

SEPA ENVIRONMENTAL CHECKLIST

Purpose of checklist:

Governmental agencies use this checklist to help determine whether the environmental impacts of your proposal are significant. This information is also helpful to determine if available avoidance, minimization or compensatory mitigation measures will address the probable significant impacts or if an environmental impact statement will be prepared to further analyze the proposal.

Instructions for applicants: [\[help\]](#)

This environmental checklist asks you to describe some basic information about your proposal. Please answer each question accurately and carefully, to the best of your knowledge. You may need to consult with an agency specialist or private consultant for some questions. You may use "not applicable" or "does not apply" only when you can explain why it does not apply and not when the answer is unknown. You may also attach or incorporate by reference additional studies reports. Complete and accurate answers to these questions often avoid delays with the SEPA process as well as later in the decision-making process.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

Instructions for Lead Agencies:

Please adjust the format of this template as needed. Additional information may be necessary to evaluate the existing environment, all interrelated aspects of the proposal and an analysis of adverse impacts. The checklist is considered the first but not necessarily the only source of information needed to make an adequate threshold determination. Once a threshold determination is made, the lead agency is responsible for the completeness and accuracy of the checklist and other supporting documents.

Use of checklist for nonproject proposals: [\[help\]](#)

For nonproject proposals (such as ordinances, regulations, plans and programs), complete the applicable parts of sections A and B plus the [SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS \(part D\)](#). Please completely answer all questions that apply and note that the words "project," "applicant," and "property or site" should be read as "proposal," "proponent," and "affected geographic area," respectively. The lead agency may exclude (for non-projects) questions in Part B - Environmental Elements –that do not contribute meaningfully to the analysis of the proposal.

A. background [\[help\]](#)

1. Name of proposed project, if applicable: [Tacoma RV Trailer Service Shop](#)
2. Name of applicant: [LaDonna Meadows, Tacoma RV Center](#)
3. Address and phone number of applicant and contact person: [6300 Pacific Hwy. E, Tacoma, WA 98424](#)

4. Date checklist prepared: [16 May 2017](#)
5. Agency requesting checklist: [City of Milton](#)
6. Proposed timing or schedule (including phasing, if applicable): [Construct 2017-2018.](#)
7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain. [No](#)
8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal. [A Phase I Environmental Assessment and a Phase II Limited Subsurface Sampling & Testing by Environment Associates, Inc., was performed before purchasing the site from County Line Collision](#)
9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain. [No](#)
10. List any government approvals or permits that will be needed for your proposal, if known. [Site Plan Approval, Site Development and Building permits as well as any Permits required by WSDOT for site access and/of site improvements. Note, a site/building demolition permit application has been made to remove all existing structures.](#)
11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.) [New 52,000 square foot RV trailer service shop \(admin & customer area, 21-service bays and storage area w/mezzanine\) with a 7,200 square foot covered drop-off area. Customer & employee parking area, a staging/holding area for trailers waiting to be serviced and an area for trailers ready to be picked-up. Primary function is to service & repair non-automotive RV trailers. Majority of the development will be on parcel # 0421314022 with some partial development on parcel # 0421314034](#)
12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist. [Site address 8507 Pacific Hwy. E, Tacoma 98422. Range 04 East, Township 21 North, located along the west side of Pacific Hwy at the Pierce/King County lines.](#)

B. ENVIRONMENTAL ELEMENTS [\[help\]](#)

1. Earth

- a. General description of the site [\[help\]](#)
(circle one): Flat, rolling, hilly, steep slopes, mountainous,
other _____
- b. What is the steepest slope on the site (approximate percent slope)? [Parcel # 0421314022 approximately 20% and parcel # 0421314034 80% for about about 20-feet, otherwise around 8%](#)
- c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any agricultural land of long-term commercial significance and whether the proposal results in removing any of these soils. [Per geological mapping – glacial till and mixture of silt, sand and gravel](#)
- d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe. [None known](#)
- e. Describe the purpose, type, total area, and approximate quantities and total affected area of any filling, excavation, and grading proposed. Indicate source of fill. [Existing soils will be graded building pad, storm pond and vehicular parking & circulation. for a balance cut & fill. Approximate grading & filling amounts unknow at this time.](#)
- f. Could erosion occur as a result of clearing, construction, or use? If so, generally describe. [General surface runoff during construction which will be contained by temporary erosion and soil control measures per Code.](#)
- g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)? [Approximately 2.7 acres or 40% of the site will be covered with impervious surfaces.](#)
- h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any: [Temporary silt fence, hay bales etc., per Code required erosion control requirements.](#)

