



CITY COUNCIL MEETING AGENDA
Council Chambers, 1000 Laurel Street

December 8, 2014
Monday

Executive Session
6:30 p.m.

For the purpose of discussing the negotiations of the IBEW Local 483 labor contract as per RCW 42.30.140(4)(b).

Special Meeting
7:00 p.m.

- 1. Call to Order and Flag Salute**
- 2. Roll Call of Councilmembers**
- 3. Additions/Deletions**
- 4. Citizen Participation**

Citizens may comment on any topic that is not on the Regular Agenda. To comment, please raise your hand to request recognition by the Chair. Once so recognized, please step to the podium and state your name and address for the record before making your comments. Also, please limit your comments to no more than three (3) minutes.

The public may comment on individual agenda items on the Regular Agenda prior to Council's action.

The public may also submit written communications, via letters or emails to dperry@cityofmilton.net. Any item received by noon on the day of the meeting will be distributed to Council.

5. Consent Agenda

A. Claims Approval:

- i. Approval of the checks/vouchers numbers 55959-56003 in the amount of \$282,971.64**

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.

- ii. Approval of the payroll disbursement of 11/20/14 in the amount of \$134,519.43.

- B. Activity Center Re-roof Project Acceptance
- C. Alder Street Storm Drainage Project Acceptance

6. Regular Agenda

- A. Grant Acceptance – Milton Way Pedestrian Improvements
- B. Authorization to Repair Well Pump #12
- C. IBEW One-Year Labor Contract
- D. Contract Approval – Rapport Benefits Group

7. Adjournment

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.

FOR PLANNING PURPOSES ONLY

PENDING COUNCIL AGENDA CALENDAR (Dates are Subject to Change)				TENTATIVE/UNSCHEDULED ITEMS	
January 2015					
Mon 1/5	7:00 pm	Regular Meeting	A. Public Hearing – Marijuana Moratorium Extension B. Appointment of Mayor Pro-Tem C. Appointments to Inter-Jurisdictional Boards and Commissions D. Reappoint members of the Park Board E. Emergency Ordinance – Marijuana Moratorium Extension F. Setting Council Retreat Date	Regular Meeting	Surplus Seized Vehicles – <i>Consent</i> Utility Collections – Amending code language to match state law Clear Firs/Sunridge Annexation – <i>Public Hearing</i> Clear Firs/Sunridge Annexation – <i>Ordinance</i> Sound Transit South Corridor Alternative – <i>Presentation</i> Agriculture code amendment – number of farm animals allowed Electric rates fee resolution (follow up from COSA)
Mon 1/12	7:00 pm	Study Session	A. Garbage rate increase B. Meet with staff	Study Session	Transportation Benefit District Curtailment Agreement with Tacoma Power Requests outside of specific funding Consultant report on staffing levels Freeman Road City Limit Modification
TUESDAY 1/20	7:00 pm	Regular Meeting	A. Parks Board Update – Kent Ross (arrive 7:15) B. Personnel – change lieutenant to commander C.		
February 2015					
Mon 2/2	7:00 pm	Regular Meeting		Finance Committee	Street Standards Transportation Benefit District
Mon 2/9	7:00 pm	Study Session	A. Meet with staff		
TUESDAY 2/17	7:00 pm	Regular Meeting	A. 2015 Budget Amendment		
March 2015					
Mon 3/2	7:00 pm	Regular Meeting			
Mon 3/9	7:00 pm	Study Session	A. Meet with staff		
Mon 3/16	7:00 pm	Regular Meeting			

CITY OF MILTON
PAYROLL and CLAIMS VOUCHER APPROVAL

Back to Agenda

I HEREBY CERTIFY THAT THE EXPENDITURES SHOWN BELOW REFLECT THE TRUE AND CORRECT EXPENDITURES TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THE EXPENDITURES BELOW TO BE VALID AND CORRECT.

Finance Director

DATE

Claim Vouchers:

Payroll Disbursements:

Date	Check #	Amount	Date	Check #	Amount
11/25/2014	55959	126,736.32	11/20/2014	3795	1,368.03
11/27/2014	US Bank & DOL Online	11,040.11	11/20/2014	ACH (Direct Deposit)	81,560.12
11/28/2014	ACH Online	40,051.21	11/20/2014	3796-3797	617.34
12/8/2014	55960-56003	105,144.00	11/20/2014	ACH (Benefits)	47,408.48
			11/21/2014	3798-3799	3,015.78
			11/21/2014	ACH (Benefits)	549.68

Total Accounts Payable: \$ 282,971.64 Total Payroll: \$ 134,519.43

Void Check

WE, THE UNDERSIGNED COUNCILMEMBERS OF THE CITY OF MILTON, WASHINGTON, DO HEREBY CERTIFY AND APPROVE THE PAYROLL AND CLAIM VOUCHERS FOR THE TOTAL AMOUNT OF:

\$417,491.07 Dated: **December 8, 2014**

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER

Accounts Payable



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
0	Dept of Licensing Firearms Section	11/27/2014	Building	650-00-216-010-00	112114	Concealed Pistol License Renew	\$ 36.00
Dept of Licensing Firearms Section WA State Total							\$ 36.00
0	US Bank	11/27/2014	General Fund	001-00-389-000-02	9197 110614	Overtime Meal - (Reimbursed City Rcpt #421316 for Excess)	\$ 18.09
0	US Bank	11/27/2014	General Fund	001-00-389-000-02	9197 110614	Overtime Meal - (Reimbursed City Rcpt #421316 for Excess)	\$ 17.55
0	US Bank	11/27/2014	General Fund	001-00-389-000-02	9197 110614	Overtime Meal - (Reimbursed City Rcpt #421316 for Excess)	\$ 17.54
0	US Bank	11/27/2014	Administration	001-13-513-100-31	7907 110614	Misc. Office Supplies	\$ 16.41
0	US Bank	11/27/2014	Administration	001-13-513-100-31	7907 110614	Santa Workshop Materials	\$ 21.88
0	US Bank	11/27/2014	Administration	001-13-513-100-32	7907 110614	Fuel	\$ 31.01
0	US Bank	11/27/2014	Administration	001-13-513-100-43	5017 110614	Chamber Luncheon	\$ 25.00
0	US Bank	11/27/2014	Administration	001-13-513-100-43	7907 110614	Travel Meal	\$ 7.57
0	US Bank	11/27/2014	Administration	001-13-513-100-43	7907 110614	Parking Fee - Training	\$ 15.00
0	US Bank	11/27/2014	Administration	001-13-513-102-49	5017 110614	Refunded Duplicate Charge	\$ (165.00)
0	US Bank	11/27/2014	Finance	001-14-514-230-31	8284 110614	Batteries for City Hall Panic Alarms	\$ 34.18
0	US Bank	11/27/2014	Employee Benefit	001-17-517-900-31	6895 110614	Wellness Prizes for Cook-Off at Benefits Fair	\$ 50.00
0	US Bank	11/27/2014	Facilities	001-18-518-300-22	6838 110614	Rain Wear - S. Amell	\$ 29.56
0	US Bank	11/27/2014	Facilities	001-18-518-300-31	6838 110614	Grout Sealer, Silkflex, Rubber Mat	\$ 12.02
0	US Bank	11/27/2014	Facilities	001-18-518-300-31	6838 110614	Black Tape	\$ 10.73
0	US Bank	11/27/2014	Facilities	001-18-518-300-31	6838 110614	Hooks, Anti-Skid, Steel Wool, Staples, Bit Holder	\$ 51.07
0	US Bank	11/27/2014	Facilities	001-18-518-300-31	6838 110614	Stretch Wrap	\$ 8.83
0	US Bank	11/27/2014	Facilities	001-18-518-302-49	6838 110614	Registration - OSHA Compliance Seminar	\$ 89.50
0	US Bank	11/27/2014	General Fund	001-19-518-900-31	6481 110614	Labels, Hooks and Ink Pad Replacement Kit	\$ 32.07
0	US Bank	11/27/2014	General Fund	001-19-518-900-36	6481 110614	Domain Renewal	\$ 73.97
0	US Bank	11/27/2014	General Fund	001-19-518-900-45	6481 110614	Archival Storage	\$ 110.00
0	US Bank	11/27/2014	Police	001-21-521-200-22	6598 110614	Belts	\$ 76.46
0	US Bank	11/27/2014	Police	001-21-521-200-31	6598 110614	Battery	\$ 131.23
0	US Bank	11/27/2014	Police	001-21-521-200-31	6598 110614	Windshield Wipers	\$ 100.40
0	US Bank	11/27/2014	Police	001-21-521-200-31	6598 110614	Seatbelt Extender	\$ 65.76
0	US Bank	11/27/2014	Police	001-21-521-200-31	6598 110614	4 in 1 Emergency Tool	\$ 14.75
0	US Bank	11/27/2014	Police	001-21-521-200-31	6598 110614	Surgical Face Masks	\$ 13.35
0	US Bank	11/27/2014	Police	001-21-521-200-31	6598 110614	Screws and Hooks	\$ 15.33
0	US Bank	11/27/2014	Police	001-21-521-200-31	6614 110614	Fingerprint Paper	\$ 38.50
0	US Bank	11/27/2014	Police	001-21-521-200-31	6671 110614	Powerstrips	\$ 22.22
0	US Bank	11/27/2014	Police	001-21-521-200-31	6671 110614	Cable Covers	\$ 61.22
0	US Bank	11/27/2014	Police	001-21-521-200-31	6671 110614	Batteries for Car Remotes	\$ 20.76
0	US Bank	11/27/2014	Police	001-21-521-200-32	1657 110614	Fuel	\$ 314.65
0	US Bank	11/27/2014	Police	001-21-521-200-32	2647 110614	Fuel	\$ 291.66
0	US Bank	11/27/2014	Police	001-21-521-200-32	4659 110614	Fuel	\$ 500.66
0	US Bank	11/27/2014	Police	001-21-521-200-32	6473 110614	Fuel	\$ 172.95



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
0	US Bank	11/27/2014	Police	001-21-521-200-32	6598 110614	Fuel - EVOC	\$ 105.02
0	US Bank	11/27/2014	Police	001-21-521-200-32	6614 110614	Fuel	\$ 450.05
0	US Bank	11/27/2014	Police	001-21-521-200-32	6630 110614	Fuel	\$ 339.48
0	US Bank	11/27/2014	Police	001-21-521-200-32	6671 110614	Fuel	\$ 83.04
0	US Bank	11/27/2014	Police	001-21-521-200-32	6747 110614	Fuel	\$ 548.60
0	US Bank	11/27/2014	Police	001-21-521-200-32	6887 110614	Fuel	\$ 459.34
0	US Bank	11/27/2014	Police	001-21-521-200-32	8100 110614	Fuel	\$ 362.10
0	US Bank	11/27/2014	Police	001-21-521-200-32	8284 110614	Fuel	\$ 350.93
0	US Bank	11/27/2014	Police	001-21-521-200-35	4659 110614	Replacment Eyewear	\$ 128.00
0	US Bank	11/27/2014	Police	001-21-521-200-35	4659 110614	Covers for Seized Cars	\$ 100.17
0	US Bank	11/27/2014	Police	001-21-521-200-35	6598 110614	Projector Mount	\$ 24.69
0	US Bank	11/27/2014	Police	001-21-521-200-35	6598 110614	Hammer, Bit Set and Battery	\$ 64.35
0	US Bank	11/27/2014	Police	001-21-521-200-36	1657 110614	IT Cord Adapter	\$ 38.28
0	US Bank	11/27/2014	Police	001-21-521-200-36	6598 110614	HDMI Cable, Splitter & Patch	\$ 89.76
0	US Bank	11/27/2014	Police	001-21-521-200-36	6598 110614	HDMI Converter	\$ 32.81
0	US Bank	11/27/2014	Police	001-21-521-200-36	6598 110614	Equipment for Camera System	\$ 164.85
0	US Bank	11/27/2014	Police	001-21-521-200-36	6598 110614	Misc. Supplies for IT and Camera	\$ 157.64
0	US Bank	11/27/2014	Police	001-21-521-200-36	6887 110614	Power Inverter	\$ 32.81
0	US Bank	11/27/2014	Police	001-21-521-200-41	6473 110614	TLO - Transunion	\$ 5.50
0	US Bank	11/27/2014	Police	001-21-521-200-41	6473 110614	TLO - Transunion	\$ 25.00
0	US Bank	11/27/2014	Police	001-21-521-200-41	6598 110614	Key FOB Programming	\$ 62.91
0	US Bank	11/27/2014	Police	001-21-521-200-41	6614 110614	Mobilelock - HDG	\$ 2.50
0	US Bank	11/27/2014	Police	001-21-521-200-42	4659 110614	Postage	\$ 6.49
0	US Bank	11/27/2014	Police	001-21-521-200-43	6598 110614	Pizza for DUI & BAC Training	\$ 283.89
0	US Bank	11/27/2014	Police	001-21-521-200-43	8284 110614	Travel Meal - Evidence Training	\$ 13.00
0	US Bank	11/27/2014	Police	001-21-521-200-48	8100 110614	Windshield Wipers	\$ 34.99
0	US Bank	11/27/2014	Police	001-21-521-202-49	8284 110614	Registration - Evidence Training	\$ 300.00
0	US Bank	11/27/2014	Building	001-24-558-500-32	6556 110614	Fuel	\$ 44.31
0	US Bank	11/27/2014	Building	001-24-558-500-43	6556 110614	Lodging -	\$ 237.06
0	US Bank	11/27/2014	Engineering	001-32-532-100-32	6713 110614	Fuel	\$ 85.59
0	US Bank	11/27/2014	Engineering	001-32-532-100-43	6713 110614	Travel Meal - Chipotle - APWA Conference	\$ 7.34
0	US Bank	11/27/2014	Engineering	001-32-532-100-43	6713 110614	Lodging - APWA Conference	\$ 281.88
0	US Bank	11/27/2014	Activity Center	001-73-575-500-22	6838 110614	Rain Wear - S. Amell	\$ 13.80
0	US Bank	11/27/2014	Parks	001-76-576-600-22	6838 110614	Rain Wear - S. Amell	\$ 94.60
0	US Bank	11/27/2014	Parks	001-76-576-600-31	6838 110614	Earplugs, Gloves	\$ 28.31
0	US Bank	11/27/2014	Parks	001-76-576-600-31	6838 110614	Grout Sealer, Silkflex, Rubber Mat	\$ 12.02
0	US Bank	11/27/2014	Parks	001-76-576-600-31	6838 110614	Clipboards	\$ 6.56
0	US Bank	11/27/2014	Parks	001-76-576-600-32	6838 110614	Fuel	\$ 62.10
0	US Bank	11/27/2014	Parks	001-76-576-602-49	6838 110614	Registration - OSHA Compliance Seminar	\$ 89.50
0	US Bank	11/27/2014	Streets	101-00-542-900-22	6432 110614	Coveralls	\$ 21.33
0	US Bank	11/27/2014	Streets	101-00-542-900-22	7647 110614	Boots	\$ 22.52
0	US Bank	11/27/2014	Streets	101-00-542-900-31	3097 110614	Landscape Supplies for Milton Way	\$ 133.75
0	US Bank	11/27/2014	Streets	101-00-542-900-31	3097 110614	Landscape Supplies for Milton Way Credit	\$ (51.44)
0	US Bank	11/27/2014	Streets	101-00-542-900-31	3097 110614	Irrigation Parts for Milton Way	\$ 3.80
0	US Bank	11/27/2014	Streets	101-00-542-900-31	3097 110614	Trashbags for Shop	\$ 9.39



