



Mayor's Roundtable
February 12, 2007
Monday, 6:30 P.M.

A resident along Milton Way expressed concern about the noise from the car wash and asked if the hours of operation could be limited.

Study Session
February 12, 2007
Monday, 7:00 P.M.

CALL TO ORDER: Mayor Asay called the study session to order at 7:01 P.M.

ROLL CALL: Present were Councilmember's Drotz, Heddlesten, Neal, Sirack and Whalen. Councilmember's Beaudry and Borek asked to be excused.

STAFF PRESENT: Interim City Administrator Carter, Director of Planning and Community Development Terrell, Director of Finance/City Clerk Pierce, Fire Chief Jaques, and Director of Public Works Neal.

Mayor Asay asked to move Study Item G - AB07-026 Reader Board discussion up to Item B and to add discussion on the Planning Commission Update to the agenda.

STUDY ITEMS:

AB07-020 NPDES Permit Compliance Summary

Director of Public Works Neal introduced this item and explained that the State Department of Ecology issued a Municipal Stormwater General Permit for Western Washington Phase II Small Municipal Separate Stormwater Sewer System to the City of Milton on January 17, 2007. She continued to explain the requirements of this permit and the impacts on the required staffing and budget levels of the City's stormwater utility. Council discussed the impacts on the rate payers and what the true fiscal impact will be.

AB07-026 Reader Board

Mayor Asay introduced this agenda bill. Interim City Administrator Carter handed out samples of reader boards and informed Council that the current structure is a 4 foot by 8 foot frame. He stated that the speed of Milton Way would require a 10 inch line for an electric 2 line reader board that would be a 2 foot by 8 foot sign costing roughly \$14,000. Interim City Administrator Carter asked Council if they are interested in using the current structure or is there interest in constructing a new structure. Council did discuss the height of the sign and the size and what is allowed by the City municipal code. Council shared

their thoughts regarding the size of the sign, new structure to support the sign, and the vandalism that might occur to the sign. Mayor Asay recapped the discussion; Council's desires for a new sign is as follows: the same general height, use the current poles if we can, would like to see 4 lines of information, and the idea of a fixed header on the sign.

AB07-021 Creation of a Deposit for Land Use Permits

Director of Planning and Community Development Terrell introduced the idea of deposits for land use permits. She explained that the turn around time for some of our consultants versus the finalization of project do not allow for timely reimbursable billing. She also stated that if a customer stops a project, there is the possibility that they will not pay for services that have already been rendered. Director of Finance Pierce stated that this will be an efficient way of assuring that the consultant fees are recovered. This item will be brought back to a regular Council meeting for an amendment to the current fee schedule.

AB07-022 Geographic Information Systems Update

Director of Planning and Community Development Terrell provided Council with an update on the current geographic information systems. She informed Council that the system is currently being utilized by the utility department; however, she brought draft maps from the City's new system. Questions were answered regarding the current mapping system and the possibilities of the system were discussed.

AB07-023 Emergency Amendments to the Comprehensive Plan

Director of Planning and Community Development Terrell explained that in order for Milton to remain in compliance with the Growth Management Act, an amendment to Milton Municipal Code Chapter 17.67 to include a definition and process for emergency amendments to the comprehensive plan must be made. The attached ordinance was reviewed by the Planning Commission and CTED. The SEPA Responsible Official issued a Determination of Non-Significant impact and a public hearing was held. The proposed ordinance will be brought back to Council for approval on Monday.

AB07-024 Resolution to Certify Compliance with 2006 GMA Regulations

Director of Planning and Community Development Terrell explained that a resolution must be passed certifying that the City is in compliance with the Growth Management Act through 2006, which will allow the City to apply for state and federal grants and loans. The draft resolution will be brought back to Council for approval on Monday.

Mayor Asay recessed for 3 minutes at 8:19.

Mayor Asay reconvened the meeting at 8:23.

Planning Commission Update

Mayor Asay summarized the Planning Commission retreat. She read the Planning Commission's new Mission statement. She shared some of the concerns that the Commission had with the Council. Mayor Asay announced that there would be a special joint meeting with the Planning Commission on March 20, 2007. Jacquelyn Whalen commented on the retreat and that the Commission's desire is to touch base with Council to be sure that everyone is working toward a common goal. There was discussion between

Council, Director of Planning and Community Development, and two Planning Commission members discussing what the respective roles are of the Commission and Council. The request was made that the Commission and Council have joint meetings more regularly. It was agreed upon to have a joint meeting, and the possibility of having a scheduled joint meeting every six months along with the possibility of having a regular report from the Commission on the 2nd regular Council meeting of the month. Mayor Asay asked that ideas for the joint meeting and for a work plan be given to Director of Planning and Community Development Terrell prior to the joint meeting. Mayor Asay explained how important the Commission's autonomy is in regards to working with current planning issues in the City and possible direction from the Council. The legal requirement that the Council not give the Commission direction or opinion on issues being addressed by the Planning Commission was also explained.

AB07-025 At Risk Youth Grant Program

Mayor Asay introduced this agenda item and stated that this is a rough draft of a grant program for at risk youth. This would be funded by the portion of criminal justice monies that are mandated to be spent on at risk youth, domestic violence, and innovative law enforcement. There was discussion about the proposed grant program and how the scoring of the applications would be handled.

AB07-027 City Administrator Job Description

Mayor Asay opened up the City Administrator job description discussion and additional job descriptions were handed out. It was asked that more time be allowed to review the job descriptions and that this discussion to be continued at a future meeting.

AB07-008A Council Committees

It was asked that this item be tabled until a future Council study session when Councilmember Beaudry would be in attendance. Mayor Asay explained how an ad-hoc committee would work.

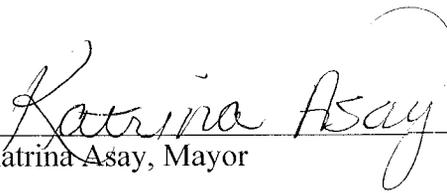
AB07-028 Centennial Celebration

Mayor Asay updated Council on the centennial celebration planning. She commented that there have been a couple of brainstorming meetings and that several ideas have been generated. Mayor Asay shared some ideas from the brainstorming sessions: tying in the wellness committee, family Olympics, a possible softball game, centennial quilt, a time capsule, 1907 Christmas party, skate park competition, and several other ideas. Council shared their ideas and excitement.

Mayor Asay informed Council that there is another billboard going up along Porter and I-5. She also announced that next weeks regular meeting will be on Tuesday, February 20th due to the holiday on Monday. There was brief discussion about the truck and tractor parking on the corner of 27th and Milton Way.

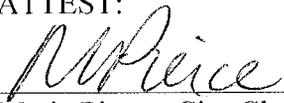
ADJOURNMENT:

The meeting was adjourned at 10:14 P.M.



Katrina Asay, Mayor

ATTEST:



Maria Pierce, City Clerk