



2017

**BUDGET**

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November 2, 2016

Office of the Mayor  
 Debra Perry  
[dperry@cityofmilton.net](mailto:dperry@cityofmilton.net)  
 253-517-2705

Dear Citizens and City Councilmembers,

As 2016 draws to a close, it is again time to consider the resources and needs of the City for 2017. A new year might seem like a blank slate, a new beginning, but in the world of budgets, it is a continuation of the foundation we've been diligently building on for several years. As my 6th year as your Mayor rolls into my 7th year, it is with pleasure that I present my 2017 Preliminary Budget for your consideration and approval – you will find it in good order, balanced and revenue-neutral.

I do mean with pleasure. We have a great City with great values, and this budget reflects the values of the City of Milton. Our Police Department is still our number one priority, as well as efficiently, effectively, and consistently providing other public services, such as utilities and permitting, while never taking our eyes off our love for our parks and trails. In order to provide these services, we maintain about 49 employees year-round with some seasonal temporary help. The largest impacts to our budget are salaries and benefits. One of our ongoing challenges is the continuous rising of health care that exceeds CPI (consumer price index).

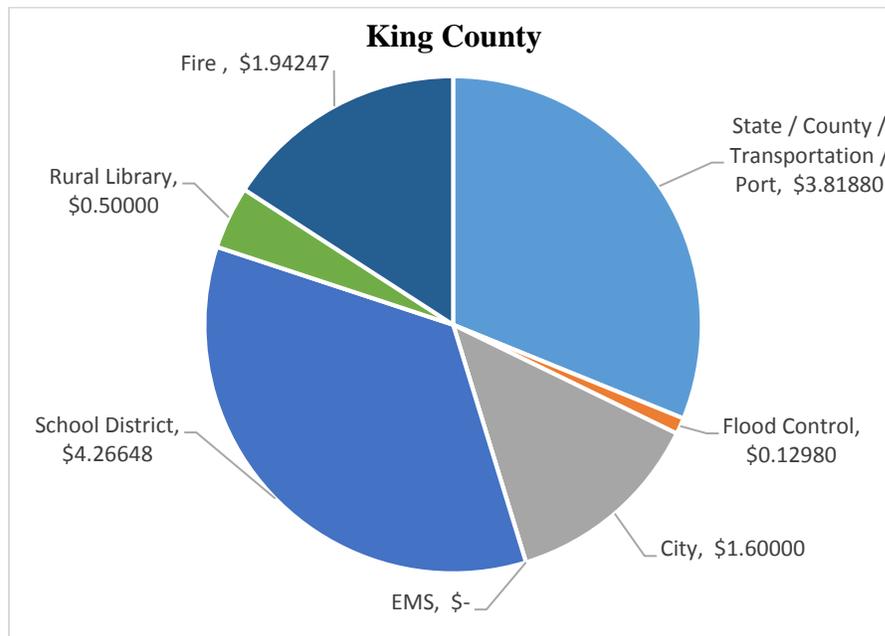
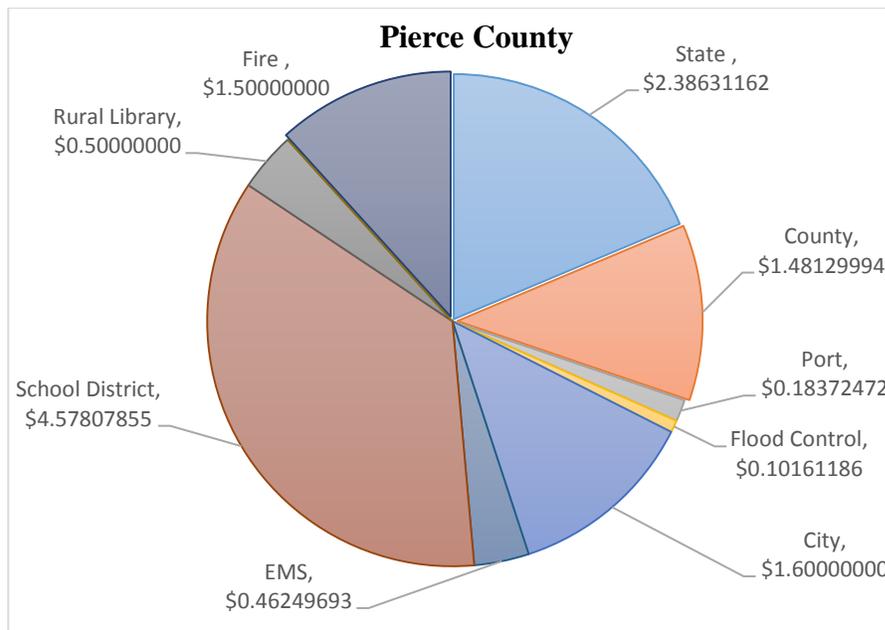
As you read through this budget document, you will see that there are not a lot of big changes. Things don't change a lot in the City of Milton. That is intentional – we don't want things to change too much. You will notice small changes that continue to reflect my management philosophy. We are one team; we are not a series of small individual teams or departments. We work together to share the workload and eliminate barriers.

The biggest challenge to this year's budget is a \$300,000 decrease in property tax revenue. Your property taxes have a cap or lid. Those taxes are divided amongst the state, the county, schools, the City, and then other junior taxing districts such as libraries, the fire district, and so forth. All these taxes have compressed together until there is no more capacity. Every year the city is able to request a 1% increase; however, in 2016, the reduction in levied payout to the City has dropped so that, even with this 1% increase, the City will realize over \$300,000 less in revenue, the impact of which will be felt in 2017. This is a decrease to the General Fund, which is the main funding source for our Police Department, our Parks and Facilities Maintenance division, and several other services.

Below are some visual representations of your tax dollars. First, the property taxes that the City of Milton receives for two example homes:

Assessed Value	Total Pierce County Property Tax	Total King County Property Tax	City of Milton Portion (either county)
\$200,000	\$2,558.70	\$2,451.51	\$320.00
\$300,000	\$3,838.06	\$3,677.27	\$480.00

And second, here is a breakdown of your property taxes county-wide:



We have always prided ourselves on how lean our budgets have been – there just isn't much to cut off. We have managed to maintain our work force in this budget, but only because we are scrutinizing every other line item.

It is not all bad news. Our utilities continue to be healthy, as well as our capital reserve funds. The 2017 General Fund has a total expenditure budget of approximately \$6,745,980, with anticipated revenues of \$6,925,485.

The Enterprise Funds are comprised of three City-owned utilities, all of which continue to maintain adequate fund balances. The approximate proposed expenditure budgets of these funds for 2017 are as follows:

Electric Utility Fund	\$8,234,533
Water Utility Fund	\$4,462,378
Stormwater Utility Fund	\$2,316,416

We have several large capital improvement projects in each utility: we will be working on our substation in the electrical department, a flushing program in our water department, and a new stormwater maintenance department with dedicated employees.

We have not forgotten our parks in this budget. While maintenance is an ongoing issue because it is a general fund expense, capital improvement to our parks and trails is funded through real estate excise tax (REET), and park impact fees. In order to use these funds, we must have a Parks Comprehensive Plan, and that is what the Park Board will be working through the year.

In a lot of ways this will be a challenging year, because revenues and expenses are not running at the same pace. However, we also have a lot of exciting things to work on and a very bright future. Due to a lot of ground work done in previous years, we are seeing good economic development in our near future, relieving some of our dependency on property taxes. As I said earlier, this budget document is continuously being built on from previous years, and as with my six other budgets, this budget also is revenue-neutral.

Between now and the adoption of the final budget, we have scheduled public hearings and time for Council discussion. The 2017 budget continues to reflect our priorities & visions. I am proud of the work that has been done and am confident that we will again adopt a budget that will allow us to sustain a viable financial future.

**CITY OF MILTON  
ORDINANCE NO. 1906-16**

**AN ORDINANCE OF THE CITY OF MILTON, WASHINGTON; ADOPTING THE BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31, 2017; BUDGETING AMOUNTS BY FUND; PROVIDING FOR THE MAYOR’S ADMINISTRATION OF THE ADOPTED BUDGET; PROVIDING FOR SALARIES AND COMPENSATION; DIRECTING REQUIRED TRANSMISSIONS OF THE BUDGET; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE AND PROVIDING FOR SUMMARY PUBLICATION.**

**WHEREAS**, the tax estimates and budget for the City of Milton, Washington, for the 2017 calendar year have been prepared and filed as provided by the laws of the State of Washington; and

**WHEREAS**, the preliminary budget was printed for distribution and notice published in the official paper of the City of Milton, setting the time and place for hearing on the budget and stating that all taxpayers requesting a copy from the City Clerk would be furnished a copy of the preliminary budget to review; and

**WHEREAS**, the City Council of the City of Milton, having held public hearings on the preliminary budget on November 21 and December 5, 2016 as required by law, and having considered the public testimony presented;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON  
DO HEREBY ORDAIN AS FOLLOWS:**

**Section 1. BUDGET ADOPTED.** The budget for the City of Milton, Washington for the year 2017 is hereby adopted at the fund level in its final form and content as set forth in the comprehensive 2017 operating budget document for the City of Milton, copies of which are on file in the Office of the City Clerk.

**Section 2. BUDGET AMOUNTS BY FUND.**

Estimated revenues, including fund balances for each separate fund of the City of Milton, for the year 2017 are set forth in summary form below, and are hereby appropriated at the fund level during the year 2017 as set forth in adopted 2017 operating budget for the City of Milton:

<b>Fund</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Ending Fund Balance</b>
General Fund	4,286,995	\$ 4,130,353	485,137
Street Fund	388,523	401,972	14,815
Strategic Reserve Fund	3,500	80	268,834
Drug Seizure Fund	50	1,000	2,298

Criminal Justice Fund	2,576,777	2,563,872	25,106
Community Events Fund	21,500	20,675	18,248
Reserve Officer's Fund	-	-	3,172
Asset Replacement Fund	36,663	30,000	162,611
Muni Improvements REET 1	85,300	115,500	46,342
Municipal Projects REET 2	85,200	115,500	42,048
Traffic Impact Fee Fund	125,350	140,000	53,121
Parks Impact Fee Fund	110,100	0	110,100
Capital Improvement Fund	764,100	771,200	17,925
Capital Improv Reserve	1,200	-	263,553
Electric Utility Fund	4,798,105	5,439,533	881,599
Capital Improvement Fund	332,575	2,620,000	65,154
Asset Replacement Fund	137,175	175,000	326,496
Water Utility Fund	2,376,400	2,582,378	1,303,117
Capital Project Fund	167,770	1,715,000	789,132
Asset Replacement Fund	67,230	165,000	165,157
Storm Water Fund	977,600	1,191,416	625,225
Storm Water / Capital Fund	853,900	1,125,000	585,050
Asset Replacement Fund	29,199	-	116,652
Vehicle R&M Fund	259,300	245,108	15,430
IT Service Fund	383,000	381,390	1,943
Trust & Suspense Funds	70,050	70,000	28,368
Municipal Court Trust Fund	500,000	500,000	2,843
	<b>\$ 19,437,562</b>	<b>\$ 24,499,976</b>	<b>\$ 6,419,473</b>

**Section 3. Administration.** The Mayor shall administer the budget, and in doing so may authorize adjustments within the funds set forth in Section 1 above, to the extent that such adjustments are consistent with the budget approved in Section 1.

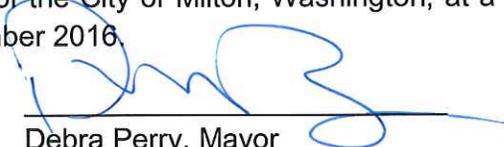
**Section 4. Salaries and Compensation.** The salaries and compensation for the City of Milton employees for the calendar year 2017 shall be as set forth in the "Supplementary Information" section of the 2017 Operating Budget document, or as the same may be amended by the Mayor as part of her administration of the budget pursuant to Section 2 above.

**Section 5. Transmission of Adopted Budget.** The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditors' Office and to the Association of Washington Cities.

**Section 6. Severability.** The provisions of this ordinance are declared separate and severable. If any provision of this ordinance or its application to any person or circumstances is held invalid, the remainder of this ordinance or application of the provision to other persons or circumstances shall be unaffected.

**Section 7. Effective Date/Summary Publication.** This Ordinance shall take effect January 1, 2017 following its publication. Publication may be by summary publication by Ordinance Title only.

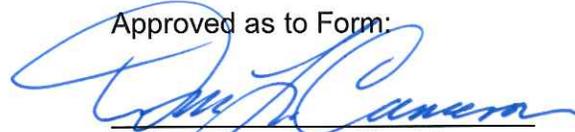
**PASSED AND APPROVED** by the City Council of the City of Milton, Washington, at a regularly scheduled meeting this 5<sup>th</sup> day of December 2016.

  
Debra Perry, Mayor

Attest/Authenticated:

  
Katie Bolam, City Clerk

Approved as to Form:

  
William Cameron, City Attorney

**Date of Publication:** 12/8/2016

**Effective Date:** 1/1/2017



## ELECTED OFFICIALS

Term Expires:

***Debra Perry***

***Mayor***

***December 31, 2017***

City Council

Jim Manley (Mayor Pro-Tem)	Council Position #6	December 31, 2019
Tom Boyle	Council Position #1	December 31, 2017
Susan Johnson	Council Position #2	December 31, 2017
Bryan Ott	Council Position #3	December 31, 2017
Tony Bennest	Council Position #4	December 31, 2019
Todd Morton	Council Position #5	December 31, 2017
Robert Whalen	Council Position #7	December 31, 2019

**Administrative Staff**

Tony Hernandez	Police Chief & City Administrator
Betty Garrison	Finance Director
Mark Howlett	Public Works Director/City Engineer
Michael A. Morales	Community & Economic Development Director
Katie Bolam	City Clerk/Human Resources Generalist
Ron Tiedeman	Information Technology Director
Steve Peretti	Public Works Superintendent & Project Manager
Jamie Carter	Stormwater Compliance Officer
William Cameron	City Attorney
City Attorney, contract	Greg Rubstello/Ogden Murphy Wallace, PLLC



## **BOARDS & COMMISSIONS**

Thank you to the following individuals who share their time, energy and expertise with the City of Milton and its citizens.

### **Planning Commission**

Jim Gillespie, Chair  
Mark Hutson  
Jacquelyn Whalen  
Esther Ripplinger  
April Balsley  
Mary Tompkins

### **Civil Service Commission**

Debe Loeber, Secretary  
Shelly Werner, Chair  
Diane Kasner  
Glen Wilsey  
Jack Chandler  
Gerry Miller

### **Park Board**

Kent Ross, Chair  
Lou Murkowski  
Linda Goddard  
Beverly Webber  
Monica Walvoord  
Kassandra Crabb  
Nate Styron

### **Events Committee**

April Balsley, Chair  
Mary Tompkins  
Kendra Dixon  
Brandy Wade  
Debbie Hooie  
Christy Dean  
Tiffany Harris  
Elizabeth Dargie  
Alicia Bennest  
Betty Taylor

## 2017 Budget Calendar

<b>September 12, 2016 ---</b>	<b>Call for all Department Heads to submit Budget Requests</b>
<b>September 26, 2016 ---</b>	<b>Budget Request are to be filed with the Finance Director</b>
<b>October 3, 2016 ---</b>	<b>Estimates filed are to be submitted to the Mayor showing complete financial program</b>
<b>November 2, 2016 ---</b>	<b>Mayor files Preliminary Budget and Budget Message with Clerk and Council</b>
<b>November 7, 2016 ---</b>	<b>Public Hearing on Revenue Sources including possible increases in Property Tax.</b>
	<b>Preliminary Hearings and work sessions on the 2017 Budget. Property Tax Levy set prior to November 30, 2016 and filed with Pierce County</b>
<b>November 2, 2016 or December 5 ---</b>	<b>Final Hearing on the 2017 Budget</b>
<b>November 18, 2016 ---</b>	<b>Copies of the Budget available to the Public</b>
	<b>Budget Adoption prior to December 31, 2016</b>

# **BASIS OF ACCOUNTING AND BUDGETING**

## **Accounting**

Accounting records for the City are maintained in accordance with methods prescribed by the State Auditor under the authority of the Revised Code of Washington (RCW), Chapter 43.09.20. Cash Basis entities follow single entry accounting and cash basis reporting procedures which do not reflect financial condition and results of operations in conformance with generally accepted accounting principles (GAAP).

## **Basis of Presentation - Fund Accounting**

The accounts of the City of Milton are organized based on funds, each of which is considered a separate accounting entity. Each fund is accounted for with a separate set of accounts that comprise its beginning fund balance, revenues, ending fund balance and expenditures or expenses, as appropriate. The City's resources are allocated to and accounted for in individual funds depending on their intended purpose. The following are the fund types used by the City of Milton:

## **Governmental Fund Types**

Governmental funds are used to account for activities typically associated with state and local government operations. There are three governmental fund types used by the City of Milton.

### **1. General Fund**

This fund is the primary fund of the City of Milton. It accounts for all financial resources except those required or elected to be accounted for in another fund. The City of Milton has chosen to separate some activities of the General Fund, such as Strategic Reserve, Criminal Justice, Community Events, and Asset Replacement Funds. These are separated for internal reporting reasons only and are rolled up into one General Fund for annual reporting to the Washington State Auditor.

### **2. Special Revenue Funds**

These funds account for revenues that are legally restricted or designated to finance particular activities of the City of Milton. Special Revenue funds include the Street Fund, Municipal Improvement Fund (REET 1), Municipal Project Fund (REET 2), Traffic Impact Fee Fund, and Park Impact Fee Fund.

### **3. Capital Project Funds**

These funds account for financial resources, which are designated for the acquisition or construction of general government capital projects. The City currently maintains just one fund in this category, the Capital Improvement Fund. General Fund (Park and General Government) Capital Improvement Projects and Street Capital Projects are recorded in this fund.

## **Proprietary Fund Types**

Proprietary funds are used to account for activities like those found in the private sector where the intent of the governing body is to finance the full cost of providing services which, based on the commercial model, uses a flow of economic resources approach. As described below, there are two generic fund types in this category:

### **1. Enterprise Funds**

These funds account for operations that provide goods or services to the public and are supported primarily by user charges. The Electric Utility Operations, Electric Capital Project, Electric Asset Replacement Fund, Water Utility Operations, Water Capital Project, Water Asset Replacement Fund, Stormwater Operations, Stormwater Capital Project and Stormwater Asset Replacement Funds are included in this group of funds. These funds are required to stand alone, meaning that the revenues must cover the expenses. These are operated as if they were three independent businesses.

### **2. Internal Service Funds**

These funds account for operations that provide goods or services to other departments or funds of the City. The Vehicle Repair & Maintenance Fund and the IT Internal Service Fund are the Funds in this category.

# City of Milton

## 2017 Summary Preliminary Budget

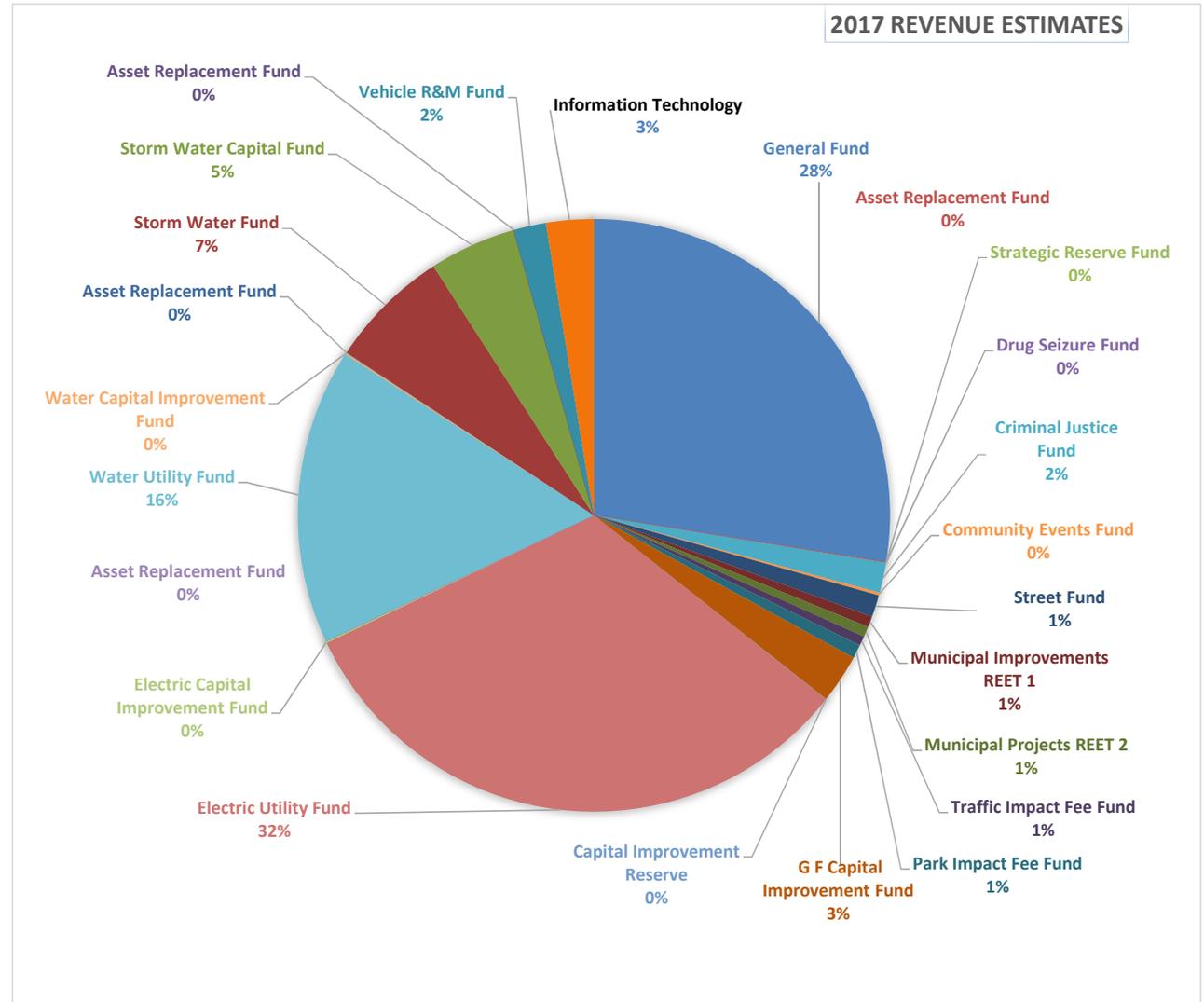
Fund	Beginning Fund Balance	Revenues	Expenditures	Ending Fund Balance
General Fund	\$ 328,495	\$ 4,286,995	\$ 4,130,353	\$ 485,137
Asset Replacement Fund	\$ 155,947	\$ 36,663	\$ 30,000	\$ 162,611
Strategic Reserve Fund	\$ 265,414	\$ 3,500	\$ 80	\$ 268,834
Criminal Justice Fund	\$ 12,201	\$ 2,576,777	\$ 2,563,872	\$ 25,106
Drug Seizure Fund	\$ 3,248	\$ 50	\$ 1,000	\$ 2,298
Reserve Officer's Fund	\$ 3,172	\$ -	\$ -	\$ 3,172
Community Events Fund	\$ 17,423	\$ 21,500	\$ 20,675	\$ 18,248
<b>Total General Funds</b>	<b>\$ 785,899</b>	<b>\$ 6,925,485</b>	<b>\$ 6,745,980</b>	<b>\$ 965,404</b>
<b>Street Fund</b>	<b>\$ 28,263</b>	<b>\$ 388,523</b>	<b>\$ 401,972</b>	<b>\$ 14,815</b>
<b>Municipal Improvements REET 1</b>	<b>\$ 76,542</b>	<b>\$ 85,300</b>	<b>\$ 115,500</b>	<b>\$ 46,342</b>
<b>Municipal Projects REET 2</b>	<b>\$ 72,348</b>	<b>\$ 85,200</b>	<b>\$ 115,500</b>	<b>\$ 42,048</b>
<b>Traffic Impact Fee Fund</b>	<b>\$ 67,771</b>	<b>\$ 125,350</b>	<b>\$ 140,000</b>	<b>\$ 53,121</b>
<b>Park Impact Fee Fund</b>	<b>\$ -</b>	<b>\$ 110,100</b>	<b>\$ -</b>	<b>\$ 110,100</b>
Capital Improvement Fund	\$ 25,025	\$ 764,100	\$ 771,200	\$ 17,925
Capital Improvement Reserve	\$ 262,353	\$ 1,200	\$ -	\$ 263,553
<b>Total Capital Improvmnt Fund</b>	<b>\$ 287,377</b>	<b>\$ 765,300</b>	<b>\$ 771,200</b>	<b>\$ 281,477</b>
Electric Utility Fund	\$ 1,523,027	\$ 4,798,105	\$ 5,439,533	\$ 881,599
Capital Improvement Fund	\$ 2,352,579	\$ 332,575	\$ 2,620,000	\$ 65,154
Asset Replacement Fund	\$ 364,321	\$ 137,175	\$ 175,000	\$ 326,496
<b>Total Electric Funds</b>	<b>\$ 4,239,928</b>	<b>\$ 5,267,855</b>	<b>\$ 8,234,533</b>	<b>\$ 1,273,250</b>
Water Utility Fund	\$ 1,509,094	\$ 2,376,400	\$ 2,582,378	\$ 1,303,117
Capital Improvement Fund	\$ 2,336,362	\$ 167,770	\$ 1,715,000	\$ 789,132
Asset Replacement Fund	\$ 262,927	\$ 67,230	\$ 165,000	\$ 165,157
<b>Total Water Funds</b>	<b>\$ 4,108,383</b>	<b>\$ 2,611,400</b>	<b>\$ 4,462,378</b>	<b>\$ 2,257,406</b>
Storm Water Fund	\$ 839,041	\$ 977,600	\$ 1,191,416	\$ 625,225
Storm Water / Capital Fund	\$ 856,150	\$ 853,900	\$ 1,125,000	\$ 585,050
Asset Replacement Fund	\$ 87,453	\$ 29,199	\$ -	\$ 116,652
<b>Total Storm Water Funds</b>	<b>\$ 1,782,643</b>	<b>\$ 1,860,699</b>	<b>\$ 2,316,416</b>	<b>\$ 1,326,926</b>
<b>Vehicle R&amp;M Fund</b>	<b>\$ 1,238</b>	<b>\$ 259,300</b>	<b>\$ 245,108</b>	<b>\$ 15,430</b>
<b>Information Technology</b>	<b>\$ 333</b>	<b>\$ 383,000</b>	<b>\$ 381,390</b>	<b>\$ 1,943</b>
<b>Trust / Suspense Funds</b>	<b>\$ 28,318</b>	<b>\$ 70,050</b>	<b>\$ 70,000</b>	<b>\$ 28,368</b>
<b>Municipal Court Trust Fund</b>	<b>\$ 2,843</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 2,843</b>
	<b>\$ 11,481,887</b>	<b>\$ 19,437,562</b>	<b>\$ 24,499,976</b>	<b>\$ 6,419,473</b>
Cash Utilized from Fund Balances		<u>\$ (5,062,414)</u>		

\*Rounded to the nearest dollar

# City of Milton

## 2017 Summary Preliminary Budget

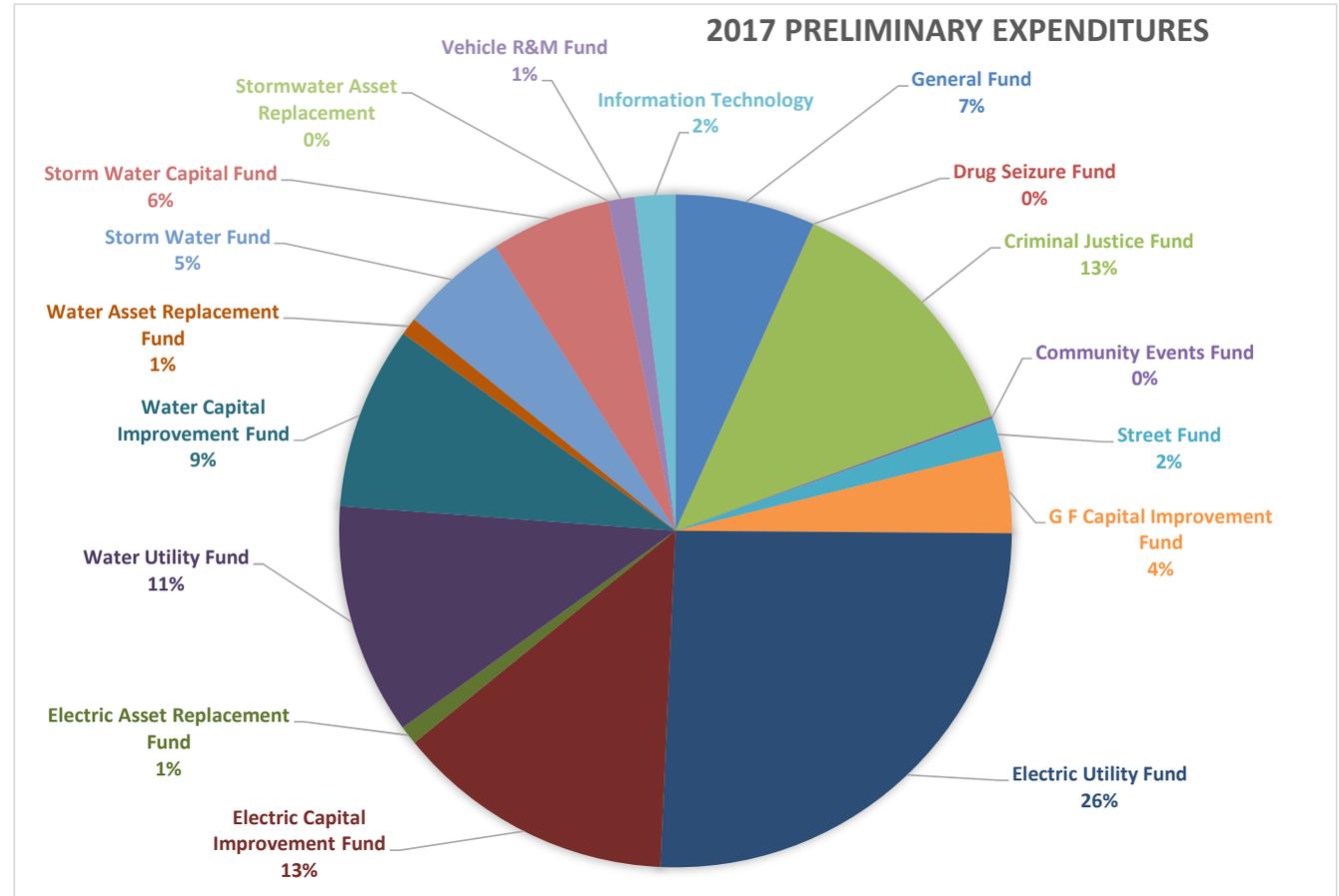
Fund	Revenues
General Fund	\$ 4,058,395
Asset Replacement Fund	\$ 1,078
Strategic Reserve Fund	\$ 3,500
Drug Seizure Fund	\$ 50
Criminal Justice Fund	\$ 241,777
Community Events Fund	\$ 21,500
Street Fund	\$ 178,523
Municipal Improvements REET 1	\$ 85,300
Municipal Projects REET 2	\$ 85,200
Traffic Impact Fee Fund	\$ 75,350
Park Impact Fee Fund	\$ 110,100
G F Capital Improvement Fund	\$ 393,100
Capital Improvement Reserve	\$ 1,200
Electric Utility Fund	\$ 4,755,030
Electric Capital Improvement Fund	\$ 16,000
Asset Replacement Fund	\$ 1,500
Water Utility Fund	\$ 2,376,400
Water Capital Improvement Fund	\$ 13,000
Asset Replacement Fund	\$ 900
Storm Water Fund	\$ 977,600
Storm Water Capital Fund	\$ 701,500
Asset Replacement Fund	\$ 300
Vehicle R&M Fund	\$ 259,300
Information Technology	\$ 383,000



# City of Milton

## 2017 Summary Preliminary Budget

Fund	Expenditures
General Fund	\$ 1,311,253
Drug Seizure Fund	\$ 1,000
Criminal Justice Fund	\$ 2,482,481
Community Events Fund	\$ 20,675
Street Fund	\$ 308,687
G F Capital Improvement Fund	\$ 771,200
Electric Utility Fund	\$ 4,987,283
Electric Capital Improvement Fund	\$ 2,620,000
Electric Asset Replacement Fund	\$ 175,000
Water Utility Fund	\$ 2,167,818
Water Capital Improvement Fund	\$ 1,715,000
Water Asset Replacement Fund	\$ 165,000
Storm Water Fund	\$ 1,010,117
Storm Water Capital Fund	\$ 1,125,000
Stormwater Asset Replacement	\$ -
Vehicle R&M Fund	\$ 245,108
Information Technology	\$ 381,390





# City of Milton Operating Margin (Cash)

FIT Guideline: **greater than 0 %**

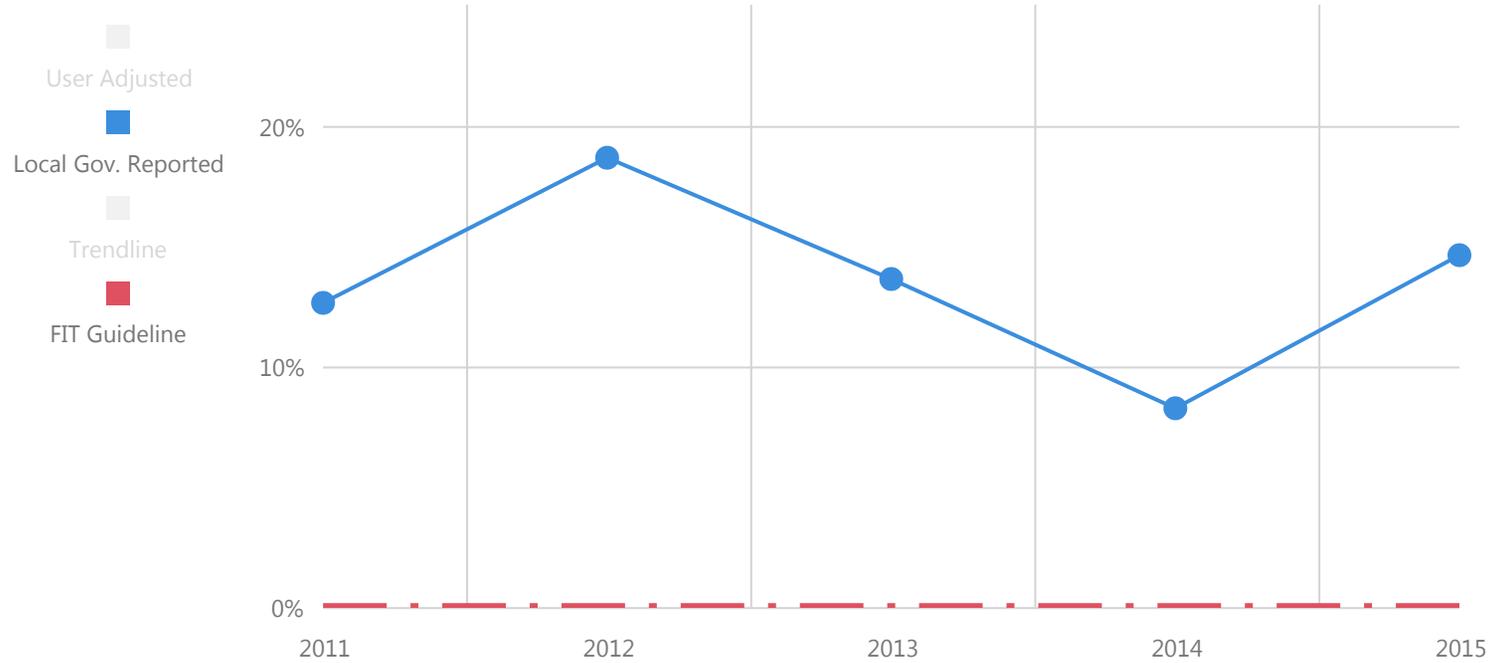
Included funds: 001, 002, 101, 103, 105, 107, 116, 118, 130, 131, 140, 310, 401, 403, 406, 407

### Are Government activities sustainable?

This measure shows the margin between receipts and disbursements for total governmental funds. Figures exclude capital outlay and other financing sources and uses to focus on whether receipts were sufficient to cover spending on operations and debt service. If governmental funds are not used by the government entity, enterprise funds are used to calculate this measure.