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
0	US Bank	11/27/2014	Streets	101-00-542-900-31	4283 110614	Tarps to Cover Shop Materials	\$ 152.50
0	US Bank	11/27/2014	Streets	101-00-542-900-31	5084 110614	Mailbox	\$ 80.83
0	US Bank	11/27/2014	Community Event	116-79-573-902-31	3089 110614	Tablecloths for Craft Bazaar	\$ 41.33
0	US Bank	11/27/2014	Community Event	116-79-573-902-45	3089 110614	Table Rentals for Craft Bazaar	\$ 306.87
0	US Bank	11/27/2014	Capital Projects	310-99-594-500-62	6838 110614	Ceiling Tiles - Executive Remodel	\$ 35.74
0	US Bank	11/27/2014	Capital Projects	310-99-594-500-62	6838 110614	Paint for Color Sample - MAC	\$ 32.81
0	US Bank	11/27/2014	Electric	401-30-533-110-31	6481 110614	Labels, Hooks and Ink Pad Replacement Kit	\$ 12.09
0	US Bank	11/27/2014	Electric	401-32-533-500-22	6648 110614	Fire Resistant Rain Pants	\$ 68.91
0	US Bank	11/27/2014	Electric	401-32-533-500-22	6838 110614	Rain Wear - S. Amell	\$ 29.56
0	US Bank	11/27/2014	Electric	401-32-533-500-22	6895 110614	Boots	\$ 76.57
0	US Bank	11/27/2014	Electric	401-32-533-500-22	6895 110614	Boots Credit	\$ (76.57)
0	US Bank	11/27/2014	Electric	401-32-533-500-22	6895 110614	Boots	\$ 98.45
0	US Bank	11/27/2014	Electric	401-32-533-500-22	9197 110614	Work Boots	\$ 163.88
0	US Bank	11/27/2014	Electric	401-32-533-500-31	6648 110614	Protective Case for Phone	\$ 13.66
0	US Bank	11/27/2014	Electric	401-32-533-500-31	6754 110614	Mounting Tape for Recable Project	\$ 17.49
0	US Bank	11/27/2014	Electric	401-32-533-500-31	6895 110614	Canopy for Job Site	\$ 87.51
0	US Bank	11/27/2014	Electric	401-32-533-500-31	9197 110614	Supplies for Patching Roof	\$ 24.06
0	US Bank	11/27/2014	Electric	401-32-533-500-42	6820 110614	Postage	\$ 14.87
0	US Bank	11/27/2014	Electric	401-32-533-500-42	6820 110614	Postage Certified Mailings	\$ 6.49
0	US Bank	11/27/2014	Electric	401-32-533-500-43	6457 110614	Overtime Meal	\$ 35.01
0	US Bank	11/27/2014	Electric	401-32-533-500-43	6457 110614	Overtime Meal	\$ 6.02
0	US Bank	11/27/2014	Electric	401-32-533-500-43	6648 110614	Travel Meal - Sensus Conference	\$ 3.00
0	US Bank	11/27/2014	Electric	401-32-533-500-43	6648 110614	Transportation - Sensus Conference	\$ 11.87
0	US Bank	11/27/2014	Electric	401-32-533-500-43	6648 110614	Checked Baggage Fee - Sensus Conference	\$ 12.50
0	US Bank	11/27/2014	Electric	401-32-533-500-43	6655 110614	Coffee and Overtime Meals for Recable Project	\$ 58.00
0	US Bank	11/27/2014	Electric	401-32-533-500-43	6895 110614	Coffee and Overtime Meals for Recable Project	\$ 27.04
0	US Bank	11/27/2014	Electric	401-32-533-500-43	9197 110614	Overtime Meal	\$ 44.00
0	US Bank	11/27/2014	Electric	401-32-533-500-43	9197 110614	Overtime Meal	\$ 44.00
0	US Bank	11/27/2014	Electric	401-32-533-500-43	9197 110614	Overtime Meal	\$ 44.00
0	US Bank	11/27/2014	Electric	401-32-533-500-43	9197 110614	Coffee for Crew (Recable Project)	\$ 8.15
0	US Bank	11/27/2014	Water	403-30-534-110-31	6481 110614	Labels, Hooks and Ink Pad Replacement Kit	\$ 10.89
0	US Bank	11/27/2014	Water	403-34-534-500-22	6432 110614	Coveralls	\$ 35.55
0	US Bank	11/27/2014	Water	403-34-534-500-22	6820 110614	Boots	\$ 176.25
0	US Bank	11/27/2014	Water	403-34-534-500-22	6838 110614	Rain Wear - S. Amell	\$ 29.56
0	US Bank	11/27/2014	Water	403-34-534-500-22	7647 110614	Boots	\$ 58.53
0	US Bank	11/27/2014	Water	403-34-534-500-31	3097 110614	Trashbags for Shop	\$ 9.66
0	US Bank	11/27/2014	Water	403-34-534-500-31	4283 110614	Tarps to Cover Shop Materials	\$ 65.36
0	US Bank	11/27/2014	Water	403-34-534-500-31	6648 110614	Protective Case for Phone	\$ 13.66
0	US Bank	11/27/2014	Water	403-34-534-500-43	4283 110614	Overtime Meal	\$ 17.16
0	US Bank	11/27/2014	Water	403-34-534-500-43	5084 110614	Overtime Meal	\$ 16.31
0	US Bank	11/27/2014	Water	403-34-534-500-43	6648 110614	Transportation - Sensus Conference	\$ 11.88
0	US Bank	11/27/2014	Water	403-34-534-500-43	6648 110614	Checked Baggage Fee - Sensus Conference	\$ 12.50
0	US Bank	11/27/2014	Water	403-34-534-500-43	6648 110614	Travel Meal - Sensus Conference	\$ 3.00
0	US Bank	11/27/2014	Water	403-34-534-502-49	6820 110614	Continuing Education Courses - LNI	\$ 238.00
0	US Bank	11/27/2014	Water	403-34-534-550-31	6820 110614	Supplies for #38, Corridor Well, T-Plant and Replacment LNI	\$ 423.92



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
0	US Bank	11/27/2014	Water	403-34-534-550-31	6820 110614	Continuing Education Course Materials - LNI	\$ 86.51
0	US Bank	11/27/2014	Water	403-34-534-550-31	6820 110614	Utility Pump & Hose; Rat Traps	\$ 120.37
0	US Bank	11/27/2014	Water	403-34-534-550-42	6820 110614	Shipping Charges	\$ 65.82
0	US Bank	11/27/2014	Water	403-34-534-550-42	6820 110614	Postage Certified Mailings	\$ 20.80
0	US Bank	11/27/2014	Storm	406-30-553-110-31	6481 110614	Labels, Hooks and Ink Pad Replacement Kit	\$ 5.45
0	US Bank	11/27/2014	Storm	406-38-553-350-22	6432 110614	Coveralls	\$ 14.22
0	US Bank	11/27/2014	Storm	406-38-553-350-22	7647 110614	Boots	\$ 9.01
0	US Bank	11/27/2014	Storm	406-38-553-350-31	3097 110614	Trashbags for Shop	\$ 9.39
0	US Bank	11/27/2014	Storm	406-38-553-350-31	4283 110614	No Trespassing Sign	\$ 10.51
0	US Bank	11/27/2014	Motor Pool	501-00-548-300-31	6689 110614	Drill Battery	\$ 109.48
0	US Bank	11/27/2014	Motor Pool	501-00-548-300-31	6689 110614	Shop Supplies	\$ 166.18
0	US Bank	11/27/2014	Motor Pool	501-00-548-300-32	6689 110614	Fuel	\$ 68.00
US Bank Total							\$ 11,004.11
11/27/2014 Total							\$ 11,040.11
0	Allen Sandra	11/28/2014	Municipal Court	001-12-512-500-41	14-Nov	Judge Services	\$ 4,000.00
Allen Sandra Total							\$ 4,000.00
0	Bolam Katie	11/28/2014	Administration	001-13-513-100-35	111814	Flash Drives	\$ 37.19
0	Bolam Katie	11/28/2014	Administration	001-13-513-100-43	111814	Miliage Reimbursement - AWC Member Training	\$ 210.56
Bolam Katie Total							\$ 247.75
0	Dept of Revenue WA State	11/28/2014	Electric	401-31-533-100-53	111914	Excise Tax	\$ 11,626.32
0	Dept of Revenue WA State	11/28/2014	Water	403-33-534-100-53	111914	Excise Tax	\$ 12,025.99
0	Dept of Revenue WA State	11/28/2014	Storm	406-37-553-310-53	111914	Excise Tax	\$ 974.98
Dept of Revenue WA State Total							\$ 24,627.29
0	Lakehaven Utility District	11/28/2014	Water	403-34-534-550-47	111214	Utilities -Intertie Chrg	\$ 905.84
Lakehaven Utility District Total							\$ 905.84
0	Monsey Valerie	11/28/2014	Storm	406-37-553-310-35	111014	Hose Reel for Car Wash Kit Hoses	\$ 49.98
0	Monsey Valerie	11/28/2014	Storm	406-37-553-310-35	111014	Streamlight Flashlight	\$ 79.55
Monsey Valerie Total							\$ 129.53
0	Ogden Murphy Wallace	11/28/2014	Legal	001-15-515-200-41	715919	Routine Services	\$ 6,210.00
0	Ogden Murphy Wallace	11/28/2014	Legal	001-15-515-200-41	715919	Jovita Condemnation	\$ 144.00
0	Ogden Murphy Wallace	11/28/2014	Legal	001-15-515-200-41	715931	DOJ Complaint	\$ 36.00
0	Ogden Murphy Wallace	11/28/2014	Legal	001-15-515-200-41	715931	Routine Services	\$ 990.00
Ogden Murphy Wallace Total							\$ 7,380.00
0	Shell Fleet Plus	11/28/2014	Facilities	001-18-518-300-32	110614	Fuel	\$ 36.97
0	Shell Fleet Plus	11/28/2014	Police	001-21-521-200-32	110614	Fuel	\$ 99.86
0	Shell Fleet Plus	11/28/2014	Parks	001-76-576-600-32	110614	Fuel	\$ 110.91
0	Shell Fleet Plus	11/28/2014	Streets	101-00-542-900-32	110614	Fuel	\$ 187.94
0	Shell Fleet Plus	11/28/2014	Electric	401-32-533-500-32	110614	Fuel	\$ 1,050.94
0	Shell Fleet Plus	11/28/2014	Water	403-34-534-550-32	110614	Fuel	\$ 579.04
0	Shell Fleet Plus	11/28/2014	Storm	406-38-553-350-32	110614	Fuel	\$ 695.14
Shell Fleet Plus Total							\$ 2,760.80
11/28/2014 Total							\$ 40,051.21
55960	AMSAN	12/8/2014	Facilities	001-18-518-300-31	322012782	Paper Towels, Carpet Cleaner, Duster	\$ 103.05



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
55960	AMSAN	12/8/2014	Facilities	001-18-518-300-31	322401860	Disinfectant, Cleaner, Mop, Tissue	\$ 191.31
55960	AMSAN	12/8/2014	Facilities	001-18-518-300-31	322401878	Swiffer Refills	\$ 17.83
	AMSAN Total						\$ 312.19
55961	Auburn (City of)	12/8/2014	General Fund	001-19-518-800-41	14-027697	IT Services - Oct 2014	\$ 2,935.54
	Auburn (City of) Total						\$ 2,935.54
55962	Barfield Mark	12/8/2014	Water	403-34-534-502-49	111214	Exam Fee	\$ 93.00
	Barfield Mark Total						\$ 93.00
55963	Bias Software	12/8/2014	Electric	401-30-533-110-35	6165	Cash Drawer & Installation	\$ 109.40
55963	Bias Software	12/8/2014	Water	403-30-534-110-35	6165	Cash Drawer & Installation	\$ 109.40
55963	Bias Software	12/8/2014	Storm	406-30-553-110-35	6165	Cash Drawer & Installation	\$ 54.70
	Bias Software Total						\$ 273.50
55964	BIG JOHN'S TROPIES INC	12/8/2014	Administration	001-13-513-100-49	126544	Nameplates	\$ 12.96
	BIG JOHN'S TROPIES INC Total						\$ 12.96
55965	Budget Batteries	12/8/2014	Motor Pool	501-00-548-300-31	1480817	Car Trailer Maint	\$ 13.67
55965	Budget Batteries	12/8/2014	Motor Pool	501-00-548-300-31	1480817	Car Trailer Maint	\$ 13.66
55965	Budget Batteries	12/8/2014	Motor Pool	501-00-548-300-31	1480817	Car Trailer Maint	\$ 13.66
55965	Budget Batteries	12/8/2014	Motor Pool	501-00-548-300-31	1480817	Car Trailer Maint	\$ 13.66
55965	Budget Batteries	12/8/2014	Motor Pool	501-00-548-300-31	1481283	City Hall Generator	\$ 187.03
	Budget Batteries Total						\$ 241.68
55966	Calvert Technical Services Inc.	12/8/2014	Water	403-34-534-550-48	4011	Programming Well, Door Switch	\$ 617.23
	Calvert Technical Services Inc. Total						\$ 617.23
55967	Cash	12/8/2014	Administration	001-13-513-100-49	43014	Spaghetti Dinner - Events Committee	\$ 10.00
55967	Cash	12/8/2014	Employee Benefit	001-17-517-900-31	82114	Wellness Event - Costco	\$ 35.64
55967	Cash	12/8/2014	Police	001-21-521-200-32	120214	Fuel - Shell	\$ 30.00
55967	Cash	12/8/2014	Police	001-21-521-200-48	71114	Emissions Test PD	\$ 15.00
55967	Cash	12/8/2014	Capital Projects	310-99-594-500-62	82214	Paint Executive Remodel - Home Depot	\$ 28.43
55967	Cash	12/8/2014	Water	403-33-534-100-42	120314	Postage	\$ 5.60
	Cash Total						\$ 124.67
55959	Chinook Roofing & Gutters	12/8/2014	Capital Projects	310-99-594-500-62		Activity Center Project #084	\$ 126,736.32
	Chinook Roofing & Gutters Total						\$ 126,736.32
55968	Chuckals	12/8/2014	Police	001-21-521-200-31	802501	Magnetic Wipe Board, Ruler, Tape Dispenser Stapler	\$ 640.78
55968	Chuckals	12/8/2014	Police	001-21-521-200-31	802158-0	Binders	\$ 30.13
55968	Chuckals	12/8/2014	Police	001-21-521-200-31	802264-0	Binders	\$ 75.75
55968	Chuckals	12/8/2014	Police	001-21-521-200-31	802569-0	Date Stamps	\$ 303.09
55968	Chuckals	12/8/2014	Police	001-21-521-200-35	801326-0	Desk Sleeve	\$ 158.72
55968	Chuckals	12/8/2014	Engineering	001-32-532-100-11	801569-0	Dividers, Boxes	\$ 2.77
55968	Chuckals	12/8/2014	Engineering	001-32-532-100-11	801569-1	Mouse	\$ 2.63
55968	Chuckals	12/8/2014	Engineering	001-32-532-100-31	801064-0	Binders, Labels, Envelopes	\$ 22.52
55968	Chuckals	12/8/2014	Streets	101-00-542-900-31	801569-0	Dividers, Boxes	\$ 2.77
55968	Chuckals	12/8/2014	Streets	101-00-542-900-31	801569-1	Mouse	\$ 2.63
55968	Chuckals	12/8/2014	Electric	401-30-533-110-35	801574-0	Stapler	\$ 35.11
55968	Chuckals	12/8/2014	Electric	401-30-533-110-35	C 800932-0	Stapler Returned	\$ (35.11)
55968	Chuckals	12/8/2014	Electric	401-31-533-100-31	801064-0	Binders, Labels, Envelopes	\$ 22.52
55968	Chuckals	12/8/2014	Electric	401-32-533-500-31	801569-0	Dividers, Boxes	\$ 16.63
55968	Chuckals	12/8/2014	Electric	401-32-533-500-31	801569-1	Mouse	\$ 15.74



