



**CITY COUNCIL MEETING AGENDA**  
**Council Chambers, 1000 Laurel Street**

**July 1, 2013**  
**Monday**

**Executive Session**  
**6:30 p.m.**

For the purpose of discussing labor negotiations per RCW 42.30.140.

**Special Meeting**  
**7:00 p.m.**

- 1. Call to Order**
- 2. Roll Call of Council Members**
- 3. Action Items**
  - a. World Trade Center
- 4. Study Items**
  - a. Solid Waste Contract Discussion
- 5. Adjournment**

**Note:** Public comment is generally not taken at Study Sessions. However, on some occasions, public comments may be allowed at the discretion of the Chair and Council. The public may also submit written communications, via letters or emails to [dperry@cityofmilton.net](mailto:dperry@cityofmilton.net). Any item received by noon on the day of the meeting will be distributed to Council.

## PENDING COUNCIL AGENDA CALENDAR (Dates are Subject to Change) FOR PLANNING PURPOSES ONLY

July 2013			
Mon 07/01	6:30 p.m. 7:00 pm	Executive Session Special Meeting Study Session	Labor Negotiations – Police Guild A. World Trade Center Memorial B. Solid Waste Contract Discussion
Mon 07/08	7:00 pm	Regular Meeting	A. Public Hearing - PSE Franchise Renewal B. Award Design Contract for Milton Way Sidewalk Project C. Award Contract for Taylor Street Overlay Project D. Ordinance Amending Utility Tax Collection E. Granting of Easement to DOE
Mon 07/15	7:00 pm	Regular Meeting	Presentation by Waste Connections A. Adoption of PSE Franchise Agreement B. 2013 2 <sup>nd</sup> Quarter Financial Report & Mid-Year Budget Review C. Amendment to the Signalization contract with Pierce County. D. Electric Systems Plan Update
August 2013			
Mon 08/05	7:00 pm	Study Session	A. Discussion of Annexation Petition- Clear Firs Development and the Sunridge Apartments B. 2012 Stormwater Manual C. ADA Bathroom in Triangle Park
Mon 08/12	7:00 pm	Regular Meeting	A. Annexation Petition- Clear Firs Development and the Sunridge Apartments B. Amendments to Building & Fire Codes
Mon 08/19	7:00 pm	Regular Meeting	<b>**MEETING CANCELLED**</b>
September 2013			
Tue 09/03	7:00 pm	Study Session	A. Adoption of 2012 Stormwater Manual B. Street Presentation
Mon 09/09	7:00 pm	Regular Meeting	
Mon 09/16	7:00 pm	Regular Meeting	A. 2014 Revenue Estimates & Fee Schedule Changes
Mon 09/30		<i>No Council Meeting</i>	<i>Preliminary Budget Distributed to Council</i>
October 2013			
Mon 10/07	7:00 pm	Study Session	A. General Fund Budget Review
Mon 10/14	7:00 pm	Regular Meeting	A. Public Hearing on Revenue Estimates B. Adoption of Tax Levy C. General Fund Budget Review (contd. If needed).
Mon 10/21	7:00 pm	Regular Meeting	A. 1 <sup>st</sup> Public Hearing B. Study Session on Other Funds
November 2013			
Mon 11/04	7:00 pm	Study Session	A. Budget Study Session



To: Mayor Perry and City Council Members  
 From: City Administrator Mukerjee  
 Public Works Director Neal  
 Date: July 1, 2013 Special Meeting  
 Re: **World Trade Center Memorial – Placement in Triangle Park**

**ATTACHMENTS:** A. Aerial view of Triangle Park  
 B. World Trade Center presentation, from June 10<sup>th</sup> council session

**TYPE OF ACTION:**

Information Only  Discussion  Action  Expenditure Required:

**Recommendation/Action:** Review the information, and approve the memorial subject to certain conditions on issues discussed below.

**Fiscal Impact:** Costs are difficult to predict at this stage in the project. If the design and construction cost are raised through donations the city costs would mainly be in future maintenance.

**Previous Council Review:** At the June 10, 2013 meeting Council heard a presentation by Jack Chandler, representing the World Trade Center Memorial Committee, on the desire to locate in Triangle Park a memorial commemorating the World Trade Center event.

**Issue:** The World Trade Center committee is asking the City of Milton for permission to develop a Memorial in the Milton Community Park (Triangle Park) at a location near the Arlington Oak Tree and the Veterans Memorial.