If this amount is positive, it implies that receipts were sufficient to cover spending on operations and contribute toward capital outlays, transfers, increases in fund balances and/or other uses. If this amount is negative, it implies the government may not be living within its means; in the future, the government will need to increase receipts or decrease spending in order to continue to sustain operations.

This measure should be evaluated along with the Change in Cash Position measure, which includes the effects of capital outlay and other financing sources and uses.



(Included Funds) <sup>2</sup>	2011 <sup>1</sup>	2012 <sup>2</sup>	2013 <sup>3</sup>	2014 <sup>4</sup>	2015 <sup>5</sup>
Operating Revenue <sup>6</sup>	\$12,313,148	\$13,374,867	\$12,799,640	\$11,828,249	\$13,425,514
Operating Expenditure <sup>7</sup>	\$10,584,431	\$10,508,909	\$10,613,071	\$10,460,036	\$11,051,567
Debt Service <sup>8</sup>	\$178,936	\$372,346	\$445,438	\$393,497	\$408,580
<b>Net Operating Revenues<sup>9</sup></b>	<b>\$1,549,781</b>	<b>\$2,493,612</b>	<b>\$1,741,130</b>	<b>\$974,716</b>	<b>\$1,965,367</b>
<b>Operating Margin Ratio<sup>10, 11</sup></b>	<b>12.59 %</b>	<b>18.64 %</b>	<b>13.60 %</b>	<b>8.24 %</b>	<b>14.64 %</b>

<sup>1</sup> Annual report data submitted to SAO by City of Milton for 2011 ; <sup>2</sup> Annual report data submitted to SAO by City of Milton for 2012 ; <sup>3</sup> Annual report data submitted to SAO by City of Milton for 2013 ; <sup>4</sup> Annual report data submitted to SAO by City of Milton for 2014 ; <sup>5</sup> Annual report data submitted to SAO by City of Milton for 2015 ; <sup>6</sup> Includes Schedule 1 amounts from BARS accounts 310 through 369 ; <sup>7</sup> Includes Schedule 1 amounts from BARS accounts 510 through 579 ; <sup>8</sup> Includes Schedule 1 amounts from BARS accounts 591 through 592 ; <sup>9</sup> Net Operating Revenues = Operating Revenues - (Operating Expenditures + Debt Service) ; <sup>10</sup> Operating Margin Ratio = Net Operating Revenues / Operating Revenues ; <sup>11</sup> FIT Guideline: greater than 0 % ; <sup>12</sup> Included Funds: 001, 002, 101, 103, 105, 107, 116, 118, 130, 131, 140, 310, 401, 403, 406, 407



# City of Milton Debt Load

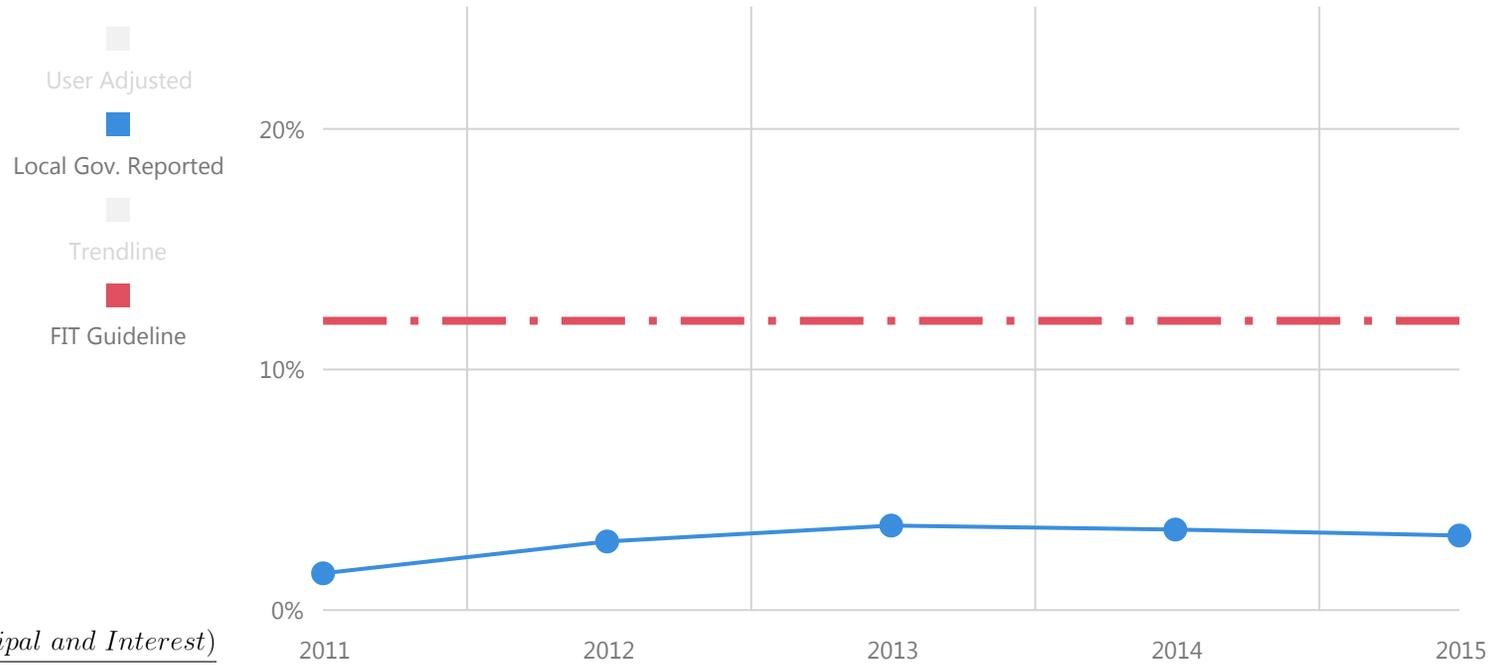
FIT Guideline: **less than 12 %**

Included funds: 001, 002, 101, 103, 105, 107, 116, 118, 130, 131, 140, 310, 401, 403, 406, 407

## What percentage of governmental fund revenues are going toward debt payments

This ratio shows the percent of the total governmental fund revenues that are used to pay the principal and interest on loans and other debt. If governmental funds are not used by the government entity, enterprise funds are used to calculate this measure.

Debt service represents "money already spent". Therefore, the higher this ratio, the less flexibility a government has for future spending needs or opportunities.



$$\text{Debt Service Load} = \frac{\text{Debt Service (Principal and Interest)}}{\text{Operating Revenues}}$$

(Included Funds) <sup>2</sup>	2011 <sup>1</sup>	2012 <sup>2</sup>	2013 <sup>3</sup>	2014 <sup>4</sup>	2015 <sup>5</sup>
Principal Payments <sup>6</sup>	\$84,292	\$258,690	\$326,495	\$277,627	\$302,697
Interest Payments <sup>7</sup>	\$94,644	\$113,656	\$118,944	\$115,869	\$105,883
Operating Revenue <sup>8</sup>	\$12,313,148	\$13,374,867	\$12,799,640	\$11,828,249	\$13,425,514
<b>Debt Service Load<sup>10, 11</sup></b>	<b>1.45 %</b>	<b>2.78 %</b>	<b>3.48 %</b>	<b>3.33 %</b>	<b>3.04 %</b>

<sup>1</sup> Annual report data submitted to SAO by City of Milton for 2011 ; <sup>2</sup> Annual report data submitted to SAO by City of Milton for 2012 ; <sup>3</sup> Annual report data submitted to SAO by City of Milton for 2013 ; <sup>4</sup> Annual report data submitted to SAO by City of Milton for 2014 ; <sup>5</sup> Annual report data submitted to SAO by City of Milton for 2015 ; <sup>6</sup> Includes Schedule 1 amounts from BARS accounts 591 through 591 ; <sup>7</sup> Includes Schedule 1 amounts from BARS accounts 592 through 592 ; <sup>8</sup> Includes Schedule 1 amounts from BARS accounts 310 through 369 ; <sup>9</sup> Debt Service (Principle and Interest) ; <sup>10</sup> Debt Load = Debt Principal and Interest / Operating Revenue ; <sup>11</sup> FIT Guideline: less than 12 % ; <sup>12</sup> Included Funds: 001, 002, 101, 103, 105, 107, 116, 118, 130, 131, 140, 310, 401, 403, 406, 407



Welcome to the Local Government Financial Intelligence Tool (FIT). A resource provided by the Washington State Auditor's Office for local government leaders looking for more information to help them make better decisions.



# **GENERAL FUND**

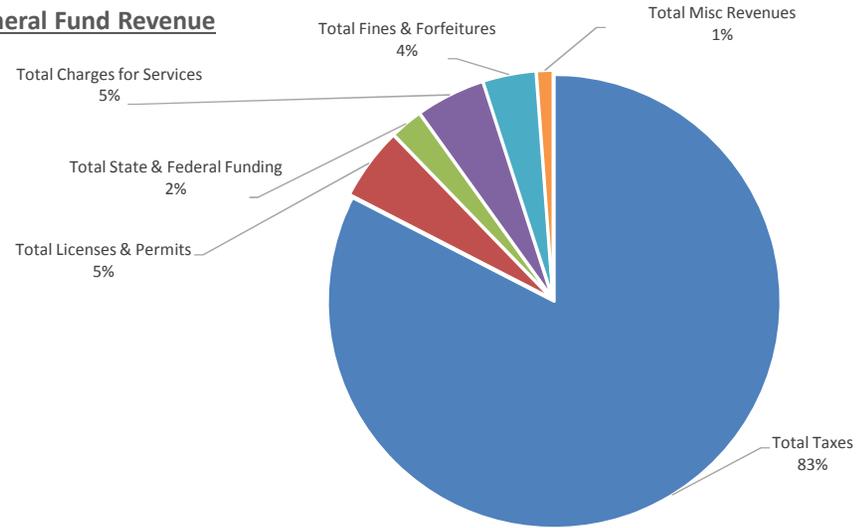
# City of Milton General Fund

2017

## Revenue

<b>Total Taxes</b>	<b>\$ 3,350,430.00</b>
<b>Total Licenses &amp; Permits</b>	<b>\$ 210,700.00</b>
<b>Total State &amp; Federal Funding</b>	<b>\$ 95,000.00</b>
<b>Total Charges for Services</b>	<b>\$ 201,250.00</b>
<b>Total Fines &amp; Forfeitures</b>	<b>\$ 153,600.00</b>
<b>Total Misc Revenues</b>	<b>\$ 47,415.00</b>
<b>Total Revenue</b>	<b>\$ 4,058,395.00</b>

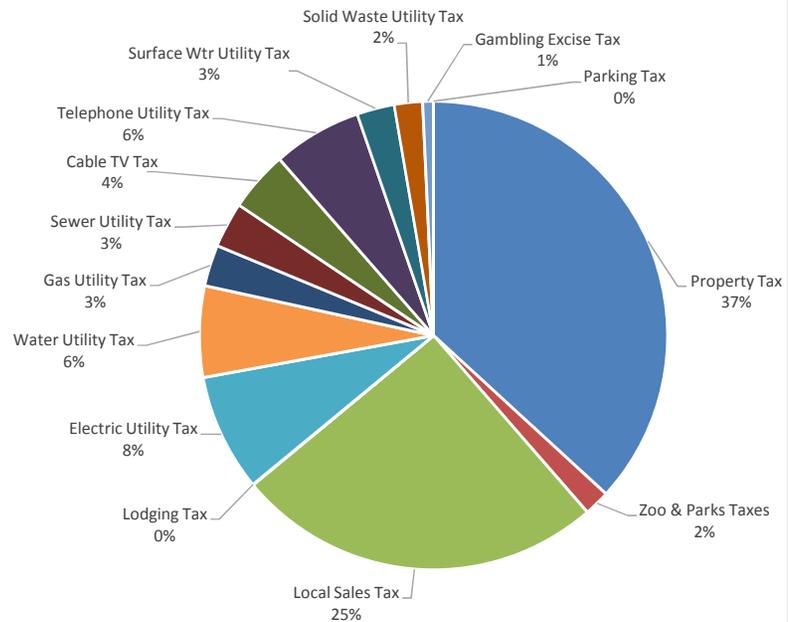
## General Fund Revenue



## Taxes

<b>Property Tax</b>	<b>\$ 1,233,525.00</b>
<b>Zoo &amp; Parks Taxes</b>	<b>\$ 59,500.00</b>
<b>Local Sales Tax</b>	<b>\$ 851,300.00</b>
<b>Lodging Tax</b>	<b>\$ 750.00</b>
<b>Electric Utility Tax</b>	<b>\$ 271,350.00</b>
<b>Water Utility Tax</b>	<b>\$ 211,005.00</b>
<b>Gas Utility Tax</b>	<b>\$ 95,000.00</b>
<b>Sewer Utility Tax</b>	<b>\$ 105,000.00</b>
<b>Cable TV Tax</b>	<b>\$ 140,000.00</b>
<b>Telephone Utility Tax</b>	<b>\$ 206,000.00</b>
<b>Surface Wtr Utility Tax</b>	<b>\$ 86,700.00</b>
<b>Solid Waste Utility Tax</b>	<b>\$ 65,000.00</b>
<b>Gambling Excise Tax</b>	<b>\$ 25,200.00</b>
<b>Parking Tax</b>	<b>\$ 100.00</b>
<b>Total Taxes</b>	<b>\$ 3,350,430.00</b>

## Taxes



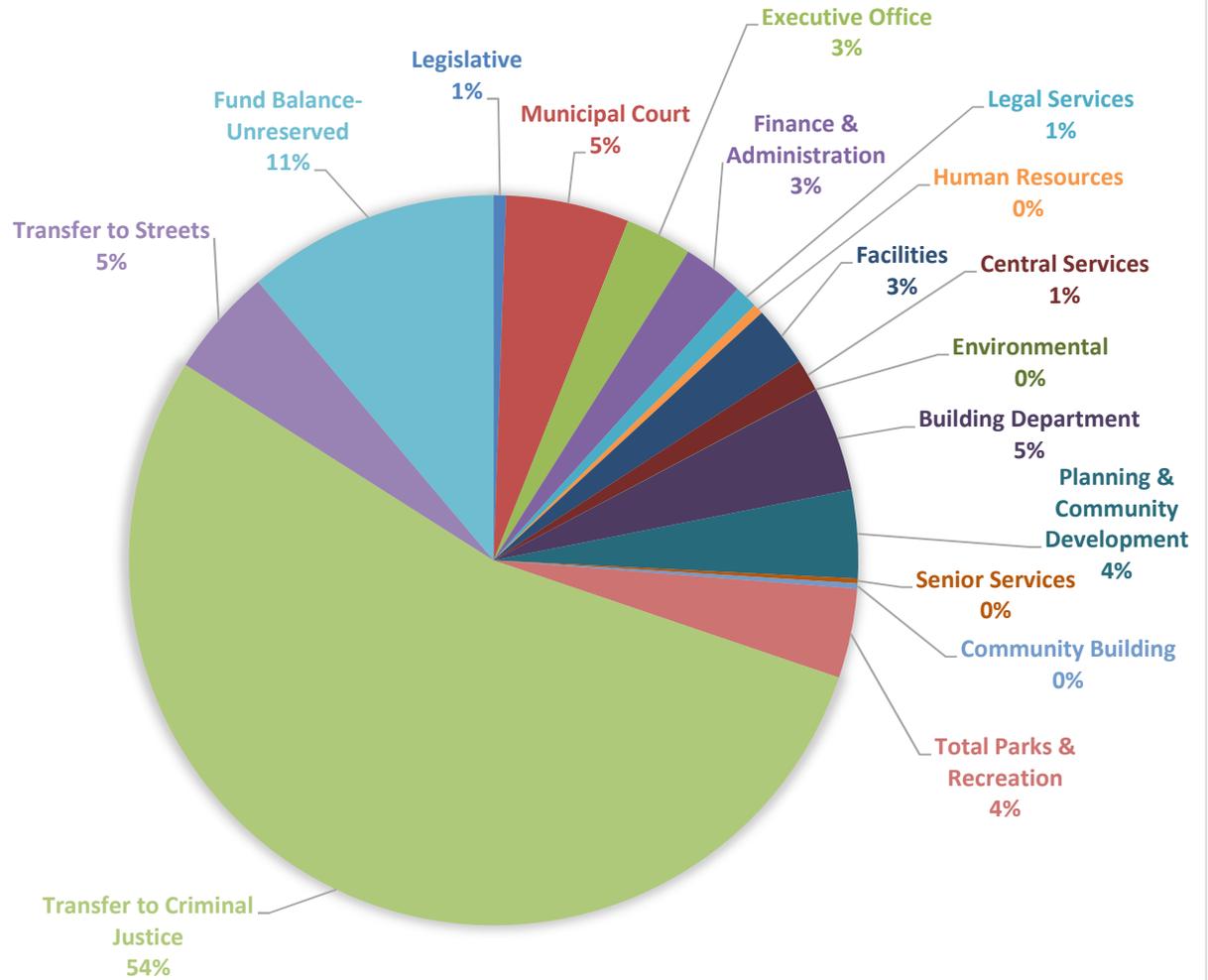
# City of Milton

Mayor's  
2017  
Preliminary  
Budget

## General Fund

Expenditures	
Legislative	\$ 23,640.00
Municipal Court	\$ 237,400.00
Executive Office	\$ 128,350.00
Finance & Administration	\$ 116,953.00
Legal Services	\$ 44,990.00
Human Resources	\$ 19,200.00
Facilities	\$ 116,498.00
Central Services	\$ 61,800.00
Environmental	\$ 450.00
Building Department	\$ 201,296.00
Planning & Community Development	\$ 169,425.00
Senior Services	\$ 8,900.00
Community Building	\$ 10,450.00
Total Parks & Recreation	\$ 171,901.00
Transfer to Criminal Justice	\$ 2,335,000.00
Transfer to Streets	\$ 210,000.00
Fund Balance-Unreserved	\$ 485,137.09

## GENERAL FUND EXPENDITURES



# **General Fund Descriptions**

## **CITY COUNCIL**

The City Council, or Legislative Department of the City, accounts for the cost of providing effective elective representation to the citizens of the City. The Council makes policy decisions for the City and is accountable to Milton citizens by determining how resources are allocated, the appropriate levels of services, and establishing goals and policies for the organization.

In accordance with common municipal practice, some general governmental costs are equitably allocated to other city funds. The purpose of this cost allocation is to ensure that all funds benefitting from essential citywide operating expenses share in the cost of those expenses. The City Council acts as a Board of Directors for oversight of the Utility Funds, approving Vouchers, Contracts and Public Works governing documents; such as Comprehensive Plans, and Union Contracts.

## **MUNICIPAL COURT**

The Milton Municipal Court is a court of limited jurisdiction; hearing cases involving alleged violations of City ordinances and State misdemeanor statutes, traffic and parking infractions. Effective January 1, 2013, the city opted to contract for court services with the City of Puyallup.

This department also manages a court-directed Work Crew Program, which allows certain individuals, as determined by the Judge, to satisfy court fines by working on minor maintenance projects throughout the City.

## **EXECUTIVE / ADMINISTRATION**

This department, which includes the Mayor and the Clerk's Office, is accountable to the City Council for the operational results of the organization, effective support of elected officials in achieving their goals, fulfillment of the statutory requirements of the City, implementation of City Council policies, and providing for a communication linkage between citizens, the City Council, City departments, and other government agencies.

In accordance with common municipal practice, some general governmental costs are allocated to other city funds. The Executive/Administration Department provides administrative oversight and assistance to all Funds and Departments of the City. The Mayor is the Chief Executive Officer for all Funds and Departments of the City. The City Clerk and Deputy Clerk are administrative assistants to the Mayor and control public records for all Funds and Departments of the City.

## **FINANCE**

The Finance Department is responsible for ensuring the sound financial management of all City operations, the safekeeping of City assets, budget development, debt administration, and the management of Milton's Information Systems. Major program areas include:

- Payroll and Benefits
- Accounts payable, Miscellaneous Receivables and General Ledger Accounting
- Utility Billing and related customer services
- Budget and Financial Statements
- Investments and Debt Management
- Business and Animal License monitoring

These services are provided by 4 full-time employees that are budgeted for in the General and Utility Funds. Financial staff provides financial services to every Department and Fund within the City.

## **LEGAL SERVICES**

The City of Milton is hiring a Staff Attorney. This position will provide general legal counsel and related services as well as Municipal Court Prosecution. These services include advising the Mayor, Council, and all other departments; representing the City in litigation, and preparing legislation for consideration by the Council.

## **EMPLOYEE BENEFIT PROGRAMS**

Certain Citywide employee and other Salary and Benefit costs are accounted for in this department. Examples of some of these costs are as follows:

- Potential salary cash-out amounts, such as Unemployment, Vacation, Severance, etc. These amounts are estimated for budgeting purposes.
- Dues/Membership in AWC's Retro Program
- Employee Wellness Program

## **CENTRAL SERVICES**

- The general government Central Services accounts for support activities that benefit the entire organization, or are not associated with a specific function or department.

## **PUBLIC WORKS** **FACILITIES MAINTENANCE**

The Public Works/Facilities Division is responsible for the repair and maintenance of the buildings and grounds of the City Hall complex, the Milton Activity Center and the Milton Community Building utilizing accepted property management principles. Responsibilities of the Facilities staff include custodial work, general maintenance, pest control and small repair work. Staff is also responsible for coordination with electrical contractors, the Heating Ventilation and Air Conditioning(HVAC) contractor, community volunteers and general contractors for various work.

The Facilities Maintenance portion of the General Fund is budgeted to provide for a minimum level of maintenance, at a time when extensive and costly repairs are becoming more and more necessary to maintain the City's aging facilities. The budget also funds salaries and benefits, supplies, services, travel and training for the Facilities/Maintenance I positions, which are shared between the Storm, Streets, Parks and Facilities budgets. In addition, this budget funds 2 Seasonal Workers for assistance with summer maintenance.

This budget is for typical maintenance activities such as repairs to decks, stairs, fencing, gutters and downspouts, and repairs to various doors and entryways around City Hall. Funds have been budgeted in the Capital Improvement Fund for a new roof on the Community Building.

Maintenance of the existing HVAC system is currently provided by an independent company, with regular maintenance provided by a contract on a quarterly basis.

## **COMMUNITY DEVELOPMENT** **BUILDING & PLANNING**

The Community Development Department is responsible for the City's land use and construction code compliance services.

Building Department staff reviews building permit applications and issues building permits pursuant to the International Building Code (IBC). This division is also responsible for providing information and direction to the public, builders, architects and engineers related to buildings including mechanical, plumbing, electrical, and general construction, and other information related to the site including environmental and fire safety. Staff is also responsible for reviewing and inspecting developments during construction to ensure compliance with the approved plans and permit requirements.

The Planning Division is responsible for land use decisions related to proposed developments in the City, as well as the development and administration of long range plans to achieve the growth and development goals of the City, the State Growth Management Act, and other City, County, State and Federal regulations.

The Planning Division also works closely with the Planning Commission, The City Council and Administration, and is dedicated primarily to drafting public land use policy, compliance, and interjurisdictional planning efforts.

Currently, planning services are supplemented to the City through a services contract with a private consulting firm. This service provides the City with the flexibility in responding to variations in workload.

## **ACTIVITY & SENIOR CENTER**

The City's Activity / Senior Center Department accounts for special revenues restricted for expenditures intended for these two programs. The Activity Center programs provide services and activities for all citizens, offering various classes and activities (through private groups) throughout the year. The Senior Center programs focus on citizens 55 years of age or older, offering various social and health services which assist seniors in maintaining an independent lifestyle. The Community Center provides for a location where the community can conduct meetings and other events.

This budget primarily funds the overhead costs required to operate the facility.

## **PARKS MAINTENANCE**

The Parks Department is responsible for routine and preventative maintenance of parks, trails and open spaces within the City limits. Work includes specific maintenance and repair of the 2.5 miles of the Interurban Trail, in addition to all other public areas within the City. All work performed throughout the year is prioritized to address safety and high community use areas.

The Parks Department provides information and support to the Parks Board, an advisory board to the City Council. Parks staff are partially accounted for within this budget; a portion of their time is also utilized by the Stormwater Utility, Streets, Facilities and Activity Center budgets. They assist in the coordination of annual special events such as Milton Days, the Fall Craft Bazaar and the Holiday Tree Lighting.

Expenditures from this fund include salaries and benefits, supplies, services, travel & training for the two Maintenance I positions, which are split between Stormwater, Streets, Parks and Facilities. In addition, this budget funds (2) Seasonal Workers for assistance with summer maintenance.

Funds have been budgeted in the Capital Improvement Fund for new playground equipment.

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
<b>General Fund</b>						
1 308 10 00 001	Beginning Fund Balance - Reserved	\$ 314,941.52	\$ -			
1 308 80 00 001	Beginning Fund Balance - Unreserved	\$ 2,343,239.37	\$ 577,209.36	\$ 577,209.36	\$ 577,209.36	\$ 328,495.09
<b>Revenue</b>						
<b>Taxes</b>						
1 311 10 00 001	Property Tax - Pierce	\$ 960,601.03	\$ 1,320,774.00	\$ 539,315.33	\$ 967,800.00	\$ 1,069,375.00
1 311 10 01 001	Property Tax - King	\$ 146,363.15	\$ 162,072.00	\$ 82,850.80	\$ 161,000.00	\$ 164,150.00
1 311 10 02 001	Parks Levy - King	\$ 2,733.07	\$ 2,600.00	\$ 326.15	\$ 489.23	\$ 500.00
1 313 11 00 001	Local Sales Tax	\$ 845,742.23	\$ 820,000.00	\$ 546,740.56	\$ 826,110.84	\$ 851,300.00
1 313 17 10 001	Zoo/Park Sales Tax	\$ 42,318.58	\$ 54,300.00	\$ 38,268.61	\$ 57,402.92	\$ 59,000.00
313 31 00 000	Lodging Tax				\$ 183.00	\$ 750.00
1 316 41 00 000	Electric Utility Tax	\$ 239,268.39	\$ 283,000.00	\$ 177,972.92	\$ 266,959.38	\$ 271,350.00
1 316 42 00 000	Water Utility Tax	\$ 211,004.80	\$ 191,700.00	\$ 122,018.86	\$ 183,028.29	\$ 211,005.00
1 316 43 00 000	Gas Utility Tax	\$ 76,171.40	\$ 100,000.00	\$ 61,574.82	\$ 92,362.23	\$ 95,000.00
1 316 44 00 000	Sewer Utility Tax	\$ 93,852.94	\$ 102,600.00	\$ 68,672.28	\$ 103,008.42	\$ 105,000.00
1 316 46 00 000	Cable TV Tax	\$ 118,726.76	\$ 135,000.00	\$ 90,265.74	\$ 135,398.61	\$ 140,000.00
1 316 47 00 000	Telephone Utility Tax	\$ 205,165.40	\$ 205,000.00	\$ 129,211.73	\$ 193,817.60	\$ 206,000.00
1 316 48 00 000	Surface Wtr Utility Tax	\$ 72,380.47	\$ 75,600.00	\$ 50,197.95	\$ 75,296.93	\$ 86,700.00
1 316 49 00 000	Solid Waste Utility Tax	\$ 65,064.84	\$ 58,000.00	\$ 39,147.35	\$ 58,721.03	\$ 65,000.00
1 316 81 00 000	Gambling Excise Tax	\$ 22,053.10	\$ 25,200.00	\$ 16,670.57	\$ 25,005.86	\$ 25,200.00
1 318 12 00 000	Parking Tax	\$ 349.00	\$ 400.00	\$ 84.00	\$ 126.00	\$ 100.00
<b>Total Taxes</b>		<b>\$ 3,101,795.16</b>	<b>\$ 3,536,246.00</b>	<b>\$ 1,963,317.67</b>	<b>\$ 3,146,710.31</b>	<b>\$ 3,350,430.00</b>
<b>Licenses &amp; Permits</b>						
1 321 99 00 000	Master Business License	\$ 45,022.50	\$ 43,000.00	\$ 27,549.50	\$ 45,000.00	\$ 45,000.00
1 321 99 10 000	Home Occupation Permits	\$ 258.00	\$ 200.00	\$ 129.00	\$ 193.50	\$ 200.00
1 322 10 00 000	Building Permits	\$ 46,487.72	\$ 150,000.00	\$ 59,656.84	\$ 89,485.26	\$ 150,000.00
1 322 10 01 000	Demo Permits	\$ 1,832.50	\$ 1,000.00	\$ 914.00	\$ 1,371.00	\$ 1,000.00
1 322 10 02 000	Sign Permits	\$ 2,727.00	\$ 3,000.00	\$ -	\$ -	\$ 1,000.00
1 322 10 04 000	Plumbing & Mech Permits	\$ 18,968.28	\$ 30,000.00	\$ 11,716.55	\$ 17,574.83	\$ 12,000.00
1 322 10 05 000	Fire Alarm Permits	\$ 5,634.10	\$ 5,000.00	\$ 464.00	\$ 696.00	\$ 500.00
1 322 10 05 001	Fire Sprinkler	\$ 3,767.80	\$ 4,000.00	\$ 606.27	\$ 909.41	\$ 800.00
1 322 90 20 000	Misc. Permits, Other Events	\$ -	\$ 250.00	\$ 125.00	\$ 187.50	\$ 200.00
<b>Total Licenses &amp; Permits</b>		<b>\$ 124,697.90</b>	<b>\$ 236,450.00</b>	<b>\$ 101,161.16</b>	<b>\$ 155,417.49</b>	<b>\$ 210,700.00</b>
<b>State &amp; Federal Funding</b>						
1 334 04 20 000	WA Dept Of Commerce-GMA	\$ 5,900.00	\$ -	\$ -	\$ -	\$ -
1 336 00 99 000	Streamlined Mitigation -State	\$ 94,897.72	\$ 95,000.00	\$ 47,210.50	\$ 94,421.00	\$ 95,000.00
<b>Total State &amp; Federal Funding</b>		<b>\$ 100,797.72</b>	<b>\$ 95,000.00</b>	<b>\$ 47,210.50</b>	<b>\$ 94,421.00</b>	<b>\$ 95,000.00</b>

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
<b>Charges for Services</b>						
1 341 33 02 000	Warrant Costs	\$ 7,541.63	\$ 8,000.00	\$ 4,937.62	\$ 7,406.43	\$ 8,000.00
1 341 33 03 000	Def. Pros. Admin.	\$ 699.21	\$ 500.00	\$ 231.76	\$ 347.64	\$ 500.00
1 341 33 06 000	IT Time Pay Fee	\$ 2,819.98	\$ 3,000.00	\$ 1,549.75	\$ 2,324.63	\$ 2,500.00
1 341 62 00 000	Copies-Muni/Dist Court	\$ 63.46	\$ 100.00	\$ 33.40	\$ 50.10	\$ 50.00
	Sales of Mdse/Internal				\$ -	\$ 6,000.00
1 341 81 00 000	Photocopies	\$ 594.65	\$ 500.00	\$ 175.45	\$ 263.18	\$ 300.00
1 342 33 00 000	Adult Probation Svcs	\$ 6,276.46	\$ 10,000.00	\$ 181.71	\$ 272.57	\$ 300.00
1 342 33 00 001	Recrd Check Fee	\$ 32,637.22	\$ 35,000.00	\$ 19,516.36	\$ 29,274.54	\$ 29,000.00
1 342 33 00 002	Sentence Compliance Monitoring	\$ 33,012.07	\$ 35,000.00	\$ 17,972.73	\$ 26,959.10	\$ 27,000.00
1 342 33 00 003	Conviction Fee	\$ 782.66	\$ 800.00	\$ 530.50	\$ 795.75	\$ 800.00
1 342 37 00 000	Booking Fees	\$ 809.37	\$ -	\$ -	\$ -	\$ -
1 342 40 00 000	Inspection Fees	\$ 396.00	\$ 99.00	\$ 99.00	\$ 148.50	\$ 200.00
1 344 10 00 001	Labor Chgs For Repairs	\$ 198.45	\$ 700.00	\$ 401.53	\$ 602.30	\$ 500.00
1 344 10 00 002	Parts And Equipment	\$ 86.58	\$ 300.00	\$ 175.18	\$ 262.77	\$ 200.00
1 345 81 01 000	Subdivision Fees	\$ 4,196.00	\$ 4,000.00	\$ 623.00	\$ 934.50	\$ 1,000.00
1 345 81 02 000	Variances, Conditional Use	\$ -	\$ 900.00	\$ 483.00	\$ 724.50	\$ 800.00
1 345 81 04 000	Commercial/Indust. Development	\$ 2,418.00	\$ 5,000.00	\$ 2,418.00	\$ 3,627.00	\$ 4,100.00
1 345 81 05 000	Boundary Adjustment	\$ 458.00	\$ 1,800.00	\$ 1,374.00	\$ 2,061.00	\$ 2,000.00
1 345 81 06 000	Pre-App Meetings	\$ 2,424.00	\$ 2,500.00	\$ 1,669.00	\$ 2,503.50	\$ 2,400.00
1 345 81 09 000	Stormwater Rev. Residential	\$ 2,044.00	\$ 2,000.00	\$ 732.00	\$ 1,098.00	\$ -
1 345 83 10 000	Plan Review	\$ 55,353.04	\$ 75,000.00	\$ 47,419.50	\$ 71,129.25	\$ 75,000.00
1 345 83 20 000	Plan Check-Land Use	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
1 345 89 00 000	Other Plng & Development Fees	\$ 21,085.00	\$ 25,000.00	\$ 8,790.00	\$ 13,185.00	\$ 14,000.00
1 348 00 10 000	Interfund Rental	\$ 13,680.00	\$ 30,000.00	\$ 14,992.14	\$ 22,488.21	\$ 25,600.00
	<b>Total Charges for Services</b>	<b>\$ 187,575.78</b>	<b>\$ 240,199.00</b>	<b>\$ 124,305.63</b>	<b>\$ 186,458.45</b>	<b>\$ 201,250.00</b>
<b>Fines &amp; Forfeits</b>						
1 352 30 00 000	Mandatory Ins. Admin Cost	\$ 2,739.76	\$ 4,000.00	\$ 1,250.15	\$ 1,875.23	\$ 2,100.00
1 353 10 00 000	Traffic Infraction Penalties	\$ 104,725.28	\$ 112,000.00	\$ 73,655.79	\$ 110,483.69	\$ 112,000.00
1 353 70 00 000	LOCAL/JIS ACCNT	\$ 143.57	\$ 700.00	\$ 348.62	\$ 522.93	\$ 600.00
1 354 00 00 000	Disabled Parking Penalty	\$ 2,208.52	\$ 2,500.00	\$ 1,606.06	\$ 2,409.09	\$ 2,500.00
1 355 20 00 000	DUI Penalties	\$ 10,151.42	\$ 10,000.00	\$ 6,216.73	\$ 9,325.10	\$ 10,000.00
1 355 80 00 000	Criminal Traffic Penalties	\$ 18,387.84	\$ 18,000.00	\$ 8,451.30	\$ 12,676.95	\$ 14,000.00
1 356 50 00 000	Investigative Fund Assessments	\$ 4,955.86	\$ 4,500.00	\$ 2,565.77	\$ 3,848.66	\$ 4,100.00
1 356 90 00 000	Other Non-Traffic Penalties	\$ 3,648.62	\$ 4,500.00	\$ 1,613.28	\$ 2,419.92	\$ 2,700.00
1 356 90 00 001	Criminal Non-Traffic Penalties	\$ -	\$ 500.00	\$ -	\$ -	\$ 600.00
1 357 33 00 000	Public Defender Fees	\$ 2,767.19	\$ 3,000.00	\$ 1,408.86	\$ 2,113.29	\$ 2,200.00
1 357 35 00 000	Court Interpreter Cost	\$ 418.71	\$ 400.00	\$ -	\$ -	\$ 100.00
1 357 37 00 000	Court Cost Recouped	\$ 306.18	\$ 400.00	\$ -	\$ -	\$ 200.00
1 359 10 00 000	Penalties	\$ 2,430.81	\$ 2,500.00	\$ 1,608.54	\$ 2,412.81	\$ 2,500.00
	<b>Total Fines &amp; Forfeitures</b>	<b>\$ 152,883.76</b>	<b>\$ 163,000.00</b>	<b>\$ 98,725.10</b>	<b>\$ 148,087.65</b>	<b>\$ 153,600.00</b>