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
55968	Chuckals	12/8/2014	Water	403-30-534-110-35	801574-0	Stapler	\$ 36.16
55968	Chuckals	12/8/2014	Water	403-30-534-110-35	C 800932-0	Stapler Returned	\$ (36.16)
55968	Chuckals	12/8/2014	Water	403-33-534-100-31	801064-0	Binders, Labels, Envelopes	\$ 22.52
55968	Chuckals	12/8/2014	Water	403-34-534-500-31	801569-0	Dividers, Boxes	\$ 22.17
55968	Chuckals	12/8/2014	Water	403-34-534-500-31	801569-1	Mouse	\$ 21.00
55968	Chuckals	12/8/2014	Storm	406-30-553-110-31	801574-0	Stapler	\$ 35.11
55968	Chuckals	12/8/2014	Storm	406-30-553-110-31	C 800932-0	Stapler Returned	\$ (35.11)
55968	Chuckals	12/8/2014	Storm	406-37-553-310-31	801064-0	Binders, Labels, Envelopes	\$ 22.52
55968	Chuckals	12/8/2014	Storm	406-38-553-350-31	801569-0	Dividers, Boxes	\$ 11.09
55968	Chuckals	12/8/2014	Storm	406-38-553-350-31	801569-1	Mouse	\$ 10.50
	Chuckals Total						\$ 1,406.48
55969	Dept of Revenue WA State	12/8/2014	Finance	001-14-514-230-49	2709-2014-Qtr3	3rd Qtr Business Licensing CC Fees	\$ 130.61
	Dept of Revenue WA State Total						\$ 130.61
55970	DKS Associates	12/8/2014	Electric	401-31-533-100-41	55808	Consulting Services Oct 2014	\$ 7,985.32
55970	DKS Associates	12/8/2014	Electric	401-31-533-100-41	56045	Consulting Services Sept 2014	\$ 2,199.04
	DKS Associates Total						\$ 10,184.36
55971	ESI Security	12/8/2014	Administration	001-13-513-100-48	INV-39272	Rekey Office Door	\$ 264.21
55971	ESI Security	12/8/2014	Capital Projects	310-99-594-500-63	INV-39327	Install Locks and Levers Executive Remodel	\$ 855.26
55971	ESI Security	12/8/2014	Capital Projects	310-99-594-500-64	INV-39333	Keys Executive Remodel	\$ 41.03
	ESI Security Total						\$ 1,160.50
55972	EVERGREEN EQUIPMENT CO INC	12/8/2014	Streets	101-00-542-900-31	82216	Chain Saw Supplies	\$ 87.82
55972	EVERGREEN EQUIPMENT CO INC	12/8/2014	Electric	401-32-533-500-31	82160	Chain Saw Supplies	\$ 104.03
	EVERGREEN EQUIPMENT CO INC Total						\$ 191.85
55973	Excel Supply Company	12/8/2014	Motor Pool	501-00-548-300-31	72082	First Aid Kit Supplies	\$ 95.28
	Excel Supply Company Total						\$ 95.28
55974	Fife City of	12/8/2014	Police	001-21-521-200-42	143686	Monthly Alarm Monitoring	\$ 19.95
55974	Fife City of	12/8/2014	Police	001-21-523-600-51	2014-09	Jail Services 3rd Qtr	\$ 15,166.37
55974	Fife City of	12/8/2014	Police	001-21-528-600-51	143691	Monthly Dispatch Services	\$ 9,775.00
55974	Fife City of	12/8/2014	Building	001-24-558-500-41	143715	Planning Contract Services Sept 2014	\$ 1,299.30
55974	Fife City of	12/8/2014	Planning	001-58-558-600-41	143710	Planning Contract Services Oct 2014	\$ 5,197.00
55974	Fife City of	12/8/2014	Planning	001-58-558-600-41	143715	Planning Contract Services Sept 2014	\$ 4,741.25
	Fife City of Total						\$ 36,198.87
55975	Fire King of Seattle Inc.	12/8/2014	Electric	401-32-533-500-31	POS 1861	Gloves and Eyewash	\$ 34.13
	Fire King of Seattle Inc. Total						\$ 34.13
55976	HD Fowler	12/8/2014	Water	403-34-534-500-35	336069	Credit	\$ (66.63)
55976	HD Fowler	12/8/2014	Water	403-34-534-500-35	I3796293	Hydrant Meter & Hose	\$ 1,260.89
	HD Fowler Total						\$ 1,194.26
55977	HD Supply Power Solutions	12/8/2014	Electric	401-32-533-500-31	2700524-00	Meter Elbows and Sealing Jacketed Kits	\$ 2,215.09
55977	HD Supply Power Solutions	12/8/2014	Electric	401-32-533-500-31	2701836-00	Steel Junction	\$ 769.79
55977	HD Supply Power Solutions	12/8/2014	Electric	401-32-533-500-31	2701843-00	Steel Junction	\$ 2,309.38
	HD Supply Power Solutions Total						\$ 5,294.26
55978	HD Supply Waterworks Ltd.	12/8/2014	Water	403-34-534-500-31	D006609	Adaptors	\$ 315.08
55978	HD Supply Waterworks Ltd.	12/8/2014	Water	403-34-534-500-31	D095074	Paint, Brass Cap, Straps & Nuts	\$ 421.62
55978	HD Supply Waterworks Ltd.	12/8/2014	Water	403-34-534-500-31	D204648	Paint Stock	\$ 52.13
55978	HD Supply Waterworks Ltd.	12/8/2014	Water	403-34-534-500-31	D250555	Valve Box Top & Valve Box Lid	\$ 657.19



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
55978	HD Supply Waterworks Ltd.	12/8/2014	Water	403-34-534-500-31	D250668	Valve Box	\$ 432.04
	HD Supply Waterworks Ltd. Total						\$ 1,878.06
55979	Honey Bucket	12/8/2014	Parks	001-76-576-600-45	59014	Monthly Rental	\$ 171.33
	Honey Bucket Total						\$ 171.33
55980	King Co. Finance Division	12/8/2014	Streets	101-00-542-900-48	50503-50503	Road Striping	\$ 7,643.58
	King Co. Finance Division Total						\$ 7,643.58
55981	KPG	12/8/2014	Capital Projects	310-99-595-200-63	109814	Milton Way Overlay	\$ 9,345.11
	KPG Total						\$ 9,345.11
55982	Mayer Marci	12/8/2014	Administration	001-13-513-100-43	111414	Mileage- Clerk/Treasurer Essentials Training	\$ 39.20
55982	Mayer Marci	12/8/2014	Administration	001-13-513-100-43	111414	Parking - Clerk/Treasurer Essentials Training	\$ 12.00
	Mayer Marci Total						\$ 51.20
55983	McCarthy & Causseaux	12/8/2014	Capital Projects	310-99-594-500-63	141	Hearing Examiner	\$ 298.00
	McCarthy & Causseaux Total						\$ 298.00
55984	Mt. View-Edgewood Water Co.	12/8/2014	Water	403-34-534-550-47	111714	Intertie Standby Charge	\$ 427.48
	Mt. View-Edgewood Water Co. Total						\$ 427.48
55985	News Tribune	12/8/2014	Administration	001-13-513-100-41	1357852-01	Ordinance # 1849-51 Publication	\$ 107.42
55985	News Tribune	12/8/2014	Administration	001-13-513-100-41	1366739-01	Planning Commission Notice	\$ 43.10
55985	News Tribune	12/8/2014	Administration	001-13-513-100-41	1366743-01	Ordinance Publication	\$ 43.10
55985	News Tribune	12/8/2014	Administration	001-13-513-100-41	1367548-01	Public Hearing Notice	\$ 117.08
55985	News Tribune	12/8/2014	Administration	001-13-513-100-41	1367555-01	Public Hearing Notice	\$ 59.18
55985	News Tribune	12/8/2014	Administration	001-13-513-100-41	1368787-01	Public Hearing Notice	\$ 64.54
55985	News Tribune	12/8/2014	Administration	001-13-513-100-41	1394079-01	Special Meeting Notice	\$ 79.26
	News Tribune Total						\$ 513.68
55986	NW Wire Rope and Sling	12/8/2014	Electric	401-32-533-500-31	50065023	Tiedowns and Hooks	\$ 57.30
	NW Wire Rope and Sling Total						\$ 57.30
55987	Pierce County Community Newspa	12/8/2014	Administration	001-13-513-100-41	6116	Monthly Advertising	\$ 600.00
	Pierce County Community Newspaper Group Total						\$ 600.00
55988	Preferred Copier Systems	12/8/2014	Administration	001-13-513-100-48	IN28559	Copier Maintenance	\$ 150.02
55988	Preferred Copier Systems	12/8/2014	Finance	001-14-514-230-48	IN28559	Copier Maintenance	\$ 97.54
55988	Preferred Copier Systems	12/8/2014	Facilities	001-18-518-300-48	IN28559	Copier Maintenance	\$ 4.08
55988	Preferred Copier Systems	12/8/2014	Police	001-21-521-200-48	IN27739	Copier Maintenance	\$ 113.66
55988	Preferred Copier Systems	12/8/2014	Police	001-21-521-200-48	IN27740	Copier Maintenance	\$ 22.09
55988	Preferred Copier Systems	12/8/2014	Building	001-24-558-500-48	IN28559	Copier Maintenance	\$ 11.21
55988	Preferred Copier Systems	12/8/2014	Engineering	001-32-532-100-48	IN28559	Copier Maintenance	\$ 3.56
55988	Preferred Copier Systems	12/8/2014	Planning	001-58-558-600-48	IN28559	Copier Maintenance	\$ 10.20
55988	Preferred Copier Systems	12/8/2014	Activity Center	001-73-575-500-48	IN28559	Copier Maintenance	\$ 1.32
55988	Preferred Copier Systems	12/8/2014	Parks	001-76-576-600-48	IN28559	Copier Maintenance	\$ 9.89
55988	Preferred Copier Systems	12/8/2014	Streets	101-00-542-900-48	IN28559	Copier Maintenance	\$ 24.46
55988	Preferred Copier Systems	12/8/2014	Electric	401-30-533-110-48	IN28559	Copier Maintenance	\$ 145.68
55988	Preferred Copier Systems	12/8/2014	Electric	401-31-533-100-48	IN28559	Copier Maintenance	\$ 66.74
55988	Preferred Copier Systems	12/8/2014	Water	403-30-534-110-48	IN28559	Copier Maintenance	\$ 156.89
55988	Preferred Copier Systems	12/8/2014	Water	403-33-534-100-48	IN28559	Copier Maintenance	\$ 59.09
55988	Preferred Copier Systems	12/8/2014	Storm	406-30-553-110-48	IN28559	Copier Maintenance	\$ 37.49
55988	Preferred Copier Systems	12/8/2014	Storm	406-37-553-310-48	IN28559	Copier Maintenance	\$ 23.43
55988	Preferred Copier Systems	12/8/2014	Motor Pool	501-00-548-300-48	IN28559	Copier Maintenance	\$ 10.20



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
Preferred Copier Systems Total							\$ 947.55
55989	Pro-Build	12/8/2014	Capital Projects	310-99-594-500-62	1376160	Masking Tape	\$ 12.01
Pro-Build Total							\$ 12.01
55990	PST Investigations	12/8/2014	Police	001-21-521-200-41	PST114-183	Background Check	\$ 3,937.73
PST Investigations Total							\$ 3,937.73
55991	Randles Sand & Gravel Inc	12/8/2014	Streets	101-00-542-900-31	367528	Crushed Rock	\$ 1,763.08
55991	Randles Sand & Gravel Inc	12/8/2014	Water	403-34-534-500-31	366935	Unclassified Fill	\$ 70.20
Randles Sand & Gravel Inc Total							\$ 1,833.28
55992	Rohlinger Enterprises Inc.	12/8/2014	Electric	401-32-533-500-31	47786	Repair Handpress	\$ 147.69
55992	Rohlinger Enterprises Inc.	12/8/2014	Electric	401-32-533-500-31	48010	Repair Handpress	\$ 158.08
Rohlinger Enterprises Inc. Total							\$ 305.77
55993	RWJ Consultants	12/8/2014	City Council	001-11-511-600-41	110614	Consulting Services - Council & Finance Committee	\$ 1,400.00
RWJ Consultants Total							\$ 1,400.00
55994	Seattle Automotive Distrib.Inc	12/8/2014	Motor Pool	501-00-548-300-31	S5-457574	Filter, Filter Kit, Wipers	\$ 28.82
55994	Seattle Automotive Distrib.Inc	12/8/2014	Motor Pool	501-00-548-300-31	S5-457574	Filter, Filter Kit, Wipers	\$ 28.82
55994	Seattle Automotive Distrib.Inc	12/8/2014	Motor Pool	501-00-548-300-31	S5-460268	Brakes	\$ 205.49
Seattle Automotive Distrib.Inc Total							\$ 263.13
55995	Severn Trent Water Purification In	12/8/2014	Water	403-34-534-550-48	1672398	Repair and Maintenance	\$ 800.90
Severn Trent Water Purification Inc. Total							\$ 800.90
55996	Springbrook Software	12/8/2014	Electric	401-32-533-500-41	INV29545	Monthly Web Payment Fees	\$ 645.50
55996	Springbrook Software	12/8/2014	Water	403-34-534-500-41	INV29545	Monthly Web Payment Fees	\$ 542.22
55996	Springbrook Software	12/8/2014	Storm	406-38-553-350-41	INV29545	Monthly Web Payment Fees	\$ 103.28
Springbrook Software Total							\$ 1,291.00
55997	Stacie Farrington	12/8/2014	Building	650-00-218-010-00	11182014	CB Rental Key Deposit Refund	\$ 50.00
55997	Stacie Farrington	12/8/2014	Building	650-00-218-010-00	11182014	CB Rental Bldg Deposit Refund	\$ 200.00
Stacie Farrington Total							\$ 250.00
55998	Standard Parts Corporation (NAPA	12/8/2014	Motor Pool	501-00-548-300-31	345152	Ignition Coil	\$ 63.33
55998	Standard Parts Corporation (NAPA	12/8/2014	Motor Pool	501-00-548-300-31	345356	Ignition Control Module	\$ 127.44
55998	Standard Parts Corporation (NAPA	12/8/2014	Motor Pool	501-00-548-300-31	345388	Oil, Air & Fuel Filters, Belt & Oil	\$ 93.11
55998	Standard Parts Corporation (NAPA	12/8/2014	Motor Pool	501-00-548-300-31	345422	Cam Sensor	\$ 72.11
Standard Parts Corporation (NAPA) Total							\$ 355.99
55999	State Auditor's Office	12/8/2014	Finance	001-14-514-231-51	L105596	Audit Services	\$ 10,794.88
State Auditor's Office Total							\$ 10,794.88
56000	Unifirst Corporation	12/8/2014	Facilities	001-18-518-300-22	330 1041178	Uniforms	\$ 4.59
56000	Unifirst Corporation	12/8/2014	Facilities	001-18-518-300-22	330 1043076	Uniforms	\$ 4.59
56000	Unifirst Corporation	12/8/2014	Parks	001-76-576-600-22	330 1041178	Uniforms	\$ 10.74
56000	Unifirst Corporation	12/8/2014	Parks	001-76-576-600-22	330 1043076	Uniforms	\$ 10.74
56000	Unifirst Corporation	12/8/2014	Streets	101-00-542-900-22	330 1041178	Uniforms	\$ 44.94
56000	Unifirst Corporation	12/8/2014	Streets	101-00-542-900-22	330 1043076	Uniforms	\$ 44.94
56000	Unifirst Corporation	12/8/2014	Electric	401-32-533-500-22	330 1041178	Uniforms	\$ 3.29
56000	Unifirst Corporation	12/8/2014	Electric	401-32-533-500-22	330 1041268	Uniforms	\$ 145.06
56000	Unifirst Corporation	12/8/2014	Electric	401-32-533-500-22	330 1043076	Uniforms	\$ 3.29
56000	Unifirst Corporation	12/8/2014	Electric	401-32-533-500-22	330 1043159	Uniforms	\$ 145.06
56000	Unifirst Corporation	12/8/2014	Water	403-34-534-500-22	330 1041178	Uniforms	\$ 94.26
56000	Unifirst Corporation	12/8/2014	Water	403-34-534-500-22	330 1041268	Uniforms	\$ 13.19



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
56000	Unifirst Corporation	12/8/2014	Water	403-34-534-500-22	330 1043076	Uniforms	\$ 94.26
56000	Unifirst Corporation	12/8/2014	Water	403-34-534-500-22	330 1043159	Uniforms	\$ 13.19
56000	Unifirst Corporation	12/8/2014	Storm	406-38-553-350-22	330 1041178	Uniforms	\$ 17.54
56000	Unifirst Corporation	12/8/2014	Storm	406-38-553-350-22	330 1043076	Uniforms	\$ 17.54
56000	Unifirst Corporation	12/8/2014	Motor Pool	501-00-548-300-22	330 1041178	Uniforms	\$ 65.76
56000	Unifirst Corporation	12/8/2014	Motor Pool	501-00-548-300-22	330 1043076	Uniforms	\$ 65.76
Unifirst Corporation Total							\$ 798.74
56001	Utilities Underground Loc Cent	12/8/2014	Electric	401-32-533-500-41	4100159	Monthly Locates	\$ 22.31
56001	Utilities Underground Loc Cent	12/8/2014	Water	403-34-534-500-41	4100159	Monthly Locates	\$ 22.31
Utilities Underground Loc Cent Total							\$ 44.62
56002	Water Management Laboratories	12/8/2014	Water	403-34-534-550-41	135479	Water Testing	\$ 168.00
56002	Water Management Laboratories	12/8/2014	Water	403-34-534-550-41	135819	Water Testing	\$ 105.00
56002	Water Management Laboratories	12/8/2014	Storm	406-37-553-310-41	135695	Water Testing	\$ 310.00
Water Management Laboratories Total							\$ 583.00
56003	Wilbur-Ellis	12/8/2014	Parks	001-76-576-600-41	8558665	Soil Sampling	\$ 38.29
Wilbur-Ellis Total							\$ 38.29
12/8/2014 Total							\$ 231,880.32
Grand Total							\$ 282,971.64

Back to Agenda Bill





To: Mayor Perry and City Councilmembers

From: Public Works Director Neal

Date: December 8, 2014 Special Session

Re: **Activity Center Re-Roof - Project Acceptance**

CONSENT

-
- ATTACHMENTS:**
- A. Copy of Final Pay Estimate
 - B. "Before" and "After" photos
 - C. Copy of 20 year warranty
-

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required

Recommendation/Action:

"I move to accept the Activity Center Re-Roofing Project, subject to the requirements of appropriate Federal and State agencies, if any, and the subsequent release of retainage to the contractor."

Fiscal Impact/Source of Funds: Funding for the new roof on the Activity Center is 100% grant money from the Department of Commerce. This project is included in the adopted 2014 budget. Retainage is not an additional project cost, but is in fact part of the original bid that Council approved.

Previous Council Review: Council formally accepted the offered \$250,000 grant funding from the Department of Commerce for improvements to the Activity Center on September 9, 2013. A contract for re-roofing of the Activity Center was awarded to Chinook Roofing & Gutters on September 15, 2014.

Issue: Construction of the Activity Center Re-Roofing Project is complete and ready for Council acceptance.

Background: The City was awarded \$250,000 out of the State Capital Budget from the Projects that Strengthen Youth & Families grant program. As the administrator of the project, the Department of Commerce retains three percent of the funding to cover their direct administrative costs, leaving a net grant award of \$242,500. Although the grant application included a number of improvements to the Activity Center, the top priority is for a new roof and mansard along with any associated structural repairs from water damage.

