFF UPDATES

City Engineer Howlett reported on economic development activity.

NEXT MEETING

April 26, 2017, 6:00 pm

ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

Approved at the meeting of _____, 20_____.

Chair Jim Gillespie

DRAFT



Regular Meeting
Wednesday, April 26, 2017
6:00 p.m.

1. CALL TO ORDER and ROLL CALL

Chair Gillespie called the meeting to order at 6:00 p.m., and led the flag salute.

Present: Chair Gillespie, Commissioners Whalen, Balsley, Hutson, Tompkins,
and LaVergne

Staff Present: Mayor Perry, Public Works Director Peretti, Management Consultant
Pete Lewis

2. ADDITIONS, DELETIONS, CORRECTIONS TO THE MEETING'S AGENDA

None.

3. CITIZEN COMMENT PERIOD

None.

4. PRESENTATION

A. Land Use Attorney Phil Olbrechts

Guest speaker Mr. Olbrechts provided a presentation on Planning Commission work and general planning practices as well as those specific to Milton, followed by question-and-answer time.

5. REGULAR AGENDA

A. Discussion – Beautification of Highway 99

City Management Consultant Pete Lewis addressed the Commission regarding Economic Development and specifically the Highway 99 corridor, encouraging the Commission to consider this area differently in respect to the Comprehensive Plan and during the Sign Code discussions to come. Some discussion ensued.

B. Continued Discussion – Sign Code

Chair Gillespie led a page-by-page review of the proposed Sign Code whereby the Commissioners pulled out areas for detailed discussion at the next meeting.

COMMISSIONER REPORTS

Commissioner LaVergne

- Real estate market still pretty hot – average sale price in Milton \$350,000

Vice Chair Balsley

- Milton Days planning going fabulously – all invited to Event Committee meetings

Commissioner Whalen

- Attended WSDOT's open house regarding Hwy 167 – reported on highlights

Commissioner Hutson

- Energized about the Highway 99 district work – love to be involved with economic development, even beyond the Planning Commission work

Commissioner Thompkins

- Very excited about the work of the Commission!
- Most successful Police Foundation dinner yet

STAFF UPDATES

Mayor Perry shared about the Shred Event, and the Senior Rummage Sale.

NEXT MEETING

May 24, 2017, 6:00 pm

ADJOURNMENT

The meeting was adjourned at 8:45 p.m.

Approved at the meeting of _____, 20_____.

