



CITY COUNCIL MINUTES

Special Meeting
Monday, November 10, 2014
7:00 p.m.

CALL TO ORDER

Mayor Perry called the meeting to order at 7:00 p.m. and led the flag salute.

ROLL CALL

Present: Mayor Perry, Mayor Pro Tem Taylor, Councilmembers Whalen, Jones, Ott, Morton, Manley, and Zaroudny

STAFF PRESENT

Public Works Director Neal, Interim Finance Director Garrison, Officer Williams, and City Clerk Bolam

ADDITIONS / DELETIONS

None.

CITIZEN PARTICIPATION

None.

PUBLIC HEARING

- A. 2015 Proposed Budget – Required Hearing #2

Mayor Perry opened the public hearing at 7:02 pm. There was no public comment. The hearing was closed at 7:03 pm.

ACTION ITEMS

- A. WCIA Cyber Liability Mandatory Requirements

Interim Director Garrison explained this is in response to an audit requirement from 2013's audit, and that our IT department had looked it over. They suggested one change

from the version in the packet – page 5, the “Automatic Log-off” was changed to “Automatic Lock.”

COUNCILMEMBER WHALEN MOVED, seconded by Councilmember Jones, to approve the attached Electronic communication and technology policy. **Passed 7/0.**

B. Updated Fee Schedule

Director Neal explained the proposed changes to the fee schedule and the rationale behind them.

Councilmember Manley suggested going through the proposed changes individually, as there are many that seem too high.

Mayor Perry said that these proposed changes will help to bring in the staff needed to achieve Council’s vision for the city.

Discussion ensued.

Mayor Perry recessed the meeting at 8:00pm; the meeting was called back to order at 8:10 pm.

Discussion resumed.

Council requested that staff bring back information about setting a grading permit, and indicated preferences regarding the proposed fee changes:

- Councilmember Zaroudny – okay with building valuation changes, but leave the plumbing and mechanical alone
- Councilmember Manley – fire alarms way too high; demolition permit too high and maybe just go away; introduce more tiers to the building chart; plumbing/mechanical leave permit fee as is and increase the fixture fees by less than double
- Councilmember Morton – look at adding categories for which we aren’t currently charging fees and should be; requests to see the comparisons; 100% increase is a little steep in some categories – 25-30% increase perhaps; separate demolition permit from a building move permit, and lower the demolition permit
- Mayor Pro Tem Taylor – agrees with all suggestions stated thus far
- Councilmember Ott – agrees with an increase in “deviation from standards” permit, Shoreline exemption permit, and driveway permit; does not agree with adding building chart tiers; agrees with increased fees for new construction and remodels; does not agree with increases for homeowners’ small upgrades
- Councilmember Jones – agrees with cutback on small upgrades for homeowners; like to see additional charges such as grading; in favor of other increases to make the department operate efficiently
- Councilmember Whalen – agrees with proposed increases, and perhaps additional increases as well

DISCUSSION ITEMS

A. Proposed 2015 Budget Adoption Process

Interim Finance Director Garrison explained the budget schedule to come and staff's recommendation for adoption, as well as the need to approve vouchers in the case of Council suspending December's meetings.

COUNCILMEMBER WHALEN MOVED, seconded by Councilmember Zaroudny, to suspend the meetings of December 1, 8, and 15, 2014.

Councilmembers said that a change to this may be necessary at next week's meeting.

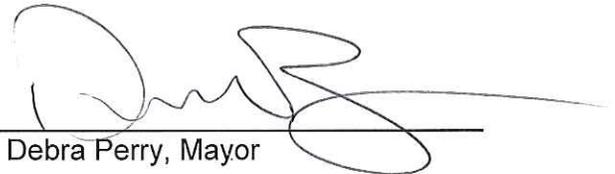
The matter was voted on and passed 5/2 (Manley/Ott by roll call vote).

Interim Finance Director Garrison provided an update on the auditor's report, saying it will be at least one more week before the exit interview.

Mayor Pro Tem Taylor shared about the passing of Dick Casey, past Milton Planning Commissioner.

ADJOURNMENT

Adjourned at 9:30 p.m.



Debra Perry, Mayor

ATTEST:



Katie Bolam, City Clerk