2. Air

- a. What types of emissions to the air would result from the proposal during construction, operation, and maintenance when the project is completed? If any, generally describe and give approximate quantities if known. [Typical noise, dust and exhaust fumes associated with building construction and normal noise & exhaust associated with commercial developments.](#)

- b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe. [None known.](#)
- c. Proposed measures to reduce or control emissions or other impacts to air, if any: [Water truck during dry construction conditions.](#)

3. Water

a. Surface Water: [\[help\]](#)

- 1) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into. [None known.](#)
- 2) Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans. [None known.](#)
- 3) Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material. [N/A.](#)
- 4) Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known. [No.](#)
- 5) Does the proposal lie within a 100-year floodplain? If so, note location on the site plan. [None known.](#)
- 6) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge. [No.](#)

b. Ground Water:

- 1) Will groundwater be withdrawn from a well for drinking water or other purposes? If so, give a general description of the well, proposed uses and approximate quantities withdrawn from the well. Will water be discharged to groundwater? Give general description, purpose, and approximate quantities if known. [No.](#)
- 2) Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example: Domestic sewage; industrial, containing the following chemicals. . . ; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve. [N/A, project will be served by sanitary sewer.](#)

c. Water runoff (including stormwater):

1) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe. [The source of runoff will be rain. Storm water control & treatment will be provided for all building & paved areas per local Codes.](#)

2) Could waste materials enter ground or surface waters? If so, generally describe. [No.](#)

3) Does the proposal alter or otherwise affect drainage patterns in the vicinity of the site? If so, describe. [No.](#)

d. Proposed measures to reduce or control surface, ground, and runoff water, and drainage pattern impacts, if any: [Storm water system per City's Code to be implemented to reduce/control surface water.](#)

4. Plants [\[help\]](#)

a. Check the types of vegetation found on the site: [\[help\]](#)

deciduous tree: alder, maple, aspen, other

evergreen tree: fir, cedar, pine, other

shrubs

grass

pasture

crop or grain

Orchards, vineyards or other permanent crops.

wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other

water plants: water lily, eelgrass, milfoil, other

other types of vegetation

b. What kind and amount of vegetation will be removed or altered? [Most of site to be developed was altered & cleared by previous owner. A small percentage of existing fir trees may be removed from the westernmost part of the proposed development.](#)

c. List threatened and endangered species known to be on or near the site. [None known.](#)

d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any: [Compliance with applicable landscaping requirements will incorporate native trees and plant species that are drought resistant.](#)

e. List all noxious weeds and invasive species known to be on or near the site. [None known.](#)

5. Animals

- a. List any birds and other animals which have been observed on or near the site or are known to be on or near the site. Examples include: [\[help\]](#)

birds: hawk, heron, eagle, **songbirds**, other:

mammals: **deer**, bear, elk, beaver, other:

fish: bass, salmon, trout, herring, shellfish, other _____

- b. List any threatened and endangered species known to be on or near the site. [None known.](#)
- c. Is the site part of a migration route? If so, explain. [None known.](#)
- d. Proposed measures to preserve or enhance wildlife, if any: [None.](#)
- e. List any invasive animal species known to be on or near the site. [None known.](#)

6. Energy and natural resources

- a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc. [Electricity for lighting, natural gas for heating.](#)
- b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe. [No.](#)
- c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any: [Full compliance with current Energy Codes for building's lighting & heating systems and building envelope thermal insulation requirements.](#)