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
<b>Miscellaneous Revenue</b>						
1 361 10 00 001	Investment Interest	\$ 805.51	\$ 2,100.00	\$ 1,321.60	\$ 1,982.40	\$ 2,000.00
1 361 40 01 001	Interest Local Sales	\$ 8,676.53	\$ 12,500.00	\$ 7,770.50	\$ 11,655.75	\$ 12,200.00
1 361 40 03 001	Interest-Court	\$ 8,300.82	\$ 8,200.00	\$ 4,872.99	\$ 7,309.49	\$ 7,400.00
1 362 40 00 000	Facility Rental	\$ 27,624.20	\$ 19,000.00	\$ 12,562.00	\$ 18,843.00	\$ 20,500.00
1 362 40 00 001	Fire Dept Lease	\$ 325.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
1 367 00 00 001	WCIA Grants	\$ 14,020.00	\$ 6,000.00	\$ 3,840.00	\$ 5,760.00	\$ 5,000.00
1 367 17 00 000	Donations - Wellness	\$ 410.00	\$ 600.00	\$ 541.21	\$ 811.82	\$ 215.00
1 367 58 60 000	Planning Contributions For SEPA	\$ 4,616.00	\$ 5,000.00	\$ -	\$ -	\$ -
1 367 76 00 000	Donations - Parks	\$ -	\$ 250.00	\$ 211.89	\$ 211.89	\$ -
1 369 10 00 000	Sale Of Surplus Equipment	\$ -	\$ 1,600.00	\$ 1,553.93	\$ 1,553.93	\$ -
1 369 40 00 000	Judgements & Settlements	\$ 231.59	\$ -	\$ -	\$ 5,918.56	\$ -
1 369 80 00 000	Cash Over/Short	\$ (52.19)	\$ -	\$ -	\$ -	\$ -
1 369 81 01 000	Cash Over/Short - Court	\$ 17.50	\$ -	\$ -	\$ -	\$ -
1 369 91 00 000	Miscellaneous Revenue	\$ 9,431.66	\$ 5,000.00	\$ 3,598.97	\$ 3,598.97	\$ -
<b>Total Misc Revenues</b>		<b>\$ 74,406.62</b>	<b>\$ 60,350.00</b>	<b>\$ 36,373.09</b>	<b>\$ 57,745.80</b>	<b>\$ 47,415.00</b>
<b>Total Revenue</b>		<b>\$ 3,742,156.94</b>	<b>\$ 4,331,245.00</b>	<b>\$ 2,371,093.15</b>	<b>\$ 3,788,840.70</b>	<b>\$ 4,058,395.00</b>
<b>Non-Revenue</b>						
Loan from Asset Replacement Fund						\$ 30,000.00
1 386 00 00 001	Building Code Fees	\$ 2.77	\$ 450.00	\$ 226.36	\$ 339.54	\$ 400.00
1 386 00 00 002	Facility Rental Deposits	\$ 11,660.00	\$ 12,000.00	\$ 7,300.00	\$ 10,950.00	\$ 12,000.00
1 386 00 00 003	Misc. Non-Revenue	\$ 1,300.00	\$ 2,500.00	\$ 2,271.92	\$ 3,407.88	\$ 2,500.00
1 386 00 00 004	State Sales Tax Collected	\$ 6.89	\$ 400.00	\$ 232.60	\$ 348.90	\$ 400.00
1 386 12 00 000	Warrant Costs Crime Victims	\$ 2,721.92	\$ 3,000.00	\$ 1,784.97	\$ 2,677.46	\$ 3,000.00
1 386 83 00 000	Legis. Assmnt	\$ 17,151.19	\$ 17,000.00	\$ 10,803.27	\$ 16,204.91	\$ 17,000.00
1 386 88 00 000	State General Fund 54 (PSEA)	\$ 1,544.65	\$ 1,500.00	\$ 780.28	\$ 1,170.42	\$ 1,400.00
1 386 89 00 000	Hwy Safety Acct	\$ 1,184.53	\$ 3,600.00	\$ 2,406.60	\$ 3,609.90	\$ 4,000.00
1 386 91 00 000	State General Fund 40 (PSEA)	\$ 79,202.77	\$ 80,000.00	\$ 53,584.13	\$ 80,376.20	\$ 82,000.00
1 386 92 00 000	State General Fund 50 (PSEA)	\$ 41,149.62	\$ 42,000.00	\$ 27,954.92	\$ 41,932.38	\$ 42,700.00
1 386 96 00 000	Fee Bld/Breath	\$ 112.10	\$ 240.00	\$ 154.38	\$ 231.57	\$ 300.00
1 386 97 00 000	Local JIS	\$ 24,852.36	\$ 25,000.00	\$ 19,125.85	\$ 28,688.78	\$ 29,300.00
1 386 99 00 000	School Safety Speeding	\$ 1,386.46	\$ 3,300.00	\$ 2,211.33	\$ 3,317.00	\$ 3,600.00
<b>Total Non-Revenues</b>		<b>\$ 182,275.26</b>	<b>\$ 190,990.00</b>	<b>\$ 128,836.61</b>	<b>\$ 193,254.92</b>	<b>\$ 228,600.00</b>
<b>TOTAL RESOURCES</b>		<b>\$ 6,582,613.09</b>	<b>\$ 5,099,444.36</b>	<b>\$ 3,077,139.12</b>	<b>\$ 4,559,304.97</b>	<b>\$ 4,615,490.09</b>
<b>Expenditures</b>						
<b>Legislative</b>						
1 511 30 41 000	Offc'l Pub/Code Publishing	\$ 5,376.23	\$ 6,000.00	\$ 1,697.35	\$ 2,546.03	\$ 5,000.00

City of Milton		2015	2016	2016	Projected	Mayor's
BARS #		Actual	Budget	8/31/16 YTD	Year End 2016	2017 Preliminary Budget
1 511 60 10 000	Salaries and Wages	\$ 12,680.00	\$ 11,600.00	\$ 6,720.00	\$ 10,080.00	\$ 8,400.00
1 511 60 20 000	Personnel Benefits	\$ 1,402.59	\$ 1,000.00	\$ 514.08	\$ 771.12	\$ 840.00
1 511 60 31 000	Operating Supplies	\$ 503.05	\$ 700.00	\$ 451.53	\$ 677.30	\$ 600.00
1 511 60 41 000	Professional Services	\$ 2,542.72	\$ 3,500.00	\$ -	\$ -	\$ 2,500.00
1 511 60 41 002	Advertising	\$ 2,288.76	\$ 1,800.00	\$ 195.00	\$ 292.50	\$ 1,800.00
1 511 60 43 000	Travel	\$ 1,673.21	\$ 3,500.00	\$ 1,499.74	\$ 1,600.00	\$ 1,700.00
1 511 60 49 000	Miscellaneous	\$ 763.27	\$ 1,000.00	\$ 121.70	\$ 182.55	\$ 1,000.00
1 511 60 49 002	Misc/Trng, Registrations	\$ 1,410.00	\$ 2,500.00	\$ 750.00	\$ 1,125.00	\$ 1,500.00
1 511 60 49 003	Misc/Outside Printing	\$ 89.70	\$ 400.00	\$ 51.36	\$ 77.04	\$ 300.00
<b>Total Legislative</b>		<b>\$ 28,729.53</b>	<b>\$ 32,000.00</b>	<b>\$ 12,000.76</b>	<b>\$ 17,351.53</b>	<b>\$ 23,640.00</b>
<b>Municipal Court</b>						
1 512 50 41 000	Professional Services	\$ 63,466.87	\$ 68,500.00	\$ 44,468.51	\$ 66,702.77	\$ 69,500.00
1 512 50 43 000	Judge's Travel	\$ 567.66	\$ 250.00	\$ -	\$ -	\$ 300.00
1 512 50 49 001	Misc/Dues & Memberships	\$ -	\$ 650.00	\$ 187.00	\$ 280.50	\$ 200.00
1 512 50 49 002	Misc/Trng, Registrations	\$ -	\$ 750.00	\$ -	\$ -	\$ 300.00
1 512 50 51 000	Intergov't Services	\$ 187,674.00	\$ 215,100.00	\$ -	\$ 170,000.00	\$ 167,100.00
<b>Total Municipal Court</b>		<b>\$ 251,708.53</b>	<b>\$ 285,250.00</b>	<b>\$ 44,655.51</b>	<b>\$ 236,983.27</b>	<b>\$ 237,400.00</b>
<b>Executive</b>						
1 513 10 10 000	Salaries and Wages	\$ 55,937.54	\$ 51,000.00	\$ 33,526.66	\$ 50,289.99	\$ 59,740.00
1 513 10 20 000	Personnel Benefits	\$ 24,210.65	\$ 34,000.00	\$ 21,425.40	\$ 32,138.10	\$ 23,895.00
1 513 10 31 000	Office and Operating Supplies	\$ 1,295.40	\$ 2,500.00	\$ 1,599.51	\$ 2,399.27	\$ 2,000.00
1 513 10 32 000	Fuel	\$ 135.27	\$ 500.00	\$ 145.13	\$ 217.70	\$ 500.00
1 513 10 35 000	Small Tools & Equipment	\$ 4,664.17	\$ 2,000.00	\$ 644.33	\$ 966.50	\$ 2,000.00
1 513 10 36 000	Small Assets/IT	\$ 54.14	\$ 2,000.00	\$ -	\$ -	\$ 1,000.00
1 513 10 41 000	Professional Services	\$ 13,892.72	\$ 10,000.00	\$ 7,000.00	\$ 10,500.00	\$ 10,000.00
1 513 10 41 001	Professional Services - IT	\$ 3,976.76	\$ 12,315.00	\$ 11,308.45	\$ 12,315.00	\$ 12,315.00
1 513 10 41 002	Advertising	\$ 3,745.98	\$ 3,600.00	\$ 2,259.27	\$ 3,388.91	\$ 3,000.00
1 513 10 42 000	Communication	\$ 2,835.40	\$ 2,800.00	\$ 1,436.06	\$ 2,154.09	\$ 2,400.00
1 513 10 43 000	Travel	\$ 4,257.74	\$ 8,000.00	\$ 6,289.13	\$ 8,000.00	\$ 4,000.00
1 513 10 45 000	Operating Rentals and Leases	\$ 734.06	\$ 800.00	\$ 413.76	\$ 620.64	\$ 800.00
1 513 10 48 000	Repairs and Maintenance	\$ 1,062.16	\$ 1,000.00	\$ 704.74	\$ 1,057.11	\$ 1,000.00
1 513 10 48 001	Vehicle Repairs and Maintenance	\$ 3,820.78	\$ 6,000.00	\$ 5,080.40	\$ 6,000.00	\$ 1,000.00
1 513 10 49 000	Miscellaneous	\$ 31.27	\$ 200.00	\$ 143.21	\$ 214.82	\$ 200.00
1 513 10 49 001	Misc/Dues & Memberships	\$ 1,170.00	\$ 700.00	\$ 706.37	\$ 1,059.56	\$ 1,000.00
1 513 10 49 002	Misc/Trng, Registrations	\$ 2,524.00	\$ 3,000.00	\$ 2,419.00	\$ 3,000.00	\$ 3,000.00
1 513 10 49 003	Misc/Outside Printing	\$ 117.01	\$ 1,000.00	\$ 102.72	\$ 154.08	\$ 500.00
<b>Total Executive Office</b>		<b>\$ 124,465.05</b>	<b>\$ 141,415.00</b>	<b>\$ 95,204.14</b>	<b>\$ 134,475.74</b>	<b>\$ 128,350.00</b>
<b>Finance &amp; Administration</b>						
1 514 20 10 000	Salaries and Wages	\$ 37,492.00	\$ 22,600.00	\$ 13,978.21	\$ 20,967.32	\$ 29,480.00
1 514 20 10 002	Overtime	\$ 475.96	\$ 1,000.00	\$ 24.10	\$ 36.15	\$ 1,000.00

City of Milton		2015	2016	2016	Projected	Mayor's
BARS #		Actual	Budget	8/31/16 YTD	Year End 2016	Preliminary Budget
1 514 20 20 000	Personnel Benefits	\$ 16,950.84	\$ 10,400.00	\$ 6,932.92	\$ 10,399.38	\$ 11,791.00
1 514 20 31 000	Office and Operating Supplies	\$ 293.26	\$ 1,000.00	\$ 372.09	\$ 558.14	\$ 600.00
1 514 20 35 000	Small Tools and Equipment	\$ 102.97	\$ 200.00	\$ 33.07	\$ 49.61	\$ 1,000.00
1 514 20 36 000	Small Assets / IT	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00
1 514 20 41 000	Professional Services	\$ 14,774.13	\$ 12,000.00	\$ 6,244.97	\$ 9,367.46	\$ 10,800.00
1 514 20 41 001	Professional Services - IT	\$ 3,449.76	\$ 11,682.00	\$ 20,804.88	\$ 11,682.00	\$ 11,682.00
1 514 20 41 002	Advertising	\$ 75.00	\$ 200.00	\$ -	\$ -	\$ 200.00
1 514 20 42 000	Communication	\$ 1,766.95	\$ 1,400.00	\$ 850.06	\$ 1,275.09	\$ 1,400.00
1 514 20 43 000	Travel	\$ 1,049.71	\$ 1,800.00	\$ 437.25	\$ 655.88	\$ 900.00
1 514 20 45 000	Operating Rentals and Leases	\$ 314.51	\$ 400.00	\$ 206.88	\$ 310.32	\$ 400.00
1 514 20 48 000	Repairs and Maintenance	\$ 481.08	\$ 500.00	\$ 352.37	\$ 528.56	\$ 500.00
1 514 20 49 000	Miscellaneous	\$ 418.00	\$ 500.00	\$ 480.00	\$ 720.00	\$ 500.00
1 514 20 49 001	Misc/Dues & Memberships	\$ 135.00	\$ 200.00	\$ 140.00	\$ 210.00	\$ 200.00
1 514 20 49 002	Misc/Trng,Registrations	\$ 670.00	\$ 2,000.00	\$ 995.00	\$ 1,492.50	\$ 2,000.00
1 514 20 49 003	Misc/Outside Printing	\$ 884.61	\$ 700.00	\$ -	\$ -	\$ 500.00
1 514 20 51 000	Prof Services-State Auditor	\$ 17,809.39	\$ 22,000.00	\$ 46.55	\$ 22,000.00	\$ 23,000.00
1 514 40 51 000	Election And Voter Costs	\$ 11,509.37	\$ 15,000.00	\$ 12,653.30	\$ 18,979.95	\$ 19,000.00
<b>Total Finance &amp; Administration</b>		<b>\$ 108,652.54</b>	<b>\$ 103,582.00</b>	<b>\$ 64,551.65</b>	<b>\$ 99,232.33</b>	<b>\$ 116,953.00</b>
<b>Legal Services</b>						
515.30.10.000	Salaries & Wages			\$ -	\$ -	\$ 21,420.00
515.30.20.000	Employee Benefits			\$ -	\$ -	\$ 8,570.00
1 515 30 41 000	City Attorney	\$ 107,014.29	\$ 45,000.00	\$ 27,850.84	\$ 41,776.26	\$ 5,000.00
1 515 30 41 001	Labor Attorney	\$ 7,451.00	\$ 35,000.00	\$ 23,330.00	\$ 34,995.00	\$ 5,000.00
1 515 30 41 002	Land Use Attorney	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 5,000.00
<b>Total Legal Services</b>		<b>\$ 114,465.29</b>	<b>\$ 90,000.00</b>	<b>\$ 51,180.84</b>	<b>\$ 76,771.26</b>	<b>\$ 44,990.00</b>
<b>Human Resources</b>						
1 517 30 49 000	FSA Plan Fees	\$ 163.80	\$ 700.00	\$ 404.60	\$ 606.90	\$ 600.00
1 517 60 41 000	L&I Claims Research	\$ 10,670.96	\$ -	\$ -	\$ -	\$ -
1 517 60 49 001	Misc/Dues & Memberships	\$ 7,554.43	\$ 500.00	\$ 25.00	\$ 37.50	\$ -
1 517 78 20 004	Unemployment Benefits	\$ -	\$ 16,000.00	\$ -	\$ -	\$ 16,000.00
1 517 90 20 000	Personnel Benefits	\$ 628.00	\$ -	\$ -	\$ -	\$ -
1 517 90 31 000	Supplies - Employee Wellness	\$ 856.38	\$ 1,200.00	\$ 1,003.59	\$ 1,505.39	\$ 1,000.00
1 517 90 31 001	Employee Recognition	\$ -	\$ 120.00	\$ -	\$ -	\$ 100.00
1 517 90 35 000	Small Tools -Employee Wellness	\$ -	\$ -	\$ 218.98	\$ 328.47	\$ 200.00
1 517 90 41 000	Prof Svcs	\$ 1,099.00	\$ -	\$ -	\$ -	\$ -
1 517 90 41 002	Employment Advertising	\$ 68.00	\$ -	\$ -	\$ -	\$ 500.00
1 517 90 43 000	Travel - Employee Wellness	\$ -	\$ 800.00	\$ 379.26	\$ 568.89	\$ 600.00
1 517 90 49 000	Misc Exp - Employee Wellness	\$ 153.95	\$ -	\$ -	\$ -	\$ 200.00
<b>Total Human Resources</b>		<b>\$ 21,194.52</b>	<b>\$ 19,320.00</b>	<b>\$ 2,031.43</b>	<b>\$ 3,047.15</b>	<b>\$ 19,200.00</b>
<b>Facilities</b>						

City of Milton		2015	2016	2016	Projected	Mayor's
BARS #		Actual	Budget	8/31/16 YTD	Year End 2016	2017 Preliminary Budget
1 518 30 10 000	Salaries and Wages - Facilities	\$ 83,173.21	\$ 80,500.00	\$ 66,398.23	\$ 84,100.00	\$ 41,350.00
1 518 30 10 002	Overtime	\$ 335.34	\$ 500.00	\$ 215.17	\$ 322.76	
1 518 30 10 005	On Call Pay	\$ 425.64	\$ 4,000.00	\$ -	\$ 500.00	\$ -
1 518 30 20 000	Personnel Benefits	\$ 21,530.94	\$ 18,000.00	\$ 11,075.36	\$ 16,613.04	\$ 13,612.00
1 518 30 20 002	Uniforms	\$ 628.71	\$ 500.00	\$ 430.76	\$ 500.00	\$ 600.00
518 30 20 003	Seasonal Work Benefits		\$ 500.00	\$ 374.27	\$ 500.00	\$ -
1 518 30 31 000	Operating Supplies	\$ 11,727.48	\$ 15,000.00	\$ 10,393.39	\$ 15,590.09	\$ 15,000.00
1 518 30 32 000	Operating Supplies/Fuel	\$ 615.59	\$ 1,000.00	\$ 365.04	\$ 547.56	\$ 600.00
1 518 30 35 000	Small Tools and Equipment	\$ 7,013.29	\$ 5,000.00	\$ 3,920.41	\$ 5,880.62	\$ 6,000.00
1 518 30 35 001	Machinery and Equipment	\$ 623.11	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
1 518 30 41 000	Professional Services	\$ 3,301.39	\$ 4,200.00	\$ 2,261.36	\$ 3,392.04	\$ 3,500.00
518 30 41 001	Professional Services - IT		\$ 5,586.00	\$ 1,285.00	\$ 5,586.00	\$ 5,586.00
1 518 30 42 000	Communication	\$ 1,241.96	\$ 1,650.00	\$ 1,077.19	\$ 1,615.79	\$ 1,650.00
1 518 30 43 000	Travel	\$ -	\$ 100.00	\$ 18.42	\$ 27.63	\$ 100.00
1 518 30 45 000	Operating Rentals and Leases	\$ 119.37	\$ 925.00	\$ 348.77	\$ 523.16	\$ 1,000.00
1 518 30 47 000	Public Utility Service	\$ 959.96	\$ 1,300.00	\$ 870.81	\$ 1,306.22	\$ 1,500.00
1 518 30 48 000	Repairs & Maintenance	\$ 10,771.26	\$ 14,000.00	\$ 10,262.33	\$ 15,393.50	\$ 15,000.00
1 518 30 48 001	Vehicle R&M	\$ 314.06	\$ 500.00	\$ -	\$ -	\$ 1,000.00
1 518 30 48 002	Building Repair & Maint	\$ 10,134.21	\$ 12,000.00	\$ 5,755.42	\$ 8,633.13	\$ 8,000.00
1 518 30 49 002	Misc/Trng. Registrations	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
<b>Total Facilities</b>		<b>\$ 152,915.52</b>	<b>\$ 166,261.00</b>	<b>\$ 115,051.93</b>	<b>\$ 161,031.51</b>	<b>\$ 116,498.00</b>
<b>Central Services</b>						
1 518 50 31 000	Office Supplies - Central Stores	\$ 96.43	\$ 5,000.00	\$ 1,223.32	\$ 1,834.98	\$ 6,000.00
1 518 50 35 000	Small Tools and Equipment	\$ 2.15	\$ 100.00	\$ 16.53	\$ 24.80	\$ 500.00
1 518 50 41 002	Advertising	\$ 100.00	\$ -	\$ -	\$ -	\$ -
1 518 50 45 000	Operating Leases	\$ 1,210.00	\$ 2,250.00	\$ 1,460.65	\$ 2,190.98	\$ 2,300.00
1 518 50 49 000	Misc/Other Exp	\$ 288.00	\$ -	\$ -	\$ -	\$ -
1 518 50 49 001	Misc/Dues & Memberships	\$ 8,001.56	\$ 8,000.00	\$ 7,610.56	\$ 11,415.84	\$ 18,000.00
1 518 50 49 002	Misc/Trng, Registrations	\$ 12.50	\$ 500.00	\$ -	\$ -	\$ 500.00
518 61 00 000	Claims - Judgements & Settlement		\$ 1,800.00	\$ 1,800.00	\$ 2,700.00	\$ -
1 518 70 49 003	Misc/Outside Printing	\$ 34.90	\$ -	\$ -	\$ -	\$ -
1 518 80 36 000	Small Assets/IT	\$ 262.18	\$ -	\$ -	\$ -	\$ -
1 518 80 41 000	Prof Svcs -	\$ 24,454.02	\$ -	\$ 58.38	\$ 87.57	\$ -
1 518 80 42 000	Communications - Citywide	\$ -	\$ 2,000.00	\$ 199.72	\$ 299.58	\$ 500.00
519 00 46 000	Insurance - Risk Management	\$ 29,126.15	\$ 31,400.00	\$ 31,387.33	\$ 31,387.33	\$ 34,000.00
<b>Total Central Services</b>		<b>\$ 63,587.89</b>	<b>\$ 51,050.00</b>	<b>\$ 43,756.49</b>	<b>\$ 49,941.07</b>	<b>\$ 61,800.00</b>
<b>Engineering</b>						
1 518 90 10 000	Salaries and Wages - Engineering	\$ 21,550.26	\$ 30,000.00	\$ 19,555.53	\$ -	\$ -
1 518 90 20 000	Personnel Benefits	\$ 1,278.58	\$ 11,500.00	\$ 7,664.88	\$ -	\$ -
1 518 90 20 002	Uniforms	\$ -	\$ 1,600.00	\$ -	\$ -	\$ -
1 518 90 31 000	Office and Operating Supplies	\$ 581.94	\$ 1,200.00	\$ 894.31	\$ -	\$ -

City of Milton		2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
BARS #						
1 518 90 32 000	Fuel	\$ 1.76	\$ 150.00	\$ -	\$ -	
1 518 90 35 000	Small Tools and Equipment	\$ 287.24	\$ 150.00	\$ -	\$ -	
1 518 90 41 002	Advertising	\$ 215.40	\$ 500.00	\$ -	\$ -	
1 518 90 42 000	Communication	\$ 828.74	\$ 700.00	\$ 489.47	\$ -	
1 518 90 43 000	Travel	\$ 567.64	\$ 500.00	\$ 35.23	\$ -	
1 518 90 45 000	Operating Rentals and Leases	\$ 72.60	\$ 100.00	\$ 41.36	\$ -	
1 518 90 48 000	Repairs and Maintenance	\$ 82.39	\$ 100.00	\$ 64.95	\$ -	
1 518 90 49 000	Misc/Other Exp	\$ 149.50	\$ 500.00	\$ 9.70	\$ -	
1 518 90 49 001	Misc/Dues & Memberships	\$ 1,019.00	\$ 500.00	\$ 475.00	\$ -	
1 518 90 49 002	Misc/Trng, Registrations	\$ 605.00	\$ 500.00	\$ 453.63	\$ -	
<b>Total Engineering</b>		<b>\$ 27,240.05</b>	<b>\$ 48,000.00</b>	<b>\$ 29,684.06</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Environmental</b>						
1 553 60 51 000	Noxious Weed Assessment	\$ 472.31	\$ 500.00	\$ 430.95	\$ 430.95	\$ 450.00
1 554 90 51 000	Storm Water Assessment	\$ -	\$ 2,050.00	\$ -	\$ -	\$ -
1 554 90 52 000	Conserv Dist Assessment	\$ -	\$ 350.00	\$ -	\$ -	\$ -
<b>Total Environmental</b>		<b>\$ 472.31</b>	<b>\$ 2,900.00</b>	<b>\$ 430.95</b>	<b>\$ 430.95</b>	<b>\$ 450.00</b>
<b>Building Department</b>						
1 558 50 10 000	Salaries and Wages	\$ 121,149.98	\$ 124,000.00	\$ 82,221.62	\$ 123,332.43	\$ 119,115.00
1 558 50 10 002	Overtime	\$ -	\$ 10,000.00	\$ 7,090.55	\$ 10,635.83	\$ -
1 558 50 20 000	Personnel Benefits	\$ 46,024.15	\$ 53,600.00	\$ 35,680.15	\$ 53,520.23	\$ 47,645.00
1 558 50 20 002	Uniforms	\$ -	\$ 200.00	\$ 168.91	\$ 253.37	\$ 300.00
1 558 50 31 000	Office and Operating Supplies	\$ 643.44	\$ 1,400.00	\$ 736.69	\$ 1,105.04	\$ 1,200.00
1 558 50 32 000	Fuel	\$ 238.32	\$ 650.00	\$ 412.65	\$ 618.98	\$ 650.00
1 558 50 35 000	Small Tools and Equipment	\$ 269.80	\$ 1,800.00	\$ 906.61	\$ 1,359.92	\$ 1,800.00
1 558 50 41 000	Professional Services	\$ 16,580.66	\$ 15,000.00	\$ 3,329.85	\$ 4,994.78	\$ 8,500.00
558 50 41 001	Professional Services - IT	\$ 9,398.78	\$ 9,236.00	\$ 9,440.85	\$ 14,161.28	\$ 9,236.00
1 558 50 41 002	Advertising	\$ 3,597.08	\$ 1,600.00	\$ 1,490.17	\$ 2,235.26	\$ 2,500.00
1 558 50 42 000	Communications	\$ 1,157.12	\$ 1,300.00	\$ 897.53	\$ 1,346.30	\$ 1,300.00
1 558 50 43 000	Travel	\$ 1,130.37	\$ 1,500.00	\$ 573.29	\$ 859.94	\$ 1,200.00
1 558 50 45 000	Operating Rentals and Leases	\$ 181.53	\$ 200.00	\$ 103.44	\$ 155.16	\$ 200.00
1 558 50 47 000	Public Utility Services	\$ 659.00	\$ 1,000.00	\$ 652.33	\$ 978.50	\$ 1,000.00
1 558 50 48 000	Repairs and Maintenance	\$ 206.01	\$ 422.00	\$ 162.35	\$ 243.53	\$ 350.00
1 558 50 48 001	Vehicle Repairs & Maintenance	\$ 938.20	\$ 2,500.00	\$ 1,940.85	\$ 2,911.28	\$ 3,500.00
1 558 50 49 000	Miscellaneous	\$ 325.75	\$ 100.00	\$ -	\$ -	\$ 100.00
1 558 50 49 001	Misc/Dues & Memberships	\$ 444.00	\$ 200.00	\$ 95.00	\$ 142.50	\$ 200.00
1 558 50 49 002	Misc/Trng, Registrations	\$ 1,746.83	\$ 1,450.00	\$ 1,361.98	\$ 2,042.97	\$ 2,500.00
<b>Total Building Department</b>		<b>\$ 204,691.02</b>	<b>\$ 226,158.00</b>	<b>\$ 147,264.82</b>	<b>\$ 220,897.23</b>	<b>\$ 201,296.00</b>
<b>Planning &amp; Community Development</b>						
1 558 60 10 000	Salaries And Wages	\$ 31,215.32	\$ 35,500.00	\$ 23,875.41	\$ 35,813.12	\$ 57,570.00
1 558 60 20 000	Personnel Benefits	\$ 8,575.55	\$ 17,100.00	\$ 9,254.31	\$ 13,881.47	\$ 23,030.00

City of Milton		2015	2016	2016	Projected	Mayor's
BARS #		Actual	Budget	8/31/16 YTD	Year End 2016	2017 Preliminary Budget
1 558 60 31 000	Operating Supplies	\$ 765.94	\$ 1,600.00	\$ 892.47	\$ 1,338.71	\$ 1,600.00
1 558 60 32 000	Fuel	\$ -	\$ 100.00	\$ 15.24	\$ 22.86	\$ 100.00
1 558 60 35 000	Small Tools and Equipment	\$ 3,275.18	\$ 800.00	\$ 397.72	\$ 596.58	\$ 800.00
1 558 60 36 000	Small Assets/IT	\$ -	\$ 300.00	\$ 286.50	\$ 429.75	\$ 500.00
1 558 60 41 000	Professional Services	\$ 65,326.68	\$ 80,000.00	\$ 47,294.42	\$ 70,941.63	\$ 60,000.00
1 558 60 41 001	Professional Services - IT	\$ 2,948.49	\$ 9,236.00	\$ 9,440.85	\$ 14,161.28	\$ 14,000.00
1 558 60 41 002	Advertising	\$ 2,508.00	\$ 500.00	\$ 422.30	\$ 633.45	\$ 500.00
1 558 60 42 000	Communication	\$ 1,408.98	\$ 1,000.00	\$ 525.65	\$ 788.48	\$ 1,000.00
1 558 60 43 000	Travel	\$ 1,054.68	\$ 600.00	\$ 503.86	\$ 755.79	\$ 1,000.00
1 558 60 45 000	Operating Rentals and Leases	\$ 181.53	\$ 200.00	\$ 103.44	\$ 155.16	\$ 200.00
1 558 60 47 000	Public Utilities	\$ 658.99	\$ 700.00	\$ 446.85	\$ 670.28	\$ 700.00
1 558 60 48 000	Repairs and Maintenance	\$ 206.01	\$ 200.00	\$ 162.35	\$ 243.53	\$ 200.00
1 558 60 49 000	Miscellaneous	\$ 218.58	\$ 1,500.00	\$ 1,209.00	\$ 1,813.50	\$ 2,000.00
1 558 60 49 001	Misc/Dues & Memberships	\$ 628.31	\$ 1,500.00	\$ 1,017.56	\$ 1,526.34	\$ 4,975.00
1 558 60 49 002	Misc/Trng, Registrations	\$ 75.00	\$ 600.00	\$ 555.50	\$ 833.25	\$ 1,000.00
1 558 60 49 003	Misc/Outside Printing	\$ 164.38	\$ 200.00	\$ 171.68	\$ 257.52	\$ 250.00
<b>Total Planning &amp; Community Development</b>		<b>\$ 119,211.62</b>	<b>\$ 151,636.00</b>	<b>\$ 96,575.11</b>	<b>\$ 144,862.67</b>	<b>\$ 169,425.00</b>
<b>Senior Services</b>						
1 569 00 42 000	Communication-SC	\$ 264.05	\$ 100.00	\$ -	\$ -	\$ 100.00
1 569 00 47 000	Public Utilities-SC	\$ 6,755.08	\$ 9,500.00	\$ 5,306.46	\$ 7,959.69	\$ 8,200.00
1 569 00 49 000	Misc/Other Exp -	\$ 585.00	\$ 600.00	\$ 510.00	\$ 510.00	\$ 600.00
<b>Total Senior Services</b>		<b>\$ 7,604.13</b>	<b>\$ 10,200.00</b>	<b>\$ 5,816.46</b>	<b>\$ 8,469.69</b>	<b>\$ 8,900.00</b>
<b>Community Building</b>						
1 575 50 10 000	Salaries & Wages	\$ 5,373.48	\$ 9,500.00	\$ 6,105.84	\$ 9,158.76	\$ 4,400.00
1 575 50 10 002	Overtime -	\$ 809.80	\$ 1,200.00	\$ 433.14	\$ 649.71	\$ -
1 575 50 10 005	On call pay	\$ 1,824.79	\$ 1,800.00	\$ 1,201.37	\$ 1,802.06	\$ 2,000.00
1 575 50 20 000	Personnel Benefits -	\$ 7,427.16	\$ 8,200.00	\$ 5,437.07	\$ 8,155.61	\$ 1,450.00
1 575 50 31 000	Supplies -	\$ 25.44	\$ 200.00	\$ -	\$ -	\$ 200.00
1 575 50 42 000	Communication -	\$ 34.80	\$ 50.00	\$ 26.31	\$ 39.47	\$ 100.00
1 575 50 47 000	Public Utilities Services	\$ 230.51	\$ 1,125.00	\$ 150.43	\$ 225.65	\$ 1,200.00
1 575 50 48 000	Repair & Maint -	\$ 7,339.73	\$ 1,000.00	\$ 211.24	\$ 316.86	\$ 1,000.00
1 575 50 49 000	Misc/Other Exp -	\$ 13.69	\$ -	\$ 15.00	\$ 22.50	\$ 100.00
<b>Total Community Building</b>		<b>\$ 23,079.40</b>	<b>\$ 23,075.00</b>	<b>\$ 13,580.40</b>	<b>\$ 20,370.60</b>	<b>\$ 10,450.00</b>
<b>Parks &amp; Recreation</b>						
1 576 80 10 000	Salaries and Wages	\$ 82,160.81	\$ 96,000.00	\$ 68,995.88	\$ 103,493.82	\$ 42,230.00
1 576 80 10 002	Overtime and Other Wages	\$ 1,950.56	\$ 3,000.00	\$ 1,385.50	\$ 2,078.25	\$ -
1 576 80 20 000	Personnel Benefits	\$ 23,541.53	\$ 20,000.00	\$ 11,114.87	\$ 16,672.31	\$ 13,902.00
1 576 80 20 002	Uniforms	\$ 726.21	\$ 850.00	\$ 430.75	\$ 646.13	\$ 726.00
1 576 80 20 003	Seasonal Benefits	\$ -	\$ 1,000.00	\$ 374.17	\$ 561.26	\$ -
1 576 80 31 000	Operating Supplies	\$ 6,988.54	\$ 7,600.00	\$ 5,152.02	\$ 7,728.03	\$ 8,000.00