Staff's first attempt at proceeding with the roof project was to utilize the King County Director's Association (KCDA), which is a purchasing cooperative owned by Washington's public school districts. The City of Milton has been a member of KCDA since 1999. Utilizing KCDA is similar to utilizing the state contracts; those agencies have already gone thru a bid and selection process for various items and services, complying with state bid laws, and then local agencies can utilize the established costs and contracts.

KCDA's selected contractor for roofing services is Progressive Roofing, whose local representative is Wayne's Roofing. Since the company Wayne's Roofing had worked on the Activity Center roof in the past, this seemed like an ideal situation. Unfortunately, the estimate obtained from Wayne's Roofing thru KCDA was quite high: \$202,275 plus sales tax. This would leave very little grant funding to do all the other items that are needed in the Activity Center.

After extensive research on roofing costs and standard practices, staff determined that utilizing the Small Works Roster would provide better results.

Discussion: Chinook Roofing & Gutters provided two bids: roof replacement at \$95,309 plus sales tax and mansard replacement at \$35,584 plus sales tax, for a combined low bid of \$130,893 plus sales tax. Chinook's bid included a 5 year workmanship warranty, and a 20 year material warranty, for both the new roof and the new metal mansard.

Construction on the project started on October 6, 2014 and after several delays due to weather was substantially complete on November 3, 2014. Final price for the project was \$152,108.67 including sales tax. This price included replacement of the existing skylights and an upgrade in the material used for the new mansard.

APPLICATION FOR PAYMENT		Project Name: Activity Center Re-Roofing Project #084		Payment No.: 2 - FINAL								
Contractor Name: Chinook Roofing & Gutters		Address: 5113 Pac Hwy E., Suite 8, Fife, WA 98424		P.O. NUMBER:								
L&I Registration #:		CITY ACCOUNT #:										
Item	CO#	Description	Qty	Unit	Estimated Contract Total Price	Pay Estimate 1 Qty.	Pay Estimate 1 Cost	Pay Estimate 2 Qty.	Pay Estimate 2 Cost	Pay Estimate 3 Qty.	Pay Estimate 3 Cost	Total To Date Cost
1		Roof Replacement	1	LS	\$95,309.00		0.00	100.00%	\$95,309.00		0.00	\$95,309.00
2		Mansard Replacement	1	LS	\$35,584.00		0.00	100.00%	\$35,584.00		0.00	\$35,584.00
1		Styplights, 24-gauge upgrade, bonding	1	LS	\$8,146.00		0.00	100.00%	\$8,146.00		0.00	\$8,146.00
		Material On Hand					18,420.40				0.00	(\$18,420.40)
TOTAL Const Costs, Incl Change Orders, Excl Sales Tax:					\$139,039.00		\$18,420.40		\$139,039.00		\$ -	\$139,039.00
Sales Tax @ 9.4%:					\$13,069.67				\$13,069.67		\$ -	\$13,069.67
TOTAL Construction Costs PLUS Sales Tax:					\$152,108.67		\$18,420.40		\$152,108.67		\$ -	\$152,108.67
LESS Amount Retained (5%):					\$ -				\$ (6,951.95)		\$ -	\$ (6,951.95)
TOTAL Payment (includes Sales Tax):					\$152,108.67		\$18,420.40		\$145,156.72		\$ -	\$145,156.72
Adjustment for Payment of Material On Hand:									\$18,420.40		\$ -	\$18,420.40
TOTAL Payment Due (includes Sales Tax):									\$126,736.32		\$ -	\$126,736.32
Percent Complete:					0.00%		13.25%		100.00%		0.00%	100.00%
<p>CONTRACTOR AGREES TO THE ABOVE AMOUNTS AND CERTIFIES THAT PREVAILING WAGES HAVE BEEN PAID IN ACCORDANCE WITH RCW 39.12 AND THE PREFILED STATEMENT(S) OF INTENT TO PAY PREVAILING WAGES.</p>												
Contractor:		Chinook Roofing & Gutters		City of Milton, Public Works Director								
Signed:		<i>[Signature]</i>		Date 11/25/2014								
Contractor Representative												

Activity Center - BEFORE



Activity Center - AFTER





EverGuard® DIAMOND PLEDGE™ NDL ROOF GUARANTEE

No. G2014-00009983



OWNER: MILTON CITY OF, MILTON, WA 983548887

PERIOD OF COVERAGE: 20 YEARS

NAME AND TYPE OF BUILDING: ACTIVITY CENTER

ADDRESS OF BUILDING: 1000 LAUREL ST, MILTON, WA 983548887

ROOF SPECIFICATION: TMARI60 AREA OF ROOF: 100.00 SQUARES

APPLIED BY: R & C ROOFING INC / FIFE, WA

DATE OF COMPLETION: 10/31/2014 GUARANTEE EXPIRATION DATE: 10/31/2034

THE GUARANTEE/SOLE AND EXCLUSIVE REMEDY

GAF guarantees to you, the original owner of the building described above, that GAF will provide "Edge To Edge" protection by repairing leaks through the GAF roofing membrane, liquid-applied membrane or coating, base flashing, high wall waterproofing flashing, insulation, expansion joint covers, preflashed accessories, and metal flashings used by the contractor of record that meet SMACNA standards (the "GAF Roofing Materials") resulting from a manufacturing defect, ordinary wear and tear, or workmanship in applying the GAF Roofing Materials. There is no dollar limit on covered repairs. Leaks caused by any materials other than those listed above, such as the roof deck, non-GAF insulation, or any other materials used in the construction of the roof system, are not covered.

GUARANTEE PERIOD

This guarantee ends on the expiration date listed above. **NOTE:** Lexsuco® flashings are covered by this guarantee **ONLY** for the first ten years.

OWNER RESPONSIBILITIES

Notification of Leaks

In the event of a leak through the GAF Roofing Materials, you **MUST** make sure that GAF is notified directly about the leak, in writing, within **30 days** by email (preferred) at guaranteeleak@gaf.com or by postal mail to GAF Guarantee Services, 1361 Alps Road, Bldg. 11-1, Wayne, New Jersey 07470, or GAF will have no responsibility for making repairs. **NOTE:** The roofing contractor is **NOT** an agent of GAF; notice to the roofing contractor is **NOT** notice to GAF.

By notifying GAF, you authorize GAF to investigate the cause of the leak. If the investigation reveals that the leak is not covered by this guarantee, you agree to pay an investigation cost of \$500. This guarantee will be cancelled if you fail to pay this cost within 30 days of receipt of an invoice for it.

Preventative Maintenance and Repairs

- You must perform regular inspections and maintenance and keep records of this work.
- To keep this guarantee in effect, you must repair any conditions in the building structure or roofing system that are not covered by this guarantee but that GAF concludes may be threatening the integrity of the GAF Roofing Materials (e.g., porous walls allowing water entry into the roofing system).
- You may make temporary repairs to minimize damage to the building or its contents in an emergency, at your sole expense. These repairs will not result in cancellation of the guarantee as long as they are reasonable and customary and do not result in permanent damage to the GAF Roofing Materials.
- Any equipment or material that impedes any inspection or repair must be removed at your expense so that GAF can perform inspections or repairs.

EXCLUSIONS FROM COVERAGE

(e.g., items that are not "ordinary wear and tear" or are beyond GAF's control)

- This guarantee does **NOT** cover conditions other than leaks. This guarantee also does **NOT** cover leaks caused by any of the following:
- Inadequate roof maintenance, that is, the failure to follow the Scheduled Maintenance Checklists provided with this guarantee (extra copies available by calling Guarantee Services at 1-800-ROOF-411).
 - Unusual weather conditions or natural disasters including, but not limited to, windstorms, hail, floods, hurricanes, lightning, tornadoes, and earthquakes, unless specifically covered under this guarantee.
 - Damage to the roof constructed of the GAF Roofing Materials due to:
 - movement or cracking of the roof deck or building;
 - improper installation or failure of any non-GAF insulation or materials;
 - infiltration or condensation of moisture through or around the walls, copings, building structure, or surrounding materials except where high wall GAF waterproofing flashings are installed;
 - chemical attack on the membrane, including, but not limited to, exposure to grease or oil;
 - the failure of wood nailers to remain attached to the structure; or
 - use of materials that are incompatible with the GAF Roofing Materials.

No representative, employee, or agent of GAF, or any other person, has the authority to assume any additional or other liability or responsibility for GAF, unless it is in writing and signed by an authorized GAF Field Services Manager or Director. **NOTE:** Any inspections made by GAF are limited to a surface inspection only, are for GAF's sole benefit, and do not constitute a waiver of the terms and conditions of this guarantee.

This guarantee **MAY BE SUSPENDED OR CANCELLED IF THE ROOF IS DAMAGED BY** any cause listed above as AN **EXCLUSION FROM COVERAGE** that may affect the integrity or watertightness of the roof.

TRANSFERABILITY

You may transfer or assign this guarantee to a subsequent owner of this building for the remaining term only if: 1) the request is in writing to GAF at the address listed below within 60 days after ownership transfer; 2) you make any repairs to the GAF Roofing Materials or other roofing or building components that are identified by GAF after an inspection as necessary to preserve the integrity of the GAF Roofing Materials; and 3) you pay an assignment fee of \$500. This guarantee is **NOT** otherwise transferable or assignable by contract or operation of law, either directly or indirectly.

LIMITATION OF DAMAGES; MEDIATION; JURISDICTION; CHOICE OF LAW

THIS GUARANTEE IS EXPRESSLY IN LIEU OF ANY OTHER GUARANTEES OR WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, and of any other obligations or liability of GAF, whether any claim against it is based upon negligence, breach of warranty, or any other theory. In NO event shall GAF be liable for any CONSEQUENTIAL OR INCIDENTAL DAMAGES of any kind, including, but not limited to, interior or exterior damages and/or mold growth. The parties agree that, as a condition precedent to litigation, any controversy or claim relating to this guarantee shall be first submitted to mediation before a mutually acceptable mediator. In the event that mediation is unsuccessful, the parties agree that neither one will commence or prosecute any lawsuit or proceeding other than before the appropriate state or federal court in the State of New Jersey. This guarantee shall be governed by the laws of the State of New Jersey, without regard to principles of conflicts of laws. Each party irrevocably consents to the jurisdiction and venue of the above identified courts.

NOTE: This guarantee becomes effective only when all bills for installation and supplies have been paid in full to the roofing contractor and materials suppliers, and the guarantee charge has been paid to GAF.

This guarantee must have a raised seal to be valid.

GAF
1361 ALPS ROAD
WAYNE, NJ 07470

By: 
Authorized Signature
Date 11/14/2014

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COMTS700A



To: Mayor Perry and City Councilmembers
From: Public Works Director Neal
Date: December 8, 2014 Special Meeting
Re: **Alder Street Stormwater Revisions – Project Acceptance** ***CONSENT***

ATTACHMENTS: A. Copy of Final Pay Estimate
B. Copy of Bid Tabulations

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required

Recommendation/Action:

“I move to accept the Alder Street Stormwater Improvement project, subject to the requirements of appropriate Federal and State agencies, if any, and the subsequent release of retainage to the contractor.”

Fiscal Impact/Source of Funds: This project was not anticipated, and so was not included in the 2014 adopted budget. Funds for this work came out of the Stormwater Utility Capital Fund ending fund balance. Retainage is not an additional project cost, but is in fact part of the original pre-authorized amount that Council approved.

Previous Council Review: On March, 3, 2014, after a report on the landslide at the Interurban Trail and the planned improvements to Alder Street, Council pre-authorized up to \$150,000 for construction of stormwater improvements on Alder Street.

Background: On June 6, 2013, Public Works staff was notified of a possible stormwater issue by property owners at the far western end of Alder Street. A small landslide had occurred where a section of the hill above the Interurban Trail had washed due, and the cause was determined to be a break in a stormwater line.

Upon further investigation, it was determined by staff that further damage to private properties immediately above the trail, and the steep slope leading down to the trail, was a distinct possibility with the current way stormwater was handled in that area. In September, staff directed the City’s on-call engineering firm, Gray & Osborne, to proceed with a design to re-route the stormwater discharge to a piped system nearby.

While design was underway, additional minor slides in the same area of the Interurban Trail occurred on October 30 and November 12.

On February 17, 2014, the Puget Sound area experienced a major storm event. A significant amount of the hillside at the end of Alder Street washed down onto the Interurban Trail, completely blocking it. Further material came down on February 18 and February 19.

What began as an ordinary design project in response to a localized problem evolved into a critical stormwater retrofit to avoid property damage and future liability. The designed retrofit of the Alder Street stormwater situation was implemented immediately.

Clean-up of the trail itself, and stabilization of the embankment that washed down, were an emergency project that Council authorized separately.

Discussion: Bids were received and opened on March 27, 2014 (included as Attachment B is the bid tabulations). The low bidder, Campbell Shaffer, had an initial bid price of \$112,270.35 (including sales tax) which was almost \$20,000 below the Engineer's Estimate for this project.

Construction started on May 16, 2014 and was substantially complete on June 11, 2014. Final price for the project was \$91,951.46 including sales tax – 18% below the original bid and almost \$60,000 below the Council pre-authorized amount.

APPLICATION FOR PAYMENT

Project Name: ALDER STREET STORM IMPROVEMENTS

Contractor Name: Cambell Shaffer, LLC

Address: P.O. Box 5000, Spanaway, WA 98378

L&I Registration #:

Payment No.: 2

June 12, 2014

Pay Period:

P.O. NUMBER:

CITY ACCOUNT #:



Item	CO#	Description	Qty	Unit	Estimated Contract Unit Price	Total Price	Qty.	Pay Estimate 1 Cost	Qty.	Pay Estimate 2 Cost	Total To Date Cost
1		Minor Changes	1	CALC	\$10,000.00	\$10,000.00		0.00		10,281.14	\$10,281.14
2		Survey	1	LS	\$1,500.00	\$1,500.00	100.00%	1,500.00		0.00	\$1,500.00
3		SPCC Plan	1	LS	\$600.00	\$600.00	100.00%	600.00		0.00	\$600.00
4		Mobilization, Cleanup and Demobilization	1	LS	\$7,500.00	\$7,500.00	50%	3,750.00	50.00%	3,750.00	\$7,500.00
5		Project Temporary Traffic Control	1	LS	\$100.00	\$100.00	50.00%	50.00	50.00%	50.00	\$100.00
6		Cleaning and Grabbing	1	LS	\$300.00	\$300.00	75.00%	225.00	25.00%	75.00	\$300.00
7		Removal of Structure and Obstruction	1	LS	\$1,350.00	\$1,350.00	50.00%	675.00	50.00%	675.00	\$1,350.00
8		Control Density Fill	5	CY	\$1.00	\$5.00	100.00%	5.00	0.00%	0.00	\$5.00
9		Locate Existing Utilities	1	LS	\$100.00	\$100.00	100.00%	100.00	0.00	0.00	\$100.00
10		Crushed Surfacing Top Course	120	TN	\$60.00	\$7,200.00	42.88	2,572.80	104.65	6,279.00	\$8,851.80
11		HMA C1.1Z PG 58-22, Trench Repair (Negotiated)	50	TN	\$245.00	\$12,250.00	64.00	4,096.00	0.00	0.00	\$4,096.00
11b		HMA C1.1Z PG 58-22, Trench Repair (Negotiated)	19.15	TN	\$270.00	\$5,170.50	19.15	5,170.50	19.15	5,170.50	\$10,341.00
12		Temporary HMA	10	TN	\$100.00	\$1,000.00	0.00	0.00	0.00	0.00	\$1,000.00
13		CPEP Storm Sewer Pipe, 12 In. Diam. (Incl. Bedding)	325	LF	\$113.00	\$36,725.00	259.00	29,267.00	69.50	7,853.50	\$44,580.50
14		Catch Basin Type 1	3	EA	\$1,000.00	\$3,000.00	3.00	3,000.00	0.00	0.00	\$3,000.00
15		Catch Basin Type 2, 34 In. Diam. w/Oil/Water Separator	1	EA	\$6,000.00	\$6,000.00	1.00	6,000.00	0.00	0.00	\$6,000.00
16		Connecting to Existing Storm Systems	2	EA	\$500.00	\$1,000.00	1.00	500.00	1.00	500.00	\$1,000.00
17		Unsuitable Excavation	5	TN	\$60.00	\$300.00	0.00	0.00	0.00	0.00	\$300.00
18		Bank Run Gravel for Trench Backfill	800	TN	\$17.50	\$14,000.00	0.00	0.00	0.00	0.00	\$14,000.00
19		Trench Excavation Safety Systems	1	LS	\$500.00	\$500.00	50.00%	250.00	50.00%	250.00	\$500.00
20		Erosion/Water Pollution Control	1	LS	\$500.00	\$500.00	50.00%	250.00	50.00%	250.00	\$500.00
21		Project Documentation	1	LS	\$100.00	\$100.00	100.00%	100.00	100.00%	100.00	\$100.00

TOTAL CONTRACT BID:

TOTAL Const Costs, Incl Change Orders, Excl Sales Tax: \$102,530.00
 Sales Tax @ 9.5%: \$9,740.35
TOTAL Construction Costs PLUS Sales Tax: \$112,270.35
 Adjustment for Items Over/Under Estimate: \$
 LESS Amount Retained (5%): \$
TOTAL Payment Due (includes Sales Tax): \$112,270.35
 Percent Complete: 0.00%

\$ 48,739.80
 \$ 4,581.54
 \$ 53,321.34
 \$ 35,234.14
 \$ 3,295.98
 \$ 38,650.12
 \$ 2,436.99
 \$ 50,884.35
 \$ 47,547.36
 \$ 4,198.70
 \$ 87,752.76
 \$ 1,909.26

CONTRACTOR AGREES TO THE ABOVE AMOUNTS AND CERTIFIES THAT PREVAILING WAGES HAVE BEEN PAID IN ACCORDANCE WITH RCW 39.12 AND THE PREFILED STATEMENT(S) OF INTENT TO PAY PREVAILING WAGES.

