



1 May 2012

Subject: Meeting Minutes

1. Call to order:

Meeting was called to order on 1 May 12 at 6:45pm at Milton Activity Center.

2. Roll call of Events Committee:

Richard Cosner

Mary Tompkins

Tom Boyle

Kendra Dixon

Marty Lelli

Susan Johnson

Rachon Hanson: Excused

Debra Hooie

Brandy Wade

Rori Lelli-Bates

Secretary: Teresa Cosner

City of Milton:

Mayor Pro Tem Bart Taylor

Brent Thompson

Volunteers:

3. **Approval of Minutes:** Minutes from 17 Apr 12

4. **Additions and Deletions:** Safety Awareness and Zumba, City Liason-website discussion

5. **Resident Comments:** None

6. **Open Business:** Parks Appreciation Day: discussed how the 2/75th Ranger Battalion helped clean up the trail, 46 total volunteers to help clean the Interurban Trail. Brandy had suggested that the Park Board put up signs for volunteers along the Interurban Trail to get users involved in the cleanup. Discussion on the 501(3)c Marty and Rori were asking about donations and charitable contributions. Tom stated that Katrina could come and talk to the committee, Mayor Pro Tem stated that the Mayor was not in favor of forming one as it limits the committee and the city support. Relay for Life: \$295 short of our goal, Mary has money to turn in from Dave's. Susan has a two room tent, not sure of the size. Need to talk to Mayor about the backdrop for pictures for our fundraising.

**Events Committee
1000 Laurel Street
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Phone: 253.517-2705 / Fax: 253.922.2385**

7. **New Business:** Northwest Snowboard requested that the City accept their donation and contributions as a Silver Tier. Mayor Perry disapproved the action. Tom made a motion to accept Northwest Snowboard as a Silver Tier Sponsor with their retail value in writing to raise them as in kind to the Silver Tier for this case only, Marty Second. Discussion: Why did the Mayor disapprove the Action? No answer. The Money and the Retail Value of donated items must be submitted as a cash donation on the Procurement Form and the In Kind value on a separate form and then added together to prevent accounting/audit issues but accepted as a single Tier for the purpose of Sponsorship. Motion Passed 10-0. Upcoming events: Ranger Combat award Ceremony, Jurassic parliamentary procedure, VFW Cleanup. Mayor Pro Tem Taylor discussed that he would be the liason with City Staff and the Committee. He was shown how to use the website and he was not happy with it. Teresa discussed safety awareness to help raise funds for a local resident who had been injured in a skating accident and the need for helmets. Discussion if the Police or the Milton Police Foundation will have a booth for helmets. Teresa also discussed how Zumba would like to participate in Milton Days. Motion to allow Teresa Cosner permission to coordinate with Zumba to participate in Milton Days. Passed 9-0. Richard Cosner recommended that we recognize a City Employee of the year, would have to work out the issues with the City for that to happen.

8. **Committee Reports:**

Budget/Raffle: (Rachon) NA

Fundraiser: (Rori-Teresa) Mary stated that Dave's will host a fundraiser, Taco Bar and Comedy, for Milton Days. Les Schwab is bringing a 40foot van, sound system, and giving away tires. Rori needs help with donations- Teresa will help in following up with letters.

Vendors: (Brandy-Debbie) 18 vendors \$1,375.00 Brandy stated that two vendors were unhappy, one was air brush tattoo, and Creative Memories and would like to invite them back at a discounted rate or free. Motion to let Brandy Invite A&R Body Art back to 2012 Milton Days at cost of \$50.00 for electric only. Discussion- they have to pay for electric as that is a utility that we cannot waive. Passed 10-0 Motion Made to allow Brandy to invite Creative Memories back to 2012 Milton Days at ½ the vendor price of \$125, \$62.50 Passed 10-0. Discussion on them being put into the corner and they wanted to stay open but when the other vendors closed for the evening they were left alone with no traffic.

Parade: (Tom-Susan) Richard is waiting to hear back from SGT Miranda if they would be willing to ride in the truck and play during the parade. Parade packets are ready to go.

Entertainment: (Mary) Mary had stated that Jubel and Jose would like to show up as Comedians and put Milton Days as a top ten things to do.

History: (Susan-Richard) Richard would like to get the Donkey from the Parade to come to the History Booth for the day to act as the Elected Mule that was voted into office- blow up the Ripley's Cartoon into a poster.

Chalk Art/Youth Events: (Kendra) Tom would like to look into a Zip Line.

Communications: (Richard)- Discussed I5 Signs \$950 for 6 days North and Southbound depending on inventory at the time. Contacted Clear Channel and they were too expensive \$1500 for 30 days for their billboard. Discussion on a banner near Yuma and 20th St E at Milton Way. Signs on City Trucks, corner marketing signs, estimates. Tom handed out forms for reader board requests. Tom spoke to Kate Burrows about Milton Days and invited her out to one of our meetings.

Car Show: (Marty): Securing a crew to collect entry fees. Showed committee card for entries. Goodie bags handed out with two raffle tickets to get participants up the hill to interact with vendors. Tom made a motion to put two raffle tickets in each car show bag. Passed 10-0 Car show sign up is 9:30-11:30 Sat. Working to see if car show cars can be in the parade as well.

Continued 20120417

Skate Jam: Would like to request an ambulance/first responder at the skate park during the event. Sun 10-2 .

Volunteers: (Brandy-Brent-Rori-Kendra) NA

Logistics: (Brent): Marty stated that Northwest embroidery is donating 100 Tshirts. Brent discussed keeping the grass green. Second stage does not need power. Marty would like to work out radios since the skate park is so a far away. Need to request First Aid through East Pierce Fire District or Pierce County Explorer Search and Rescue.

Next meeting 15 May 12 at 6:30pm at the Milton Activity Center

9. **Adjournment:** Meeting Adjourned at 8:55pm.

Original Signed

Teresa Cosner

Secretary

City of Milton, Events Committee

Original Signed

Tom Boyle

Chairperson

City of Milton, Events Committee