City of Milton		2015	2016	2016	Projected	Mayor's
BARS #		Actual	Budget	8/31/16 YTD	Year End 2016	2017 Preliminary Budget
1 576 80 32 000	Fuel	\$ 2,367.76	\$ 2,000.00	\$ 1,185.71	\$ 1,778.57	\$ 2,000.00
1 576 80 35 000	Small Tools and Equipment Machinery & Equipment	\$ 5,723.20	\$ 3,500.00	\$ 2,648.65	\$ 3,972.98	\$ 4,685.00
1 576 80 41 000	Professional Services	\$ 526.56	\$ 300.00	\$ 166.75	\$ 250.13	\$ 300.00
1 576 80 41 001	Professional Services - IT	\$ 1,388.10	\$ 6,258.00	\$ 1,927.50	\$ 6,258.00	\$ 6,258.00
1 576 80 41 002	Advertising	\$ 135.00	\$ -	\$ -	\$ -	\$ -
1 576 80 42 000	Communication	\$ 1,081.49	\$ 1,200.00	\$ 796.44	\$ 1,194.66	\$ 1,200.00
1 576 80 43 000	Travel	\$ 81.65	\$ 100.00	\$ 56.06	\$ 84.09	\$ 100.00
1 576 80 45 000	Operating Rentals and Leases	\$ 3,042.10	\$ 2,600.00	\$ 1,618.91	\$ 2,428.37	\$ 5,000.00
1 576 80 47 000	Public Utility Service	\$ 16,490.02	\$ 17,500.00	\$ 11,619.00	\$ 17,428.50	\$ 18,000.00
1 576 80 48 000	Repair & Maintenance	\$ 3,304.14	\$ 20,000.00	\$ 7,440.61	\$ 11,160.92	\$ 9,500.00
1 576 80 48 001	Equipment Repair & Maintenance	\$ 44,985.83	\$ 40,000.00	\$ 38,956.38	\$ 40,000.00	\$ 30,000.00
1 576 80 49 000	Misc/Other Expense	\$ 67.90	\$ 100.00	\$ -	\$ -	\$ -
1 576 80 49 002	Misc/Trng, Registrations	\$ 135.50	\$ 100.00	\$ 60.00	\$ 90.00	\$ -
<b>Total Parks &amp; Recreation</b>		<b>\$ 194,696.90</b>	<b>\$ 222,108.00</b>	<b>\$ 153,929.20</b>	<b>\$ 215,825.98</b>	<b>\$ 171,901.00</b>
<b>Total Expenditures</b>		<b>\$ 1,442,714.30</b>	<b>\$ 1,572,955.00</b>	<b>\$ 875,713.75</b>	<b>\$ 1,389,690.96</b>	<b>\$ 1,311,253.00</b>
<b>Debt Service</b>						
1 581 20 00 001	Interfund Loan-Principal	\$ 24,699.92	\$ 24,700.00	\$ -	\$ 24,700.00	\$ -
1 592 21 82 001	Interfund Loan-Interest	\$ 132.80	\$ 113.00	\$ -	\$ 113.00	\$ -
<b>Total Debt Service</b>		<b>\$ 24,832.72</b>	<b>\$ 24,813.00</b>	<b>\$ -</b>	<b>\$ 24,813.00</b>	<b>\$ -</b>
<b>Non-Expenditure</b>						
1 586 00 00 001	Building Code Fee	\$ 279.00	\$ 450.00	\$ 211.49	\$ 317.24	\$ 400.00
1 586 00 00 002	Refund Facility Deposit	\$ 12,150.00	\$ 12,000.00	\$ 7,150.00	\$ 10,725.00	\$ 12,000.00
1 586 00 00 003	Misc Non-Expenditure	\$ 1,173.05	\$ 3,000.00	\$ 1,771.92	\$ 2,657.88	\$ 2,500.00
1 586 00 00 004	Sales Tax Paid To State Gen	\$ 10.00	\$ -	\$ 232.60	\$ 348.90	\$ 400.00
1 586 00 51 000	Liquor Board Tax Remit	\$ 1,686.37	\$ -	\$ -	\$ -	\$ -
1 586 12 00 000	Crime Victims Comp Fund	\$ 2,922.92	\$ 3,000.00	\$ 1,784.97	\$ 2,677.46	\$ 3,000.00
1 586 83 00 000	Trama/Auto Theft/Brain Injury	\$ 16,322.54	\$ 17,000.00	\$ 10,431.37	\$ 15,647.06	\$ 17,000.00
1 586 88 00 000	State General Fund 54 (PSEA	\$ 1,651.74	\$ 1,500.00	\$ 780.28	\$ 1,170.42	\$ 1,400.00
1 586 89 00 000	Death Investigation Account	\$ 6,007.41	\$ 4,500.00	\$ 2,818.55	\$ 4,227.83	\$ 4,500.00
1 586 91 00 000	State General Fund 40 (PSEA	\$ 84,917.64	\$ 80,000.00	\$ 53,584.13	\$ 81,000.00	\$ 82,000.00
1 586 92 00 000	State General Fund 50 (PSEA	\$ 43,894.02	\$ 40,000.00	\$ 27,954.92	\$ 41,000.00	\$ 42,700.00
1 586 96 00 000	Lab Blood/Breath	\$ 117.13	\$ 300.00	\$ 154.38	\$ 231.57	\$ 300.00
1 586 97 00 000	JIS	\$ 26,735.95	\$ 25,000.00	\$ 19,125.85	\$ 26,000.00	\$ 29,300.00
1 586 99 00 000	School Zone Safety	\$ 2,150.41	\$ 3,000.00	\$ 2,201.72	\$ 3,302.58	\$ 3,600.00
1 589 00 00 001	4Q 2014 L&I	\$ 27,930.44	\$ -	\$ -	\$ -	\$ -
1 589 00 00 002	Refund of Revenues	\$ 111.64	\$ -	\$ -	\$ -	\$ -
1 589 00 00 999	Payroll Clearing	\$ 60,663.75	\$ 75,000.00	\$ 72,316.00	\$ 75,000.00	\$ 75,000.00
1 589 17 01 000	Discovery Benefit Pmts	\$ 2,720.16	\$ -	\$ -	\$ -	\$ -
<b>Total Non-Expenditure</b>		<b>\$ 291,444.17</b>	<b>\$ 264,750.00</b>	<b>\$ 200,518.18</b>	<b>\$ 264,305.92</b>	<b>\$ 274,100.00</b>

## City of Milton

BARS #		2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
1 594 19 64 000	Capital Expense - technology	\$ (70.76)	\$ -	\$ -	\$ -	\$ -
	<b>Transfers Out</b>					
1 597 00 00 002	Transfer To 002	\$ 664.30	\$ -	\$ -	\$ -	\$ -
1 597 01 07 001	Transfer to Fund 107	\$ 3,914,519.00	\$ 2,433,936.00	\$ 1,261,968.00	\$ 2,300,000.00	\$ 2,335,000.00
1 597 10 10 001	Transfer to Fund 101	\$ 260,000.00	\$ 212,000.00	\$ 100,480.00	\$ 212,000.00	\$ 210,000.00
1 597 11 60 001	Transfer to Fund 116	\$ 14,000.00	\$ 7,000.00	\$ -	\$ -	\$ -
1 597 31 00 001	Transfer To Capital Improvements	\$ -	\$ 40,000.00	\$ 20,000.00	\$ 40,000.00	\$ -
1 597 50 10 001	Transfer Out - Vehicle R&M	\$ 8,500.00	\$ -	\$ -	\$ -	\$ -
1 597 50 30 001	Transfers-Out To IT Fund	\$ 48,800.00	\$ 8,000.00	\$ -	\$ -	\$ -
	<b>Total Transfers - OUT</b>	<b>\$ 4,246,483.30</b>	<b>\$ 2,700,936.00</b>	<b>\$ 1,382,448.00</b>	<b>\$ 2,552,000.00</b>	<b>\$ 2,545,000.00</b>
1 508 10 00 001	Fund Balance-Reserved	\$ -	\$ -			
1 508 80 00 001	Fund Balance-Unreserved	\$ -	\$ 535,990.36	\$ 618,459.19	\$ 328,495.09	\$ 485,137.09
	<b>TOTAL FINANCING USES</b>	<b>\$ 6,005,403.73</b>	<b>\$ 5,099,444.36</b>	<b>\$ 3,077,139.12</b>	<b>\$ 4,559,304.97</b>	<b>\$ 4,615,490.09</b>



# **SPECIAL REVENUE FUNDS**

**Asset Replacement Fund**

**Strategic Reserve Fund**

**Street Fund**

**Criminal Justice Fund**

**Drug Seizure Fund**

**Reserve Officer Fund Community**

**Events Fund Municipal**

**Improvement (REET 1) Municipal**

**Project (REET 2) Traffic Impact**

**Fee Fund**

**Park Impact Fee Fund**

## **ASSET REPLACEMENT FUND**

This Fund was established in 2015 to set aside funds to replace assets as the need arises. The funding for the initial start-up came from the Strategic Reserve Fund. When the need arises for equipment to be replaced or new equipment needs arise, with Council approval this fund will front the money to purchase the necessary equipment and the money will be replaced over time by the department or fund utilizing the equipment. This will save City resources as it will, not be required to gain funding from outside sources or borrow from a Utility Fund. This Fund is specific to General Fund obligations.

## **STRATEGIC RESERVE FUND**

This Fund was established in 2009 to reserve excess fund balance. These reserves may be used to offset revenue fluctuations in the General Fund, which may come about due to economic downturns beyond the City's control. This fund may also be used upon a super majority vote by Council to fund emergency projects that may arise within the City. This fund was established as a safeguard against a dramatic loss of Revenue. This fund was not established to fund ongoing operational expenses. It takes a Council vote to utilize these funds.. RCW 35A.33.145 regulates the City's ability to set aside funding in this manner. The total amount accumulated in this type of fund at any time shall not exceed the equivalent of thirty-seven and one-half cents per thousand dollars of assessed valuation of property within the city at such time.

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
<b>General Fund Asset Replacement Fund</b>						
4 308 80 00 004	Estimated Beginning Balance	\$ -	\$ 261,235.00	\$ 261,235.00	\$ 261,235.00	\$ 155,947.44
<b>Revenue</b>						
4 361 10 00 004	Investment Interest	\$ -	\$ 1,500.00	\$ 534.33	\$ 712.44	\$ 700.00
4 361 40 00 107	Other Interest CJ Interfund Loan	\$ -	\$ -	\$ -	\$ -	\$ 378.00
	<b>Total Misc Revenue</b>	\$ -	\$ 1,500.00	\$ 534.33	\$ 712.44	\$ 1,078.00
<b>Interfund Loan Repayment</b>						
4 381 20 00 107	Interfund Loan Repayment Park Interfund Loan Repayment CJ	\$ -	\$ -	\$ -	\$ -	\$ 35,585.48
	<b>Total Repayments</b>	\$ -	\$ -	\$ -	\$ -	\$ 35,585.48
<b>Transfer In - From Strategic Reserve</b>						
4 397 10 30 004	Transfer In - From Strategic Reserve	\$ 261,235.00	\$ -	\$ -	\$ -	\$ -
	<b>Total Interfund Transfers - IN</b>	\$ 261,235.00	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RESOURCES</b>		<b>\$ 261,235.00</b>	<b>\$ 262,735.00</b>	<b>\$ 261,769.33</b>	<b>\$ 261,947.44</b>	<b>\$ 192,610.92</b>
<b>Interfund Loan Disbursements</b>						
4 581 10 00 107	Interfund Loan Disbursements GF -Prk Interfund Loan Disbursements CJ	\$ -	\$ 106,000.00	\$ 106,000.00	\$ 106,000.00	\$ 30,000.00 -
4 508 80 00 004	Ending Balance	\$ -	\$ 156,735.00	\$ 155,769.33	\$ 155,947.44	\$ 162,610.92
<b>TOTAL USES</b>		<b>\$ -</b>	<b>\$ 262,735.00</b>	<b>\$ 261,769.33</b>	<b>\$ 261,947.44</b>	<b>\$ 192,610.92</b>

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
<b>Strategic Reserve</b>						
103 308 10 00 103	BFB - Reserved	\$ -	\$ -			
103 308 80 00 103	BFB - Unreserved	\$ 777,876.97	\$ 259,671.40	\$ 259,671.40	\$ 261,958.30	\$ 265,413.50
<b>Revenue</b>						
103 361 10 00 103	Investment Interest	\$ 4,399.46	\$ 2,500.00	\$ 2,336.60	\$ 3,504.90	\$ 3,500.00
<b>Total Revenue</b>		<b>\$ 4,399.46</b>	<b>\$ 2,500.00</b>	<b>\$ 2,336.60</b>	<b>\$ 3,504.90</b>	<b>\$ 3,500.00</b>
<b>TOTAL RESOURCES</b>		<b>\$ 782,276.43</b>	<b>\$ 262,171.40</b>	<b>\$ 262,008.00</b>	<b>\$ 265,463.20</b>	<b>\$ 268,913.50</b>
<b>Expenditures</b>						
103 514 20 41 103	Service Fees	\$ 135.03	\$ -	\$ 49.70	\$ 74.55	\$ 80.00
<b>Total Expenditures</b>		<b>\$ 135.03</b>	<b>\$ -</b>	<b>\$ 49.70</b>	<b>\$ 49.70</b>	<b>\$ 80.00</b>
103 597 00 40 103	Transfers-Out - Asset Replacement Fund	\$ 261,235.00	\$ -	\$ -	\$ -	\$ -
103 597 31 40 103	Transfers-Out - Capital Improvement Reserve	\$ 261,235.00	\$ -	\$ -	\$ -	\$ -
<b>Total Transfers - OUT</b>		<b>\$ 522,470.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
103 508 10 00 103	Fund Balance-Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
103 508 80 00 103	Fund Balance-Unreserved	\$ -	\$ 262,171.40	\$ 261,958.30	\$ 265,413.50	\$ 268,833.50
<b>TOTAL USES</b>		<b>\$ 522,605.03</b>	<b>\$ 262,171.40</b>	<b>\$ 262,008.00</b>	<b>\$ 265,463.20</b>	<b>\$ 268,913.50</b>

## **STREET FUND**

The mission of the Street Division of the Public Works Department is to develop, build, and maintain public infrastructure by effectively administering and managing the design, engineering, construction, environmental compliance, and maintenance of City-owned streets, transportation systems, roadway shoulders, landscape strips, sidewalks, traffic signals, and other assets. Revenue to this fund is from State shared revenues (Motor Vehicle Fuel Tax), a portion of the Real Estate Excise Tax (REET) and transfers from the General Fund.

The City's street crew performs routine maintenance limited to filling potholes and minor repairs. Current funding levels for this division are not adequate to provide for preventive pavement maintenance; only routine maintenance is done throughout the year. All maintenance and repairs to traffic signals is currently handled by Pierce County. This fund includes cleaning and repair of street signs, guardrails, and all other traffic control devices within the City. The City has been updating our traffic signs to meet new Federal Highway Administration rules regarding levels of reflectivity. There are funds budgeted for this continued effort.

Street striping is performed on an annual basis and is currently contracted out to King County. Street sweeping is only performed a couple times a year, on an as-needed basis, and is contracted to outside entities. Sanding and plowing, as needed, is performed by the City's street crew during inclement weather. The winter sanding and plowing program is not inclusive of all City streets, and only focuses on pre-determined primary and secondary routes through town.

Financing the maintenance and preservation of the city's streets has been very challenging over the past several years. Public Works staff continues to apply for grants through agencies such as the Puget Sound Regional Council, Transportation Improvement Board and the Washington State Department of Transportation to supplement City funds for the reconstruction of City streets. Obtaining grant money has become a very competitive process with more and more agencies competing for less and less money.

Budgeting for some Street related projects are included in the Capital Improvement portion of the budget.

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
<b>Street Fund</b>						
101 308 10 00 101	BFB - Reserved	\$ -	\$ -			
101 308 80 00 101	BFB - Unreserved	\$ 69,957.03	\$ 53,714.25	\$ 53,714.25	\$ 53,714.25	\$ 28,263.45
<b>Revenue</b>						
101 322 40 10 000	Street Permits	\$ 3,373.80	\$ 3,000.00	\$ 2,004.40	\$ 3,006.60	\$ 3,000.00
	<b>Total Permits</b>	<b>\$ 3,373.80</b>	<b>\$ 3,000.00</b>	<b>\$ 2,004.40</b>	<b>\$ 3,006.60</b>	<b>\$ 3,000.00</b>
101 336 00 71 000	Multimodal Transportation	\$ -	\$ 10,400.00	\$ 5,189.97	\$ 7,784.96	\$ 8,080.00
101 336 00 87 000	MVFT - City Streets	\$ 155,600.50	\$ 159,000.00	\$ 105,947.39	\$ 158,921.09	\$ 167,443.00
	<b>Total State and Federal Resources</b>	<b>\$ 155,600.50</b>	<b>\$ 169,400.00</b>	<b>\$ 111,137.36</b>	<b>\$ 166,706.04</b>	<b>\$ 175,523.00</b>
101 341 70 00 000	Maps & Publications	\$ -	\$ 500.00	\$ -	\$ -	\$ -
	<b>Total Charges for Services</b>	<b>\$ -</b>	<b>\$ 500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
101 361 10 00 101	Investment Interest	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Miscellaneous Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Total Revenue</b>	<b>\$ 158,974.30</b>	<b>\$ 172,900.00</b>	<b>\$ 113,141.76</b>	<b>\$ 169,712.64</b>	<b>\$ 178,523.00</b>
101 397 00 01 101	Contrib. From General Fund	\$ 260,000.00	\$ 212,000.00	\$ 100,480.00	\$ 212,000.00	\$ 210,000.00
101 397 01 31 101	Transfer In From REET	\$ -	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -
101 397 03 10 101	Transfer In - Cap Imprv	\$ 94,780.00	\$ -	\$ -	\$ -	\$ -
	<b>Total Transfers - IN</b>	<b>\$ 354,780.00</b>	<b>\$ 312,000.00</b>	<b>\$ 100,480.00</b>	<b>\$ 312,000.00</b>	<b>\$ 210,000.00</b>
	<b>TOTAL RESOURCES</b>	<b>\$ 583,711.33</b>	<b>\$ 538,614.25</b>	<b>\$ 267,336.01</b>	<b>\$ 535,426.89</b>	<b>\$ 416,786.45</b>
<b>Expenditures</b>						
101 542 30 10 000	Salaries and Wages	\$ 172,687.99	\$ 200,000.00	\$ 153,944.95	\$ 200,000.00	\$ 105,050.00
101 542 30 10 002	Overtime	\$ 4,850.53	\$ 5,000.00	\$ 3,229.92	\$ 4,844.88	\$ 5,000.00
101 542 30 10 005	On Call Pay	\$ 4,921.94	\$ 5,000.00	\$ 3,616.23	\$ 5,150.00	\$ 5,000.00
101 542 30 20 000	Personnel Benefits	\$ 71,584.83	\$ 62,400.00	\$ 49,775.66	\$ 62,400.00	\$ 43,520.00
101 542 30 20 002	Uniforms	\$ 1,712.27	\$ 1,550.00	\$ 1,254.67	\$ 1,550.00	\$ 2,000.00
101 542 30 31 000	Office and Operating Supplies	\$ 23,700.08	\$ 28,800.00	\$ 15,162.00	\$ 22,743.00	\$ 25,000.00
101 542 30 32 000	Operating Supplies/Fuel	\$ 2,922.00	\$ 4,000.00	\$ 2,293.02	\$ 3,439.53	\$ 3,500.00
101 542 30 35 000	Small Tools and Equipment	\$ 8,485.43	\$ 5,000.00	\$ 1,342.68	\$ 2,014.02	\$ 5,000.00
101 542 30 36 000	Small Assets/IT	\$ 226.33	\$ -	\$ -	\$ -	\$ -
101 542 30 41 001	Professional Services - IT	\$ -	\$ 15,217.00	\$ 4,288.90	\$ 15,217.00	\$ 15,217.00
101 542 30 42 000	Communication	\$ 2,350.58	\$ 2,050.00	\$ 1,172.77	\$ 1,759.16	\$ 1,750.00
101 542 30 43 000	Travel	\$ 96.88	\$ 300.00	\$ 150.73	\$ 226.10	\$ 300.00
101 542 30 45 000	Operating Rentals and Leases	\$ 360.81	\$ 10,200.00	\$ 5,102.48	\$ 7,653.72	\$ 7,500.00
101 542 30 45 009	Interfund Rent	\$ 6,429.00	\$ -	\$ -	\$ -	\$ -

City of Milton		2015	2016	2016	Projected	Mayor's
BARS #		Actual	Budget	8/31/16 YTD	Year End 2016	2017 Preliminary Budget
101 542 30 47 000	Utilities	\$ 25,531.18	\$ 29,500.00	\$ 12,456.86	\$ 18,685.29	\$ 19,000.00
101 542 30 48 000	Repairs and Maintenance	\$ 35,627.87	\$ 25,000.00	\$ 15,928.13	\$ 23,892.20	\$ 15,000.00
101 542 30 48 001	Equipment Repair & Maint	\$ 26,734.83	\$ 30,000.00	\$ 17,889.02	\$ 30,000.00	\$ 30,000.00
101 542 30 48 004	Street Sign Retrofit Program	\$ 5,999.89	\$ 2,500.00	\$ 2,358.58	\$ 3,537.87	\$ 5,000.00
101 542 30 49 000	Misc/Other Exp	\$ 54.52	\$ 500.00	\$ -	\$ -	\$ 500.00
101 542 90 41 000	Professional Services	\$ 23,646.16	\$ 1,000.00	\$ 391.00	\$ 586.50	\$ 10,000.00
101 542 90 41 002	Advertising	\$ 60.00	\$ 100.00	\$ -	\$ -	\$ 100.00
101 542 90 46 000	Insurance	\$ 16,670.61	\$ 9,200.00	\$ 9,173.17	\$ 9,173.17	\$ 8,800.00
101 542 90 49 001	Misc/Dues & Memb	\$ 85.00	\$ 500.00	\$ 110.50	\$ 165.75	\$ 300.00
101 542 90 49 002	Misc/Trng, Registrations	\$ 1,024.00	\$ 1,000.00	\$ 61.75	\$ 92.63	\$ 1,000.00
101 542 90 49 003	Misc/Outside Printing	\$ 8.75	\$ 195.00	\$ -	\$ -	\$ 150.00
<b>Total Expenditures</b>		<b>\$ 435,771.48</b>	<b>\$ 439,012.00</b>	<b>\$ 299,703.02</b>	<b>\$ 413,130.80</b>	<b>\$ 308,687.00</b>
101 591 95 78 000	Debt Service Principal	\$ 88,120.72	\$ 88,200.00	\$ 88,120.72	\$ 88,120.72	\$ 88,120.72
101 592 95 83 001	Debt Service Interest	\$ 6,104.88	\$ 6,026.00	\$ 5,911.92	\$ 5,911.92	\$ 5,163.97
<b>Total Debt Service</b>		<b>\$ 94,225.60</b>	<b>\$ 94,226.00</b>	<b>\$ 94,032.64</b>	<b>\$ 94,032.64</b>	<b>\$ 93,284.69</b>
101 597 50 10 101	Transfers-Out - To Vehicle Repair & Maint	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Transfers - OUT</b>		<b>\$ -</b>				
101 508 10 00 101	Fund Balance-Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
101 508 80 00 101	Fund Balance-Unreserved	\$ -	\$ 5,376.25	\$ (126,399.65)	\$ 28,263.45	\$ 14,814.76
<b>TOTAL USES</b>		<b>\$ 529,997.08</b>	<b>\$ 538,614.25</b>	<b>\$ 267,336.01</b>	<b>\$ 535,426.89</b>	<b>\$ 416,786.45</b>

# Law Enforcement Fund Descriptions

## CRIMINAL JUSTICE FUND

The Criminal Justice Fund is a general governmental fund created for the purpose of receipting and accounting for the collection of criminal justice funds distributed by the State for the restricted use of criminal justice services and programs.

Major objectives of this fund are:

- Procure designated law enforcement training, equipment and maintenance and the purchase and maintenance of vehicle fleet and fuel.
- Provide for the funding of youth-at-risk programs.
- Transfer funds to the General Fund for use by the Police Department in the delivery of criminal justice program services.
- Maintain a fund balance to be used for future police facilities and/or capital improvements.

This fund was closed in 2010, with the fund balance at that time transferred to the General Fund. As part of the 2011 budget amendments, this fund was re-established; fund balance was transferred back and an adjustment was made to credit the fund for all state shared criminal justice revenues received by the City to-date in 2011.

In 2015 all Law Enforcement activity started to be recorded in this fund. This change is being made to keep Law Enforcement revenue and expenditures all in one place so that there is less confusion. There is a transfer from the General Fund to cover expenses over the designated revenue for Law Enforcement activities.

## POLICE

The Police Department is responsible for carrying out the law enforcement services of the City as mandated by State Law. The Department partners with the community to make Milton a safe and desirable place to live, work, learn and play. To accomplish this officers work to establish professional, yet personable relationships with businesses, school officials, citizens and youth.

Police Department services will be provided by 14 FTE in 2016. Positions budgeted for are: Chief of Police, 3 Sergeants, 8 Patrol Officers, 1 Detective, 1 Code Enforcement Officer and 1 Police Clerk. The Department also has 6 Reserve Officers.

The Patrol Division provides first response to 911 calls and provides 24/7 patrol of the community. Within the Patrol Division there are several programs that encourage citizen participation, including:

- Reserve Officer Program
- Neighborhood Watch Program
- Ride-Along Program
- Police Intern Program

## **EMERGENCY MANAGEMENT**

The Emergency management department is responsible for all activities related to the preparation for, response to, and recovery from disasters. Currently, the only expenditure budgeted for in this department is the city's contract with Pierce County for Emergency Management Services. The Chief is the person in charge for Emergency situations.

## **DRUG SEIZURE FUND**

To ensure that criminals do not benefit financially from their illegal acts, federal law provides that profits from drug-related crimes, as well as property used to facilitate certain crimes, are subject to forfeiture to the City. These forfeitures are accounted for in the Drug Seizure Fund, and are used to offset cost for training and equipment for the police department.

## **RESERVE OFFICER FUND**

This fund was established for the purpose of accepting gifts and donations on behalf of the Milton Reserve Police Officers. This fund receives donations, memorials, bequests, and other contributions made to the City by citizens and other organizations. Currently, the City of Milton funds duty weapons and ballistic vests for reserve officers. The reserve officers are responsible for all other costs associated with reserve service, including uniforms, duty belts, duty equipment, and training, among other things. This fund is used to defray some of the cost incurred by the reserve officers.

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
107 308 10 00 107	BFB - Reserved	\$ -	\$ -			
107 308 80 00 107	BFB - Unreserved	\$ (1,578,204.78)	\$ 121.55	\$ 121.55	\$ 121.55	\$ 12,200.84
<b>Revenue</b>						
107 313 71 00 000	Local Criminal Justice	\$ 124,631.69	\$ 120,600.00	\$ 77,238.77	\$ 115,858.16	\$ 116,000.00
<b>Total Taxes</b>		<b>\$ 124,631.69</b>	<b>\$ 120,600.00</b>	<b>\$ 77,238.77</b>	<b>\$ 115,858.16</b>	<b>\$ 116,000.00</b>
107 322 30 00 000	Animal Permits	\$ 2,841.00	\$ 3,200.00	\$ 2,260.00	\$ 3,390.00	\$ 3,400.00
107 322 90 00 000	Weapon Permits	\$ 824.50	\$ 500.00	\$ 35.00	\$ 52.50	\$ -
107 322 90 10 000	Alarm Permits	\$ 440.00	\$ 330.00	\$ 240.00	\$ 360.00	\$ 300.00
<b>Total Permits</b>		<b>\$ 4,105.50</b>	<b>\$ 4,030.00</b>	<b>\$ 2,535.00</b>	<b>\$ 3,802.50</b>	<b>\$ 3,700.00</b>
107 331 16 60 000	DOJ Bulletproof Vest	\$ 876.01	\$ 880.00	\$ -	\$ -	\$ 880.00
107 333 20 60 000	WSTC - Federal	\$ 3,485.00	\$ 10,000.00	\$ 7,626.50	\$ 11,439.75	\$ -
107 334 01 10 000	State Grant - C J T C	\$ 3,080.00	\$ 3,500.00	\$ 1,630.00	\$ 2,445.00	\$ -
107 334 03 50 000	Traffic Safety Commission	\$ 1,275.00	\$ -	\$ -	\$ -	\$ -
107 336 06 21 000	CJ-Violent Crimes/Population	\$ 1,971.75	\$ 2,700.00	\$ 13,934.22	\$ 20,901.33	\$ 2,385.00
107 336 06 26 000	CJ-Special Programs	\$ 7,224.17	\$ 7,150.00	\$ 5,689.40	\$ 8,534.10	\$ 8,003.00
107 336 06 51 000	CJ-DUI/Cities	\$ 1,118.41	\$ 1,300.00	\$ 890.59	\$ 1,335.89	\$ 1,200.00
107 336 06 94 000	Liquor Excise Tax	\$ 20,136.73	\$ 69,100.00	\$ 42,551.94	\$ 63,827.91	\$ 65,023.00
107 336 06 95 000	Liquor Board Profits	\$ 64,635.00	\$ 32,900.00	\$ 16,423.90	\$ 24,635.85	\$ 35,936.00
107 337 21 00 000	Reimb/PD Patrol Emphasis	\$ 260.32	\$ -	\$ -	\$ -	\$ 500.00
<b>Total State and Federal Revenue</b>		<b>\$ 104,062.39</b>	<b>\$ 127,530.00</b>	<b>\$ 88,746.55</b>	<b>\$ 133,119.83</b>	<b>\$ 113,927.00</b>
107 341 95 00 000	Legal Services	\$ 208.65	\$ 400.00	\$ 262.18	\$ 393.27	\$ 400.00
107 342 10 00 000	PD Misc Rev, Incl Witness Fees	\$ 765.00	\$ 100.00	\$ -	\$ -	\$ -
107 342 10 00 003	Court LE Services	\$ 687.75	\$ -	\$ 196.50	\$ 294.75	\$ 300.00
107 342 10 01 000	False Alarm Fees	\$ -	\$ 200.00	\$ -	\$ -	\$ -
107 342 10 02 000	LE Services - Fingerprinting	\$ 229.00	\$ 300.00	\$ -	\$ -	\$ -
107 342 36 00 000	Hsng/Mntr Prsnr	\$ 1,313.55	\$ 1,500.00	\$ 483.08	\$ 724.62	\$ 750.00
107 342 37 00 107	Booking Fees	\$ -	\$ 800.00	\$ 412.08	\$ 618.12	\$ 600.00
107 342 50 00 000	DUI Emerg Resp	\$ 8,638.25	\$ 9,100.00	\$ 4,005.60	\$ 6,008.40	\$ 6,000.00
107 345 23 00 107	Animal Control Fines	\$ 10.00	\$ 100.00	\$ -	\$ -	\$ -
107 347 90 00 107	Other Fees & Charges	\$ 2,210.00	\$ 350.00	\$ 85.00	\$ 127.50	\$ 100.00
<b>Total Charges for Services</b>		<b>\$ 14,062.20</b>	<b>\$ 12,850.00</b>	<b>\$ 5,444.44</b>	<b>\$ 8,166.66</b>	<b>\$ 8,150.00</b>
107 361 10 00 107	Investment Interest	\$ 338.69	\$ 700.00	\$ -	\$ -	\$ -
107 367 10 00 000	Donations - Police Dept	\$ 862.68	\$ -	\$ -	\$ -	\$ -
107 369 10 00 107	Sale Of Scrap And Junk	\$ 315.50	\$ 400.00	\$ 400.00	\$ 400.00	\$ -
107 369 30 00 107	Confiscated And Forfeited Property	\$ 48.25	\$ -	\$ -	\$ -	\$ -
107 369 91 00 107	Other Misc	\$ -	\$ 2,000.00	\$ 1,908.43	\$ 2,862.65	\$ -
<b>Total Miscellaneous Revenue</b>		<b>\$ 1,565.12</b>	<b>\$ 3,100.00</b>	<b>\$ 2,308.43</b>	<b>\$ 3,262.65</b>	<b>\$ -</b>
<b>Total Revenue</b>		<b>\$ 248,426.90</b>	<b>\$ 268,110.00</b>	<b>\$ 176,273.19</b>	<b>\$ 264,209.79</b>	<b>\$ 241,777.00</b>

