



Regular Meeting  
Monday – April 15, 2013  
7:00 p.m.

**CALL TO ORDER**

Mayor Perry called the regular meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Pro Tem Taylor, and Councilmembers Whalen, Jones, Ott, Manley and Zaroudny.

Excused: Councilmember Morton – **COUNCILMEMBER WHALEN MOVED**, seconded by Mayor Pro Tem Taylor, to excuse Councilmember Morton's absence – **Passed 6/0**.

**STAFF PRESENT**

City Administrator Mukerjee, Public Works Director Neal, Finance Director Tylor, and Senior Administrative Assistant Bolam

**ADDITIONS / DELETIONS**

None.

**CITIZEN PARTICIPATION**

Speaker	Address	Comments
Rob McDonald	1308 15 <sup>th</sup> Ave	<ul style="list-style-type: none"><li>• Requests a wall to block the park lights, or for the lights to be tipped down, as they shine too brightly into his house.</li><li>• As Chair of the Parks Board, invites everyone to Parks Appreciation Day this Saturday, preceded by a pancake breakfast at 8 a.m. at the Senior Center.</li></ul>

## PRESENTATION – Appreciation for Rich Porter

Mayor Perry presented a proclamation to Rich and Sue Porter in appreciation for their years of community involvement. Mr. Porter spoke briefly of his time in Milton.

## CONSENT AGENDA

Approval of:

- Minutes:
  - April 8, 2013 Regular Meeting
- Claims Vouchers:
  - 4/5/2013 payroll direct deposits, checks, and benefits in the amount of \$125,611.74.

**MAYOR PRO TEM TAYLOR MOVED**, seconded by Councilmember Whalen, to approve the Consent Agenda. **The motion was voted on and passed 6/0.**

## REGULAR AGENDA

### Item 7A – Kent Street Detention Pond Closeout

City Administrator Mukerjee announced that the mudslide that postponed this item from last week's agenda had nothing to do with this project.

**COUNCILMEMBER ZARUDNY MOVED**, seconded by Councilmember Whalen, to accept the Kent Street Detention Pond Project, subject to requirements of appropriate federal and state agencies, if any, and the subsequent release of retainage to the contractor. **The matter was voted on and passed 6/0.**

### Item 6B – First Quarter Financial Report

City Administrator Mukerjee said that Milton is on track for 1<sup>st</sup> quarter expectations, pointing out that sales tax revenues remain sluggish and are all the more reason to complete the visioning work that has begun.

Director Tylor gave an overview of the packet report:

- The 2<sup>nd</sup> quarter report will give a more accurate picture of annual progress; this is because not all revenues and expenditures occur according to the quarterly schedule, and several annual costs are paid at the beginning of the year.
- One item showing that wasn't budgeted for is the \$13,900 repair HVAC at the fire station; this will be accounted for in the 1<sup>st</sup> budget amendment.

Councilmembers expressed appreciation for the information and the presentation format. Discussion included the condition of the reserve fund, what is included in "Other revenues," and general clarifications.

### Item 6C – Community Events Budget

City Administrator Mukerjee explained that Council directed staff to create a separate "Community Events Budget" fund, and place the approved 2013 budget amount in that fund. Now the Council could consider funding some additional overhead costs.

**MAYOR PRO TEM TAYLOR MOVED**, seconded by Councilmember Zaroudny, to fund \$3,800.00 for overhead costs through an interfund transfer from the General Fund.

Councilmember Taylor said that the Events Committee does so much work that benefits the residents and the City alike. It is reasonable for the City to guarantee that the Committee has what they need.

Discussion included accountability processes and personnel costs.

**The motion was voted on and passed 6/0.**

Discussion continued regarding staff costs.

**COUNCILMEMBER ZAROUDNY MOVED**, seconded by Councilmember Whalen, to fund \$3,200.00 for city staff overtime costs through an interfund transfer from the General Fund.

Director Tylor clarified that these two motions would increase the Events Committee fund by a total of \$7,000, to accommodate overhead and staff overtime costs.

**The motion was voted on and passed 6/0.**

Mayor Perry clarified further that the City has the authority to approve how these funds are spent.

#### Item 6D – Review of Previous Budget Cuts

Discussion regarding the budget decisions so far this year, what is left, and what needs exist.

