



## CITY COUNCIL MINUTES

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**City Council Retreat  
Saturday – May 1, 2010  
Milton Activities Center**

### **COUNCIL PROTOCOLS (9:30 a.m. – 10:45 a.m. and 12:30 p.m. – 1:00 p.m.)**

City Council reviewed and discussed the 2009 Team Building Report and the 2008 Adopted Resolution and Operating Principles. They agreed to the following:

1. Include councilmembers' photos, e-mail addresses and biographical information on the city's web page. Also include list of Committee members' names.
2. Council would like to host either an appreciation breakfast or bar-be-que for employees. They would like staff to bring back information on logistics and other details.
3. An item could be scheduled for further study if at least two councilmembers agreed to place it on a future study session. Staff would bring back only an outline and scope of the item and the council would decide on whether the item would be brought back for further study.
4. The status of follow-up items from Council meetings should be tracked, and provided to Council.
5. When a councilmember felt that Council protocols were being violated, then that councilmember could call for a ten (10) minute recess, which would be granted by the Mayor without any debate. The councilmembers would then vacate the Council chambers.
6. There was no need to adopt any sanctions for protocol violations, however, at each annual Council retreat, there would be a review of the past years performance, at which time any alleged violations would be discussed.
7. When policy matters were brought to the City Council by citizens, Council could refer it to a study session, provided at least two councilmembers agreed to the referral. Staff would provide an outline of the issue at the study session and Council would then decide if the matter should be scheduled for a future study session for further deliberation.
8. Public comments would be limited to 3 minutes per person, unless at least two councilmembers agreed to extend the time.

9. Council would further discuss their operating procedures at several study sessions to be scheduled later.

### **FINANCIAL TRENDS (1:00 p.m. – 3:00 p.m.)**

Council was presented with a financial overview and revenue trends in the General and Utility funds, along with examples of possible revenue options. Council provided the general financial direction for the preparation of the 2011 budget:

Council would like more information on:

1. Business and Occupation Tax
2. Transportation Benefit Districts
3. Admissions Tax
4. Try to fund a police officer position sometime this year.
5. Depositing the interests on investments in all funds, including utility funds, into the General Fund.
6. Increasing the utility tax rate.
7. Bond financing of capital utility projects and creating some levels of reserves in each fund.

Each councilmember listed his or her top priority item for 2011, and then ranked them as a group in order to set Council priorities:

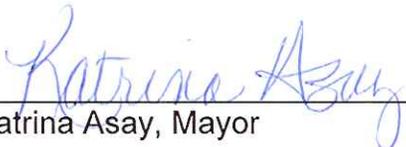
#### **Top Three Priorities:**

1. Fire Annexation (6 votes)
2. Combine Milton/Edgewood police services (5 votes).
3. Do a Market Analysis of the city, identifying what we are, want to be, and how to fund it, possibly looking into more commercial areas and annexation (4 votes).

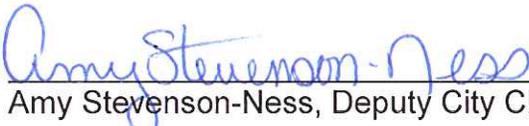
#### **Other Priorities**

4. Expanded facilities for Police services (3 votes).
5. Increase the utility tax rate from 6% to 8% (3 votes).
6. Hire and promote police officers (3 votes).
7. Repair severely damaged roadways (0 votes).
8. Making Milton a destination city in the Puget Sound area (0 votes).

The retreat ended at 3:00 p.m.

  
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Katrina Asay, Mayor

ATTEST:

  
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Amy Stevenson-Ness, Deputy City Clerk