



CITY COUNCIL

Mayor's Roundtable
November 13, 2006
Monday, 6:30 P.M.

Study Session
November 13, 2006
Monday, 7:00 P.M.

CALL TO ORDER: Mayor Asay called the study session to order at 7:00 P.M.

ROLL CALL: Present were Councilmember's Beaudry, Drotz, Heddlesten, Neal, Sirack and Whalen. Councilmember Borek was absent.

STAFF PRESENT: Interim City Administrator Carter, Director of Planning and Community Development Terrell, Public Safety Director Jaques, Director of Finance Pierce, Director of Public Works Neal and Deputy City Clerk Daker. City Attorney Phil Olbrechts was also present.

STUDY ITEMS:

Mayor Asay passed out two new forms that the City will be utilizing to better serve Council and citizens: a *Citizen Concern Form* and a *Council Request Form*.

AB06-100A Zero Lot Line Ordinance:

The current Mobile Home Park code (MMC 17.60) is preventing the proper replacement and/or placement of homes, parking and accessory structures for new and existing mobile homes in Heather Hills Mobile Home Park. Heather Hills was platted in 1977 as a zero lot line development. This means all the houses, parking, sheds and carports sit on one side yard line with a large open space on the opposite lot line. In that way, everyone has a yard and the structures are separated to meet the City's building and fire codes.

Director Terrell explained that the Zero Lot Line Ordinance was revised by the Planning Commission and pointed out what code changes were made. Terrell stated that the City is waiting for direction from CTED.

Councilmembers discussed and asked clarifying questions of Director Terrell regarding the ordinance and changes to the Milton Municipal Code. City Attorney Olbrechts helped answer questions asked of the council.

Councilmember Whalen recommended that the whole code be revised regarding this issue.

Mayor Asay said that this issue would be placed on the Planning Commission's agenda in the future.

AB06-110 Parking Ordinance:

City Attorney Olbrechts explained the significant changes made to the parking ordinance and opened the conversation up to the councilmembers.

The effect of the ordinance is still the same – parking vehicles, including campers, trailers, etc., for an extended time on right-of-ways could result in a traffic violation.

Councilmember Whalen had some reservations about adopting this ordinance- creating no parking on right-of-ways throughout the City.

Councilmember Heddlesten asked for a description of a *model traffic ordinance*. Attorney Olbrechts informed him that it was a state law, a several dozen pages of regulations for streets and traffic.

Mayor Asay asked what council's wishes were. Councilmembers requested that Attorney Olbrechts make the changes discussed and have the ordinance ready for adoption by the next regular council meeting, on November 20th.

AB06-090A Fee Schedule:

City Administrator Carter presented the fee schedule to the council. There are fees that are being recommended to be increased or changed. Fees for usage of the Activity Center and Community Building are being recommended to be changed to better utilize those two facilities. In addition, procedures for handling Stormwater, traffic mitigation and school impact fees are also being recommended for change.

Council discussed the fees and asked clarifying questions of Director Pierce and City Administrator Carter.

City Administrator Carter informed council that specific recommendations for water availability would be presented to council in the near future.

AB06-111 Public Works Development Standards:

The City of Milton currently has not adopted current Public Works development standards. Director Neal explained that the City does have development standards, however, they are not up to date. All cities in the State of Washington can utilize the standards developed by the Washington State Department of Transportation, but those standards are quite often best suited for highways and large scale transportation projects. Director Neal expressed that it is common for individual cities to adopt their own standards, which will incorporate by reference to the standards of the WSDOT, but will also reflect the smaller scale of the projects and the preferences of the individual city.

Director Neal presented handouts with an example of an update to the standards. She proved how elementary the drawings of the standards are from 1992 and expressed the need for detailed updating.

Director Neal proposed the adoption of more current standards and the ability to change and update on a regular basis.

AB06-101A 2007 Preliminary Budget:

Director Pierce passed out the preliminary 2007 budget and a proposed schedule of budget workshops to allow the council sufficient time to review the budget prior to the required public hearings and adoption.

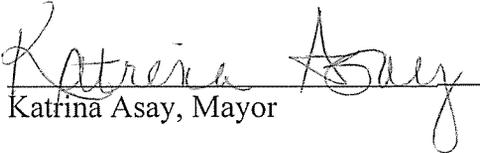
Mayor Asay informed council that a monthly wage scale would be added along with a projected year end total of all the various funds.

City Administrator Carter briefly touched on the contents of the materials handed out to council.

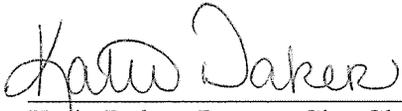
Mayor Asay reminded councilmembers of the special meeting scheduled for November 27th for team building and setting council rules for next year.

ADJOURNMENT:

The meeting was adjourned at 9:13 P.M.


Katrina Asay, Mayor

ATTEST:


Katie Daker, Deputy City Clerk