



**CITY COUNCIL SPECIAL MEETING AGENDA  
Council Chambers, 1000 Laurel Street**

**May 4, 2015  
Monday**

**Interviews for Council Position #4  
6:00 p.m.**

**Regular Meeting  
7:00 p.m.**

- 1. Call to Order and Flag Salute**
- 2. Roll Call of Councilmembers**
- 3. Additions/Deletions**
- 4. Citizen Participation**

Citizens may comment on any topic that is not on the Regular Agenda. To comment, please raise your hand to request recognition by the Chair. Once so recognized, please step to the podium and state your name and address for the record before making your comments. Also, please limit your comments to no more than three (3) minutes.

The public may comment on individual agenda items on the Regular Agenda prior to Council's action.

The public may also submit written communications, via letters or emails to [dperry@cityofmilton.net](mailto:dperry@cityofmilton.net). Any item received by noon on the day of the meeting will be distributed to Council.

- 5. Council Position #4**
  - A. Motion and Vote to Fill Position #4
  - B. Oath of Office
- 6. Consent Agenda**
  - A. Minutes – Approval of the minutes of:
    - i. 4/20/15 Regular Meeting

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.

- B. Claims Approval:
    - i. Approval of void check number 56629 and checks/vouchers numbers 56686-56742 in the amount of \$357,960.02.
    - ii. Approval of the payroll disbursement of 4/20/15 in the amount of \$149,785.85.
  - C. Confirmation of Mayor's Appointments of Public Works Director and Community Development Director
  - D. Cancel the May 15, 2015 Study Session
- 7. Regular Agenda**
- A. Contract Approval – Lumenal Lighting – Street Light LED Project
  - B. Contract Approval – City of Enumclaw – Jail Services
  - C. Resolution – Fee Schedule Update
- 8. Council Reports**
- 9. Mayor's Report**
- 10. Adjournment**

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.

# FOR PLANNING PURPOSES ONLY

PENDING COUNCIL AGENDA CALENDAR (Dates are Subject to Change)				TENTATIVE/UNSCHEDULED ITEMS	
<b>May 2015</b>					
Mon 5/11	7:00 pm	Study Session	CANCEL ?	Regular Meeting	Per Diem & Travel Policies Utility Collections – Amending code language to match state law Sound Transit South Corridor Alternative – <i>Presentation</i> Agriculture code amendment – number of farm animals allowed Electric rates fee resolution (follow up from COSA)
Fri/Sat 5/15-5/16	7:00 pm 9:00 am	Council Retreat	A.	Study Session	Code changes – purchasing policies and grant acceptance Solar Power Purchase Transportation Benefit District Requests outside of specific funding (wish list)
Mon 5/18	7:00 pm	Regular Meeting	A. Appointments to Boards/Commissions a. Event Committee – b. Park Board – c. Planning Commission – B. IT Systems Administrator – Position Approval C. Cascade ROW Services, Inc – contract approval	Finance Committee	Street Standards Transportation Benefit District
<b>June 2015</b>					
Mon 6/1	7:00 pm	Regular Meeting	A. Digger/Derek for Electric Utility		
Mon 6/8	7:00 pm	Study Session			
Mon 6/15	7:00 pm	Regular Meeting	A. Traffic Impact Fee study/Transportation Element (Aaron)		
<b>July 2015</b>					
Mon 7/6	7:00 pm	Regular Meeting	A. Backhoe Purchase Request		
Mon 7/13	7:00 pm	Study Session			
Mon 7/20	7:00 pm	Regular Meeting	A. NPDES Presentation		
<b>August 2015</b>					
Mon 8/3	7:00 pm	Regular Meeting			
Mon 8/10	7:00 pm	Study Session			
Mon 8/17	7:00 pm	Regular Meeting			



To: City Councilmembers  
From: Mayor Perry  
Date: May 4, 2015 Regular Session  
Re: **Appointment to Council Position Number 4**

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**ATTACHMENTS: A. Oath of Office**

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**TYPE OF ACTION:**

Information Only     Discussion     Action     Expenditure Required

**Recommendation/Action:**

"I move to appoint candidate \_\_\_\_\_ Name \_\_\_\_\_ to fill the Council Position Number 4 pending the results of the general election in November."

**Fiscal Impact/Source of Funds:** Council positions are budgeted \$400/month in salary.

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**Issue:** Council Position Number 4 was recently vacated.

**Background:** Council has the option of appointing a citizen to the position or, failing to do so within 90 days of the vacation, Pierce County may make the appointment.

Council opted to open the position up to the citizens for an application/interview process. The application period ended April 30, 2015, with five (5) applications submitted. Those applicants are scheduled for interview during a public meeting held during the 6:00 pm hour on May 4, 2015.

Based on those interviews, Council may consider making a motion to appoint one of the candidates.

**OATH OF OFFICE**

STATE OF WASHINGTON )  
COUNTIES OF PIERCE/KING ) ss.  
CITY OF MILTON )

This 4<sup>th</sup> day of May, 2015, there appeared before me \_\_\_\_\_ to take the following oath:

I, \_\_\_\_\_, do solemnly swear or affirm that I am a citizen of the United States, the State of Washington and the City of Milton; that I will support the Constitution and laws of the United States, the Constitution and the laws of the State of Washington, and the laws of the City of Milton, and to the best of my judgement, skill, and ability, will truly, faithfully, diligently and impartially perform the duties of the office of Councilmember for the City of Milton, Washington, as such duties are prescribed by law.

\_\_\_\_\_  
Name

In witness thereof, I have here unto set my hand and affixed the City seal this 4<sup>th</sup> day of May, 2015.

\_\_\_\_\_  
Debra Perry, Mayor

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**DRAFT CITY COUNCIL MINUTES**

**Regular Meeting**  
**Monday, April 20, 2015**  
**7:00 p.m.**

**CALL TO ORDER**

Mayor Perry called the meeting to order at 7:00 p.m.

**ROLL CALL**

Present: Mayor Pro Tem Zaroudny, Councilmembers Whalen, Ott, Morton, Manley, and Johnson

Absent: Councilmembers Ott and Manley

**STAFF PRESENT**

Finance Director Garrison, Police Chief Hernandez, Public Works Director Mecham, and City Clerk Bolam

**ADDITIONS / DELETIONS**

Chief Hernandez requested the addition of Approval of the SCORE Contract. Mayor Perry added it as Item 6D.

**CITIZEN PARTICIPATION**

<b>Speaker</b>	<b>Address</b>	<b>Comments</b>
Kathy Horton	Relay for Life Committee Chair	Shared about this year's event on June 20 hosted at Fife High School. This year will be a 12-hour event rather than the usual 24-hour due to Father's Day and US Open. She read an invitation to Mayor Perry to be the opening speaker, referring to the recent loss of Mayor Pro Tem Taylor. She handed out a flyer about how to be involved.
Tom Boyle	1109 9 <sup>th</sup> Ave	Report on Parks Appreciation Day April 11 – Earth Corp (6-7) came in, provided safety information, and helped on the Hylebos ravine. City employees, park board members, and community members totaled

		<p>about 30 volunteers.</p> <p>Reminding council of the need for crosswalk improvements, especially after the new housing development in Edgewood fills in.</p>
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## **CONSENT AGENDA**

Approval of:

- A. Minutes
  - a. April 6, 2015 Regular Meeting
  - b. April 13, 2015 Study Session
- B. Voucher and Payroll Approval
  - a. Checks/vouchers 56588-56682 in the amount of \$391,933.19.
  - b. Payroll of 4/5/2015 and related check numbers 56581-56587 in the amount of \$243,069.95.

Director Garrison explained that check 56601 is a duplicate of check 56642 and therefore has been voided. Total for approval is less \$19,393.62.

**COUNCILMEMBER WHALEN MOVED**, seconded by Councilmember Whalen, to approve the Consent Agenda as updated by Director Garrison. **Passed 4/0.**

## **REGULAR AGENDA**

- TIB Overlay – Final Project Acceptance

Director Mecham introduced and gave an overview of the project.

**COUNCILMEMBER MORTON MOVED**, seconded by Councilmember Whalen, to approve the final acceptance of the 2014 TIB Overlay Program #078/#088.

Councilmembers expressed appreciation for this project and asked clarifying questions.

**The motion was voted on and passed 4/0.**

- Quit Claim Deed

Director Mecham explained the background and necessary actions as dictated from the State of Washington.

**MAYOR PRO TEM ZAROUDNY MOVED**, seconded by Councilmember Morton, to approve the Quit Claim Deed with Washington State Department of Transportation for Part of Lot 45 Block 45.

Clarification was made regarding the map in the packet, to point out that the quit claim is just for the small triangular section at the left of the map.

**The motion was voted on and passed 4/0.**

- On-call Engineering Services – Consultant Agreement with DKS

Director Mecham explained that grant funds from the Department of Commerce and BPA have allowed for the LED street light change out.

Councilmembers asked clarifying questions and expressed support for the LED project.

**COUNCILMEMBER MORTON MOVED**, seconded by Councilmember Whalen, to approve the Consultant Agreement with DKS Associates for engineering services.  
**Passed 4/0.**

- Contract with SCORE for Inmate Housing

Chief Hernandez explained the need for this contract to be renewed.

Councilmembers asked clarifying questions.

**COUNCILMEMBER MORTON MOVED**, seconded by Councilmember Whalen, to authorize the Mayor to sign the attached Interlocal Agreement with SCORE for the purpose of establishing the terms and conditions pursuant to which the City will transfer custody of certain inmates to SCORE to be housed at SCORE's correctional facility.  
**Passed 4/0.**

## **COUNCIL REPORTS**

Councilmember Whalen

- Referred to markings around utility poles, explaining this is the time of year for maintenance and replacements occur.
- Continues to receive calls regarding the intersection of Milton Way and 28<sup>th</sup>,
- Past communication from the US Postal Service indicated that residents are responsible to clean the boxes – therefore, a hold harmless should be issued.

Councilmember Johnson

- Noticed tire tracks on the vacant lots by McDonald's.
- April 22 is Earth Day.
- Bill 5914 – Regulation of Fireworks is before the legislatures.
- Cannabis Patient Protection Act now on the governor's desk.
- Marijuana Revenue Sharing Act would require municipal bans to go to a vote of the people.

Councilmember Morton

- The skate park has some coping still missing; it's been awhile – needs to be replaced.
- Are the ADA bathrooms ready for use? Director Mecham explained the discussions with Pierce County sewer, and the update on the pathways.

Mayor Pro Tem Zaroudny

- Attended the marijuana special committee meeting – very optimistic they will do a very good job.
- Explained the receipt of an email received from a Buckley store owner who is interested in locating in Milton.

### **MAYOR'S REPORTS**

- Pleased with the staff she has, allowing her to leave when required and know things will be well taken care of.
- The annual Shred-It event is this Saturday – it won't include a prescription drug drop this year, but looking into a permanent program for this.

### **ADJOURNMENT**

Adjourned at 8:05 p.m.

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Debra Perry, Mayor

ATTEST:

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Katie Bolam, City Clerk

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**CONSENT AGENDA ITEM # 6B**

CITY OF MILTON  
**PAYROLL and CLAIMS VOUCHER APPROVAL**  
 2015

I HEREBY CERTIFY THAT THE EXPENDITURES SHOWN BELOW REFLECT THE TRUE AND CORRECT EXPENDITURES TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THE EXPENDITURES BELOW TO BE VALID AND CORRECT.

Finance Director

DATE

**Claim Vouchers:**

**Payroll Disbursements:**

<b>Dates</b>	<b>Check #</b>	<b>Amount</b>	<b>Date</b>	<b>Check #</b>	<b>Amount</b>
4/29/2015	56686 & Online	\$ 16,814.32	4/20/2015	ACH	146,863.01
5/2/2015	56687-56688	\$ 3,038.38	4/20/2015	3839, 56683-56685	2,854.01
5/5/2015	56689-56739	\$ 101,967.33	4/21/2015	3840	68.83
5/7/2015	56740	\$ 649.86			
5/11/2015	56741-56742	\$ 235,490.13			

**Total Accounts Payable:** \$ 357,960.02      **Total Payroll:** \$ 149,785.85

Void                      56629

WE, THE UNDERSIGNED COUNCILMEMBERS OF THE CITY OF MILTON, WASHINGTON, DO HEREBY CERTIFY AND APPROVE THE PAYROLL AND CLAIM VOUCHERS FOR THE TOTAL AMOUNT OF:

**\$507,745.87**

Dated:

**May 4, 2015**

\_\_\_\_\_  
 COUNCILMEMBER

\_\_\_\_\_  
 COUNCILMEMBER

\_\_\_\_\_  
 COUNCILMEMBER

\_\_\_\_\_  
 COUNCILMEMBER

# CHECK REGISTER

City Of Milton

Time: 07:50:02 Date: 04/30/2015

MCAG #:

04/01/2015 To: 05/30/2015

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
<b>2449</b>	<b>04/29/2015</b>	<b>Claims</b>	<b>1</b>	<b>EFT</b>	<b>DONNA DABSON</b>	<b>69.99</b>	<b>Heavy Duty Shelving For Storage Room</b>
			001 - 518 30 35 000 - Small Tools and Equipment			69.99	Shelving For Storage Room
		APs	Amount		For		
	1097		69.99		Heavy Duty Shelving For Storage Room		
<b>2450</b>	<b>04/29/2015</b>	<b>Claims</b>	<b>1</b>	<b>EFT</b>	<b>TAKIGUCHI</b>	<b>30.35</b>	<b>Fuel Purchase Reimbursement</b>
			107 - 521 20 32 000 - Fuel			30.35	Fuel Reibursement
		APs	Amount		For		
	1141		30.35		Fuel Purchase Reimbursement		
<b>2448</b>	<b>04/29/2015</b>	<b>Claims</b>	<b>1</b>	<b>56686</b>	<b>US BANK</b>	<b>16,713.98</b>	<b>2647-040615; 9299-040615; 6432-040615; 6457-040615; 5802-040615; 6473-040615; 6481-040615; 6523-040615; 4726-040615; 1657-040615; 6556-040615; 8284-040615; 6598-040615; 6614-040615; 6630-040615; 6648-</b>
			001 - 511 60 43 000 - Travel			20.00	Chamber Lunch
			001 - 511 60 43 000 - Travel			20.00	Chamber Lunch
			001 - 511 60 49 000 - Miscellaneous			164.10	Flowers For B. Taylor Service
			001 - 513 10 43 000 - Travel			20.00	Chamber Lunch
			001 - 513 10 43 000 - Travel			28.00	PCCTA Luncheon
			001 - 513 10 43 000 - Travel			20.04	PCTA Dinner
			001 - 513 10 43 000 - Travel			20.00	Chamber Lunch
			001 - 513 10 48 000 - Repairs and Maintenance			8.73	Stain For Microwave Shelf
			001 - 513 10 48 000 - Repairs and Maintenance			47.63	Executive Office Microwave Shelf
			001 - 513 10 49 000 - Miscellaneous			23.28	Town Hall Meeting Refreshments
			001 - 513 10 49 000 - Miscellaneous			7.99	Town Hall Meeting Refreshments
			001 - 513 10 49 001 - Misc/Dues & Memberships			150.00	Annual AUSA Membership
			001 - 513 10 49 002 - Misc/Trng, Registrations			320.00	LRI Registration
			001 - 513 10 49 002 - Misc/Trng, Registrations			320.00	LRI Registration
			001 - 514 20 49 002 - Misc/Trng,Registrations			320.00	LRI Registration
			001 - 517 90 31 000 - Supplies - Employee Wellnes:			67.92	Labor Law Posters - All Departments
			001 - 518 30 31 000 - Operating Supplies			96.54	Floor Care Materials For Chambers & Corner Brace
			001 - 518 30 31 000 - Operating Supplies			19.75	3" Cap Sewer Line
			001 - 518 30 31 000 - Operating Supplies			-9.87	Credit Gripper Plug
			001 - 518 30 31 000 - Operating Supplies			19.42	3" Cap Sewer Line
			001 - 518 30 31 000 - Operating Supplies			39.75	Gloss Spray, Key Chains, TP Holder
			001 - 518 30 31 000 - Operating Supplies			15.31	Terry Towels
			001 - 518 30 31 000 - Operating Supplies			24.06	Drain Cleaner
			001 - 518 30 31 000 - Operating Supplies			21.50	Mopheads
			001 - 518 30 31 000 - Operating Supplies			49.60	Line Trimmer String And Premix Oil
			001 - 518 30 31 000 - Operating Supplies			126.53	Cleaning Supplies
			001 - 518 30 31 000 - Operating Supplies			140.85	Vinyl Runners, Spreaders, Power Strips, Ant Bait
			001 - 518 30 32 000 - Operating Supplies/Fuel			10.28	Fuel For Cadet
			001 - 518 30 35 000 - Small Tools and Equipment			235.00	Support Belt, Gloves, & Tools
			001 - 518 30 35 000 - Small Tools and Equipment			630.52	Storeroom Shelving
			001 - 518 30 48 002 - Building Repair & Maint			48.73	Sign For PW Admin Office
			001 - 518 30 48 002 - Building Repair & Maint			17.75	Keys
			001 - 518 30 48 002 - Building Repair & Maint			72.21	Pipe, Elbow, Tee, Reducer - PD Kitchen & Restroom Fan
			001 - 518 30 48 002 - Building Repair & Maint			38.30	Paint For Executive Doors
			001 - 518 50 45 000 - Operating Leases			110.00	Archive Storage Leasing
			001 - 518 90 49 002 - Misc/Trng, Registrations			35.00	LRI Registration
			001 - 518 90 49 002 - Misc/Trng, Registrations			35.00	LRI Registration

# CHECK REGISTER

City Of Milton

Time: 07:50:02 Date: 04/30/2015

MCAG #:

04/01/2015 To: 05/30/2015

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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		107 - 521 20 31 000		Office and Operating Supplies	427.63	Community Education Materials
		107 - 521 20 31 000		Office and Operating Supplies	97.64	Batteries
		107 - 521 20 31 000		Office and Operating Supplies	392.64	First Aid Kits
		107 - 521 20 31 000		Office and Operating Supplies	103.93	Pens, Hanging Files, Letter Jackets, Markers
		107 - 521 20 31 000		Office and Operating Supplies	18.06	Recycle Cans
		107 - 521 20 31 000		Office and Operating Supplies	53.94	Dmyo Labels And Labelmaker
		107 - 521 20 31 000		Office and Operating Supplies	17.48	Recycle Cans
		107 - 521 20 31 000		Office and Operating Supplies	5.95	Batteries
		107 - 521 20 31 000		Office and Operating Supplies	39.31	Dummy Rounds
		107 - 521 20 31 000		Office and Operating Supplies	14.13	Parts For Range Equipment
		107 - 521 20 31 000		Office and Operating Supplies	6.78	Power Steering Fluid
		107 - 521 20 32 000		Fuel	197.81	Fuel
		107 - 521 20 32 000		Fuel	173.61	Fuel
		107 - 521 20 32 000		Fuel	315.21	Fuel
		107 - 521 20 32 000		Fuel	171.82	Fuel
		107 - 521 20 32 000		Fuel	91.28	Uniform Alterations
		107 - 521 20 32 000		Fuel	293.12	Fuel
		107 - 521 20 32 000		Fuel	380.49	Fuel
		107 - 521 20 32 000		Fuel	342.66	Fuel
		107 - 521 20 32 000		Fuel	126.47	Fuel
		107 - 521 20 32 000		Fuel	272.25	Fuel
		107 - 521 20 32 000		Fuel	377.47	Fuel
		107 - 521 20 32 000		Fuel	435.05	Fuel
		107 - 521 20 32 000		Fuel	247.87	Fuel
		107 - 521 20 35 000		Small Tools and Equipment	534.00	Cameras For Vehicles
		107 - 521 20 35 000		Small Tools and Equipment	829.19	Print Kits
		107 - 521 20 35 000		Small Tools and Equipment	38.85	Camera Bags
		107 - 521 20 35 000		Small Tools and Equipment	55.96	Tablecloths
		107 - 521 20 36 000		Small Assets/IT	451.09	IT Power Supply & Hard Drives
		107 - 521 20 36 000		Small Assets/IT	976.59	IT Domain Registration
		107 - 521 20 36 000		Small Assets/IT	-189.89	Credit Web Networksolution
		107 - 521 20 41 000		Professional Services	2.68	Postage
		107 - 521 20 41 000		Professional Services	2.50	Mobilelock-HDG
		107 - 521 20 42 000		Communication	30.28	Postage To Return Scanner
		107 - 521 20 43 000		Travel	20.00	Chamber Lunch
		107 - 521 20 43 000		Travel	20.00	Chamber Lunch
		107 - 521 20 43 000		Travel	100.00	Go Travel
		107 - 521 20 48 001		Vehicle Repairs and Maintenance	5.00	Car Wash
		107 - 521 20 48 001		Vehicle Repairs and Maintenance	782.21	Logos Put On Vehicles
		107 - 521 20 48 001		Vehicle Repairs and Maintenance	435.60	Vehicle Detail
		107 - 521 20 48 001		Vehicle Repairs and Maintenance	104.04	Car Seatbelt Extender
		107 - 521 20 48 001		Vehicle Repairs and Maintenance	561.96	Vehicle Painted
		107 - 521 40 49 002		Misc/Trng, Registrations	320.00	LRI Registration
		107 - 521 80 31 001		Property & Evidence Supplies	39.79	Evidence Tape
		107 - 521 80 31 001		Property & Evidence Supplies	83.69	NIK Test - Evidence
		406 - 531 10 49 000		Misc/Other Exp	175.00	SW WA Registration - Monsey
		406 - 531 10 49 002		Misc/Trng, Registrations	36.00	LRI Registration
		406 - 531 30 20 002		Uniforms	6.52	Bib Overalls
		406 - 531 30 31 000		Operating Supplies	10.94	Gloves
		406 - 531 30 31 000		Operating Supplies	26.07	Flagger Instruction Materials
		406 - 531 30 31 000		Operating Supplies	7.66	Bib Overalls
		406 - 531 30 49 002		Misc/Trng, Registrations	3.00	CPR Registration
		401 - 533 10 49 002		Misc/Trng, Registrations	36.00	LRI Registration
		401 - 533 50 20 002		Uniforms	200.00	Boots
		401 - 533 50 20 002		Uniforms	177.22	Fire Resistant Coat
		401 - 533 50 20 002		Uniforms	98.45	FR Sweater
		401 - 533 50 20 002		Uniforms	347.68	Boots & FR Sweater
		401 - 533 50 20 002		Uniforms	147.68	FR Coveralls
		401 - 533 50 31 000		Operating Supplies	133.81	PVC Pipe
		401 - 533 50 31 000		Operating Supplies	6.56	Keys For 900 Meridian E Electric

# CHECK REGISTER

City Of Milton  
MCAG #:

04/01/2015 To: 05/30/2015

Time: 07:50:02 Date: 04/30/2015  
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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		401 - 533 50 31 000		- Operating Supplies	10.94	Gloves
		401 - 533 50 31 000		- Operating Supplies	19.13	Clam Shovel And Hand Shovel
		401 - 533 50 31 000		- Operating Supplies	107.14	Straw & Gass Seeds - Triangle Park
		401 - 533 50 31 000		- Operating Supplies	26.07	Flagger Instruction Materials
		401 - 533 50 31 000		- Operating Supplies	54.38	150W Bulbs
		401 - 533 50 32 000		- Fuel	27.11	Propane
		401 - 533 50 36 000		- Small Assets/IT	19.14	Serial & Ethernet Cable For Connecting To TGB
		401 - 533 50 43 000		- Travel	53.89	Overtime Meal For Three
		401 - 533 50 49 002		- Misc/Trng, Registrations	36.00	LRI Registration
		403 - 534 10 49 002		- Misc/Trng, Registrations	36.00	LRI Registration
		403 - 534 50 20 002		- Uniforms	26.08	Bib Overalls
		403 - 534 50 31 000		- Office and Operating Supplies	26.07	Flagger Instruction Materials
		403 - 534 50 31 000		- Office and Operating Supplies	49.77	Bib Overalls
		403 - 534 50 36 000		- Small Assets/IT	19.13	Serial & Ethernet Cable For Connecting To TGB
		403 - 534 50 43 000		- Travel	46.80	Coffee & Breakfast For Water Co Op Meeting
		403 - 534 50 49 002		- Misc/Trng, Registrations	36.00	LRI Registration
		403 - 534 50 49 002		- Misc/Trng, Registrations	42.00	CPR Registration
		403 - 534 51 31 000		- Office and Operating Supplies	24.05	Batteries, Power Strip
		403 - 534 51 35 000		- Small Tools and Equipment	19.14	Clam Shovel And Hand Shovel
		403 - 534 51 48 001		- Repairs and Maintenance	59.22	Connectors For Chlorinator At The Corridor Well
		403 - 534 51 48 001		- Repairs and Maintenance	17.75	Keys
		101 - 542 30 20 002		- Uniforms	32.61	Bib Overalls
		101 - 542 30 31 000		- Office and Operating Supplies	113.00	Weed & Feed For Planter Strips
		101 - 542 30 31 000		- Office and Operating Supplies	26.07	Flagger Instruction Materials
		101 - 542 30 31 000		- Office and Operating Supplies	19.14	Bib Overalls
		101 - 542 90 49 002		- Misc/Trng, Registrations	35.00	LRI Registration
		101 - 542 90 49 002		- Misc/Trng, Registrations	15.00	CPR Registration
		501 - 548 30 31 000		- Office & Operating Supplies	73.78	Shop Supplies
		501 - 548 30 32 000		- Fuel	96.01	Fuel
		501 - 548 30 34 000		- Parts	88.15	Parts For Stihl Hedge Trimmer
		501 - 548 30 34 000		- Parts	5.48	Exhaust For Stihl Edger
		501 - 548 30 34 000		- Parts	190.88	Lugnuts, Tailgate Latch, Canvas For Seatcover
		501 - 548 30 35 000		- Small Tools & Equipment	68.43	Saw Blades/Stone
		001 - 558 50 32 000		- Fuel	40.88	Fuel
		001 - 576 80 31 000		- Operating Supplies	49.59	Line Trimmer String And Premix Oil
		001 - 576 80 49 002		- Misc/Trng, Registrations	12.00	CDL License Charge
		001 - 576 80 49 002		- Misc/Trng, Registrations	35.00	LRI Registration
		310 - 594 76 63 067		- ADA Improvements - Park	379.58	Wire For ADA Restroom
		310 - 594 76 63 067		- ADA Improvements - Park	26.25	Straw For Erosion Control - ADA Improvements
		310 - 594 76 63 067		- ADA Improvements - Park	30.99	Electric Materials ADA Restroom
		310 - 594 76 63 067		- ADA Improvements - Park	55.49	Electric Materials ADA Restroom
		310 - 594 76 63 067		- ADA Improvements - Park	12.19	Electric Materials ADA Restroom

APs	Amount	For
877	197.81	2647-040615
878	451.96	9299-040615
879	115.58	6432-040615
880	511.03	6457-040615
881	1,867.23	5802-040615
882	173.61	6473-040615
883	740.52	6481-040615
884	197.05	6523-040615
885	150.00	4726-040615
886	1,985.63	1657-040615

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APs		Amount		For	
887		40.88		6556-040615	
888		297.98		8284-040615	
889		3,853.89		6598-040615	
890		382.99		6614-040615	
891		396.10		6630-040615	
892		104.98		6648-040615	
893		286.59		6655-040615	
894		688.43		6671-040615	
895		164.10		0719-040615	
896		522.73		6689-040615	
897		175.00		6766-040615	
898		272.25		6747-040615	
899		727.26		6754-040615	
900		91.46		5729-040615	
901		484.25		8100-040615	
902		465.33		5869-040615	
903		593.09		5869-040715	
904		98.67		5760-040615	
905		247.87		5893-040615	
906		46.80		5133-040615	
907		306.34		6895-040615	
1132		76.57		5084-040615	

**2451 05/02/2015 Claims 1 56687 COMCAST 526.47 Internet & Phone Service**

001 - 513 10 42 000 - Communication	26.32	Phone LInes & Internet
001 - 514 20 42 000 - Communication	26.32	Phone LInes & Internet
001 - 518 30 42 000 - Communication	13.16	Phone LInes & Internet
001 - 518 90 42 000 - Communication	13.16	Phone LInes & Internet
107 - 521 20 42 000 - Communication	78.97	Phone LInes & Internet
406 - 531 10 42 000 - Communication	52.65	Phone LInes & Internet
401 - 533 10 42 000 - Communications	115.82	Phone LInes & Internet
403 - 534 10 42 000 - Communication	121.09	Phone LInes & Internet
101 - 542 30 42 000 - Communication	26.32	Phone LInes & Internet
501 - 548 30 42 000 - Communications	13.16	Phone LInes & Internet
001 - 558 50 42 000 - Communications	13.16	Phone LInes & Internet
001 - 558 60 42 000 - Communication	13.16	Phone LInes & Internet
001 - 576 80 42 000 - Communication	13.18	Phone LInes & Internet