**COUNCILMEMBR ZAROUDNY MOVED**, seconded by Councilmember Whalen, to approve the purchase of a new phone system at \$20,000, as well as seasonal help at \$25,322.

Councilmember Jones asked Director Tylor for her comfort level regarding these two items. She said she is fairly comfortable, and she will bring any concerns that surface to Council's attention.

Director Tylor explained where the funds would originate.

**The motion was voted on and passed 6/0.**

Director Neal was asked and spoke to the need for seasonal workers.

**COUNCILMEMBER JONES MOVED**, seconded by Councilmember Whalen, to fund one seasonal employee for street/water/storm out of the \$25,322.

Clarification discussion ensued.

**Councilmember Jones retracted his motion. Councilmember Whalen agreed.**

**COUNCILMEMBER WHALEN MOVED**, seconded by Councilmember Jones, to fund two additional seasonal employees at \$25,322.

Clarification discussion ensued.

<b>Speaker</b>	<b>Address</b>	<b>Comments</b>
Leonard Sanderson	1201 24 <sup>th</sup> Ave Ct	The concern is with the General Fund. Clarified information regarding past budget items.

Director Neal thanked Council for their concern for adequate seasonal staffing, but suggested that, given the budget constraints, Council stay with two seasonal workers for the time being.

**Councilmember Whalen retracted his motion. Councilmember Jones agreed.**

### **CITY ADMINISTRATOR REPORT**

- Good news – the employee Wellness Committee has worked hard and has attained a 2% discount on health insurance.
- Reported on state legislature bills.
- Offered advice to consider “one-time” versus “recurring” expenditures differently when reviewing budget items, as recurring expenditures create ongoing and future budget impacts.

### **COUNCIL REPORTS**

Councilmember Whalen –

- Restated the compliment to staff on the pump house.
- Noted franchise poles with hanging fabric near Oak and Taylor that look bad and need to be cleaned up.
- Jovita alignment – concern about the 28<sup>th</sup>/Milton Way intersection – needs better visibility.

Councilmember Jones

- Neighbor reported that twice he has gone knocking at the fire department but no one was there.

Councilmember Zaroudny

- Appreciates staff’s advice during this and other meetings; keep in mind that directors have not received a raise in some time.
- Spaghetti Wars was a great time – complimented the Mayor and Events Committee – very well done.

Councilmember Manley

- Received a text from a builder today reporting on slow permit progress and unanswered calls to the building department. He has not yet verified the facts.

Councilmember Ott

- Spaghetti Wars was great – kudos to City Administrator Mukerjee for his long commute to attend.
- Reminder of Saturday’s Pancake Breakfast.

Mayor Pro Tem Taylor

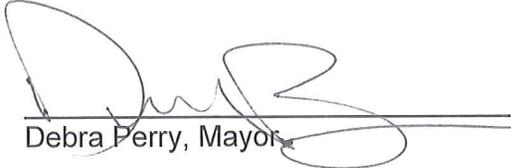
- Thanks to the streets department for trying to save a young sapling that had been damaged and for ultimately replacing it.
- Kudos to code enforcement – noticed that attempts have been made to clean up area near 28<sup>th</sup> and Alder Ridge.
- Not receiving reports from civil service and senior center meetings.

**MAYOR’S REPORT**

- Vactor truck – she has asked staff to hold up on the purchase so Council could see 1<sup>st</sup> quarter numbers – the grant is good until June 30. Councilmembers who previously voted in the majority can bring this item back for reconsideration.
- Toured the Port of Tacoma with Mayor Pro Tem Taylor – impressive operation.
- Spaghetti Wars was hilarious – look for pictures on the Milton Police Foundation’s Facebook.
- Saturday morning, the Rangers and Earth Corps worked on storm damage clean up and blackberry removal on the Trail.
- Extends a special “thank you” to Richard Cosner and Mayor Pro Tem Taylor for all their help in many things, including selling Spaghetti Wars tickets; also to Albertson’s for their ongoing support.
- Finance Committee hasn’t met for a long time, so she and Director Tylor have decided to start it up again.

**ADJOURNMENT**

**COUNCILMEMBER WHALEN MOVED** to adjourn the meeting at 9:35 p.m. **The motion was voted on and passed 6/0.**

  
Debra Perry, Mayor

ATTEST:

  
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Lisa Tylor, City Clerk