



CITY COUNCIL

Regular Meeting
March 19, 2007
Monday, 7:00 P.M.

CALL TO ORDER: Mayor Asay called the regular scheduled meeting to order at 7:00 P.M.

ROLL CALL: Present were Councilmember's Beaudry, Borek, Drotz, Heddlesten, Neal, Sirack and Whalen.

STAFF PRESENT: Interim City Administrator Carter, Public Works Director Neal, Finance Director/City Clerk Pierce, Planning & Community Development Director Terrell, and Police Chief Rhoads.

Mayor Asay amended consent agenda and moved consent item "C" to main agenda as item "C". Mayor Asay removed the fee schedule (previous main agenda item "C") from the main agenda. Councilmember Whalen asked that consent agenda items "D" and "E" be placed on the main agenda as items "D" and "E". Councilmember Whalen also asked that discussion be added to the main agenda regarding the following: City logo, committee assignments, and a permanent City Administrator. Mayor Asay added the following items: Main Agenda Item "F" – Committee Assignments, Item "G" – Logo Discussion. The request to discuss a permanent City Administrator will be added to Item "D".

Swearing In Ceremony – Mayor Asay swore in the City's new Police Officer Kidwell. Council welcomed him.

Employee Bio – Mayor Asay introduced the new part-time Court Clerk, Cathy Fisher. Council welcomed her.

PUBLIC HEARING – Release of Easement

Mayor Asay introduced Public Works Director Neal whom provided a brief background regarding the release of the easement and asked Council to consider the release of easement. Mayor Asay opened up the public hearing at 7:17. Hearing no comments, Mayor Asay closed the public hearing at 7:19.

Mayor Asay asked if Council would like to take action or wait to discuss it as a main agenda item. Councilmember Whalen moved to approve Resolution 07-1710, declaring the subject utility easement to be surplus, and authorize the Mayor to sign documents releasing the existing unused utility easements. Councilmember Beaudry seconded. Motion carried 7-0.

DIRECTOR'S REPORTS:

Director's Reports were given by the Finance, Fire, Planning & Community Development, Public Works, and Police Department. Directors from the various departments were present for questions and comments.

CITIZEN PARTICIPATION:

Dianne Tomaso (1709 Milton Way) – Commented on the Surprise Lake School project and concerns and frustrations regarding the City's response to her request. She shared that there is a pre-existing conditional use permit and asked why the City did not comment on this in the public hearing held regarding this project. Also commented that she did not receive a response back from Council regarding her question.

Milton Loflin (1810 11th Ave.) – Commented on the Fire District #8 meeting. Thanked everyone for their participation in the meeting and supports the proposal. Stated he appreciated the in depth discussion at the study session regarding the City's water situation. Clarified the history behind the Lakehaven Water District offer to operate our water system. He also explained at the time of this offer, that the Director of Lakehaven discussed what would need to be done in order to join Lakehaven Water District.

Leonard Sanderson (1201 24th Ave. Ct.) – Commented that Lakehaven Water District does serve several surrounding areas with water and that he feels they have a good operation. He shared his frustration in trying to get information from the City.

CONSENT AGENDA:

- (A) March 5th Payroll: direct deposits, checks and benefits in the amount of \$192,644.98.
- (B) Checks/Vouchers: numbers 12664 – 12762 in the amount of \$266,204.01.
- (F) Fire Department Copier Agreement

Councilmember Whalen moved to approve the Consent Agenda as amended. Councilmember seconded Drotz. Motion carried 7-0.

MAIN AGENDA:

AB07-043 Deposit and Inspection Fee Ordinance 16xx-07:

Interim City Administrator Carter explained the purpose of the proposed Ordinance. Council has previously discussed the need for deposits to insure collection of

reimbursable fees from developers. In addition, the City needs to have a system in place to charge fees for third party inspection of public infrastructure projects.

Councilmember Drotz moved that Ordinance 1690-07, clarifying language in the Milton Municipal Code concerning deposits and inspection fees, be approved. Councilmember Heddlesten seconded. Motion carried 6-0, Councilmember Whalen abstained.

(C) Resolution 07-17xx, Accepting donation from the Puyallup Tribe for the VFW Memorial

Mayor Asay introduced this resolution and stated that the Puyallup Tribe will be attending a ceremony in the future. Councilmember Beaudry moved to approve Resolution 07-1711, a resolution of the City Council of the City of Milton, Washington accepting a donation from the Puyallup Tribe of Indians to be used in helping construct a memorial in honor of past and present Veterans within our community. Councilmember Sirack seconded.

