



Regular Meeting
Monday – November 19, 2012
7:01 p.m.

CALL TO ORDER

Mayor Pro Tem Taylor called the regularly scheduled meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

Council Members present were Manley, Morton, Ott, Taylor, Whalen, and Zaroudny

Councilmember Jones was excused through motion at the November 13 meeting.
Mayor Perry was out ill.

STAFF PRESENT

City Administrator Mukerjee, Police Chief Rhoads, Public Works Director Neal, Finance Director Tylor, and Senior Administrative Assistant Bolam were present.

ADDITIONS / DELETIONS

None.

CITIZEN PARTICIPATION

None.

CONSENT AGENDA

Approval of:

- Minutes from the November 13, 2012 Regular Meeting;
- Approval of the 11/5/2012, payroll direct deposits, checks, and benefits, in the amount of \$210,390.85; and
- Approval of the checks/vouchers numbers 53255-53325 in the amount of \$561,761.97.

Councilmember Ott pulled the checks/vouchers item. Mayor Pro Tem Taylor added this item as 7A1.

COUNCILMEMBER WHALEN MOVED, seconded by Councilmember Morton, to approve the Consent Agenda as amended. The motion was voted on and carried 6-0.

PUBLIC HEARINGS

- **2013 Budget**

Mayor Pro Tem Taylor opened the hearing at 7:02 p.m.

City Administrator Mukerjee gave staff's recommendation to hold the public hearing and, assuming no new information comes forward, to approve the 2013 Budget item.

Director Tylor explained that this is the 3rd and final public hearing, and summarized the key points:

- The 2013 budget for all funds is summarized in the chart on page 31. The total General Fund combined (including General Fund, Fire/EMS Fund and Street Fund) is balanced to within an \$8,700 surplus.
- General Fund revenues are projected to decrease 5%, Fire/EMS revenues are projected to decrease 8% (both primarily due to a decrease in Assessed Valuation/Property Tax revenue), and Street revenue is projected to increase 13% (due to increased interfund transfer from General Fund). Net increase of these 3 funds is 0%.
- General Fund expenditures are budgeted to decrease 18% (General, Fire & Streets combined); much of this decrease is attributed to the reduced expenditure for Fire/EMS due to our reduced Assessed Valuation.
- Utility Funds:
 - Electric Utility revenues are projected to decrease 3%, Water Utility is projected to decrease 6%. This is partially attributable to the anticipated December 31, 2012 closure of Harland Clarke, resulting in a loss of utility revenue.
 - Storm Water utility revenue is projected to increase 139%, dependent upon receipt of grant funds.
 - Water utility expenditures are projected to decrease 22%, reflecting the fact that Revenue Bond projects budgeted in 2011 and 2012 are now substantially complete.
 - Storm Water utility expenditures are projected to increase 67%, dependent upon the receipt of grant awards & associated expenditures.

Citizen comment – None.

Some discussion ensued, with overlap into Agenda Item 7E.

COUNCILMEMBER ZARODNY MOVED, seconded by Councilmember Ott, to move this item to the end of the regular agenda, until after the regular agenda items were complete. Passed 6-0. Mayor Pro Tem Taylor assigned it as Agenda Item 7G.

Mayor Pro Tem Taylor closed the hearing at 7:14 p.m.

REGULAR AGENDA

Item 7-A1 – Approval of the checks/vouchers numbers 53255-53325 in the amount of \$561,761.97.

Councilmember Ott referred to check #53311, with clarification provided by Director Tylor and Chief Rhoads.

COUNCILMEMBER OTT MOVED, seconded by Councilmember Morton, to approve the checks/vouchers numbered 53255-53325 in the amount of \$561,761.97. **Passed 6-0.**

Item 7-A – Resolution No. 12-1826 – Acceptance of City’s Visioning Recommendations

City Administrator Mukerjee and Director Neal provided background on this item, saying the process was informative, impressive, original and creative, and said that the next step, if Council accepts it, is to add it to the Planning Commission’s 2013 Work Plan for incorporation in the City’s Comprehensive Plan update process. Staff will bring a timeline to Council in January.

COUNCILMEMBER OTT MOVED, seconded by Councilmember Whalen, to approve Resolution 12-1826, accepting the recommendations of the visioning process as a guide for future amendments to the City’s Comprehensive Plan.

Councilmember Whalen said that, at a cost of \$3.80 per citizen, this visioning is essential.

Council thanked staff for bringing this forward, and KPG for the good work.

The motion was voted on and passed 6-0.

Item 7-B – Ordinance No. 1806-12 – Utility Tax Rates

City Administrator Mukerjee gave a brief overview, explaining this is not a rate increase to the customer, but an expense to the utility.

Council expressed confidence in the City’s strong utilities and, in light of declining revenues, agreement with this for 2013, with assurance of reevaluating it each year.

COUNCILMEMBER MORTON MOVED, seconded by Councilmember Whalen, to approve Ordinance 1806-12 to allow for a 3% increase to the utility tax rates in the Water and Storm Drainage utilities, both from 6% to 9%, effective January 1, 2013.

Speaker	Address	Comments
Leonard Sanderson	1201 24 th Avenue Ct., Milton	Reiterated comments on the record a few months back regarding customers who reside outside of Milton; and referred to past county sewer decision.

The motion was voted on and passed 6-0.

Item 7-C – Resolution No. 12-1827 – Amendment to Fee Schedule

City Administrator Mukerjee highlighted the main changes:

- Added fee for certain planning and building related consultations
- Consistency update for school impact fees
- Outside plan review allowance

Councilmember Manley reiterated his disagreement with the added fee for consultations with building and planning staff.

