



EVENTS COMMITTEE MEETING MINUTES
Council Chambers, 1000 Laurel Street

DATE, Monday August 11, 2015

Regular Meeting
6:00 p.m.

1. **Call to Order** - April called the meeting to order at 6:00 pm
2. **Roll Call of Committee members:** April Balsley, Alicia Bennest, Liz Dargie, Mary Tompkins, Ty Hanson, Debra Hooie, Christy Dean, Brandy Wade, Tiffany Foss.
City Staff: Kathy Horton, Marci Mayer, Aaron Nix, Tony Hernandez, Nils Luckman. The Mayor Debra Perry.
Council member Susan Johnson
3. **Additions/Deletions - NONE**
4. **Citizen Participation** – Jim Jacobson, Dave's of Milton, was present and expressed his excitement with the coming Milton Days. Budweiser will be sponsoring the Beer Garden for Milton Days. Shared what drinks will be available for purchase and the pricing. Jim was happy with the location of the Beer Garden, being close to the stage.
5. **Regular Agenda**
 - A. City Logistics- Officer Luckman gave the committee an Operations Plan for the City with information on the Parade and parade route, street closures, Milton Days Events, assignment and contact information of Events Committee members, City Staff and City Police, Security, Park Layout, Vendor information, Schedule of Events, Logistics and support staff. A final copy will be sent out to the committee and city staff. Great Job Officer Luckman!
 - B. Susan Johnson handed out the final version of the parade route map, parade preparation, line up and parade order. Great job Susan!
 - C. Kendra Dixon – Children's activities will be provided by Kendra and Hagggen. The Schedule is made and ongoing activities will be provided at the Hagggen booth and in front of the stage area. Way to go Kendra!
 - D. Christy Dean – Entertainment Activities are all set, Brent with facilities and Kathy have been coordinating with what needs for the activities on the lower field with Clowns Unlimited. Christy will have a table and volunteers available for the games. Chalk Art will be marked out and manned by Mike Perry and

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.

City Staff to have squares for everyone to design as they wish. Each person that does the chalk art will get a coupon for DQ free ice cream cone, thank you DQ for the donation.! Thank you Christy for the great job!

- E. Mary Tompkins – Says all the contracts for the Entertainment/ Music are in. The schedule for the Bands and Milton Idol are ready to go. We have a double booking for the opening ceremony for National Anthem. Debbie Hooie motioned, Alicia Bennest seconded, to keep Former Miss Pierce County Alexandria Henderson as the National Anthem singer and add Ron McPhearson to sing God Bless America. Voted and Passed 8/0. Super exciting!!! Sound guys contract is missing and will get to Kathy asap to process payment. ☺ thank you Mary!
 - F. Brandy Wade updated that we are at 63 vendor booths, the most to date for Milton Days, for a total of \$5625.64 with a few vendors still coming in and payments need to be made. Very exciting!!! Great donations from the Vendors also, which is making it a great year for Raffle items! Wonderful job Brandy for the ongoing work!
 - G. Debbie Hooie has a great list of volunteers for the event at the activities and the golf carts. Shirts will be here Friday and passed out. Thank you to NW Custom Apparel for the Shirt Donations. Great job Debbie!
 - H. Ty Hanson –Advertising... the Mayor wanted to say a big thank you to Safeway for advertising on the reader board for Milton Days and to Copy Wrights in Fife for the two banners that were donated! Radio stations and the Signal are going to pass on the word about Milton Days, great job Ty!
 - I. Raffle – the committee discussed if there was going to be a 50/50 drawing from Raffle or baskets prizes only? The consensus was that the 50/50 draws a great crowd and is a prompt to buy more raffle tickets than usual. Plus it is a GREAT way to end the Milton Days celebration! Debbie Hooie motioned, with Mary Tompkins seconding, that the 50/50 Raffle be drawn at the closing of Milton Days. Committee voted and passed 7/0. Great job April (and those in the committee that helped) for getting all the basket items from local businesses. The baskets are a BIG draw. And thank you to April and Christy for going to Milton Idol events selling Raffle tickets!!! You two Rock!(sorry if I missed anyone, they are the two that picked up tickets from me) Christy motioned, seconded by Brandy, for Tiffany to post the Raffle items on the Milton Days Facebook page. Thank you Tiffany and Christy for the updates on FB! ☺
 - J. Sponsors- April has been rocking it with getting Sponsor and Donations in. Cannot wait for the final numbers, but I know she has been working non-stop to pull out every sponsor and donation she can muster! Who can say no to April????? Plus a BIG..."WAY to GO" to April for leading us into Milton Days with so much enthusiasm and confidence!
6. **Adjournment** – Debbie motioned, Seconded by Alicia, to adjourn the meeting. Committee voted and passed 7/0. April adjourned the meeting at 7:23 pm.

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Thank you.