Councilmember Beaudry thanked Mayor Asay for her hard work and success in getting donations for the Veteran's memorial project as well as other City sponsored events. Councilmember Heddlesten concurred with Councilmember Beaudry's comment.

Motion carried 7/0.

(D) City Administrator Job Description – Approval

Councilmember Drotz moved to adopt the City Administrator job description as presented. Councilmember Beaudry seconded. Motion carried 7/0.

Councilmember Whalen asked what process will be used and when will the City proceed to hire a permanent City Administrator. Mayor Asay stated that there is not a process in place at this time. Council had further discussion regarding the filling of the position.

Councilmember Neal asked that discussion regarding the process for filling the permanent City Administrator's position be placed on the Study session agenda in April.

(E) Consultant Agreement – with David A. Papandrew, C.P.A.

Mayor Asay introduced this item and stated that this was discussed in the study session. Councilmember Whalen commented on the purpose of the agreement and wanted to give the public the opportunity to comment.

Leonard Sanderson (1201 24th Ct.) commented on the requirements that will come with GASB 34 reporting. He also commented on the impact on the utility rates this will have.

Councilmember Whalen moved to approve the Mayor to sign an agreement and letter of engagement with David A. Papandrew, C.P.A., for preparation of 2006 basic financial statements and to allow for a budget adjustment as follows: \$8,040.00 from the ending fund balance to professional services in the electric fund, department 20; \$2,760.00 from the ending fund balance to professional services in the water fund, department 30;

\$1,200.00 from the ending fund balance to professional services in the storm fund, department 30. Councilmember Drotz seconded. Motion carried 7-0.

(F) – Council Committee’s

Councilmember Beaudry explained the purpose of his memo he provided to Council. He explained that the proposed committees will be comprised of three (3) Councilmembers per committee. He also stated that they membership with each committee will rotate. Councilmember Beaudry also stated that an ad-hoc committee can be established if a Director has a specific subject that needs studying. Mayor Asay explained that the directors have already scheduled time on Mondays specifically for Council. It was decided that the committee meetings will be held at 5:45p.m. for an hour prior to regular scheduled Council meetings. Councilmember’s shared their concerns and ideas regarding the change in the committee structure.

(G) – City Logo Discussion

Councilmember Whalen asked about the logo that was on the Council packet and asked if this logo needed to be adopted by a City ordinance. Mayor Asay explained that the centennial logo would be used to celebrate the centennial year and is not replacing the official City logo. She also explained that the centennial committee was involved with selecting the centennial logo.

COUNCIL REPORTS:

Councilmember Sirack – Stated that she really likes the Centennial logo.

Councilmember Heddlesten – Thanked Police Chief Rhoads for his weekly update via email. Stated that the new Centennial logo looks nice.

Councilmember Whalen – Attended the PCRC Affordable housing meeting and shared that there is very little financial support that will be coming from the State. Commented on the meeting with Finance Director Pierce and Public Works Director Neal and would like to utilize committees . Commented that the City needs to establish a park impact fee for new development in the City of Milton. Very proud of the audit. Commented on the district #8 meeting and is interested in what the consultants proposal. Shared his concern that council packets may not be available to the public. Applauded the efforts of the Police in maintaining the health and welfare of the City.

Councilmember Drotz – Attended the Suburban Cities meeting. Also attended the meeting at Fire District #8 and supports the proposal being presented by the consultant and is very hopeful. Disappointed in the affordable housing meeting in Sumner.

Councilmember Neal – Stated that he felt the Fire District #8 meeting was very productive and supports the proposal. Commented that he would be interested in having more information regarding the City of Milton’s water situation.

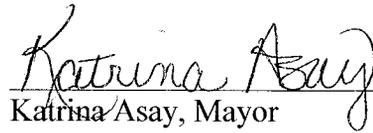
MAYOR'S REPORT:

Mayor Asay informed Council that the consultant working with Fire District #8 is drafting a scope of work which will be brought back for Council's approval.

ADJOURNMENT:

Councilmember Beaudry moved to adjourn. Councilmember Sirack seconded. Motion carried 7-0.

The meeting was adjourned at 9:26 P.M.



Katrina Asay, Mayor

ATTEST:



Maria Pierce, City Clerk