**Discussion:** The following are discussions on various facets of the memorial proposal that should be considered:

**Location:** The proposed location of the memorial is behind the tennis courts in Triangle Park. This location has street visibility, but pedestrian access is not shown on the plans, and would be a challenge given the grades adjacent to the site.

An alternate site to consider would be to move it to a location closer to the corner of Milton Way and 15<sup>th</sup> Avenue, which would provide a more level terrain, and better access from 15<sup>th</sup> Avenue. A specific location to consider is where the shrubs are currently planted in a circular bed. The current park signage would need to be relocated, to perhaps closer to the

street intersection. If desired, this would be the time to officially change the name of the park to "Triangle Park."

Another advantage of this location is that from a park use standpoint, it would clearly delineate the upper portion of the park (along 15<sup>th</sup> Avenue) for memorials, parking, and water tank, while preserving the remainder of the park for active and passive recreational uses.

**Pedestrian /ADA Access:** If the location is moved up closer to 15<sup>th</sup> Avenue, a visitor could park at the existing parking lot and walk by the Veterans' Memorial along 15<sup>th</sup> avenue to get to the site. A short paved walkway from 15<sup>th</sup> Ave and continuing around the memorial would offer access to people visiting the site. In the future, subject to funding availability, a sidewalk could be extended along 15<sup>th</sup> Avenue to connect to the Veterans' Memorial and the existing sidewalk along Milton Way.

**Design:** While the final design will depend on the size and shape of the steel girder obtained from the World Trade Center authority, it would be beneficial to consider a few benches around it, so that visitors can sit and contemplate the tragic event. A trash receptacle should also be considered.

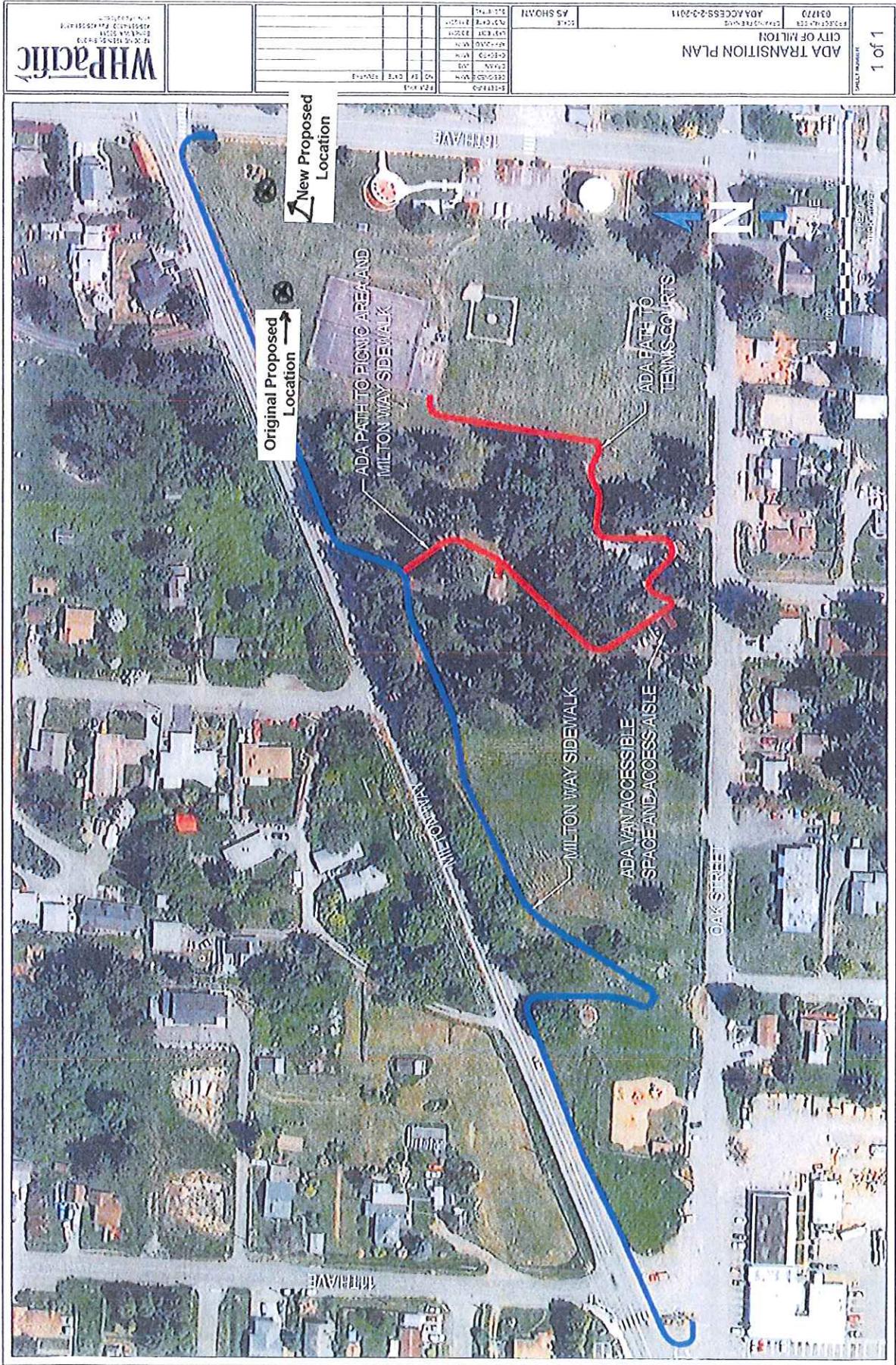
**Lighting:** Power is available within 100 feet. The proposed lighting is ground mounted to shine up at the steel girder. Consideration should be given to the intensity of the lighting to minimize the impact of reflected light to the residents across the streets. Also a separate switch with a pre-wired timer should be included, so that the lights can automatically be turned off at certain hours of the night.