APs	Amount	For
1098	526.47	Internet & Phone Service

**2452 05/02/2015 Claims 1 56688 VERIZON WIRELESS 2,511.91 Cell Phones; Cell Phones**

001 - 513 10 42 000 - Communication	120.88	Cell Phones
001 - 514 20 42 000 - Communication	5.79	Cell Phones
001 - 518 30 42 000 - Communication	27.37	Cell Phones
001 - 518 30 42 000 - Communication	20.79	Cell Phones
001 - 518 90 42 000 - Communication	4.56	Cell Phones
001 - 518 90 42 000 - Communication	3.48	Cell Phones
107 - 521 20 42 000 - Communication	1,252.90	Cell Phones
118 - 521 23 42 000 - Communications	168.45	Cell Phones
406 - 531 10 42 000 - Communication	37.40	Cell Phones
406 - 531 10 42 000 - Communication	4.77	Cell Phones
406 - 531 10 42 000 - Communication	57.84	Cell Phones
406 - 531 30 42 000 - Communication	81.53	Cell Phones
401 - 533 10 42 000 - Communications	96.70	Cell Phones
401 - 533 10 42 000 - Communications	4.77	Cell Phones
401 - 533 10 42 000 - Communications	109.43	Cell Phones
401 - 533 50 42 000 - Communication	89.33	Cell Phones

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		403 - 534 10 42 000 -		Communication	73.89	Cell Phones
		403 - 534 10 42 000 -		Communication	4.91	Cell Phones
		403 - 534 10 42 000 -		Communication	109.43	Cell Phones
		403 - 534 50 42 000 -		Communication	65.36	Cell Phones
		101 - 542 30 42 000 -		Communication	39.23	Cell Phones
		101 - 542 30 42 000 -		Communication	48.40	Cell Phones
		501 - 548 30 42 000 -		Communications	14.41	Cell Phones
		501 - 548 30 42 000 -		Communications	11.02	Cell Phones
		001 - 558 50 42 000 -		Communications	1.82	Cell Phones
		001 - 558 50 42 000 -		Communications	14.42	Cell Phones
		001 - 558 50 42 000 -		Communications	2.32	Cell Phones
		001 - 558 60 42 000 -		Communication	2.32	Cell Phones
		001 - 575 50 42 000 -		Communication -	2.37	Cell Phones
		001 - 575 50 42 000 -		Communication -	0.68	Cell Phones
		001 - 576 80 42 000 -		Communication	26.82	Cell Phones
		001 - 576 80 42 000 -		Communication	8.52	Cell Phones

APs	Amount	For
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1084	353.44	Cell Phones
1151	2,158.47	Cell Phones

**2453 05/05/2015 Claims 1 56689 CARRIE ALGER 250.00 Facility Rental Deposit Refund**  
 001 - 586 00 00 002 - Refund Facility Deposit 250.00 Facility Rental Deposit Refund

APs	Amount	For
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1150	250.00	Facility Rental Deposit Refund
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**2454 05/05/2015 Claims 1 56690 ALPHAGRAPHICS 157.93 Banner**  
 107 - 521 20 35 000 - Small Tools and Equipment 157.93 Banner

APs	Amount	For
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1137	157.93	Banner
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**2455 05/05/2015 Claims 1 56691 AUBURN CITY OF 2,456.32 IT Services**  
 001 - 518 80 41 000 - Prof Svcs - 2,456.32 March IT Services

APs	Amount	For
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1126	2,456.32	IT Services
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**2456 05/05/2015 Claims 1 56692 BIAS SOFTWARE 492.30 Additional Licenses**  
 107 - 521 20 42 000 - Communication 54.70 Additional User Licenses  
 406 - 531 30 42 000 - Communication 109.40 Additional User Licenses  
 401 - 533 50 42 000 - Communication 109.40 Additional User Licenses  
 403 - 534 50 42 000 - Communication 109.40 Additional User Licenses  
 001 - 558 60 42 000 - Communication 109.40 Additional User Licenses

APs	Amount	For
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1096	492.30	Additional Licenses
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**2457 05/05/2015 Claims 1 56693 BLUMENTHAL UNIFORMS & EQUIP. 49.22 Uniforms**  
 107 - 521 20 20 002 - Uniforms 49.22 Uniforms - Torgerson

APs	Amount	For
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1145	49.22	Uniforms
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**2458 05/05/2015 Claims 1 56694 CASCADE RECREATION, INC. 236.30 Park & Facility Materials**  
 001 - 518 30 31 000 - Operating Supplies 118.15 Dog Waste Bags

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		001 - 576 80 31 000 - Operating Supplies			118.15	Dog Waste Bags
	APs	Amount	For			
	1105	236.30	Park & Facility Materials			
<b>2459</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56695 CENTURYLINK</b>	<b>211.48</b>	<b>Phone Service</b>
		107 - 521 20 42 000 - Communication			70.49	T1 Phone Lines
		401 - 533 10 42 000 - Communications			70.51	T1 Phone Lines
		403 - 534 10 42 000 - Communication			70.48	T1 Phone Lines
	APs	Amount	For			
	1123	211.48	Phone Service			
<b>2460</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56696 CHINOOK ROOFING &amp; GUTTERS</b>	<b>6,951.95</b>	<b>Retainage</b>
		310 - 594 75 63 084 - Activity Center ADA			6,951.95	Retainage
	APs	Amount	For			
	1121	6,951.95	Retainage			
<b>2461</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56697 CHUCKALS</b>	<b>1,478.38</b>	<b>Office Supplies; Office Supplies; Office Supplies</b>
		001 - 518 90 31 000 - Office and Operating Supplies			9.91	Pens, Laminator, Pencil Sharpener, Batteries, Bookcase, Chair, Tape Dispenser, Clips Etc.
		107 - 521 20 31 000 - Office and Operating Supplies			266.89	Toner & Ink Cartridges
		107 - 521 20 31 000 - Office and Operating Supplies			34.35	Stamp
		406 - 531 10 31 000 - Office and Operating Supplies			9.91	Pens, Laminator, Pencil Sharpener, Batteries, Bookcase, Chair, Tape Dispenser, Clips Etc.
		406 - 531 30 31 000 - Operating Supplies			150.42	Pens, Laminator, Pencil Sharpener, Batteries, Bookcase, Chair, Tape Dispenser, Clips Etc.
		401 - 533 10 31 000 - Office and Operating Supplies			9.91	Pens, Laminator, Pencil Sharpener, Batteries, Bookcase, Chair, Tape Dispenser, Clips Etc.
		401 - 533 50 31 000 - Operating Supplies			150.42	Pens, Laminator, Pencil Sharpener, Batteries, Bookcase, Chair, Tape Dispenser, Clips Etc.
		403 - 534 10 31 000 - Office and Operating Supplies			9.91	Pens, Laminator, Pencil Sharpener, Batteries, Bookcase, Chair, Tape Dispenser, Clips Etc.
		403 - 534 50 31 000 - Office and Operating Supplies			150.42	Pens, Laminator, Pencil Sharpener, Batteries, Bookcase, Chair, Tape Dispenser, Clips Etc.
		101 - 542 30 31 000 - Office and Operating Supplies			150.42	Pens, Laminator, Pencil Sharpener, Batteries, Bookcase, Chair, Tape Dispenser, Clips Etc.
		501 - 548 30 31 000 - Office & Operating Supplies			535.82	Pens, Laminator, Pencil Sharpener, Batteries, Bookcase, Chair, Tape Dispenser, Clips Etc.
	APs	Amount	For			
	1079	266.89	Office Supplies			
	1131	1,177.14	Office Supplies			
	1138	34.35	Office Supplies			
<b>2462</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56698 CODE PUBLISHING COMPANY</b>	<b>899.82</b>	<b>Code Electronic Update</b>
		001 - 511 30 41 000 - Offc'l Pub/Code Publishing			899.82	City Code Electronic Update

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		APs	Amount		For		
		1125	899.82		Code Electronic Update		
<b>2463</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56699</b>	<b>COPIER MAINTENANCE TECHNOLOGY</b>	<b>161.72</b>	<b>Quarterly Color Copies Charge</b>
					406 - 531 30 48 000 - Repairs and Maintenance	40.43	Quarterly Color Copies Charge
					401 - 533 50 48 000 - Repairs and Maintenance	40.43	Quarterly Color Copies Charge
					403 - 534 10 48 000 - Repairs and Maintenance	40.43	Quarterly Color Copies Charge
					101 - 542 30 48 000 - Repairs and Maintenance	40.43	Quarterly Color Copies Charge
		APs	Amount		For		
		1107	161.72		Quarterly Color Copies Charge		
<b>2464</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56700</b>	<b>CRIMINAL JUSTICE TRAINING CENTER</b>	<b>350.00</b>	<b>Training Registration</b>
					107 - 521 40 49 002 - Misc/Trng, Registrations	350.00	Training Registration
		APs	Amount		For		
		1149	350.00		Training Registration		
<b>2465</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56701</b>	<b>DATA BAR INCORPORATED</b>	<b>1,064.48</b>	<b>Utility Statement Production/Mailing</b>
					406 - 531 10 49 003 - Misc/Outside Printing	212.90	Utility Billing Print & Mail
					401 - 533 10 49 003 - Misc/Outside Printing	425.79	Utility Billing Print & Mail
					403 - 534 10 49 003 - Misc/Outside Printing	425.79	Utility Billing Print & Mail
		APs	Amount		For		
		1099	1,064.48		Utility Statement Production/Mailing		
<b>2466</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56702</b>	<b>WA STATE DEPT OF ENTERPRISE SVCS</b>	<b>200.00</b>	<b>Police Materials</b>
					107 - 521 20 35 000 - Small Tools and Equipment	200.00	Ballistic Plates & Entry Tool
		APs	Amount		For		
		1140	200.00		Police Materials		
<b>2467</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56703</b>	<b>WA STATE DEPT OF TRANSPORTATION</b>	<b>64.12</b>	<b>Milton Way Pedestrian Improvements</b>
					310 - 595 30 63 082 - Milton Way Ped Improv	64.12	Milton Way Ped Improvements
		APs	Amount		For		
		1114	64.12		Milton Way Pedestrian Improvements		
<b>2468</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56704</b>	<b>DKS</b>	<b>2,589.80</b>	<b>Consulting Services</b>
					401 - 533 10 41 000 - Professional Services	2,589.80	Consulting Services
		APs	Amount		For		
		1122	2,589.80		Consulting Services		
<b>2469</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56705</b>	<b>EVERGREEN EQUIPMENT CO INC</b>	<b>47.03</b>	<b>Street Materials</b>
					101 - 542 30 48 001 - Equipment Repair & Maint	47.03	Fuel Tank For Weedeater
		APs	Amount		For		
		1101	47.03		Street Materials		

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<b>2470</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56706</b>	<b>EXCEL SUPPLY COMPANY, INC</b>	<b>38.05</b>	<b>Earplugs</b>
					406 - 531 30 31 000 - Operating Supplies	3.80	Earplugs
					403 - 534 50 31 000 - Office and Operating Supplies	15.22	Earplugs
					101 - 542 30 31 000 - Office and Operating Supplies	19.03	Earplugs
		APs	Amount		For		
		1090	38.05		Earplugs		
<b>2471</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56707</b>	<b>FIFE SERVICE &amp; TOWING</b>	<b>205.13</b>	<b>Towing</b>
					107 - 521 20 48 001 - Vehicle Repairs and Maintenance	205.13	Towing
		APs	Amount		For		
		1144	205.13		Towing		
<b>2472</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56708</b>	<b>CITY OF FIFE</b>	<b>4,922.45</b>	<b>Planning Services; Alarm Monitoring</b>
					107 - 521 20 42 000 - Communication	19.95	Alarm Monitoring
					001 - 558 60 41 000 - Professional Services	4,902.50	Planning Services
		APs	Amount		For		
		1120	4,902.50		Planning Services		
		1148	19.95		Alarm Monitoring		
<b>2473</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56709</b>	<b>GRAY &amp; OSBORNE INC</b>	<b>987.85</b>	<b>Engineering Services</b>
					001 - 589 00 10 000 - Refund of Revenues	987.85	Morning Side Booster Station
		APs	Amount		For		
		1116	987.85		Engineering Services		
<b>2474</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56710</b>	<b>HD FOWLER</b>	<b>110.27</b>	<b>Materials For ADA Park Trail</b>
					310 - 594 76 63 067 - ADA Improvements - Park	110.27	Materials For ADA Park Trail
		APs	Amount		For		
		1091	110.27		Materials For ADA Park Trail		
<b>2475</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56711</b>	<b>HD SUPPLY WATERWORKS</b>	<b>34.86</b>	<b>Street Broom</b>
					401 - 533 50 31 000 - Operating Supplies	34.86	Street Broom
		APs	Amount		For		
		1095	34.86		Street Broom		
<b>2476</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56712</b>	<b>DORIS HELLING</b>	<b>182.74</b>	<b>Refund inactive customer credit balance</b>
					401 - 343 30 00 000 - Electric Sales	-197.74	
					401 - 369 90 00 401 - Misc Revenue	15.00	
		APs	Amount		For		
		1128	182.74		Refund inactive customer credit balance		
<b>2477</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56713</b>	<b>ICMARC</b>	<b>250.00</b>	<b>Quarterly Plan Fee</b>
					401 - 533 10 20 000 - Personnel Benefits	250.00	Quarterly FSA Fee
		APs	Amount		For		
		1119	250.00		Quarterly Plan Fee		
<b>2478</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56714</b>	<b>KIMBALL MIDWEST</b>	<b>661.74</b>	<b>Shop Materials</b>
					501 - 548 30 35 000 - Small Tools & Equipment	661.74	Bolt Bins System For Shop