Chair Jim Gillespie

Planning Commission Sign Code Discussion

Wednesday, May 26, 2017

List of items to be discussed in detail – Section 17.50

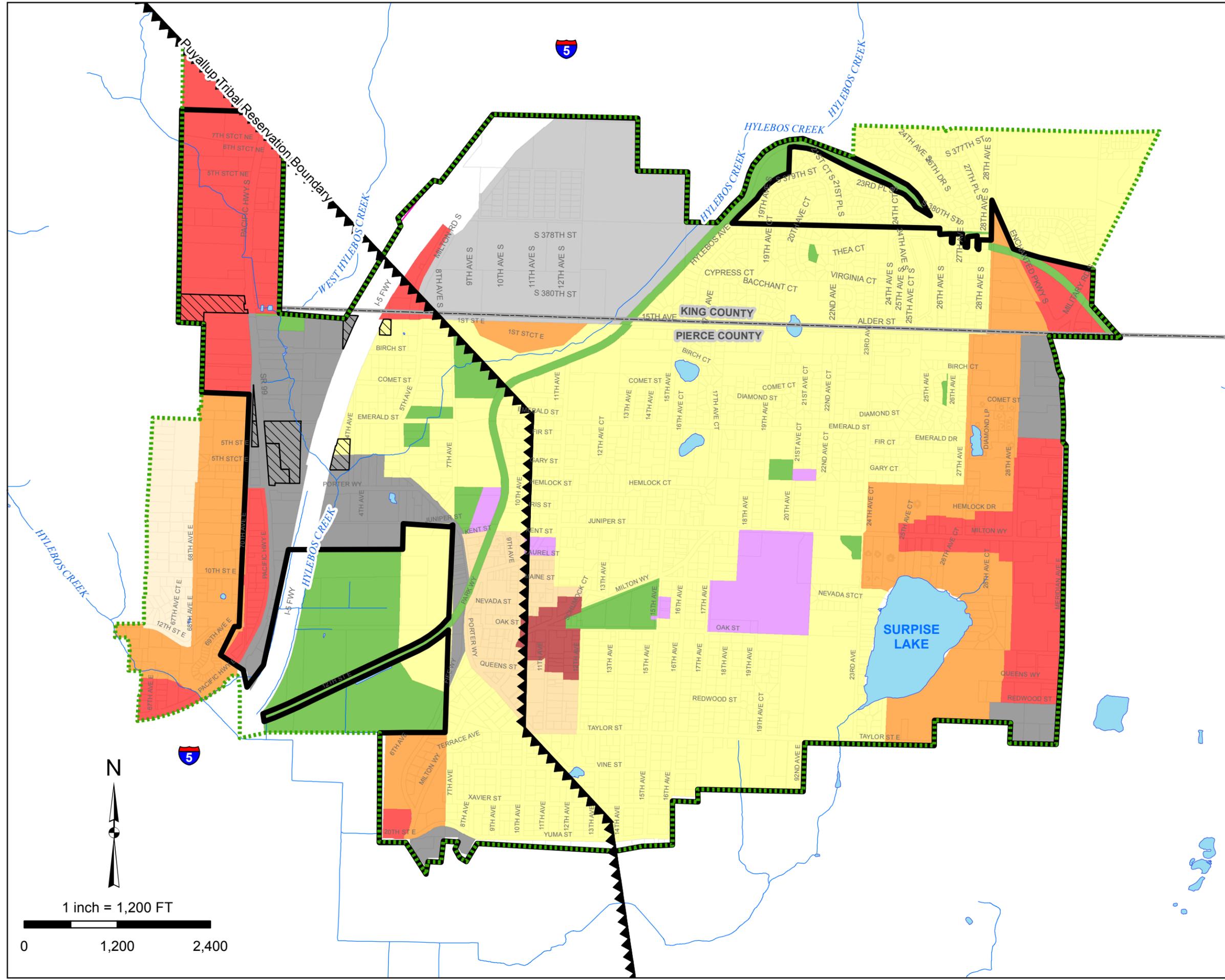
Subsection	Paragraph	Proposed Discussion
.010		Add the word “materials” on one of the purposes
.020		Feathered Flag
		Marquee – clarify “projecting roof”
		Planned Center – confusion regarding “multiple-occupancy” vs “strip mall” as examples
		Pole Sign – consider variety of definitions based on zoning
		Roof Sign – where?
		Sign Area – add a picture/drawing
		Sign Copy – add to distinguish from Sign Graphics
		Vision Clearance Area – choose one definition to avoid conflict (see 17.44.060)
.040		Add restriction for neon signs in residential zoning
		Consider different standards for different districts in Comp Plan
.060	C	Consider moving definition to .020 for consistency
*	N	Is light, especially trademark colors, considered signage
*	Q	In general
* .070	G	Number of flags
.080		In general
.085		Subject to single detailed discussion – one concern, what about Planned Development District?
.090		
.100		
.110		
.120		
.105		Propose to strike – this didn’t happen
.140	B	Clarify section and add definition of “carnival”
.150	B	Provide additional thresholds – further discussion about temporary signs that goes beyond what this paragraph contains
.160		Consider language that requires continued maintenance
.170	A	Clarify responsible party
.180	C.1-C.6	Raise standard to protect property values
.190		Consider additional penalty language

* Asterisked blocks were requested for detailed discussion by motion at March meeting. All others by simple request at April meeting.



Legend:

- RS Residential Single Family Designation
- RMD Residential Moderate Density Designation
- RM Residential Multi-Family Designation
- B Business District
- MX Mixed-Use Town Center Designation
- CF Community Facilities Designation
- OS Open Space Designation
- PD Planned Development Designation
- M-1 Light Manufacturing Designation
- UGA UGA Overlap Area
- Interurban Trail
- Potential Annexation Area
- City Limits
- Water
- Stream/River
- Tribal Lands**
- Member Trust
- Tribal Trust
- Puyallup Tribal Reservation Boundary



1 inch = 1,200 FT



CITY OF MILTON
 MAP LU-2: FUTURE
 LAND USE

