



Minutes

Events Committee 2015

Tuesday May 26, 2015 at 6:00 p.m. in City Council Chambers

Regular Meeting of the Events Committee
Milton Council Chambers, 1000 Laurel St., Milton WA

Recognition of Guests:

Mayor
Mayor Pro Tem
Councilmembers

6:00pm

Regular Meeting:

Call to Order : April called meeting to order at 6:07 pm

-Committee Roll Call: April Balsley, Brandy Wade, Christy Dean, Tiffany Harris-Foss, Debra Hooie

Absent: Kendra Dixon (Excused), Mary Tompkins (excused) and Ty Hanson (?)

-Guests: Alicia Bennest and Elizabeth Dargie, Jum Jacobsen from Dave's of Milton

-City Staff: Tyson Welker, Public Works Supervisor; Kathy Horton, Deputy City Clerk

-Mayor Perry

-Additions and Deletions : none

Approval of Minutes: May 12, 2015 Christy Dean motioned, Brandy second, voted and passed 4/0.

Guest comments: 5-10 minute limitation

Jim Jacobsen from Dave's of Milton expressed his continued support in the community and with Milton Days. Wants to be a part of Milton Days and community oriented. Planning on still having the Beer/wine garden. Would like to have a better placement of the beer garden, off the stage area.

OLD BUSINESS- None

ATTENDANCE- The Mayor expressed how Mandatory Attendance is top priority and benefits the committee. We are approaching our event quickly and need to make sure that we are all coming to the meeting and staying for the duration, but wants to start keeping on a tighter Agenda style timeline so we move quickly and efficiently.

MILTON DAYS – Rock the Park

- Timeline/Budget/ Contracts(Kathy) – Kathy went over what her items are that she will address and that she reports to the Mayor to keep on track. She has the support of Marci's expertise from last year and will have that this year also. The Budget was passed out and explained on how that works. We are working off of last year's money that came in to create our budget, just as the money raised this year will be used for next year's event. Contracts need to be turned into Kathy ASAP.
- Entertainment Kids Updates (Christy) – Contract with Clowns Unlimited for all items will be \$6,142.95 and the Barter amount of \$1495 will lower our cost to \$4647.95. We do not have the balloon person included in that amount or prizes for the fish pond activity. Dave's offered to provide ice cream vouchers for prizes for the Chalk Art contest.
- Schedule (April)Marci printed and passed out.
- Grand Marshall- Kathy has talked with the VFW and they will help to get Frank to and from the event.
- Parade Updates(Susan) – coming in slowly but interest is building
- Sponsor Updates (April)- coming in and April is working consistently with the businesses in the community. Her new role with the Chamber of Commerce is an added bonus!!!
- Advertising/Communication (Ty)- Flyer was approved by the Mayor and sent out to the committee. Christy was added to the FB page, to help promote the event and highlight the current vendors,

sponsors and ongoing updates, along with answering questions on the FB page. (Debbie motioned, Brandy second...voted and approved)

- Entertainment Bands Updates(Mary)- none
- Tennis Courts Activities (Christy)- Kathy will help with this. ;)
- Vendor Updates(Brandy)- 31 current vendors, still lower than last year but we continue to get requests. Please go out to local events, reaching out to vendors and share the opportunity.
- Park Layout plan – Kathy, Marci and Tyson/Glen from Public works will be walking the park and beginning the layout of the event then including Brandy on any updates with regards to the new ADA sidewalk, restrooms and power supply concerns.
- Fundraiser Events- upcoming events – Kick off of Milton Days with the Milton Idol on June 5th at Dave’s of Milton. Raffle tickets are available with Kathy, come check them out at her office. Raffles will be sold at the Milton idol night.
- Volunteers – Rangers, Boy Scouts – DM Disposal is in to help volunteer.
- Other Items

**Announcements – NEXT Months Meetings: Sub Committee, Tuesday June 8th.
Regular meeting, Monday June 22nd**

Adjournment: Motion to adjourn the meeting. Debra motioned, Brandy seconded and Adjourned at 7:29 pm.

Committee may add and take action on items not listed on this agenda as directed by the Chairperson or the Mayor.
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