



# UTILITY SERVICE INSTALLATION APPLICATION

City of Milton  
1000 Laurel Street  
Milton, WA 98354  
Phone: (253) 922-8738 Ext. #1  
Fax: (253) 922-3466  
Email: [permits@cityofmilton.net](mailto:permits@cityofmilton.net)

NEW <input type="checkbox"/>	EXISTING <input type="checkbox"/>	DISCONNECT <input type="checkbox"/>
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TOTAL APPLICATION FEES DUE: \_\_\_\_\_ APPLICATION NUMBER: \_\_\_\_\_

REQUESTED SERVICE: \_\_\_\_\_ WATER \_\_\_\_\_ ELECTRIC

APPLICANT NAME: \_\_\_\_\_

APPLICANT'S ADDRESS (STREET/CITY/STATE/ZIP): \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_

OWNER'S ADDRESS (STREET/CITY/STATE/ZIP): \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Billing information: Billing will be sent to the owner. If requested by the owner, the applicant may receive copies for a \$3.00 fee. Billing will begin with the date of the meter installation. Bills are due the 15th of the month. Late penalties are applied and the lien/disconnection process begins if not paid in full by the 15th. Once disconnected, balance due must be paid in full before reconnecting and removing the lien.

PROPERTY PHYSICAL ADDRESS (INCLUDE CITY/ZIP): \_\_\_\_\_

ASSESSOR'S PARCEL NUMBER: \_\_\_\_\_

PURPOSE OF SERVICE: \_\_\_\_\_ RESIDENTIAL \_\_\_\_\_ COMMERCIAL \_\_\_\_\_ INDUSTRIAL  
\_\_\_\_\_ IRRIGATION \_\_\_\_\_ OTHER

SIZE OF SERVICE: \_\_\_\_\_ BACKFLOW PREVENTION ASSEMBLY REQ'D: [ ] YES [ ] NO

NUMBER OF EQUIVALENT RESIDENTIAL UNITS TO BE SERVED: \_\_\_\_\_

TYPE OF COMMERCIAL OR INDUSTRIAL USE: \_\_\_\_\_

Please give a detailed description of what type of development the utility services will serve, including the approximate date(s) utilities will be activated and if your project will be constructed in phases (attached additional sheets, if necessary):

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Attach a site plan showing the locations of all existing or proposed developments on the subject property.



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### MILTON CODES FOR WATER AND SERVICE UTILITY FEES:

#### **WATER:**

##### **13.28.030 Water Service Application – Contents – Fee payment required:**

A. All applications for water service to and for the use of water within any premises shall be made at the office of the water department of the city by the owner or authorized agent on printed forms to be furnished by the water department for that purpose. The application shall show the name and address of the owner or agent, legal description of the premises, name of the street upon which the property fronts, together with the corresponding official house number assigned to the premises, if available. The applicant shall state the purpose for which the premises are to be used, the number of families to be supplied for domestic use, and the size of service connection desired.

B. At the time of filing the application, he shall pay all fees and deposits required for constructing the water service connection as provided in this chapter and in Chapter [3.48](#). He shall also pay all necessary water main construction charges, and he shall agree to conform to and abide by all provisions of this chapter and rules and regulations of the water department as they now exist or may hereafter be established. (Ord. 561 § 3, 1969).

#### **ELECTRIC:**

##### **13.08.030 Electrical Distribution Fees:**

A. In addition to any other charges whatsoever, there shall be a facilities charge assessed against each lot in all new, pending and undeveloped plats, short plats, and individual building sites. The applicable fee shall be based upon the minimum square footage lot requirement as defined in the latest city revised zoning code for single-family and multiple-family dwellings. All assessments in long plats shall be paid prior to energizing the system within the plat whether overhead or underground. Assessments on short plats and individual building sites shall be paid prior to furnishing electrical service.

B. The fee also applies to vacant building sites which previously contained a building or structure and also current sites containing a building or structure which has been occupied and the service removed or off for a period of two years or longer.

C. Commercial sites shall be assessed as indicated by Chapter [3.48](#) MMC. Assessments shall be paid prior to furnishing electrical service.

D. Any and all late comer fees that arise from developer extension agreements shall be paid prior to the furnishing of an electrical service. (Ord. 1012 § 3, 1986; Amended at city's request, 2/9/84; Ord. 796 § 3, 1979).

#### **Utility Charges to Begin at the Following Times:**

- **Temporary Electricity:** As soon as the temporary electric meter is installed on the temporary pole
- **Permanent Electricity:** As soon as the permanent electric meter is installed on the structure
- **Water:** As soon as the water meter is installed

I/we have read the foregoing application, know the contents thereof, and believe that factual statements contained therein and provided by us to be true, and do sign this Application on this the day of \_\_\_\_\_ in the year of \_\_\_\_\_ .