Recommended for Payment By: *[Signature]* Date: July 17, 2014
 City of Milton, Utility Supervisor

Approved for Payment By: *[Signature]* Date: 7/17/2014
 City of Milton, Public Works Director

Contractor: Cambell Shaffer, LLC
 Signed: *[Signature]* Date: July 17, 2014
 Contractor Representative

City of Milton
Alder Street Storm Improvements - Project #085
Bid Tabulations
Bid Opening March 27, 2014

NO.	ITEM	QUANTITY	ENGINEER'S ESTIMATE		CAMPBELL SHAFFER		SHORELINE CONST CO		WISEMAN UTILITIES					
			UNIT PRICE	AMOUNT										
1	Minor Changes	1	CALC	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00			
2	Survey	1	LS	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$1,300.00	\$1,300.00	\$4,577.00	\$4,577.00			
3	SPCC Plan	1	LS	\$1,000.00	\$1,000.00	\$600.00	\$600.00	\$100.00	\$100.00	\$509.00	\$509.00			
4	Mobilization, Cleanup, and Demobilization	1	LS	\$15,000.00	\$15,000.00	\$7,500.00	\$7,500.00	\$10,000.00	\$10,000.00	\$18,746.00	\$18,746.00			
5	Project Temporary Traffic Control	1	LS	\$3,000.00	\$3,000.00	\$100.00	\$100.00	\$10,000.00	\$10,000.00	\$5,085.00	\$5,085.00			
6	Clearing and Grubbing	1	LS	\$1,000.00	\$1,000.00	\$300.00	\$300.00	\$100.00	\$100.00	\$509.00	\$509.00			
7	Removal of Structure and Obstruction	1	LS	\$5,000.00	\$5,000.00	\$1,350.00	\$1,350.00	\$100.00	\$100.00	\$509.00	\$509.00			
8	Control Density Fill	5	CY	\$200.00	\$1,000.00	\$1.00	\$5.00	\$120.00	\$600.00	\$132.00	\$660.00			
9	Locate Existing Utilities	1	LS	\$2,000.00	\$2,000.00	\$100.00	\$100.00	\$4,000.00	\$4,000.00	\$1,526.00	\$1,526.00			
10	Crushed Surfacing Top Course	120	TN	\$23.00	\$2,760.00	\$60.00	\$7,200.00	\$25.00	\$3,000.00	\$17.00	\$2,040.00			
11	HMA CI.1/2" PG 58-22, Trench Repair	50	TN	\$150.00	\$7,500.00	\$215.00	\$10,750.00	\$30.00	\$1,500.00	\$229.00	\$11,450.00			
12	Temporary HMA	10	TN	\$200.00	\$2,000.00	\$100.00	\$1,000.00	\$115.00	\$1,150.00	\$214.00	\$2,140.00			
13	CPEP Storm Sewer Pipe, 12 In. Diam. (Incl. Bedding)	325	LF	\$70.00	\$22,750.00	\$113.00	\$36,725.00	\$110.00	\$35,750.00	\$181.00	\$58,825.00			
14	Catch Basin Type 1	3	EA	\$1,800.00	\$5,400.00	\$1,000.00	\$3,000.00	\$1,800.00	\$5,400.00	\$1,220.00	\$3,660.00			
15	Catch Basin Type 2, 54 In. Diam. w/Oil/Water Separator	1	EA	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$9,000.00	\$9,000.00	\$8,136.00	\$8,136.00			
16	Connecting to Existing Storm Systems	2	EA	\$3,000.00	\$6,000.00	\$500.00	\$1,000.00	\$5,500.00	\$11,000.00	\$1,526.00	\$3,052.00			
17	Unsuitable Excavation	5	TN	\$50.00	\$250.00	\$60.00	\$300.00	\$1.00	\$5.00	\$88.00	\$440.00			
18	Bank Run Gravel for Trench Backfill	800	TN	\$25.00	\$20,000.00	\$17.50	\$14,000.00	\$1.00	\$800.00	\$27.00	\$21,600.00			
19	Trench Excavation Safety Systems	1	LS	\$5,000.00	\$5,000.00	\$500.00	\$500.00	\$10,000.00	\$10,000.00	\$254.00	\$254.00			
20	Erosion/Water Pollution Control	1	LS	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$509.00	\$509.00			
21	Project Documentation	1	LS	\$1,000.00	\$1,000.00	\$100.00	\$100.00	\$500.00	\$500.00	\$1,220.00	\$1,220.00			
	State of Washington Sales Tax @ 9.5%				\$11,367.70		\$9,740.35		\$11,001.48		\$14,767.47			
	TOTAL CONSTRUCTION COST				\$131,027.70		\$112,270.35		\$126,806.48		\$170,214.47			

Sealed bids were opened at the City of Milton, City Hall, 1000 Laurel Street, Milton, Washington 98354 on Thursday, March 27, 2014 at 10:00 a.m.
Note: We hereby certify that these tabulated bids represent all bids received and that the additions of all prices shown have been checked and corrected.

Leticia Neal

Leticia Neal, P.E.



To: Mayor Perry and City Councilmembers
From: Public Works Director Neal
Date: December 8, 2014 Special Meeting
Re: Milton Way Pedestrian Improvements (17th Ave. to 22nd Ave.) – grant acceptance

ATTACHMENTS: **A. Award letter**
 B. Copy of grant application

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommendation/Action:

“I move to accept the PSRC grant funding for construction of the Milton Way Pedestrian Improvement Project, 17th Avenue to 22nd Avenue, in the amount of \$622,174 and authorize the Mayor to sign all necessary documents.”

Fiscal Impact/Source of Funds: This project is included in the 2015 adopted budget.

Previous Council Review: Grant funding for design only was offered and accepted at the June 17, 2013 Council meeting. On October 21, 2013, a design contract was awarded to Gray & Osborne, Inc.

Issue: The City has been awarded a second grant, to construct the pedestrian improvements on Milton Way between 17th Avenue and 22nd Avenue. Council needs to accept the grant at this time.

Background: The Puget Sound Regional Council (PSRC) is responsible for distributing federal highway funds under the Congestion Mitigation and Air Quality (CMAQ) program. These funds are distributed approximately every two years through a project selection process.

We applied for CMAQ funds for this phase of Milton Way improvements in the spring of 2012. Although the City was not awarded funding at that time, this project was put on a contingency list in case additional funding became available.

In order to meet the region's 2013 project delivery targets for federal funds, "ready to go" projects were selected off of the PSRC contingency list for potential funding this year. The Milton Way Pedestrian Improvement Project (17th Avenue to 22nd Avenue) was awarded the grant funding - for the design phase only. An additional application for construction funding was submitted separately in 2014; it is this funding which has just been awarded to the City.

This grant is federal funding, so there are additional requirements and restrictions beyond what is seen with Transportation Improvement Board (TIB) funding for example.

Discussion: This project includes widening on the north side of Milton Way for a new bike lane, pedestrian improvements such as sidewalk and landscaping, walls and fences where necessary, related storm system upgrades, and undergrounding of overhead utilities. Completion of this project will close a gap in the existing sidewalk system and provide contiguous pedestrian facilities on both sides of Milton Way from Meridian to Faith Family Church. The project has been on the City's adopted Six-Year Transportation Improvement Program for quite awhile, and staff has applied for numerous grants to aid in funding this project.

The engineer's estimate for construction of the project is \$719,900. With this grant funding, only \$97,186 of the planned construction costs will need to be funded by the City.

November 20, 2014

The Honorable Debra Perry
City of Milton
1000 Laurel Street
Milton, WA 98354

Dear Mayor Perry:

I'm pleased to let you know that the City of Milton is receiving \$622,174 in PSRC funding for the following project:

PROJECT	AWARD AMOUNT	FUNDING DEADLINE
Milton Way Pedestrian Improvements (17 th to 22 nd Avenues)	\$622,174	June 1, 2015

Funding transportation projects is one of the most important things we do at PSRC. As you know, it's a competitive process and not every project receives funding. Congratulations on a job well done!

The projects that are selected to receive funding help meet local needs and support our region's overall growth strategy. It's a transparent and merit-based process that helps us achieve our long-term transportation plan, Transportation 2040.

In my outreach to PSRC members over the past year, I've heard again and again about the need for additional transportation funding and that we need to accelerate action on a statewide transportation package. As we move into the next legislative session, PSRC leadership will be advocating for swift progress on this vital issue.

Again, thank you and your staff for great work to improve transportation in your community. We're here to help you move these projects along in a timely way. I look forward to continuing to partner with you on efforts to help the region thrive for the long term.

Sincerely,



Josh Brown
Executive Director, Puget Sound Regional Council

cc: Leticia Neal, Public Works Director

TCC TECHNICAL APPLICATION
2014
PIERCE COUNTY REGIONAL COUNCIL
REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
APPLICATION FORM TO REQUEST INCLUSION OF A PROJECT IN THE FFY 2015-2017 TIP

Supplementary information can be found in the Call for Projects. Incomplete or missing answers will be scored zero. Please respond to all unrelated questions with N/A.

APPLICANT INFORMATION

1. Please select an application type:

- Other
(Please answer Questions 1-23 and 55-63)
Potential score of 100
- Non-Motorized
(Please answer Questions 1-23 and 49-54)
Potential score of 100
- Preservation – Funding requests are limited to \$750,000 per agency
(Please answer Questions 1-23 and 38-48)
Potential score of 100
- Rural
(Please answer Questions 1-23 and 73-81)
Potential score of 100
- Transit
(Please answer Questions 1-23 and 64-72)
Potential score of 100
- Roadway application type not listed above
(Please answer Questions 1-23 and 24-37)
Potential score of 100

1a. Agency Contact Person

Name: Leticia Neal

Address: 1000 Laurel Street, Milton, WA 98354

Title: Public Works Director

Telephone: 253 922 8738

Email: lneal@cityofmilton.net

2. **Improvement Type:** Please select ONE primary Improvement Type. Please indicate one Primary Improvement (PI) and any number of Secondary Improvements (SI).

ROADWAY			
	New Facility – Roadway		Bridge Replacement
	Relocation – Roadway		Multiple Intersections – Roadway
	Environmental Improvement – Roadway		Single Intersection – Roadway
	Major Widening – General Purpose		Safety – Roadway
	Major Widening – HOV		Grade Separation
	Minor Widening – No new capacity		Major Interchange – GP
	Minor Widening – New capacity		Major Interchange – HOV
	Preservation/Maintenance/Reconstruction		Minor Interchange – GP
	Resurfacing		Minor Interchange – HOV
	New Bridge or Bridge Widening		Other – Roadway
	Bridge Rehabilitation		
NONMOTORIZED			
PI	Sidewalk	SI	Bike Lanes – <i>shared roadway</i>
	Regional Trail (Separate Facility)		Other – Non-motorized
	Non-Regional Trail (Separate Facility)		
OTHER			
	Transportation System Management		Transportation Demand Management
	Intelligent Transportation System		Other – Special
	Study or Planning activity		
TRANSIT			
	New/Relocated Transit Alignment		New ferry route
	Transit Center or Station – new or expansion		Service Expansion – Ferry
	Flyer Stop		New/Relocated/Expanded terminal
	Transit Center or Station – Maintenance		Terminal Preservation
	Park and Ride (new facility or expansion)		New/Replacement Vessels – Passenger Only
	Vehicle Expansion		New/Replacement Vessels – Car/Pass
	Vehicle Replacement		Vessel Preservation/Rehabilitation
	Operations – Transit		Operations – Ferry
	Service Expansion – Transit		Other – Ferry
	Other – Transit		

PROJECT LOCATION INFORMATION

Project Title: Milton Way Pedestrian Improvements – Juniper to 23rd Avenue

Agency: City of Milton

(Roadway projects without a federal route number or a federal functional class may be ineligible for federal funds.)

3. **Project Location:** Milton Way

From: Juniper Street To: 23rd Avenue

Or, other appropriate locating information: _____

Project Length: 1300 (feet)

4. **Federal Route Number** 3288

5. **Federal Functional Class:** Minor Arterial see link www.wsdot.wa.gov/Mapsdata/tools/functionalclass

5a. **Posted Speed Limit:** 35 mph

5b. **Average Daily Traffic Volume:** 10,400 vehicles per day

PROJECT DESCRIPTION

6. **Funding Request: What is the proposed funding source?** STP _____ CMAQ X

7. **Is this project included in a locally adopted plan or program?**

(This is a threshold requirement to compete in this funding process. Projects not shown in the applicants adopted local TIP or Transportation Element of its Comprehensive Plan are not eligible. Please provide a copy of the necessary documentation).

Yes X No _____

If yes, cite document, page(s) and adoption date: City of Milton Current Six-Year Transportation Improvement Plan, Section 3, item 3.2, page 8 of 18, adopted June 17, 2013. *copy of page 8 of 18 and resolution adopting the 6-yr TIP attached*

8. **Brief Project Description - Include a 8 1/2 x 11 detailed vicinity map and a cross-section detail of the project, if applicable (100 words maximum):**

This project provides approximately 1,300 linear feet of roadway widening to accommodate bicycle lanes cement concrete curb, gutter, and sidewalk with a planter strip and ADA compliant ramps, associated storm drainage improvements, and undergrounding of existing overhead utilities along the north side of Milton Way from Juniper Street to 23rd Avenue, closing a gap in the existing sidewalk system. *vicinity map and cross section detail attached*

Confirm word count (59 words).

9. **Purpose and Need – Please provide a clear and concise narrative describing the project’s existing and proposed conditions. If available, provide pictures, technical data and/or other supporting studies or analysis (400 words maximum):**

There is currently a gap in the existing sidewalk system along the north side of Milton Way between Juniper Street and 23rd Avenue. The existing narrow shoulder has sections of uneven surfacing and locations containing loose gravel from adjacent driveways. The shoulder is less than two feet wide at certain locations and does not have adequate width to accommodate persons in wheelchairs or on bicycles. There is also an existing drop off on the back side of the narrow shoulder at select locations. Without a pedestrian railing, there is a fall danger for pedestrians trying to utilize roadway shoulder. Storm drainage is an issue in this area as well; sections of the narrow shoulder have ponding problems due to the lack of adequate storm conveyance. This creates a hazard on the narrow shoulder and forces pedestrians into travel lanes to avoid the standing

Project Title: Milton Way Pedestrian Improvements – Juniper to 23rd Avenue

Agency: City of Milton

water.

The project proposes to construct approximately 1,300 linear feet of roadway widening including curb, gutter and 5-foot wide sidewalks with planter strip and ADA compliant ramps along this portion of Milton Way. This project will complete the gap in the current sidewalk system, and allow unrestricted pedestrian travel throughout the corridor. In areas where there is a steep slope behind the sidewalk, walls will be installed with a fence or pedestrian railing. Existing overhead utilities will be relocated underground to match the streetscape to the east. Drainage improvements will also be made to meet current stormwater conveyance, detention and treatment that may be triggered by this project.

The potential increased pedestrian, bicycle, and transit activity supports the Milton East Activity Node and three schools directly to the south of the project, and has the potential of decreasing the amount of vehicular traffic along this route.

Confirm Word count (290 words)

PROJECT TRACKING AND FUNDING

NOTE: Sponsors may request funding for any single phase of the project, but requests for multiple phases is limited to preliminary engineering plus the subsequent phase necessary. For instance, requests for multiple phases are limited to the combination of (1) preliminary engineering and right-of-way or (2) preliminary engineering and construction (no right-of-way and construction requests will be considered).

Required Match: A minimum of 13.5% of local matching funds is required for PSRC’s FHWA funding. The following formula may be used to calculate the projects match:

To calculate the amount of matching funds, divide the federal funds requested by .865 and subtract the federal funds from this amount.

Example: Federal funds requested = \$100,000

$$\$100,000 / .865 = \$115,607$$

$$\$115,607 - \$100,000 = \$15,607 \text{ local match required}$$

Please note: The combination of the requested PSRC funds plus all other funding must be adequate to fully fund that phase. Requests that do not result in a phase being fully funded cannot be approved into the regional TIP and therefore will be considered ineligible for PSRC funding.