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		APs	Amount	For			
		1109	661.74	Shop Materials			
<b>2479</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56715</b>	<b>MPH INDUSTRIES, INC</b>	<b>2,395.86</b>	<b>Radars - WASPC Grant</b>
		107 - 521 20 35 002 - Equip Purchase - WASPC				2,395.86	Radars WASPC Grant
		APs	Amount	For			
		1133	2,395.86	Radars - WASPC Grant			
<b>2480</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56716</b>	<b>TONI NEAL</b>	<b>169.84</b>	<b>Refund inactive customer credit balance</b>
		406 - 343 10 00 000 - Storm Drainage Fees				-56.53	
		401 - 343 30 00 000 - Electric Sales				-24.80	
		403 - 343 40 10 000 - Water Sales				-88.51	
		APs	Amount	For			
		1077	169.84	Refund inactive customer credit balance			
<b>2481</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56717</b>	<b>NEWS TRIBUNE, THE</b>	<b>650.58</b>	<b>Advertising; Legal Notice Publication</b>
		001 - 511 60 41 002 - Advertising				64.54	Legal Notice Publication Ord 1861-15
		403 - 534 10 41 000 - Professional Services				293.02	Employment Advertising
		403 - 534 50 41 002 - Advertising				293.02	Employment Advertising
		APs	Amount	For			
		1117	586.04	Advertising			
		1124	64.54	Legal Notice Publication			
<b>2482</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56718</b>	<b>OWEN EQUIPMENT COMPANY</b>	<b>54.10</b>	<b>Storm Materials</b>
		406 - 531 30 48 000 - Repairs and Maintenance				54.10	Roller Bracket
		APs	Amount	For			
		1104	54.10	Storm Materials			
<b>2483</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56719</b>	<b>PCRCD, LLC</b>	<b>97.62</b>	<b>Waste Disposal</b>
		406 - 531 30 47 000 - Public Utility Services				97.62	Yard Waste Disposal
		APs	Amount	For			
		1110	97.62	Waste Disposal			
<b>2484</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56720</b>	<b>PETE LEWIS CONSULTING</b>	<b>5,000.00</b>	<b>Consulting Services</b>
		001 - 513 10 41 000 - Other Services and Charges				500.00	Consulting Services
		001 - 518 30 41 000 - Professional Services				200.00	Consulting Services
		406 - 531 10 41 000 - Professional Services				100.00	Consulting Services
		406 - 531 30 41 000 - Professional Services				100.00	Consulting Services
		401 - 533 10 41 000 - Professional Services				100.00	Consulting Services
		401 - 533 50 41 000 - Professional Services				100.00	Consulting Services
		403 - 534 10 41 000 - Professional Services				100.00	Consulting Services
		403 - 534 50 41 000 - Professional Services				100.00	Consulting Services
		403 - 534 51 41 000 - Professional Services				100.00	Consulting Services
		101 - 542 90 41 000 - Professional Services				100.00	Consulting Services
		001 - 558 50 41 000 - Professional Services				3,400.00	Consulting Services
		001 - 576 80 41 000 - Professional Services				100.00	Consulting Services
		APs	Amount	For			
		1118	5,000.00	Consulting Services			

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<b>2485</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56721</b>	<b>PUBLIC AGENCY TRAINING COUNCIL</b>	<b>2,065.00</b>	<b>Seminar Registrations</b>
					107 - 521 40 49 002 - Misc/Trng, Registrations	2,065.00	Seminar Registrations
		APs	Amount		For		
		1136	2,065.00		Seminar Registrations		
<b>2486</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56722</b>	<b>PUBLIC SAFETY TESTING</b>	<b>125.00</b>	<b>Subscription Fees</b>
					107 - 521 20 41 000 - Professional Services	125.00	Recruiting Assistance
		APs	Amount		For		
		1080	125.00		Subscription Fees		
<b>2487</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56723</b>	<b>PUMPTECH</b>	<b>39,197.45</b>	<b>Well Pump Repair</b>
					403 - 534 51 48 001 - Repairs and Maintenance	39,197.45	Well Pump Repair
		APs	Amount		For		
		1085	39,197.45		Well Pump Repair		
<b>2488</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56724</b>	<b>CITY OF PUYALLUP</b>	<b>910.00</b>	<b>Jail Services</b>
					107 - 523 60 51 000 - Intergov. Jail Services	910.00	Jail Services March 2015
		APs	Amount		For		
		1147	910.00		Jail Services		
<b>2489</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56725</b>	<b>RIGHT! SYSTEMS, INC</b>	<b>15,467.80</b>	<b>IT Equipment For Upgrade</b>
					107 - 521 20 36 000 - Small Assets/IT	3,437.30	IT Equipment For Upgrade
					406 - 531 10 36 000 - Small Assets/IT	1,718.60	IT Equipment For Upgrade
					401 - 533 10 36 000 - Small Assets/IT	3,437.30	IT Equipment For Upgrade
					403 - 534 10 36 000 - Small Assets/IT	3,437.30	IT Equipment For Upgrade
					001 - 594 19 64 000 - Capital Expense - technology	3,437.30	IT Equipment For Upgrade
		APs	Amount		For		
		1142	15,467.80		IT Equipment For Upgrade		
<b>2490</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56726</b>	<b>ROBINSON NOBLE SALT BUSH INC.</b>	<b>5,855.93</b>	<b>Engineering Services</b>
					403 - 594 34 63 081 - Test Drilling Project	5,855.93	Engineering - Test Drilling Project
		APs	Amount		For		
		1100	5,855.93		Engineering Services		
<b>2491</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56727</b>	<b>RWC GROUP</b>	<b>6.48</b>	<b>Fleet Materials</b>
					501 - 548 30 35 000 - Small Tools & Equipment	6.48	Fleet Materials
		APs	Amount		For		
		1103	6.48		Fleet Materials		
<b>2492</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56728</b>	<b>SCORE</b>	<b>2,900.00</b>	<b>Jail Services</b>
					107 - 523 60 51 000 - Intergov. Jail Services	2,900.00	Jail Services
		APs	Amount		For		
		1134	2,900.00		Jail Services		
<b>2493</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56729</b>	<b>SEATTLE AUTOMOTIVE DISTRIB. INC</b>	<b>295.23</b>	<b>Fleet Materials</b>
					501 - 548 30 48 000 - Repairs & Maintenance	180.06	Blades, Brake Shoes, Air Filter, Pads
					501 - 548 30 48 000 - Repairs & Maintenance	115.17	Oil Filters, VBelt, Blades, Plugs

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		APs			Amount		For
					1092	180.06	
					1108	115.17	Fleet Materials
<b>2494</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56730</b>	<b>SHRED-IT WESTERN WASHINGTON</b>	<b>56.41</b>	<b>Shredding Service</b>
					001 - 514 20 41 000 - Professional Services	18.62	Shredding Services Finance
					107 - 521 20 41 000 - Professional Services	37.79	Shredding Services Police
		APs			Amount		For
					1146	56.41	Shredding Service
<b>2495</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56731</b>	<b>STANDARD PARTS CORPORATION (NAPA)</b>	<b>33.11</b>	<b>Fleet Materials</b>
					501 - 548 30 34 000 - Parts	33.11	Repair And Maintenance Manual
		APs			Amount		For
					1130	33.11	Fleet Materials
<b>2496</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56732</b>	<b>SUPPLYWORKS</b>	<b>515.57</b>	<b>Janitorial Supplies</b>
					001 - 518 30 31 000 - Operating Supplies	515.57	Janitorial Supplies
		APs			Amount		For
					1102	515.57	Janitorial Supplies
<b>2497</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56733</b>	<b>TITUS-WILL FORD</b>	<b>163.52</b>	<b>Fleet Materials; Fleet Materials; Fleet Materials; Fleet Materials</b>
					501 - 548 30 34 000 - Parts	89.31	Lever Asy & Remote Control
					501 - 548 30 34 000 - Parts	55.01	Housing Switch
					501 - 548 30 34 000 - Parts	9.60	Spare Key
					501 - 548 30 48 000 - Repairs & Maintenance	9.60	Spare Key
		APs			Amount		For
					1111	89.31	Fleet Materials
					1112	55.01	Fleet Materials
					1113	9.60	Fleet Materials
					1152	9.60	Fleet Materials
<b>2498</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56734</b>	<b>UNIFIRST CORPORATION</b>	<b>191.36</b>	<b>Uniforms; Uniforms</b>
					001 - 518 30 20 002 - Uniforms	5.17	Uniforms
					406 - 531 30 20 002 - Uniforms	8.28	Uniforms
					401 - 533 50 20 002 - Uniforms	71.07	Uniforms
					403 - 534 50 20 002 - Uniforms	6.46	Uniforms
					403 - 534 50 20 002 - Uniforms	42.94	Uniforms
					101 - 542 30 20 002 - Uniforms	21.23	Uniforms
					501 - 548 30 20 002 - Uniforms	31.04	Uniforms
					001 - 576 80 20 002 - Uniforms	5.17	Uniforms
		APs			Amount		For
					1093	77.53	Uniforms
					1094	113.83	Uniforms
<b>2499</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56735</b>	<b>VERIZON WIRELESS</b>	<b>39.04</b>	<b>Flexnet Tower</b>
					401 - 533 10 42 000 - Communications	19.52	Verizon Charges
					403 - 534 10 42 000 - Communication	19.52	Verizon Charges
		APs			Amount		For
					1083	39.04	Flexnet Tower

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
<b>2500</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56736</b>	<b>ROCKNIE O WALSTON</b>	<b>139.47</b>	<b>Boot Allowance</b>
					403 - 534 50 20 002 - Uniforms	139.47	Boot Allowance Reimbursement
		APs	Amount		For		
		1115	139.47		Boot Allowance		
<b>2501</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56737</b>	<b>WATER MANAGEMENT LABORATORIES</b>	<b>239.00</b>	<b>Water Testing; Water Testing; Water Testing</b>
					403 - 534 51 41 000 - Professional Services	126.00	Water Testing
					403 - 534 51 41 000 - Professional Services	29.00	Water Testing
					403 - 534 51 41 000 - Professional Services	84.00	Water Testing
		APs	Amount		For		
		1088	126.00		Water Testing		
		1089	29.00		Water Testing		
		1106	84.00		Water Testing		
<b>2502</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56738</b>	<b>WESCOM COMMUNICATIONS</b>	<b>175.20</b>	<b>Equipment Tuning</b>
					107 - 521 20 48 000 - Repairs and Maintenance	175.20	Equipment Tuning
		APs	Amount		For		
		1143	175.20		Equipment Tuning		
<b>2503</b>	<b>05/05/2015</b>	<b>Claims</b>	<b>1</b>	<b>56739</b>	<b>VAUGHN WRAY</b>	<b>169.82</b>	<b>Refund inactive customer credit balance</b>
					403 - 343 40 10 000 - Water Sales	-169.82	
		APs	Amount		For		
		1076	169.82		Refund inactive customer credit balance		
<b>2504</b>	<b>05/07/2015</b>	<b>Claims</b>	<b>1</b>	<b>56740</b>	<b>CIT TECHNOLOGY (QDS)</b>	<b>649.86</b>	<b>Copier Lease; Copier Lease; Copier Lease</b>
					001 - 513 10 45 000 - Operating Rentals and Leases	49.12	Finance Copier Lease
					001 - 514 20 45 000 - Operating Rentals and Leases	24.56	Finance Copier Lease
					001 - 518 30 45 000 - Operating Rentals and Leases	4.91	PW Admin Copier Lease
					001 - 518 90 45 000 - Operating Rentals and Leases	4.91	PW Admin Copier Lease
					107 - 521 20 45 000 - Operating Rentals and Leases	158.64	PD Copier Lease
					406 - 531 10 45 000 - Operating Rentals and Leases	41.75	PW Admin Copier Lease
					406 - 531 10 45 000 - Operating Rentals and Leases	24.56	Finance Copier Lease
					401 - 533 10 45 000 - Operating Rentals and Leases	73.68	PW Admin Copier Lease
					401 - 533 10 45 000 - Operating Rentals and Leases	73.68	Finance Copier Lease
					403 - 534 10 45 000 - Operating Rentals and Leases	68.77	PW Admin Copier Lease
					403 - 534 10 45 000 - Operating Rentals and Leases	73.69	Finance Copier Lease
					101 - 542 30 45 000 - Operating Rentals and Leases	9.82	PW Admin Copier Lease
					501 - 548 30 45 000 - Operating Rentals & Leases	12.28	PW Admin Copier Lease
					001 - 558 50 45 000 - Operating Rentals and Leases	12.28	PW Admin Copier Lease
					001 - 558 60 45 000 - Operating Rentals and Leases	12.28	PW Admin Copier Lease
					001 - 576 80 45 000 - Operating Rentals and Leases	4.93	PW Admin Copier Lease
		APs	Amount		For		
		1081	245.61		Copier Lease		
		1082	245.61		Copier Lease		
		1139	158.64		Copier Lease		
<b>2505</b>	<b>05/11/2015</b>	<b>Claims</b>	<b>1</b>	<b>56741</b>	<b>BONNEVILLE POWERADMINISTRATION</b>	<b>222,913.00</b>	<b>Power For Resale</b>
					401 - 533 50 33 000 - BPA-Electricity for Resale	222,913.00	Electricity For Resale

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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APs	Amount	For
1129	222,913.00	Power For Resale

**2506 05/11/2015 Claims 1 56742 CITY OF MILTON - C/O RLI 12,577.13 City Utilities**

001 - 518 30 47 000 - Public Utility Service	41.70	City Utilities
107 - 521 20 47 000 - Utilities	912.33	City Utilities
406 - 531 30 47 000 - Public Utility Services	172.59	City Utilities
401 - 533 50 47 000 - Public Utility Services	899.52	City Utilities
403 - 534 51 47 001 - Public Utility Services	6,240.64	City Utilities
101 - 542 30 47 000 - Utilities	2,724.58	City Utilities
001 - 558 50 47 000 - Public Utility Services	51.91	City Utilities
001 - 558 60 47 000 - Public Utilities	51.91	City Utilities
001 - 569 00 47 000 - Public Utilities-SC	389.94	City Utilities
001 - 576 80 47 000 - Public Utility Service	1,092.01	City Utilities

APs	Amount	For
1127	12,577.13	City Utilities

001 General Fund	23,740.91	
101 Street Fund	3,467.31	
107 Criminal Justice Fund	25,694.14	
118 Reserve Officer Fund	168.45	
310 Capital Improvement Fund	7,630.84	
401 Electric Utility Fund	233,493.68	
403 Water Utility Fund	58,063.88	
406 Stormwater Operations Fund	3,400.27	
501 Vehicle Repair & Maintenance Fund	2,300.54	

	357,960.02	Claims:	357,960.02
* Transaction Has Mixed Revenue And Expense Accounts	357,960.02		

I hereby certify that the expenditures shown above reflect the true and correct expenditures to the best of my knowledge. I further certify the expenditures above to be valid and correct.

