



Mayor's Roundtable
April 10, 2006
Monday, 6:30 P.M.

Councilmembers Present: Beaudry, Drotz, Neal and Whalen
Discussed: SEPA Clarification

Study Session
Monday, 7:00 P.M.

Call to Order: Mayor Asay called the regularly scheduled study session to order at 7:00 P.M.

Roll Call: Present were Councilmember's Beaudry, Drotz, Neal, Sirack and Whalen. Councilmember Heddlesten was excused. Councilmember Borek was not present.

Staff Present: Public Safety Director Jaques, Interim City Administrator Carter, Director of Planning and Community Development Terrell and Deputy City Clerk Daker.

Study Items:

AB06-034A Geographic Information Services (GIS) Contract:

Director Terrell presented this item to the council with some additional information. The council asked for more clarification on the pricing. Terrell expressed that this item was budgeted for.

Planning and Community Development, Public Works, Police and Fire are all in need of mapping capabilities through a geographic information services system. The 2006 budget contains monies for the software and mapping needs in the Planning and Community Development and Public Works budgets. The four departments – Planning, Public Works, Police and Fire – along with the utilities are pooling monies together to purchase the mapping services and software.

The old Planning and Community Development computer being replaced may be reused either at the customer counter in that department or by a staff member – such as the new Storm Water Compliance Officer.

Council shared concerns over buying the expensive hardware needed. Mayor Asay instructed the council to contact Director Terrell with further questions or concerns regarding this issue.

AB06-049 2004 Comprehensive Plan Amendment:

The 2004 Amendments to the Comprehensive Plan were never brought before council for final approval. The amendments made it through the CTED review but were never forwarded to the council for final approval. All other steps were completed within the process deadlines.

AB06-051 Third Party Building Plans Review:

Dana Herron, Building Official, has been responsible for building review. Dean Witherrite, Permit Technician, processes the permits. The Planning and Community Development is not able to meet customer needs in a timely fashion at the present time. Plan reviews are taking approx. 12 weeks instead of 6-8 weeks to complete the necessary processing.

Director Terrell expressed that her department would like to create a consultant and contract labor roster for building plan review. They would like to be able to pursue three options for plan review: In house review with current staff; In house review with contract, temporary, on-call employees (15% administrative fee would be added); and Consultant review (15% administrative fee would be added).

The customer would be presented with each of the three options and would be allowed to choose a review method that best suites their needs. The staff would reserve the right to choose which reviewer they would use for each application. Large projects would most likely be sent for third party consultant review.

AB06-050 Public Nuisance Regulations:

Interim City Administrator Carter presented this item to the council. He expressed a need to develop a consensus of the Mayor and the City Council as to what kind of public nuisance ordinance they desire to see implemented. The City does not have an ordinance that prescribes what constitutes a "public nuisance".

Once the Governing Body agrees on the basic principles that should be incorporated in a public nuisance ordinance, Staff will prepare a draft for presentation at a future council meeting.

When an officer writes a citation, it's civil and goes to our court.

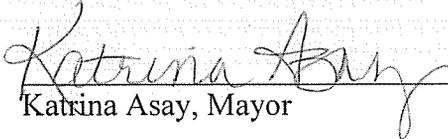
Councilmembers shared questions and concerns regarding public nuisances.

Carter said that the current junk vehicle ordinance is vague. Right-of-Way issues need to be addressed.

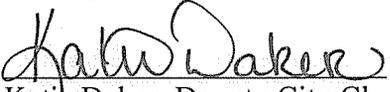
Councilmember Drotz expressed the need for a plan to be put into place to get things done.

Adjournment:

The meeting was adjourned at 8:50 P.M.


Katrina Asay, Mayor

ATTEST:


Katie Daker, Deputy City Clerk