**Mowing:** The area of the proposal is currently mowed using a tractor mower. With the placement of the memorial, this area will have to be maintained using smaller equipment for mowing, edging, trimming etc, resulting in more time required and additional cost. This may be an opportune time to get clarity on mowing responsibilities between the VFW and city through a MOU.

**Pavement:** The proposed design shows decorative and terrazzo concrete work. Any needed work for repairing cracks, chips, etc. will have to be done by an outside contractor.

**Permitting:** This project would require city permits. To assure public safety, the plans would clearly need to indicate how the project will comply with the currently adopted International Building Code. Submittal documents shall include structural engineering prepared and wet stamped by a Washington State licensed engineer. All of the usual submittal requirements would have to be satisfied: complete permit application, contractor information, City business license, right of way permit and bonding, site plan, etc. Assuming a project cost of ~\$12,000 for construction, the building permit to cover site inspections and plan review is estimated to be ~\$500. The City Council could waive permit fees if it chooses to do so. The structural work done by a private engineer for design and construction assistance is estimated to cost between \$30,000 - \$50,000. The committee could seek donation of engineering services from a licensed structural engineer.

**Ownership/Maintenance:** To avoid any confusion regarding ownership, maintenance, insurance, replacement etc. these issues should be discussed and outlined in a memorandum of understanding (MOU). This would provide clarity on roles and responsibilities, especially in future years.

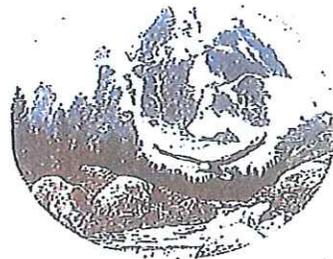


DATE: 02/01/11 11:53 AM (DATE: 02/01/11) (TIME: 11:53 AM) (USER: JEFFREY) (PROJECT: ADA ACCESS 2-2011) (SCALE: AS SHOWN) (SHEET: 1 OF 1)

To: City of Milton, Washington  
Mayor Debra Parry  
City Council Members

## WORLD TRADE CENTER MEMORIAL COMMITTEE MILTON, WASHINGTON

From: World Trade Center  
Memorial Committee  
Milton, Washington



Subject: World Trade Center  
Community, Memorial

The WTC committee would like to secure a piece of steel (beam) from the World Trade Center and develop a lasting Memorial for all to remember that fateful day of September 11, 2001.

The WTC committee is asking the City of Milton for permission to develop this lasting Memorial in the City Community Park at a location near the Arlington Oak Tree and the Veterans Memorial.

The Memorial would be at minimal expense to the city.