\_\_\_\_\_  
Finance Director

\_\_\_\_\_  
Date

We, the undersigned Councilmembers of the City of Milton, Washington, do hereby certify and approve the above payroll and claim vouchers.

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

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To: City Councilmembers  
From: Mayor Perry  
Date: May 4, 2015 Regular Session  
Re: **Confirmation of Appointments**

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**ATTACHMENTS: A. None**

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**TYPE OF ACTION:**

Information Only     Discussion     Action     Expenditure Required

**Recommendation/Action:**

“I move to confirm the appointments of Public Works Director Michael Mecham and Planning & Community Development Director Aaron Nix.”

**Fiscal Impact/Source of Funds:** Both of these positions are included in the 2015 budget.

---

**Issue:** Milton Municipal Code 2.45 and 2.46 require that these appointments be confirmed by a vote of the City Council.

**Background:** The Public Works Director position has been an approved and filled position for many years. The City’s previous Public Works Director vacated the position in December, 2014, and there was an interim director while a recruitment process was conducted. Michael Mecham was appointed to the permanent position in March.

The Community Development position has historically been an approved and filled position until 2008, when the economic downturn necessitated the temporary elimination of the department. At the Council meeting of January 5, 2015, City Council voted to reinstate and authorize the mayor to fill the position. The first 2015 budget amendment, adopted on March 16, 2015, included the funding for this position. Aaron Nix was appointed to the permanent position in April.



To: City Council Members  
From: Mayor Perry  
Date: May 4, 2015  
Re: **Council Study Session Cancellation**

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**ATTACHMENTS:**

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**TYPE OF ACTION:**

Information Only  Discussion  Action  Expenditure Required:

**Recommendation/Action:** "I move to cancel the May 11, 2015 City Council Study Session."

**Fiscal Impact/Source of Funds:** NA

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**Previous Council Review:** N/A

**Discussion:** East Pierce Fire District will be holding an Open House for the community to meet and interact with the candidates for the next Fire Chief. Council is invited and encouraged to attend.

Also, on May 15 and 16, Council will be holding its annual Council Retreat.



To: Mayor Perry and City Council Members  
From: Public Works Director Michael Mecham  
Date: May 4, 2015 Regular Session  
Re: Construction Contract for City Street Light Conversion to LED Lighting

---

**ATTACHMENTS: Construction Contract and Exhibit A**

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**TYPE OF ACTION:**

Information Only  Discussion  Action  Expenditure Required:

**Recommendation/Action:**

“I move to approve the construction contract with Lumenal Lighting for street light conversion to LED lighting.”

**Fiscal Impact/Source of Funds:** The cost of the project is \$277,644.67. The funds come from: \$219,000 Washington Department of Commerce Grant, \$36,000 Bonneville Power Administration reimbursement, \$16,000 Bonneville Power Administration performance payment, and \$6,644.67 electric utility capital fund.

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**Background** The City is contracting with Lumenal Lighting to replace all of the old street lights with energy efficient LED lighting. The Washington Department of Commerce issued a grant for \$219,000. This grant required a match from the City. The Department of Commerce accepted the BPA funds as part of the City’s grant. The City’s contribution from electric utility funds is only \$6,644.67. This will reduce our electric cost for street lights by approximately 50%.

## **CONTRACT AGREEMENT**

THIS AGREEMENT, made and entered into this \_day of \_\_\_\_\_, 20\_\_\_\_\_, by and between the **CITY OF MILTON**, Washington, a municipal corporation, hereinafter referred to as the City, and **Lumenal Lighting** hereinafter called the Contractor,.

WITNESSETH:

**WHEREAS**, the City desires to have certain services and/or work performed as hereinafter set forth requiring specialized skills and other supportive capabilities; and,

**WHEREAS**, the Contractor represents that the Contractor is qualified and possesses sufficient skills and the necessary capabilities, including technical and professional expertise where required, to perform the services set forth in this Agreement.

**NOW THEREFORE**, in consideration of the terms, conditions, covenants, and performance contained herein, the parties hereto agree as follows:

### **Department of Commerce City of Milton Capital Program City Street Light Conversion to LED Lighting**

1. **SCOPE OF SERVICES.**

The Contractor shall perform such services and accomplish such work, including the furnishing of all materials and equipment necessary for full performance thereof, as are identified and designated as Contractor responsibilities throughout this Agreement and as detailed in Exhibit A, and shall perform any alterations in or additions to the work provided under this contract and every part thereof.

2. **TIME FOR PERFORMANCE AND LIQUIDATED DAMAGES.**

- A. The Contractor shall perform the work of the scope in 90 calendar days.
- B. Liquidated damages shall be \$200.00 per day

3. **COMPENSATION AND METHOD OF PAYMENT.**

- A. Payments for services provided hereunder shall be made following the performance of such services, unless otherwise permitted by law and approved in writing by the City.
- B. No payment shall be made for any service rendered by the Contractor except for services identified and set forth in this agreement.
- C. The City shall pay the Contractor for work performed under this Agreement as detailed in the in the Exhibit A which is incorporated herein and made a part hereof by this reference.
- D. The Contractor shall submit to the City, a voucher or invoice for services rendered during the pay period. The City shall initiate authorization for payment after receipt of said approved voucher or invoice and shall make payment to the Contractor within approximately thirty (30) days thereafter.

4. **INDEPENDENT CONTRACTOR RELATIONSHIP.**

A. The parties intend that the relationship of an independent Contractor between the Contractor and the City will be created by this Agreement. The City is interested primarily in the results to be achieved. The implementation of services will lie solely with the Contractor. No agent, employee, servant or representative of the Contractor shall be deemed to be an employee, agent, servant or representative of the City for any purpose, and the employees of the Contractor are not entitled to any of the benefits the City provides for its employees. The Contractor will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, subcontractors or representatives during the performance of this Agreement.

B. In the performance of the services herein contemplated the Contractor is an independent contractor with the authority to control and direct the performance of the details of the work, however, the results of the work contemplated herein must meet the approval of the City and shall be subject to the City's general rights of inspection and review to secure the satisfactory completion thereof.

5. CONTRACTOR'S EMPLOYEES – PREVAILING WAGE REQUIREMENTS.

The Contractor shall be responsible for payment of wages and salaries, plus all appropriate and timely employment related contributions, for all employees of the Contractor, including but not limited to Workers Compensation Insurance and Unemployment Insurance. The Contractor shall also comply with applicable prevailing wage requirements, and shall document the same to the City upon request, and shall file with the City appropriate affidavits, certificates and/or statements of compliance with the prevailing wage requirements. The Contractor shall also ensure that any sub-contractors or agents of the Contractor shall comply with the requirements hereof.

6. BOND REQUIREMENTS.

The Contractor shall provide and deliver to the City, through its Contract Administrator identified below, such Performance Bond(s) as may be required by the City, in such amount(s) and form(s) as required by the City.

7. HOLD HARMLESS AND INDEMNIFICATION.

The Contractor shall indemnify and hold the City and its agents, employees, and/or officers, harmless from and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the City arising out of, in connection with, or incident to the execution of this Agreement and/or the Contractor's performance or failure to perform any aspect of this Agreement; provided, however, that if such claims are caused by or result from the concurrent negligence of the City, its agents, employees, and/or officers, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Contractor; and provided further, that nothing herein shall require the Contractor to hold harmless or defend the City, its agents, employees and/or officers from any claims arising from the sole negligence of the City, its agents, employees, and/or officers.

No liability shall attach to the City by reason of entering into this Agreement except as expressly provided herein.

8. INSURANCE.

The Contractor shall obtain, and keep in force during the full term of this Agreement, Public Liability and Property Damage Insurance in accordance with Sections 1-07.18 of the Standard Specifications and the following additions:

A. Workman's Compensation Insurance in compliance with the laws of the State of Washington, and Federal Laws, covering all employees who perform for the Contractor under this Agreement.

B. Comprehensive Auto Liability Insurance on all vehicles used in connection with this Agreement whether owned, non-owned, leased, or hired; with limits for bodily injury or death and property damage of not less than \$1,000,000 combined single limit coverage.

C. Comprehensive General Liability Insurance with aggregate limits of not less than \$2,000,000, and with limits for bodily injury and property damage of not less than \$1,000,000.

D. The City shall be specifically named as **ADDITIONAL INSURED** in the insurance coverage required by Subsection 8-C hereinabove. A certificate of such insurance or a copy of such insurance policy or policies shall be provided to the City within ten (10) working days after the execution of the Agreement. The Contractor's insurer shall agree to give the City thirty (30) days written notice of cancellation or reduction in coverage below the limits set forth herein. Coverage in the minimum amount set forth herein shall not be construed to relieve the Contractor from liability in excess of such coverage. Further, the City reserves all claims or rights of action against the Contractor as if the City were not named in the subject policy or policies.

9. COMPLIANCE WITH LAWS.

A. The Contractor, in the performance of the Agreement, shall comply with all applicable federal, state or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in this Agreement to assure quality of services.

B. The Contractor specifically agrees to pay any applicable business and permit fees and taxes which may be due on account of this Agreement.

10. NONDISCRIMINATION.

A. The City is an equal opportunity employer.

B. In the performance of this Agreement, the Contractor will not discriminate against any employee or applicant for employment on the grounds of race, creed, color, national origin, sex, marital status, age, or the presence of any sensory, mental or physical handicap; provided that the prohibition against discrimination in employment because of handicap shall not apply if the particular disability prevents the proper performance of the particular worker involved. The Contractor shall ensure that applicants are employed, and that employees are treated during employment without discrimination because of their race, creed, color, national origin, sex, marital status, age, or the presence of any sensory, mental or physical handicap. Such action shall include, but not be limited to: employment, upgrading, demotion or transfers, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and programs for training including apprenticeships. The Contractor shall take such action with respect to this Agreement as may be required to ensure full compliance with Chapter 49.60 Revised Code of Washington, Law Against Discrimination.

C. The Contractor will not discriminate against any recipient of any services or benefits provided for in this Agreement on the grounds of race, creed, color, national origin, sex, marital status, age or the presence of any sensory, mental or physical handicap.

D. If any assignment and/or subcontracting has been authorized by the City, said assignment or subcontract shall include appropriate safeguards against discrimination. The Contractor shall take such action as may be required to ensure full compliance with the provision in the immediately preceding paragraphs herein.

11. RESTRICTION AGAINST ASSIGNMENT.

The Contractor shall not assign this Contract or any interest herein, nor any money due or to become due hereunder without first obtaining the written consent of the City, nor shall the Contractor subcontract any part of the services to be performed hereunder, without first obtaining the consent of the City.

12. CONTINUATION OF PERFORMANCE.

In the event that any dispute or conflict arises between the parties while this Contract is in effect, the Contractor agrees that, notwithstanding such dispute or conflict, the Contractor shall continue to make a good faith effort to cooperate and continue work toward successful completion of assigned duties and responsibilities.

13. CONTRACT ADMINISTRATION.

This Contract shall be administered on behalf of the Contractor and by the City Manager or designee on behalf of the City. Any written notices required by terms of this Contract shall be served or mailed to the following address(es):

If to the City:

City of Milton  
Public Works Department  
1000 Laurel Street  
Milton, WA 98354

If to the Contractor:

Luminal Lighting  
21706 60<sup>th</sup> Avenue West  
Mountlake Terrace, WA 98043

14. CONSTRUCTION AND VENUE.

This Contract shall be construed in accordance with laws of the State of Washington. In the event of any litigation regarding the construction or effect of this Contract, or the rights of the parties pursuant to this Contract, it is agreed that venue shall be Pierce County, Washington.

15. TERMINATION AND SUSPENSION.

A. The City may terminate this Agreement upon not less than fifteen (15) days written notice to the Contractor if the services provided for herein are no longer needed from the Contractor.

B. If this Agreement is terminated through no fault of the Contractor, the Contractor shall be compensated for services performed prior to termination in accordance with the rate of compensation provided in the Contract Documents incorporated herein.

16. MERGER AND AMENDMENT.

This Contract contains the entire understanding of the parties with respect to the matters set forth herein and any prior or contemporaneous understandings are merged herein. This contract shall not be modified except by written instrument executed by all parties hereto.

**IN WITNESS WHEREOF** the parties hereto have caused this agreement to be executed the day and year first above written.

**CITY OF MILTON**

\_\_\_\_\_  
Debra Perry, City of Milton Mayor

**CONTRACTOR**

\_\_\_\_\_  
Name/Title

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**ATTEST:**

\_\_\_\_\_  
Katie Bolam, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
City Attorney



To: Mayor Perry and City Councilmembers  
From: Police Chief Hernandez  
Date: May 4, 2015 Regular Session  
Re: **Interlocal Agreement with Enumclaw Jail for Inmate Housing**

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**ATTACHMENTS: A. Interlocal Agreement**

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**TYPE OF ACTION:**

Information Only     Discussion     Action     Expenditure Required

**Recommendation/Action:**

“I move to authorize the Mayor to sign the attached Interlocal Agreement with Enumclaw Jail for the purpose of establishing the terms and conditions pursuant to which the City will transfer custody of certain inmates to Enumclaw Jail to be housed at Enumclaw correctional facility.”

**Fiscal Impact/Source of Funds:** Jail costs to Enumclaw Jail are expended on an as-needed basis and paid from the Criminal Justice Fund.

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**Issue:** The City of Milton contracts with the City of Fife for housing inmates. However, for times when there is no jail space available in Fife, Milton needs alternative jail facilities for long term commitments to maintain open space in our main contract jail facility.

INTERLOCAL AGREEMENT BETWEEN THE CITY OF ENUMCLAW, WASHINGTON  
AND THE CITY OF MILTON, WASHINGTON

FOR THE HOUSING OF INMATES IN THE ENUMCLAW CITY JAIL

THIS INTERLOCAL AGREEMENT is dated effective this 4<sup>th</sup> day of May, 2015 by and between the City of Milton, Washington, a Municipal Corporation, and the City of Enumclaw, Washington, a Municipal Corporation, each party having been duly organized and now existing under the laws of the State of Washington.