City of Milton		2015	2016	2016	Projected	Mayor's
BARS #		Actual	Budget	8/31/16 YTD	Year End 2016	2017 Preliminary Budget
107 381 10 00 107	Interfund Loans Proceeds	\$ -	\$ 106,000.00	\$ 106,000.00	\$ 106,000.00	\$ -
107 386 21 00 000	State Share Gun Permits	\$ 546.00	\$ 300.00	\$ 39.00	\$ 58.50	\$ -
107 389 00 00 000	Clearing Account	\$ 728.18	\$ 1,500.00	\$ -	\$ -	\$ -
107 398 20 00 107	Insurance Recovery	\$ 6,824.85	\$ 23,000.00	\$ 22,936.38	\$ 34,404.57	\$ -
	<b>Total Non-Revenue</b>	<b>\$ 8,099.03</b>	<b>\$ 130,800.00</b>	<b>\$ 128,975.38</b>	<b>\$ 140,463.07</b>	<b>\$ -</b>
<b>107 397 00 10 107</b>	<b>Transfer IN from 001</b>	<b>\$ 3,914,519.00</b>	<b>\$ 2,433,936.00</b>	<b>\$ 1,261,968.00</b>	<b>\$ 2,300,000.00</b>	<b>\$ 2,335,000.00</b>
<b>TOTAL RESOURCES</b>		<b>\$ 2,592,840.15</b>	<b>\$ 2,832,967.55</b>	<b>\$ 1,567,338.12</b>	<b>\$ 2,704,794.41</b>	<b>\$ 2,588,977.84</b>
<b>Expenses</b>						
107 521 20 10 000	Salaries and Wages	\$ 1,175,646.20	\$ 1,228,500.00	\$ 827,260.54	\$ 1,228,500.00	\$ 1,196,990.00
107 521 20 10 002	Overtime	\$ 64,007.51	\$ 50,000.00	\$ 34,189.66	\$ 50,000.00	\$ 50,000.00
107 521 20 20 000	Personnel Benefits	\$ 542,556.23	\$ 481,000.00	\$ 332,247.98	\$ 481,000.00	\$ 498,795.00
107 521 20 20 002	Uniforms	\$ 17,318.85	\$ 10,000.00	\$ 4,204.12	\$ 6,306.18	\$ 6,000.00
107 521 20 31 000	Office and Operating Supplies	\$ 13,177.01	\$ 15,000.00	\$ 5,096.03	\$ 7,644.05	\$ 8,000.00
107 521 20 31 001	Ammunition	\$ 10,556.31	\$ 8,000.00	\$ 8,021.04	\$ 8,021.04	\$ 8,000.00
107 521 20 32 000	Fuel	\$ 36,914.76	\$ 37,000.00	\$ 21,922.22	\$ 32,883.33	\$ 37,000.00
107 521 20 35 000	Small Tools and Equipment	\$ 22,827.29	\$ 20,000.00	\$ 14,400.63	\$ 16,000.00	\$ 10,000.00
107 521 20 35 001	Firearms	\$ 2,366.64	\$ 5,000.00	\$ 464.39	\$ 696.59	\$ 1,000.00
107 521 20 35 002	Equip Purchase - WASPC	\$ 3,734.92	\$ 10,000.00	\$ 10,007.44	\$ 10,007.44	\$ -
107 521 20 35 003	Equip - Bicycles	\$ 1,870.76	\$ -	\$ -	\$ -	\$ -
107 521 20 35 004	Vehicle Purchase	\$ -	\$ 111,850.00	\$ 111,838.78	\$ 116,238.78	\$ -
107 521 20 36 000	Small Assets/IT	\$ 221.62	\$ 32,500.00	\$ 30,297.82	\$ 31,000.00	\$ 12,000.00
107 521 20 41 000	Professional Services	\$ 23,683.74	\$ 20,000.00	\$ 16,784.42	\$ 18,000.00	\$ 15,000.00
107 521 20 41 001	Professional Services - IT	\$ 33,571.86	\$ 96,796.00	\$ 71,593.01	\$ 96,796.00	\$ 96,796.00
107 521 20 41 002	Advertising	\$ 350.00	\$ 500.00	\$ 255.20	\$ 382.80	\$ 400.00
107 521 20 42 000	Communication	\$ 22,447.21	\$ 20,000.00	\$ 13,178.29	\$ 19,767.44	\$ 20,000.00
107 521 20 43 000	Travel	\$ 6,036.77	\$ 5,000.00	\$ 2,383.16	\$ 3,574.74	\$ 4,000.00
107 521 20 45 000	Operating Rentals and Leases	\$ 4,378.24	\$ 5,000.00	\$ 2,073.04	\$ 3,109.56	\$ 3,200.00
107 521 20 46 000	Insurance	\$ 56,161.58	\$ 53,800.00	\$ 53,779.57	\$ 53,779.57	\$ 63,500.00
107 521 20 47 000	Utilities	\$ 11,064.77	\$ 11,000.00	\$ 5,858.82	\$ 8,788.23	\$ 9,000.00
107 521 20 48 000	Repairs and Maintenance	\$ 7,117.44	\$ 5,000.00	\$ 6,184.03	\$ 6,500.00	\$ 5,000.00
107 521 20 48 001	Vehicle Repairs and Maintenance	\$ 130,412.76	\$ 60,000.00	\$ 53,335.68	\$ 60,000.00	\$ 30,000.00
107 521 20 48 002	Facility Repairs and Maintenance	\$ 3,218.69	\$ 4,000.00	\$ 3,725.20	\$ 4,000.00	\$ 4,000.00
107 521 20 49 000	Miscellaneous	\$ 273.96	\$ 200.00	\$ 54.15	\$ 81.23	\$ 200.00
107 521 20 49 001	Misc/Dues & Memberships	\$ 3,552.90	\$ 6,100.00	\$ 2,221.22	\$ 3,331.83	\$ 3,400.00
107 521 20 49 003	Misc/Outside Printing	\$ 504.45	\$ 600.00	\$ 429.91	\$ 644.87	\$ 600.00
107 521 30 31 000	Crime Prevention Supplies	\$ 1,219.44	\$ 500.00	\$ 164.95	\$ 247.43	\$ 500.00
107 521 40 49 002	Misc/Trng, Registrations	\$ 12,338.09	\$ 13,200.00	\$ 5,031.25	\$ 7,546.88	\$ 4,000.00
107 521 80 31 001	Property & Evidence Supplies	\$ 132.21	\$ -	\$ -	\$ -	\$ 200.00
	<b>Total Law Enforcement</b>	<b>\$ 2,207,662.21</b>	<b>\$ 2,310,546.00</b>	<b>\$ 1,637,002.55</b>	<b>\$ 2,274,847.96</b>	<b>\$ 2,087,581.00</b>

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
107 523 20 31 000	Court Work Crew Supplies	\$ 196.92	\$ 200.00	\$ 118.15	\$ 177.23	\$ 100.00
107 523 60 41 000	Electronic Home Monitoring	\$ -	\$ -	\$ -	\$ -	\$ -
107 523 60 51 000	Intergov. Jail Services	\$ 151,661.87	\$ 145,000.00	\$ 96,221.58	\$ 144,332.37	\$ 145,000.00
	<b>Total Jail/Incarceration Costs</b>	<b>\$ 151,858.79</b>	<b>\$ 145,200.00</b>	<b>\$ 96,339.73</b>	<b>\$ 144,509.60</b>	<b>\$ 145,100.00</b>
107 525 10 51 107	Intergov Services	\$ -	\$ -	\$ -	\$ -	\$ -
107 525 60 51 107	PC Emerg Mgmt Contract	\$ -	\$ 5,500.00	\$ 5,418.75	\$ 5,418.75	\$ 5,500.00
	<b>Total Emergency Services</b>	<b>\$ -</b>	<b>\$ 5,500.00</b>	<b>\$ 5,418.75</b>	<b>\$ 5,418.75</b>	<b>\$ 5,500.00</b>
107 528 00 51 000	Intergov't Svcs-Dispatch	\$ 129,970.00	\$ 169,352.50	\$ 67,180.00	\$ 166,900.00	\$ 206,300.00
	<b>Total Dispatch</b>	<b>\$ 129,970.00</b>	<b>\$ 169,352.50</b>	<b>\$ 67,180.00</b>	<b>\$ 166,900.00</b>	<b>\$ 206,300.00</b>
107 554 30 51 107	Animal Control	\$ 31,306.20	\$ 38,000.00	\$ 23,403.04	\$ 35,104.56	\$ 38,000.00
	<b>Total Animal Services</b>	<b>\$ 31,306.20</b>	<b>\$ 38,000.00</b>	<b>\$ 23,403.04</b>	<b>\$ 35,104.56</b>	<b>\$ 38,000.00</b>
	<b>Total Expenditures</b>	<b>\$ 2,520,797.20</b>	<b>\$ 2,668,598.50</b>	<b>\$ 1,829,344.07</b>	<b>\$ 2,626,780.86</b>	<b>\$ 2,482,481.00</b>
107 581 20 00 107	Interfund Loan Principal	\$ 18,151.22	\$ 58,700.00	\$ -	\$ 43,077.00	\$ 78,283.00
107 591 21 78 000	LOCAL Financing-Principal	\$ 18,580.28	\$ 32,700.00	\$ -	\$ 19,138.00	\$ -
107 592 21 81 000	LOCAL Financing-Interest	\$ 661.46	\$ 193.00	\$ 382.75	\$ 766.00	\$ -
107 592 21 82 107	Interfund Loan Interest	\$ 550.00	\$ 1,133.00	\$ -	\$ 458.00	\$ 608.00
	<b>Total Debt Service</b>	<b>\$ 37,942.96</b>	<b>\$ 92,726.00</b>	<b>\$ 382.75</b>	<b>\$ 63,439.00</b>	<b>\$ 78,891.00</b>
107 586 00 51 107	Liquor Board Tax To Pierce County	\$ -	\$ -	\$ 1,507.47	\$ 2,261.21	\$ 2,300.00
107 589 00 00 000	Clearing Account	\$ 1,220.18	\$ 1,800.00	\$ 75.00	\$ 112.50	\$ 200.00
	<b>Total Non-Revenue</b>	<b>\$ 1,220.18</b>	<b>\$ 1,800.00</b>	<b>\$ 1,582.47</b>	<b>\$ 2,373.71</b>	<b>\$ 2,500.00</b>
<b>107 597 50 30 107</b>	<b>Transfers-Out To IT Fund</b>	<b>\$ 52,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
107 508 10 00 107	Fund Balance-Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
<b>107 508 80 00 107</b>	<b>Fund Balance-Unreserved</b>	<b>\$ -</b>	<b>\$ 69,843.05</b>	<b>\$ (263,971.17)</b>	<b>\$ 12,200.84</b>	<b>\$ 25,105.84</b>
	<b>Total Uses</b>	<b>\$ 2,611,960.34</b>	<b>\$ 2,832,967.55</b>	<b>\$ 1,567,338.12</b>	<b>\$ 2,704,794.41</b>	<b>\$ 2,588,977.84</b>
<b>Drug Seizure Fund</b>						
105 308 10 00 105	BFB - Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
105 308 80 00 105	BFB - Unreserved	\$ 12,154.94	\$ 11,260.65	\$ 11,260.65	\$ 11,260.65	\$ 3,247.69
	<b>Revenue</b>					
105 361 10 00 105	Investment Interest	\$ -	\$ -	\$ 29.80	\$ 44.70	\$ 50.00
105 369 30 00 000	Confiscated and Forfeited Prop	\$ 3,280.89	\$ 5,000.00	\$ -	\$ -	\$ -
	<b>Total Miscellaneous Revenue</b>	<b>\$ 3,280.89</b>	<b>\$ 5,000.00</b>	<b>\$ 29.80</b>	<b>\$ 44.70</b>	<b>\$ 50.00</b>
	<b>TOTAL RESOURCES</b>	<b>\$ 15,435.83</b>	<b>\$ 16,260.65</b>	<b>\$ 11,290.45</b>	<b>\$ 11,305.35</b>	<b>\$ 3,297.69</b>

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
<b>Expenditures</b>						
105 521 80 31 000	Operating Supplies	\$ 790.43	\$ 1,500.00	\$ -	\$ -	\$ -
105 521 80 35 000	Small Tools & Equipment	\$ 123.62	\$ 1,000.00	\$ 306.31	\$ 459.47	\$ -
105 521 80 35 001	Machinery & Equipment	\$ 1,159.00	\$ 200.00	\$ -	\$ -	\$ -
105 521 80 35 003	Bike Equipment	\$ -	\$ 7,000.00	\$ 6,330.93	\$ 7,000.00	\$ -
105 521 80 41 000	Professional Services	\$ 268.51	\$ 700.00	\$ 348.80	\$ 523.20	\$ -
105 521 80 49 000	Misc/Other Expenses	\$ -	\$ 50.00	\$ -	\$ -	\$ 1,000.00
105 521 80 49 001	Dues & Memberships	\$ 50.00	\$ 50.00	\$ 50.00	\$ 75.00	\$ -
105 521 80 49 002	Training & Registrations	\$ 774.00	\$ 3,000.00	\$ -	\$ -	\$ -
105 521 80 52 000	State 10% Confiscated Prop	\$ 1,009.62	\$ 500.00	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		<b>\$ 4,175.18</b>	<b>\$ 14,000.00</b>	<b>\$ 7,036.04</b>	<b>\$ 8,057.67</b>	<b>\$ 1,000.00</b>
105 508 10 00 105	Fund Balance-Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
105 508 80 00 105	Fund Balance-Unreserved	\$ -	\$ 2,260.65	\$ 4,254.41	\$ 3,247.69	\$ 2,297.69
<b>TOTAL USES</b>		<b>\$ 4,175.18</b>	<b>\$ 16,260.65</b>	<b>\$ 11,290.45</b>	<b>\$ 11,305.35</b>	<b>\$ 3,297.69</b>
<b>Reserve Officer Fund</b>						
118 308 10 00 118	BFB - Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
118 308 80 00 118	BFB - Unreserved	\$ 4,792.26	\$ 3,735.49	\$ 3,735.49	\$ 3,735.49	\$ 3,171.79
<b>Revenue</b>						
118 367 00 00 000	Police Reserve Donations	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -
<b>TOTAL RESOURCES</b>		<b>\$ 5,292.26</b>	<b>\$ 4,235.49</b>	<b>\$ 3,735.49</b>	<b>\$ 3,735.49</b>	<b>\$ 3,171.79</b>
<b>Expenses</b>						
118 521 23 31 000	Supplies	\$ -	\$ 1,200.00	\$ -	\$ -	\$ -
118 521 23 35 000	Small Tools & Equipment	\$ -	\$ 1,000.00	\$ 128.65	\$ 192.98	\$ -
118 521 23 42 000	Communications	\$ 1,314.26	\$ 900.00	\$ 97.15	\$ 145.73	\$ -
118 521 23 43 000	Law Enforcement - Travel	\$ 242.51	\$ -	\$ -	\$ -	\$ -
118 521 23 49 000	Miscellaneous	\$ -	\$ 900.00	\$ 150.00	\$ 225.00	\$ -
<b>Total Expenditures</b>		<b>\$ 1,556.77</b>	<b>\$ 4,000.00</b>	<b>\$ 375.80</b>	<b>\$ 563.70</b>	<b>\$ -</b>
118 508 10 00 118	Fund Balance-Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
118 508 80 00 118	Fund Balance-Unreserved	\$ -	\$ 235.49	\$ 3,359.69	\$ 3,171.79	\$ 3,171.79
<b>TOTAL USES</b>		<b>\$ 1,556.77</b>	<b>\$ 4,235.49</b>	<b>\$ 3,735.49</b>	<b>\$ 3,735.49</b>	<b>\$ 3,171.79</b>

## COMMUNITY EVENTS FUND

As a reminder, the Community Events Fund was created in 2013 to isolate the revenues and expenditures related to the city's community events, and make it easier for city administration and members of the public to see and understand financial operating results of each event.

Currently, the city plans for (3) annual events:

- Milton Days (August)
- Craft Bazaar (October)
- Tree Lighting (December)

The planning of these three events is substantially accomplished by the city's events committee/volunteers.

It is the direction of Council that all community events are "self-sustaining," or that the revenues received in support of the event are adequate to cover the related expenses. Exceptions to this rule are those expenses considered "**overhead**," or those expenses deemed necessary for the safe and efficient operation of each event. These "exceptions" are expenses such as: *security, honeybucket rental, stage & tent rental, misc. licenses, permits, and overtime costs for necessary city staff time during the event(s)*. **All** event expenditures will be charged to the Community Events Fund, with a subsequent interfund transfer from the General Fund for all expenses (expenditure exceptions noted above) in excess of revenues received.

All other event expenses will be charged to the Community Events Fund, to the extent that expenses do not exceed revenues received. This fund must maintain a positive fund balance at all times.

City of Milton		2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
BARS #						
<b>Events Committee</b>						
116 308 10 00 116	BFB - Reserved	\$ -	\$ -			
116 308 80 00 116	BFB - Unreserved	\$ 3,246.63	\$ 10,715.62	\$ 10,715.62	\$ 10,715.62	\$ 17,422.66
<b>Revenue</b>						
116 341 70 10 000	T-Shirt Sales/Milton Days	\$ 79.84	\$ -	\$ -	\$ -	\$ -
116 347 90 10 000	Milton Days-Vendor Fee	\$ 5,675.00	\$ 7,000.00	\$ 5,925.00	\$ 8,887.50	\$ 7,000.00
116 347 90 20 000	Fall Bazaar-Vendor Fee	\$ 2,100.00	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
116 367 00 10 000	Donations - Milton Days	\$ 11,290.00	\$ 10,500.00	\$ 10,393.00	\$ 15,589.50	\$ 10,500.00
116 367 00 20 000	Donations - Fall Bazaar	\$ 559.58	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
116 367 00 30 000	Donations - Tree Lighting	\$ 182.05	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
<b>Total Revenue</b>		<b>\$ 19,886.47</b>	<b>\$ 21,500.00</b>	<b>\$ 16,318.00</b>	<b>\$ 24,477.00</b>	<b>\$ 21,500.00</b>
116 386 00 00 000	State Sales Tax Collected	\$ 9.66	\$ -	\$ -	\$ -	\$ -
116 397 00 01 116	Transfer IN from 001	\$ 14,000.00	\$ 7,000.00	\$ -	\$ -	\$ -
<b>Total Resources</b>		<b>\$ 37,142.76</b>	<b>\$ 39,215.62</b>	<b>\$ 27,033.62</b>	<b>\$ 35,192.62</b>	<b>\$ 38,922.66</b>
<b>Expenses</b>						
116 573 91 10 002	Milton Days - Overtime	\$ 1,034.65	\$ 2,000.00	\$ -	\$ -	\$ -
116 573 91 20 002	Milton Days - OT Benefits	\$ 4.34	\$ -	\$ -	\$ -	\$ -
116 573 91 31 000	Milton Days - Supplies	\$ 2,477.18	\$ 1,200.00	\$ 1,185.18	\$ 1,672.90	\$ 2,500.00
116 573 91 32 000	Milton Days - Fuel	\$ 38.46	\$ 100.00	\$ -	\$ 65.38	\$ 75.00
116 573 91 41 000	Milton Days - Prof Svcs	\$ 9,047.95	\$ 9,000.00	\$ 7,950.00	\$ 8,223.50	\$ 9,000.00
116 573 91 41 002	Milton Days - Advertising	\$ 140.85	\$ 750.00	\$ -	\$ -	\$ 500.00
116 573 91 45 000	Milton Days - Rentals	\$ 4,998.46	\$ 1,500.00	\$ 3,348.61	\$ 4,475.57	\$ 5,000.00
116 573 91 49 000	Milton Days - Misc Exp	\$ 1,209.00	\$ 1,200.00	\$ 594.04	\$ 594.04	\$ 1,200.00
<b>Total Milton Days</b>		<b>\$ 18,950.89</b>	<b>\$ 15,750.00</b>	<b>\$ 13,077.83</b>	<b>\$ 15,031.39</b>	<b>\$ 18,275.00</b>
116 573 92 10 002	Fall Bazaar - Overtime	\$ 1,848.79	\$ 1,000.00	\$ -	\$ -	\$ -
116 573 92 31 000	Fall Bazaar - Supplies	\$ 482.67	\$ 300.00	\$ -	\$ -	\$ 300.00
116 573 92 41 000	Fall Bazaar - Prof Svcs	\$ 566.67	\$ 500.00	\$ -	\$ -	\$ 500.00
116 573 92 41 002	Fall Bazaar - Advertising	\$ 782.13	\$ 100.00	\$ -	\$ -	\$ 300.00
116 573 92 45 000	Fall Bazaar - Rentals	\$ 1,056.40	\$ 250.00	\$ -	\$ -	\$ 500.00
116 573 92 49 000	Fall Bazaar - Misc Exp	\$ 50.00	\$ -	\$ -	\$ 2,000.00	\$ 50.00
<b>Total Fall Bazaar</b>		<b>\$ 4,786.66</b>	<b>\$ 2,150.00</b>	<b>\$ -</b>	<b>\$ 2,000.00</b>	<b>\$ 1,650.00</b>
116 573 93 10 002	Tree Lighting - Overtime	\$ 1,177.35	\$ 300.00	\$ -	\$ -	\$ -
116 573 93 31 000	Tree Lighting - Supplies	\$ 768.66	\$ 200.00	\$ 159.05	\$ 238.58	\$ 500.00
116 573 93 41 000	Tree Lighting - Prof Svcs	\$ 700.00	\$ 100.00	\$ -	\$ -	\$ 200.00
116 573 93 49 000	Tree Lighting - Misc Exp	\$ 43.58	\$ -	\$ -	\$ 500.00	\$ 50.00
<b>Total Tree Lighting</b>		<b>\$ 2,689.59</b>	<b>\$ 600.00</b>	<b>\$ 159.05</b>	<b>\$ 738.58</b>	<b>\$ 750.00</b>
116 586 00 00 116	Sales Tax paid to State	\$ -	\$ -	\$ -	\$ -	\$ -
116 508 10 00 116	Fund Balance-Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
116 508 80 00 116	Fund Balance-Unreserved	\$ -	\$ 20,715.62	\$ 13,796.74	\$ 17,422.66	\$ 18,247.66
<b>TOTAL USES</b>		<b>\$ 26,427.14</b>	<b>\$ 39,215.62</b>	<b>\$ 27,033.62</b>	<b>\$ 35,192.62</b>	<b>\$ 38,922.66</b>

## **MUNICIPAL CAPITAL IMPROVEMENT FUND / REET1**

The real estate excise tax (REET) is a tax on the sale of real estate, usually paid by the seller. Cities, towns, and counties use the tax to fund capital projects.

The state levies this tax at a rate of 1.28%. REET is collected by the County and distributed to the state and the appropriate local government. In 1982, cities and counties were authorized to impose an additional 0.25% to finance capital improvements (RCW 82.46.010(2)). This is commonly referred to as **REET1**. Of the state's 281 cities, 256 impose REET1.

With the passage of HB 1953, effective July 22, 2011, some local REET funds can now be used for the maintenance and operations of existing capital facilities. Previously, both REET1 and REET2 could be used only for the "planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation or improvement" of capital projects. The provisions of HB 1953 will expire on December 31, 2016.

## **MUNICIPAL CAPITAL PROJECT FUND / REET2**

In 1990, the Legislature authorized cities and counties planning under the Growth Management Act to impose an additional 0.25% to finance capital projects specified in the capital facilities element of a comprehensive plan (RCW 82.46.035(2)). This is commonly referred to as **REET2** of the 221 cities eligible for REET2, 166 impose it.

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
<b>REET 1 - Municipal Improvement Fund</b>						
130 308 10 00 130	BFB - Reserved	\$ -	\$ -	\$ -	\$ -	
130 308 80 00 130	BFB - Unreserved	\$ 148,162.11	\$ 169,229.71	\$ 169,229.71	\$ 169,229.71	\$ 76,541.58
<b>Revenue</b>						
130 318 34 01 000	REET1 - Pierce County	\$ 127,270.49	\$ 132,000.00	\$ 68,338.47	\$ 130,500.00	\$ 75,000.00
130 318 34 02 000	REET1 - King County	\$ 13,565.73	\$ 12,000.00	\$ 4,368.97	\$ 6,553.46	\$ 10,000.00
<b>Total Taxes</b>		<b>\$ 140,836.22</b>	<b>\$ 144,000.00</b>	<b>\$ 72,707.44</b>	<b>\$ 137,053.46</b>	<b>\$ 85,000.00</b>
130 361 10 00 130	Investment Interest	\$ 231.38	\$ 600.00	\$ 505.61	\$ 758.42	\$ 300.00
<b>Total Revenue</b>		<b>\$ 141,067.60</b>	<b>\$ 144,600.00</b>	<b>\$ 73,213.05</b>	<b>\$ 109,819.58</b>	<b>\$ 85,300.00</b>
130 388 00 00 130	Prior Year Adjustment	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL RESOURCES</b>		<b>\$ 289,229.71</b>	<b>\$ 313,829.71</b>	<b>\$ 242,442.76</b>	<b>\$ 307,041.58</b>	<b>\$ 161,841.58</b>
130 597 03 10 130	Contrib to Capital Projects	\$ 120,000.00	\$ 230,500.00	\$ -	\$ 230,500.00	\$ 115,500.00
<b>Total Transfers - OUT</b>		<b>\$ 120,000.00</b>	<b>\$ 230,500.00</b>	<b>\$ -</b>	<b>\$ 230,500.00</b>	<b>\$ 115,500.00</b>
130 508 10 00 130	Fund Balance-Reserved	\$ -	\$ -	\$ -		
130 508 80 00 130	Fund Balance-Unreserved	\$ -	\$ 83,329.71	\$ 242,442.76	\$ 76,541.58	\$ 46,341.58
<b>TOTAL USES</b>		<b>\$ 120,000.00</b>	<b>\$ 313,829.71</b>	<b>\$ 242,442.76</b>	<b>\$ 307,041.58</b>	<b>\$ 161,841.58</b>
<b>REET 2 - Municipal Project Fund</b>						
131 308 10 00 131	BFB - Reserved	\$ -	\$ -	\$ -	\$ -	
131 308 80 00 131	BFB - Unreserved	\$ 122,314.32	\$ 80,434.75	\$ 80,434.75	\$ 80,434.75	\$ 72,348.27
<b>Revenue</b>						
131 318 35 01 000	REET2 - Pierce County	\$ 114,993.19	\$ 132,000.00	\$ 68,338.41	\$ 130,500.00	\$ 75,000.00
131 318 35 02 000	REET2 - King County	\$ 12,930.89	\$ 12,000.00	\$ 4,368.96	\$ 6,553.44	\$ 10,000.00
<b>Total Taxes</b>		<b>\$ 127,924.08</b>	<b>\$ 144,000.00</b>	<b>\$ 72,707.37</b>	<b>\$ 137,053.44</b>	<b>\$ 85,000.00</b>
131 361 10 00 131	Investment Interest	\$ 196.35	\$ 350.00	\$ 240.05	\$ 360.08	\$ 200.00
<b>Total Revenue</b>		<b>\$ 250,434.75</b>	<b>\$ 224,784.75</b>	<b>\$ 153,382.17</b>	<b>\$ 217,848.27</b>	<b>\$ 157,548.27</b>
131 597 01 01 131	Transfer Out - Streets	\$ -	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -
131 597 03 10 131	Transfer Out - Capital Projects	\$ 170,000.00	\$ 45,500.00	\$ -	\$ 45,500.00	\$ 115,500.00
<b>Total Transfers - OUT</b>		<b>\$ 170,000.00</b>	<b>\$ 145,500.00</b>	<b>\$ -</b>	<b>\$ 145,500.00</b>	<b>\$ 115,500.00</b>
131 508 10 00 131	Fund Balance-Reserved	\$ -	\$ -	\$ -	\$ -	
131 508 80 00 131	Fund Balance-Unreserved	\$ -	\$ 79,284.75	\$ 153,382.17	\$ 72,348.27	\$ 42,048.27
<b>TOTAL USES</b>		<b>\$ 170,000.00</b>	<b>\$ 224,784.75</b>	<b>\$ 153,382.17</b>	<b>\$ 217,848.27</b>	<b>\$ 157,548.27</b>

# Impact Fee Funds

## **TRAFFIC IMPACT FEE FUND**

This fund was created for the purpose of identifying transportation system impact mitigation revenue sources and expenditures. Mitigation fees are charged to new development projects within Milton city limits based on the new development's quantity of peak p.m. trips based on the Institute of Transportation Engineers Trip Generation Manual. This number is then multiplied the most recently adopted vehicle trip rate which is \$3,980 per peak p.m. trip. The designated fund balance is intended for projects identified in the City's 2017-2022 Transportation Improvement Program (TIP).

## **PARK IMPACT FEE FUND**

This fund was created in 2016 to provide a revenue source for Parks projects identified in the City's Parks and Recreation portion of the City's Comprehensive Plan. Mitigation fees are charged to new developments within Milton city limits at a rate of \$1,550 per new dwelling unit. In 2017 the City will be preparing a new standalone Parks Master Plan to identify the status of the City's parks and recreation facilities and determine needed improvements and identify sources of revenue to fund these improvements.

City of Milton		2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
<b>Traffic Impact Fee Fund</b>						
140 308 10 00 140	BFB - Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
140 308 80 00 140	BFB - Unreserved	\$ 106,678.51	\$ 113,985.26	\$ 113,985.26	\$ 113,985.26	\$ 67,771.41
<b>Revenue</b>						
140 345 85 00 000	Transportation Impact Fees	\$ 7,162.46	\$ 75,000.00	\$ 62,196.27	\$ 93,294.41	\$ 125,000.00
140 361 10 00 140	Investment Interest	\$ 144.29	\$ 350.00	\$ 327.83	\$ 491.75	\$ 350.00
<b>TOTAL RESOURCES</b>		<b>\$ 113,985.26</b>	<b>\$ 189,335.26</b>	<b>\$ 176,509.36</b>	<b>\$ 207,771.41</b>	<b>\$ 193,121.41</b>
140 597 03 10 140	Transfers-Out - Capital Projects	\$ -	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00
140 508 10 00 140	Fund Balance-Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
140 508 80 00 140	Fund Balance-Unreserved	\$ -	\$ 49,335.26	\$ 36,509.36	\$ 67,771.41	\$ 53,121.41
<b>TOTAL USES</b>		<b>\$ -</b>	<b>\$ 189,335.26</b>	<b>\$ 176,509.36</b>	<b>\$ 207,771.41</b>	<b>\$ 193,121.41</b>
<b>Park Impact Fee Fund</b>						
150 308 10 00 150	BFB - Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
150 308 80 00 150	BFB - Unreserved	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Revenue</b>						
150 345 85 00 000	Park Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ 110,000.00
150 361 10 00 150	Investment Interest	\$ -	\$ -	\$ -	\$ -	\$ 100.00
<b>TOTAL RESOURCES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 110,100.00</b>
150 597 03 10 150	Transfers-Out - Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -
150 508 10 00 150	Fund Balance-Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
150 508 80 00 150	Fund Balance-Unreserved	\$ -	\$ -	\$ -	\$ -	\$ 110,100.00
<b>TOTAL USES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 110,100.00</b>



# **CAPITAL IMPROVEMENT FUND**

**General Fund Capital & Reserve**

**For Streets, Facilities & Parks**

## **CAPITAL IMPROVEMENT FUND**

This fund supports the City of Milton's transportation and parks projects and other projects linked with various State and Federal funding programs. A portion of the Real Excise Tax is transferred into this fund for the funding of street capital improvements as permitted by state law.

The Interurban Trail Grant shown in this budget is an award that the City received in 2015. However, these funds are currently frozen at the state level and may or may not be released in 2017. Other projects included in this fund for 2017 are: Retrofitting the City's street signs to meet new Federal Highway Administration guidelines; repair of Oak Street Pavement; purchase and installation of new playground equipment; constructing a new roof on the community building; the street utility's portion of a new asset management program to track resources; miscellaneous sidewalk repairs and miscellaneous asphalt overlays.

## **CAPITAL IMPROVEMENT RESERVE FUND**

This Fund was established in 2015 with funding from the Strategic Reserve Fund to provide funding for Street, Park, and Facility Capital Improvements that cannot be funded by Grants and are in excess of useable REET funding. Utilization of these funds requires a vote of City Council. No expenditures are anticipated from this fund in 2017.