The WTC Committee has filed for a 501c3 Non Profit tax number with the Washington State Department of Revenue for funds needed to support this project. The WTC Committee would like the City of Milton, to wave the permit fees and provide any engineering as required for this project to minimize the expense.

The WTC has arranged for shipping and transportation of the donated steel from New York City, to our location and the FAB – SHOP in Edgewood, Washington, will provide secure storage until the steel can be placed for public display.

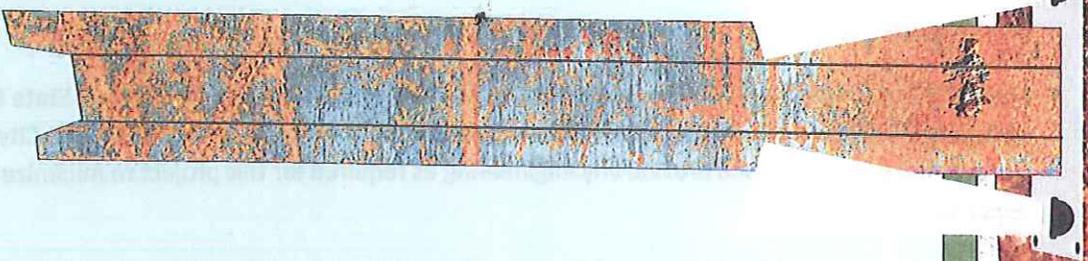
The WTC Committees goal is to provide a lasting, Memorial to be a place to remember the events of Sept. 11, 2001, where young children can learn about our Nation's history and of events that changed the world.

The WTC Committee is asking the City of Milton to consider this project " AS WE WILL NEVER FORGET" the events of September 11, 2001.

Committee Members.

Milton Police Department, East Pierce Fire & Rescue, Citizens of Milton, Edgewood, Fife, Washinton.

# MILTON WASHINGTON MEMORIAL COMMITTEE WORLD TRADE CENTER



911 MEMORIAL PARK





To: Mayor Perry & City Council Members  
 From: City Administrator Mukerjee  
 Date: July 1, 2013, Study Session  
 Re: **Solid Waste Contract Discussion**

**ATTACHMENTS:** A. Solid Waste Contract Items  
 B. Current & Proposed Rates  
 C. Sharp Needles Disposal

**TYPE OF ACTION:**

Information Only  Discussion  Action  Expenditure Required:

**Recommendation/Action:** Discuss options for solid waste contract and provide direction to staff.

**Previous Council Review:** May 6<sup>th</sup> & 20<sup>th</sup>, 2013.

**Issue:** Discuss the various service options outlines in *Attachment A* and provide direction to staff on which of these services should be included in a proposed contract with DM Disposal.

**Background:** The current contract for solid waste services with DM Disposal will expire this year. After discussing this matter at the May 6<sup>th</sup> and 20<sup>th</sup> meetings and receiving a presentation from Steve Wamback, Pierce County Sustainable Resource Administrator, Council decided to authorize the Mayor to negotiate a contract with DM Disposal.

**Discussion:** *Attachment A* is a list of items that were previously discussed by the Council. At the council meeting, staff will discuss each of the listed items, and seek Council direction on whether they should be included in the proposed contract.

*Attachment B* is a proposed rate sheet showing a decrease of \$2.36/month in the Micro can (10 gal.) rate, no increase in the MiniCan (20 gal rate) and \$1.26/month increase in the One can (32 gal.) rate, along with some other changes.

*Attachment C* is a health department brochure on disposing needles and syringes.

Base on Council direction, a contract will be drafted and brought back for Council action at a future date.

MMC Amendments

Also, depending on the types of services selected, the city codes on solid waste, MMC 13.12 & 13.14 may need to be amended.