WITNESSETH:

WHEREAS, the Chief of Police for the City of Enumclaw (hereinafter "Enumclaw") is authorized by law to have charge and custody of the City of Enumclaw Jail (hereinafter "Enumclaw Jail"); and

WHEREAS, the City Manager for the City of Milton (hereinafter "Milton") is authorized by law to have charge and custody of Milton prisoners or inmates; and

WHEREAS, Milton wishes to designate the Enumclaw Jail as a place of confinement for the incarceration of one or more inmates lawfully committed to its custody; and

WHEREAS, Enumclaw desires to accept and keep in its custody such inmate(s) in the Enumclaw Jail for a rate of compensation mutually agreed upon by the parties hereto; and

WHEREAS, RCW 39.34.08 and other Washington law, as amended, authorizes any city to enter into an interlocal agreement to permit another city to perform any governmental service, activity or undertaking which either city is authorized by law to perform; and

WHEREAS, the governing bodies of each of the parties hereto have determined to enter into the Agreement as authorized and provided for by RCW 39.34.080 and other Washington law, as amended;

NOW, THEREFORE, in consideration of the above and foregoing recitals, the payments to be made, the mutual promises and covenants herein contained, and for other good and valuable consideration, the parties hereto agree as follows:

**1. JAIL AVAILABILITY**

Enumclaw agrees to house Milton inmates on a "first come, first served" or "space available" basis.

**2. COMPENSATION**

(a) Rates. The cost of Enumclaw's care of all Milton inmates herein shall be \$60.00 (the "Daily Rate") per day, per bed/inmate, effective beginning January 1, 2015 through December 31, 2015. The Daily Rate may be increased annually by Enumclaw. Enumclaw shall provide written notice to Milton at least thirty (30) days before the effective date of any Daily Rate increase. The parties agree that Enumclaw will not charge a separate booking fee in addition to such rates.

(b) Billing and payment. Enumclaw agrees to provide Milton with an itemized bill listing all names of inmates who are housed, the case/citation number, the number of days housed (including the date of booking and date of release), and a total dollar amount due. Enumclaw agrees to provide said bill by the 10th of each month. Milton agrees to make payment to Enumclaw within thirty (30) days of receipt of such bill for the amount billed for the previous calendar month.

**3. DURATION OF INMATE STAY/TYPES OF INMATES**

At the time a person is presented to the Enumclaw Jail for booking by a Milton officer, the Enumclaw corrections staff will determine whether the suspect and/or inmate will be accepted for booking. Enumclaw reserves the right, in its sole discretion, to not accept persons injured, extremely ill, or exhibiting behavior that presents an obvious danger to the staff or other inmates. In the event an inmate is not accepted for booking, Enumclaw shall provide written notice (email is acceptable) to the Milton Police Department indicating why the booking was declined.

(a) Duration of Inmate Stay. The parties agree that the maximum length of stay per inmate, including pre-and post-trial, may not exceed 365 consecutive calendar days per misdemeanor sentence.

(b) Types of Inmates accepted by Enumclaw Jail. Milton may not book violent felons into the Enumclaw Jail. "Violent felon" is defined as any person being held for suspicion, warrant, or arrest for any felony crime against a person. Milton may book nonviolent felons for a one-night stay provided that Milton transports any such nonviolent felons the following day to another jail facility.

(c) Collection of insurance information. Enumclaw agrees to collect medical insurance information from inmates when they are booked into the Enumclaw Jail pursuant to RCW 70.48.130.

**4. RIGHT OF INSPECTION**

Milton shall have the right to inspect, at all reasonable times, all of the Enumclaw Jail in which Milton's inmates are confined in order to determine if such jail maintains standards of confinement acceptable to Milton and that such inmates therein are treated equally regardless of race, religion, color, creed or national origin; provided, however, that Enumclaw shall be obligated to manage, maintain and operate its facilities consistent with all applicable federal, state and local laws and regulations.

**5. FURLOUGHS, PASSES, AND WORK RELEASE**

Enumclaw agrees that no early releases or alternatives to incarceration, including furloughs, passes, work crews, electronic home detention, or work release shall be granted to any inmate housed pursuant to this Agreement without written authorization by the committing court. Provided, Enumclaw shall be under no obligation to allow furloughs, passes, work crews, electronic home detention or work release.

**6. INMATE ACCOUNTS AND VALUABLES**

(a) Enumclaw shall establish and maintain an account for each inmate received from Milton and shall credit to such account all money which is received and shall make disbursements, debiting such accounts in accurate amounts for the inmate's personal needs. Disbursements shall be made in limited amounts as are reasonably necessary for personal maintenance. At either the termination of this Agreement, the inmate's death, or return to either Milton or indefinite release to the court, the inmate's money shall be transferred to the inmate's account in care of Milton. Upon release from incarceration, Enumclaw shall return any remaining money to the prisoner.

(b) Enumclaw shall receive and store property for Milton inmates. The property shall fit in a property bag such as a paper grocery bag or small clear plastic bag.

**7. RESPONSIBILITY FOR OFFENDER'S CUSTODY**

It shall be the responsibility of Enumclaw to confine the inmate or inmates; to provide treatment, including the furnishing of subsistence and all necessary medical and hospital services and supplies; to provide for the inmates' physical needs; to make available to them programs and/or treatment consistent with the individual needs; to retain them in said custody; to supervise them; to maintain proper discipline and control; to make certain that they receive no special privileges and that the sentence and orders of the committing court in the State are faithfully executed; provided that nothing herein contained shall be construed to require Enumclaw, or any of its agents, to provide treatment, facilities or programs for any inmates confined pursuant to this Agreement, which it does not provide for similar inmates not confined pursuant to this Agreement, or which are not otherwise required by law.

**8. MEDICAL SERVICES**

(a) Inmates from Milton shall receive and Enumclaw shall arrange for such medical, psychiatric and dental treatment as may be necessary to safeguard their health while housed in the Enumclaw Jail and shall notify Milton prior to any consultation for non-emergency outside services. Except for in-house routine minor medical services that can be treated by Enumclaw Jail staff, Milton shall pay directly or reimburse Enumclaw for all costs associated with the delivery of any medical, psychiatric and/or dental services provided to Milton inmates; provided that Milton has the option to remove inmates, if at Milton's discretion, it believes that another jail would be more appropriate for addressing the inmate's medical needs.

(b) Enumclaw shall keep adequate records of all such services and said records shall be available for Milton's review at its request.

(c) Except in emergencies, Milton will be notified by contacting the Milton Police Department on-duty supervisor or Commander at (253) 922-8735 or (253) 922-6633, prior to the inmate's transfer to a hospital and nothing herein shall preclude Milton from retaking the ill or injured inmate(s). Any emergency medical, psychiatric, or dental services shall be reported to Milton as soon as time permits.

(d) If inmates held on Milton charges are transported to a local hospital facility, the short term security of said inmates shall be the responsibility of the City of Enumclaw. Short term security is defined as less than three (3) hours.

**9. DISCIPLINE**

Enumclaw shall have physical control over and power to execute disciplinary authority over all Milton inmates. However, nothing contained herein shall be construed to authorize or permit the imposition of a type of discipline prohibited by the Laws of the State of Washington.

**10. RECORDS AND REPORTS**

Enumclaw shall keep all necessary and pertinent records concerning Milton inmates in the manner mutually agreed upon by the parties hereto. During an inmate's confinement in the Enumclaw Jail, Milton shall upon request be entitled to receive and be furnished with copies of any report or record associated with said inmate(s) incarceration.

**11. REMOVAL FROM THE JAIL**

A Milton inmate legally confined in the Enumclaw Jail shall not be removed there from by any person without written authorization from Milton or by order of any court having jurisdiction. Enumclaw agrees that no early releases or alternatives to incarceration, including furloughs, passes, work release, work crews or electronic home detention shall be granted to any inmate without written authorization from the committing court. This paragraph shall not apply to an emergency necessitating the immediate removal of the inmate for medical, dental, psychiatric treatment or other catastrophic condition presenting an imminent danger to the safety of the inmate or to other inmates or Enumclaw Jail personnel. In the event of any such emergency removal, Enumclaw shall inform Milton of the whereabouts of the inmate or inmates so removed, at the earliest practicable time, and shall exercise all reasonable care for the safekeeping and custody of such inmate or inmates.

**12. ESCAPES**

In the event any Milton inmate shall escape from Enumclaw's custody, Enumclaw will use all reasonable means to recapture the inmate. The escape shall be reported immediately to Milton. Enumclaw shall have the primary responsibility for and authority to file escape charges and direct the pursuit and retaking of the inmate or inmates within its own jurisdiction. Any cost in connections therewith shall be chargeable to and borne by Enumclaw; however, Enumclaw shall not be required to expend unreasonable amounts to pursue and return inmates from other states or other countries.

**13. DEATH OF AN INMATE**

(a) In the event of the death of a Milton inmate, the King County Coroner shall be notified. Milton shall receive copies of any records made at or in connection with such notification.

(b) Enumclaw shall immediately notify Milton of the death of a Milton inmate, furnish information as requested and follow the instructions of Milton with regard to the disposition of the body. The body shall not be released except on written order of the appropriate officials of Milton. Written notice pertaining to the release shall be provided within three weekdays of receipt by Milton of notice of such death. All expenses relative to any necessary preparation of the body and shipment charges shall be paid by Milton. With Milton's consent, Enumclaw may arrange for burial and all matters related or incidental thereto, and all such expenses shall be paid by Milton. The provisions of this paragraph shall govern only the relations between or among the parties hereto and shall not affect the liability of any relative or other person for the disposition of the deceased or for any expenses connected therewith.

(c) Milton shall receive a certified copy of the death certificate for any of its inmates who have died while in Enumclaw's custody.

**14. REMOVING OF INMATES**

Enumclaw reserves the right to refuse to accept an inmate, not meeting the intake criteria outlined in part 3 above, or refuse to continue to house an inmate if the inmate, in the opinion of Enumclaw personnel, has an illness or injury which may adversely affect Jail operations, presents a substantial risk of escape, or is a threat to the safety or general welfare of Enumclaw personnel or other inmates. In the event the confinement of any Milton inmate is terminated for any reason Milton shall, at its expense, retake such inmate from the Enumclaw Jail within (4) hours after receipt of such request. In the event Enumclaw requests an inmate be removed, Enumclaw shall provide written notice (email is acceptable) to the Milton Police Department indicating why Enumclaw requested removal of the inmate.

**15. GOVERNING LAW**

The parties hereto agree that, except where expressly otherwise provided, the laws and administrative rules and regulations of the State of Washington shall govern in any matter relating to an inmate(s) confined pursuant to the Agreement.

**16. DURATION**

This Agreement shall enter into full force and effect from January 1, 2015, and renew automatically annually, subject to earlier termination as provided by Section 17 herein. Nothing in the Agreement shall be construed to require Milton to house inmates in the Enumclaw Jail continuously.

**17. TERMINATION**

(a) By either party. This Agreement may be terminated by written notice from either party to the office of financial management and the other party delivered by regular mail to the contact person identified herein, provided that termination shall become effective ninety (90) working days after receipt of such notice. Milton agrees to remove any inmate(s) from the Enumclaw Jail by the close of said ninety (90) day notice period. Notice shall state the grounds for termination and the specific plan for accommodating the affected inmates.

(b) By Milton due to lack of funding. The obligation of Milton to pay Enumclaw under the provision of this Agreement beyond the close of the current fiscal year (December 31, 2015) is expressly made contingent upon the appropriation, budgeting availability of sufficient funds by Milton. In the event that such funds are not budgeted, appropriated or otherwise made available for the purpose of payment under this Agreement at any time after December 31, 2015, then Milton shall have the option of terminating the Agreement upon written notice to Enumclaw as provided in subsection 17(a), except that all services provided to that point shall be compensated at the agreed rate. The termination of this Agreement for this reason will not cause any penalty to be charged to Milton.

(c) In the event of termination of this Agreement for any reason, Milton shall compensate Enumclaw for

inmates housed by Enumclaw after notice of such termination until Milton retakes its inmates. Compensation shall be paid in the same manner and at the same rates set forth under Section 2, just as if this agreement had not been terminated.

**18. MAILING ADDRESSES**

All notices, reports, and correspondence to the respective parties of this Agreement shall be sent to the following:

City of Enumclaw: City of Enumclaw  
1705 Wells St.  
Enumclaw, WA 98322

Contact Person: Jim Zoll, Chief of Police

City of Milton: City of Milton  
1000 Laurel St.  
Milton, WA 98354

Contact Person: Tony Hernandez, Chief of Police

**19. HOLD HARMLESS AND INDEMNIFICATION**

(a) Enumclaw will assume the liability for the custody and care of Milton inmates once they are in the custody of Enumclaw. Enumclaw shall defend, indemnify and hold Milton, its officers, officials, employees and volunteers harmless from claims, injuries, damages, losses or suits including reasonable attorney fees, arising out of or in connection with Enumclaw’s performance of this Agreement to the extent that said claims, injuries, damages, losses or suits, including reasonable attorney fees, are caused by or result from the wrongful actions of Enumclaw.

(b) Enumclaw will assume no liability for the custody and care of Milton inmates when they are not in the custody of Enumclaw. Milton shall defend, indemnify and hold Enumclaw, its officers, officials, employees and volunteers harmless from claims, injuries, damages, losses or suits including reasonable attorney fees, arising out of or in connection with Milton’s performance of this Agreement to the extent that said claims, injuries, damages, losses or suits, including reasonable attorney fees, are caused by or result from the wrongful actions of Milton. In addition, Milton shall defend, indemnify and hold Enumclaw harmless for any and all claims, injuries, damages, losses or suits, including reasonable attorney fees, arising out of or in connection with any and all allegations of false arrest or false imprisonment.

(c) It is further specifically and expressly understood that the indemnification provided herein constitutes the parties' waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

**20. INSURANCE REQUIREMENTS**

(a) Each party agrees to provide the other with evidence of insurance coverage, in the form of a certificate of insurance coverage from a solvent insurance provider and/or a letter confirming coverage from a solvent insurance pool, which is sufficient to address the insurance and indemnification obligations set forth in this Agreement;

(b) Each party shall obtain and maintain throughout the term of this agreement coverage in the minimum liability limits of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate for its liability exposures, including commercial general liability, errors and omissions, automobile liability and police professional liability. Liability coverage shall be provided on an occurrence basis.

(c) The coverage evidenced in Section 20(b) may not be sufficient to cover all liability losses and related claim settlement expenses. Evidence of these limits of coverage does not relieve the City of Enumclaw from liability for losses and settlement expenses greater than these limits.

