



Mayor's Roundtable
August 14, 2006
Monday, 6:30 P.M.

Study Session
August 14, 2006
Monday, 7:00 P.M.

CALL TO ORDER: Mayor Pro Tem Beaudry called the study session to order at 7:00 P.M.

ROLL CALL: Present were Councilmember's Borek, Drotz, Heddlesten, Sirack and Whalen. Councilmember Neal was excused from the meeting during the 7/17/06 regular meeting.

STAFF PRESENT: Interim City Administrator Carter, Director of Finance Pierce and Deputy City Clerk Daker.

STUDY ITEMS:

AB06-089 RFP: Banking Service, Lock Box Service:

Director Pierce introduced this agenda item. The City is currently accepting request for proposals for banking services and lockbox services (remittance processor services).

It is the intent of the City of Milton to select one banking institution to provide basic banking services. In addition, the City of Milton is interested in selecting a bank to provide lockbox receipting of utility payments. Part A of the request is for Basic Banking Services and Part B is for Lockbox Receipting of Utility payments. The City of Milton reserves the right to award Part A and/or Part B to the same or to different institutions. Proposals are due to the City by August 25, 2006, at 3:00 P.M. The proposals will be reviewed to see which respondent provides the best combination of service quality and costs to the City.

Director Pierce explained the details of a lockbox. Utility payments would be sent to a processing center and the City would receive a daily electronic report of payments posted by the outside company and sent to the bank. Director Pierce informed the council that staff would be more productive if this service was utilized.

Councilmembers expressed their thoughts regarding the lockbox issue.

The other main service being requested in the RFP is an armored car service for the daily deposits.

Councilmember Whalen asked if Director Pierce had discussed this with the union. Director Pierce assured council that the union contract does allow the City to contract services. Councilmember Whalen also asked for a ballpark figure of how much Director Pierce thought these services might cost. Director Pierce informed him that she hadn't talked to Springbrook yet but assumes there will be a one time charge. As for the company that's chosen, Director Pierce hopes that the service comes in at less than \$5,000.

AB06-090 Fee Schedule: General:

Currently, each department has their own individual fees which may be found on a fee schedule or may be found in the Milton Municipal Code. We are currently working on incorporating all of the City's fees into one schedule which would be categorized by subject area. Director Pierce stated that staff is trying to make the fee schedule user friendly for City employees and citizens.

Some of the City's fees will be updated at the time that this new fee schedule is created.

Mayor Pro Tem Beaudry informed the council that this issue will be brought back sometime in September.

AB06-091 Critical Areas Ordinance:

City Administrator Carter informed the council that the City of Milton must adopt a new Critical Areas Ordinance in order to comply with the State Growth Management Act. The Growth Management Act (GMA) requires cities to periodically update environmental regulations which protect critical areas and to include the best available science when developing these revised regulations.

Stan May, planner with BHC Consultants, shared a brief presentation of the proposal regarding the code reorganization. He touched on the information provided to the council in the agenda packet.

Mayor Pro Tem Beaudry asked if the council had any questions for Mr. May. Hearing none, Mayor Pro Tem Beaudry stated that, if council felt comfortable with the information provided, the ordinance would come back at the August 21st meeting for approval.

AB06-072A Nuisance Abatement:

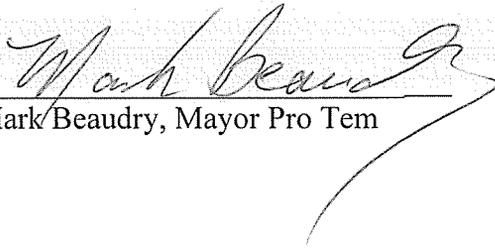
Councilmembers, along with Interim City Administrator Carter, discussed the following draft ordinances: Junk Vehicles, Dangerous Buildings, Civil Infractions, Zoning Enforcement – not included in the packet and Parking.

Councilmember Whalen requested that the City Attorney be present when the above ordinances come to council to be approved.

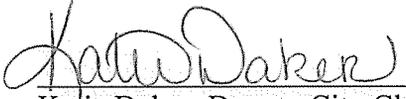
City Administrator Carter asked that the council consider a special study session to discuss the nuisance ordinances on August 28th.

ADJOURNMENT:

The meeting was adjourned at 8:43 P.M.


Mark Beaudry, Mayor Pro Tem

ATTEST:


Katie Daker, Deputy City Clerk