## Solid Waste Contract Items

1.	<p><b><u>Vendor provided Carts</u></b>  Vendor provided wheeled carts with hinged lids. This will solve the problem of lids being blown off during high winds and also provide for easier maneuverability.</p>
2.	<p><b><u>Lower Rate for Micro / Mini Carts</u></b>  Reduced rate for the 10 gallon, micro-carts and maintains the current rate for the 20 gallon, mini-carts. This will help senior customers, as well as provide an incentive to all customers to reduce waste, and go to a smaller cart service (<i>see attached proposed rate sheet</i>).</p>
3.	<p><b><u>Holiday Pick-up</u></b>  First business day after Thanksgiving, Christmas and New Year. Since Milton's pick-up day is Wednesday, this will only apply to Christmas and New Year.</p>
4.	<p><b><u>Bad Weather Pick-up</u></b>  When inclement weather impacts services, additional material will be collected on the next service date equivalent to one week's worth of service at no charge. Since the weather situations in the NW often stretch over 1-3 days due to the ice, etc....it is a more organized message to the customers to say 'no collection today, set out extra next scheduled service date, etc.', instead of trying to collect it on the next available day.</p>
5.	<p><b><u>Missed &amp; Make-up Collections</u></b>  Within 48 hrs.</p>
6.	<p><b><u>Pack out Service</u></b>  Can be provided upon request to elderly (over 61) or disabled when the service distance is more than 5 feet, but less than 50 feet. Residents who do not meet the eligibility requirement can obtain this service for an additional fee. (similar to Puyallup contract language).</p>
7.	<p><b><u>Failure to collect</u></b>  Special pickup within 48 hours for missed collections.</p>
8.	<p><b><u>Exception to Services</u></b>  If an owner owns the adjacent property, one solid waste account may be shared.  If a residential customer also owns a business in the city, the residential customer may be exempted. This will require approval by the city.</p>
9.	<p><b><u>Glass Recycling</u></b>  Currently container provided at Albertson's parking lot. Additional community wide containers can be provided if agreeable to the city. However, there may be objections from residents or businesses adjacent to potential sites.</p>
10.	<p><b><u>Christmas Tree Recycling</u></b>  Milton is already receiving free Christmas tree collection at residential properties. DM will find a better way to help promote this to citizens so they know it is a service that they provide.</p>
11.	<p><b><u>Household hazardous waste/paint collection</u></b>  Customers entitled to drop off at Hidden Valley Transfer and Recycling Station.</p>
12.	<p><b><u>E-Recycling</u></b>  DM will include this in their services to the City an annual shred drop off and e-waste drop off event. This is already done in Puyallup and it is successful.</p>
13.	<p><b><u>Solar Composting cans for Parks</u></b>  This was presented by another hauling company as something that they could provide to the City – possibly on a donation basis. DM cannot not be provide these cans as part of the updated agreement as they are already providing many thousands of dollars in donations back to the local community and Milton. Some specific donations include Milton Days, Milton-Fife</p>

	<p>Booster Club, Communities in Schools, Fife Area Chamber of Commerce, Bates Foundation, Pierce College Foundation, Puyallup Rode Wranglers, Washington State Fair and many more. They will continue their tradition of supporting a variety of local organizations throughout the agreement. Waste Connections provides a large amount of community support currently.</p>
14.	<p><b><u>Sharp Needles</u></b>  Sharp needles are acceptable in regular garbage, if placed in a plastic container with cap. Information from Pierce County is available on <a href="http://www.co.pierce.wa.us/index.aspx?NID=1535">http://www.co.pierce.wa.us/index.aspx?NID=1535</a></p> <p>Also attached is a brochure from the Tacoma-Pierce County Health Dept. (<i>Attachment C</i>) on proper sharps disposal methods. Please note, the brochure does include the language that ‘if you are unable to transport your sharps, you may place containers that are marked, closed and sealed in your regular trash can.’”</p>
15.	<p><b><u>Education and Outreach during Milton Days.</u></b>  DM will sponsor and set-up booth at Milton Days.</p>
16.	<p><b><u>Spring &amp; Fall Clean-ups</u></b>  DM already has a Spring Cleanup and will add a Fall Cleanup. Also, for ease of outreach and consistency with residences DM will collect an appliance at both clean-ups.</p>
17.	<p><b><u>Special Events Clean-up</u></b>  Drop box provided during Milton Days cleanup.</p>
18.	<p><b><u>Free Service to City Facilities</u></b>  Currently provided.</p>
19.	<p><b><u>Care in loading &amp; Transporting</u></b>  Prevention of leaking and spilling. Contractor to clean-up at own expense upon being made aware by city or customer (similar to Puyallup contract language).</p>
	<p><b><u>CNG powered Trucks</u></b>  DM is working on new facility to fuel and service CNG trucks in the future. However, CNG trucks are not available in 2014.</p>
20.	<p><b><u>Office Hours</u></b>  8:00 – 4:30 (currently 7:30 – 5:00).</p>
21.	<p><b><u>Franchise Fee</u></b>  The city does not impose a franchise fee, but charges a 6% utility tax (\$44K approx). The City of Sumner currently has both, a 2.5% franchise fee and a 6% utility tax. The fees and taxes are passed through to customers and reflected on the bills. If Milton were to impose a franchise fee, it would generate another \$18K approximately.</p>
22.	<p><b><u>Contract Term</u></b>  Milton’s current contract was for an initial 5-yr term with 3 year renewals. DM would prefer either a 7+3 or a 7+2 term.</p>
23.	<p><b><u>Contract Timing</u></b>  January, 2014. Two months lead time needed to implement containers. DM could prefer to complete the updated agreement in 2013. They have budgeted capital to provide the carts to Milton this year, and are positioned to do this in either in October, November, or December, and would be able to assist the city in completing this before 2014.</p>