**21. MISCELLANEOUS**

(a) Milton inmates incarcerated in the Enumclaw Jail pursuant to this Agreement shall be transported to Enumclaw by and at the expense of Milton and shall be returned, if necessary, to Milton by Milton personnel and at Milton's expense. Enumclaw is not responsible for transportation of Milton inmates under this Agreement and shall be reimbursed by Milton for any actual expenses incurred in transport of an inmate if, in fact, transportation of an inmate by Enumclaw becomes necessary.

(b) A copy of this agreement, once executed, will be filed with King County and Pierce County, as required by RCW 39.34.040.

(c) This Agreement replaces and supersedes all prior agreements between the Parties relating to jail services.

IN WITNESS WHEREOF, the above and foregoing Agreement has been executed in duplicate by the parties hereto and made effective on the day and year first above written:

**CITY OF MILTON**

**CITY OF ENUMCLAW**

\_\_\_\_\_  
Debra Perry, City of Milton Mayor

\_\_\_\_\_  
Chris Searcy, City Administrator

\_\_\_\_\_  
Tony Hernandez, Chief of Police

\_\_\_\_\_  
Jim Zoll, Chief of Police

ATTEST:

ATTEST:

\_\_\_\_\_  
Katie Bolam, City Clerk

\_\_\_\_\_  
Meredith Shirey, City Clerk

Approved as to Form:

Approved as to Form:

\_\_\_\_\_  
Bio Park, City Attorney

\_\_\_\_\_  
Mike Reynolds, City Attorney

**Back to Agenda Bill**



**To:** Mayor Perry and City Council Members  
**From:** Betty J. Garrison, Finance Director  
**Date:** May 4, 2015  
**Re:** Fee Schedule

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**ATTACHMENTS:** Current Fee Schedule Resolution with proposed corrections

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**TYPE OF ACTION:**

Information Only  Discussion  Action  Public Hearing  Expenditure

**Recommended Motion:** "I move to approve the attached Fee Schedule Resolution."

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**Issue:** There are three proposed updates to the attached fee schedule.

**Background:** At the November 19, 2014 meeting, Council approved an Electric Rate Increase to be effective March 19, 2015. At the February 2, 2015 meeting, Council approved a Fee Schedule Resolution which did not include the updated Electric Rates. This Fee Schedule Resolution incorporates the new Electric Rates.

Under Equipment Rates, the Sewer Flusher has been deleted and the Vactor Truck has been added. The Equipment Rates for the dump truck and pick-up truck have been increased. This change was made after researching costs and charges other jurisdictions are using.

The discussion regarding Operator charges led to the deletion of it on page 19 since it is in conflict with the adopted rates for reimbursable expenses on page 2 under Public Works. This is a continuation of the clean-up of inconsistencies.

**Fiscal Impact/Source of Funds:** The anticipated fiscal impacts for the rate increase have already been included in the Budget. No funds have been budgeted at this time for billing out for use of equipment, if this becomes a service we are providing regularly we will be advising Council of anticipated related revenue.

**City of Milton**  
**Resolution No. 15-\_\_\_\_\_**

<b>A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, CORRECTING          RESOLUTION NO. 15-1857 ADOPTED ON FEBRUARY 2, 2015, AND REPEALING ALL PRIOR          VERSIONS OF THE FEE SCHEDULE.</b>		
<b>THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:</b> <b>Section 1.</b>		
<b>TABLE #</b>	<b>SECTION</b>	<b>PAGE</b>
I	Business Licenses	1
II	Administrative & Publications	2
III	Recreation	3
IV	Public Safety	5
V	Utility Rates & Fees	7
VI	Zoning, Land Division, Environmental, & Planning	9
VII	Building & Fire Safety	11
VIII	Transportation, Engineering, Utilities, & Utility Connections	18
<b>Primary Dept. /Code Ref.</b>	<b>Title</b>	<b>Rate/Fee/Charge</b>
<b>I</b>	<b>Business Licenses</b>	
<b>§5.04.080</b>	New Business Application Fee (One Time Application Fee)	\$55.00
	Home Occupation/Owner only (No employees allowed)	\$33.00
	Business Employees/Including Owner	
	0-2 employees	\$33.00
	3-5 employees	\$66.00
	6-12 employees	\$132.00
	13-25 employees	\$330.00
	26-50 employees	\$660.00
	51+ employees	\$990.00
	Additional Charges for the following areas:	
	Restaurant/Tavern/Cabaret	
	Restaurant and/or Tavern (Class 3)	\$66.00
	Music/Entertainment (Class 1)	\$132.00
	Music/Entertainment/Dancing (Class 2)	\$198.00
	Endorsements	
	Pinball Machines	\$44.00 each
	Video Game Tables	\$38.50 each
	Pool/Billiard Tables	\$27.50 each

**City of Milton**  
**Resolution No. 15-\_\_\_\_\_**

<b>Primary Dept. /Code Ref.</b>	<b>Title</b>	<b>Rate/Fee/Charge</b>
	<u>Late Fees:</u> After January 31st 50% of total license fee plus an additional 10% per month thereafter, not to exceed 100% of license fee. Licenses expire on the due date issued by the Washington State Dept. of Licensing. The City is not required to send out renewal notices.	

**City of Milton**  
**Resolution No. 15-\_\_\_\_\_**

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
<b>II</b>	<b>Administrative &amp; Publications</b>	
All Depts	Administrative Fee for all reimbursable expenses	15% per consultant billing and/or other reimbursable event, not to exceed \$100 per invoice
	Photocopying over 25 pages	\$0.15 per page
	Copies on compact disc	\$5.00 per disk
	Color Copies	\$0.35 per page
	Copies on Thumdrive 2GB	\$15.00
	Printed Bound Documents – will be based on actual cost of printing + 15%	Actual costs plus 15%
	Returned Item (check or electronic payment) for any reason	\$35.00
	Verbatim Transcription	\$55.00 per hour
	Lien Filing Fee	Respective County Filing Fee
Police	Police Reports	\$5.00
Public Works	Development Standards Manual – includes CD	\$45.00
	Color Copy of Zoning or Other Available Maps	Cost of map plus 15%
	Staff Billable Hourly Rates	
	Building Official/Inspector	\$99.00/hour
	Planner	\$70.00
	Prearranged Consultation w/Building Official or Planner	\$25.00/30 minutes
	Administrative Staff	\$55.00
	Other Staff – Directors, Electric, Water, & Storm	Not less than \$75/hr, not greater than \$130/hr
	Attorney	Cost plus 15% overhead fee (not to exceed \$100 per event)
	Other outside consultants	Cost plus 15% overhead fee (not to exceed \$100 per event)

**City of Milton**  
**Resolution No. 15-\_\_\_\_\_**

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
<b>III</b>	<b>Recreation</b>	
Rentals	The Mayor is authorized to waive the rental fee and/or deposit for registered non-profit organizations, whose mission provides services to the general Milton community or to groups of persons in need within the City. Most of the services provided by the organization should be of the type that government could provide itself. 'Persons in need' shall include the poor, infirm, elderly and youth.	
	Community Building Rental	
	Refundable Damage/Cleaning and Key Deposit	\$250.00
	Standard Rental Fees (2 – hours Minimum)	
	Local Residents	\$25 per hour
	Non-Local Residents	\$35 per hour
	Non-Profit Rental Fees	\$10 for first 2 hours. Additional hours at Standard Rate above.
	Governmental Agencies	No Charge
	Activity Center Rental	
	Refundable Damage/Cleaning and Key Deposit	\$350.00
	Standards Rental Fees (2 Hours Minimum)	
	Local Residents	\$60 per hour
	Non-Local Residents	\$80 per hour
	Recurring Rental Fees	
	Pre-paid, non-refundable, minimum 6 days rentals per calendar year paid in advance. Mondays - Thursdays only; and Friday - Sunday rentals for rental periods ending prior to 10:00a.m., provided that such rentals could be superseded at the sole discretion of the City for Standard Rentals or citywide events.	\$15 per hour
	Governmental Agencies	No Charge
	Senior Sponsored Events	
	Monday thru Friday only	Free if scheduled to end before 5:00p.m.
	Senior Activities Center Events	Free
Events	City Event Vendor Fees	
	Vendor with Milton Business License	\$125.00
	Returning Vendor	\$125.00
	Guest Vendor/Business	\$150.00

**City of Milton**  
**Resolution No. 15-\_\_\_\_\_**

<b>Primary Dept. /Code Ref.</b>	<b>Title</b>	<b>Rate/Fee/Charge</b>
	Hobbyists/Crafts (Non-Business Affiliated)	\$50.00
	Non-Profit Clubs, Organizations & Government Agencies	\$50.00 (Suggested Donation)
	Electric Connection Fee	\$50.00

**City of Milton**  
**Resolution No. 15-\_\_\_\_\_**

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
<b>IV</b>	<b>Public Safety</b>	
§ 6.01	Pet Licenses: Sumner/Puyallup Fees as of 09/01/14	
	Domestic Animals	
	Dog or Cat under 6 months	\$0.00
	Dog, Unaltered	\$60.00
	Dog, Altered	\$16.00
	Cat, Unaltered	\$60.00
	Cat, Altered	\$12.00
	Dog (Sr. Citizen 65+)Altered	\$8.00
	Dog (Sr. Citizen 65+)Unaltered	\$30.00
	Cat (Sr. Citizen 65+)Altered	\$6.00
	Cat (St. Citizen 65 +)Unaltered	\$30.00
	Replacement for lost tag	\$5.00
	Late Fee After 30 days	\$10.00
	Late Fee After 60 days	\$20.00
	Exotic animal - Owner's license	\$100.00
	Other Pet Fees and Permits	
	Replacement tag fee	\$5.00
	Permit for potentially dangerous dog	\$250.00
	Annual renewal of permit for potentiall dangerous dog	\$50.00
	Permit for dangerous dog	\$500.00
	Annual renewal of permit for dangerous dog	\$100.00
	Kennel Rate cat/dog	\$75.00
	<p>Shelter Fees - Adoption, Boarding, Impound, Spay/Neuter, Euthanasia</p> <p style="padding-left: 40px;">These fees shall be set annually by the animal control operations board and shall be based on comparables as well as actual costs associated with professional services. The animal control operations board shall provide each participating city with a copy of these fees. The "animal control operations board" means the operations board of the governing entity of the animal control authority, as established by the interlocal agreement.</p>	
	Return Check Fee	\$40.00 and license invalidity
	Copies of Police Reports	\$5.00
	Parking Tax - per vehicle per day	\$1.00
	Reimbursable Security Services (three hour minimum)	
	Hourly Rate	\$45.00/hr - \$70.00/hr

**City of Milton**  
**Resolution No. 15-\_\_\_\_\_**

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Overtime Rate	\$65.00/hr - \$105.00/hr
§ 9.44	Police Alarm Systems	
	User Permit required	\$20.00
	Changes to the Permit	\$5.00
	Failure to obtain Permit within 30 day requirement	\$100.00
	False Alarms	
	First and Second false alarm/activation per calendar year	Warning
	Third and subsequent false alarm/activation	\$ 100.00 per false alarm/activation
	Failure to obtain a valid alarm permit will result in a fee for each false alarm/activation	\$ 250.00 per false alarm/activation
§ 8.04	Fireworks	
	Sale License	\$75.00 per year
	Concealed Weapons Permits	
	Renewal	\$32.00
	Late Renewal	\$42.00

**City of Milton**  
**Resolution No. 15-\_\_\_\_\_**

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
<b>V</b>	<b>Utility Rates and Fees</b>	
	Delinquent Account Disconnections	\$50.00
	Reconnect Outside Normal Working Hours	\$135.00
	Owner/Management Disconnect/Reconnect (each)	\$15.00
	Special Requested Meter Reads	\$15.00
	Final Account Fee	\$15.00
§ 13.28	Water – Monthly Base Rate per meter within the General Service Area:	User Fee
	<u>Meter Size</u>	<u>Base Rate</u>
	¾"	\$24.27
	1"	\$90.02
	1 ¼"	\$121.89
	1 ½"	\$149.86
	2"	\$179.84
	3"	\$299.83
	4"	\$449.67
	6"	\$899.33
	Senior/Disability 30% Low Income Discount on Base Rate Above; Residential Customers Only	
	Fire Protection Line	\$26.27
§ 13.28	Water – Monthly Consumption Rate – Single Family, Duplex Units, within the General Service Area:	
	Per 100 Cubic Feet:	
	Up to 800 Cubic Feet Consumed	\$2.41
	801 – 1,000 Cubic Feet Consumed	\$2.61
	1,001 + Cubic Feet Consumed	\$2.81
	Water – Monthly Consumption Rate – Commercial, including Multi-Family and irrigation units with the General Service Area:	
	Per 100 Cubic Fee:	
	Up to 800 Cubic Feet Consumed	\$2.53
	801 – 1,000 Cubic Feet Consumed	\$2.73
	1,001 – 2,000 Cubic Feet Consumed	\$2.93
	2,001 – 3,000 Cubic Feet Consumed	\$3.13
	3,001 + Cubic Feet Consumed	\$3.33

**City of Milton**  
**Resolution No. 15-\_\_\_\_\_**

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
Public Works	Electric – Monthly Base Rate per meter within the General Service Area:	
	Residential, Schools, Churches, Apartments, other accounts not covered by commercial rates	
	Base Rate	\$6.80
	Charges for each Kilowatt Hour	\$0.0636
	Senior/Disability 30% Low Income Discount on Base Rate Above; Residential Customers Only	
	Commercial rates	
	Base rate	\$14.16
	Booster Stations Electric	\$21.07
	100 Watt Yard Light Electric	\$10.20
	200 Watt Yard Light	\$10.48
	400 Watt Lights	\$24.72
	SR/Disability Yard Light	\$7.43
	Charges for Each Kilowatt Hour	\$0.0703
Public Works	Storm Drainage Fees – per month per 2800 sf impervious	
	Storm Water Residential Regular	\$15.50
	Senior/Disabled Storm Level A	\$9.30
	Senior/Disabled Storm Level B	\$6.20
	Senior/Disabled Storm Level C	\$3.10