10. Grant Funds Requested

Phase (e.g., Planning Study/Project,, Preliminary Engineering, Right of Way, Construction, Other)	Estimated Obligation Date (year only)	Federal Funds Requested
Construction	2015	\$ 622,714
		\$
		\$
		\$
		\$ 622,714

IMPORTANT: Please select 2015, 2016 or 2017 for estimated obligation year. Per PSRC’s adopted project tracking policies, the deadline for obligating funds is June 1 of the selected

Project Title: Milton Way Pedestrian Improvements – Juniper to 23rd Avenue

Agency: City of Milton

obligation year. For more information, see:
<http://www.psrc.org/transportation/tip/tracking>

11. Total Project Cost (\$719,900)

Guidance: To be programmed into the state Transportation Improvement Program, funds for the phase being requested must be secure or reasonably expected to be secure. Unsecured funds will not be considered. Please use the website following link to assist in completing the following table:
www.psrc.org/assets/7911/Definitions_SecuredandUnsecuredFunding.pdf

A	B	C	D	Project Phase			
				E	F	G	H
Fund Source	Secured, reasonably Expected, or Unsecured?	Obligation Date (Yr Only)	\$ Amount by Funding Source	Planning	Prelim. Eng/ Design	Right-of-Way	Construction / Implementation
Local	Reasonably Expected	2015	97,186				97,186
(name) Co-op Jurisdiction							
(name) Private Funds							
(source) Grant							
Other							
Other							
Other							
Grant Request	Unsecured	2015	622,714				622,714
TOTAL			719,900				719,900

If unable to completely fill out Tables #10-12, please explain why: _____

11a. Provide additional information on any funds identified in the table above as reasonably expected to be secure. For example, identify the estimated approval date of funds for the project into the 6-year program; if pursuing a limited improvement district, bonding, or other local funding mechanism, when will that occur and what additional steps are required, etc. For more information on the definition of secured, reasonably expected, and unsecured funds, refer to:

<http://www.psrc.org/assets/11214/FinancialConstraintGuidance.pdf>

Funds have already been allocated and secured for this project in the adopted 2014 budget, just not the exact amount shown in this grant application. A change in the total amount, reflecting current costs and grant funding, is a simple budget adjustment that Council can approve at any time. If grant funding is awarded, a budget adjustment will be immediately taken to Council to adjust the project costs. *adopted 2014 budget page attached*

THE FOLLOWING RESPONSES WILL BE SCORED FOR PROJECT PRIORITIZATION.

PROJECT READINESS

12. Cooperating Jurisdictions and Private Sector Support, if any: Provide names of all jurisdictions and private parties, contributing funds would be applied, and the percentage of total project funds provided. The percentage shall be expressed based on the costs of the requested phases under the current application. Contributing funds for prior phases shall not be considered. Applicants that have been previously awarded grant funding for their project CANNOT use the grantor as a cooperating jurisdiction.

Letters of Commitment from all cooperating jurisdictions and private sector support must be attached to receive points: Yes No

Cooperating Jurisdiction	Phase	Dollar Amount of Participation	Percentage of Current Application
NA			
Total:			

- 5 % or more 3 points
- 3 to 4 % 2 points
- 1 or 2 % 1 point

COMMITTEE SCORE _____
(Max. score of 3)

Private Sector Support	Phase	Dollar Amount of Participation	Percentage of Current Application
NA			
Total:			

- 5 % or more of total project costs 3 points
- 3 to 4 % of total project costs 2 points
- 1 or 2 % of total project costs 1 point

COMMITTEE SCORE _____
(Max. score of 3)

Project Title: Milton Way Pedestrian Improvements – Juniper to 23rd Avenue
Agency: City of Milton

13. Has the jurisdiction secured/obligated state or federal funding for any of the projects below phases or has it completed a phase of the project using local funds only? (Please check all that apply)

Planning _____ 1 point P/E Design X 2 point
ROW _____ 2 point Construction _____ 2 point
(ROW is required to receive points)

If any are checked, name project title and Funding Agency ID# 0785, Milton Way Pedestrian Improvements, design phase only

Funding Source: CMAQ
Funding Amount(s): \$70,000

Name and completion date of Planning Study: _____

COMMITTEE SCORE _____
(Max. score of 7)

14. Federal Functional Classification: Principal Minor Collector

Principal _____ 3 points
Minor X 2 points
Collector _____ 1 point

COMMITTEE SCORE _____
(Max. score of 3)

15. Will this project include additional ADA improvements that are not required by the 2013 City/County Design Standards (LAG Manual)? Example: Construction of a sidewalk that is wider than the minimum requirements.

Yes _____ 2 points
No X 0 points
If yes, what are they? _____

COMMITTEE SCORE _____
(Max. score of 2)

16. Local Agency Over Match Incentive:

More than 30% of total project costs _____ 3 point
21% to 30% of total project costs _____ 2 point
15% to 20% of total project costs _____ 1 point

COMMITTEE SCORE _____
(Max. score of 3)

17. Is the project or phase ready for implementation? (One point per box. Please check all that apply)

Obligate funds in 2015 (receives 2 points) *	X	Environmental process complete* (must provide a signed ECS by FHWA or WSDOT H&LP)	
Obligates funds in 2016 (receives 1 point)		Funding requested here completes project or fully implements the project	X
ROW plans approved by WSDOT		Purchase of ROW certified or <u>not required</u>	X

*Note: NEPA will NOT be finalized until the “next” project phase is funded in the STIP.

COMMITTEE SCORE _____
 (Max. score of 6)

Please provide information on your project readiness to proceed: design underway, anticipated complete by end of August, 2014.

Design Status (% complete): 30%

Project Phase	Status	Actual or Expected Completion Date
Preliminary Engineering	Not complete	8/31/2014
Environmental Approval	Not complete	12/31/2014
Right-of-Way Certification	N/A	Click here to enter a date.

If construction funds are being requested, please describe any ROW needs for the project, including the number of parcels needed, whether property owners are expected to cooperate (and your agency’s experience with condemnation and/or whether it is willing to go to condemnation if needed).

This project is being designed entirely within the current existing ROW – no additional ROW is needed.

17a. Will other secured or reasonably secured funding benefits be missed if the project remains unfunded in 2015, 2016 or 2017?

Yes _____ No X (Include information about other funding benefits.)
 Please explain:

COMMITTEE SCORE _____
 (Max. score of 1)

18. Pierce County Regional Growth Centers Hierarchy and Connecting Corridors criteria: Is the project located in (1-3) or serving (4-6) any of the following? (Please check all that apply).

Project Title: Milton Way Pedestrian Improvements – Juniper to 23rd Avenue

Agency: City of Milton

21. Does this project specifically improve non-motorized access for trips to any of the following (check all that apply). Provide a map showing all checked items.

Transit locations (0-2 trips/day)	X	Schools	X	Household/Retail	X	Commercial Areas	X
Transit locations (0-5 trips/day)	X	Grocery Store	X	Parks and Recreation	X	Cultural Facilities (museums, libraries, etc.)	X
Transit locations (0-5+ trips/day)	X	Medical	X	Employment Centers	X	*Other	X

I point each item

*Please describe:

Banks, Restaurants, Library, Household/Retail, and Medical facilities all lie within the commercial area. See attached "Project Information Map".

This project completes a gap in the non-motorized system, allowing unrestricted pedestrian access from the core of Milton's residential area to Milton's commercial center at the east end of Milton Way.

COMMITTEE SCORE _____
(Max. score of 12)

22. Does this project provide contiguous gap-closure to a previously funded transportation route?

(Gap closure projects may improve the facility to a standard equal to those sections on either end of the project. Gap closure project may provide a missing link of a facility that leads to a single connected facility. Gap closure projects are not limited to roadway sections and may include pedestrian paths, bicycle paths, trails, bridges, or any other transportation project which completes the system.)

Yes, Final Section X 3 points
 Yes, Next Section _____ 2 point
 No _____ 0 points

If yes, please name adjacent segments; provide their funding source, and completion date: 1) 23rd Avenue to 28th Avenue, completed 2010, Transportation Improvement Board funds; 2) north side of Milton Way from Juniper Street east 400', completed 2009, developer funded; 3) south side of Milton Way from Juniper to 23rd Avenue, completed 2002, Transportation Improvement Board funds.

COMMITTEE SCORE _____
(Max. score of 3)

23. Describe how the project has the potential to reduce emissions?

Guidance: The application process will walk project sponsors through specific questions designed to determine the potential emissions reductions of their project. For example, projects involving fuel or vehicle conversions will be asked to provide information on the total number of vehicles affected, the current fuel and vehicle usage conditions, as well as the conditions after the project is implemented. Projects expected to result

Project Title: Milton Way Pedestrian Improvements – Juniper to 23rd Avenue

Agency: City of Milton

in an increase in transit usage will be asked to provide information on the current transit ridership and transit routes affected, as well as the specifics of the project – i.e., how will the individual project encourage or promote new transit riders. Projects providing new or more frequent/expanded transit service would be expected to result in a higher level of new transit riders than projects providing improvements in existing transit travel times or enhanced amenities to existing service. Projects resulting in improvements in traffic flow will be asked to provide information on the current travel conditions, amount of idling, number of trucks using the route, etc. As mentioned above, the magnitude of the project and the timing of the anticipated benefits will play a role in the final score, and all projects will be evaluated against each other.

Please explain:

There are three components of “reduced emissions” that may be realized with this project. 1) increased pedestrian use 2) increased transit ridership and 3) increased use as walking route for school children:

1) Improvements in pedestrian use will be realized because this proposed improvement will provide a designated safe pedestrian connection between Milton’s large residential area along the corridor to the large commercial center to the east.

2) Closing the gap in pedestrian facilities along the north side of Milton Way will allow Pierce Transit riders to more easily access the designated bus stops, encouraging increased use.

3) Providing uninterrupted pedestrian facilities along the north side of Milton Way, immediately across from the campus with 3 schools, will encourage parental perception of this area as a “safe route to schools” and increase use by school-aged children.

High: A project will rate high if:

- It will substantially reduce emissions of greenhouse gases and other air pollutants, or will substantially reduce fine particulates from diesel exhaust; and
- The air quality benefits will occur by 2020.

Medium: A project will rate medium if:

- It will moderately reduce emissions of greenhouse gases and other air pollutants, or will moderately reduce fine particulates from diesel exhaust (for example, a project that reduces VMT by shortening a vehicle trip, rather than eliminating a vehicle trip); and
- The air quality benefits will occur by 2025.

Low: A project will rate low if:

- It results in a low amount of emissions reductions; and
- The air quality benefits will occur after 2025.

High = _____ 5 points
 Medium = X 3 points
 Low = _____ 2 points
 0 = _____ 0 points

COMMITTEE SCORE _____
 (Max. score of 5)

ROADWAY APPLICATION

24. Does the project include signal interconnection, pre-empt, or other ITS improvements?

Describe the existing conditions in the area (i.e., level of service, average daily traffic, etc.), and describe how the ITS improvement is expected to improve traffic flow (increase speed, reduce idling, remove accidents, etc.).

COMMITTEE SCORE _____
(Max. score of 2)

47. Federal Functional Classification: Principal Minor Collector

- Principal _____ 4 points
- Minor _____ 3 points
- Collector _____ 2 points

COMMITTEE SCORE _____
(Max. score of 4)

48. Is the project on a transit route? (Transit routes that “intersect” are okay only when the project improves the intersection)

Guidance: Sound Transit route information is available at <http://www.soundtransit.org/Schedules>
Pierce Transit route information is available at <http://www.piercetransit.org/pierce-transit-routes/>

- Yes, full project length _____ 3 points
 - Yes, partial or intersection _____ 2 point
 - No _____ 0 points
- If yes, provide route number(s) _____

COMMITTEE SCORE _____
(Max. score of 3)

NON-MOTORIZED APPLICATION

49. Are the environmental/water quality improvements greater than the minimum requirements?
Please describe.

Stormwater improvements will be constructed to meet the 2005 Department of Ecology Stormwater Manual for Western Washington.

Projects that incorporate Green Stormwater Infrastructure (rain gardens, bioretention, porous pavements, etc.) AND retain 100% of stormwater on site. _____ 3 points

Projects that add more than 5,000 square feet of **new** impervious surface and provide water quality/quantity treatment for **ALL** (new and existing) impervious surfaces within the project area. _____ 2 points

Projects that add less than 5,000 square feet of **new** impervious surface and that provide water quality and quantity treatment OR provides water quality treatment for 150% of new impervious surfaces. _____ X 1 point

COMMITTEE SCORE _____
(Max. score of 3)

50. Does this non-motorized project include a vertical grade separation or removes modal conflict at grade?

- Yes, vertical grade separation X 5 points
- Yes, removes modal conflicts at grade X 3 points
- No _____ 0 points

Please explain:

Curbing and landscaping strips provide vertical grade separation between vehicles and pedestrians. Widening of the roadway to provide a bike way will better accommodate shared use of the roadway between bicycles and vehicles.

COMMITTEE SCORE _____
 (Max. score of 5)

51. Does this project provide facilities for pedestrians and bicycles? (Check all that apply.)

- Provision of facilities for pedestrians X 2 points
- Provision of facilities for bicycles X 2 points
- Provision of facilities for bicycles and Pedestrians X 1 points

COMMITTEE SCORE _____
 (Max. score of 5)

52. Does the project include other non-motorized transportation system components?

Guidance: The description of the “other” selection will be scored within a range of 0 to 3 points.

- Pedestrian Amenities (benches, trash cans) _____ 2 points
- Bicycle Amenities (bike racks, signage) _____ 3 points
- Crosswalk Signalization/Flashing Beacon _____ 4 points
- Lighting X 3 points
- Transit Connection X 3 points
- Other _____ 0-3 points

Describe:

Transit users will be able to continue west on the north side of Milton Way from the bus stop within the project limits instead of having to walk east to 23rd Avenue and cross to the south side of Milton Way. Additionally, an existing transit stop between 18th Avenue and 19th Avenue will be improved (it currently consists of a widened shoulder).

Decorative lighting at the east end of the project corridor will be extended west to the extent that ROW limitations will allow.

COMMITTEE SCORE _____
 (Max. score of 18)

53. In the last five years, have there been any pedestrian or bicycle accidents that could have been prevented with this project?

- Yes _____ 5 points
- No X 0 points

Providing supporting data (accident data, police reports etc.) is a requirement of earning points. Please identify the accident history:
Currently, most people avoid walking/bicycling in this area, even with the proximity to the school, because of how dangerous it is/feels.

COMMITTEE SCORE _____
(Max. score of 5)

54. Does this project add a new illumination system?

- Yes, full project corridor length _____ 4 points
- Yes, partial project corridor length X 3 points
- Yes, at an intersection only _____ 2 points
- No _____ 0 points

COMMITTEE SCORE _____
(Max. score of 4)

OTHER APPLICATIONS

55. Please explain how the project addresses transportation issues or needs of two or more jurisdiction/agencies and/or has countywide impact and benefit.

Guidance: Projects resulting in physical construction must be built in multiple jurisdictions to acquire multiple points.

Please explain:

- 4 or more agencies affected _____ 8 Points
- 2 or 3 agencies affected _____ 5 Points

COMMITTEE SCORE _____
(Max. score of 8)

56. Please explain how the project addresses transportation Safety.

81. How will the project improve transportation to, or within, existing central places in the rural community with commercial, retail, and community services?

Guidance: Community services may include government services such as Town Halls, Libraries, or Post Offices. Community services may include private services such as retail or commercial outlet such as grocery, bakery, clothing stores or restaurants.

Yes _____ 5 points
No _____ 0 points

Please explain: _____

High: A high scoring project would demonstrate the following characteristics:

- The project improves a corridor with direct access to a Rural or Town Center
- The project improves access to a Rural or Town Center with more than five types of community services.

Medium: A medium scoring project would demonstrate the following characteristics:

- The project improves a corridor with indirect access to a Rural or Town Center
- The project improves access to a Rural or Town Center with three or more types of community services.

Low: A low scoring project would demonstrate the following characteristics:

- The project is minimally related to a Rural or Town Center
- The project improves access to a Rural or Town Center with less than three types of community services.

COMMITTEE SCORE _____
(Max. score of 5)

TOTAL SCORE FOR ALL SECTIONS _____

JURISDICTION APPROVAL.

I, the undersigned, affirm to the best of my knowledge:

-  (initial) The project information contained within this application is accurate.
-  (initial) The project is programmed and matching funds are available.
-  (initial) Agency acknowledges it must apply for listing in Regional TIP before June 1 of the selected obligation year.

BY:  _____
Approving Authority

TITLE: Public Works Director DATE: 4/28/2014

RESOLUTION 13-1835

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF MILTON, WASHINGTON, ADOPTING A
SIX-YEAR TRANSPORTATION IMPROVEMENT
PROGRAM FOR THE YEARS 2014 TO 2019.**

WHEREAS, pursuant to RCW 35.77.010 and RCW 36.81.121, the City of Milton has prepared a Six-Year Transportation Improvement Program for the years 2014 to 2019, and

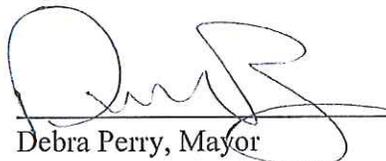
WHEREAS, the City Council held a public hearing on June 17th regarding the Six-Year Transportation Improvement Program; and

WHEREAS, after the public hearing it was deemed by the City Council to be in the best interests of the citizens of the City of Milton to adopt said plan;

NOW THEREFORE, the City Council of the City of Milton does resolve as follows:

Section 1. The City Council of the City of Milton hereby adopts the Six-Year Transportation Improvement Program, a copy of which is marked as Exhibit "A", attached hereto and made a part hereof.