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
<b>Capital Improvement Fund</b>						
310 308 80 00 310	BFB - Unreserved	\$ 234,736.40	\$ 62,010.42	\$ 62,010.42	\$ 62,010.42	\$ 25,024.80
<b>Revenue</b>						
310 333 20 20 082	Milton Way Ped Improv Grant	\$ 41,227.05	\$ 617,140.00	\$ 155,282.90	\$ 617,140.00	\$ -
310 334 00 10 067	Legislative Grant - Park ADA	\$ 169,442.07	\$ -	\$ -	\$ -	\$ -
310 334 00 10 084	Legislative Grant - Activity Cntr	\$ 180,280.27	\$ -	\$ -	\$ -	\$ -
310 334 00 10 104	Interurban Trail - Legislative Grant	\$ -	\$ 392,850.00	\$ -	\$ -	\$ 392,850.00
310 334 00 10 106	Police Compound - Legislative Grant	\$ -	\$ 36,860.00	\$ -	\$ 36,860.00	\$ -
310 334 03 80 078	TIB Taylor Street Overlay	\$ 363,521.00	\$ -	\$ -	\$ -	\$ -
310 334 03 80 088	TIB Grant MiltonWay Overlay	\$ 316,100.00	\$ -	\$ -	\$ -	\$ -
<b>Total State &amp; Federal Revenue</b>		<b>\$ 1,070,570.39</b>	<b>\$ 1,046,850.00</b>	<b>\$ 155,282.90</b>	<b>\$ 654,000.00</b>	<b>\$ 392,850.00</b>
310 345 84 00 000	Transportation Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -
310 361 10 00 310	Investment Earnings	\$ 150.18	\$ 250.00	\$ 178.80	\$ 268.20	\$ 250.00
310 368 10 00 082	Special Assessments - Capital	\$ -	\$ 167,000.00	\$ -	\$ -	\$ -
<b>Total Miscellaneous Revenue</b>		<b>\$ 150.18</b>	<b>\$ 167,250.00</b>	<b>\$ 178.80</b>	<b>\$ 268.20</b>	<b>\$ 250.00</b>
<b>TOTAL REVENUE</b>		<b>\$ 1,070,720.57</b>	<b>\$ 1,214,100.00</b>	<b>\$ 155,461.70</b>	<b>\$ 654,268.20</b>	<b>\$ 393,100.00</b>
310 397 00 01 310	Transfer In From General Fund	\$ -	\$ 40,000.00	\$ 20,000.00	\$ 40,000.00	\$ -
310 397 01 30 310	Transfer in REET Improvements	\$ 120,000.00	\$ 230,500.00	\$ -	\$ 230,500.00	\$ 115,500.00
310 397 01 31 310	Transfer in REET Projects	\$ 170,000.00	\$ 45,500.00	\$ -	\$ 45,500.00	\$ 115,500.00
310 397 01 40 310	Transfer In Traffic Impact Fees	\$ -	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00
<b>Total Transfers - IN</b>		<b>\$ 290,000.00</b>	<b>\$ 456,000.00</b>	<b>\$ 160,000.00</b>	<b>\$ 456,000.00</b>	<b>\$ 371,000.00</b>
<b>TOTAL RESOURCES</b>		<b>\$ 1,595,456.97</b>	<b>\$ 1,732,110.42</b>	<b>\$ 377,472.12</b>	<b>\$ 1,172,278.62</b>	<b>\$ 789,124.80</b>
310 588 00 00 310	Prior Period(s) Adjustments - Other Costs Allocations	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Capital Projects</b>						
310 594 18 62 105	City Hall & Public Works Roof Improvements	\$ 115,212.75	\$ 5,000.00	\$ 9,256.55	\$ 9,257.00	\$ -
310 594 21 61 106	Police Compound	\$ 25,118.20	\$ 50,000.00	\$ 24,607.44	\$ 24,608.00	\$ -
310 594 75 62 084	Activity Center - Roof/ADA	\$ -	\$ -	\$ 2,783.03	\$ 2,783.00	\$ -
310 594 75 63 084	Activity Center Project	\$ 92,947.51	\$ 3,000.00	\$ -	\$ -	\$ -
310 594 76 62 000	Landscaping City Hall	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -
310 594 76 62 104	Trailhead Improvements	\$ -	\$ 405,000.00	\$ -	\$ -	\$ 405,000.00
310 594 76 63 000	CIP Construction/Other Imprv	\$ 138.95	\$ -	\$ -	\$ -	\$ -
310 594 76 63 067	ADA Bathroom In Community Park	\$ 249,297.27	\$ 5,000.00	\$ 4,894.27	\$ 4,894.00	\$ -
310 594 76 63 109	ADA Parking Project At Parks	\$ 5,870.00	\$ 86,000.00	\$ 82,461.14	\$ 82,462.00	\$ -
310 595 30 63 000	Roadway	\$ 26,808.36	\$ -	\$ -	\$ -	\$ -
310 595 30 63 078	Taylor Street Overlay Const	\$ 505,478.53	\$ -	\$ -	\$ -	\$ -
310 595 30 63 082	Milton Way Ped Improv	\$ 103,844.05	\$ 1,105,230.00	\$ 834,242.75	\$ 1,005,230.00	\$ 100,000.00
310 595 30 63 088	Milton Way Overlay	\$ 295,852.25	\$ -	\$ -	\$ -	\$ -

City of Milton		2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
310 595 42 63 000	CIP Pre-Design/Pln - Other Imp	\$ 1,304.64	\$ -	\$ -	\$ -	\$ -
310 595 42 63 107	Street Sign Retrofit	\$ -	\$ 10,000.00	\$ 1,231.88	\$ 1,847.82	\$ 10,000.00
310 595 42 63 108	Oak Street Repair Project	\$ 16,794.04	\$ 16,200.00	\$ 16,172.05	\$ 16,172.00	\$ 16,200.00
	Playground Equipment				\$ -	\$ 20,000.00
	Community Bldg New Roof				\$ -	\$ 10,000.00
	Asset Management Program				\$ -	\$ 35,000.00
	Miscellaneous Sidewalks				\$ -	\$ 75,000.00
	Miscellaneous Street Overlays				\$ -	\$ 100,000.00
	<b>Total Capital Projects</b>	<b>\$ 1,438,666.55</b>	<b>\$ 1,695,430.00</b>	<b>\$ 975,649.11</b>	<b>\$ 1,147,253.82</b>	<b>\$ 771,200.00</b>
310 597 10 10 310	Transfers-Out -	\$ 94,780.00	\$ -	\$ -	\$ -	\$ -
310 508 80 00 310	Fund Balance-Unreserved	\$ -	\$ 36,680.42	\$ (598,176.99)	\$ 25,024.80	\$ 17,924.80
	<b>TOTAL USES</b>	<b>\$ 1,533,446.55</b>	<b>\$ 1,732,110.42</b>	<b>\$ 377,472.12</b>	<b>\$ 1,172,278.62</b>	<b>\$ 789,124.80</b>
<b>Capital Improvement Reserve</b>						
314 308 80 00 314	Estimated Beginning Balance	\$ -	\$ 261,235.00	\$ 261,235.00	\$ 261,235.00	\$ 262,352.58
	<b>Revenue</b>					
314 361 10 00 314	Investment Interest	\$ -	\$ 1,500.00	\$ 745.05	\$ 1,117.58	\$ 1,200.00
314 397 10 30 314	Transfer In - From Strategic Reserve	\$ 261,235.00	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL RESOURCES</b>	<b>\$ 261,235.00</b>	<b>\$ 262,735.00</b>	<b>\$ 261,980.05</b>	<b>\$ 262,352.58</b>	<b>\$ 263,552.58</b>
314 508 80 00 314	Ending Balance	\$ -	\$ 262,735.00	\$ 261,980.05	\$ 262,352.58	\$ 263,552.58
	<b>TOTAL USES</b>	<b>\$ -</b>	<b>\$ 262,735.00</b>	<b>\$ 261,980.05</b>	<b>\$ 262,352.58</b>	<b>\$ 263,552.58</b>



# **ELECTRIC UTILITY FUNDS**

**Operating, Capital & Asset Replacement**

# Electric Utility

The Electric Utility is a division of the Public Works Department and has been established to provide a safe and reliable electric system to the citizens of Milton including a capital improvement and a maintenance program serving city customers. The Electric Utility is an enterprise fund that operates like a business.

Electricity is provided to the City by the Bonneville Power Administration and is delivered to the City at the Surprise Lake Substation located along Fife Way.

Revenue to this fund is primarily through the sale of electricity to our customers. Other larger revenue sources include pole attachment rentals to other utilities; conservation incentives from the Bonneville Power Administration and repayment of an interfund loan from the Criminal Justice Fund.

Expenditures from this fund are for administrative and maintenance/operations of the utility. Funds are transferred out of this fund into the Electric Capital Project Fund and the Electric Asset Replacement Fund.

The Administrative portion of the fund includes monthly customer billing, planning, coordination with BPA and participation in other electric related organizations.

The Operations and Maintenance portion of the fund includes regular maintenance and repair of poles, transformers, vaults, and distribution lines as well as tree trimming and removal.

## **ELECTRICAL CAPITAL PROJECTS FUND**

This Fund was created in 2015 to separate Capital Projects from the regular Administration, Maintenance and Operations activities. The intent is to have the resources available when needs arise. 7% of the revenue from monthly electric charges is contributed to this fund to provide for Capital Projects. In 2017 Capital Projects that will be financed from this fund include: equipment needed for the curtailment project for reduction of the City's consumption during peak periods, if ever needed; 20th Avenue interconnect to provide a reliable back-up source of electricity from the City of Tacoma; electric meter replacement project to complete the transition to an automatic meter reading system; conducting a rate study as part of updating the electric comprehensive plan; replacing cable at the Surprise Lake Apartments; and the electric utility's portion of a new asset management program to track resources.

The City has been evaluating the feasibility of finding alternatives to the Surprise Lake Substation. This station, which is owned and operated by the Bonneville Power Administration, is nearing the end of its service life and in need of replacement. The City is evaluating options of purchasing the station, rebuilding the station on location or finding an alternate location for the station. The City would then assume responsibility for the maintenance of this facility.

## **ELECTRIC ASSET REPLACEMENT FUND**

This Fund was created in 2015 to set aside funding for replacement of assets such as rolling stock, major equipment and technology upgrades. The intent is to have the resources available when needs arise. Each year 3% of Service Revenue will be contributed to this fund to keep funds available as needed.

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
<b>Electric Operations &amp; Maintenance Fund</b>						
401 308 10 00 401	BFB - Reserved	\$ 1,173,378.31	\$ -	\$ -		
401 308 80 00 401	BFB - Unreserved	\$ 3,723,125.14	\$ 2,306,341.30	\$ 2,306,341.30	\$ 2,306,341.30	\$ 1,523,027.17
<b>Revenue</b>						
401 322 12 00 000	Electrical Permits	\$ 2,350.00	\$ 2,600.00	\$ 1,375.00	\$ 2,062.50	\$ 2,000.00
<b>Total Permits</b>		<b>\$ 2,350.00</b>	<b>\$ 2,600.00</b>	<b>\$ 1,375.00</b>	<b>\$ 2,062.50</b>	<b>\$ 2,000.00</b>
401 334 03 10 096	State Grant - Dept Of Ecology	\$ 217,600.00	\$ -	\$ -	\$ -	\$ -
401 334 04 20 101	Dept Of Commerce LED St L	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total State &amp; Federal Revenue</b>		<b>\$ 217,600.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
401 343 30 00 000	Electric Sales	\$ 3,937,099.29	\$ 4,400,600.00	\$ 2,738,770.71	\$ 4,108,156.07	\$ 4,522,500.00
401 343 30 30 000	LABOR	\$ 300.00	\$ -	\$ -	\$ -	\$ -
401 343 30 40 000	Sale Of Parts	\$ 8,014.90	\$ -	\$ -	\$ -	\$ -
401 343 39 00 000	Connection Charges	\$ 5,167.00	\$ 6,000.00	\$ 3,000.00	\$ 4,500.00	\$ 5,000.00
401 348 00 01 401	Interfund Rental	\$ 17,480.00	\$ 37,500.00	\$ 18,732.20	\$ 28,098.30	\$ 30,000.00
<b>Total Sales Revenue</b>		<b>\$ 3,968,061.19</b>	<b>\$ 4,444,100.00</b>	<b>\$ 2,760,502.91</b>	<b>\$ 4,140,754.37</b>	<b>\$ 4,557,500.00</b>
401 359 31 00 000	Penalties	\$ 57,913.72	\$ 97,600.00	\$ 54,846.08	\$ 82,269.12	\$ 83,300.00
<b>Total Fines &amp; Penalties</b>		<b>\$ 57,913.72</b>	<b>\$ 97,600.00</b>	<b>\$ 54,846.08</b>	<b>\$ 82,269.12</b>	<b>\$ 83,300.00</b>
401 361 10 00 401	Investment Earnings	\$ 34,994.76	\$ 25,700.00	\$ 13,248.77	\$ 19,873.16	\$ 20,000.00
401 361 40 00 401	Interfund Loan Interest	\$ 682.80	\$ 120.00	\$ -	\$ 458.00	\$ 230.00
401 362 10 00 401	EQUIPMENT	\$ 30.00	\$ -	\$ -	\$ -	\$ -
401 362 50 00 401	Pole Rental Agreements	\$ 35,685.04	\$ 32,000.00	\$ -	\$ 32,000.00	\$ 32,000.00
401 367 01 00 000	BPA Incentive	\$ 114,427.01	\$ 155,000.00	\$ 33,529.64	\$ 50,294.46	\$ 50,000.00
401 369 10 00 401	Sale Of Scrap	\$ 1,734.77	\$ 1,800.00	\$ 134.35	\$ 201.53	\$ -
401 369 90 00 401	Misc Revenue	\$ 15,541.16	\$ 15,000.00	\$ 9,646.42	\$ 14,469.63	\$ 10,000.00
<b>Total Misc Revenue</b>		<b>\$ 203,095.54</b>	<b>\$ 229,620.00</b>	<b>\$ 56,559.18</b>	<b>\$ 117,296.77</b>	<b>\$ 112,230.00</b>
<b>Total Revenue</b>		<b>\$ 4,449,020.45</b>	<b>\$ 4,773,920.00</b>	<b>\$ 2,873,283.17</b>	<b>\$ 4,342,382.76</b>	<b>\$ 4,755,030.00</b>
401 381 20 00 000	Interfund Loan Repayment	\$ 42,851.14	\$ 24,700.00	\$ -	\$ 43,077.00	\$ 43,075.00
<b>TOTAL RESOURCES</b>		<b>\$ 9,388,375.04</b>	<b>\$ 7,104,961.30</b>	<b>\$ 5,179,624.47</b>	<b>\$ 6,691,801.06</b>	<b>\$ 6,321,132.17</b>
<b>Expenditures</b>						
401 533 10 10 000	Salaries and Wages	\$ 143,635.22	\$ 144,400.00	\$ 88,089.47	\$ 132,134.21	\$ 153,225.00
401 533 10 10 002	Overtime	\$ 365.42	\$ 2,000.00	\$ 936.32	\$ 1,404.48	\$ 2,000.00
401 533 10 20 000	Personnel Benefits	\$ 60,852.90	\$ 62,200.00	\$ 41,401.62	\$ 62,102.43	\$ 62,090.00
401 533 10 31 000	Office and Operating Supplies	\$ 2,417.06	\$ 2,800.00	\$ 1,410.12	\$ 2,115.18	\$ 2,500.00
401 533 10 35 000	Small Tools and Equipment	\$ 155.19	\$ 300.00	\$ 215.74	\$ 323.61	\$ 1,000.00
401 533 10 36 000	Small Assets/IT	\$ 19.69	\$ -	\$ -	\$ -	\$ 1,000.00
401 533 10 41 000	Professional Services	\$ 70,534.45	\$ 80,000.00	\$ 48,946.67	\$ 73,420.01	\$ 75,000.00

City of Milton		2015	2016	2016	Projected	Mayor's
BARS #		Actual	Budget	8/31/16 YTD	Year End 2016	2017 Preliminary Budget
401 533 10 41 001	Professional Services - IT	\$ 12,748.01	\$ 21,341.00	\$ 9,762.18	\$ 21,341.00	\$ 21,341.00
401 533 10 41 002	Advertising	\$ 100.00	\$ 1,000.00	\$ 365.94	\$ 548.91	\$ 1,000.00
401 533 10 42 000	Communications	\$ 11,018.69	\$ 8,300.00	\$ 5,711.71	\$ 8,567.57	\$ 8,700.00
401 533 10 43 000	Travel	\$ 714.05	\$ 1,500.00	\$ 1,167.48	\$ 1,751.22	\$ 2,500.00
401 533 10 44 001	Utility Tax	\$ 234,931.01	\$ 275,100.00	\$ 172,828.96	\$ 259,243.44	\$ 271,350.00
401 533 10 44 002	Elect Excise Tax	\$ 139,639.54	\$ 174,400.00	\$ 109,833.14	\$ 164,749.71	\$ 165,000.00
401 533 10 45 000	Operating Rentals and Leases	\$ 2,205.66	\$ 10,000.00	\$ 1,241.28	\$ 1,861.92	\$ 2,000.00
401 533 10 45 009	Interfund Rent	\$ 4,813.00	\$ -	\$ -	\$ -	\$ -
401 533 10 46 000	Insurance	\$ 27,569.47	\$ 29,700.00	\$ 29,691.24	\$ 29,691.24	\$ 37,050.00
401 533 10 48 000	Repairs and Maintenance	\$ 2,720.60	\$ 3,000.00	\$ 2,063.65	\$ 3,095.48	\$ 4,000.00
401 533 10 49 000	Misc/Other Exp	\$ 725.25	\$ 2,500.00	\$ -	\$ -	\$ 1,000.00
401 533 10 49 001	Misc/Dues & Memberships	\$ 10,201.14	\$ 10,200.00	\$ 10,071.90	\$ 15,107.85	\$ 5,000.00
401 533 10 49 002	Misc/Trng, Registrations	\$ 461.00	\$ 1,200.00	\$ 856.25	\$ 1,284.38	\$ 2,500.00
401 533 10 49 003	Misc/Outside Printing	\$ 23,481.82	\$ 25,260.00	\$ 15,669.28	\$ 23,503.92	\$ 25,000.00
<b>Total Administrative</b>		<b>\$ 749,309.17</b>	<b>\$ 855,201.00</b>	<b>\$ 540,262.95</b>	<b>\$ 802,246.54</b>	<b>\$ 843,256.00</b>
401 533 50 10 000	Salaries and Wages	\$ 451,464.86	\$ 515,000.00	\$ 344,753.00	\$ 517,129.50	\$ 587,025.00
401 533 50 10 002	Overtime	\$ 35,698.24	\$ 40,000.00	\$ 27,096.05	\$ 40,644.08	\$ 40,000.00
401 533 50 10 005	On Call Pay	\$ 26,225.12	\$ 28,000.00	\$ 16,914.54	\$ 25,371.81	\$ 28,000.00
401 533 50 20 000	Personnel Benefits	\$ 184,165.39	\$ 211,600.00	\$ 141,033.40	\$ 211,550.10	\$ 250,810.00
401 533 50 20 002	Uniforms	\$ 7,606.57	\$ 10,000.00	\$ 4,365.11	\$ 6,547.67	\$ 10,000.00
401 533 50 31 000	Operating Supplies	\$ 101,519.80	\$ 120,000.00	\$ 44,786.11	\$ 67,179.17	\$ 60,000.00
401 533 50 32 000	Fuel	\$ 10,180.68	\$ 12,000.00	\$ 5,476.61	\$ 8,214.92	\$ 10,000.00
401 533 50 33 000	BPA-Electricity for Resale	\$ 2,295,545.00	\$ 2,900,000.00	\$ 1,733,313.00	\$ 2,599,969.50	\$ 2,900,000.00
401 533 50 33 001	BPA Reimbursement/Incentives	\$ 46,919.13	\$ 38,000.00	\$ 32,102.28	\$ 38,000.00	\$ 50,000.00
401 533 50 34 000	Supplies for Resale,etc	\$ 3,010.26	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
401 533 50 35 000	Small Tools and Equipment	\$ 14,993.86	\$ 13,000.00	\$ 7,329.39	\$ 10,994.09	\$ 13,000.00
401 533 50 35 001	Machinery and Equipment	\$ 43,261.59	\$ 291,400.00	\$ 291,330.26	\$ 291,330.26	\$ 10,000.00
401 533 50 36 000	Small Assets/IT	\$ -	\$ 4,000.00	\$ 2,103.09	\$ 3,154.64	\$ 4,000.00
401 533 50 41 000	Professional Services	\$ 19,009.19	\$ 62,000.00	\$ 17,835.00	\$ 26,752.50	\$ 40,000.00
401 533 50 41 001	Professional Services - IT	\$ 8,295.46	\$ 21,342.00	\$ 9,762.18	\$ 21,342.00	\$ 21,342.00
401 533 50 41 002	Advertising	\$ 291.98	\$ 300.00	\$ 211.67	\$ 317.51	\$ 250.00
401 533 50 42 000	Communication	\$ 1,491.80	\$ 2,500.00	\$ 1,256.18	\$ 1,884.27	\$ 2,000.00
401 533 50 43 000	Travel	\$ 697.84	\$ 2,300.00	\$ 1,319.69	\$ 1,979.54	\$ 2,300.00
401 533 50 45 000	Operataing Rentals and Leases	\$ 1,550.00	\$ 11,700.00	\$ 6,223.52	\$ 9,335.28	\$ 11,000.00
401 533 50 47 000	Public Utility Services	\$ 10,852.30	\$ 17,000.00	\$ 8,519.37	\$ 12,779.06	\$ 11,000.00
401 533 50 48 000	Repairs and Maintenance	\$ 49,177.79	\$ 77,000.00	\$ 12,023.15	\$ 18,034.73	\$ 20,000.00
401 533 50 48 001	Vehicle R&M	\$ 734.69	\$ 40,000.00	\$ 34,069.33	\$ 40,000.00	\$ 45,000.00
401 533 50 48 002	Bldg R & M	\$ -	\$ 35,000.00	\$ 458.15	\$ 687.23	\$ 5,000.00
401 533 50 49 000	Misc/Other Exp	\$ 100.00	\$ 3,000.00	\$ 1,331.74	\$ 1,997.61	\$ 3,000.00
401 533 50 49 001	Misc/Dues & Memberships	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
401 533 50 49 002	Misc/Trng, Registrations	\$ 1,111.19	\$ 1,250.00	\$ 154.65	\$ 231.98	\$ 5,000.00
401 533 50 49 003	Misc/Outside Printing	\$ -	\$ 300.00	\$ 181.21	\$ 271.82	\$ 300.00
<b>Total Operations &amp; Maintenance</b>		<b>\$ 3,313,902.74</b>	<b>\$ 4,461,692.00</b>	<b>\$ 2,743,948.68</b>	<b>\$ 3,955,699.21</b>	<b>\$ 4,144,027.00</b>

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
<b>Total Expenditures</b>		<b>\$ 4,063,211.91</b>	<b>\$ 5,316,893.00</b>	<b>\$ 3,284,211.63</b>	<b>\$ 4,757,945.74</b>	<b>\$ 4,987,283.00</b>
401 581 10 00 401	Interfund Loan	\$ -	\$ -	\$ -	\$ -	\$ -
401 591 33 78 000	LOCAL Financing-Principal	\$ -	\$ -	\$ -	\$ -	\$ -
401 592 33 81 000	LOCAL Financing-Interest	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Debt Service</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
401 594 31 63 088	Milton Way Overlay	\$ 45,195.90	\$ -	\$ -	\$ -	\$ -
401 594 33 63 095	Curtailment Project	\$ 202,543.61	\$ -	\$ -	\$ -	\$ -
401 594 33 63 096	LED Lighting Project	\$ 341,878.85	\$ -	\$ -	\$ -	\$ -
<b>Total Capital Improvements</b>		<b>\$ 589,618.36</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
401 597 40 20 401	Transfers-Out - Capital Improvements	\$ 2,118,290.00	\$ 308,100.00	\$ 191,719.80	\$ 287,579.70	\$ 316,575.00
401 597 40 90 401	Transfers-Out - Asset Replacement	\$ 240,000.00	\$ 132,100.00	\$ 82,165.63	\$ 123,248.45	\$ 135,675.00
401 597 50 10 401	Transfers-Out - Equipment Repair & Maintenance	\$ 11,000.00	\$ -	\$ -	\$ -	\$ -
401 597 50 30 401	Transfers-Out To IT Fund	\$ 28,200.00	\$ -	\$ -	\$ -	\$ -
<b>Total Transfers - OUT</b>		<b>\$ 2,397,490.00</b>	<b>\$ 440,200.00</b>	<b>\$ 273,885.43</b>	<b>\$ 410,828.15</b>	<b>\$ 452,250.00</b>
401 508 10 00 401	Fund Balance-Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
401 508 80 00 401	Fund Balance-Unreserved	\$ -	\$ 1,347,868.30	\$ 1,621,527.41	\$ 1,523,027.17	\$ 881,599.17
<b>TOTAL USES</b>		<b>\$ 7,050,320.27</b>	<b>\$ 7,104,961.30</b>	<b>\$ 5,179,624.47</b>	<b>\$ 6,691,801.06</b>	<b>\$ 6,321,132.17</b>
<b>Electric Capital Improvement Fund</b>						
402 308 80 00 402	Estimated Beginning Balance	\$ -	\$ 2,118,290.00	\$ 2,118,290.00	\$ 2,118,290.00	\$ 2,352,579.38
<b>Revenue</b>						
402 361 10 00 402	Investment Interest	\$ -	\$ 16,000.00	\$ 8,889.79	\$ 13,334.69	\$ 16,000.00
402 379 00 00 402	System Development Charges	\$ -	\$ -	\$ -	\$ -	\$ -
402 397 40 10 402	Transfer In - Operations	\$ 2,118,290.00	\$ 308,100.00	\$ 191,719.80	\$ 287,579.70	\$ 316,575.00
<b>TOTAL RESOURCES</b>		<b>\$ 2,118,290.00</b>	<b>\$ 2,442,390.00</b>	<b>\$ 2,318,899.59</b>	<b>\$ 2,419,204.39</b>	<b>\$ 2,685,154.38</b>
<b>Expenditures</b>						
402 594 33 63 082	Capital Expenditures - Milton Way Project	\$ -	\$ 269,000.00	\$ 40,085.19	\$ 60,127.79	\$ -
402 594 33 63 095	Curtailment Project	\$ -	\$ 10,000.00	\$ 4,331.48	\$ 6,497.22	\$ 10,000.00
402 594 33 63 110	20th Ave Interconnect	\$ -	\$ 110,000.00	\$ -	\$ -	\$ 125,000.00
	Meter Replacement				\$ -	\$ 400,000.00
	Surprise Lake Substation - Prop Acq				\$ -	\$ 750,000.00

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
	Surprise Lake Substation - Design				\$ -	\$ 150,000.00
	Surprise Lake Substation - Construct				\$ -	\$ 750,000.00
	Comp Plan Update/Rate Study				\$ -	\$ 100,000.00
	Surprise Lake - Cable Replacement				\$ -	\$ 300,000.00
	Asset Mangement System				\$ -	\$ 35,000.00
	<b>Total Capital Expenditures</b>	\$ -	\$ 389,000.00	\$ 44,416.67	\$ 66,625.01	\$ 2,620,000.00
402 508 80 00 402	Ending Balance	\$ -	\$ 2,053,390.00	\$ 2,274,482.92	\$ 2,352,579.38	\$ 65,154.38
	<b>TOTAL USES</b>	\$ -	\$ 2,442,390.00	\$ 2,318,899.59	\$ 2,419,204.39	\$ 2,685,154.38

### Electric Utility Asset Replacement Fund

409 308 80 00 409	Estimated Beginning Balance	\$ -	\$ 240,000.00	\$ 240,000.00	\$ 240,000.00	\$ 364,321.30
409 361 10 00 409	Investment Interest	\$ -	\$ 1,500.00	\$ 715.23	\$ 1,072.85	\$ 1,500.00
409 397 40 10 409	Transfer In - From Operations	\$ 240,000.00	\$ 132,100.00	\$ 82,165.63	\$ 123,248.45	\$ 135,675.00
	<b>Total Resources</b>	\$ 240,000.00	\$ 373,600.00	\$ 322,880.86	\$ 364,321.30	\$ 501,496.30
409 594 33 64 409	Asset Replacement	\$ -	\$ 175,000.00	\$ -	\$ -	\$ 175,000.00
409 508 80 00 409	Ending Balance	\$ -	\$ 198,600.00	\$ 322,880.86	\$ 364,321.30	\$ 326,496.30
	<b>TOTAL USES</b>	\$ -	\$ 373,600.00	\$ 322,880.86	\$ 364,321.30	\$ 501,496.30



# **WATER UTILITY FUNDS**

**Operating, Capital & Asset Replacement**

# Water Utility

The Water Utility is a division of the Public Works Department and has been established to provide a city-wide water service, capital improvement and maintenance program serving city customers and customers outside of the City. The Water Division's primary function is to provide, operate, and maintain a quality water supply that effectively and economically meets or exceeds all federal and state drinking water regulations for the customers, while constructing water projects for infrastructure improvements consistent with the planning and implementation of the Water System Comprehensive Plan. The Water Utility is an enterprise fund that operates like a business.

The primary source of revenue for this fund is through the sale of water to our customers. The City also receives revenue through the rental of space on our water towers to private communication companies for antennas.

Expenditures from this fund are for administrative and maintenance/operations of the utility. Funds are transferred out of this fund into the Water Capital Projects Fund and the Water Asset Replacement Fund.

The Administrative portion of the fund includes monthly customer billing, planning, coordination with the Department of Health, working with hydrogeologists and legal counsel to protect the City's water sources and participation in other water related organizations.

The Operations and Maintenance portion of the fund includes regular maintenance and repair of wells, pump stations, valves, water mains, distribution lines and hydrants.

## **WATER CAPITAL PROJECTS FUND**

This Fund was created in 2015 to separate Capital Projects from the regular Administration, Maintenance and Operations activities. The intent is to have the resources available when needs arise. 7% of monthly water charges is contributed to this fund for Capital Projects. In 2017 Capital Projects that will be financed from this fund include: Design and Construction of a replacement for our Well Number 10; Demolition of two abandoned water tanks located in the City of Edgewood; Repainting/Relining our water tanks; Upgrades to our computerized water monitoring system; Miscellaneous water system security upgrades; water meter replacement project to complete the transition to an automatic meter reading system; and the water utility's portion of a new asset management program to track resources.

Also during 2017 the City will begin evaluation and development of a comprehensive flushing program to ensure the long-term quality of water being delivered to our customers.

## **WATER ASSET REPLACEMENT FUND**

This Fund was created in 2015 to set aside funding for replacement of assets such as major equipment and technology upgrades. The intent is to have the resources available when needs arise. 3% of Revenue from monthly charges is contributed to this fund to be available as needed. No expenditures are anticipated from this fund in 2017.

BARS #		City of Milton		2015	2016	2016	Projected	Mayor's
		2015	2016	2016	2016	2016	Year End	2017
		Actual	Budget	8/31/16	YTD	2016	2016	Preliminary
								Budget
<b>Water Operations &amp; Maintenance Fund</b>								
403 308 10 00 403	BFB - Reserved	\$ 470,011.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
403 308 80 00 403	BFB - Unreserved	\$ 2,716,054.54	\$ 1,002,476.82	\$ 1,002,476.82	\$ 1,002,476.82	\$ 1,002,476.82	\$ 1,002,476.82	\$ 1,509,094.39
<b>Revenue</b>								
403 322 13 00 000	Water Permit	\$ 13,900.00	\$ 10,200.00	\$ 5,270.00	\$ 7,905.00	\$ 7,905.00	\$ 7,905.00	\$ 8,000.00
403 341 70 00 403	Reimbursable Materials	\$ -	\$ 1,500.00	\$ 772.20	\$ 1,158.30	\$ 1,158.30	\$ 1,158.30	\$ -
403 343 40 10 000	Water Sales	\$ 2,226,752.88	\$ 2,130,000.00	\$ 1,378,574.09	\$ 2,067,861.14	\$ 2,067,861.14	\$ 2,067,861.14	\$ 2,226,800.00
403 343 40 17 000	Reimbursable Personnel	\$ -	\$ 2,500.00	\$ 1,360.00	\$ 2,040.00	\$ 2,040.00	\$ 2,040.00	\$ -
403 343 40 20 000	Well Constr Reserve Fees	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
403 343 40 30 000	Tank Storage Reserve Fees	\$ -	\$ 11,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
403 343 49 00 000	Connection Charges	\$ 38,311.75	\$ 24,000.00	\$ 9,310.00	\$ 13,965.00	\$ 13,965.00	\$ 13,965.00	\$ 15,000.00
<b>Total Charges for Services</b>		<b>\$ 2,265,064.63</b>	<b>\$ 2,179,000.00</b>	<b>\$ 1,390,016.29</b>	<b>\$ 2,085,024.44</b>	<b>\$ 2,085,024.44</b>	<b>\$ 2,085,024.44</b>	<b>\$ 2,241,800.00</b>
403 359 90 00 000	Penalties	\$ 39,368.54	\$ 55,600.00	\$ 33,415.69	\$ 50,123.54	\$ 50,123.54	\$ 50,123.54	\$ 50,000.00
403 361 10 00 403	Investment Earnings	\$ 17,194.08	\$ 7,000.00	\$ 4,372.84	\$ 6,559.26	\$ 6,559.26	\$ 6,559.26	\$ 7,000.00
403 362 10 01 403	Meter Rental	\$ 100.00	\$ 200.00	\$ 100.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 100.00
403 362 50 00 403	Reservoir Antenna Rentals	\$ 40,124.72	\$ 43,000.00	\$ 37,549.44	\$ 56,324.16	\$ 56,324.16	\$ 56,324.16	\$ 57,000.00
403 362 91 00 000	Cert. Wtr Avail In Town	\$ 2,000.00	\$ 6,000.00	\$ 4,500.00	\$ 6,750.00	\$ 6,750.00	\$ 6,750.00	\$ 5,000.00
403 362 92 00 000	Cert. Wtr Avail Out Town	\$ 1,700.00	\$ 30,000.00	\$ 21,800.00	\$ 32,700.00	\$ 32,700.00	\$ 32,700.00	\$ 5,000.00
403 369 91 00 403	Miscellaneous Water Revenue	\$ 4,985.18	\$ 5,500.00	\$ 1,886.28	\$ 2,829.42	\$ 2,829.42	\$ 2,829.42	\$ 2,500.00
<b>Total Miscellaneous</b>		<b>\$ 66,103.98</b>	<b>\$ 91,700.00</b>	<b>\$ 70,208.56</b>	<b>\$ 105,312.84</b>	<b>\$ 105,312.84</b>	<b>\$ 105,312.84</b>	<b>\$ 76,600.00</b>
<b>TOTAL RESOURCES</b>		<b>\$ 5,570,503.53</b>	<b>\$ 3,338,976.82</b>	<b>\$ 2,501,387.36</b>	<b>\$ 3,250,842.63</b>	<b>\$ 3,250,842.63</b>	<b>\$ 3,250,842.63</b>	<b>\$ 3,885,494.39</b>
<b>Expenditures</b>								
403 534 10 10 000	Salaries and Wages	\$ 157,082.71	\$ 144,500.00	\$ 94,762.36	\$ 142,143.54	\$ 142,143.54	\$ 142,143.54	\$ 153,225.00
403 534 10 10 002	Overtime	\$ 485.93	\$ 1,000.00	\$ 571.22	\$ 856.83	\$ 856.83	\$ 856.83	\$ 2,000.00
403 534 10 20 000	Personnel Benefits	\$ 62,275.02	\$ 57,500.00	\$ 39,065.47	\$ 58,598.21	\$ 58,598.21	\$ 58,598.21	\$ 62,090.00
403 534 10 20 002	Uniforms	\$ -	\$ 500.00	\$ 247.09	\$ 370.64	\$ 370.64	\$ 370.64	\$ -
403 534 10 31 000	Office and Operating Supplies	\$ 2,640.64	\$ 2,500.00	\$ 1,410.85	\$ 2,116.28	\$ 2,116.28	\$ 2,116.28	\$ 2,500.00
403 534 10 32 000	Fuel	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -
403 534 10 35 000	Small Tools and Equipment	\$ 615.85	\$ 500.00	\$ 317.75	\$ 476.63	\$ 476.63	\$ 476.63	\$ 1,000.00
403 534 10 36 000	Small Assets/IT	\$ 19.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
403 534 10 41 000	Professional Services	\$ 52,577.89	\$ 58,000.00	\$ 27,753.62	\$ 41,630.43	\$ 41,630.43	\$ 41,630.43	\$ 42,000.00
403 534 10 41 001	Professional Services - IT	\$ 13,194.63	\$ 16,482.00	\$ 9,762.18	\$ 16,482.00	\$ 16,482.00	\$ 16,482.00	\$ 16,482.00
403 534 10 42 000	Communication	\$ 11,120.10	\$ 8,300.00	\$ 5,717.87	\$ 8,576.81	\$ 8,576.81	\$ 8,576.81	\$ 8,600.00
403 534 10 43 000	Travel	\$ 730.58	\$ 1,000.00	\$ 610.20	\$ 915.30	\$ 915.30	\$ 915.30	\$ 2,000.00
403 534 10 44 001	Utility Tax	\$ 211,004.80	\$ 192,200.00	\$ 122,018.86	\$ 183,028.29	\$ 183,028.29	\$ 183,028.29	\$ 211,006.00
403 534 10 44 002	Water Excise Tax	\$ 115,333.39	\$ 107,117.00	\$ 66,792.42	\$ 100,188.63	\$ 100,188.63	\$ 100,188.63	\$ 100,200.00
403 534 10 45 000	Operating Rentals and Leases	\$ 2,143.81	\$ 2,200.00	\$ 1,200.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
403 534 10 46 000	Insurance	\$ 43,737.29	\$ 34,200.00	\$ 34,155.19	\$ 34,155.19	\$ 34,155.19	\$ 34,155.19	\$ 38,800.00