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant Email Address: \_\_\_\_\_



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**WATER UTILITY CHARGES:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PARCEL #: \_\_\_\_\_

Size of Service:             5/8"       1"             1-1/2"       2"             Larger

Type of Service:             Single Family       Single Family w/ Irrigation       Multi-Family

Commercial             Fire                                     Irrigation

Applicant's Signature \_\_\_\_\_

**\*\* Site Map Shall Be Attached at the Time of Application\*\***

**Public Works Department Use Only**

	<u>Municipal Code</u>	<u>Cost Code</u>	
<b>PERMIT</b>			
<b>\$102.00</b> - Permit Fee Per Meter	MMC 13.28.185 (A)	403.322.13.00.000	Amount Due
<b>CITY SERVICE - NEW INSTALLATION FEES</b>			
<b>\$2,128.00 (per unit)</b> - Connection Fee: 5/8" (includes connecting meter & meter box)	MMC 13.28.185 (C)	403.343.49.00.000	Amount Due
<b>Larger meters</b> - \$2,128.00 plus additional: Cost of larger materials and 15% overhead	MMC 13.28.185 (C)	403.343.49.00.000	Amount Due
<b>Re-Activation Fee</b> - *See Milton Municipal Code	MMC 12.28.250	403.343.49.00.000	Amount Due
<b>EXISTING METER SERVICE INSTALLATION FEES</b>			
<b>\$428.00</b> - Drop Meter Fee - 3/4" meters	MMC 13.28.185 (C)	403.343.49.00.000	Amount Due
<b>Larger meters</b> - \$2,128.00 plus additional: Cost of larger materials and 15% overhead		403.343.49.00.000	Amount Due
<b>SYSTEM DEVELOPMENT CHARGES - PER CONNECTION</b>			
<b>\$4,403.00</b> - 3/4" meter size	MMC 13.28.185 (B)	404.367.00.00.404	Amount Due
<b>\$7,350.00</b> - 1" meter size	MMC 13.28.185 (B)	404.367.00.00.404	Amount Due
<b>\$14,659.00</b> - 1-1/2" meter size	MMC 13.28.185 (B)	404.367.00.00.404	Amount Due
<b>\$23,465.00</b> - 2" meter size	MMC 13.28.185 (B)	404.367.00.00.404	Amount Due
<b>Greater than 2" meter</b> - <i>Calculated upon request</i>		404.367.00.00.404	Amount Due
<b>Additional Charges:</b> Time/Material/Equipment/Labor		404.367.00.00.404	Amount Due
<b>TOTAL FEES DUE</b>			

Building Permit Number: \_\_\_\_\_ Tap Number: \_\_\_\_\_

Date of Installation: \_\_\_\_\_ By: \_\_\_\_\_

Backflow Prevention Assembly Required:             Yes                                     No

Premises Isolation             Reduced Pressure Detector Assemb  Point of Contact

Type Required:             Double Check Valve Assembly  Reduced Pressure Backflow Assembly

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

1000 Laurel Street, Milton, WA 98354

Receipt #: \_\_\_\_\_ By: \_\_\_\_\_ Acct Estb: \_\_\_\_\_ Phone: (253) 922-8733 Fax: (253) 922-2385



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**ELECTRIC UTILITY CHARGES:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PARCEL: \_\_\_\_\_

Size of Service:            [ ] 200 amp.    [ ] 320 amp.    [ ] 400 amp.            [ ] 3 phase

Applicant's Signature: \_\_\_\_\_

**\*\* Site Map Shall Be Attached at the Time of Application\*\***

**Public Works Department Use Only**

	<u>Municipal Code</u>	<u>Cost Code</u>	
<b>PERMIT</b>			
\$102.00 - Permit Fee Per Meter	MMC 13.08.040	401.322.12.00.000	Amount Due
<b>CITY SERVICE INSTALLATION FEES</b>			
\$675.00 - Connection Fee - 1 phase Overhead <input type="checkbox"/> Underground <input type="checkbox"/>	MMC 13.08.040	402.367.00.00.402	Amount Due
\$1,395.00 - Connection Fee - 3 phase Overhead <input type="checkbox"/> Underground <input type="checkbox"/>	MMC 13.08.040	402.367.00.00.402	Amount Due
\$255.00 Distribution Fee	MMC 13.08.040	401.343.39.00.000	Amount Due
<b>OTHER FEES</b>			
\$51.00 - Reconnection Fee due to non-payment( <i>during business hours</i> )	MMC 13.08.040	401.343.39.00.000	Amount Due
\$188.00 - Reconnection Fee due to non-payment( <i>after business hours</i> )	MMC 13.08.040	401.343.39.00.000	Amount Due
\$25.00 - Temporary Power filing fee( <i>not to exceed 12 months</i> )		401.343.39.00.000	Amount Due
<i>*Temporary Power Usage will be billed at the current rate</i>			
\$250.00 - Splice Box	MMC 13.08.040	401.343.39.00.000	Amount Due
Yard Lights - 100, 200 or 400 Watt	MMC 13.08.040	401.343.39.00.000	Amount Due
<b>Additional Charges:</b> Separate invoice will be issued	MMC 13.08.040	401.343.39.00.000	Amount Due
<b>TOTAL FEES DUE</b>			

Building Permit Number: \_\_\_\_\_

Tap Number: \_\_\_\_\_

Date Temporary Service Installed: \_\_\_\_\_

Date Permanent Service Installed: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

Receipt # \_\_\_\_\_ By: \_\_\_\_\_ Acct Estb: \_\_\_\_\_

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