PASSED AND APPROVED by a vote of 7 for, 0 against, by the City Council of the City of Milton, Washington, at a regularly scheduled meeting thereof this 17th day of June, 2013.

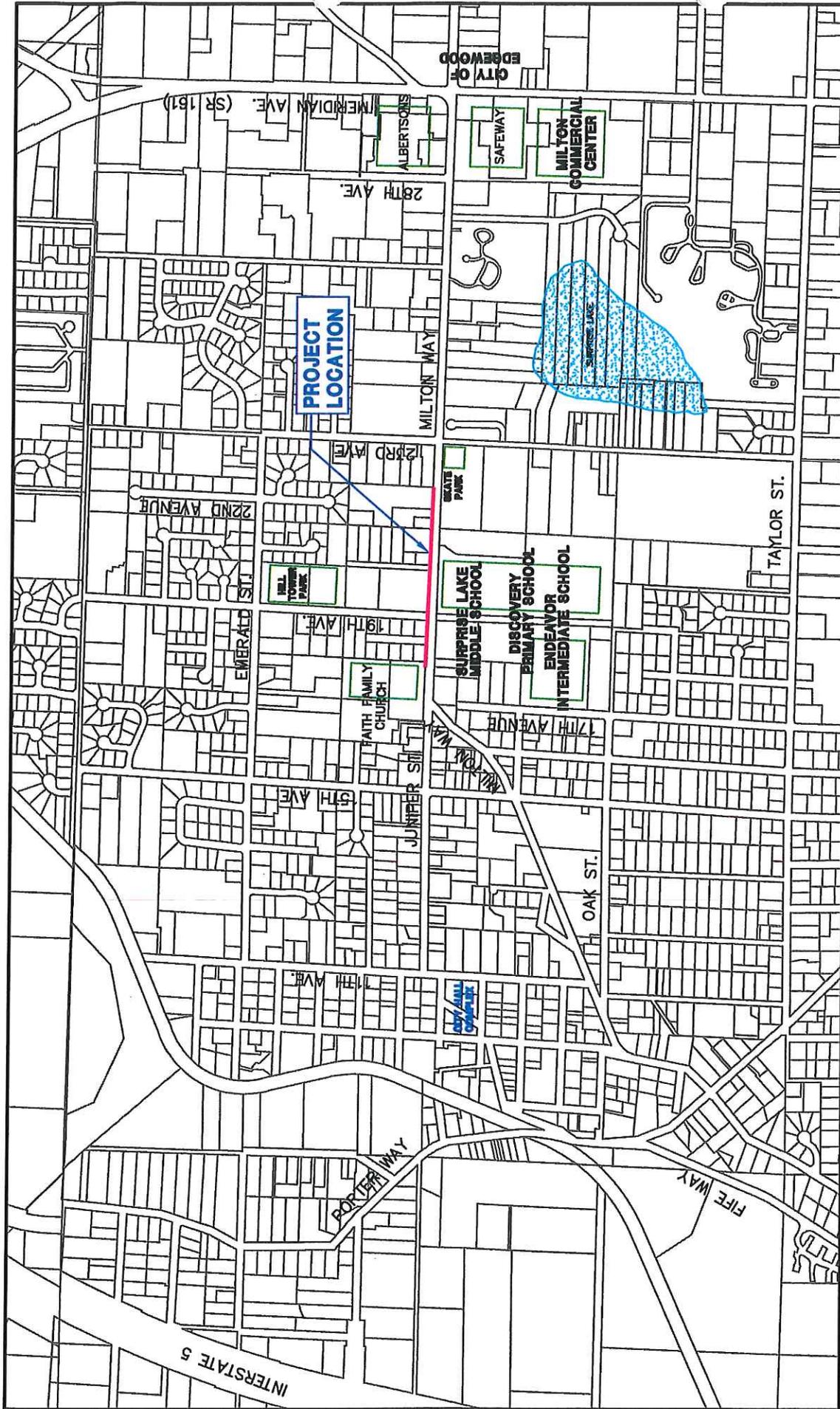


Debra Perry, Mayor

Attest/Authenticated:

LISA M TYLOR

Lisa Tylor, City Clerk



LEGEND

PROJECT LOCATION



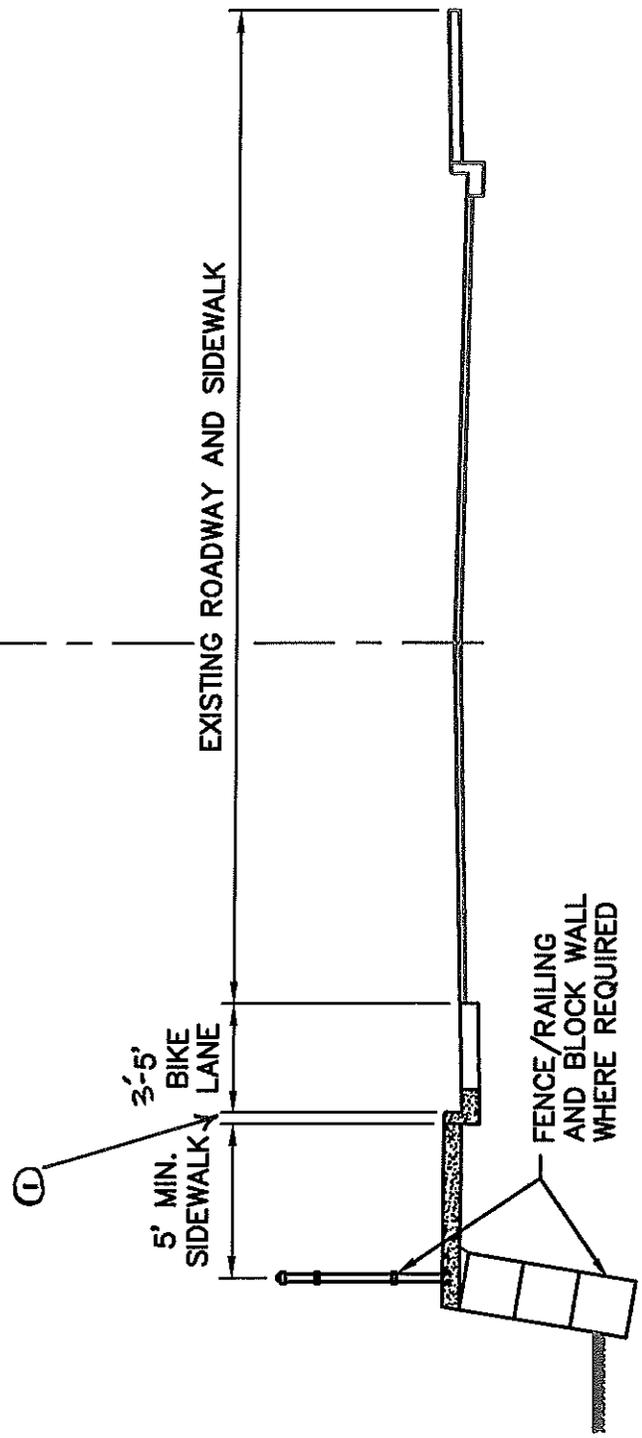
CITY OF MILTON
 MILTON WAY
 (17TH AVE TO 22ND AVE)
 VICINITY MAP



Grey & Osborne, Inc.
 CONSULTING ENGINEERS

SCALE: 1"=1000'

Q CONSTRUCTION MILTON WAY



TYPICAL CROSS SECTION

FACING EAST
NOT TO SCALE

1 LANDSCAPE STRIP
WHERE SPACE ALLOWS

CITY OF MILTON
MILTON WAY
(17TH AVENUE TO 22ND AVENUE)
TYPICAL CROSS SECTION



Grey & Osborne, Inc.
CONSULTING ENGINEERS

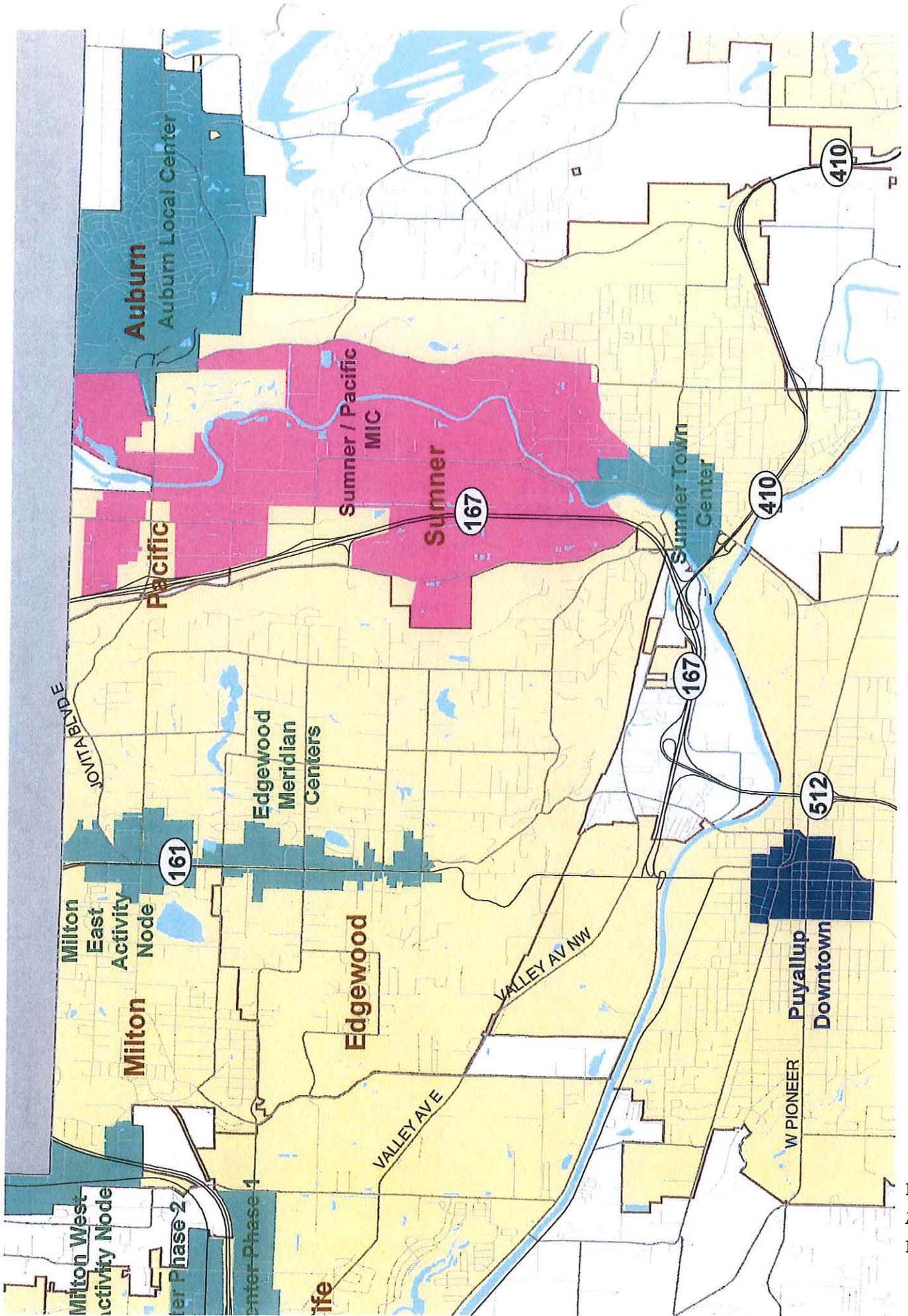
**Capital Improvement Fund
Activity Detail by Project**

Account Number / Description	2012 ACTUALS	2013 BUDGET	2013 PROJECTED	2014 BUDGET
PROJ # C032				
Milton Way Sidewalks (17th-22nd)				
Funding Sources -				
Grant Proceeds - Federal	-	-	-	70,000
Grant Proceeds - State	-	609,800	-	641,000
Bond Proceeds	-	-	-	-
Total Sources	-	609,800	-	711,000
Project Expenditures:				
Engineering/Design	-	-	-	81,000
Engineering/Construction	-	762,250	1,000	724,000
ROW/Property	-	-	-	-
Supplies	-	-	-	-
Professional Services	-	-	-	-
Total Uses	-	762,250	1,000	805,000
Project Summary:				
Revenue	-	609,800	-	711,000
Expense	-	762,250	1,000	805,000
Project Balance*	-	(152,450)	(1,000)	(94,000)

*If this figure is "negative", funding comes from existing fund balance

PROJ # (TBD)				
Taylor St. Overlay				
Funding Sources -				
Grant Proceeds - Federal	-	-	-	-
Grant Proceeds - State	-	363,521	58,000	305,521
Bond Proceeds	-	-	-	-
Total Sources	-	363,521	58,000	305,521
Project Expenditures:				
Engineering/Design	-	64,626	58,000	6,626
Engineering/Construction	-	339,287	-	339,287
ROW/Property	-	-	-	-
Supplies	-	-	-	-
Professional Services	-	-	-	-
Total Uses	-	403,913	58,000	345,913
Project Summary:				
Revenue	-	363,521	58,000	305,521
Expense	-	403,913	58,000	345,913
Project Balance*	-	(40,392)	-	(40,392)

*If this figure is "negative", funding comes from existing fund balance





To: Mayor Perry and City Councilmembers
From: Public Works Director Neal
Date: December 8, 2014 Special Session
Re: **Well #12 Pump Repair – Expenditure Approval**

ATTACHMENTS: A. Estimated Cost of Repair

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required: \$50,500

Recommendation/Action:

“I move to approve the expenditure of up to \$50,500 for the immediate repair of the pump at Well #12.”

Fiscal Impact/Source of Funds: This is an unanticipated repair, and so the Water Utility Fund’s approved 2014 budget does not include this expenditure. Cost of this repair will come out of the Water Utility Fund’s ending fund balance.

Previous Council Review: N/A

Issue: The City of Milton needs to purchase and install some equipment to comply with load curtailment requirements.

Background: Well #12 is located in the shop area, and went into service in 2003. It is rated for 1000 gallons per minute, and the City is currently regularly utilizing approximately 600 gallons per minute. No repair work on this well has been necessary to date. This is a critical well, the loss of which would likely require use of the intertie with Mt. View – Edgewood Water Company, even if all other wells are operating at optimum capacity.

Discussion: On November 12th, during routine maintenance of Well #12’s pump head shaft, it was discovered that the shaft spider bushings within the well casing are worn and need to be replaced. The exposed bushing and shaft that was immediately visible was assessed and shows wear of the shaft sleeve and spinning of the bushing.

The best case scenario is that this same wear and tear exists for all pump shaft sleeve sections and spider bushings down to the pump. Repairs in this instance would include removal and inspection of the pump bowl assembly for wear and/or damage, and the replacement of the head shaft. If the pump bowl assembly is still in good shape or needs minor repairs, repairs could take a couple of weeks to complete for an anticipated minimum cost of \$9,838.00 plus tax.

The worst case scenario would be that the pump bowl assembly is damaged beyond repair, and all components including columns, bearings, and bushings have to be replaced. Repair costs in this case would be estimated at \$46,000.00 plus tax and could take up to 2 months depending on pump assembly availability.

Neither staff nor PumpTech (repair company) is expecting the worst case scenario where everything needs to be replaced, but it is likely that more than the minimum repairs will be necessary.

Glen Baker

From: Steve Skogmo [sskogmo@pumptechnw.com]
Sent: Friday, November 21, 2014 10:06 AM
To: Glen Baker
Subject: Quote Well 12, MAS 117254
Attachments: milton117254.xlsx; 20141121093501849.pdf

Glenn,

The attached quotes were generated in 4 different scenarios, from worst case to best case.

If all of the parts ready that go the pump are on hand it could be pulled and installed in one day thus reducing the labor and truck costs for the last and first quotes.

It all depends on what is found during extraction.

Regards

Steve

Steve Skogmo | *General Manager* | PumpTech, Inc. | 12020 SE 32nd Street Suite #2 Bellevue, WA 98005
Tel: 425-644-8501 x185 | Cell: 425-864-1300 | Fax: 425-562-9213 | Email: sskogmo@pumptechnw.com



OR Contractors #154997



METERMAN
Pump Systems

WA Contractors #PUMPTI19450G



Disclaimer:

This message contains confidential information and is intended only for gbaker@cityofmilton.net. If you are not gbaker@cityofmilton.net you should not disseminate, distribute or copy this e-mail. Please notify sskogmo@pumptechnw.com immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. E-mail transmission cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. Steve Skogmo therefore does not accept liability for any errors or omissions in the contents of this message, which arise as a result of e-mail transmission. If verification is required please request a hard-copy version.

