CITY COUNCIL MINUTES

Study Session / Special Meeting
Monday – March 3, 2014
7:00 pm

1. **CALL TO ORDER**
   Mayor Perry called the regularly scheduled study session to order at 7:12 p.m.

2. **ROLL CALL**
   Council members present were Jones, Whalen, Ott, Morton, Manley, Zaroudny and Mayor Pro-Tem Taylor.

   STAFF PRESENT
   Interim Police Chief Langford, Public Works Director Neal, Finance Director Tylor, Attorney Park, and Water/Street/Storm Supervisor Baker.

   *Mayor Perry requested a revision to the published agenda, moving Study Item "a" (Presentation by Water Staff) to the top of the agenda.

3. **STUDY ITEMS**
   a. Meet with Water Staff / Presentation
      Public Works Director Neal introduced staff, Glen Baker (Supervisor of Streets, Water & Storm) and Jeff Thomas (Water Quality Management).

      Jeff Thomas spoke for several minutes on the subject of water quality and provided an overview of the specific requirements, tasks and work performed by city water utility staff. Glen Baker continued the discussion and provided a complete overview of not only his responsibilities but the complete operation of Street operations and the Water and Storm utilities. Council took a short break at 8:00 p.m. to view and discuss specific pieces of equipment and parts brought by staff as part of their presentation.

4. **ACTION ITEMS**
   a. Alder Street Stormwater Improvements
      Last year, Public Works staff became aware of potential stormwater issues near the west end of Alder Street. During the Fall of 2013, Gray & Osborne were working with the city in the design of stormwater re-routing in the affected areas. The recent storms in mid-February resulted in a significant washout of this area, with a major mudslide covering a portion of the Interurban Trail. Action is now necessary to re-route water and prevent future landslides and damage. Public Works Director

Neal recommends that the Council approve expenditures not to exceed $150,000 for the completion of this work. A summary of the financial status of the Stormwater fund was provided reflecting adequate funds available. If approved, this expenditure will be included in a budget amendment brought to council later this year.

COUNCILMEMBER OTT MOVED, seconded by Councilmember Whalen, to approve the emergency stormwater work and authorize expenditures not to exceed $150,000.

Councilmember Morton asked if the mudslide caused any damage to the trail (No), and asked what the project timeline would be (to begin as soon as a contractor is selected and the bid awarded).

Mayor Perry requested that cautionary signage be posted on the Trail until repairs have been completed.

The motion was voted on and passed 7-0.

Speaker	Address	Comments
Jacquelyn Whalen	1605 13th Ave	Asked if this project will meet all DOE requirements

b. Appointment of Mark Langford as Interim City Administrator

The resignation of City Administrator Subir Mukerjee, effective February 21, 2014, has left a vacancy in this position. Interim Police Chief Mark Langford has expressed an interest in filling this vacancy until a permanent replacement is found. Although the Mayor has the authority to appoint Mr. Langford to this position, it is her desire to make council aware and approve a proposed variance/increase to the number of accrued vacation days he will receive once appointed to the position of City Administrator. It is recommended that he receive an additional five (5) vacation days added to his current accrual balance.

COUNCILMEMBER TAYLOR MOVED, seconded by Councilmember Whalen, to approve the appointment of Mark Langford to the position of Interim City Administrator.

Councilmembers Whalen, Ott and Zaroudny all complimented Mr. Langford on his service and willingness to accept the duties of Interim City Administrator.

City attorney Bio Park explained that Sections 8 and 9 of the Appointment Offer Letter relate to retirement eligibility specific to Mr. Langford.

The motion was voted on and passed 7-0.

5. STUDY ITEMS (continued)

b. Well Drilling Report

The final water revenue bond project, which was approved as an additional project in March of 2013, was to test and drill for an addition well site. This project has been completed, to the extent of approved funding and the original scope of work. This initial test resulted in drilling to a depth of approximately 500 feet below sea level. While this depth showed evidence of some water fields, hydrogeologists recommend drilling an additional 500 (estimated) feet in an effort to identify a deep aquifer system.

Information presented was for informational purposes only; No action is required at this time.

Mayor Perry suggested inviting Mountain View Water to attend a future study session for the purposes of joining in further discussion.

c. Water Utility Capital Improvement Plan

Public Works Director Neal presented the proposed Six-Year Capital Improvement Plan (CIP) covering the years 2014 through 2019. Director Neal asked for feedback from Council, and will bring final recommendations back to Council at a future meeting.

6. ADJOURNMENT

MOTION by Morton, SECOND by Jones TO ADJOURN; meeting adjourned at 9:46 p.m.

Debra Perry, Mayor

ATTEST:

Lisa Tylor

Lisa Tylor, Finance Director/City Clerk