7. Environmental health

- a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal? If so, describe. [Any existing soil contamination to be removed prior to any new construction. Proposed project will not require the storage and/or usage of large quantities of oil based products since work to be performed will be limited to non-automotive RV trailers such as warranty work and replacement of defective equipment and major body work would be performed at a collision repair center.](#)
- 1) Describe any known or possible contamination at the site from present or past uses. [Waste oil & gasoline by-products, and heavy metals such as arsenic, cadmium and lead have been detected in the soils – refer to Environmental Associates report.](#)
 - 2) Describe existing hazardous chemicals/conditions that might affect project development and design. This includes underground hazardous liquid and gas transmission pipelines located within the project area and in the vicinity. [Existing soil contaminants to be](#)

removed prior to new construction.

- 3) Describe any toxic or hazardous chemicals that might be stored, used, or produced during the project's development or construction, or at any time during the operating life of the project. Typical construction liquids such as gasoline & deisel may be stored on site to refill construction equipment and vehicle.
- 4) Describe special emergency services that might be required. General contractor to have applicable MSDS forms and emergency clean-up instructions should there be an emergency situation.
- 5) Proposed measures to reduce or control environmental health hazards, if any: General contractor to have applicable MSDS forms and emergency clean-up instructions should there be an emergency situation. All toxic or hazardous chemicals will be appropriately stored and have limited access.

b. Noise

- 1) What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)? Typical traffic noise from adjacent Pacific Highway.
- 2) What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site. Typical noise associated with building construction and typical vehicular noise associated with commercial developments.
- 3) Proposed measures to reduce or control noise impacts, if any: Limit construction to normal business weekday hours.

8. Land and shoreline use

- a. What is the current use of the site and adjacent properties? Will the proposal affect current land uses on nearby or adjacent properties? If so, describe. Site is a vacant lot. Hylebos Ditch to the north, manufacture to the east, distribution warehouse across the street to the south and a warehouse facility to the west.
- b. Has the project site been used as working farmlands or working forest lands? If so, describe. How much agricultural or forest land of long-term commercial significance will be converted to other uses as a result of the proposal, if any? If resource lands have not been designated, how many acres in farmland or forest land tax status will be converted to nonfarm or nonforest use? No.
 - 1) Will the proposal affect or be affected by surrounding working farm or forest land normal business operations, such as oversize equipment access, the application of pesticides, tilling, and harvesting? If so, how: No.
- c. Describe any structures on the site. Several single story buildings per previous business owner include office and storage areas.
- d. Will any structures be demolished? If so, what? Yes, all buildings per previous owner's business will be demolished.

- e. What is the current zoning classification of the site? [B- Business](#)
- f. What is the current comprehensive plan designation of the site? [B-Business.](#)
- g. If applicable, what is the current shoreline master program designation of the site? [N/A](#)
- h. Has any part of the site been classified as a critical area by the city or county? If so, specify. [None known.](#)
- i. Approximately how many people would reside or work in the completed project? [Approximately 45 employees.](#)
- j. Approximately how many people would the completed project displace? [None.](#)
- k. Proposed measures to avoid or reduce displacement impacts, if any: [N/A.](#)
- l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any: [Compliance with current applicable jurisdictional Codes and obtaining all appropriate permits.](#)
- m. Proposed measures to ensure the proposal is compatible with nearby agricultural and forest lands of long-term commercial significance, if any: [N/A.](#)

9. Housing

- a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing. [N/A.](#)
- b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing. [N/A.](#)
- c. Proposed measures to reduce or control housing impacts, if any: [N/A.](#)

10. Aesthetics

- a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed? [Less than the allowable maximum height of 45-feet.](#)
- b. What views in the immediate vicinity would be altered or obstructed? [None.](#)
- c. Proposed measures to reduce or control aesthetic impacts, if any: [Compliance with the Business zone building design guidelines as well as obtain Site Plan and building permit approvals.](#)

11. Light and glare

- a. What type of light or glare will the proposal produce? What time of day would it mainly occur? [Building and parking lot lighting during the evening/night time hours.](#)