**City of Milton**  
**Resolution No. 15-\_\_\_\_\_**

Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Undeveloped Land	\$5.10
<b>VI</b>	<b>Zoning, Land Division, Environmental &amp; Planning</b>	
Planning	Impact Fees	
	School Impact Fee	
	Single Family & Duplex (Per Unit)	Per MMC 13.42.060(A)(2)
	Multi-Family (Per Unit)	Per MMC 13.42.060(A)(2)
	Traffic Mitigation Fee	
	Single Family	\$2,415.00
	Duplex	\$4,345.00
	Tri-plex	\$5,798.00
	Four-plex	\$6,764.00
	Multi-family 5 or more units	\$2,415.00 per unit
	Non-residential	\$2,415.00 per p.m. peak hour trip
	Planning and Land Use Fees **	
	Administrative Interpretation/Decision	\$483.00
	Appeal of Administrative Interpretation / Decision	\$656.00
	Accessory Dwelling Unit	\$88.00
	Variance	\$1,393.00
	Annexation	\$3,453.00
	Binding Site Plan	\$1,209.00
	Boundary Line Adjustment	\$458.00
	Comprehensive Plan Amendment or Rezone	\$3,765.00
	Conditional Use Permit	\$2,142.00
	Critical Areas Checklist	
	Design Standards Review	\$678.00
	Short Plat	\$1,103.00
	Preliminary Subdivision	\$1,888.00
	Final Subdivision	\$297.00
	Hearing Examiner Decision (due prior to approval of final plat)	Varies
	Hearing Examiner Appeal	\$1,292.00
	Hearing Examiner Reconsideration	\$583.00
	Home Occupation	\$129.00
	Master Plan	\$5,078.00
	Master Plan Amendment	\$3,006.00
	Non-Conforming Use Letter	\$338.00
	Pre-Application/Construction – Major	\$1,212.00

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Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Pre-Application/Construction – Minor – (to be used with existing commercial structures, where there is a change of use or occupancy. The project will have no environmental issues and no design review required.)	\$457.00
	Alteration/Amendment of Short Plat (0-4 lots)	\$365.00
	Alteration/Amendment of Subdivision (5+ lots)	\$623.00
	Reasonable Use Exception	\$1,299.00
	SEPA Major	\$2,308.00
	SEPA Minor (Applies to single family residences that exceed the categorical exemptions which pertain to residential filling and grading.)	\$1,383.00
	Shoreline Substantial Development	\$1,182.00
	Site Plan Approval	\$1,209.00
	Clearing and Grading Permits	
	Less than 7,000 square feet	\$100
	More than 7,000 square feet	\$366 plus staff time OR consultant fees
	Stormwater Permits	
	Add or replace less than 2,000 square feet of impervious surface	\$100
	Add or replace between 2,000-5,000 square feet of impervious surface	\$366 plus staff time OR consultant fees
	Add or replace more than 5,000 square feet of impervious surface	\$481 plus staff time OR consultant fees

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Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	**After 3 reviews – applicant is subject to additional charges at a minimum of \$75 per hour not to exceed \$130 per hour.	
<b>VII</b>	<b>Building &amp; Fire Safety</b>	
Planning	Plan Review Fees	65% of Building Permit Fee
	Reroof	Fee based on City of Milton Building Division Valuation Table but no less than \$149.00
	Stock Plan	60% of original plan review fee
	Outside Consultant Plan Review	Actual consultant cost plus regular City plan review fees.
	Fire Sprinkler System	
	Residential (1-2 family dwelling units) – 1 hour minimum plan review	\$199.00 for first 10 heads plus \$1.03 for each additional head plus plan review fee at \$99.00/hr
	Commercial – 2 hour minimum plan review	
	Fire Alarm	
	Residential (1-2 family dwelling units)	\$199.00 plus \$1.55 per device
	Commercial / Multi Family	\$464.00 plus \$1.55 per device
	Tenant Improvement, Alteration, or Remodel	\$386.00 plus \$1.55 per device
	Fire Suppression (other than Sprinklers)	
	Includes hood and duct and alternative fire-extinguishing systems	\$199.00 plus plan review fee at \$99.00/hour (2 hr. minimum)
	Energy Code Plan Review	\$99/hr, 1hr minimum
	Demolition or Building Move	\$457.00
	In addition, buildings moved into jurisdiction will require a building permit and complete plan review. This category requires Assignment of Funds to equal twice the assessed value of the estimated work (i.e. demolition cost or moving costs), but no less than \$10,000.	

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Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Swimming Pool and Spa	Fee based on the City of Milton Building Division Valuation Table but not less than \$313.00
	Signs (fee includes plan review)	
	Pole	\$484.00
	Monument	\$449.00
	Building	\$357.00
	Multi-Group	\$631.00
	Temporary Banners, A-Boards – Annually	\$103.00
	Minimum Fee Unless Noted Otherwise	\$143.00 per hour
	Expedited Plan Review	2 X Plan Review Fee
	Violations and Penalties	
	Work commencing prior to permit issuance	Fee equal to triple the required permit fee plus mitigation fees and legal fees (valued at cost plus 15% overhead fee), investigative fees, and administrative staff costs at \$99.00/hour (4 hr minimum)
	Grading, clearing, or land modifications commencing prior to permit issuance	Fee equal to triple the required permit fee plus mitigation fees and legal fees (valued at cost plus 15% overhead fee), investigative fees, and administrative staff costs at \$99.00/hour (5 hr minimum)
	Unlawful continuance of work after a stop work order is issued	\$1,000/day plus legal fees (valued at cost plus 15% overhead fee), investigative fees, and administrative staff costs and material charges plus 15% overhead fee.
	Reinspection Fee	\$99.00/hour

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Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	Investigation Fee	\$410.00 plus staff fees plus attorney and consultant fee plus 15% overhead
	Building Permit Fees Based on City of Milton Building Division Valuation Table as follows:	
	Total Valuation	
	\$1.00 to \$2,000	\$101.00
	\$2,001 to \$25,000	\$ 101.00 for the first \$2,000 plus \$20.00 for each additional \$1,000 or fraction thereof, to and including \$25,000
	\$25,001 to \$50,000	\$560.98 for the first \$25,000 plus \$16.00 for each additional \$1,000 or fraction thereof, to and including \$50,000
	\$50,001 to \$100,000	\$960.97 for the first \$50,000 plus \$10.00 for each additional \$1,000 or fraction thereof, to and including \$100,000
	\$100,001 to \$500,000	\$1,460.96 for the first \$100,000 plus \$8.00 for each additional \$1,000 or fraction thereof, to and including \$500,000
	\$500,001 to \$1,000,000	\$4,660.96 for the first \$500,000 plus \$6.50 for each additional \$1,000 or fraction thereof, to and including \$1,000,000

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Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	\$1,000,001 and greater	\$7,910.96 for the first \$1,000,000 plus \$6.50 for each additional \$1,000 or fraction thereof
Building	Other Inspections and Fees	
	<i>Inspections outside of normal business hours (3 hours minimum)</i>	\$298.00/hour
	Inspection for which no fee is specifically indicated (1 hour minimum)	\$99.00/hour
	Additional plan review required by changes, additions or revisions to plans after 2 reviews. (1 hour minimum)	\$99.00/hour
	Deferred submittals and Substantial Revisions	1.5 times the hourly rate of \$99.00/hour
	State Building Code Council Fee	\$4.50 plus \$2.00 per additional unit
	Single Family Residential Housing Valuation	Fee based on City of Milton Building Division Valuation Table
	Civil Inspection Fees	To be billed at outside consultant's rate + 15% administrative fee not to exceed \$100 per invoice
	Storm Inspection Fees	To be determined
	Plumbing Permit Fees	Except for residential construction regulated under IRS, a plan review fee equal to 65% of the Plumbing Permit fee is also required.
	For issuing each permit	\$143.00
	For issuing each supplemental permit	\$52.00
	Unit Fee Schedule (in addition to permit fee)	
	For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage pipe and backflow prevention)	\$10.30
	For each building sewer and each trailer park sewer	\$10.30
	Rainwater systems – per drain (inside building)	\$10.30

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Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	For each private sewage disposal system	\$56.65
	For each water heater and/or vent	\$10.30
	For each industrial waste pretreatment interceptor including its trap and vent, and kitchen-type grease interceptors	\$10.30
	For each installation, alteration or repair of water piping and/or water treating equipment	\$10.30
	For each installation, alteration or repair of drainage or vent piping, each fixture	\$10.30
	For each landscape sprinkler system on any one meter including backflow protection devices thereof	\$10.30
	For each atmospheric-type vacuum breakers not included in item above.	\$10.30
	For each backflow protective device other than atmospheric-type vacuum breakers:	
	2 inches (51 mm) in diameter and smaller	\$10.30
	Greater than 2 inches (51 mm) in diameter	\$21.63
	For each graywater system	\$56.65
	For each medical gas piping system serving one to five inlets/outlets for a specific gas	\$71.07
	For each additional medical gas inlet/outlet	\$10.30
	For other plumbing units not specifically listed	\$10.30
	Mechanical Fees - Except for residential construction regulated under IRS, a plan review fee equal to 65% of the Mechanical Permit fee is also required.	
	For issuing each mechanical permit	\$143.00
	For issuing each supplemental permit	\$52.00
	Unit Fee Schedule (in addition to permit fee)	
	Furnaces	
	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliances.	\$23.69
	For the installation or relocation of each floor furnace, including vent	\$23.69
	For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$23.69
	Appliance Vents	

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Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	For the installation, relocation, or replacement of each appliance vent installed and not included in an appliance permit.	\$10.30
	Repairs, Additions, and Miscellaneous Equipment	
	For the repair, alteration or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system, including installation of controls, and miscellaneous equipment regulated by the Mechanical Code.	\$19.57
	Boilers, Compressors, and Absorption Systems	
	For the installation or relocation of each boiler or compressor to and including 15 horsepower (52.7 kW), or each absorption system to and including 500,000 Btu/h (146.6 kW)	\$28.84
	For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW), or each absorption system over 500,000 Btu/h (146.6 kW)	\$84.46
	Air Handlers and Evaporative Coolers	
	For each air-handling unit, including ducts attached thereto	\$19.57
	NOTE: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code	
	Ventilation and Exhaust	
	For each ventilation fan connected to a single duct	\$10.30
	For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$10.30
	For the installation of each commercial-type hood which is served by mechanical exhaust, including the ducts for such hood	\$77.25 plus Plan Review
	For other mechanical units not specifically listed	\$10.30
	Fuel Gas, Medical Gas and Process Piping	
	Fuel Tanks - Permit & Inspection: Propane, Heating Oil	\$177.16

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Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	For each piping system of one to four outlets	\$10.30
	For each additional outlet exceeding four, each	\$2.16
	Other Inspections and Fees	
	Inspections outside normal business hours (minimum charge 3 hours)	\$298.00 /hour
	Reinspection fee (1 hour minimum)	\$99.00 /hour
	Investigation fee (minimum charge include four hours)	\$398.00 /hour plus staff fees plus attorney and consultant fees plus 15% overhead
	Inspection for which no fee is specifically indicated (1 hour minimum)	\$99.00 /hour
	Additional plan review required by changes, additions or revisions to plan. (1 hour minimum)	\$99.00 /hour
	For use of outside plan review, inspection, or other professional services	Actual cost plus 15% overhead cost

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Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	<u>Actual cost shall include all administrative and overhead cost. Additional plan review fee may be charged in addition to permit fee (½ hour minimum)</u>	
<b>VIII</b>	<b>TRANSPORTATION, ENGINEERING, UTILITIES, &amp; UTILITY</b>	
Planning	Utility Permit and Connection Fees:	
§ 13.28	<u>Water (per meter)</u>	
	- Permit	\$100.00
	Service Installation Fee (includes connecting meter and meter box)	
	5/8" meters	\$2,090.00
	Larger meter sizes will be charged actual cost of materials over the 5/8" meter installation plus 15% overhead cost, in addition to 5/8" meter service installation fee.	Additional cost plus 15% overhead cost plus \$2,090.00
	Drop Meter Fee	
	Standard residential 5/8" meters	\$420.00
	Larger meters	Actual cost plus 15% overhead cost
	System Development Charges – per building	
	5/8" meter size	\$4,325.00
	1" meter size	\$7,220.00
	1-1/2" meter size	\$14,400.00
	2" meter size	\$23,050.00
	greater than 2" meter	Calculated upon request
	Temporary Water Meter attached to fire hydrant	\$35.00
	Rental rate for duration of project	
	<u>Meter Size</u>	
	5/8"	\$25.00
	1"	\$35.00
	2"	\$50.00
	3" +	\$100.00
	Deposit	
	<u>Meter Size</u>	
	5/8"	\$50.00
	1"	\$100.00
	2"	\$250.00
	3" +	\$300.00
	(Refundable balance of deposit less rental, damage to water meter, and cost of water used at current rates)	
	Water Availability Letter	

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Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	residential (up to four-plex)	\$100.00 / unit
	non-residential(includes multiple family larger than four-plex and all commercial)	\$200 / calculated
	(In the event that an existing certificate needs to be modified for additional units or ERUs, the cost difference between the existing certificate and the higher demand will be charged.)	ERU
	Reconnection Fee	
	during normal working hours	\$50.00
	after normal working hours	\$185.00
	Special requested meter readings	\$15.00
§ 13.08	<u>Electric (per unit)</u>	
	Permit	\$100.00
	Connection Fee	
	Underground	\$600.00
	Overhead	\$750.00
	Distribution	\$250.00
	Temporary Power	
	(not to exceed 12 months of usage, usage exceeding \$25 in value will be billed to the customer at the current rate)	\$25.00 minimum
	Reconnection Fee	
	during normal working hours	\$50.00
	after normal working hours	\$185.00
	Special requested meter readings	\$15.00
Public	<u>Equipment Rates (charge per hour)</u>	
	All equipment charges are without operators. <del>Operator charges will be the actual cost of that employee(s) on the job site.</del> All charges shall be subject to a 15 percent overhead charge.	
	backhoe	\$50.00
	dump truck	\$50.00
	compactor machine	\$7.50
	pickup truck	\$10.00
	line truck	\$65.00
	derrick digger	\$70.00

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Primary Dept. /Code Ref.	Title	Rate/Fee/Charge
	vactor truck	\$100.00
	<p>RESOLVED this _____ day of _____, 2015.</p> <p>Attest:</p> <p>_____</p> <p>Katie Bolam, City Clerk</p> <p><i>Filed with the City Clerk:</i>  <i>Passed by the City Council:</i>  <i>Resolution No.</i></p>	<p>Approved:</p> <p>_____</p> <p>Debra Perry, Mayor</p>

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