



Mayor's Roundtable
March 12, 2007
Monday, 6:30 P.M.

Citizens shared their concerns regarding barking dogs in the City and the conditional use permit for the Surprise Lake Middle School.

Study Session
March 12, 2007
Monday, 7:00 P.M.

CALL TO ORDER: Mayor Asay called the study session to order at 7:00 P.M.

ROLL CALL: Present were Councilmember's Beaudry, Borek, Drotz, Heddlesten, Neal, Sirack and Whalen.

STAFF PRESENT: Finance Director/City Clerk Pierce, Fire Chief Jaques, Police Chief Rhoads, and Public Works Director Neal.

Mayor Asay asked Fire Chief Jaques to brief Council on the special meeting being called on Wednesday March 14, 2007. Fire Chief Jaques explained that the consultant is ready to share the findings, and that this meeting is time essential for the August election.

Councilmember Beaudry mentioned that there is a Centennial Committee meeting tomorrow at 3:00 p.m. for those that are interested in attending.

Mayor Asay clarified the intent of the meetings between Councilmembers and Directors.

STUDY ITEMS:

AB07-038 Department of Ecology Grant:

Chris Carrel, Friends of the Hylebos, was unable to attend. Mayor Asay gave a brief report concerning a possible grant from the Department of Ecology.

AB07-039 Release of Easement:

Public Works Director Neal explained that Interim Public Works Director Bill Larkin was contacted by citizens in 2005 regarding the release of an easement on vacated right-of-way bordering their property. She informed Council that the City vacated the area 40 years ago and did not release the easement at that time. The owners are now requesting the release of the easement. Public Works Director Neal informed Council that there is no future use or plans to work within this easement at this time or the near future. She

did inform Council that worst case scenario would be that the City would have to negotiate the use of the easement if needed in the future.

AB07-040 School Zone – Flashing Lights:

Public Works Director Neal explained that the City of Milton is currently exceeding the requirements for notification of school zones. Director Neal cautioned the Council that installing lights on the back of all school crossing signs would not alleviate drivers from exceeding the speed limit during school hours. She also informed Council that signage would have to be placed on the back side of the sign where a light would be installed to inform vehicles what the flashing light was for.

AB07-041 Municipal Water Supply:

Mayor Asay introduced this agenda item and opened up the discussion. Public Works Director Neal asked for clarification on the information Council is requesting to discuss. The Inter-tie agreement was discussed, and the fact that this agreement is based on emergency use only. Director Neal explained why and how this contract was negotiated. The question was asked if the City can legally purchase water from Edgewood without it being an emergency with the current State franchise agreements. There was discussion regarding the ability for the City to sustain the water supply required by the current and future growth. Director Neal informed Council that an ordinance is being drafted in regards to water availability as well as a plan for future water usage. There was discussion regarding the current and past well levels that have required mandatory restrictions within the last six years. Director Neal stated that she would come back to Council at the next study session with some answers to their questions.

AB07-027A City Administrator Job Description:

Mayor Asay opened discussion on the job description. There was discussion around the requirement of a master degree being placed in our job description. Council expressed their satisfaction with the current job description. The current job description will be brought back for Council approval on Monday.

AB07-008B Council Committees:

Mayor Asay opened up discussion regarding Council committees. The definition of ad-hoc committees was discussed. Councilmembers shared their opinions for and against committees. It was determined that there would be four committees which will be assigned by Councilmember (Mayor Pro-Tem) Beaudry.

AB07-042 ASCAP – Mayor’s Report:

Mayor Asay gave a brief report concerning the demand by the American Society of Composers, Authors and Publishers (ASCAP) for the City to pay an annual payment to their organization. Council was provided a handout from MRSC and ASCAP’s website. Mayor stated she has requested a list of artists that benefit from this fee being charged but has not been successful in receiving one. Council continued to state they were not in favor of complying with ASCAP’s request.

Agenda Item H – Joint Planning Commission and Council Meeting:

Mayor Asay introduced the joint Planning Commission and Council meeting planned for March 20th at 7:00 p.m. She stated that the Planning Commission would like to discuss certain things like communication, motivation, team work and cooperation. She informed Council that City Attorney Phil Olbrechts will be attending the meeting to discuss the roles

and responsibilities of both the Planning Commission and the Council. Director Terrell would also like to have a short course on proper posting for land use items.

Agenda Item I – Contract for GAAP Financial Statement Preparation:

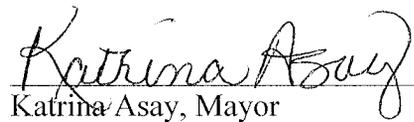
Finance Director Pierce explained to Council that the annual reporting requirements for the City of Milton have changed for the enterprise funds. Because the City's revenues for the Utility funds have exceeded \$5,000,000 in 2006 the City will be required to prepare GAAP financial statements and comply with GASB standards. Finance Director Pierce stated that it is has been recommended to use a consultant for the conversion of the financial statements due to the time requirement involved. It is estimated that it will take approximately 80 – 100 hours, costing the City approximately \$8,000 - \$12,000. A contract will be brought to Council for approval on Monday.

Executive Session

Mayor Asay excused Council into an executive session to discuss real estate at 9:22 p.m. for approximately 15 minutes. Mayor Asay reconvened the Council meeting at 9:37 p.m., no action was taken.

ADJOURNMENT:

The meeting was adjourned at 9:38 P.M.



Katrina Asay, Mayor

ATTEST:



Maria Pierce, City Clerk