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**City of Milton**

eff 3/1/13

**CURRENT**

**EXHIBIT A**

**City of Milton - PROPOSED SCHEDULE A**

eff 10/1/13

**PROPOSED**

**EXHIBIT A**

<b>A.</b>			<b>A. CART SERVICE:</b>			<b>Change</b>
MicroCan Roadside	10.38	per month	10-gallon company provided cart	8.02	per month	\$ (2.36)
Mini can	15.80	per month	24-gallon company provided cart	15.80	per month	\$ -
One can curb collection	19.43	per month	32-gallon company provided cart	20.69	per month	\$ 1.26
Two cans curb collection	28.31	per month	64-gallon company provided cart	30.83	per month	\$ 2.52
Three cans curb collection	39.15	per month	96-gallon company provided cart	42.93	per month	\$ 3.78
Four cans roadside	47.91	per month				
Five cans roadside	58.23	per month				
Occasional extra	5.30	per pickup	Occasional extra can or bag	5.30	per pickup	\$ -
One can packout/ drive-in	22.56	per month	One can packout / drive-in	25.69	per month	\$ 3.13
Two can packout/drive-in	32.14	per month	Two can packout / drive-in	35.83	per month	\$ 3.69
Occasional extra packout	5.87	per pickup	Occasional extra can or bag, packout	5.87	per pickup	\$ -
96 or 65 gallon cart recycling - (	4.39	per month	96 or 65 gallon cart recycling - (addl)	4.39	per month	\$ -

<b>B.</b>			<b>B. CONTAINER SERVICE:</b>			
1yd once a week	88.31	per month	1yd once a week	88.31	per month	\$ -
1 yard twice a week	169.43	per month	1 yard twice a week	169.43	per month	\$ -
1-1/2 yard once a week	125.06	per month	1-1/2 yard once a week	125.06	per month	\$ -
1-1/2 yard twice a week	248.85	per month	1-1/2 yard twice a week	248.85	per month	\$ -
2yd once a week	159.65	per month	2yd once a week	159.65	per month	\$ -
2yd twice a week	319.39	per month	2yd twice a week	319.39	per month	\$ -
2yd three times a week	473.17	per month	2yd three times a week	473.17	per month	\$ -
4yd once a week	316.86	per month	4yd once a week	316.86	per month	\$ -
4yd twice a week	633.57	per month	4yd twice a week	633.57	per month	\$ -
6yd once a week	423.68	per month	6yd once a week	423.68	per month	\$ -



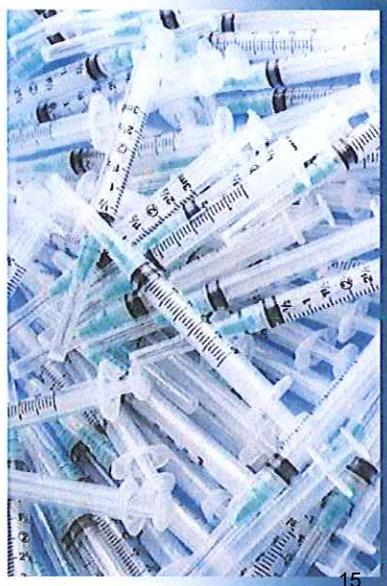
Each additional pickup is 25% of monthly rate		Each additional pickup is 25% of monthly rate		\$	-
				\$	-
<b>Glass:</b>		<b>Glass:</b>		\$	-
90-Gallon Cart	49.34 per month	90-Gallon Cart	49.34 per month	\$	-
				\$	-
Each additional pickup is 25% of monthly rate		Each additional pickup is 25% of monthly rate		\$	-
				\$	-
<b>Uncontaminated flattened OCC:</b>		<b>Uncontaminated flattened OCC:</b>		\$	-
				\$	-
2 yard cage	48.27 per month	2 yard cage	48.27 per month	\$	-
6 yard cage	66.36 per month	6 yard cage	66.36 per month	\$	-
				\$	-
Rates are based on a routed once or twice a week pick-up.				\$	-
				\$	-
Each additional pick-up	24.11 per pickup	Each additional pick-up	24.11 per pickup	\$	-

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## What are sharps?