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
403 534 10 48 000	Repairs and Maintenance	\$ 2,957.36	\$ 3,000.00	\$ 2,227.71	\$ 3,341.57	\$ 3,500.00
403 534 10 49 000	Misc/Other Exp	\$ 910.49	\$ 12,500.00	\$ -	\$ -	\$ -
403 534 10 49 001	Misc/Dues & Memberships	\$ -	\$ 4,000.00	\$ 3,668.13	\$ 3,700.00	\$ 3,700.00
403 534 10 49 002	Misc/Trng, Registrations	\$ 136.00	\$ 1,000.00	\$ 506.25	\$ 759.38	\$ 2,500.00
403 534 10 49 003	Misc/Outside Printing	\$ 23,533.21	\$ 23,760.00	\$ 15,669.26	\$ 23,503.89	\$ 24,000.00
	<b>Total Administrative</b>	<b>\$ 700,499.39</b>	<b>\$ 670,359.00</b>	<b>\$ 426,456.43</b>	<b>\$ 622,643.59</b>	<b>\$ 676,403.00</b>
403 534 50 11 000	Salaries and Wages	\$ 225,481.28	\$ 311,700.00	\$ 201,457.47	\$ 302,186.21	\$ 569,890.00
403 534 50 12 000	Overtime	\$ 9,303.09	\$ 20,000.00	\$ 5,771.56	\$ 8,657.34	\$ 15,000.00
403 534 50 15 000	On Call Pay	\$ 8,385.47	\$ 15,000.00	\$ 6,160.99	\$ 9,241.49	\$ 12,000.00
403 534 50 21 000	Personnel Benefits	\$ 127,392.19	\$ 140,000.00	\$ 93,320.75	\$ 139,981.13	\$ 233,955.00
403 534 50 22 000	Uniforms	\$ 4,252.39	\$ 4,500.00	\$ 3,012.21	\$ 4,518.32	\$ 4,500.00
403 534 50 31 000	Office and Operating Supplies	\$ 36,470.70	\$ 35,000.00	\$ 23,937.79	\$ 35,906.69	\$ 25,000.00
403 534 50 32 000	Fuel	\$ 8,315.73	\$ 9,000.00	\$ 5,504.82	\$ 8,257.23	\$ 9,000.00
403 534 50 35 000	Small Tools and Equipment	\$ 3,419.04	\$ 7,500.00	\$ 666.15	\$ 999.23	\$ 5,000.00
403 534 50 35 001	Machinery & Equipment	\$ 42,139.63	\$ 31,000.00	\$ 6,290.50	\$ 9,435.75	\$ 50,000.00
403 534 50 36 000	Small Assets/IT	\$ -	\$ 3,000.00	\$ 2,103.08	\$ 3,154.62	\$ 4,000.00
403 534 50 41 000	Professional Services	\$ 25,694.50	\$ 190,000.00	\$ 17,101.73	\$ 25,652.60	\$ 150,000.00
403 534 50 41 001	Professional Services - IT	\$ 8,766.04	\$ 16,482.00	\$ 9,762.18	\$ 14,643.27	\$ 16,482.00
403 534 50 41 002	Advertising	\$ 1,750.31	\$ 1,500.00	\$ 518.43	\$ 777.65	\$ 1,500.00
403 534 50 42 000	Communication	\$ 1,410.36	\$ 2,500.00	\$ 980.66	\$ 1,470.99	\$ 1,500.00
403 534 50 43 000	Travel	\$ 1,180.86	\$ 2,065.00	\$ 1,944.70	\$ 2,917.05	\$ 3,000.00
403 534 50 45 000	Operating Rentals and Leases	\$ 8,685.12	\$ 36,200.00	\$ 19,420.50	\$ 29,130.75	\$ 36,200.00
403 534 50 45 009	Interfund Rent	\$ 13,733.00	\$ -	\$ -	\$ -	\$ -
403 534 50 47 000	Public Utility Services	\$ 38,229.48	\$ 12,000.00	\$ 1,639.90	\$ 2,459.85	\$ 7,500.00
403 534 50 48 000	Repairs and Maintenance	\$ 34,533.41	\$ 30,000.00	\$ 11,697.52	\$ 17,546.28	\$ 40,000.00
403 534 50 48 001	Equipment Repair & Maintenance	\$ 39,761.94	\$ 70,000.00	\$ 60,707.27	\$ 91,060.91	\$ 75,000.00
403 534 50 49 000	Misc/Other Exp	\$ 1,362.50	\$ 15,000.00	\$ 8,682.45	\$ 13,023.68	\$ 15,000.00
403 534 50 49 001	Misc/Dues & Memberships	\$ 6,654.40	\$ 6,600.00	\$ 6,380.65	\$ 9,570.98	\$ 24,287.50
403 534 50 49 002	Misc/Trng, Registrations	\$ 1,514.00	\$ 2,750.00	\$ 1,919.15	\$ 2,878.73	\$ 3,000.00
403 534 50 49 003	Misc/Outside Printing	\$ 3.28	\$ -	\$ -	\$ -	\$ -
	<b>Total Operations &amp; Maintenance</b>	<b>\$ 648,438.72</b>	<b>\$ 961,797.00</b>	<b>\$ 488,980.46</b>	<b>\$ 733,470.69</b>	<b>\$ 1,301,814.50</b>
403 534 51 31 000	Office & Operating Supplies	\$ 42,218.13	\$ 60,000.00	\$ 35,439.53	\$ 53,159.30	\$ 50,000.00
403 534 51 32 000	Fuel	\$ 184.82	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
403 534 51 35 000	Water Quality Treatment Tools	\$ 352.61	\$ 3,000.00	\$ 580.44	\$ 870.66	\$ 2,000.00
403 534 51 35 001	Machinery & Equipment	\$ 5,502.10	\$ 17,500.00	\$ 11,476.64	\$ 17,214.96	\$ 20,000.00
403 534 51 41 000	Professional Services	\$ 10,206.40	\$ 15,000.00	\$ 4,477.15	\$ 6,715.73	\$ 10,000.00
403 534 51 42 000	Communication	\$ 293.78	\$ 800.00	\$ 102.06	\$ 153.09	\$ 750.00
403 534 51 43 000	Travel	\$ -	\$ 350.00	\$ 175.00	\$ 262.50	\$ 350.00
403 534 51 47 000	Public Utility Service	\$ 52,404.56	\$ 84,000.00	\$ 51,532.33	\$ 77,298.50	\$ 84,000.00
403 534 51 48 000	Repairs & Maintenance	\$ -	\$ 7,600.00	\$ 4,477.20	\$ 6,715.80	\$ 8,000.00
403 534 51 48 001	Vehicles - Repairs and Maintenance	\$ 55,716.23	\$ 15,000.00	\$ 156.67	\$ 235.01	\$ 10,000.00
403 534 51 49 001	Misc Dues & Memberships	\$ 20.00	\$ -	\$ -	\$ -	\$ -

City of Milton		2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
BARS #						
403 534 51 49 002	Misc Training, Registrations	\$ 325.00	\$ -	\$ -	\$ -	\$ -
403 534 51 49 003	Printing	\$ 1,215.42	\$ 1,500.00	\$ 1,040.77	\$ 1,561.16	\$ 2,000.00
<b>Total Water Quality</b>		<b>\$ 168,439.05</b>	<b>\$ 207,250.00</b>	<b>\$ 109,457.79</b>	<b>\$ 164,186.69</b>	<b>\$ 189,600.00</b>
<b>Total Expenditures</b>		<b>\$ 1,517,377.16</b>	<b>\$ 1,839,406.00</b>	<b>\$ 1,024,894.68</b>	<b>\$ 1,520,300.96</b>	<b>\$ 2,167,817.50</b>
403 591 34 72 000	Revenue Bond-Principal	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,000.00
403 591 34 78 000	LOCAL Financing-Principal	\$ -	\$ -	\$ 46,730.00	\$ -	\$ -
403 592 34 83 000	Revenue Bond-Interest	\$ 97,121.45	\$ 96,460.00	\$ -	\$ 93,460.00	\$ 93,460.00
403 592 34 83 001	Rev Bond Admin/Misc Fees	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Debt Service</b>		<b>\$ 197,121.45</b>	<b>\$ 196,460.00</b>	<b>\$ 46,730.00</b>	<b>\$ 193,460.00</b>	<b>\$ 193,460.00</b>
403 594 34 63 055	SR 161 Construction	\$ 70,580.00	\$ -	\$ -	\$ -	\$ -
403 594 34 63 081	Test Drilling Project	\$ 185,237.71	\$ -	\$ 9,780.83	\$ 14,671.25	\$ -
403 594 34 63 086	24th Street Water Main	\$ 142,712.41	\$ -	\$ -	\$ -	\$ -
403 594 34 63 100	Well #10	\$ 2,358.24	\$ -	\$ -	\$ -	\$ -
<b>Total Capital Improvements</b>		<b>\$ 400,888.36</b>	<b>\$ -</b>	<b>\$ 9,780.83</b>	<b>\$ 14,671.25</b>	<b>\$ -</b>
403 597 40 40 403	Transfers-Out - Capital Improvements	\$ 2,190,748.00	\$ 149,100.00	\$ 96,495.48	\$ 144,743.22	\$ 154,770.00
403 597 40 50 403	Transfers-Out - Asset Replacement	\$ 200,000.00	\$ 63,900.00	\$ 41,355.21	\$ 62,032.82	\$ 66,330.00
403 597 50 10 403	Transfers-Out - Equipment Repair & Maintenance	\$ 8,500.00	\$ -	\$ -	\$ -	\$ -
403 597 50 30 403	Transfers-Out To IT Fund	\$ 31,000.00	\$ -	\$ -	\$ -	\$ -
<b>Total Transfers - OUT</b>		<b>\$ 2,430,248.00</b>	<b>\$ 213,000.00</b>	<b>\$ 137,850.69</b>	<b>\$ 206,776.04</b>	<b>\$ 221,100.00</b>
403 508 10 00 403	Fund Balance-Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
403 508 80 00 403	Fund Balance-Unreserved	\$ 1,002,476.82	\$ 1,090,110.82	\$ 1,282,131.16	\$ 1,509,094.39	\$ 1,303,116.89
<b>TOTAL USES</b>		<b>\$ 5,548,111.79</b>	<b>\$ 3,338,976.82</b>	<b>\$ 2,501,387.36</b>	<b>\$ 3,444,302.63</b>	<b>\$ 3,885,494.39</b>
<b>Water Capital Improvement Fund</b>						
404 308 80 00 404	Estimated Beginning Balance	\$ -	\$ 2,190,748.00	\$ 2,190,748.00	\$ 2,190,748.00	\$ 2,336,361.93
<b>Revenue</b>						
404 361 10 00 404	Investment Interest	\$ -	\$ 11,500.00	\$ 8,447.25	\$ 12,670.88	\$ 13,000.00
404 379 00 00 404	System Development Charges	\$ -	\$ -	\$ 31,329.90	\$ 46,994.85	\$ -
404 397 40 30 404	Transfer In From 403	\$ 2,190,748.00	\$ 149,100.00	\$ 96,495.48	\$ 144,743.22	\$ 154,770.00
<b>TOTAL RESOURCES</b>		<b>\$ 2,190,748.00</b>	<b>\$ 2,351,348.00</b>	<b>\$ 2,327,020.63</b>	<b>\$ 2,395,156.95</b>	<b>\$ 2,504,131.93</b>
404 594 34 63 082	Capital Expenditures Milton Way	\$ -	\$ 21,000.00	\$ -	\$ -	\$ -
404 594 34 63 100	Well #10 Design Project	\$ -	\$ 100,000.00	\$ 39,196.68	\$ 58,795.02	\$ 75,000.00

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
	Well #10 Construction				\$ -	\$ 650,000.00
	Water Tank Demolition				\$ -	\$ 150,000.00
	Water Tank Repainting/Relining				\$ -	\$ 80,000.00
	Asset Management System				\$ -	\$ 35,000.00
	SCADA System Upgrade				\$ -	\$ 50,000.00
	Misc Security Upgrades				\$ -	\$ 75,000.00
	Misc Water Main Replacement				\$ -	\$ 50,000.00
	Water Main Flushing				\$ -	\$ 150,000.00
	Water Meter Replacements				\$ -	\$ 400,000.00
	<b>Total Capital Expenditures</b>	\$ -	\$ 121,000.00	\$ 39,196.68	\$ 58,795.02	\$ 1,715,000.00
404 508 80 00 404	Ending Balance	\$ -	\$ 2,230,348.00	\$ 2,287,823.95	\$ 2,336,361.93	\$ 789,131.93
	<b>TOTAL USES</b>	\$ -	\$ 2,351,348.00	\$ 2,327,020.63	\$ 2,395,156.95	\$ 2,504,131.93
<b>Water Utility Asset Replacement Fund</b>						
405 308 80 00 405	Estimated Beginning Balance	\$ -	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 262,926.86
	<b>Revenue</b>					
405 361 10 00 405	Investment Interest	\$ -	\$ 1,500.00	\$ 596.03	\$ 894.05	\$ 900.00
405 397 40 30 405	Transfer In From 403	\$ 200,000.00	\$ 63,900.00	\$ 41,355.21	\$ 62,032.82	\$ 66,330.00
	<b>TOTAL RESOURCES</b>	\$ 200,000.00	\$ 265,400.00	\$ 241,951.24	\$ 262,926.86	\$ 330,156.86
405 594 33 64 405	Asset Replacement	\$ -	\$ 165,000.00	\$ -	\$ -	\$ 165,000.00
405 508 80 00 405	Ending Balance	\$ -	\$ 100,400.00	\$ 241,951.24	\$ 262,926.86	\$ 165,156.86
	<b>TOTAL USES</b>	\$ -	\$ 265,400.00	\$ 241,951.24	\$ 262,926.86	\$ 330,156.86



# **STORMWATER FUNDS**

**Operating, Capital & Asset Replacement**

# Stormwater Utility

The Stormwater Utility is a division of the Public Works Department and has been established to provide a citywide storm drainage capital improvement and maintenance program serving the citizens of Milton. The Stormwater Utility provides, operates and maintains the stormwater system with a focus on minimizing damage from severe storms by improving flood protection and improving the quality of Stormwater runoff to meet the requirements of the Department of Ecology's National Pollution Discharge Elimination System Phase II (NPDES) permit. The Stormwater Utility is an Enterprise Fund that operates like a business.

Revenue to this fund is primarily through the payment of monthly stormwater fees. Other revenue sources include clearing and grading permit fees and stormwater plan review fees.

Expenditures from this fund are for administrative and maintenance/operations of the utility. Funds are transferred out of this fund into the Stormwater Capital Project Fund and the Stormwater Asset Replacement Fund.

The Administrative portion of the fund includes monthly customer billing, planning, coordination with the Department of Ecology for our NPDES permit; and participation in other stormwater related organizations.

The Operations and Maintenance portion of the fund includes cleaning catch basins, manholes and storm pipes; monitoring and cleaning of ditches, culverts, bio-swales and underground detention vaults; installation of storm pipe and catch basins; and maintenance of detention ponds.

## **STORMWATER CAPITAL PROJECTS FUND**

This Fund was created to separate Capital Projects from the regular Administration, Maintenance and Operations activities. The intent is to have the resources available when needs arise. Monthly the Operating Fund contributes \$2.50 per unit to this fund to provide for Capital Projects and Improvements to and for the creation of Infrastructure. The City also pursues and has been successful in obtaining grants for Capital Stormwater Project. In 2017 Capital Projects that will be financed from this fund include: Design and Construction of a Decant Facility to detain and dewater soil waste from our catch basins and ditches; Stormwater Pipe Replacements along 11th Avenue and Taylor Streets; a Citywide Ditch/Culvert cleaning project; and miscellaneous stormwater pipe replacements.

## **STORMWATER ASSET REPLACEMENT FUND**

This Fund was created to set aside funding for replacement of assets such as major equipment and technology upgrades. The intent is to have the resources available when needs arise. 3% of Revenue collected from the monthly stormwater fees is contributed to this fund to be used as needed. No expenditures from this fund are expected in 2017.

BARS #		City of Milton		2015	2016	2016	Projected	Mayor's
		Actual	Budget	8/31/16 YTD	Year End	Preliminary		Budget
					2016			
<b>Stormwater Operations &amp; Maintenance Fund</b>								
406 308 10 00 406	BFB - Reserved	\$ 149,868.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
406 308 80 00 406	BFB - Unreserved	\$ 868,331.73	\$ 833,401.65	\$ 833,401.65	\$ 833,401.65	\$ 833,401.65	\$ 833,401.65	\$ 839,040.99
<b>Revenue</b>								
322 10 03 000	Clearing & Grading Permit	\$ -	\$ 2,500.00	\$ 1,598.00	\$ 2,397.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
406 322 15 00 000	Storm Permits	\$ 671.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Permits</b>		<b>\$ 671.00</b>	<b>\$ 2,500.00</b>	<b>\$ 1,598.00</b>	<b>\$ 2,397.00</b>	<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>
406 342 40 00 406	Inspection Fees	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
406 343 10 00 000	Storm Drainage Fees	\$ 814,921.87	\$ 908,300.00	\$ 604,100.75	\$ 906,151.13	\$ 963,300.00	\$ 963,300.00	\$ 963,300.00
406 343 10 00 406	Storm Drainage Services	\$ 922.41	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
406 345 83 10 406	Plan Review	\$ -	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00
<b>Total Charges for Service</b>		<b>\$ 815,844.28</b>	<b>\$ 913,300.00</b>	<b>\$ 604,100.75</b>	<b>\$ 906,151.13</b>	<b>\$ 965,300.00</b>	<b>\$ 965,300.00</b>	<b>\$ 965,300.00</b>
406 359 90 00 406	Penalties	\$ 36.42	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -
406 361 10 00 406	Investment Earnings	\$ 2,251.44	\$ 3,100.00	\$ 1,912.93	\$ 2,869.40	\$ 3,000.00	\$ 2,869.40	\$ 3,000.00
406 362 10 00 406	Equipment And Vehicles Rentals (Short-term)	\$ 10,630.30	\$ 10,000.00	\$ 4,500.90	\$ 6,751.35	\$ 6,800.00	\$ 6,751.35	\$ 6,800.00
406 369 91 00 406	Misc Stormwater Revenue	\$ (3.87)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Miscellaneous Revenue</b>		<b>\$ 12,877.87</b>	<b>\$ 13,100.00</b>	<b>\$ 6,413.83</b>	<b>\$ 9,620.75</b>	<b>\$ 9,800.00</b>	<b>\$ 9,620.75</b>	<b>\$ 9,800.00</b>
<b>Total Revenue</b>		<b>\$ 829,429.57</b>	<b>\$ 929,000.00</b>	<b>\$ 612,112.58</b>	<b>\$ 918,168.87</b>	<b>\$ 977,600.00</b>	<b>\$ 918,168.87</b>	<b>\$ 977,600.00</b>
<b>TOTAL RESOURCES</b>		<b>\$ 1,847,629.42</b>	<b>\$ 1,762,401.65</b>	<b>\$ 1,445,514.23</b>	<b>\$ 1,751,570.52</b>	<b>\$ 1,816,640.99</b>	<b>\$ 1,751,570.52</b>	<b>\$ 1,816,640.99</b>
<b>Expenditures</b>								
406 531 10 10 000	Salaries and Wages	\$ 124,757.74	\$ 101,800.00	\$ 67,806.45	\$ 101,709.68	\$ 136,635.00	\$ 101,709.68	\$ 136,635.00
406 531 10 10 002	Overtime	\$ 403.19	\$ 1,000.00	\$ 280.60	\$ 420.90	\$ 1,000.00	\$ 420.90	\$ 1,000.00
406 531 10 20 000	Personnel Benefits	\$ 55,061.63	\$ 50,000.00	\$ 33,326.52	\$ 49,989.78	\$ 55,055.00	\$ 49,989.78	\$ 55,055.00
406 531 10 31 000	Office and Operating Supplies	\$ 4,676.95	\$ 5,500.00	\$ 1,785.81	\$ 2,678.72	\$ 2,800.00	\$ 2,678.72	\$ 2,800.00
406 531 10 32 000	Fuel	\$ 94.01	\$ 1,500.00	\$ 34.06	\$ 51.09	\$ 100.00	\$ 51.09	\$ 100.00
406 531 10 35 000	Small Tools and Minor Equip	\$ 92.22	\$ 500.00	\$ 294.89	\$ 442.34	\$ 1,000.00	\$ 442.34	\$ 1,000.00
406 531 10 35 001	Machinery and Equipment	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
406 531 10 36 000	Small Assets/IT	\$ 9.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
406 531 10 41 000	Professional Services	\$ 93,982.71	\$ 95,600.00	\$ 28,197.21	\$ 42,295.82	\$ 43,000.00	\$ 42,295.82	\$ 43,000.00
406 531 10 41 001	Professional Services - IT	\$ 5,620.77	\$ 13,757.00	\$ 11,180.00	\$ 13,757.00	\$ 13,757.00	\$ 13,757.00	\$ 13,757.00
406 531 10 41 002	Advertising	\$ 134.00	\$ 600.00	\$ 302.06	\$ 453.09	\$ 500.00	\$ 453.09	\$ 500.00
406 531 10 42 000	Communication	\$ 4,663.35	\$ 3,200.00	\$ 2,162.25	\$ 3,243.38	\$ 3,300.00	\$ 3,243.38	\$ 3,300.00
406 531 10 43 000	Travel	\$ 443.65	\$ 900.00	\$ 444.30	\$ 666.45	\$ 1,500.00	\$ 666.45	\$ 1,500.00
406 531 10 44 001	Utility Taxes	\$ 72,380.47	\$ 75,600.00	\$ 43,693.22	\$ 65,539.83	\$ 86,700.00	\$ 65,539.83	\$ 86,700.00
406 531 10 44 002	Excise Tax	\$ 23,337.84	\$ 12,600.00	\$ 8,366.31	\$ 12,549.47	\$ 13,000.00	\$ 12,549.47	\$ 13,000.00
406 531 10 45 000	Operating Rentals and Leases	\$ 1,062.82	\$ 1,000.00	\$ 558.56	\$ 837.84	\$ 1,000.00	\$ 837.84	\$ 1,000.00
406 531 10 46 000	Insurance	\$ 14,044.65	\$ 12,300.00	\$ 12,284.09	\$ 12,284.09	\$ 14,600.00	\$ 12,284.09	\$ 14,600.00

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
406 531 10 48 000	Repairs and Maintenance	\$ 893.11	\$ 950.00	\$ 677.06	\$ 1,015.59	\$ 1,000.00
406 531 10 48 001	Repairs and Maintenance - Vehicles	\$ 10.00	\$ -	\$ -	\$ -	\$ -
406 531 10 49 000	Misc/Other Exp	\$ 11,301.88	\$ 9,500.00	\$ 223.61	\$ 335.42	\$ 500.00
406 531 10 49 001	Misc/Dues & Memberships	\$ 8,013.00	\$ 11,200.00	\$ 11,197.93	\$ 16,796.90	\$ 2,500.00
406 531 10 49 002	Misc/Trng, Registrations	\$ 135.00	\$ 1,400.00	\$ 694.25	\$ 1,041.38	\$ 2,500.00
406 531 10 49 003	Misc/Outside Printing	\$ 12,896.69	\$ 10,000.00	\$ 7,834.66	\$ 11,751.99	\$ 12,000.00
	<b>Total Administrative</b>	<b>\$ 434,014.70</b>	<b>\$ 408,907.00</b>	<b>\$ 231,343.84</b>	<b>\$ 337,860.72</b>	<b>\$ 393,447.00</b>
406 531 30 10 000	Salaries & Wages	\$ 119,830.63	\$ 175,900.00	\$ 116,098.65	\$ 174,147.98	\$ 299,500.00
406 531 30 10 002	Overtime	\$ 1,584.40	\$ 5,000.00	\$ 241.34	\$ 362.01	\$ 4,000.00
406 531 30 10 005	On Call Pay	\$ 3,098.91	\$ 5,000.00	\$ 2,276.88	\$ 3,415.32	\$ 5,000.00
406 531 30 20 000	Personnel Benefits	\$ 51,113.79	\$ 74,500.00	\$ 49,680.38	\$ 74,520.57	\$ 121,400.00
406 531 30 20 002	Uniforms	\$ 962.72	\$ 1,000.00	\$ 859.34	\$ 1,289.01	\$ 1,000.00
406 531 30 31 000	Operating Supplies	\$ 5,588.99	\$ 14,200.00	\$ 3,573.06	\$ 5,359.59	\$ 10,000.00
406 531 30 32 000	Fuel	\$ 4,884.46	\$ 4,500.00	\$ 2,410.39	\$ 3,615.59	\$ 4,500.00
406 531 30 35 000	Small Tools and Equipment	\$ 2,664.59	\$ 4,500.00	\$ 300.65	\$ 450.98	\$ 4,500.00
406 531 30 35 001	Machinery and Equipment	\$ 42,061.37	\$ 30,750.00	\$ -	\$ -	\$ 10,000.00
406 531 30 36 000	Small Assets/IT	\$ -	\$ 4,000.00	\$ 1,878.40	\$ 2,817.60	\$ 4,000.00
406 531 30 41 000	Professional Services	\$ 2,922.87	\$ 31,500.00	\$ 8,634.96	\$ 12,952.44	\$ 25,000.00
406 531 30 41 001	Professional Services - IT	\$ 1,996.08	\$ 13,757.00	\$ 6,508.12	\$ 9,762.18	\$ 16,482.00
406 531 30 41 002	Advertising	\$ 60.00	\$ 500.00	\$ 372.50	\$ 558.75	\$ 500.00
406 531 30 42 000	Communication	\$ 846.03	\$ 2,000.00	\$ 1,278.71	\$ 1,918.07	\$ 2,000.00
406 531 30 43 000	Travel	\$ 11.29	\$ 500.00	\$ 113.65	\$ 170.48	\$ 500.00
406 531 30 45 000	Operating Rentals and Leases	\$ -	\$ 18,100.00	\$ 8,011.94	\$ 12,017.91	\$ 15,000.00
406 531 30 45 009	Interfund Rentals	\$ 6,545.00	\$ -	\$ -	\$ -	\$ -
406 531 30 47 000	Public Utility Services	\$ 2,842.13	\$ 5,550.00	\$ 2,201.56	\$ 3,302.34	\$ 4,000.00
406 531 30 48 000	Repairs and Maintenance	\$ 58,179.48	\$ 30,000.00	\$ 859.18	\$ 1,288.77	\$ 15,000.00
406 531 30 48 001	Vehicle Repair & Maintenance	\$ (55,604.09)	\$ 65,000.00	\$ 16,213.02	\$ 24,319.53	\$ 40,000.00
406 531 30 49 000	Misc/Other Exp	\$ -	\$ 13,200.00	\$ 6,599.46	\$ 9,899.19	\$ 13,000.00
406 531 30 49 001	Misc/Dues & Memberships	\$ -	\$ -	\$ -	\$ -	\$ 14,288.00
406 531 30 49 002	Misc/Trng, Registrations	\$ 139.00	\$ 2,000.00	\$ 264.55	\$ 396.83	\$ 500.00
406 531 30 49 003	Misc/Outside Printing	\$ -	\$ -	\$ -	\$ -	\$ 500.00
	<b>Total Operations &amp; Maintenance</b>	<b>\$ 249,727.65</b>	<b>\$ 501,457.00</b>	<b>\$ 228,376.74</b>	<b>\$ 342,565.11</b>	<b>\$ 610,670.00</b>
<b>406 554 90 00 406</b>	<b>Environmental Services - Stormwater Permit</b>	<b>\$ -</b>	<b>\$ 6,000.00</b>	<b>\$ 5,745.15</b>	<b>\$ 5,745.15</b>	<b>\$ 6,000.00</b>
	<b>Total Expenditures</b>	<b>\$ 683,742.35</b>	<b>\$ 916,364.00</b>	<b>\$ 465,465.73</b>	<b>\$ 686,170.98</b>	<b>\$ 1,010,117.00</b>
406 588 80 00 406	Prior Period(s) Adjustments - Other Costs Allocations	\$ -	\$ -	\$ -	\$ -	\$ -
406 591 31 78 000	LOCAL Financing-Principal	\$ 95,996.36	\$ 64,300.00	\$ 32,136.33	\$ 48,204.50	\$ -
406 592 31 81 000	LOCAL Financing-Interest	\$ 1,312.00	\$ 600.00	\$ 299.79	\$ 449.69	\$ -
	<b>Total Debt Service</b>	<b>\$ 97,308.36</b>	<b>\$ 64,900.00</b>	<b>\$ 32,436.12</b>	<b>\$ 48,654.18</b>	<b>\$ -</b>
406 597 00 01 406	Transfer OUT - Shared Costs	\$ -	\$ -	\$ -	\$ -	\$ -
406 597 04 07 406	Transfer to FUND 407/Capital	\$ 156,020.14	\$ 162,900.00	\$ 105,434.26	\$ 150,520.00	\$ 152,400.00

<b>City of Milton</b>		<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2016 8/31/16 YTD</b>	<b>Projected Year End 2016</b>	<b>Mayor's 2017 Preliminary Budget</b>
<b>BARS #</b>						
406 597 40 80 406	Transfers-Out -To Asset Replacement	\$ 60,000.00	\$ 27,300.00	\$ 18,122.92	\$ 27,184.38	\$ 28,899.00
406 597 50 10 406	Transfers-Out - To Equipment Repair & Maintenance	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
406 597 50 30 406	Transfers-Out To IT Fund	\$ 14,000.00	\$ -	\$ -	\$ -	\$ -
<b>Total Transfers - OUT</b>		<b>\$ 235,020.14</b>	<b>\$ 190,200.00</b>	<b>\$ 123,557.18</b>	<b>\$ 177,704.38</b>	<b>\$ 181,299.00</b>
406 508 10 00 406	Fund Balance-Reserved	\$ -	\$ -	\$ -		
<b>406 508 80 00 406</b>	<b>Fund Balance-Unreserved</b>	<b>\$ -</b>	<b>\$ 590,937.65</b>	<b>\$ 824,055.20</b>	<b>\$ 839,040.99</b>	<b>\$ 625,224.99</b>
<b>TOTAL USES</b>		<b>\$ 1,016,070.85</b>	<b>\$ 1,762,401.65</b>	<b>\$ 1,445,514.23</b>	<b>\$ 1,751,570.52</b>	<b>\$ 1,816,640.99</b>
<b>Stormwater Capital Improvement Fund</b>						
407 308 10 00 407	BFB - Reserved	\$ 518,189.34	\$ -	\$ -		
407 308 80 00 407	BFB - Unreserved	\$ -	\$ 767,022.58	\$ 767,022.58	\$ 767,022.58	\$ 856,149.71
<b>Revenue</b>						
407 334 03 10 000	Dept of Ecology	\$ 53,393.63	\$ 25,000.00	\$ 5,325.00	\$ 7,987.50	\$ -
407 334 03 10 083	Grant- Dept Of Ecology	\$ 48,635.25	\$ -	\$ -	\$ -	\$ -
407 334 03 10 097	Department Of Ecology - Decant Facility	\$ -	\$ 150,000.00	\$ -	\$ -	\$ 696,500.00
407 334 03 10 098	Department Of Ecology - Emerald Street	\$ -	\$ 132,000.00	\$ 1,012.50	\$ 1,518.75	\$ -
407 334 03 10 099	Department Of Ecology - Pervious Concrete	\$ -	\$ 273,000.00	\$ 1,012.50	\$ 1,518.75	\$ -
407 337 31 01 115	Pierce County FCZD Funding	\$ -	\$ 16,047.00	\$ 16,047.00	\$ 24,070.50	\$ -
407 337 31 02 115	King County Flood Control	\$ -	\$ 35,426.00	\$ -	\$ -	\$ -
<b>Total State &amp; Federal Funding</b>		<b>\$ 102,028.88</b>	<b>\$ 631,473.00</b>	<b>\$ 23,397.00</b>	<b>\$ 35,095.50</b>	<b>\$ 696,500.00</b>
<b>407 361 10 00 407</b>	<b>Investment Earnings</b>	<b>\$ 1,267.12</b>	<b>\$ 1,000.00</b>	<b>\$ 2,901.06</b>	<b>\$ 4,351.59</b>	<b>\$ 5,000.00</b>
<b>407 397 04 06 407</b>	<b>TRF fr Storm Water Fund</b>	<b>\$ 156,020.15</b>	<b>\$ 162,900.00</b>	<b>\$ 98,929.52</b>	<b>\$ 150,520.00</b>	<b>\$ 152,400.00</b>
<b>TOTAL RESOURCES</b>		<b>\$ 777,505.49</b>	<b>\$ 1,562,395.58</b>	<b>\$ 892,250.16</b>	<b>\$ 956,989.67</b>	<b>\$ 1,710,049.71</b>
407 594 31 61 115	Land Acquisition	\$ -	\$ 80,000.00	\$ 56,813.88	\$ 85,220.82	\$ 80,000.00
407 594 31 63 082	Capital Expenditures - Milton Way	\$ -	\$ 166,000.00	\$ -	\$ -	\$ -
407 594 31 63 087	Stormwater Retrofit Project	\$ 1,668.21	\$ 1,200.00	\$ 981.00	\$ 1,471.50	\$ -
407 594 31 63 097	Decant Facility	\$ -	\$ 200,000.00	\$ 1,006.20	\$ 1,509.30	\$ 400,000.00
407 594 31 63 098	Emerald Street Bioretention/Bioswales	\$ 2,308.00	\$ 176,000.00	\$ 4,457.30	\$ 6,685.95	\$ -
407 594 31 63 099	Pervious Concrete Parking Lots	\$ 2,308.00	\$ 364,000.00	\$ 3,968.26	\$ 5,952.39	\$ -
407 595 31 63 085	Alder Street Storm Improv	\$ 4,198.70	\$ -	\$ -	\$ -	\$ -
407 595 31 63 111	11th Ave Pipe Installation (Design)	\$ -	\$ 46,000.00	\$ -	\$ -	\$ 20,000.00
407 595 31 63 112	Taylor St Pipe Installation	\$ -	\$ 61,000.00	\$ -	\$ -	\$ 250,000.00
	Citywide Ditch/Culvert Projects				\$ -	\$ 250,000.00

City of Milton		2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
407 595 31 65 004	Misc Stormwater Replacements				\$ -	\$ 125,000.00
	Capital Improvements/Storm	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Improvements</b>	<b>\$ 10,482.91</b>	<b>\$ 1,094,200.00</b>	<b>\$ 67,226.64</b>	<b>\$ 100,839.96</b>	<b>\$ 1,125,000.00</b>
407 508 10 00 407	Fund Balance-Reserved	\$ -	\$ -	\$ -		
407 508 80 00 407	Fund Balance-Unreserved	\$ -	\$ 468,195.58	\$ 825,023.52	\$ 856,149.71	\$ 585,049.71
	<b>TOTAL USES</b>	<b>\$ 10,482.91</b>	<b>\$ 1,562,395.58</b>	<b>\$ 892,250.16</b>	<b>\$ 956,989.67</b>	<b>\$ 1,710,049.71</b>
<b>Stormwater Utility Asset Replacement Fund</b>						
408 308 80 00 408	Estimated Beginning Balance	\$ -	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 87,452.58
408 361 10 00 408	Investment Interest	\$ -	\$ 500.00	\$ 178.80	\$ 268.20	\$ 300.00
408 397 40 60 408	Transfer In - From Operations	\$ 60,000.00	\$ 27,300.00	\$ 18,122.92	\$ 27,184.38	\$ 28,899.00
	<b>TOTAL RESOURCES</b>	<b>\$ 60,000.00</b>	<b>\$ 87,800.00</b>	<b>\$ 78,301.72</b>	<b>\$ 87,452.58</b>	<b>\$ 116,651.58</b>
408 508 80 00 408	Ending Balance	\$ -	\$ 87,800.00	\$ 78,301.72	\$ 87,452.58	\$ 116,651.58
	<b>TOTAL USES</b>	<b>\$ -</b>	<b>\$ 87,800.00</b>	<b>\$ 78,301.72</b>	<b>\$ 87,452.58</b>	<b>\$ 116,651.58</b>



**VEHICLE REPAIR  
&  
MAINTENANCE  
FUND**

## **VEHICLE REPAIR & MAINTENANCE FUND**

The Vehicle Repair & Maintenance Fund, is an Internal Service Fund that was established to account for repair and maintenance of the City's fleet of vehicles, excluding the Police Department.

