# SEPA ENVIRONMENTAL CHECKLIST

***Purpose of checklist:***

Governmental agencies use this checklist to help determine whether the environmental impacts of your proposal are significant. This information is also helpful to determine if available avoidance, minimization or compensatory mitigation measures will address the probable significant impacts or if an environmental impact statement will be prepared to further analyze the proposal.

***Instructions for applicants:*** [help]

This environmental checklist asks you to describe some basic information about your proposal. Please answer each question accurately and carefully, to the best of your knowledge. You may need to consult with an agency specialist or private consultant for some questions. You may use "not applicable" or "does not apply" only when you can explain why it does not apply and not when the answer is unknown. You may also attach or incorporate by reference additional studies reports. Complete and accurate answers to these questions often avoid delays with the SEPA process as well as later in the decision-making process.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

***Instructions for Lead Agencies:***
Additional information may be necessary to evaluate the existing environment, all interrelated aspects of the proposal and an analysis of adverse impacts. The checklist is considered the first but not necessarily the only source of information needed to make an adequate threshold determination. Once a threshold determination is made, the lead agency is responsible for the completeness and accuracy of the checklist and other supporting documents.

***Use of checklist for nonproject proposals:*** [help]

For nonproject proposals (such as ordinances, regulations, plans and programs), complete the applicable parts of sections A and B plus the SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS (part D). Please completely answer all questions that apply and note that the words "project," "applicant," and "property or site" should be read as "proposal," "proponent," and "affected geographic area," respectively. The lead agency may exclude (for non-projects) questions in Part B - Environmental Elements –that do not contribute meaningfully to the analysis of the proposal.

## A. BACKGROUND [help]

1. Name of proposed project, if applicable: [help]
*Traffic Impact Fee Update*

2. Name of applicant: [help]
*Michael Mecham P.E., City of Milton, Public Works Director*

3. Address and phone number of applicant and contact person: [help]
*1000 Laurel St*
*Milton, WA 98354*

*253-922-8743*

4. Date checklist prepared: [help]
*June 16th, 2015*

5. Agency requesting checklist: [help]
*City of Milton*

6. Proposed timing or schedule (including phasing, if applicable): [help]
*This issue will be considered by the City Council in the 3rd quarter of 2015.*

7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain. [help]
*No future plans at this point. The traffic impact fee should be updated as conditions necessitate.*

8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal. [help]
*None.*

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain. [help]
*None.*

10. List any government approvals or permits that will be needed for your proposal, if known. [help]
*City of Milton Council approval is pending.*

11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.) [help]
*The proposal is an update to Milton Municipal Code section 16.84 – "Transportation Impact Fee and Mitigation Program." The update includes adopting a new traffic impact fee study, as well as an updated traffic impact fee, based on the work done in updating the City of Milton's Comprehensive Plan and Transportation Improvement Plan.*

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist. [help]
*The proposal will apply City Wide.*

## B. ENVIRONMENTAL ELEMENTS [help]

*Pursuant to WAC 197-11-960, Section B does not provide meaningful analysis of an update to the City's Traffic Impact Fee analysis, and associated adoption of a new Traffic Impact Fee, and is therefore not mandatory.*

## C. SIGNATURE [HELP]

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature: *Michael Mecham, P.E.*

Name of Signee: _____

Position and Agency/Organization: *City of Milton, Public Works Director*

Date Submitted: 07/10/2015

## D. SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS [help]

(**IT IS NOT NECESSARY** to use this sheet for project actions)

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

*It is not anticipated that update to the City's update to its Traffic Impact Fee itself increase discharges to water, increased emissions to air, increase production, storage or release of toxic or hazardous substances or produce increased noise. Any future non-exempt project actions that are a result of these amendments will require environmental review at the time of the project permit application.*

Proposed measures to avoid or reduce such increases are:

*There are no proposed measures to reduce such increases in emissions at this time. Any measures to reduce such emissions will be a function of a future non-exempt project action.*

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

*It is not anticipated that the City's update to its Traffic Impact Fee will, in and of itself, affect plants, animals, fish or marine life. It may have an indirect effect, in that the goals and policies for environmental protections will apply for future land use, and development proposals.*

Proposed measures to protect or conserve plants, animals, fish, or marine life are:

*There are no measures proposed as part of the Traffic Impact Fee update to protect or conserve plants, animals, fish or marine life. Any future non-exempt project action that is a result of these amendments will require environmental review at the time of the project permit application.*

3. How would the proposal be likely to deplete energy or natural resources?

*It is not anticipated that the City's update to its Traffic Impact Fee will directly deplete energy or natural resources. Any future non-exempt project actions that are a result of these amendments will require environmental review at the time of the project permit application.*

*Proposed measures to protect or conserve energy and natural resources are:*

*There are no measures proposed as part of the Traffic Impact Fee update to protect or conserve energy or natural resources. Any future non-exempt project action that is a result of these amendments will require environmental review at the time of the project permit application.*

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

*It is not anticipated that the City's update to its Traffic Impact Fee will have a negative effect on environmentally sensitive areas or areas designation for governmental protection including parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains or prime farmlands. Any future non-exempt project actions that are a result of these amendments will require environmental review at the time of the project permit application.*

*Proposed measures to protect such resources or to avoid or reduce impacts are:*

*There are no measures proposed as part of the Traffic Impact Fee update to protect such resources or to avoid or reduce such impacts. Any future non-exempt project action that is a result of these amendments will require environmental review at the time of the project permit application.*

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

*It is not anticipated that the City's update to its Traffic Impact Fee will have an effect on land and shoreline uses, allow or encourage land or shoreline uses incompatible with existing plans. Any future non-exempt project actions that are a result of these amendments will require environmental review at the time of the project permit application.*

*Proposed measures to avoid or reduce shoreline and land use impacts are:*

*There are no measures proposed as part of the Traffic Impact Fee update to reduce shoreline land use impacts. Any future non-exempt project action that is a result of these amendments will require environmental review at the time of the project permit application.*

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

*It is not anticipated that the City's update to its Traffic Impact Fee will increase the demand for transportation, public services or utilities. Any future non-exempt project actions that are a result of these amendments will require environmental review at the time of the project permit application.*

*The primary function of the Traffic Impact Fee it to allow for necessary transportation services to be constructed.*

*Proposed measures to reduce or respond to such demand(s) are:*

*There are no measures proposed as part of the Traffic Impact Fee update to reduce demand on transportation and public services. Any future non-exempt project action that is a result of these amendments will require environmental review at the time of the project permit application.*

7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

*The proposal is authorized under the State Growth Management Act. The City has followed all applicable rules for review and approval by the City Council. It is not anticipated that the proposed update to the City's transportation impact fee will conflict with applicable local, state, or federal laws.*