Milton Well #12 MAS 117254

Item	description	quan	Sei	Total	
1	bowl assembly	12MB 8 stage	1	26506.3	New Bowl
2	column	8 5/8" x 10 ft	8	8537.12	
3	bearing inserts	1/7/8" sleeve	8	1234.26	
4	Bronze bearing	Packing gland	1	185	
5	truck	Pull pump	1	650	
6	Labor	to pull pump	32	3040	
7	Truck	to install	1	650	
8	Labor	to install	32	3040	
9	packing	100% graphite	32"	48.75	
10	top shaft	416 SS		630.74	
11	Labor	Machine top shaft	4	360	
12	freight	eatimated		1125	

46007.17

1	rebuild labor	bowl assembly	16	1440	rebuilding
2	parts	bowl parts	1	11000	416 ss
3	bearing inserts	1 7/8 sleeve	8	1234.26	shaft
4	bronze bearing	packing gland	1	185	
5	416 ss, 304 sleeve	line shaft	8	5360	
6	couplings	C1215 carbon steel	9	495	
7	truck	to pull	1	650	
8	labor	to pull	32	3040	
9	truck	to install	1	650	
10	Labor	to install	32	3040	
11	top shaft	416ss	1	630.74	
12	labor	shop top shaft	4	360	
13	freight	estimated	1	450	
14	packing	100% graphite	1	48.75	

28583.75

1	rebuild labor	bowl assembly	16	1440	rebuild
2	parts	bowl parts	1	11000	c1045
3	bearing spider	1 7/8" sleeve	8	1234.26	shaft
4	bronze bearing	packing gland	1	185	
5	C1045 shaft	sleeved 304SS	8	2011.44	
6	couplings	C1215 carbon steel	9	495	
7	truck	to pull	1	650	
8	labor	to pull	32	3040	
9	truck	to install	1	650	

10 labor	to install	32	3040
11 top shaft	416 ss	1	630.74
12 labor	shop top shaft	1	360
13 freight	estimated	1	450
14 packing	100% graphite	32"	48.75

25235.19

1 truck	to pull	1	650 no rebuild
2 labor	to pull	32	3040 no shaft
3 bearing spider	1 7/8" sleeve	8	1234.26 just bearing
4 bronze bearing	packing gland	1	185 top shaft
5 top shaft	416 SS	1	630.74
6 labor	shop, top shaft	4	360
7 truck	to install	1	650
8 labor	to install	32	3040
9 packing	100% graphite	32"	48.75

9838.75

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To: City Council Members
From: Mayor Debra Perry
Date: December 8, 2014
Re: Proposed One-Year Labor Contract with IBEW

ATTACHMENTS: A. Proposed Letter of Understanding (to be provided at meeting)
B. Proposed Wage Chart with 2% Increase

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommendation/Action: “I move to approve the Letter of Understanding with IBEW Local 483 and authorize the Mayor to execute the same.”

Fiscal Impact/Source of Funds: The LOU is for a 2% across-the-board pay increase for IBEW employees, an increase that will be outlined with the first budget amendment of 2015. The approximate total impact equals \$27,349, of which approximately 35% comes from the General Fund.

Issue: The current labor contract with the IBEW Local 483 union expires 12/31/14.

Background: The City offered a 2% increase for one-year, 1/1/15-12/31/15, with no contract language changes, but with an agreement that the union will participate in a review of available health care options during 2015 with Rapport Benefits Group. Any negotiation of health care benefits would occur during open negotiations for the next contract term.

Discussion: The attached LOU details the city’s offer, and the union has reviewed it. On November 24, 2014, the union membership voted to accept the one-year contract rollover offer.

The City Council is authorized to approve negotiating parameters between the City and its labor unions. The attached LOU and Wage Chart are recommended for Council’s approval.

APPENDIX A

A.1 Wage Rates. The monthly rates of pay for employees covered by this Agreement are as set forth below, and shall be paid for actual hours worked or earned per pay period:

Full Time Employees	Grade	A Begin	B 6 Mo	C 6 Mo	D 6 Mo	E 12 Mo
Parks/Facilities Worker	12	\$ 3,307	\$ 3,496	\$ 3,675	\$ 3,858	\$ 4,049
Administrative Support - Court Clerk	13	\$ 3,496	\$ 3,675	\$ 3,858	\$ 4,049	\$ 4,251
Administrative Support - Fire						
Administrative Support - Police						
Administrative Support - Deputy City Clerk						
Administrative Support - Finance Technician I						
Maintenance Worker I						
Meter Reader						
Administrative Support – Permit Tech w/o License						
Administrative Assistant - Field	14	\$ 3,675	\$ 3,858	\$ 4,049	\$ 4,251	\$ 4,467
Administrative Assistant - PW						
Meter Technician						
Project Coordinator						
Administrative Assistant – Permit Tech. w/License						
Mechanic	16	\$ 4,049	\$ 4,251	\$ 4,467	\$ 4,687	\$ 4,918
Maintenance II - Parks						
Maintenance Worker II						
Finance Technician II						
Water Quality Specialists	17	\$ 4,251	\$ 4,467	\$ 4,687	\$ 4,918	\$ 5,167
Line Equipment Operator						
Building Insp/Code Enforcement	18	\$ 4,467	\$ 4,687	\$ 4,918	\$ 5,167	\$ 5,425
Senior Accountant						
Maintenance III - Lead	19	\$ 4,687	\$ 4,918	\$ 5,167	\$ 5,425	\$ 5,696
Court Administrator						
Journey Electric Lineman	23	\$ 5,696	\$ 5,982	\$ 6,279	\$ 6,595	\$ 6,925
Utility Supervisor						
Apprentice Lineman (varying % of Journey Electric Lineman)						
Building Official						
Electrical Foreman	26	\$ 6,595	\$ 6,925	\$ 7,274	\$ 7,634	\$ 8,015

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To: Mayor Perry and City Council Members
From: City Clerk Bolam
Date: December 8, 2014
Re: Consultant Services with Rapport Benefits Group

ATTACHMENTS: A. Proposed Contract

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommendation/Action: “I move to authorize the Mayor to execute the attached professional services agreement with Rapport Benefits Group.”

Fiscal Impact/Source of Funds: The cost for services provided is calculated monthly on a \$25/employee basis, sourced in line with staff allocations. In 2015, Rapport Benefits Group has discounted their fees by half, in recognition that cost savings will not begin until 2016. Of the \$5,025 fees for 2015, approximately \$2,715 will come from the General Fund. Assuming negotiated agreements on revised health care, all fees from 2016 and 2017 will be recouped in full through the cost savings in premiums.

Issue: Health care premiums continue to be a large portion of labor costs for the city. Additionally, in 2018, AWC will no longer offer the benefits currently offered to employees, sometimes referred to as a “Cadillac plan”.

Background: During the negotiation process for the current 2012-2014 labor contract, discussion included some other health care options that would have allowed the city to save money and the employees to receive salary increases. The resulting contract kept the health care benefit package intact while maintaining salary levels.

Discussion: Rapport Benefits Group is a consulting firm which works with employers and employee groups to design and implement an employee benefits program that meets the needs of both entities. Other cities such as DuPont and Fife have both used their services with success in terms of health cost savings to both the cities and the employees.

Informational sessions for represented and non-represented employees will take place with Rapport Benefits Group about how different, less costly, health care options can benefit both the city and the employees. The IBEW has agreed to participate in the educational process. These meetings will occur during 2015, leading up to formal negotiations for the next contract period.

A representative from Rapport Benefits Group will be at the meeting to further explain their services and answer any questions Council may have.

CITY OF MILTON PROFESSIONAL SERVICES AGREEMENT

1. Parties and Date. THIS Agreement is made effective as of the _____ day of _____, 20____, by and between CITY OF MILTON, WASHINGTON ("City") and Rapport Benefits Group ("Consultant").

2. General Purpose and Intent.

Consultant will provide employee benefits design consultation to City. Consultant will provide documentation and illustrations to City's employees. Consultant will provide benefits related customer service support regarding health, dental, vision, life, and disability employee benefits plans. These services will be provided from January 1, 2015 through December 31, 2017.

3. Services by Consultant.

A. Consultant shall perform the services described in the Scope of Work attached hereto as Exhibit "A" (the "Scope of Work"). The services performed by the Consultant shall not exceed the Scope of Work without prior written authorization from the City.

B. The City may from time to time require changes or modifications in the Scope of Work. Such changes, including any decrease or increase in the amount of compensation, shall be agreed to by the parties and incorporated in written amendments to the Agreement.

4. Schedule of Work.

A. Consultant shall perform the services described in the Scope of Work in accordance with the schedule attached hereto as Exhibit "B". If delays beyond Consultant's reasonable control occur, the parties will negotiate in good faith to determine whether an extension is appropriate.

B. Consultant is authorized to proceed with the services described in the Scope of Work upon receipt of a written Notice to Proceed.

5. Compensation.

- LUMP SUM. Compensation for the services described in the Scope of Work shall be a Lump Sum annually of \$5,025 for 2015, \$9,225 for 2016, and \$11,700 for 2017.
- TIME AND MATERIALS NOT TO EXCEED. Compensation for the services described in the Scope of Work shall not exceed \$_____ without written authorization and will be based on the list of billing rates and reimbursable expenses attached hereto as Exhibit "C".
- TIME AND MATERIALS. Compensation for the services described in the Scope of Work shall be on a time and material basis according to the list of billing rates and reimbursable expenses attached hereto as Exhibit "C".
- OTHER. _____

6. Coordination of Contract Documents.

This Agreement consists of this professional services agreement form and Exhibit "A". If there is any inconsistency between this professional services agreement form and any of the Exhibits, the professional services agreement form shall take precedence.

7. Payment.

- A. Consultant shall provide monthly invoices in the format acceptable to the City for work performed to the date of invoice. Consultant shall maintain time and expense records for reimbursable expenses and any work that is billed hourly under this Agreement and provide them to the City upon request.
- B. All invoices shall be paid by City warrant within sixty (60) days of receipt of a proper invoice.
- C. Consultant shall keep cost records and accounts pertaining to this Agreement available for inspection by City representatives for three (3) years after final payment unless a longer period is required by a third -party agreement. Copies shall be made available on request.
- D. If the services rendered do not meet the requirements of the Agreement, Consultant will correct or modify the work to comply with the Agreement. City may withhold payment for such work until the work meets the requirements of the Agreement.

8. Discrimination and Compliance with Laws.

- A. Consultant agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, age, disability, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.
- B. Consultant shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Agreement.
- C. Consultant shall obtain a City of Milton business license pursuant to the provisions of Chapter 5.04 MMC prior to receipt of written Notice to Proceed.
- D. Violation of this Paragraph 8 shall be a material breach of this Agreement and grounds for cancellation, termination, or suspension of the Agreement by City, in whole or in part, and may result in ineligibility for further work for City.

9. Term and Termination of Agreement.

- A. This Agreement may be terminated by the City at any time upon the default of the Consultant or upon public convenience, in which event all finished or unfinished documents, reports, or other material or work of Consultant pursuant to this Agreement shall be submitted to City, and Consultant shall be entitled to just and equitable compensation for any satisfactory work completed prior to the date of termination, not to exceed the total compensation set forth herein. Consultant shall not be entitled to any reallocation of cost, profit or overhead. Consultant shall not in any event be entitled to anticipated profit on work not performed because of such termination. Consultant shall use its best efforts to minimize the compensation payable under this Agreement in the event of such termination. If the Agreement is terminated for default, the Consultant shall not be entitled to receive any further payments under the Agreement until all work called for has been fully performed. Any extra cost or damage to the City resulting from such default(s) shall be deducted from any money due or coming due to the Consultant. The Consultant shall bear any extra expenses incurred by the City in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the City by reason of such default.

B. The City may suspend this Agreement, at its sole discretion, upon one week's advance notice to Consultant. Such notice shall indicate the anticipated period of suspension. Any reimbursement for expenses incurred due to the suspension shall be limited to the Consultant's reasonable expenses, and shall be subject to verification. The Consultant shall resume performance of services under this Agreement without delay when the suspension period ends.

10. Standard of Care.

Consultant represents and warrants that it has the requisite training, skill and experience necessary to provide the services under this agreement and is appropriately accredited and licensed by all applicable agencies and governmental entities. Services provided by Consultant under this agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing in similar circumstances.

11. Ownership of Work Product.

A. All data materials, reports, memoranda, and other documents developed under this Agreement whether finished or not shall become the property of City, shall be forwarded to City at its request and may be used by City as it sees fit. Upon termination of this agreement pursuant to paragraph 9 above, all finished or unfinished documents, reports, or other material or work of Consultant pursuant to this Agreement shall be submitted to City. City agrees that if it uses products prepared by Consultant for purposes other than those intended in this Agreement, it does so at its sole risk and it agrees to indemnify and hold Consultant harmless therefore.

B. Spatial data created by consultants for City of Fife via this contract should be delivered as either ESRI shape files or an ESRI file geodatabase. The data should be developed in (or projected to) State Plane 1983, WA South (Projection), NAD83HPGN (Datum), US Survey Feet (units). These datasets should be delivered on CD /DVD, complete with any projection files, accessory tables relatable by a fixed unique identifier to the spatial data, and metadata using Federal Geographic Data Committee (FGDC) specifications. If the data is produced in AutoCad 2000 or later, the shape file format is an export option and should be utilized and all other criteria still apply. The City of Milton retains ownership to such data layers produced using taxpayer dollars and controls any future dissemination or reuse of this data.

12. Indemnification /Hold Harmless.

Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

13. Insurance.

The Consultant shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

A. Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non - owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute from providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant' s profession.

B. Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

C. Other Insurance Provisions. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.

D. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

E. Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

F. Notice of Cancellation. The Consultant shall provide the City with written notice of any policy cancellation, within two business days of their receipt of such notice.

G. Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance

and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

14. Assigning or Subcontracting.

Consultant shall not assign, transfer, subcontract or encumber any rights, duties, or interests accruing from this Agreement without the express prior written consent of the City, which consent may be withheld at the City's sole discretion.

15. Independent Contractor.

Consultant is and shall be at all times during the term of this Agreement an independent contractor.

16. Notice.

A. Any notice or communication required by this Agreement must be in writing, and may be given either personally, electronically with evidence of receipt, by express delivery service, or by registered or certified mail, return receipt requested. If given personally, by express delivery service, or by registered or certified mail, such notice or communication shall be deemed to have been given and received upon actual receipt. If delivery is made electronically, either by e-mail or facsimile transmission, a notice shall be deemed to have been given when delivered to the person to whom it is addressed, and there is electronic confirmation that it was received. Such notices or communications shall be given to the Parties at their addresses set forth below:

Debra Perry
Mayor
1000 Laurel St
Milton, WA 98354
Phone: 253-922-8733
Fax: 253-922-2385
Email: dperry@cityoffife.org

Chris Free
Principal of Rapport Benefits Group
1423 East 29th Street #205
Tacoma, WA 98404-4008
Phone: 253-722-5810
Fax: 253-722-5811
Email: Chris@RapportBenefits.com

B. Either party may change its contact information by sending its new contact information to the other party in the same manner as is provided for sending the other party notice under the provisions of paragraph 16.A.

17. Disputes.

Any action for claims arising out of or relating to this Agreement shall be governed by the laws of the State of Washington. Venue shall be in Pierce County Superior Court.

18. Attorneys Fees.

In any suit or action instituted to enforce any right granted in this Agreement, the substantially prevailing party shall be entitled to recover its costs, disbursements, and reasonable attorneys fees from the other party.

19. Extent of Agreement/Modification.

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties hereto and supersedes all prior negotiations, representations, or

agreements, either written or oral. This Agreement may be amended, modified or added to only by written instrument properly signed by both parties.

CITY OF MILTON, WASHINGTON

CONSULTANT

By: _____
Debra Perry, Mayor
City of Milton

By: _____
Chris Free, Principal
Rapport Benefits Group

Date: December ____, 2014

Date: December ____, 2014

Attest:

By: _____
Katie Bolam
City Clerk

Approved as to form:

By: _____
Bio Park, City Attorney
Ogden, Murphy, Wallace, PLLC

**Exhibit A.
Scope of Work**

Consultant will:

1. Provide advice to City regarding creation and implementation of employee health insurance plan, including medical insurance, HSA, and VEBA advice.
2. Provide claims and insurance customer service support and advice directly to employees of the City.
3. Provide quoting service and comparison services to the City at health plan renewals.
4. Assist the City in creating offers for various employee units.
5. Conduct educational sessions with employee groups as needed regarding health care options.
6. Other employee benefits consulting services as needed.

**Exhibit B.
Schedule of Work**

Consultant will:

1. Provide advice and consulting services to the City as needed.
 - a. Timing for completion of requests from the City will be as soon as reasonably possible. As projects and requests vary in scope, turn - around times will be discussed with each request.
2. Provide advice and customer service to city employees.
 - a. Timing for these requests will be as soon as reasonably possible. Requests will often be dependent on insurance companies, pharmacies, and /or provider's offices.

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