



PLANNING COMMISSION MEETING AGENDA
Council Chambers, 1000 Laurel Street

June 14, 2017
Wednesday

Regular Meeting
6:00 p.m.

- 1. Call to Order and Flag Salute**
- 2. Roll Call**
- 3. Additions/Deletions to Agenda**
- 4. Citizen Participation**
- 5. Approval of Minutes**
 - A. May 24, 2017
- 6. Regular Agenda**
 - A. Continued Discussion – Sign Code – Uptown District
- 7. Commissioner Reports**
- 8. Staff Updates**
- 9. Adjournment**

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.



Regular Meeting
Wednesday, May 24, 2017
6:00 p.m.

1. **CALL TO ORDER and ROLL CALL**

Chair Gillespie called the meeting to order at 6:20 p.m., and led the flag salute.

Present: Chair Gillespie, Commissioners Whalen, Balsley, Hutson, and LaVergne

Absent: Commissioner Tompkins – **MOTION TO EXCUSE** (Whalen/Balsley) – **Passed 5/0.**

Staff Present: Mayor Perry, Public Works Director Peretti, City Attorney Cameron

2. **ADDITIONS, DELETIONS, CORRECTIONS TO THE MEETING'S AGENDA**

Mayor Perry added a presentation by Commissioner Whalen at the beginning of Item 5A.

3. **CITIZEN COMMENT PERIOD**

None.

4. **APPROVAL OF MINUTES**

A. March 29, 2017

MOTION TO APPROVE (Whalen/Balsley) – **Passed 5/0.**

B. April 26, 2017

MOTION TO APPROVE (Whalen/Balsley) –

Commissioner Whalen noted that City Engineer Mark Howlett should be added to the staff in attendance.

The amended motion was voted on and passed 5/0.

5. **REGULAR AGENDA**

A. Continued Discussion – Sign Code

Mayor Perry opened by sharing a definition of a sign: "A notice bearing a name, direction, warning, or advertisement that is displayed or posted for public view." She provided some direction going forth for the development of a new sign code.

Commissioner Whalen provided a brief presentation, referring to the Planning Commission's Orientation Binder, on city zoning, districts, and planning overlays that can be used to help shape the sign code.

Director Peretti expounded on this, encouraging further discussion to be structured around what the City would like to see for allowed signs in each different district or planning area.

Discussion then ensued according to area and intent for each area, with heaviest concentration on the 99 corridor. Mayor Perry summed up the consensus that the Commission favors great leniency with signage in that area as long as it is clean and maintained.

B. Consideration of new monthly meeting day – 2nd Wednesday

Chair Gillespie and Mayor Perry explained the request from a staffing perspective.

MOTION (Balsley/Hutson) to change the meeting night of the Planning Commission to the 2nd Wednesday of the month – **Passed 5/0**.

COMMISSIONER REPORTS

Vice Chair Balsley

- Milton Days – encourages participation and volunteering
- June 17 10am-2pm Car Wash fundraiser for Milton Days – help needed
- June 6 Timberland Bank Re-Grand Opening
- Chamber has grown by 30 members this year

Commissioner Hutson

- Unable to attend the July 12 meeting

Commissioner LaVergne

- Average home sale \$370,000 – real estate moving

STAFF UPDATES

Mayor Perry

- Large housing development going in off Yuma in Edgewood

NEXT MEETING – June 14, 2017, 6:00 pm

ADJOURNMENT – The meeting was adjourned at 8:25 p.m.

Approved at the meeting of _____, 20_____.

Chair Jim Gillespie