Any type of sharp medical instrument that comes into contact with blood or other body fluids is considered a sharp. This includes any hypodermic needle, syringes with the needles attached, lancets and scalpel blades.

Because sharps can be a health threat, state and local laws prohibit placing loose sharps in your trash.



## Sharps Present a Danger

Improper storage and disposal of sharps can lead to injury or potential transmission of infectious diseases such as HIV/AIDS, Hepatitis and Tetanus.

If you use syringes to treat diabetes, allergies or other medical conditions, the loose syringes you throw in your trash can hurt people or be used illegally.

**Proper disposal of sharps help protect you—your family—and the community.**

## Dispose of needles and syringes properly and carefully

Take these simple steps to protect yourself, family members, sanitation workers and the public from accidental injury or infection.

### Do:

- Store sharps in approved containers
- Keep sharps away from children and pets

### Don't:

- Place loose sharps in trash
- Flush sharps down toilet
- Clip, bend or recap sharps
- Put sharps container into a recycling bin

**If a syringe or needle injures you, seek medical attention immediately.**

For more information, contact:

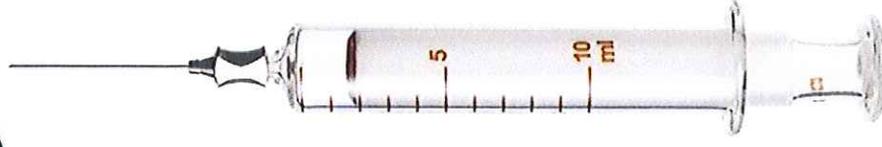
**Environmental Health Division  
(253)798-6047**

[www.tpchd.org/iw](http://www.tpchd.org/iw)



**Needles, syringes,  
lancets and blades**

## Attachment C



## Steps you can take

Here are some steps you can take to dispose of sharps properly:

1. Store sharps in an approved sharp container or in a rigid, puncture resistant and sealable container like those used for:

- Liquid laundry detergent
- Cooking oil
- Household bleach



Do not store in:

- Paper or plastic bags
- Cardboard or paper containers
- Glass containers
- Soda bottles, milk jugs or aluminum cans

2. Make a small hole in the neck of the bottle. This allows air to escape.

3. Label your container with a biohazard sticker, or with the words "Sharps—Do Not Recycle," if not already marked.

4. Always drop sharps, needle first, into container.
5. Continue adding until container is 3/4 full. Do not overfill.

6. Secure lid or cap tightly on container.

7. Tape lid closed.

8. Take sharp containers to one of the free disposal sites listed below.

## Dispose of your residential sharps for free at:

### Tacoma Landfill

**Hazardous Waste Drop-Off Site**  
3510 South Mullen ST (Tacoma)

**Pierce County Transfer Station**  
17925 Meridian E (Puyallup)

**South Prairie Transfer Station**  
11710 Prairie Ridge DR E (Sumner)

**Purdy Transfer Station**  
14515 54th AVE NW (Gig Harbor)

**Key Center Transfer Station**  
5900 Key Peninsula North (Lakebay)

If you are unable to transport your sharps, you may place containers that are marked, closed and sealed in your regular trash can.

Alternatively, mail-back programs are available for home sharps users for a fee. Check with your health care provider or pharmacist, or search the yellow pages or internet using key words "sharps mail back."

## What should I do if I find a sharp?

- Use extreme caution when collecting or disposing of sharps.
- Do not attempt to break off the needle from the syringe.
- Avoid picking up sharps with your bare hands. Use gloves and tongs or shovel and dustpan to collect the sharps.
- Follow previously referenced disposal guidelines.
- Contact Tacoma-Pierce County Health Department if you have questions or require assistance.