- b. Could light or glare from the finished project be a safety hazard or interfere with views? [No.](#)
- c. What existing off-site sources of light or glare may affect your proposal? [None known.](#)
- d. Proposed measures to reduce or control light and glare impacts, if any: [All exterior lights will be directed downward and have shields to prevent illumination to spill onto adjacent properties..](#)

12. Recreation

- a. What designated and informal recreational opportunities are in the immediate vicinity? [None known.](#)
- b. Would the proposed project displace any existing recreational uses? If so, describe. [No.](#)
- c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any: [None.](#)

13. Historic and cultural preservation

- a. Are there any buildings, structures, or sites, located on or near the site that are over 45 years old listed in or eligible for listing in national, state, or local preservation registers located on or near the site? If so, specifically describe. [No.](#)
- b. Are there any landmarks, features, or other evidence of Indian or historic use or occupation? This may include human burials or old cemeteries. Are there any material evidence, artifacts, or areas of cultural importance on or near the site? Please list any professional studies conducted at the site to identify such resources. [None known.](#)
- c. Describe the methods used to assess the potential impacts to cultural and historic resources on or near the project site. Examples include consultation with tribes and the department of archeology and historic preservation, archaeological surveys, historic maps, GIS data, etc. [Research Historical Maps, on-line GIS data reference and previous land owner consultation.](#)
- d. Proposed measures to avoid, minimize, or compensate for loss, changes to, and disturbance to resources. Please include plans for the above and any permits that may be required. [None known.](#)

14. Transportation

- a. Identify public streets and highways serving the site or affected geographic area and describe proposed access to the existing street system. Show on site plans, if any. [The site's east property line borders Pacific Highway and propose development would like to reuse existing driveway.](#)

- b. Is the site or affected geographic area currently served by public transit? If so, generally describe. If not, what is the approximate distance to the nearest transit stop? Yes by Pierce County Transit between Tacoma and Federal Way via Pacific Hwy. There is a bus stop just across the street from the site.
- c. How many additional parking spaces would the completed project or non-project proposal have? How many would the project or proposal eliminate? 50 customer & employee parking, will be provided by the proposed project and will have a staging/holding area for RV trailers waiting to be serviced as well as for RV trailers waiting to be picked-up by owners.
- d. Will the proposal require any new or improvements to existing roads, streets, pedestrian, bicycle or state transportation facilities, not including driveways? If so, generally describe (indicate whether public or private). Do not know if WSDOT will require any street improvements along Pacific Hwy.
- e. Will the project or proposal use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe. No.
- f. How many vehicular trips per day would be generated by the completed project or proposal? If known, indicate when peak volumes would occur and what percentage of the volume would be trucks (such as commercial and nonpassenger vehicles). What data or transportation models were used to make these estimates? Not known at this time but a Traffic Impact Anyalys will be performed as part of the Site Plan and or building permit approval process if required.
- g. Will the proposal interfere with, affect or be affected by the movement of agricultural and forest products on roads or streets in the area? If so, generally describe. No.
- h. Proposed measures to reduce or control transportation impacts, if any: None proposed at this time – site is currently served by an existing two way left turn lane within Pacific Highway. Any mitigation fees assessed for the proposed project will be paid.

15. Public services

- a. Would the project result in an increased need for public services (for example: fire protection, police protection, public transit, health care, schools, other)? If so, generally describe. Project should only have a minor impact on public services.
- b. Proposed measures to reduce or control direct impacts on public services, if any. Implementation of an automatic sprinkler system and fire alarm system, emergency vechicular access around the entire building and on-site fire hydrant(s) if required by the City of Milton.

16. Utilities

- a. Circle utilities currently available at the site:
electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system,
 other _____

- b. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed. [Electricity: Tacoma Power PUD](#), [Water: City of Milton](#), [Sewer: Pierce County Sewer](#).

C. Signature

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature: LaDonna Meadows

Name of signee LaDonna Meadows

Position and Agency/Organization owner

Date Submitted: 5/19/17