Revenue to this fund is collected by billing the other funds for the labor and equipment used to service the vehicles from those funds. Expenditures are tracked by vehicle and department. Expenditures are primarily for in-house salaries, wages and benefits, parts and equipment. Other expenditures include the services of outside mechanics for repairs for which the City does not have the expertise.

BARS #		City of Milton		2015	2016	2016	Projected	Mayor's
		Actual	Budget	8/31/16	YTD	Year End	2016	2017
								Preliminary
								Budget
<b>Equipment Repair &amp; Maintenance Fund</b>								
501 308 10 00 501	BFB - Reserved	\$ -	\$ -	\$ -	\$ -			
501 308 80 00 501	BFB - Unreserved	\$ 881.18	\$ 1,091.73	\$ 1,091.73	\$ 1,091.73	\$ 1,091.73	\$ 1,091.73	\$ 1,237.71
<b>Revenue</b>								
501 344 30 00 000	Labor	\$ 119,930.92	\$ 175,000.00	\$ 97,840.44	\$ 146,800.00	\$ 165,000.00	\$ 165,000.00	\$ 165,000.00
501 344 40 00 000	Parts	\$ 50,122.22	\$ 94,300.00	\$ 70,332.87	\$ 105,499.31	\$ 94,300.00	\$ 94,300.00	\$ 94,300.00
<b>Total Charges for Service</b>		\$ 170,053.14	\$ 269,300.00	\$ 168,173.31	\$ 252,299.31	\$ 259,300.00	\$ 259,300.00	\$ 259,300.00
501 397 00 01 501	Transfer In - Gen'l Fund	\$ 8,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
501 397 10 10 501	Transfer In - Streets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
501 397 40 10 501	Transfer In - Electric	\$ 11,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
501 397 40 30 501	Transfer In From Water	\$ 8,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
501 397 40 60 501	Transfer In - Storm	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Transfers - IN</b>		\$ 33,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RESOURCES</b>		\$ 203,934.32	\$ 270,391.73	\$ 169,265.04	\$ 253,391.04	\$ 260,537.71	\$ 260,537.71	\$ 260,537.71
<b>Expenditures</b>								
501 548 30 10 000	Salaries & Wages	\$ 75,604.10	\$ 88,200.00	\$ 57,876.29	\$ 86,814.44	\$ 87,780.00	\$ 87,780.00	\$ 87,780.00
501 548 30 10 002	Overtime	\$ 2,136.11	\$ 500.00	\$ 1,106.01	\$ 1,659.02	\$ 1,659.02	\$ 1,659.02	\$ 1,659.02
501 548 30 20 000	Personnel Benefits	\$ 39,727.45	\$ 41,300.00	\$ 27,644.86	\$ 41,467.29	\$ 35,110.00	\$ 35,110.00	\$ 35,110.00
501 548 30 20 002	Uniforms	\$ 2,016.57	\$ 2,000.00	\$ 1,327.12	\$ 1,990.68	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
501 548 30 31 000	Office & Operating Supplies	\$ 14,930.68	\$ 10,000.00	\$ 7,161.11	\$ 10,741.67	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
501 548 30 32 000	Fuel	\$ 1,616.97	\$ 1,200.00	\$ 755.76	\$ 1,133.64	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00
501 548 30 34 000	Parts	\$ 46,791.20	\$ 40,000.00	\$ 32,750.42	\$ 49,125.63	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
501 548 30 35 000	Small Tools & Equipment	\$ 4,532.46	\$ 6,000.00	\$ 2,995.49	\$ 4,493.24	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
501 548 30 35 001	Machinery & Equipment	\$ -	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
501 548 30 36 000	Small Tools - IT	\$ 79.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
501 548 30 41 000	Professional Services	\$ 1,034.70	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
501 548 30 41 001	Professional Services - IT	\$ -	\$ 5,518.00	\$ 3,855.00	\$ 5,518.00	\$ 5,518.00	\$ 5,518.00	\$ 5,518.00
501 548 30 42 000	Communications	\$ 1,021.27	\$ 800.00	\$ 552.56	\$ 828.84	\$ 900.00	\$ 900.00	\$ 900.00
501 548 30 43 000	Travel	\$ -	\$ 100.00	\$ 54.83	\$ 82.25	\$ 100.00	\$ 100.00	\$ 100.00
501 548 30 45 000	Operating Rentals & Leases	\$ 181.53	\$ 200.00	\$ 103.44	\$ 155.16	\$ 200.00	\$ 200.00	\$ 200.00
501 548 30 46 000	Insurance	\$ 77.25	\$ 84.00	\$ 83.66	\$ 83.66	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00
501 548 30 48 000	Repairs & Maintenance	\$ 12,881.35	\$ 48,000.00	\$ 33,721.21	\$ 48,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
501 548 30 49 000	Miscellaneous	\$ 211.50	\$ 100.00	\$ 39.89	\$ 59.84	\$ 100.00	\$ 100.00	\$ 100.00
<b>Total Expenditures</b>		\$ 202,842.59	\$ 247,002.00	\$ 170,027.65	\$ 252,153.33	\$ 245,108.00	\$ 245,108.00	\$ 245,108.00
501 508 10 00 501	Fund Balance-Reserved	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
501 508 80 00 501	Fund Balance-Unreserved	\$ -	\$ 23,389.73	\$ (762.61)	\$ 1,237.71	\$ 15,429.71	\$ 15,429.71	\$ 15,429.71
<b>TOTAL USES</b>		\$ 202,842.59	\$ 270,391.73	\$ 169,265.04	\$ 253,391.04	\$ 260,537.71	\$ 260,537.71	\$ 260,537.71

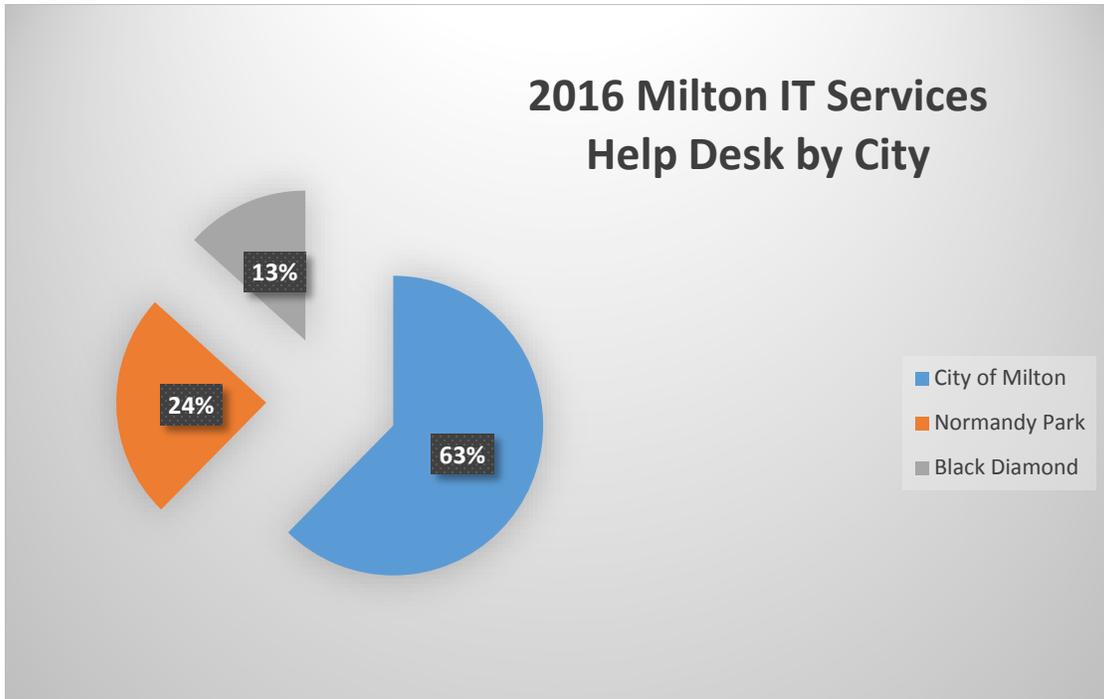


**INFORMATION  
TECHNOLOGY  
INTERNAL  
SERVICE FUND**

## **INTERNAL IT SERVICE FUND**

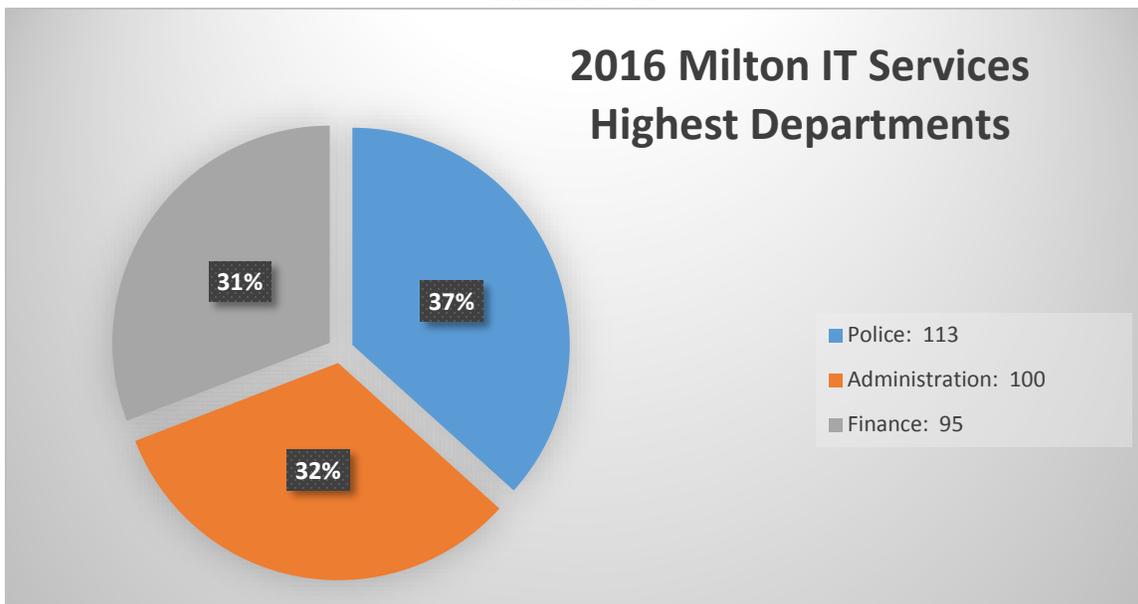
The Internal Information Technology Service Fund is an Internal Service Fund that was established in 2015 to provide repair, maintenance and upgrading of the City's aging Technology systems. This Department also serves to assist other jurisdictions with technology challenges. Generally small jurisdictions cannot afford an internal Information Technology Department, however, with the difficulty of finding reliable and affordable service providers, the City decided in 2015 to set up this internal service fund and to provide service to other small jurisdictions should they require our service.

**Volume by City:**  
City of Milton: 328  
Normandy Park: 123  
Black Diamond: 70

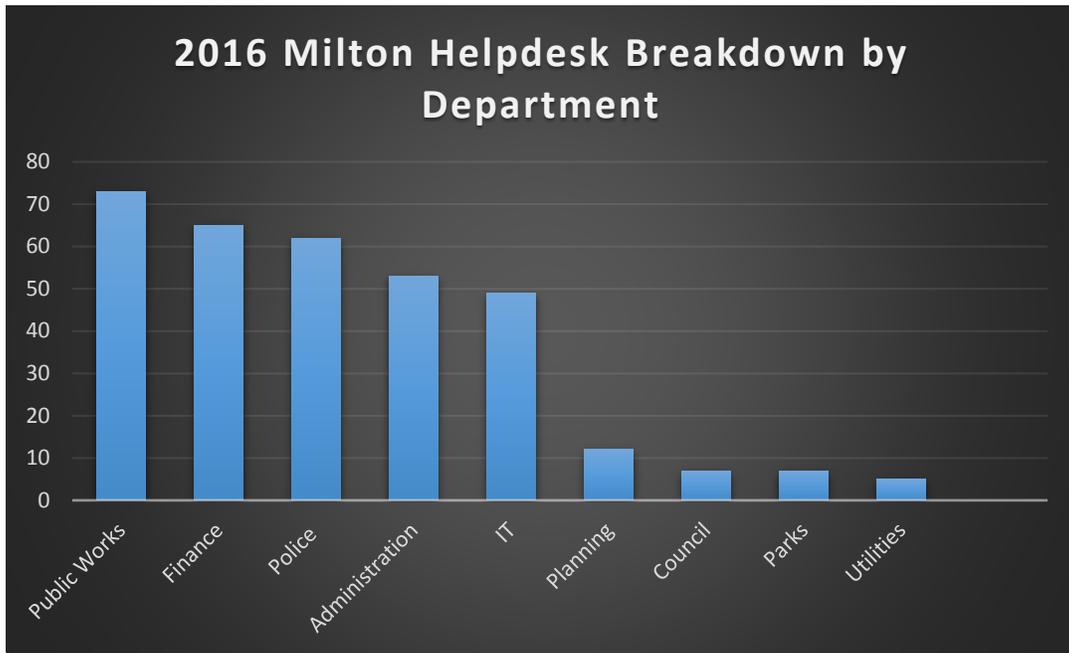


**Highest Departments Combined 3 City's:**

Police: 113  
Administration: 100  
Finance: 95



## City of Milton IT Support Break Down by Department



BARS #		City of Milton		2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget	
<b>Information Technology Fund</b>									
503 308 80 00 503	BFB - Unreserved	\$	-	\$	(14,218.32)	\$	(14,218.32)	\$	333.12
<b>Revenue</b>									
503 341 81 00 503	IT Services (External)	\$	22,523.53	\$	75,000.00	\$	34,720.77	\$	63,000.00
503 348 00 00 503	IT Services ( Internal)	\$	111,607.44	\$	275,005.00	\$	192,749.97	\$	275,005.00
503 348 00 36 503	IT Equipment Internal	\$	-	\$	-	\$	-	\$	-
<b>Total Charges for Service</b>		\$	<b>134,130.97</b>	\$	<b>350,005.00</b>	\$	<b>227,470.74</b>	\$	<b>338,005.00</b>
503 397 00 10 503	Transfer In From 001	\$	48,800.00	\$	8,000.00	\$	-	\$	-
503 397 01 07 503	Transfer In From 107	\$	52,000.00	\$	-	\$	-	\$	-
503 397 40 10 503	Transfer IN From 401	\$	28,200.00	\$	-	\$	-	\$	-
503 397 40 30 503	Transfer In From 403	\$	31,000.00	\$	-	\$	-	\$	-
503 397 40 60 503	Transfer In From 406	\$	14,000.00	\$	-	\$	-	\$	-
<b>Total Transfers - IN</b>		\$	<b>174,000.00</b>	\$	<b>8,000.00</b>	\$	<b>-</b>	\$	<b>-</b>
<b>TOTAL RESOURCES</b>		\$	<b>308,130.97</b>	\$	<b>343,786.68</b>	\$	<b>213,252.42</b>	\$	<b>323,786.68</b>
<b>Expenditures</b>									
503 518 80 10 000	Salaries & Wages	\$	86,894.22	\$	146,700.00	\$	118,156.04	\$	177,234.06
503 518 80 10 002	Overtime	\$	-	\$	1,500.00	\$	94.53	\$	141.80
503 518 80 20 000	Personnel Benefits	\$	37,386.30	\$	61,700.00	\$	44,857.83	\$	67,286.75
503 518 80 31 000	Office & Operating Supplies	\$	681.68	\$	1,500.00	\$	27.34	\$	41.01
503 518 80 35 000	Small Tools And Minor Equipment	\$	738.45	\$	2,000.00	\$	969.40	\$	1,454.10
503 518 80 36 001	Small Tools - IT	\$	9,383.39	\$	3,700.00	\$	1,869.50	\$	2,804.25
503 518 80 36 002	Equipment - IT	\$	160,259.09	\$	65,000.00	\$	55,663.89	\$	65,000.00
503 518 80 41 001	Professional Services - IT	\$	25,485.80	\$	3,500.00	\$	4,298.59	\$	3,500.00
503 518 80 41 503	Professional Services	\$	-	\$	2,500.00	\$	217.91	\$	326.87
503 518 80 42 503	Communications	\$	-	\$	2,000.00	\$	430.14	\$	645.21
503 518 80 43 000	Travel	\$	310.50	\$	1,500.00	\$	752.59	\$	1,128.89
503 518 80 46 000	Insurance	\$	-	\$	1,200.00	\$	1,140.75	\$	1,140.75
503 518 80 48 000	Repairs & Maintenance	\$	1,160.41	\$	1,500.00	\$	1,230.78	\$	1,500.00
503 518 80 48 002	Repairs & Maintenance - Bldg	\$	-	\$	200.00	\$	90.48	\$	135.72
503 518 80 49 000	Miscellaneous	\$	-	\$	500.00	\$	32.77	\$	49.16
503 518 80 49 002	Misc/Training Registrations	\$	-	\$	5,000.00	\$	710.01	\$	1,065.02
503 518 80 49 003	Misc/Outside Printing	\$	49.45	\$	-	\$	-	\$	-
503 518 80 49 004	Software Licenses/Subscriptions/etc	\$	-	\$	-	\$	-	\$	38,000.00
<b>Total Expenditures</b>		\$	<b>322,349.29</b>	\$	<b>300,000.00</b>	\$	<b>230,542.55</b>	\$	<b>323,453.56</b>
503 508 80 00 503	Ending Balance	\$	-	\$	43,786.68	\$	(17,290.13)	\$	333.12
<b>TOTAL USES</b>		\$	<b>322,349.29</b>	\$	<b>343,786.68</b>	\$	<b>213,252.42</b>	\$	<b>323,786.68</b>

BARS #	City of Milton	2015 Actual	2016 Budget	2016 8/31/16 YTD	Projected Year End 2016	Mayor's 2017 Preliminary Budget
<b>Trust/Suspense Fund</b>						
631 308 80 00 631	BFB - Unreserved	\$ 15,359.77	\$ 32,288.44	\$ 32,288.44	\$ 32,288.44	\$ 28,317.88
<b>631 361 10 00 631</b>	<b>Investment Interest</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 29.78</b>	<b>\$ 44.67</b>	<b>\$ 50.00</b>
631 386 00 00 005	Deposits	\$ 43,893.95	\$ 100,000.00	\$ 2,413.09	\$ 3,619.64	\$ 50,000.00
631 386 00 00 006	Credit Card Fraud Issues	\$ -	\$ -	\$ -	\$ -	\$ -
631 386 00 00 007	Wellness Programs	\$ 2,099.20	\$ 5,000.00	\$ -	\$ -	\$ -
631 386 00 00 008	Discovery Benefits	\$ 7,324.76	\$ 20,000.00	\$ 7,366.71	\$ 11,050.07	\$ 20,000.00
631 388 80 00 001	Prior Period Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Non- Revenue</b>	<b>\$ 53,317.91</b>	<b>\$ 125,000.00</b>	<b>\$ 9,779.80</b>	<b>\$ 14,669.70</b>	<b>\$ 70,000.00</b>
<b>TOTAL RESOURCES</b>		<b>\$ 68,677.68</b>	<b>\$ 157,288.44</b>	<b>\$ 42,098.02</b>	<b>\$ 47,002.81</b>	<b>\$ 98,367.88</b>
631 586 00 00 005	Using Deposit	\$ 31,388.12	\$ 100,000.00	\$ 3,568.64	\$ 5,352.96	\$ 50,000.00
631 586 00 00 006	Credit Card Fraud Issues	\$ 348.08	\$ 400.00	\$ 77.25	\$ 115.88	\$ -
631 586 00 00 007	Wellness Programs	\$ 2,099.20	\$ 5,000.00	\$ -	\$ -	\$ -
631 586 00 00 008	Discovery Benefits	\$ 2,553.84	\$ 20,000.00	\$ 8,810.73	\$ 13,216.10	\$ 20,000.00
631 586 10 00 631	Dev Performance Deposits	\$ -	\$ -	\$ -	\$ -	\$ -
588 80 00 650	Prior Period Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Non-Expenditure</b>	<b>\$ 36,389.24</b>	<b>\$ 125,400.00</b>	<b>\$ 12,456.62</b>	<b>\$ 18,684.93</b>	<b>\$ 70,000.00</b>
<b>631 508 80 00 631</b>	<b>EFB - Unreserved</b>	<b>\$ 32,288.44</b>	<b>\$ 31,888.44</b>	<b>\$ 29,641.40</b>	<b>\$ 28,317.88</b>	<b>\$ 28,367.88</b>
<b>TOTAL USES</b>		<b>\$ 68,677.68</b>	<b>\$ 157,288.44</b>	<b>\$ 42,098.02</b>	<b>\$ 47,002.81</b>	<b>\$ 98,367.88</b>
<b>Municipal Court Fund</b>						
632 308 80 00 000	Beginning Balance	\$ 11,355.94	\$ 13,061.40	\$ 13,061.40	\$ 13,061.40	\$ 2,842.71
632 386 00 00 632	Agency Type Deposits (XX)	\$ 473,221.57	\$ 500,000.00	\$ 305,583.98	\$ 458,375.97	\$ 500,000.00
632 388 80 00 632	Prior Year(s) Corrections	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Non-Revenue</b>	<b>\$ 473,221.57</b>	<b>\$ 500,000.00</b>	<b>\$ 305,583.98</b>	<b>\$ 458,375.97</b>	<b>\$ 500,000.00</b>
<b>Total Resources</b>		<b>\$ 484,577.51</b>	<b>\$ 513,061.40</b>	<b>\$ 318,645.38</b>	<b>\$ 471,437.37</b>	<b>\$ 502,842.71</b>
632 586 00 00 632	Agency Type Disbursements - Other Costs Allocations	\$ 471,516.11	\$ 511,000.00	\$ 312,396.44	\$ 468,594.66	\$ 500,000.00
<b>632 508 80 00 632</b>	<b>Ending Balance</b>	<b>\$ -</b>	<b>\$ 2,061.40</b>	<b>\$ 6,248.94</b>	<b>\$ 2,842.71</b>	<b>\$ 2,842.71</b>
<b>TOTAL USES</b>		<b>\$ 471,516.11</b>	<b>\$ 513,061.40</b>	<b>\$ 318,645.38</b>	<b>\$ 471,437.37</b>	<b>\$ 502,842.71</b>



# **SUPPLEMENTARY INFORMATION**

**Organizational Chart**  
**Salary & Wage Chart**  
**Glossary of Terms**

# 2017 Organizational Chart

**CITIZENS OF MILTON**

**Mayor**

**City Council**

**City Administrator**

**City Clerk/HR**

Deputy City Clerk

**Finance Director**

Finance Technician (3)

**City Attorney**

Information Technology Director

Systems Administrator

**Police Chief**

Sergeant (3)

Detective

Officers (8)

Code Enforcement Officer

**Community & Economic Development Director**

Building Official

Permit Technician

**Public Works Director  
City Engineer**

Storm Water Compliance Officer

Admin Support - Office

Admin Support - Field

Mechanic

**Public Works Superintendent  
Project Manager**

Storm/Parks Maint III - Lead

Maint II

Water Utility Supervisor

Meter Technician

Electric Utility Supervisor

Maint II

Maint 1 (2)

Maint III Lead

Maint I (2)

Maint II (2)

Water Quality Specialist

Journey Lineman - Lead

Journey Lineman (2)

Equipment Operator

2017 Total FTEs = 49	
Police Department	16
Executive Department	3
Finance Department	4
Public Works Department	23
Community & Economic Development Department	3



**Monthly Wage Scale  
2017**

11/2/2016

Full Time Employees	2017	IBEW Grade	STEP A	STEP B	STEP C	STEP D	STEP E
Maintenance Worker	-	12	\$ 3,424	\$ 3,619	\$ 3,805	\$ 3,994	\$ 4,192
Maintenance Worker I	4.00	13	\$ 3,618	\$ 3,805	\$ 3,994	\$ 4,192	\$ 4,401
PW Field Administrative Assistant	1.00						
Admin - Deputy Clerk	1.00						
Finance Tech 1	3.00						
Meter Technician	1.00						
PW Administrative Assistant	1.00						
IT System Support Specialist	-						
Sr Admin Asst/Permit Tech w/License	1.00	14	\$ 3,805	\$ 3,994	\$ 4,192	\$ 4,401	\$ 4,624
Maintenance Worker II	3.00	16	\$ 4,192	\$ 4,401	\$ 4,624	\$ 4,853	\$ 5,092
Mechanic	1.00	17	\$ 4,401	\$ 4,624	\$ 4,853	\$ 5,091	\$ 5,349
IT Systems Administrator	1.00	18	4,624	4,853	5,091	5,349	5,617
Line Equipment Operator	1.00						
Maintenance III - Lead	2.00	19	4,853	5,091	5,349	5,617	5,897
Utility Maintenance III/Water Quality Spec	1.00						
Journey Elec Lineman	2.00	23	5,897	6,194	6,501	6,826	7,169
Utility Supervisor	1.00						
Building Official	1.00						
Journey Electric Lineman, Lead	1.00	24	\$ 7,527				
Electric Utility Supervisor	1.00	26	\$ 6,828	\$ 7,170	\$ 7,530	\$ 7,903	\$ 8,298
<b>Uniformed Personnel</b>			<b>Academy</b>	<b>STEP A</b>	<b>STEP B</b>	<b>STEP C</b>	<b>STEP D</b>
Police Officer	8.00		\$ 4,712	\$ 4,947	\$ 5,195	\$ 5,453	\$ 5,728
Code Enforcement Officer	1.00		\$ 4,712	\$ 4,947	\$ 5,195	\$ 5,453	\$ 5,728
Community Service Officer	-		\$ 4,712	\$ 4,947	\$ 5,195	\$ 5,453	\$ 5,728
Police Sergeant	3.00		\$ -	\$ 6,304	\$ 6,619	\$ 6,950	\$ 7,298
Detective	1.00		\$ 4,712	\$ 4,947	\$ 5,195	\$ 5,453	\$ 5,728
<b>Exempt Positions - Directors</b>			<b>2017 Salary Range</b>				
Finance Director	1.00		\$ 76,734	-----	-----	-----	\$ 106,565
City Attorney	1.00		\$ 76,734	-----	-----	-----	\$ 106,565
City Clerk	1.00		\$ 67,995	-----	-----	-----	\$ 82,648
Public Works Director/Engineer	1.00		\$ 76,734	-----	-----	-----	\$ 106,565
IT Director	1.00		\$ 76,734	-----	-----	-----	\$ 106,565
Police Chief	1.00		\$ 76,734	-----	-----	-----	\$ 106,565
Community Development Director	1.00		\$ 73,080	-----	-----	-----	\$ 106,565
Storm Water Compliance Officer	1.00		\$ 67,995	-----	-----	-----	\$ 83,475
P W Superintendent & Project Manager	1.00		\$ 69,426	-----	-----	-----	\$ 93,786
<b>Part-Time Employees</b>							
Civil Service Secretary	150 hrs		\$ 15.65	-----	-----	-----	-----
Clerical Pool			\$ 18.66	-----	-----	-----	-----
Seasonal Public Works Crew	1,854 hrs		\$ 16.80	-----	-----	-----	\$ 20.56
<b>FTE Summary</b>			<b>Elected Officials (Non FTE)</b>				
Total Regular FTE's	49.00						1
Total Part-Time FTE's	1.0						7

1/1/2017

		2017								
<b>Allocations 2017 Full Time Employees</b>		Proposed FTE	General Fund	Streets	CJ	Electric	Water	Storm	Shop	IT
<b>Legis:</b>	Council	7	25%	5%	10%	20%	20%	20%		
<b>Exec:</b>	Mayor	1	50%		5%	15%	15%	15%		
	City Clerk/ HR	1	28%	4%	10%	18%	18%	18%		4%
	Deputy Clerk	1	40%		5%	15%	15%	15%		10%
<b>Finance:</b>	Director	1	5%	4%	12%	25%	25%	20%	5%	4%
	Finance Tech 1	3	14%		15%	24%	24%	20%	1%	2%
<b>Legal:</b>	Attorney	1	25%	5%	10%	20%	20%	20%		
<b>Plan &amp; Dev:</b>	CD Director	1	70%			10%	10%	10%		
	Bldg Official	1	85%			5%	5%	5%		
	Permit Tech	1	60%			10%	10%	20%		
<b>Police:</b>	Chief	1	2%		64%	10%	10%	10%		4%
	Sargents	3			100%					
	Detective	1			100%					
	Officers	8			100%					
	Code Enforcement/CSO	1		10%	60%	10%	10%	10%		
<b>Public Wrks:</b>	Director	1		5%		30%	30%	30%	5%	
	Operations Superintendent	1	10%	5%		26%	27%	27%	5%	
	Maintenance 2	1	10%	5%		30%	30%	25%		
	Administrative Assist	1		5%		35%	35%	25%		
	Operations Admin Assist	1		5%		40%	40%	10%	5%	
	Meter Tech	1				40%	60%			
<b>Electric:</b>	Supervisor	1				100%				
	Lead	1				100%				
	Lineman	2				100%				
	Equip Operator	1				100%				
<b>Water &amp; Streets:</b>	Supervisor	1		10%			90%			
	Lead	1		10%			90%			
	Water Quality	1					100%			
	Maintenance 2	2		10%			90%			
	Maintenance 1	2		20%			80%			
<b>Storm, Parks &amp; Facilities:</b>	Compliance Officer	1						100%		
	Lead	1	15%	10%				75%		
	Maintenance 2	0	15%	10%				75%		
	Maintenance 1	2	30%	10%				60%		
	Seasonals (2 - PT)	0.9	100%							
<b>Shop:</b>	Mechanic	1							100%	
<b>IT:</b>	Director	1								100%
	Systems Administrator	1								100%
<b>Total FTE's</b>		<b>49.9</b>	<b>5.42</b>	<b>1.58</b>	<b>14.06</b>	<b>8.96</b>	<b>10.37</b>	<b>6.00</b>	<b>1.23</b>	<b>2.28</b>

Note - Elected Officials are not included in the FTE Count

# CITY OF MILTON

## Glossary of Budget Terms

**Accrual Basis** – A basis of accounting in which revenues and expenditures are recorded at the time they occur as opposed to when cash is actually received or spent.

**Appropriation** – A legal authorization granted by the City Council to make expenditures and to incur obligations for a specific purpose.

**Assessed Valuation** – The valuation set upon real estate and certain personal property by the County Assessor as a basis for levying property taxes.

**Authorized Positions** – Employee positions, which are authorized in the adopted budget, to be filled during the year.

**Bond** – A long-term promise to repay a specified amount (the face amount of the bond) on a particular date (the maturity date). The most common types of bonds are general obligation revenue bonds. Bonds are primarily used to finance capital projects.

**Budget** – A plan of financial activity for a specified period of time (fiscal year or biennium) indicating all planned revenues and expenses for the budget period.

**Budget Message** – The opening section of the budget that provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous years, and the views and recommendations of the Mayor.

**Capital Improvement** – Expenditures related to acquisition, expansion or rehabilitation of an element of the government's physical plant; sometimes referred to as infrastructure.

**Capital Outlay** – Fixed assets that have general value of \$5,000 or more and have a useful economic lifetime of more than one year.

**Capital Project** – Major construction, acquisition, or renovation activities which add value to government's physical assets or significantly increase their useful life, also called capital improvements.

**Capital Projects Fund** – A fund created to account for all resources and expenditures used for the acquisition of fixed assets except those financed by enterprise funds.

**Contingency** – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Contractual Services** – Services rendered to a government by private firms, individuals, or other governmental agencies.

**Debt Service** – Payment of interest and principal on borrowed money according to a predetermined payment schedule.

**Department** – The basic unit of service responsibility, encompassing a broad mandate of related service responsibilities.

**Division** – Can be a subunit of a department which encompasses a substantial portion of the duties assigned to a department (e.g. Building Division in the Planning and Community Development Department).

**Encumbrance** – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

**Expense** – Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

**Face Value** – The amount of principal that must be paid at maturity for a bond issue.

**Fiscal Year** – A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization.

**Full-time Equivalent Position (FTE)** – A full-time or part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time person working 20 hours per week would be equivalent of 0.5 of a full-time position.

**Fund** – A fiscal entity with revenues and expenses that are segregated for the purpose of carrying out a specific purpose or activity.

**GAAP** – Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**GASB** – The Governmental Accounting Standards Board, established in 1985, is the current standard-setting board for governmental GAAP.

**General Fund** – The principal operating fund of the City used for general governmental operations. Taxes and fees that generally have no restriction on their use support it.

**General Obligation (G.O.) Bonds** – This type of bond is backed by the full faith, credit and taxing power of the government issuing it.

**Indirect Cost** – A cost necessary for the functioning of the organization as a whole, but which cannot be identified with a specific product, function or activity.

**Infrastructure** – The physical assets of a government (e.g. streets, water, sewer, public buildings, and parks).

**Interfund Transfers** – The movement of monies between funds of the same governmental entity.

**Levy** – To impose taxes for the support of the governmental activities.

**Long-term Debt** – Debt with a maturity of more than one year after the date of issuance.

**Mission Statement** – A broad statement of the intended accomplishment or basic purpose of a program.

**Modified Accrual Accounting** – A basis of accounting in which expenditures are accrued but revenues are accounted for when they become measurable and available. Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

**Operating Budget** – The portion of the budget that pertains to daily operations that provide basic governmental services.

**Ordinance** – A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as a statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**Program** – The smallest organization that delivers a specific set of services. A program may be an entire department; or if a department encompasses significantly diverse responsibilities or large work forces, a single department may be divided into two or more programs.

**Reserve** – An account used to either set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

**Resolution** – A special or temporary order of a legislative body—an order of a legislative body requiring less legal formality than an ordinance or statute.

**Resources** – Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

**Revenue** – Sources of income financing the operations of government.

**Taxes** – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those who pay, for example, sewer service charges.

**Unreserved Fund Balance** – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**User Charges** – The payment of a fee for direct receipt of a public service by the party who benefits from the service.

**Vision Statement** – A short statement that conveys the big picture of the organization. It is general in scope, not restricting. It answers the question "Why?"