COUNCILMEMBER MORTON MOVED, seconded by Councilmember Whalen, to approve Resolution 12-1827 adopting revised and/or new fees for certain administrative functions.

Councilmember Morton expressed favor for the consultation fee, saying it will help limit those who take up much staff time. He sees the rest as necessary housekeeping.

Councilmember Whalen is in favor of this, and encourages a more thorough review of fees in the future.

The motion was voted on and passed 4-2 (Ott and Manley).

Item 7-D – Resolution No. 12-1828 – Administrative Services ILA with Fife

City Administrator provided an overview and referred to the scope of work.

COUNCILMEMBER WHALEN MOVED, seconded by Councilmember Ott, to approve Resolution 12-1828 authorizing the Mayor to execute an agreement with the City of Fife for Administrative Services.

Councilmember Whalen said this agreement is cost effective and working well.

The motion was voted on and passed 6-0.

Item 7-E – Resolution No. 12-1829 – Court Services ILA with Puyallup

City Administrator Mukerjee provided background information, explained the “not to exceed” verbiage, and referred to the hand-out, a citizen comment letter.

Mayor Pro Tem Taylor called a 10 minute recess at 7:55 p.m.

Mayor Pro Tem Taylor called the meeting back to order at 8:05 p.m.

Councilmember Zaroudny expressed concern that the agreement adequately plans for additional services. City Administrator Mukerjee explained the calculations.

Discussion ensued.

Speaker	Address	Comments
Sandra Allen	Municipal Court Judge	She doesn't advocate either way for this, but agreed with the concerns stated in the citizen comment letter.

Council asked for some clarifications regarding the lack of a dollar cap for future years of the contract. City Administrator explained that, as with similar contracts that Milton has with other

cities that don't contain a dollar amount cap, the contract contains a basis for overall cost increases.

Council recognized the emotional atmosphere involved with this item, and expressed satisfaction with the City's court system.

Councilmember Whalen is in support of this, saying that revenue is a weakness for the City at this time, that it is economically advisable to consider cost-sharing contracts like this, and he has faith that this will save the City significant money.

COUNCILMEMBER WHALEN MOVED, seconded by Councilmember Manley, to approve Resolution 12-1829 authorizing the Mayor to execute an agreement with the City of Puyallup for Court Services for an amount not to exceed \$147,653.

Speaker	Address	Comments
Debra Farnworth	19 th Ave, Milton	Sees this as one more part of Milton to go away, as a loss to the sense of community.

The motion was voted on and passed 4-2 (Ott and Morton).

Item 7-F – Cancelling December Council Meetings

City Administrator Mukerjee explained that, if the 2013 Budget is adopted, there will be no pending business, allowing for the cancellation of December's meetings.

COUNCILMEMBER MANLEY MOVED, seconded by Councilmember Ott, to move this item to after the Budget item. Passed 6-0.

Item 7-G – BUDGET/Court

Councilmember Ott asked for clarification of the Maintenance Worker 1 position. City Administrator Mukerjee advised that the position will be paid entirely through the utilities, so the work done by that person can only be utility related work.

COUNCILMEMBER ZAROUDNEY MOVED, seconded by Councilmember Whalen, to approve Ordinance 1805-12 adopting the 2013 Operating and Capital Budget.

The motion was voted on and passed 6-0.

Return to Item 7-F – Cancelling December Council Meetings

COUNCILMEMBER MORTON MOVED, seconded by Councilmember Whalen, to cancel the December 3rd, 2012 Council Study Session and the December 10th & 17th, 2012 City Council Meetings.

Councilmember Whalen commented that the Council was scheduled for 36 meetings this year, but he has been to 71 City related meetings. This is more than a three-meetings/month commitment, and he's looking forward to next year.

The motion was voted on and passed 6-0.

CITY ADMINISTRATOR REPORT

- Recognized Police Officer Chris Alexander for his DUI prevention work, and shared that Officer Alexander had received recognition for it at the annual DUI panel event.
- 2012 was busy. There were 115 agenda bills plus two retreats. The staff and Mayor extend gratitude to Council and applaud the process made. He recognized staff and directors for their good work throughout the year.

COUNCIL REPORTS

Councilmember Whalen reported on:

- Had the pleasure of meeting the City's stormwater worker.
- Echoed Mr. Mukerjee's comments, Council affairs have gone very well.

Councilmember Ott reported on:

- Reminded everyone of the December 1 Tree Lighting event.
- Tickets for the Milton Foundation Place dinner, to be held January 16, will be for sale at Tree Lighting.
- Discussion on Court decision was difficult – Council worked very well together.
- Provided information on certain charities.

Councilmember Morton reported on:

- Kent Street detention facility working to maximum capacity today – discussion with Director Neal about the route all the rain water takes.
- Congratulations to Officer Alexander.
- Thanks to employees and volunteers for 2012.

Councilmember Manley reported on:

- Thanks to employees and staff – he is comfortable with the level of expertise that is evident.
- As a new member of Council, he feels welcome and able to disagree without personal attack – Council accomplished a lot this year.

Councilmember Zaroundy reported on:

- Thanks to staff for everything to make Milton function – citizens depend on it.
- Council has shown itself to be a good team.

Mayor Pro Tem Taylor reported on:

- Echoed his appreciation to Council and staff.

MAYOR'S REPORT

Absent

ADJOURNMENT

COUNCILMEMBER WHALEN MOVED to adjourn the meeting at 9:15 p.m. Councilmember Morton seconded the motion.

The motion was voted on and passed 6-0.



Bart Taylor, Mayor Pro Tem

ATTEST:



Lisa Tylor, City Clerk